

CITY COUNCIL
MEETING AGENDA

CITY OF MONTEBELLO CITY COUNCIL/SUCCESSOR AGENCY
CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA^{1 1[2]}
WEDNESDAY, MARCH 13, 2019

5:30 P.M.

MONTEBELLO CITY COUNCIL

JACK HADJINIAN
MAYOR PRO TEM

SALVADOR MELENDEZ
COUNCILMEMBER

KIMBERLY A. COBOS-CAWTHORNE
COUNCILMEMBER

ANGIE M. JIMENEZ
COUNCILMEMBER

CITY CLERK
IRMA BARAJAS

CITY TREASURER
RAFAEL GUTIERREZ

CITY STAFF

ACTING CITY MANAGER
Paul L. Talbot

CITY ATTORNEY
Arnold M. Alvarez-Glasman

DEPARTMENT HEADS

Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Recreation and Community Services
Director of Transportation

Danilo Batson
Fernando Pelaez
Brad Keller
Robert Mescher
Bob Franco
Manuel Mancha
David Sosnowski
Tom Barrio

OPENING CEREMONIES

- 1. CALL MEETING TO ORDER: Mayor Pro Tem Hadjinian**
- 2. ROLL CALL: City Clerk I. Barajas**

***IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE,
ALL CELL PHONES AND PAGERS.
THANK YOU FOR YOUR COOPERATION.***

¹ *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Building Official at 323/887-1497. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title III203+)*

^{2[2]} *Please note that the information contained in this agenda is a summary of the staff report prepared or each item. Complete copies of each staff report are available in the Office of the City Clerk.*

3. STATEMENT OF PUBLIC ORAL COMMUNICATIONS FOR CLOSED SESSION ITEMS:

Members of the public interested in addressing the City Council on Closed Session items must fill out a form provided at the door, and turn it in to the City Clerk prior to the announcement of Closed Session items.

Please be aware that the maximum time allotted for individuals to speak shall not exceed three (3) minutes per speaker. Please be aware that in accordance with State Law, the City Council may not take action or entertain extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

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ALL CELL PHONES AND PAGERS.
THANK YOU FOR YOUR COOPERATION.***

ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(d)(1)
City of Montebello v. All Persons Interested, L.A.S.C. Case No. BC713533

5. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(d)(1)
Name of Case: M. Bergman v. City of Montebello, Workers Compensation case no. ADJ10577613; ADJ9883391

6. CONFERENCE WITH LABOR NEGOTIATORS

Government Code section 54957.6
Agency designated representative: Paul L. Talbot, Acting City Manager
Employee organization: Smart TD UTU, Montebello City Employees Association, Unrepresented Employees, Montebello Supervisor's Association, Montebello Mid-Management Association, Montebello Police Officers Association, Montebello Police Management Association, Montebello Firefighters Association, Montebello Fire Management Association.

7. REAL PROPERTY NEGOTIATION

Government Code section 54956.8
Property: 1345 North Montebello Blvd., Montebello, CA
Agency's Negotiator: Paul Talbot, Acting City Manager, Arnold Alvarez-Glasman, City Attorney
Negotiating Party: Costco
Under Negotiation: Price and Terms

8. REAL PROPERTY NEGOTIATION

Government Code section 54956.8
Property: 1600 West Beverly Boulevard, Montebello, CA
Agency's Negotiator: Paul Talbot, Acting City Manager, Arnold Alvarez-Glasman, City Attorney
Negotiating Party: Whittier Area First
Under Negotiation: Terms of use

9. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Government Code Section 54957

Title: Interim City Manager

City Manager

REGULAR SESSION

10. INVOCATION

PLEDGE OF ALLEGIANCE

11. PRESENTATIONS

a. OATH OF OFFICE – NEW COMMISSIONERS

- 12. STATEMENT OF PUBLIC ORAL COMMUNICATIONS:** Members of the public interested in addressing the City Council on any agenda item or topic must fill out a form provided at the door, and turn it in to the City Clerk prior to the beginning Oral communications. A form does not need to be submitted for public hearing items.

Speakers wishing to address the City Council on an item that is not on the agenda will be called upon in the order that their speaker card was received. Those persons not accommodated during this thirty (30) minute period will have an opportunity to speak under “Oral Communications – Continued” after all scheduled matters have been considered.

Please be aware that the maximum time allotted for individuals to speak shall not exceed three (3) minutes per speaker. Please be aware that in accordance with State Law, the City Council may not take action or entertain extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

13. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (30 MINUTES)

14. STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

15. CORRECTIONS TO THE AGENDA – ACTING CITY MANAGER

- 16. APPROVAL OF AGENDA:** Any items a Councilmember wishes to discuss should be designated at this time. All other items may be approved in a single motion with the exception of Item No. 17 and any items upon which a member of the public or a member of the City Council has requested to speak. Such approval will also waive the reading of any ordinance.

NEW BUSINESS

17. METRO GOLDLINE UPDATE

RECOMMENDATION: It is recommended that the City Council:

- (1) Support METRO’s SR-60 North Side Design Variation LRT Alternative; or
- (2) Support METRO’s Washington Blvd. LRT Alternative with Atlantic below grade;
or
- (3) Support METRO’s combined SR-60 & Washington Blvd. Alternatives; or
- (4) Take such additional, related action that may be desirable.

CONSENT AGENDA (18-25)

18. STREET CUTTING MORATORIUM

RECOMMENDATION: It is recommended that the City Council:

- (1) Introduce the ordinance, as reflected by Attachment 1 herein ("Ordinance"), by title only, waive any full reading of the Ordinance, and approve the first reading of the Ordinance adding Section 12.04.520 to the Montebello Municipal Code
- (2) relating to the establishment of a five-year pavement excavation prohibition restricting utility cuts of newly paved roadways in the public-right-of-way; and
- (3) Take such additional, related action that may be desirable

19. SECOND READING OF ORDINANCE AMENDING CHAPTERS 2.30 AND 2.76 OF THE MONTEBELLO MUNICIPAL CODE RELATING TO THE YOUTH AND EDUCATION COMMISSION

RECOMMENDATION: It is recommended that the City Council:

- (1) Hold the second reading of the Ordinance and approve the Ordinance, as reflected by Attachment 1, amending Chapters 2.30 and 2.76 of the Montebello Municipal Code relating to the Youth and Education Commission.
- (2) Take such Additional, related action that may be desirable.

20. BUDGET APPROPRIATION FOR PROP A PARK GRANTS

RECOMMENDATION: It is recommended that the City Council:

- 1) Authorize the Department of Recreation & Community Services to appropriate an additional \$200,000 for personnel, repairs, improvement projects and regular maintenance items to the LA County Regional Park Grants Account for a total amount of up to \$400,000 for Fiscal Year 2018/2019.
- 2) Take such additional, related action that may be desirable.

21. CONSIDERATION OF RESOLUTION APPROVING BUDGET APPROPRIATION ADJUSTMENTS

RECOMMENDATION: It is recommended that the City Council:

- (1) Approve the budget appropriations related to Personnel adjustments related to contractual payout obligations and expenses; and
- (2) Take such additional, related action that may be desirable.

22. CONFIRMATION OF PAUL L. TALBOT AS INTERIM CITY MANAGER

RECOMMENDATION: It is recommended that the City Council:

- (1) approve the amendment to the Professional Services Agreement between the City of Montebello and Paul L. Talbot appointing Mr. Talbot as Interim City Manager; and
- (2) Take such additional, related action that may be desirable.

23. MID-YEAR FINANCIAL REPORT AS OF DECEMBER 31, 2018

RECOMMENDATION: It is recommended that the City Council:

- (1) Review and accept the report; and
- (2) Take such additional, related action that may be desirable.

24. PAYMENT OF BILLS: RESOLUTION APPROVING THE CITY/SUCCESSOR AGENCY WARRANT REGISTER OF DEMANDS DATED MARCH 13, 2019

RECOMMENDED ACTION: It is recommended that the City Council:

- (1) Adopt the proposed resolution approving the Warrant Register dated March 13, 2019; and
- (2) Take such additional, related action that may be desirable.

25. APPROVAL OF MINUTES: REGULAR SESSIONS OF JANUARY 9, JANUARY 23, AND FEBRUARY 13, 2019, AND SPECIAL SESSION OF JANUARY 28, 2019

RECOMMENDED ACTION: It is recommended that the City Council:

- (1) Approve the minutes as written; and
- (2) Take such additional, related action that may be desirable.

26. PUBLIC ORALS – IF NEEDED

COUNCIL ORALS

27. COUNCILMEMBER JIMENEZ

None.

28. COUNCILMEMBER MELENDEZ

- a. LA Works
- b. Farmer's Market

29. COUNCILMEMBER COBOS-CAWTHORNE

- a. Consumer fraud summit
- b. Sales Tax Town Hall – reminder for March 28th, Thursday
- c. Address business license policies regarding Simon Malls

30. MAYOR PRO TEM HADJINIAN

None.

ADJOURNMENT

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Acting City Manager

BY: Laurie Aguilar, Administrative Analyst

SUBJECT: Update on Gold Line Eastside Transit Corridor, Phase 2

DATE: March 13, 2019

RECOMMENDATION

It is recommended that the City Council:

- 1) Support METRO's SR-60 North Side Design Variation LRT Alternative.
- 2) Support METRO's Washington Blvd. LRT Alternative with Atlantic below grade.
- 3) Support METRO's combined SR-60 & Washington Blvd. Alternatives.
- 4) Take such additional, related action that may be desirable.

BACKGROUND

Representatives from Los Angeles METRO will present an update to the City Council regarding the Gold Line Eastside Transit Corridor, Phase 2. The presentation will include the alternative alignments that METRO is considering.

FISCAL IMPACT

There is no fiscal impact.

SUMMARY

The City Council will consider:

- 1) Supporting METRO's SR-60 North Side Design Variation LRT Alternative.
- 2) Supporting METRO's Washington Blvd. LRT Alternative with Atlantic below grade.
- 3) Supporting METRO's combined SR-60 & Washington Blvd. Alternatives.
- 4) Taking such additional, related action that may be desirable.

METRO will present to the City Council an update on route configurations, projected time lines, the environmental process and future funding status.

**CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT**

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Acting City Manager

BY: Danilo Batson, Assistant City Manager / Director of Public Works

SUBJECT: Introduction of Ordinance Adding Section 12.04.520 to the Montebello Municipal Code Relating to Establishment of a Five (5) Year Pavement Excavation Prohibition Restricting Utility Cuts of Newly Paved Roadways in the Public Right-Of-Way

DATE: March 13, 2019

RECOMMENDATION

It is recommended that the City Council:

- (1) Introduce the ordinance, as reflected by Attachment 1 herein ("Ordinance"), by title only, waive any full reading of the Ordinance, and approve the first reading of the Ordinance adding Section 12.04.520 to the Montebello Municipal Code relating to the establishment of a five-year pavement excavation prohibition restricting utility cuts of newly paved roadways in the public-right-of-way; and
- (2) Take such additional, related action that may be desirable.

DISCUSSION

The City Council and the Street Ad Hoc Committee have requested that staff explore the option of establishing a pavement excavation prohibition restricting utility cuts of newly paved streets. The Public Works Department has reviewed similar pavement excavation prohibitions from other municipalities and is requesting that the City Council consider approving the Ordinance, as summarized below.

A. STREET RESTRICTION

- No excavation and no cutting shall be permitted in any public right-of-way for five (5) years after completion of surface paving or repaving.
- The Public Works Director or City Engineer has discretion to grant exceptions in the following certain circumstances:
 1. Emergency that threatens life or serious property damage.
 2. Work that is mandated by a federal, state, or county agency.
 3. No other reasonable means of providing service exists.
 4. Other situation deemed to be in the public interest.

B. TRENCH CUT REPAIR STANDARDS

When trench cuts occur, the extent of the pavement restoration width will depend on the location of the trench and its placement (horizontal or vertical) in relation to the parking, bike and travel lanes. A single lane that is impacted will have full pavement restoration for the width of the lane to the edge of the curb. If multiple lanes are impacted, the full width of those lanes to the nearest curb is required. Given the location and the extent of the trench repair, consideration may be given for restoration only to the center of a lane(s). Impacted bike lanes will be restored in their entirety. The final trench surface will need to match the existing pavement materials. Standard ST 11B is the City's trench standard to be used by all entities paving streets in the public right-of-way.

The prohibition will include overlays, resurfacing, reconstruction and new construction of local, collector or arterial streets completed under the City's Capital Improvement Program (CIP).

Utility cuts can significantly alter and degrade pavement surfaces. It is the City's responsibility to ensure that the public's interest with respect to the integrity, appearance, ride-ability, structural integrity, and useful life of newly paved surfaces are preserved to their full potential or maximum. State law permits municipalities to regulate utilities that operate under the California Public Utilities Commission (PUC) with respect to the use and repair of public streets. Cities have the ability to plan maintenance programs, protect public safety, minimize public inconvenience and ensure adherence to sound construction practices. Multiple utility cuts caused by uncoordinated construction shorten the life of the streets, causing early deterioration and increased taxpayer costs.

When granting exceptions to this proposed regulation, the Public Works Director or City Engineer may impose conditions determined appropriate to ensure the rapid and complete restoration of the street and the surface paving to protect the public's investment.

Emergency repairs in the public right-of-way are usually required where there is some condition that places the public's health and safety at risk, such as in the event of an emergency repair of subsurface facilities, e.g. a gas or water main leak. In those instances, it will be necessary to cut or trench into a newly paved street that has been paved within the past five years.

FISCAL IMPACT

No impacts are anticipated.

SUMMARY

The City Council will introduce and consider approving the first reading of the Ordinance establishing a pavement excavation prohibition that restricts utility cuts of newly paved roadways in the public right-of-way.

ATTACHMENT

Attachment 1: Ordinance Adding Section 12.04.520 to the Montebello Municipal Code

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO, CALIFORNIA, ADDING SECTION
12.04.520 TO THE MONTEBELLO MUNICIPAL CODE
RELATING TO ESTABLISHING A FIVE-YEAR
PAVEMENT EXCAVATION PROHIBITION
RESTRICTING UTILITY CUTS OF NEWLY PAVED
ROADWAYS IN THE PUBLIC RIGHT-OF-WAY**

WHEREAS, the City of Montebello (“City”) is a general law city, incorporated under the laws of the State of California, and has the power to make and enforce within its jurisdictional limits all local ordinances and regulations not in conflict with general laws of the state;

WHEREAS, Section 253 of the Federal Telecommunications Act of 1996 (47 U.S. Code § 253) recognizes “the authority of ... local government to manage the public rights-of-way,” provided that local regulation may not effectively prohibit a company’s ability to provide telecommunications service;

WHEREAS, Article XI, Section 9 of the California Constitution allows cities to establish conditions and regulations over the use of the public right-of-way to supply utility services;

WHEREAS, California Government Code sections 37350 et seq., and 38775 provide that a municipality may take care of and control its property for the common benefit, and prevent encroachments upon public ways;

WHEREAS, Public Utilities Code section 2902 reserves the right of cities to “regulate the relationship between a public utility and the general public in matters affecting the health, convenience, and safety of the general public, including matters such as the use and repair of public streets by any public utility, [and] the location of the poles, wires, mains, or conduits of any public utility, on, under, or above any public streets ...”;

WHEREAS, Public Utilities Code section 7901.1 gives cities “the right to exercise reasonable control as to the time, place, and manner in which roads ... are accessed [,]” provided such control is “applied to all entities in an equivalent manner”;

WHEREAS, Chapter 12.04 of the Montebello Municipal Code contains requirements relating to street cutting, including how the City shall issue a written permit to break, cut, remove, or destroy streets, at a specific location;

WHEREAS, the City Council annually adopts by resolution a Capital Improvement Program (CIP) that identifies certain anticipated capital projects and potential funding sources, including road work;

WHEREAS, excavations of City streets interfere with transportation and lead to degradation and shortening of the functional life of streets, which imposes costs to the public including street repair and resurfacing. These conclusions are supported by a 2002 report to the American Public Works Association, which cites, among other things, a study performed for the City of Los Angeles by pavement technologies expert Mohamed Y. Shahin, PhD, of the U.S. Army Construction Engineering Research Laboratory, who also prepared similar studies for San Francisco, Sacramento, and Santa Ana;

WHEREAS, Standard ST 11B (Exhibit “A”) is the City’s trench standard to be used by all entities paving streets in the public right-of-way; and

WHEREAS, the City Council seeks to: (i) protect the City’s investment in its Capital Improvement Program; (ii) prevent harm to City streets; (iii) regulate so that utility companies have a reason to plan and coordinate their street excavations; and thereby (iv) protect the public health, safety and welfare.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES ORDAIN AS FOLLOWS:

SECTION 1. Incorporation of Recitals

The City Council for the City of Montebello, based on the entire record before it, finds and declares that the foregoing recitals are true and correct, and incorporates said recitals fully into this Ordinance.

SECTION 2. Section 12.04.520, titled “Restriction on Excavations”, is hereby added to the Montebello Municipal Code and reads as follows in its entirety:

Section 12.04.520 - Restriction on Excavations.

A. Prohibition. No excavation and no cutting shall be permitted in any public right-of-way for five years after completion of surface paving or repaving.

B. Exceptions. The Director of Public Works or City Engineer may in their discretion grant exceptions to the prohibition of this Section under the following circumstances:

1. Emergency that threatens life or serious property damage.
2. Work that is mandated by a federal, state, or county agency.
3. No other reasonable means of providing service exists.
4. Other situation deemed to be in the public interest.

In granting exceptions, the Director of Public Works or City Engineer may lengthen and enlarge the required area of restoration up to the full-width of the roadway, and impose other reasonable conditions as it deems appropriate to protect the public interest.

C. The City Engineer shall develop and maintain a Master Pavement List and make it available at the Engineering Division public counter and the City Clerk's Office. The Master Pavement List shall identify those segments of the public right-of-way that are subject to the prohibition of this Section and the corresponding starting and ending dates of the prohibition.

D. Rules and procedures. The City Engineer may promulgate pavement restoration guidelines and other rules and procedures that are consistent with this Section.

SECTION 3. CEQA. The City Council, on the basis of the whole record and exercising independent judgment, finds that this Ordinance is not subject to environmental review pursuant to Sections 15060(c)(2) and 15060(c)(3) of the State Guidelines for Implementation of the California Environmental Quality Act ("CEQA"). Sections 15060(c)(2) and 15060(c)(3) pertain to activities that will not result in a direct or reasonably foreseeable indirect change to the environment and that are not defined as a project under Section 15378.

SECTION 4. SEVERABILITY. If any section, subsection, line, sentence, clause, phrase, or word of this Ordinance is for any reason held to be invalid or unconstitutional, either facially or as applied, by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Montebello hereby declares that it would have passed this Ordinance, and each and every individual section, subsection, line, sentence, clause, phrase, or word without regard to any such decision.

SECTION 5. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days after approval by the City Council.

SECTION 6. PUBLICATION. The City Clerk shall certify to the adoption of this Ordinance causing it to be posted as required by law.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2019.

Jack Hadjinian, Mayor Pro Tem

APPROVED AS TO FORM:

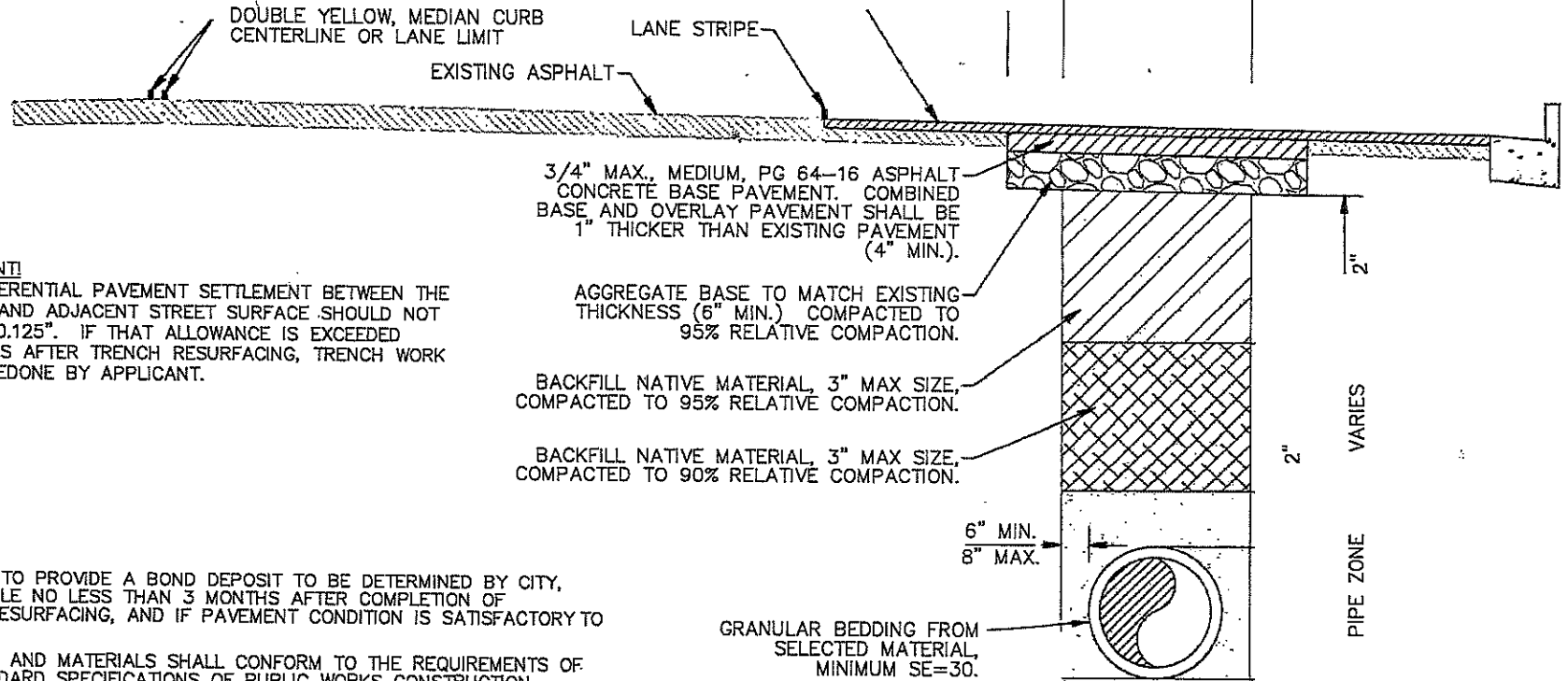
ATTEST:

Arnold M. Alvarez-Glasman
City Attorney

Irma Barajas
City Clerk

EXHIBIT A

PERMITEE SHALL PERFORM 2" GRIND AND OVERLAY WITH 1/2" MAX., MEDIUM, PG 64-16 ASPHALT CONCRETE PAVEMENT. OVERLAY LIMITS SHALL EXTEND FROM EDGE OF PAVEMENT TO LANE LINE OR LANE LINE TO LANE LINE FOR ALL IMPACTED TRAFFIC LANES. GRIND AND OVERLAY WORK SHALL BE DONE 2 WEEKS AFTER BASE PAVEMENT IS INSTALLED.



IMPORTANT!

THE DIFFERENTIAL PAVEMENT SETTLEMENT BETWEEN THE TRENCH AND ADJACENT STREET SURFACE SHOULD NOT EXCEED 0.125". IF THAT ALLOWANCE IS EXCEEDED 3 MONTHS AFTER TRENCH RESURFACING, TRENCH WORK TO BE REDONE BY APPLICANT.

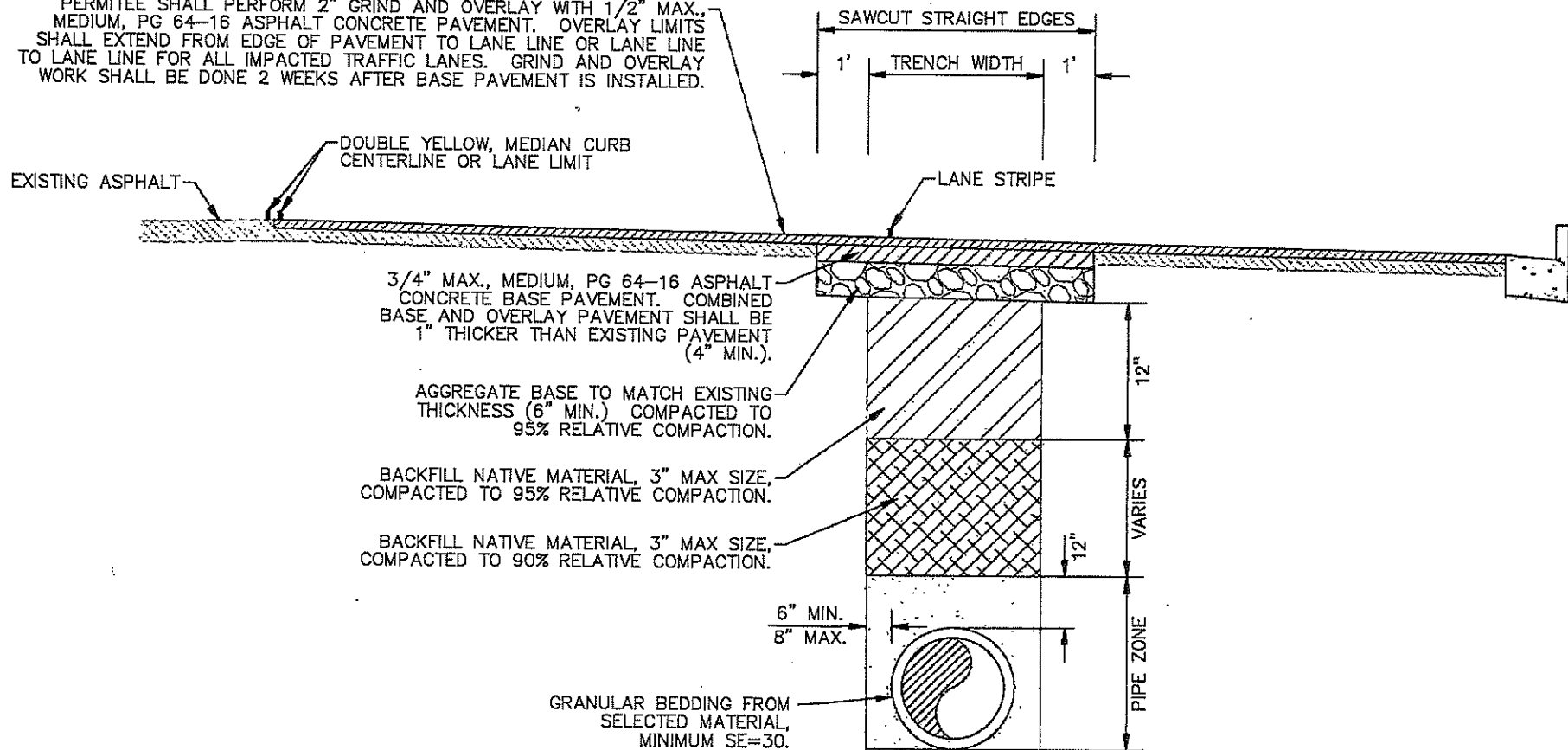
NOTES:

1. PERMITEE TO PROVIDE A BOND DEPOSIT TO BE DETERMINED BY CITY, REFUNDABLE NO LESS THAN 3 MONTHS AFTER COMPLETION OF TRENCH RESURFACING, AND IF PAVEMENT CONDITION IS SATISFACTORY TO CITY.
2. ALL WORK AND MATERIALS SHALL CONFORM TO THE REQUIREMENTS OF THE STANDARD SPECIFICATIONS OF PUBLIC WORKS CONSTRUCTION, LATEST EDITION.
3. NO TEMPORARY PAVEMENT SHALL BE PLACED. PERMANENT PAVEMENT SHALL BE PLACED IMMEDIATELY UPON COMPLETION OF BACKFILL AND COMPACTION.
4. A.C. OR P.C.C. PAVEMENT LESS THAN 5 YEARS OLD SHALL NOT BE CUT, EXCEPT FOR EMERGENCY REPAIRS.
5. REPLACED CONCRETE SHALL BE FINISHED TO THE SAME SURFACE TEXTURE AS THAT OF THE ADJACENT EXISTING CONCRETE.
6. APPLICANT MUST REMOVE ALL MARKINGS BY UNDERGROUND SERVICE ALERT REGARDLESS OF WHO PAINTED THE MARKINGS.
7. NO RECYCLED MATERIAL ALLOWED IN AC PAVEMENT.
8. FOR P.C.C. PAVEMENT, NEW CONCRETE SECTION TO BE CONNECTED TO EXISTING CONCRETE THROUGH DOWELS AND SHALL MATCH EXISTING PAVEMENT THICKNESS, AND SHALL HAVE WIRE MESH (SEE GREENBOOK SPECIFICATIONS).
9. ALL REQUIREMENTS APPLY UNLESS WAIVED IN WRITING BY THE CITY.
10. ALL BITUMINOUS MATERIALS DEPOSITED OVER EXISTING PAVEMENT STRIPING MUST BE CLEANED. ALL EXISTING STRIPING AND PAVEMENT MARKINGS TO BE REPAINTED ON STREETS WHERE TRENCH CONSTRUCTION TAKES PLACE.

*SEE SHEET 2 FOR TRENCH IMPACTING MULTIPLE LANES.

ST-11B	
CITY OF MONTEBELLO	
TRENCH RESURFACING DETAIL SINGLE LANE	
City Engineer	Date

PERMITEE SHALL PERFORM 2" GRIND AND OVERLAY WITH 1/2" MAX., MEDIUM, PG 64-16 ASPHALT CONCRETE PAVEMENT. OVERLAY LIMITS SHALL EXTEND FROM EDGE OF PAVEMENT TO LANE LINE OR LANE LINE TO LANE LINE FOR ALL IMPACTED TRAFFIC LANES. GRIND AND OVERLAY WORK SHALL BE DONE 2 WEEKS AFTER BASE PAVEMENT IS INSTALLED.



ST-11B

CITY OF MONTEBELLO

TRENCH RESURFACING DETAIL
MULTIPLE LANES

City Engineer _____ Date _____

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor Pro Tem and Members of the City Council

FROM: Paul Talbot, Acting City Manager

BY: David Sosnowski, Director of Recreation & Community Services

SUBJECT: **Second Reading of Ordinance Amending Chapters 2.30 and 2.76 of the Montebello Municipal Code Relating to the Youth and Education Commission**

DATE: March 13, 2019

RECOMMENDATION

It is recommended that the City Council:

- 1) Hold the second reading of the Ordinance and approve the Ordinance, as reflected by Attachment 1, amending Chapters 2.30 and 2.76 of the Montebello Municipal Code relating to the Youth and Education Commission.
- 2) Take such additional, related action that may be desirable.

BACKGROUND

The City Council held its first reading of the Ordinance on February 27, 2019, without modification, and waived any further reading of the Ordinance.

Chapters 2.30 and 2.76 of the City's Municipal Code contains local laws regarding the makeup of the Youth and Education Commission (or Youth Commission), including appointment of members and the establishment of the Commission. As currently constructed, the Youth Commission is comprised of a maximum of five members, with one member appointed by each sitting member of the City Council.

The Youth Commission's role is to advise the City Council on matters relating specifically to youth. This advisory capacity involves activities oriented toward educational, recreational, and civic programs, and those activities that pertain to life issues. Thus, the Youth Commission's focus addresses, and creates awareness of, the educational and recreational needs of our youth community while also working to improve their quality of life.

The Youth Commission is comprised of members between 14 and 21 years old. With varying school and after school activity schedules, school/work commitments and travel/relocation for higher education endeavors, the Commission's regularly scheduled meetings have frequently been canceled due to a lack of quorum.

ANALYSIS

In order to meet the needs of Montebello's youth and carry out the mission of the Commission, modifications to the makeup and appointment of the Commission are needed.

The proposed deletions to Chapters 2.30 and 2.76 of the Montebello Municipal Code are reflected with ~~strike-throughs~~ and the proposed additions are reflected with double-underlines within the attached Ordinance. The proposed substantive amendments, in total, are:

2.30.030 – Members – Appointment/Removal. – Allows each City Council member the power to appoint one commissioner and one alternate.

2.76.010 – Establishment – Clarifies that the commission is comprised of five members and five alternates.

2.76.015 – Alternate Member. – This comprises a new code section, Section 4 of Chapter 2.76. This section specifically outlines the role and attendance of an alternate member of the Youth Commission. An alternate would attend or sit-in for a regular member as a result of an absence of a regular member or an abstention because a regular member believes he or she has a conflict of interest at a regular or special meeting. In this case, the alternate shall move to the seat of a regular member and shall participate as a regular member.

These amendments will allow for the appointment of alternate members to the Youth Commission. The addition of alternate members would allow the Commission to meet on regularly scheduled meeting dates and continue to serve the needs of the youth community.

FISCAL IMPACT

There is no significant direct fiscal impact with this item.

SUMMARY

The proposed Municipal Code amendments to Chapters 2.30 and 2.76 are an effort to allow the Youth Commission to function consistently and effectively throughout the year.

ATTACHMENT

Attachment 1 – Ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO, CALIFORNIA, AMENDING
CHAPTERS 2.30 AND 2.76 OF THE MONTEBELLO
MUNICIPAL CODE RELATING TO YOUTH
COMMISSION MEMBERSHIP**

WHEREAS, the City of Montebello ("City") is a general law city, incorporated under the laws of the State of California, and has the power to make and enforce within its jurisdictional limits all local, purchasing, police, sanitary, and other ordinances and regulations not in conflict with general laws of the state; and

WHEREAS, Chapters 2.30 and 2.76 of the Montebello Municipal Code establish the Youth and Education Commission of the City and the rules governing such commission; and

WHEREAS, the City Council seeks to amend the rules governing the Youth and Education Commission as they relate to composition and appointment in order to ensure a quorum at each Youth and Education Commission meeting.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES ORDAIN AS FOLLOWS:

SECTION 1. Incorporation of Recitals

The City Council for the City of Montebello, based on the entire record before it, finds and declares that the foregoing recitals are true and correct, and incorporates said recitals fully into this Ordinance as substantive findings.

SECTION 2. Section 2.30.030, titled "Members – Appointment/Removal," of the Montebello Municipal Code, is hereby amended to read as follows:

2.30.030 – Members – Appointment/Removal.

A. Each city council member has the power to appoint one member to each of the commissions, except for the Youth and Education Commission where each city council member has the power to appoint one commissioner and one alternate.

B. Each commissioner, and alternate where applicable, shall serve at the pleasure of that city councilmember and shall be removed in the same manner as he or she is appointed.

SECTION 3. Section 2.76.010, titled "Establishment", of the Montebello Municipal Code, is hereby amended to read as follows:

2.76.010 – Establishment.

That there is created a youth and education commission ("youth commission") of, and for the city, which shall be composed of five members. Each city council member shall appoint one

member and one alternate to the youth and education commission. All members shall be between the ages of fourteen and nineteen years of age at the time of appointment. An individual shall be eligible for appointment to the commission as long as he or she is a resident within the city at the time of his or her appointment and at all times during his or her term. Each member shall remain in good academic standing with their respective schools as defined by each school, and/or submit two letters of recommendations as a requirement of the application process.

SECTION 4. Section 2.76.015, titled “Alternate Member”, is hereby added to Chapter 2.76 of the Montebello Municipal Code to read as follows:

2.76.015 – Alternate Member.

- A. The alternate shall, like regular members, attend the regular and special meetings of the commission. The alternate shall review staff reports and documents and otherwise prepare for such meetings. At such meetings, the alternate shall be identified for the record.
- B. The alternate shall publicly announce any items on the agenda that he or she is disqualified from participating in because of a conflict of interest.
- C. If, as a result of an absence of a regular member or an abstention because a regular member believes he or she has a conflict of interest at a regular or special meeting, the alternate shall move to the seat of a regular member, then the alternate shall participate as a regular member.
- D. The qualifications, appointment, removal and other requirements applicable to the alternate shall be the same as those for regular members of the commission.

SECTION 5. CEQA. The City Council, on the basis of the whole record and exercising independent judgment, finds that this Ordinance is not subject to environmental review pursuant to Sections 15060(c)(2) and 15060(c)(3) of the State Guidelines for Implementation of the California Environmental Quality Act (“CEQA”). Sections 15060(c)(2) and 15060(c)(3) pertain to activities that will not result in a direct or reasonably foreseeable indirect change to the environment and that are not defined as a project under Section 15378.

SECTION 6. SEVERABILITY. If any section, subsection, line, sentence, clause, phrase, or word of this Ordinance is for any reason held to be invalid or unconstitutional, either facially or as applied, by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Montebello hereby declares that it would have passed this Ordinance, and each and every individual section, subsection, line, sentence, clause, phrase, or word without regard to any such decision.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days after approval by the City Council.

SECTION 8. PUBLICATION. The City Clerk shall certify to the adoption of this Ordinance causing it to be posted as required by law.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2019.

Jack Hadjinian, Mayor Pro Tem

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman
City Attorney

ATTEST:

Irma Barajas
City Clerk

CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Acting City Manager

BY: David Sosnowski, Director of Recreation & Community Services

SUBJECT: Budget Appropriation for Prop A Park Grants

DATE: March 13, 2019

RECOMMENDATION

It is recommended that the City Council:

- 1) Authorize the Department of Recreation & Community Services to appropriate an additional \$200,000 for personnel, repairs, improvement projects and regular maintenance items to the LA County Regional Park Grants Account for a total amount of up to \$400,000 for Fiscal Year 2018/2019.
- 2) Take such additional, related action that may be desirable.

BACKGROUND

In the 1990's the Recreation & Community Services Department utilized Prop A Park Funds for two projects: 1) to build, construct and/or remodel three facilities: Montebello City Park, the Cathy Hensel Youth Center, George Hensel Aquatics Center and the Senior Citizen Center South Wing; and 2) to construct the Reggie Rodriguez Park Community Center in 2001. Each of the two projects received a Grant Number from the Los Angeles County Regional Park and Open Space District.

Annually, the same Prop A Ballot Measure, allocated funds to what is known as a "Maintenance and Servicing" account to help ensure the sustainability and condition of facilities that utilized Prop A funds. The funds are to maintain the facilities to a level of maintenance and standard acceptable for public use. The funds can help offset costs for utilities, staffing and repairs to these facilities. These grant funds are expended and the City is reimbursed for eligible costs.

The City's Fiscal Year 2018/19 Budget was approved with estimates given for the amount of staffing, utility and maintenance and repair costs that could be charged to the grant. At that time, staff used an estimate of \$200,000 for annual maintenance and servicing for the aforementioned facilities' grants and the Camino Real Project that was also funded through Prop A Regional Park and Open Space District Funds.

In January of 2019, the Recreation & Community Services Department submitted documentation to the County for a \$66,907.75 reimbursement for the first quarter of FY 18/19's eligible grant expenses. This reimbursement included \$48,542 in regular expenses such as utilities and salaries and \$18,365 in extraordinary expenses including repairs to the Senior Center and the replacement of the scoreboard at the Cathy Hensel Gym. There will be three (3) more reimbursement requests that will include a total of approximately \$150,000 in regular expenses and up to \$150,000 in extraordinary expenses. These extraordinary expenses include repainting the interior and exterior of the Cathy Hensel Youth Center and Gym, Reggie Rodriguez Park Community Center and Senior Center South Wing. In addition to those projects, lighting and security upgrades, including cameras and fencing at the aforementioned facilities, have been deemed eligible expenses by the LA County Regional Park and Open Space Park District and are scheduled to be completed in the current Fiscal Year.

ANALYSIS

For the first six months of FY 2018/19 (July 1 – December 31, 2018), staff has identified over \$120,000 in reimbursable costs that have been submitted to the County for review. To date, \$66,907.75 of those costs have already been reimbursed to the City for the activities and charges accrued during the first quarter of the current Fiscal Year (July 1 – September 30, 2018). An additional reimbursement request for approximately \$60,000 is being prepared for expenses for the second quarter of FY 2018/19 (October 1 – December 31, 2018).

Based on the approved City Budget of \$200,000 for the LA County Regional Park Grants Account, the Department of Recreation & Community Services will exceed that amount in eligible expenses before the end of the Fiscal Year. Staff is estimating that another \$100,000 in regular maintenance and servicing costs and another \$100,000 in projects can be charged to the grants for the remainder of Fiscal Year 2018/19. This would allow the City to further save on General Fund expenditures and make improvements to park facilities.

FISCAL IMPACT

Since the grant is operated on a reimbursement basis and revenues will match expenditures, there is no impact on the General Fund that would result from the appropriation of funds to the LA County Regional Park Grants Account. Additionally, some expenses and charges that may have been normally charged to the General Fund may be charged to the Park Grants Account.

LA COUNTY REGIONAL PARK GRANT

FY 2018/2019 approved budget.....	\$200,000
FY 2018/2019 amended budget.....	\$400,000

SUMMARY

The City Council will consider authorization for the Department of Recreation & Community Services to appropriate an additional \$200,000 for the current fiscal year to the LA County Regional Park Grants Account.

CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Paul Talbot, Acting City Manager
Robert Mescher, Director of Finance

SUBJECT: Consideration of Resolution Approving Budget Appropriation Adjustments

DATE: March 13, 2019

RECOMMENDATION

It is recommended that the City Council:

- (1) That the City Council approve the budget appropriations related to Personnel adjustments related to contractual payout obligations and expenses.
- (2) Take such additional, related action that may be desirable.

BACKGROUND

There is a departmental budget adjustment related to unanticipated expenses as set forth herein. These relate to Finance and Human Resources Department expenses related to the contractual obligations due to the release of the former City Manager and the retention of the Acting City Managers.

ANALYSIS

The City has been engaged in a transition of services in the position of City Manager. Certain contractual obligations were entered into by previous City Councils regarding the release of the previous City Manager. These obligations have become due and there is a need for City Council approval of a budget adjustment to cover the cost of these expenses. Included in this budget adjustment is the request of additional revenues to cover the cost of on-going expenses for the continued retention of the Acting City Manager.

FISCAL IMPACTS

The expenses will be taken from General Fund reserves. A budget appropriation is needed in order to fund these expense for FY 2018/19, as follows:

City Manager and Acting City Manager expenditures, the amounts exceeding the budget are:

City Administration:

100-20-200-5000.10	Salaries	\$ 390,000.00
100-20-200-5300.10	Retirement Benefits	\$ 9,400.00
100-20-200-6040.10	Contract Services	\$ 60,000.00
Total		\$
459,400.00		

SUMMARY

The City Council will consider for approval the budget appropriation for expenses related to as set forth herein.

ATTACHMENT

Budget Appropriation Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF COUNCIL OF THE CITY OF MONTEBELLO
AUTHORIZING THE APPROPRIATION OF FUNDS FOR VARIOUS EXPENSES
RELATED TO THE FINANCE DEPARTMENT**

THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS FOLLOWS:

SECTION 1. That the Director of Finance is hereby authorized to make the following appropriations:

FROM		TO	
<u>Account Number</u>	<u>Amount</u>	<u>Account Number</u>	<u>Amount</u>
100-2900 Unassigned Fund Balance	\$390,000.00	100-20-200-5000.10 Salaries	\$390,000.00
100-2900 Unassigned Fund Balance	\$9,400.00	100-20-200-5300.10 Retirement Benefits	\$9,400.00
100-2900 Unassigned Fund Balance	\$60,000.00	100-20-200-6040.10 Contract Services	\$60,000.00

SECTION 2. That the City Clerk shall certify to the adoption of the Resolution, which shall become effective immediately upon approval.

ADOPTED AND APPROVED this 13th day of March, 2019.

Jack Hadjinian, Mayor Pro Tem

ATTEST

Irma Barajas, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF MONTEBELLO)

I, Irma Barajas, City Clerk of the City of Montebello, do hereby certify that the foregoing City Council Resolution No. _____ was duly and regularly approved and adopted by the City Council of the City of

Montebello at their meeting held on the 13th day of March , 2019, as approved by law by the following vote:

AYES:

NOES:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said City on the _____ day of _____, 2019.

IRMA BARAJAS, City Clerk

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Arnold M. Alvarez-Glasman, City Attorney

SUBJECT: Confirmation of Paul L. Talbot as Interim City Manager

DATE: March 13, 2019

RECOMMENDATION

It is recommended that the City Council:

- (1) approve the amendment to the Professional Services Agreement between the City of Montebello and Paul L. Talbot appointing Mr. Talbot as Interim City Manager; and
- (2) Take such additional, related action that may be desirable.

BACKGROUND

On January 23, 2019, the City Council approved a Professional Services Agreement ("Agreement") with Mr. Talbot appointing him as Acting City Manager. Pursuant to the Agreement, once the position of City Manager becomes vacant, the City Council must take action to change his position from Acting City Manager to Interim City Manager. The position of City Manager is now vacant and the City Council should take action to designate Mr. Talbot as the Interim City Manager.

ANALYSIS

By taking this action it does not alter or otherwise change the duties or responsibilities of Mr. Talbot. In addition, there is no fiscal impact by taking this action. It is a necessary step as required by the Agreement. Mr. Talbot will continue to have all responsibilities as if he was serving as City Manager.

FISCAL IMPACTS

None

SUMMARY

The City Council should approve an amendment to the Agreement between the City and Mr. Talbot and authorize the Mayor Pro Tem to execute the same.

ATTACHMENT

First Amendment to Professional Service Agreement

FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF MONTEBELLO AND PAUL L. TALBOT

(First Amendment to Agreement No. _____)

THIS FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT (Agreement No. _____) (“First Amendment”) is dated as of March 13, 2019, and is entered into by and between the City of Montebello, a municipal corporation (the “City”), and Paul L. Talbot (hereinafter referred to as “Talbot”), on the terms and provisions set forth below. (The City and Talbot may be referred to singularly as “Party” or collectively as “Parties” herein.)

RECITALS

The following recitals are a substantive part of this First Amendment:

A. On January 23, 2019 the City and Talbot entered into a Professional Services Agreement for Talbot serving in the position of Acting City Manager (Agreement No. _____) (the “Agreement”).

B. In paragraph of 8 of the Agreement Talbot cannot serve as Interim City Manager without the approval by the City Council and an amendment memorializing the same.

D. This First Amendment is in the vital and best interest of the City and the health, safety, morals and welfare of its residents, and in accord with the public purposes of applicable state and local laws.

NOW THEREFORE, for good and valuable consideration, the City and Talbot agree as follows:

1. Paul L. Talbot is appointed as Interim City Manager of the City of Montebello. Anywhere contained in the Agreement wherein Talbot is referred to as “Acting City Manager,” such title will be amended to read “Interim City Manager.” All duties and responsibilities of

Talbot as Acting City Manager shall now be vested with him as Interim City Manager. In addition, Talbot shall have all rights, duties and responsibilities authorized to a City Manager as set forth in the Montebello Municipal Code, by the City's policies, rules and regulations and as provided by law.

2. Except as modified and amended herein, all terms, conditions, covenants and provisions of the Agreement shall remain in full force and effect and the Agreement is hereby ratified and confirmed.

3. This First Amendment shall be effective upon the execution by the City's Mayor Pro Tem and Talbot.

IN WITNESS WHEREOF, the parties have caused this First Amendment to the Agreement to be amended effective as of the day and year first above written.

CITY OF MONTEBELLO

Dated: _____

Jack Hadjinian
Mayor Pro Tem, City of Montebello

TALBOT

Dated: _____

By: Paul L. Talbot

CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members
FROM: Paul Talbot, Acting City Manager
BY: Robert Mescher, Finance Director
SUBJECT: Mid-Year Financial Report as of December 31, 2018
DATE: March 13, 2019

RECOMMENDATION

It is recommended that the City Council:

- 1) Review and accept the report; and
- 2) Take such additional, related action that may be desirable.

BACKGROUND

On June 13, 2018, the City Council adopted the FY18-19 Budget.

On December 12, 2018, the Finance Department submitted a year-to-date report for the first four months of the fiscal year which indicated the City was on target with the adopted FY18-19 Budget.

The Finance Department has prepared a mid-year financial report comparing the results of the first six months of revenues and expenditures as compared to the adopted budget.

Overall, the City financial performance was still on target with the adopted FY18-19 Budget.

The first six months represent 50% of the budget. Therefore, favorable revenue results will be higher than 50% and favorable expenditure results will be lower than 50% of the budget.

General Fund

The General Fund is the primary operating fund of the City. The year-to-date General Fund revenues were only 41% of the budget, due to the fact that the \$3.2 million of vehicle license fee revenue was received in January (for the first half of the year) and the \$1.3 million Prop A Exchange, which was budgeted, has not yet been exchanged. The

General Fund expenditures were 46% of the budget due to cost reductions throughout all of the various departments. The General Fund revenues net of expenditures are on track to meet or exceed the adopted budget.

Retirement Fund

The Retirement Fund is used to account for the accumulation of resources required for the funding of the City employees' retirement fund.

Self-Insurance Fund

The Self-Insurance Fund is an internal services fund used to account for the resources and payments of the City's self-insurance claims. The mid-year results were slightly better than budgeted.

Water Fund

The Water Fund accounts for the revenues and expenditures of the City's water utility. The revenues were higher than budgeted due to the timing of seasonal usage. The operational expenditures were also higher due to unanticipated repairs to the aging infrastructure. The year-end results may fall slightly short of the budget.

Golf Course and Quiet Cannon

The combined year-to-date Golf Course and Quiet Cannon revenues and expenditures were slightly better than the budget.

Transit

The year-to-date Transit revenues were only 44% of budget, primarily due to the timing of two annual grants not yet received. Bus fare revenue was also down slightly. Expenditures were also 44% of budget. Once the two grants are received, the year-end results will outperform the budget.

FISCAL IMPACT

There is no fiscal impact with this item. No budget amendments are recommended.

SUMMARY

This mid-year financial report indicates the City's financial performance is projected to meet or exceed the adopted budget.

ATTACHMENT

Financial Report for July 1, 2018 through December 31, 2018



CITY OF MONTEBELLO FINANCIAL REPORT

Fiscal Year July 1, 2018 through December 31, 2018

	AMENDED FY19 BUDGET 12 MONTHS	FY19 ACTUAL 6 MO (50% OF YEAR)	% OF BUDGET
<u>GENERAL FUND</u>			
REVENUES			
<u>Taxes:</u>			
Sales Tax	\$ 12,921,000.00	\$ 6,744,285.98	52.2%
Property Taxes	\$ 4,212,182.00	\$ 2,019,683.45	47.9%
Property Taxes Residual	\$ 912,822.00	\$ -	0.0%
Franchise Tax	\$ 1,550,379.00	\$ 721,934.81	46.6%
Transient Occupancy Tax	\$ 440,689.00	\$ 221,845.09	50.3%
Transfer Tax	\$ 174,724.00	\$ 70,221.86	40.2%
Vehicle License Fee	\$ 6,395,211.00	\$ -	0.0%
<u>Licenses and Permits:</u>			
Business/Contractors Licenses	\$ 2,566,815.00	\$ 1,204,882.75	46.9%
Oil Well	\$ 928,318.00	\$ 577,263.70	62.2%
Animal License	\$ 127,600.00	\$ 139,539.95	109.4%
Community Development Permits	\$ 1,388,621.00	\$ 806,586.92	58.1%
<u>Charges for Services:</u>			
Waste Collection	\$ 3,559,915.00	\$ 1,471,694.96	41.3%
Storm Water Abatement	\$ 89,661.00	\$ 57,576.65	64.2%
User Charges	\$ 1,931,758.00	\$ 837,015.88	43.3%
Parks and Recreation Fees	\$ 704,951.00	\$ 359,305.30	51.0%
Administrative Charges	\$ 2,106,117.00	\$ 944,857.45	44.9%
<u>Other Revenues:</u>			
Fines and Forfeitures	\$ 2,060,000.00	\$ 1,034,337.69	50.2%
Interest Income	\$ 30,720.00	\$ 33,547.91	109.2%
Cell Tower Lease	\$ 248,583.00	\$ 86,266.20	34.7%
Prop A Exchange	\$ 1,275,000.00	\$ -	0.0%
CCA Fees	\$ -	\$ 105,300.00	
Miscellaneous Revenues	\$ 100,000.00	\$ 189,192.12	189.2%
Sale of Property	\$ -	\$ 447,424.78	
TOTAL REVENUE	\$ 43,725,066.00	\$ 18,072,763.45	41.3%



CITY OF MONTEBELLO FINANCIAL REPORT

Fiscal Year July 1, 2018 through December 31, 2018

	AMENDED FY19 BUDGET 12 MONTHS	FY19 ACTUAL 6 MO (50% OF YEAR)	% OF BUDGET
EXPENDITURES			
Electoral			
City Council	\$ 167,629.83	\$ 66,682.99	39.8%
City Clerk	\$ 194,106.10	\$ 10,586.97	5.5%
City Treasurer	\$ 23,156.10	\$ 9,801.54	42.3%
Subtotal	\$ 384,892.03	\$ 87,071.51	22.6%
City Attorney	\$ 450,000.00	\$ 305,455.78	67.9%
Administration			
City Administration	\$ 859,722.56	\$ 345,960.84	40.2%
Community Promotion	\$ 46,250.00	\$ 3,336.61	7.2%
Subtotal	\$ 905,972.56	\$ 349,297.45	38.6%
Employee Relations	\$ 420,565.19	\$ 134,153.07	31.9%
Finance			
Administration	\$ 2,135,398.70	\$ 1,029,345.22	48.2%
General Services	\$ 145,210.00	\$ 60,783.19	41.9%
Information Technology	\$ 574,294.61	\$ 300,473.63	52.3%
Subtotal	\$ 2,854,903.31	\$ 1,390,602.04	48.7%
Public Works			
Administration	\$ 612,108.91	\$ 255,758.56	41.8%
Street Maintenance	\$ 6,293,246.09	\$ 2,798,593.00	44.5%
Trees	\$ 578,667.27	\$ 261,531.64	45.2%
Engineering	\$ 730,289.29	\$ 276,236.33	37.8%
AB939	\$ 97,000.00	\$ 24,000.00	24.7%
Gov't Building Maintenance	\$ 625,528.29	\$ 207,605.38	33.2%
Subtotal	\$ 8,936,839.85	\$ 3,823,724.91	42.8%
Community Development			
Administration	\$ 542,680.98	\$ 218,775.05	40.3%
Planning	\$ 357,928.34	\$ 90,154.33	25.2%
Code Enforcement	\$ 378,634.82	\$ 94,786.99	25.0%
Building & Safety	\$ 533,746.08	\$ 147,771.10	27.7%
CCA	\$ 20,000.00	\$ 39,300.00	196.5%
Subtotal	\$ 1,832,990.23	\$ 590,787.47	32.2%



CITY OF MONTEBELLO FINANCIAL REPORT

Fiscal Year July 1, 2018 through December 31, 2018

	AMENDED FY19 BUDGET 12 MONTHS	FY19 ACTUAL 6 MO (50% OF YEAR)	% OF BUDGET
Recreation			
Administration	\$ 513,298.09	\$ 250,445.57	48.8%
Recreation Services	\$ 1,512,613.72	\$ 696,607.29	46.1%
Parks Maintenance	\$ 1,231,226.85	\$ 546,890.90	44.4%
Subtotal	\$ 3,257,138.66	\$ 1,493,943.76	45.9%
Police			
Administration	\$ 1,260,002.99	\$ 755,867.27	60.0%
Uniform Services	\$ 9,254,308.23	\$ 4,902,382.47	53.0%
Traffic Bureau	\$ 358,594.24	\$ 92,039.42	25.7%
Support Services	\$ 1,186,321.83	\$ 446,481.34	37.6%
Communications	\$ 1,253,028.13	\$ 531,691.63	42.4%
Records Bureau	\$ 835,089.19	\$ 312,021.85	37.4%
Investigative Services	\$ 3,297,889.66	\$ 1,303,733.07	39.5%
Detention Facility	\$ 467,997.00	\$ 153,521.86	32.8%
Subtotal	\$ 17,913,231.27	\$ 8,497,738.91	47.4%
Fire			
Administration	\$ 1,277,720.97	\$ 711,715.14	55.7%
Suppression	\$ 9,731,894.60	\$ 4,531,532.03	46.6%
Prevention	\$ 261,039.09	\$ 142,630.89	54.6%
Communications	\$ 272,311.00	\$ 55,780.50	20.5%
Public Safety Augmentation	\$ 288,589.00	\$ 152,021.20	52.7%
Subtotal	\$ 11,831,554.66	\$ 5,593,679.76	47.3%
Total Operating Expenditure	\$ 48,788,087.76	\$ 22,266,454.66	45.6%
Pension Liability Payment	\$ 5,960,872.24	\$ 2,980,436.12	50.0%
TOTAL EXPENDITURES	\$ 54,748,960.00	\$ 25,246,890.78	46.1%
Income (loss) before transfers	\$ (11,023,894.00)	\$ (7,174,127.33)	
Transfer In			
<i>*From Retirement</i>	\$ 10,166,061.00	\$ 4,725,763.92	46.5%
<i>*From State Gas Tax</i>	\$ 1,600,000.00	\$ 800,000.00	50.0%
<i>*From Corporate Shop</i>	\$ 1,400,000.00	\$ -	0.0%
Transfer out to Debt service fund	\$ (1,515,330.00)	\$ (1,290,043.19)	85.1%
Transfer out to Golf Fund	\$ (800,000.00)	\$ -	0.0%
GF NET TOTAL	\$ (173,163.00)	\$ (2,938,406.60)	



CITY OF MONTEBELLO FINANCIAL REPORT

Fiscal Year July 1, 2018 through December 31, 2018

	AMENDED FY19 BUDGET 12 MONTHS	FY19 ACTUAL 6 MO (50% OF YEAR)	% OF BUDGET
<u>RETIREMENT FUND</u>			
REVENUES			
Property Tax	\$ 8,319,253.00	\$ 4,030,856.64	48.5%
Interest Income	\$ 35,886.00	\$ 87,126.20	242.8%
TOTAL REVENUES	\$ 8,355,139.00	\$ 4,117,982.84	49.3%
EXPENDITURES			
Transfers Out			
*For Retirement Expense Payment	\$ 2,132,471.00	\$ 700,347.27	32.8%
*For Pension Liability Payment	\$ 8,317,390.00	\$ 4,158,695.00	50.0%
TOTAL EXPENDITURES	\$ 10,449,861.00	\$ 4,859,042.27	46.5%
NET TOTAL	\$ (2,094,722.00)	\$ (741,059.43)	
<u>SELF-INSURANCE FUND</u>			
REVENUES			
Non Transit	\$ 4,221,437.00	\$ 2,295,421.85	54.4%
Transit	\$ 2,568,211.00	\$ 1,396,474.15	54.4%
TOTAL REVENUES	\$ 6,789,648.00	\$ 3,691,896.00	54.4%
EXPENSES			
Non Transit	\$ 4,221,437.00	\$ 2,276,087.96	53.9%
Transit	\$ 2,568,211.00	\$ 1,130,886.11	44.0%
TOTAL EXPENSES	\$ 6,789,648.00	\$ 3,406,974.07	50.2%
NET TOTAL	\$ -	\$ 284,921.93	
<u>WATER FUND</u>			
REVENUES			
Water Sales	\$ 2,845,613.00	\$ 1,713,423.32	60.2%
Other Revenues	\$ -	\$ 4,030.31	
TOTAL REVENUES	\$ 2,845,613.00	\$ 1,717,453.63	60.4%
EXPENSES			
Operations	\$ 2,340,599.64	\$ 1,624,457.60	69.4%
Pension Liability Payment	\$ 1,179.36	\$ 589.68	50.0%
TOTAL EXPENSES	\$ 2,341,779.00	\$ 1,625,047.28	69.4%
NET TOTAL	\$ 503,834.00	\$ 92,406.35	



CITY OF MONTEBELLO FINANCIAL REPORT

Fiscal Year July 1, 2018 through December 31, 2018

	AMENDED FY19 BUDGET 12 MONTHS	FY19 ACTUAL 6 MO (50% OF YEAR)	% OF BUDGET
<u>GOLF FUND</u>			
<u>GOLF COURSE OPERATIONS</u>			
REVENUES			
Charges for Services	\$ 1,628,231.00	\$ 771,645.65	47.4%
TOTAL REVENUES	\$ 1,628,231.00	\$ 771,645.65	47.4%
EXPENSES			
Golf Course Operations			
Personel / Service	\$ 1,215,167.25	\$ 535,835.31	44.1%
Maintenance and Operation	\$ 1,303,744.00	\$ 554,243.82	42.5%
Capital Outlay	\$ -	\$ -	
Debt	\$ 479,283.00	\$ 326,685.57	68.2%
Total Operating Expense	\$ 2,998,194.25	\$ 1,416,764.70	47.3%
Pension Liability Payment	\$ 144,237.75	\$ 72,118.88	50.0%
TOTAL EXPENSES	\$ 3,142,432.00	\$ 1,488,883.58	
Golf Course Income (loss) before transfers	\$ (1,514,201.00)	\$ (717,237.93)	47.4%
<u>QUIET CANNON OPERATIONS</u>			
REVENUES			
Rents	\$ 594,570.00	\$ 363,176.81	61.1%
TOTAL REVENUES	\$ 594,570.00	\$ 363,176.81	61.1%
EXPENSES			
Quiet Cannon Expenses	\$ 56,590.00	\$ 51,365.56	90.8%
Debt	\$ 107,199.00	\$ 36,615.06	34.2%
TOTAL EXPENSES	\$ 163,789.00	\$ 87,980.62	53.7%
Quiet Cannon Income (loss) before transfers	\$ 430,781.00	\$ 275,196.19	63.9%
GOLF FUND NET TOTAL	\$ (1,083,420.00)	\$ (442,041.74)	

Footnote: The \$51,366 expenses for Quiet Cannon include:

- \$1,743 of Quiet Cannon utility expenses
- \$26,401 of Quiet Cannon property prepaid Insurance premiums
- \$23,221 of Landscaping and Building repairs/maintenance costs/Audit Services



CITY OF MONTEBELLO FINANCIAL REPORT

Fiscal Year July 1, 2018 through December 31, 2018

	AMENDED FY19 BUDGET 12 MONTHS	FY19 ACTUAL 6 MO (50% OF YEAR)	% OF BUDGET
<u>TRANSIT FUND</u>			
REVENUES			
TDA Operating	\$ 8,258,216.00	\$ 4,129,110.00	50.0%
Prop A Discretionary- Operation	\$ 5,340,219.00	\$ 2,670,109.50	50.0%
Prop C Foothill Mitigation	\$ 296,096.00	\$ 148,047.98	50.0%
Prop C MOSIP	\$ 1,617,306.00	\$ 808,653.00	50.0%
Prop C 5% Security	\$ 461,723.00	\$ 230,861.48	50.0%
Prop C Discretionary-Base Restructure	\$ 1,171,089.00	\$ 585,544.50	50.0%
Prop C Discr.-Bus Service Improvement	\$ 223,492.00	\$ -	0.0%
STA Operating	\$ 1,343,944.00	\$ -	0.0%
Bus Fares	\$ 4,321,599.00	\$ 1,945,342.32	45.0%
Bus Tokens/EZ Pass	\$ 321,623.00	\$ 55,767.35	17.3%
Measure R 20%	\$ 3,356,209.00	\$ 1,678,104.46	50.0%
Measure M	\$ 4,938,421.00	\$ 1,694,235.46	34.3%
Other Revenues	\$ 230,928.00	\$ 81,147.31	35.1%
TOTAL REVENUES	\$ 31,880,865.00	\$ 14,026,923.36	44.0%
EXPENSES			
Administration	\$ 6,466,254.87	\$ 2,877,295.10	44.5%
Operations	\$ 13,369,839.12	\$ 5,966,853.69	44.6%
Prop C Security	\$ 523,314.28	\$ 174,913.85	33.4%
Corporate Shop	\$ 6,903,480.30	\$ 3,035,828.08	44.0%
Metrolink	\$ 242,820.00	\$ 108,483.81	44.7%
Bus Advertising	\$ 14,890.00	\$ 2,574.00	17.3%
SYEP	\$ 7,000.00	\$ 6,956.88	99.4%
Total Operating Expense	\$ 27,527,598.57	\$ 12,172,905.41	44.2%
Debt (Capital Lease)	\$ 165,000.00	\$ 163,745.86	99.2%
Pension Liability Payment	\$ 2,208,513.42	\$ 1,104,256.71	50.0%
TOTAL EXPENSES	\$ 29,901,111.99	\$ 13,440,907.98	45.0%
NET TOTAL	\$ 1,979,753.01	\$ 586,015.38	

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEBELLO APPROVING AND ALLOWING CERTAIN CLAIMS AND
DEMANDS**

**THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES
HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1. That the reference is hereby made to that certain
Register of Audited Demand Nos. 1464, consisting of eight pages, and
including**

Warrant No. 582155 through 582384;

Warrant No. 1425 and Warrant No. 1017

**on file in the office of the City Clerk, the same having been audited and
approved by the Controller as required by law.**

**SECTION 2. That the said City Council having examined each such
demand does hereby approve and direct the payment of same, as set forth
in said Register, except the following Warrant No.**

**SECTION 3. That the City Clerk shall certify to the adoption of this
resolution and thence forth and thereafter the same shall be in full force
and effect.**

APPROVED AND ADOPTED THIS 13th DAY OF MARCH, 2019.

JACK HADJINIAN, Mayor Pro Tem

ATTEST:

IRMA BARAJAS, City Clerk

ITEM #24



City of Montebello
Register of Demands No. 1464
From Payment Date: 2/21/19 - To Payment Date: 3/6/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
4331 - General Account					
582155	02/21/2019	\$1,204.79	PAYROLL RELATED	726	COLONIAL LIFE & ACCIDENT INSURANCE COMPANY
582156	02/21/2019	\$420.66	PAYROLL RELATED	1630	FIREFIGHTERS LEGISLATIVE ACTION
582157	02/21/2019	\$100.00	PAYROLL RELATED	61	FRANCHISE TAX BOARD
582158	02/21/2019	\$150.00	PAYROLL RELATED	1100	UNITED STATES TREASURY
582159	02/21/2019	\$72.25	PAYROLL RELATED	416	PRE-PAID LEGAL SERVICES, INC.
582160	02/21/2019	\$911.05	PAYROLL RELATED	37280	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
582161	02/21/2019	\$765.00	PAYROLL RELATED	63690	MONTEBELLO CITY EMPLOYEE ASSOCIATION
582162	02/21/2019	\$1,845.00	PAYROLL RELATED	22810	MONTEBELLO FIREMEN'S ASSOCIATION
582163	02/21/2019	\$190.00	PAYROLL RELATED	63680	MONTEBELLO MID-MANAGEMENT ASSOCIATION
582164	02/21/2019	\$321.00	PAYROLL RELATED	63670	MONTEBELLO POLICE EXPLORER POST 1034
582165	02/21/2019	\$300.00	PAYROLL RELATED	64800	MONTEBELLO POLICE MANAGEMENT ASSOCIATION
582166	02/21/2019	\$3,468.00	PAYROLL RELATED	5920	MONTEBELLO POLICE OFFICER ASSOCIATION
582167	02/21/2019	\$70.00	PAYROLL RELATED	70630	MONTEBELLO SUPERVISORS ASSOCIATION
582168	02/21/2019	\$70.00	PAYROLL RELATED	63640	PNC BANK
582169	02/21/2019	\$33.56	PAYROLL RELATED	63660	PERS LONG TERM CARE PROGRAM
582170	02/21/2019	\$333.80	PAYROLL RELATED	318	STANDARD INSURANCE COMPANY - TERM LIFE
582171	02/21/2019	\$36.75	PAYROLL RELATED	25850	STANDARD INSURANCE COMPANY
582172	02/21/2019	\$3,052.82	PAYROLL RELATED	234	STATE DISBURSEMENT UNIT
582173	02/21/2019	\$31.22	PAYROLL RELATED	236	U.S. DEPARTMENT OF EDUCATION
582174	02/21/2019	\$4,973.91	PAYROLL RELATED	75460	UNITED TRANSPORTATION UNION
582175	02/25/2019	\$49,942.62	LEASE PAYMENT	2099	TIAA COMMERCIAL FINANCE, INC.
582176	02/25/2019	\$7,871.45	VEHICLE PURCHASES	73470	ENTERPRISE FM TRUST
582177	02/25/2019	\$6,249.37	VEHICLE PURCHASES	73470	ENTERPRISE FM TRUST
582178	02/26/2019	\$5,543.41	CONTRACT SERVICES	26390	APPLE ONE EMPLOYMENT SERVICES
582179	02/26/2019	\$20.97	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
582180	02/26/2019	\$815.06	CONTRACT SERVICES	2057	CIGNA BEHAVIORAL HEALTH
582181	02/26/2019	\$16.50	PREVENTIVE MAINTENANCE	438	CODE RED FIRE, INC.

582182	02/26/2019	\$242.93	CONTRACT SERVICES	26080	L. N. CURTIS & SONS
582183	02/26/2019	\$806.40	ADVERTISING/PRINTING SERVICES	1354	DAILY JOURNAL CORPORATION
582184	02/26/2019	\$150.00	DUES & SUBSCRIPTIONS	70230	FOOTHILL FIRE CHIEFS ASSOCIATION
582185	02/26/2019	\$572.16	TRAVEL & MEETINGS	2317	ANGIE JIMENEZ
582186	02/26/2019	\$185.03	SUPPLIES	1120	NESTLE WATERS NORTH AMERICA
582187	02/26/2019	\$27,207.81	VEHICLE MAINTENANCE/EXPENSES	1059	AMBER RESOURCES LLC/SAWYER PETROLEUM
582188	02/26/2019	\$143.74	CONTRACT SERVICES	387	TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS,INC.
582189	02/28/2019	\$643.64	SUPPLIES	31270	STARBOARD TACK SUPPLY INC./ASTRO PLUMBING
582190	02/28/2019	\$11,835.18	UTILITY SERVICES	39550	AT&T
582191	02/28/2019	\$427.38	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
582192	02/28/2019	\$638.72	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
582193	02/28/2019	\$660.00	DUES & SUBSCRIPTIONS	41840	CALIFORNIA PARK AND RECREATION SOCIETY (CPRS)
582194	02/28/2019	\$69.56	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
582195	02/28/2019	\$3.32	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
582196	02/28/2019	\$48,038.97	FRINGE BENEFITS	4110	DELTA DENTAL OF CALIFORNIA
582197	02/28/2019	\$62.05	MAIL/ POSTAL EXPENSE	22400	FEDERAL EXPRESS CORPORATION
582198	02/28/2019	\$4,167.00	CONTRACT SERVICES	21260	FLAIR DATA SERVICES, INC.
582199	02/28/2019	\$21,667.50	POLICE RELATED FEES	692	LOS ANGELES COUNTY SUPERIOR COURT
582200	02/28/2019	\$4,695.83	UTILITY SERVICES	14730	SAN GABRIEL VALLEY WATER CO.
582201	02/28/2019	\$88,143.97	UTILITY SERVICES	45630	SOUTHERN CALIFORNIA EDISON
582202	02/28/2019	\$9,705.84	UTILITY SERVICES	40520	SOUTHERN CALIFORNIA GAS CO.
582203	02/28/2019	\$9,627.13	CONTRACT SERVICES	2318	PAUL TALBOT
582204	02/28/2019	\$791.95	OTHER GROUP INSURANCE PAYABLE	58990	VISION SERVICE PLAN
582205	02/28/2019	\$146.81	SUPPLIES	1730	ALLIED 100, LLC.
582206	02/28/2019	\$335.12	SUPPLIES	31270	STARBOARD TACK SUPPLY INC./ASTRO PLUMBING
582207	02/28/2019	\$638.72	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
582208	02/28/2019	\$638.72	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
582209	02/28/2019	\$945.74	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
582210	02/28/2019	\$383.00	PUBLIC SAFETY	58240	STATE OF CALIFORNIA-DEPARTMENT OF JUSTICE
582211	02/28/2019	\$225.57	SUPPLIES	1294	CINTAS CORPORATION NO. 2
582212	02/28/2019	\$649.94	UNIFORM EXPENSE	55650	GALLS, LLC
582213	02/28/2019	\$596.20	TRAINING	2348	RUBEN HERNANDEZ
582214	02/28/2019	\$1,309.00	CONTRACT SERVICES	2152	JOHNSON CONTROLS, INC.
582215	02/28/2019	\$1,123.39	REIMBURSEMENTS	790	CITY OF MONTEBELLO PETTY CASH

582216	02/28/2019	\$1,871.29	SUPPLIES	1938	P & R PAPER SUPPLY COMPANY INC.
582217	02/28/2019	\$616.00	CONTRACT SERVICES	36350	SHRED-IT USA
582218	02/28/2019	\$387.75	FRINGE BENEFITS	58990	VISION SERVICE PLAN
582219	02/28/2019	\$1,902.45	SUPPLIES	13160	WEST-LITE SUPPLY CO.,INC.
582220	02/28/2019	\$2,033.70	UTILITY SERVICES	1732	AT&T CORP.
582221	02/28/2019	\$25,448.50	CONTRACT SERVICES	37720	ADVANCED APPLIED ENGINEERING, INC.
582222	02/28/2019	\$1,279.48	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
582223	02/28/2019	\$40.00	CARPOOL INCENTIVE	1778	ILENE MARTINEZ
582224	02/28/2019	\$275.00	TRAINING	2347	PARK RANGER ASSOCIATION OF CALIFORNIA
582225	02/28/2019	\$2,806.17	UTILITY SERVICES	72570	U.S. TELEPACIFIC CORP
582226	03/05/2019	\$8,850.46	AFLAC OTHER	55860	AFLAC
582227	03/05/2019	\$16.43	ADVERTISING/PRINTING SERVICES	24200	AAT, INC.
582228	03/05/2019	\$2,817.03	CONTRACT SERVICES	26390	APPLE ONE EMPLOYMENT SERVICES
582229	03/05/2019	\$30.66	ADVERTISING/PRINTING SERVICES	35980	SAEED RADMEHR/ARTE PRINTING
582230	03/05/2019	\$668.09	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
582231	03/05/2019	\$412.69	UTILITY SERVICES	47580	CALIFORNIA WATER SERVICE COMPANY
582232	03/05/2019	\$52.26	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
582233	03/05/2019	\$35.37	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
582234	03/05/2019	\$20.97	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
582235	03/05/2019	\$1,278.00	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
582236	03/05/2019	\$306.16	SUPPLIES	1294	CINTAS CORPORATION NO. 2
582237	03/05/2019	\$206.17	MAIL/ POSTAL EXPENSE	22400	FEDERAL EXPRESS CORPORATION
582238	03/05/2019	\$60.00	CONTRACT SERVICES	23660	DAIOHS USA
582239	03/05/2019	\$300.00	TRAINING	6880	PESTICIDE APPLICATORS PROFESSIONAL ASSOC.
582240	03/05/2019	\$66.97	CONTRACT SERVICES	56260	PRUDENTIAL OVERALL SUPPLY
582241	03/05/2019	\$429.10	SUPPLIES	1120	NESTLE WATERS NORTH AMERICA
582242	03/05/2019	\$322.18	TRAINING	45050	OMAR RODRIGUEZ
582243	03/05/2019	\$743.11	UTILITY SERVICES	14730	SAN GABRIEL VALLEY WATER CO.
582244	03/05/2019	\$37,342.24	UTILITY SERVICES	14730	SAN GABRIEL VALLEY WATER CO.
582245	03/05/2019	\$52,198.46	FUEL INVENTORY	1059	AMBER RESOURCES LLC/SAWYER PETROLEUM
582246	03/05/2019	\$16,301.24	UTILITY SERVICES	45630	SOUTHERN CALIFORNIA EDISON
582247	03/05/2019	\$260.37	INSURANCE PREMIUMS	1990	STANDARD INSURANCE COMPANY
582248	03/06/2019	\$678.18	UTILITY SERVICES	2257	AIRESPRING INC.
582249	03/06/2019	\$178.26	UTILITY SERVICES	39550	AT&T

582250	03/06/2019	\$285.35	UTILITY SERVICES	39550	AT&T
582251	03/06/2019	\$160.00	CONTRACT SERVICES	58240	STATE OF CALIFORNIA-DEPARTMENT OF JUSTICE
582252	03/06/2019	\$599.00	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
582253	03/06/2019	\$289.80	ADVERTISING/PRINTING SERVICES	1354	DAILY JOURNAL CORPORATION
582254	03/06/2019	\$54.76	MACHINERY & EQUIPMENTS	61460	ENTRUST RESOURCES
582255	03/06/2019	\$5,173.52	UTILITY SERVICES	4760	MONTEBELLO LAND & WATER CO.
582256	03/06/2019	\$190.70	TRAVEL & MEETINGS	1747	RUDOLPH PETERSEN
582257	03/06/2019	\$767.35	COPIER REPAIR/SERVICES	69730	DE LAGE LANDEN FINANCIAL SERVICES INC./RICOH
582258	03/06/2019	\$10,671.98	COPIER REPAIR/SERVICES	69730	DE LAGE LANDEN FINANCIAL SERVICES INC./RICOH
582259	03/06/2019	\$5,576.61	COPIER REPAIR/SERVICES	69730	DE LAGE LANDEN FINANCIAL SERVICES INC./RICOH
582260	03/06/2019	\$30.00	TRAVEL & MEETINGS	34990	SAN GABRIEL VALLEY CITY MANAGERS' ASSOC.
582261	03/06/2019	\$3,386.11	UTILITY SERVICES	51430	SOUTH MONTEBELLO IRRIGATION DISTRICT
582262	03/06/2019	\$5,838.09	UTILITY SERVICES	45630	SOUTHERN CALIFORNIA EDISON
582263	03/06/2019	\$2,775.78	UTILITY SERVICES	526	T-MOBILE USA, INC.
582264	03/06/2019	\$178.20	CONTRACT SERVICES	10300	TRANSUNION CORP.
582265	03/06/2019	\$18.93	SUPPLIES	16030	AAA ELECTRICAL SUPPLY
582266	03/06/2019	\$646.12	UTILITY SERVICES	1732	AT&T CORP.
582267	03/06/2019	\$160.97	FUEL	2186	ACEGAS LLC
582268	03/06/2019	\$2,048.96	SUPPLIES	1670	ADAMSON POLICE PRODUCTS
582269	03/06/2019	\$7,870.00	CONTRACT SERVICES	11820	ADCO SERVICES, INC.
582270	03/06/2019	\$449.31	SUPPLIES	1667	ADVANCED NETWORK CONSULTANTS INC.
582271	03/06/2019	\$2,671.50	CONTRACT SERVICES	40670	ALL CITY MANAGEMENT SERVICES
582272	03/06/2019	\$1,315.00	SUPPLIES	53370	EUROFINS ANA LABORATORIES, INC.
582273	03/06/2019	\$6,650.00	CONTRACT SERVICES	17010	ARROYO BACKGROUND INVESTIGATIONS, LLC
582274	03/06/2019	\$388.73	ADVERTISING/PRINTING SERVICES	35980	SAEED RADMEHR/ARTE PRINTING
582275	03/06/2019	\$236,254.40	CONTRACT SERVICES	40970	ARAKELIAN ENTERPRISES/ATHENS
582276	03/06/2019	\$24,889.21	CONTRACT SERVICES	16710	ATKINSON, ANDELSON, LOYA, RUUD & ROMO
582277	03/06/2019	\$325.00	VEHICLE MAINTENANCE/EXPENSES	278	ATLAS RADIATOR, INC.
582278	03/06/2019	\$1,294.84	VEHICLE MAINTENANCE/EXPENSES	74990	AUTOZONE, INC
582279	03/06/2019	\$1,696.48	CONTRACT SERVICES	1237	AZTECA LANDSCAPE
582280	03/06/2019	\$1,346.00	PUBLIC SAFETY	58240	STATE OF CALIFORNIA-DEPARTMENT OF JUSTICE
582281	03/06/2019	\$19,646.69	CONTRACT SERVICES	52070	TOM CAMACHO
582282	03/06/2019	\$55.00	REFUND	2354	NINA CHAVEZ
582283	03/06/2019	\$200.00	SAFETY PROGRAM	803	CITY OF CULVER CITY

582284	03/06/2019	\$8,432.83	CONTRACT SERVICES	52710	CLEAN ENERGY FUELS
582285	03/06/2019	\$6,387.06	SUPPLIES	10000	CLEAN SWEEP SUPPLY CO. INC
582286	03/06/2019	\$550.00	CONTRACT SERVICES	34230	PHIL CULBERTSON
582287	03/06/2019	\$480.00	INCURRED CLAIMS	1643	COMPANY NURSE
582288	03/06/2019	\$100.00	TRAINING	2305	CPRS DISTRICT 13
582289	03/06/2019	\$1,100.00	CONTRACT SERVICES	2019	DEWEY SERVICES INCORPORATED
582290	03/06/2019	\$340.00	CONTRACT SERVICES	19300	CARLOS DIAZ
582291	03/06/2019	\$897.77	CONTRACT SERVICES	25660	E-Z GO DIVISION OF TEXTRON
582292	03/06/2019	\$840.00	CONTRACT SERVICES	2075	HAROLD J. EDISON/EDISON LIGATION
582293	03/06/2019	\$250.00	CONTRACT SERVICES	41130	MIHM INC.
582294	03/06/2019	\$3,640.61	CONTRACT SERVICES	1760	SCOTT FAZEKAS & ASSOCIATES, INC.
582295	03/06/2019	\$6,740.00	CONTRACT SERVICES	371	FLO-SERVICES, INC.
582296	03/06/2019	\$250.00	REFUND	2353	EUNICE VELARDE FLORES
582297	03/06/2019	\$492.57	VEHICLE MAINTENANCE/EXPENSES	29160	FORD OF MONTEBELLO
582298	03/06/2019	\$525.00	CONTRACT SERVICES	1595	FROG ENVIRONMENTAL., INC
582299	03/06/2019	\$3,813.63	VEHICLE MAINTENANCE/EXPENSES	33720	ARKAY ACQUISITION LLC/GILLIG
582300	03/06/2019	\$14,500.00	CONTRACT SERVICES	2337	GLOBAL URBAN STRATEGIES, INC.
582301	03/06/2019	\$120.00	CONTRACT SERVICES	1650	GOLDEN STATE ELEVATOR SERVICE INC.
582302	03/06/2019	\$61.87	SUPPLIES	455	GOLDEN STATE FASTENERS & SUPPLY, INC.
582303	03/06/2019	\$1,345.00	DUES & SUBSCRIPTIONS	7020	GOVERNMENT FINANCE OFFICERS ASSOCIATION
582304	03/06/2019	\$165.47	SUPPLIES	9470	GRAINGER, INC.
582305	03/06/2019	\$709.34	SUPPLIES	47880	LEHIGH HANSON COMPANY
582306	03/06/2019	\$570.63	VEHICLE MAINTENANCE/EXPENSES	270	HARBOR DIESEL AND EQUIPMENT, INC.
582307	03/06/2019	\$1,202.90	VEHICLE MAINTENANCE/EXPENSES	29680	INLAND KENWORTH, INC.
582308	03/06/2019	\$190.00	DUES & SUBSCRIPTIONS	8330	INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE
582309	03/06/2019	\$1,290.91	CONTRACT SERVICES	1357	IRON MOUNTAIN INC.
582310	03/06/2019	\$192.88	SUPPLIES	1612	JCL TRAFFIC SERVICES
582311	03/06/2019	\$2,952.81	CONTRACT SERVICES	2152	JOHNSON CONTROLS, INC.
582312	03/06/2019	\$937.89	MACHINERY & EQUIPMENTS	2289	JR'S POS DEPOT
582313	03/06/2019	\$626.34	DUES & SUBSCRIPTIONS	43680	J.J. KELLER & ASSOCIATES, INC.
582314	03/06/2019	\$2,319.68	SUPPLIES	1578	UNIFORM HEADQUARTERS
582315	03/06/2019	\$200.00	REIMBURSEMENT	2351	RYAN LANDRUM
582316	03/06/2019	\$1,001.31	CONTRACT SERVICES	8130	RICHARD D. JONES, A PROFESSIONAL LAW CORP.
582317	03/06/2019	\$1,480.00	CONTRACT SERVICES	39380	LAWRENCE ROLL-UP DOORS, INC

582318	03/06/2019	\$1,837.00	CONTRACT SERVICES	2156	LEED ELECTRIC INC.
582319	03/06/2019	\$1,276.00	CONTRACT SERVICES	16760	LIEBERT CASSIDY WHITMORE
582320	03/06/2019	\$3,424.46	SUPPLIES	26670	LIFE-ASSIST, INC.
582321	03/06/2019	\$931.50	CONTRACT SERVICES	750	LIFTECH ELEVATOR SERVICES, INC
582322	03/06/2019	\$468.23	SUPPLIES	14950	LINCOLN EQUIPMENT, INC.
582323	03/06/2019	\$21,255.02	CONTRACT SERVICES	1886	LINCOLN TRAINING CENTER AND REHABILITAION WORKSHOP
582324	03/06/2019	\$908.53	CONTRACT SERVICES	4810	LOS ANGELES COUNTY
582325	03/06/2019	\$2,528.00	CONTRACT SERVICES	2339	MARTIN SOTELO MORALES/M & R BOILER SERVICES
582326	03/06/2019	\$4,000.00	CONTRACT SERVICES	1797	MARTINEZ CONSULTING SERVICE LLC
582327	03/06/2019	\$6,900.00	CONTRACT SERVICES	2205	MGT OF AMERICA
582328	03/06/2019	\$1,198.35	SUPPLIES	2072	MICROMED DIAMOND SEAL SYSTEMS LLC.
582329	03/06/2019	\$637.52	CONTRACT SERVICES	74640	MISSION LINEN SUPPLY
582330	03/06/2019	\$5,053.68	CONTRACT SERVICES	1200	MOBILITY ADVANCEMENT GROUP
582331	03/06/2019	\$3,000.00	ADVERTISING/PRINTING SERVICES	51550	MONTEBELLO CHAMBER OF COMMERCE
582332	03/06/2019	\$2,900.00	REFUND	2350	AMY MOUSAVI
582333	03/06/2019	\$925.87	CONTRACT SERVICES	26880	SEBASTIAN WATERWORKS, INC./MR. ROOTER
582334	03/06/2019	\$2,799.79	VEHICLE MAINTENANCE/EXPENSES	1385	MUNCIE RECLAMATION AND SUPPLY COMPANY
582335	03/06/2019	\$184,017.48	CONTRACT SERVICES	35250	NATIONWIDE ENVIRONMENTAL SERVICES
582336	03/06/2019	\$450.00	CONTRACT SERVICES	26370	NAVARRO'S TOWING SERVICE
582337	03/06/2019	\$4,798.26	VEHICLE MAINTENANCE/EXPENSES	60710	THE AFTERMARKET PARTS COMPANY, LLC
582338	03/06/2019	\$4,061.53	MACHINERY & EQUIPMENTS	15620	OFFICE DEPOT
582339	03/06/2019	\$886.30	SUPPLIES	1938	P & R PAPER SUPPLY COMPANY INC.
582340	03/06/2019	\$343.33	SUPPLIES	26500	PALARDY & MILLER AUTOBODY
582341	03/06/2019	\$36,187.20	CONTRACT SERVICES	42180	PCAM, LLC
582342	03/06/2019	\$11,325.76	CONTRACT SERVICES	2292	GOLD ARC INC./PASCO DOORS
582343	03/06/2019	\$511.48	REIMBURSEMENT	42490	LINDA PAYAN
582344	03/06/2019	\$15,790.98	MACHINERY & EQUIPMENTS	538	PCMG, INC.
582345	03/06/2019	\$315.00	CONTRACT SERVICES	59760	POWER PLUS INTERNATIONAL, INC.
582346	03/06/2019	\$5,000.00	CONTRACT SERVICES	2312	PRECISION IRON WORKS
582347	03/06/2019	\$66.97	CONTRACT SERVICES	56260	PRUDENTIAL OVERALL SUPPLY
582348	03/06/2019	\$1,200.00	CONTRACT SERVICES	42750	PSYCHOLOGICAL CONSULTING ASSOCIATES, INC.
582349	03/06/2019	\$106.95	VEHICLE MAINTENANCE/EXPENSES	45960	R & R PRODUCTS, INC.
582350	03/06/2019	\$55.00	REFUND	2349	ANTHONY RAMOS
582351	03/06/2019	\$20,000.00	CONTRACT SERVICES	61050	REDFLEX TRAFFIC SYSTEMS

582352	03/06/2019	\$478.00	CONTRACT SERVICES	952	RELIANT IMMEDIATE CARE MEDICAL GROUP INC
582353	03/06/2019	\$200.00	TRAINING	2106	KENNETH RESER
582354	03/06/2019	\$7,500.00	SUPPLIES	2295	RG PACIFIC LLC.
582355	03/06/2019	\$750.00	TRAINING	2264	RICKIE D. GEORGE
582356	03/06/2019	\$3,962.30	CONTRACT SERVICES	51460	RIO HONDO COMMUNITY COLLEGE
582357	03/06/2019	\$736.05	CONTRACT SERVICES	36350	SHRED-IT USA
582358	03/06/2019	\$1,733.67	REIMBURSEMENT	9340	GEORGE S. SIMONIAN
582359	03/06/2019	\$2,637.57	VEHICLE MAINTENANCE/EXPENSES	716	SOUTH BAY FORD, INC.
582360	03/06/2019	\$310.00	DUES & SUBSCRIPTIONS	4160	SOUTHERN CALIFORNIA MUNICIPAL ATHLETIC FED.
582361	03/06/2019	\$354.12	VEHICLE MAINTENANCE/EXPENSES	168	SOUTHERN COACH MFG. CO, INC.
582362	03/06/2019	\$1,795.29	VEHICLE MAINTENANCE/EXPENSES	171	ARIZONA MACHINERY
582363	03/06/2019	\$18,579.61	MACHINERY & EQUIPMENTS	1933	STRICTLY TECHNOLOGY LLC.
582364	03/06/2019	\$8,680.64	CONTRACT SERVICES	2318	PAUL TALBOT
582365	03/06/2019	\$1,500.00	CONTRACT SERVICES	71210	STAR-DUST TOURS, INC.
582366	03/06/2019	\$267.83	MACHINERY & EQUIPMENTS	2218	TOA ELECTRONICS, INC.
582367	03/06/2019	\$5,475.00	CONTRACT SERVICES	2328	OSCAR RENE MIRANDA/TOP GUN PLUMBING
582368	03/06/2019	\$1,320.00	ADVERTISING/PRINTING SERVICES	49720	MARK C. CHUMLEY/TRANSIT LINE ART
582369	03/06/2019	\$480.43	REIMBURSEMENT	27300	ROBERT C. TUFANO
582370	03/06/2019	\$101.31	CONTRACT SERVICES	57140	UNDERGROUND SERVICE ALERT OF SOUTHERN CA
582371	03/06/2019	\$12,358.00	CONTRACT SERVICES	74850	UNIQUE GENERAL SERVICES
582372	03/06/2019	\$2,894.16	CONTRACT SERVICES	37	U.S. SECURITY ASSOCIATES, INC.
582373	03/06/2019	\$425.00	REFUND	2352	MERCEDES VALENCIA
582374	03/06/2019	\$4,922.03	VEHICLE MAINTENANCE/EXPENSES	3450	VALLEY POWER SYSTEMS, INC.
582375	03/06/2019	\$8,500.00	CONTRACT SERVICES	75020	VASQUEZ & CO.,LLP
582376	03/06/2019	\$1,320.00	CONTRACT SERVICES	2000	VITAL MEDICAL SERVICES LLC.
582377	03/06/2019	\$245.12	VEHICLE MAINTENANCE/EXPENSES	25860	WAYNE HARMEIER INC./WAYNE ELECTRIC
582378	03/06/2019	\$583.50	CONTRACT SERVICES	183	WECK LABORATORIES ENVIRONMENTAL SERVICES, INC.
582379	03/06/2019	\$2,350.55	CONTRACT SERVICES	22290	WESTERN ALLIED CORPORATION
582380	03/06/2019	\$508.74	SUPPLIES	51730	WESTRUX INTERNATIONAL INC.
582381	03/06/2019	\$639.48	SUPPLIES	67320	WINZER CORPORATION
582382	03/06/2019	\$640.00	CONTRACT SERVICES	328	ANNE L. DONOFRIO/WRITERANNE
582383	03/06/2019	\$1,400.00	CONTRACT SERVICES	9070	ERVIN L. YOUNGBLOOD
582384	03/06/2019	\$8,062.35	SUPPLIES	26850	ZUMAR INDUSTRIES, INC.
Subtotal		\$1,342,004.08			

0770 - Housing Account

1017	03/06/2019	\$500.00	CONTRACT SERVICES	75020	VASQUEZ & CO.,LLP
Subtotal		\$500.00			

6093 - Successor Agency

1425	03/06/2019	\$84,444.63	NOTES PAYABLE	20390	ARA SEVACHERIAN
Subtotal		\$84,444.63			

Total	<u>\$1,426,948.71</u>
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MINUTES

THE CITY OF MONTEBELLO CITY COUNCIL MET AT THE ABOVE TIME AND PLACE IN A REGULAR SESSION.

OPENING CEREMONIES

1. **CALL MEETING TO ORDER:** Mayor Pro Tem Hadjinian called the meeting to order at the hour of 4:19 p.m.
2. **ROLL CALL:** City Clerk I. Barajas
MEMBERS PRESENT: Cobos-Cawthorne, Jimenez, Melendez, Hadjinian
STAFF PRESENT: Acting City Manager Pasmant, City Attorney Alvarez-Glasman
3. **STATEMENT OF PUBLIC ORAL COMMUNICATIONS FOR CLOSED SESSION ITEMS:** City Attorney Alvarez-Glasman

ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

Delia Delgado spoke on behalf of and in support of the Montebello City Employees Association.

Sergio Lopez spoke on behalf of and in support of the Montebello City Employees Association and asked the new contract be approved.

Mayor Pro Tem Hadjinian recessed the meeting into Closed Session at the hour of 4:24 p.m. At the hour of 6:30 p.m., Mayor Pro Tem Hadjinian reconvened the meeting.

CLOSED SESSION

The City Attorney provided a briefing on the item listed for Closed Session as follows:

4. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Government Code Section 54957.9(d)(2)

All Councilmembers were present and received a briefing by City Attorney or Special Counsel, no action taken.

5. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Name of Case: R. Burciaga v. City of Montebello

All Councilmembers were present and received a briefing by City Attorney or Special Counsel, no action taken.

6. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Name of Case: V. Creswell v. City of Montebello

All Councilmembers were present and received a briefing by City Attorney or Special Counsel, no action taken. Authorization was given unanimously to waive the attorney-client privilege.

7. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: J. Cervantes v. City of Montebello

All Councilmembers were present and received a briefing by City Attorney or Special Counsel, no action taken.

8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: B. Contreras v. City of Montebello

All Councilmembers were present and received a briefing by City Attorney or Special Counsel, no action taken.

9. CONFERENCE WITH LABOR NEGOTIATORS

Government Code section 54957.6

Agency designated representative: Andrew G. Pasmant, Acting City Manager

Employee organization: Smart TD UTU, Montebello City Employees Association, Unrepresented Employees, Montebello Supervisor's Association, Montebello Mid-Management Association, Montebello Police Officers Association, Montebello Police Management Association, Montebello Firefighters Association, Montebello Fire Management Association.

Councilmembers received a briefing, no action taken, direction provided to Agency Negotiators.

10. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code 54956.8

Property: 1345 North Montebello Boulevard, Montebello

Agency's Negotiator: Acting City Manager Pasmant, City Attorney Alvarez-Glasman

Negotiating Party: Costco

Not discussed.

11. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Government Code Section 54957

Titles: Acting City Manager, Director of Finance, Director of Human Resources, Director of Planning and Community Development

A briefing was provided to Councilmembers, no final action, nothing further to report.

12. PUBLIC EMPLOYEE DISMISSAL/DISCIPLINE/RELEASE

Government Code Section 54957

A briefing was provided to Councilmembers, no final action, nothing further to report.

REGULAR SESSION

13. INVOCATION

PLEDGE OF ALLEGIANCE

14. PRESENTATIONS:

a. INTRODUCTION OF NEW FIREFIGHTERS

b. INTRODUCTION OF NEW POLICE RECORDS CLERKS

c. OATH OF OFFICE – NEW COMMISSIONERS

15. STATEMENT OF PUBLIC ORAL COMMUNICATIONS: City Attorney Alvarez-Glasman

16. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (30 MINUTES)

Will Cevera asked if those seated on the dais could speak up louder because sometimes the audience cannot hear when they are speaking.

Raquel Ramirez, representing Assemblywoman Cristina Garcia invited all to attend the installation ceremony of the Assemblywoman.

Linda Nicklas asked if a letter could be sent to all apartment complex owners regarding the dumping of furniture. Consensus by Council was reached to send letters to the owners.

Edwina Garcia spoke about a leak from a median on Montebello. Staff was directed to check on the leak.

Henry Fimbres spoke about National Law Enforcement Day and asked all to take time to thank Law Enforcement Employees, and spoke of his appreciation to the Police and Fire Departments.

Yvette Fimbres thanked Law Enforcement Employees who protect the City's residents. Mrs. Fimbres also made a request that all Superior Court Case numbers appear under Closed Session matters.

Maribel Briseno stated that she had received a response to her PRA Request after the last council meeting. Ms. Briseno also gave a box of donuts to Corporal Howard and one box to city staff.

17. STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

None.

18. CORRECTIONS TO THE AGENDA – ACTING CITY MANAGER

Acting City Manager Pasmant stated that there is an increase in the allocation for Item No. 24.

19. APPROVAL OF AGENDA: Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez that all items be approved in a single motion with the exception of **ITEM NO. 20, 21, 22, 23, 24, 26, 29 and 32**. Such approval will also waive the reading of any ordinance. Motion carried unanimously.

SCHEDULED MATTERS

20. PUBLIC HEARING: APPROVAL AND FINDING OF SIGNIFICANT PUBLIC BENEFIT OF FINANCING FOR A RADIATION THERAPY CANCER TREATMENT CENTER PURSUANT TO THE CALIFORNIA GOVERNMENT CODE

The public hearing opened at the hour of 8:48 p.m.

Linda Nicklas stated that the oncology center will bring business to the City, and asked that the City look into the mobile stroke unit that can detect strokes.

Maribel Briseno spoke in support of the adoption of the resolution.

Rose Vasquez spoke in support of the resolution.

The public hearing closed at the hour of 8:52 p.m.

Director M. Mancha gave a brief summary of this item.

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Melendez conduct a public hearing under the requirements of California Government Code section 6586.5, and adopt Resolution No. 19-01 approving the issuance of revenue bonds by the California Public Finance Authority (“Authority”) for the benefit of Beverly Oncology & Imaging Centers, Medical Group, Inc., a California corporation (“Beverly”), to provide for the financing of the purchase from Beverly, construction, equipping, ownership, and certain related costs, of a radiation therapy cancer treatment center, which will include proton therapy, located at 111 W. Beverly Boulevard, Montebello, California 90640 (“Project”). The Resolution will also authorize the Mayor, or designee, to execute Joint Exercise of Powers Agreement (“Agreement”) No. 3515 with the Authority, which is required to perform this action. Motion carried unanimously on a 4-0 roll call vote.

21. CITY COUNCIL ASSIGNMENTS

Maribel Briseno asked that Councilmembers give a report at Council meetings after they attend a meeting or conference.

The City Council took action to fill assignments as follows:

ORGANIZATION

CITY REPRESENTATIVE

Chamber of Commerce	Cobos Cawthorne
Gateway Council of Governments	Jimenez, Cobos-Cawthorne (Alternate)
Independent Cities Association	Hadjinian
Los Angeles County Vector Control	Melendez
San Gabriel Valley Council of Govts.	Hadjinian
Southern Calif. Association of Govts.	Melendez
Southeast Area Animal Control Authority	Cobos-Cawthorne
Ashiya Sister City Association	Hadjinian
Economic Stimulus Adhoc Committee	Cobos-Cawthorne, Jimenez
Homelessness Adhoc Committee	Hadjinian, Melendez
Street Adhoc Committee	Hadjinian, Cobos-Cawthorne
Transit Adhoc Committee	Hadjinian, Jimenez

22. COMMERCIAL CANNABIS APPLICATIONS – STATUS AND SUMMARY OF PROCESS AND NEXT STEPS, EVALUATION OF APPLICANTS AND POSSIBLE SELECTION OF POTENTIAL OPERATORS

Will Cevera spoke about cannabis fees and asked that Councilmember not approve today. Mr. Cevera stated concerns regarding drugs coming in to the City.

Norma Martinez stated opposition to drugs being brought into the City.

Rosie Vasquez stated that cannabis does not belong in Montebello and asked that this item be tabled.

Julian Cepeda spoke about waste disposal guidelines. Mayor Pro Tem Hadjinian added that the City would follow state guidelines regarding waste disposal.

Maribel Briseno asked Councilmembers not vote on this item and stated concerns regarding evergreen contracts.

Shannan Calland stated that more experts are needed to review this matter, and stated concerns regarding the lack of outreach and communication.

Vivian Romero stated that the cannabis process was rigged and not consistent with the process in other cities.

Robert Guzman stated opposition to cannabis and the process.

Mr. Ramirez, El Monte, stated opposition to cannabis, and that he lives within 800 feet from a dispensary.

Councilmember Melendez stated that applicants are not approved.

City Attorney Alvarez-Glasman stated that all applicants need livescans, development agreements, conditional use permits and to pay for license fees.

Councilmember Cobos-Cawthorne spoke about fees to be charged to the applicants.

Mayor Pro Tem Hadjinian stated that the Cannabis Adhoc Committee will discuss fees and how to move forward.

Councilmember Melendez moved, seconded by Councilmember Cobos-Cawthorne to receive and file this report and any consultant presentation(s) of applications received to engage in commercial cannabis activities in the City, and either: (1) identify applicants to continue in the selection and approval process; or (2) provide alternative direction as to staff on the process moving forward, and continue meeting with Cannabis Adhoc Committee. Motion carried unanimously.

CONSENT MATTERS

23. AWARD PUBLIC OUTREACH CONTRACT, REQUEST FOR PROPOSALS NO. 19-6A

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to (1) Award a contract for an amount not to exceed \$22,550 to Advanced Avant-Garde Corporation; and (2) Authorize the Acting City Manager to execute Agreement No. 3510 on behalf of the City. Motion carried unanimously.

24. SAN GABRIEL MISSION MONUMENT SITE MAINTENANCE PROJECT: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO CITY COUNCIL FINDING THAT THE PROPOSED IRREVOCABLE OFFER OF DEDICATION CONFORMS TO THE CITY'S GENERAL PLAN, APPROVING AS TO FORM OF THE IRREVOCABLE OFFER OF DEDICATION OF FOR 0.079 ACRES OF THE SAN GABRIEL MISSION MONUMENT SITE FOR ONGOING MAINTENANCE, AUTHORIZING AND DIRECTING STAFF TO EXECUTE AND RECORD THE CERTIFICATE OF ACCEPTANCE, AUTHORIZING AND DIRECTING STAFF TO COMMENCE THE MAINTENANCE, MAKING FINDINGS THAT SUBSEQUENT OR SUPPLEMENTAL ENVIRONMENTAL REVIEW IS NOT REQUIRED, AND AUTHORIZING AND DIRECTING STAFF TO FILE A NOTICE OF DETERMINATION.

Linda Strong spoke about the history of the mission site and stated that many years ago it was like a cave with a winding entrance.

Councilmember Jimenez moved, seconded by Mayor Pro Tem Hadjinian to adopt City Council Resolution No. 19-02 to: (1) Find that subsequent or supplemental environmental review is not required by CEQA (1) under California Public Resources Code section 21166 and State CEQA Guidelines section 15162, and, (2) alternatively, under State CEQA Guidelines section 15301 (Exemption for Class 1, Existing Facilities); (2) Find that the proposed Irrevocable Offer of Dedication for maintenance for the San Gabriel Mission Monument site

conforms to the City's General Plan pursuant to Government Code section 65402; (3) Approve as to form the Irrevocable Offer of Dedication; (4) Authorize and direct the Acting City Manager to execute any documents reasonably necessary effectuate the purpose of this Resolution, including to execute and record the Certificate of Acceptance for the Irrevocable Offer of Dedication; (5) Authorize and Direct Staff to commence the maintenance contemplated by the Irrevocable Offer of Dedication; and (6) Authorize and Direct Staff to prepare, execute, and file a Notice of Determination (NOD) with the Los Angeles County Recorder within five (5) working days after adoption of the attached Resolution. Motion carried unanimously.

25. ARROYO DRIVE STREET IMPROVEMENT PROJECT – RESOLUTION OF APPROPRIATION INCREASING STPL FUNDS FUNDING ALLOCATION AND MODIFYING PROJECT LIMITS

Councilmember Jimenez moved, seconded by Mayor Pro Tem Hadjinian to approve Resolution No. 19-03 of appropriation, increasing the funding allocation of the Arroyo Drive Street Improvement Project (The Project) and modify the project limits in order to complete the proposed project and direct staff to submit the new funding allocation to the Los Angeles County Metropolitan Transportation Authority (LACMTA). Motion carried unanimously.

26. OPERATIONAL ANALYSIS OF THE MONTEBELLO GOLF COURSE

Will Cevera asked that the City Council review all suggestions.

Maribel Briseno asked whether the City Council will file the report and continue with authorizing the increase in fees.

Councilmember Cobos-Cawthorne stated that the report seemed vague but is okay with raising the fees.

Mayor Pro Tem Hadjinian stated that he would like to hold this matter over for a future meeting.

Councilmember Melendez stated that technology at the Golf Course needs to be updated and stated support to continue the matter to a future meeting.

Councilmember Jimenez stated support to continue the matter.

This matter was continued to a future meeting.

27. ACCEPTANCE OF 2017 STATE HOMELAND SECURITY PROGRAM GRANT AWARD AND APPROPRIATE FUNDS FOR THE PURCHASE OF PORTABLE RADIOS

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to_ (1) Authorize the contract of grant funds from the U.S. Department of Homeland Security under the 2017 State Homeland Security Program ("SHSP") (Grant # EMW-2017-SS-00083) in the amount of \$83,911.00 to provide funding for equipment that will enable the City to respond to natural and man-made disasters; (2) Authorize the Acting City Manager to execute all grant documents on behalf of the City and Agreement No. 3511; and (3) Adopt Resolution No. 19-04 for the SHSP funds in the amount of \$83,911.00 to the Police Department for the purchase of all spectrum band portable radios. Motion carried unanimously.

28. APPROVAL OF 2018 U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BULLETPROOF VEST PARTNERSHIP/BODY ARMOR SAFETY INITIATIVE GRANT AWARD

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to authorize acceptance of grant funds from the U.S. Department of Justice, Office of Justice Programs – Bulletproof Vest Partnership/Body Armor Safety Initiative in the amount of

\$14,207.02 and authorize the Montebello Police Department to submit all grant required documents electronically, per the grant, on behalf of the City. Motion carried unanimously.

29. AUTHORIZATION OF PURCHASE OF CNG PICKUP TRUCKS FOR PARKS, STREETS, BUILDING AND TREE DIVISIONS

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to authorize the purchase of five (5) CNG Pickup Trucks from Wondries Fleet Group in the amount of \$207,650.30 and authorize the Acting City Manager to approve the purchase on behalf of the City. Motion carried unanimously.

30. AWARD BULK FUELS AND OILS, LUBRICANTS, AND GREASE PRODUCTS CONTRACT, REQUEST FOR PROPOSAL NO.18-47

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to award a contract to Sawyer Petroleum for delivery of bulk fuels (unleaded and diesel) and oils, lubricants, and grease products to City of Montebello user departments as recommended by the Director of Transportation and authorize the Acting City Manager to execute Agreement No. 3512 on behalf of the City.

31. PARTICIPATION IN THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) PUBLIC OFFERING AS PART OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SECTION 108 LOAN GUARANTEE ASSISTANCE PROGRAM TO REFINANCE THE EXISTING NOTE

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez that the City Council authorize the City Manager or designee to prepare and execute all documents associated with the Refinance of the City's Section 108 Loan from HUD; and adopt Resolution No. 19-05 authorizing the City to Participate in the HUD Public Offering scheduled for February 2019 to Refinance the existing Section 108 Loan note B-03-MC-06-0555. Motion carried unanimously.

32. CITY OF MONTEBELLO CORRECTIVE ACTION PLAN

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez that the City Council receive and file the Corrective Action Plan to be submitted to the State Auditor's office. Motion carried unanimously.

33. AUTHORIZED SIGNATORIES FOR CITY WARRANTS, CHECKS, AND BANK ACCOUNT AUTHORIZATIONS

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to approve and adopt Resolution No. 19-06 related to authorized signatories for City Warrants, Checks, and Bank Account Authorizations. Motion carried unanimously.

34. SECOND READING - PIGGYBACKING PROCUREMENT ORDINANCE

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez that the City Council waive any reading of and adopt Ordinance No. 2410 expressly authorizing "piggybacking" contracts for the purchase of supplies, equipment, and services, under certain circumstances. Motion carried unanimously.

35. MONTHLY INVESTMENT REPORT – NOVEMBER 2018

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to approve and file said report. Motion carried unanimously.

36. CLAIMS AGAINST THE CITY

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to **DENY** the following claims: Mercury Insurance in the amount of \$2,376.00; Y Zhu in the amount of \$5,000.00; J. Torres in an amount in excess of \$70.00; E. Esparza in an amount in excess of \$10,000.00; and C. Alexander II in an amount in excess of \$252,000.00. Motion carried unanimously.

37. PAYMENT OF BILLS: RESOLUTION APPROVING THE CITY/SUCCESSOR AGENCY WARRANT REGISTER OF DEMANDS DATED JANUARY 9, 2019

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez adopt Resolution No. 19-07 approving the Warrant Register dated January 9, 2019. Motion carried unanimously.

38. PUBLIC ORALS – IF NEEDED

COUNCIL ORALS

39. COUNCILMEMBER COBOS-CAWTHORNE

- a. Status Audit Action Plan
Discussed under Item No. 32.
- b. Status of Sales Tax from Market Place from Monterey Park and Payment for First Responders
Staff was directed staff to review process for receiving quarterly tax payment from Monterey Park.
- c. Hiring of Records Management Firm
Staff was directed to work with consultant to assess needs of City regarding records management.
- d. 2-5 year Business Strategy Plan for financial responsibility
Staff was directed to work on strategic plan, as a team, and form a vision.

40. COUNCILMEMBER JIMENEZ

None.

41. COUNCILMEMBER MELENDEZ

None.

42. MAYOR PRO TEM HADJINIAN

None.

ADJOURNMENT

Upon motion carried unanimously, Mayor Pro Tem Hadjinian adjourned the meeting at the hour of 9:50 p.m. in memory of Richard Bartolo, who was working security and killed in Northern California, and in memory of the birthdays of Elvis Presley, David Bowie and Jimmy Page.

Approval of minutes: Upon motion carried unanimously, the minutes of January 9, 2019 were approved as written on March 13, 2019.

IRMA BARAJAS, City Clerk

MINUTES

THE CITY OF MONTEBELLO CITY COUNCIL MET AT THE ABOVE TIME AND PLACE IN A REGULAR SESSION.

OPENING CEREMONIES

1. **CALL MEETING TO ORDER:** Mayor Pro Tem Hadjinian called the meeting to order at the hour of 4:40 p.m.
2. **ROLL CALL:** City Clerk I. Barajas
MEMBERS PRESENT: Jimenez, Melendez, Cobos-Cawthorne, Hadjinian
STAFF PRESENT: Acting City Manager Talbot, City Attorney Alvarez-Glasman
3. **STATEMENT OF PUBLIC ORAL COMMUNICATIONS FOR CLOSED SESSION ITEMS:**
City Attorney Alvarez-Glasman

ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

Cecilia Lopez, Local 1701, spoke in support of David Lara.

Delia Delgado, MCEA, spoke in support of the MCEA employees and stated the miscellaneous employees have not had a raise in more than 10 years.

Laura Henley, Los Angeles County Sanitation Districts employee, spoke about the struggle for better wages at the Sanitation Districts.

David Lara asked the council to look at all of the good that he during his employment with the Montebello Bus Lines.

CLOSED SESSION

The City Attorney provided a briefing on the item listed for Closed Session as follows:

4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)
Name of Case: R. Needle v. City of Montebello

This item was discussed, direction provided, no final action, nothing further to report.

5. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54945.9(d)(1)
Names of Cases: K. Lundy v. City of Montebello, J. Calleros v. City of Montebello

This item was discussed with Special Counsel, direction was provided, no final action, nothing further to report.

6. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Government Code Section 54956.9(d)(4)
One matter regarding possible litigation will be discussed.

City Councilmembers gave direction to not participate.

7. CONFERENCE WITH LABOR NEGOTIATORS

Government Code section 54957.6

Agency designated representative: Andrew G. Pasmant, Acting City Manager

Employee organization: Smart TD UTU, Montebello City Employees Association, Unrepresented Employees, Montebello Supervisor's Association, Montebello Mid-Management Association, Montebello Police Officers Association, Montebello Police Management Association, Montebello Firefighters Association, Montebello Fire Management Association.

No final action, direction given, no final to be reported.

8. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Government Code Section 54957

Titles: Acting City Manager, Director of Finance, Director of Human Resources and Risk Management, Director Planning and Community Development

Acting taken on various positions and will be considered in open session.

9. PUBLIC EMPLOYEE DISMISSAL/DISCIPLINE/RELEASE

Government Code Section 54957(b)(1)

Three Matters

Direction provided. City Councilmember unanimously gave authorization to waive Attorney Client privileges in one matter.

REGULAR SESSION

10. INVOCATION

11. PLEDGE OF ALLEGIANCE

12. PRESENTATIONS:

a. INTRODUCTION OF NEW POLICE OFFICERS

b. OATH OF OFFICE – NEW COMMISSIONERS

13. STATEMENT OF PUBLIC ORAL COMMUNICATIONS: City Attorney Alvarez-Glasman

14. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (30 MINUTES)

Yvette Fimbres spoke about speakers that are threatened to be cut off during their public oral comments.

Daniel Andelon spoke on behalf of Senator Bob Archuleta, extended the opportunity to Councilmembers to meet with the Senator, and invited all to attend the Senator's swearing in ceremony at the City of Norwalk on Saturday, January 26, 2019 beginning at 9:00 a.m. with a continental breakfast, followed by the ceremony at 10:00 a.m.

Linda Nicklas stated her support in the City moving forward after the state audit.

Tila Gregorian spoke about the upcoming March ballot.

Maribel Briseno spoke about bulky items around the City and left over Christmas trees not being picked up. Ms. Briseno added that the City needs translation services for Council meetings.

Robert Guzman stated that he has seen the same pothole in the same location for the past three years.

15. STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

None.

16. CORRECTIONS TO THE AGENDA – ACTING CITY MANAGER

None.

- 17. APPROVAL OF AGENDA:** Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez that all items be approved in a single motion with the exception of Item Nos. 18, 19, 25, 26 and 27. Such approval will also waive the reading of any ordinance. Motion carried unanimously.

SCHEDULED MATTERS

18. PUBLIC HEARING: CONDUCT PUBLIC HEARING AND CONSIDER RESCINDING RESOLUTION 17-40 RELATING TO FORMER EMERGENCY FISCAL POLICIES

The public hearing opened at the hour of 8:15 p.m. There being no public testimony, the public hearing closed at the hour of 8:15 p.m.

Acting City Manager Pasmant gave a brief summary.

Councilmember Melendez moved, seconded by Councilmember Cobos-Cawthorne that the City Council rescinds, by at least a 4/5 vote, Resolution 17-40 after holding a public hearing, as required by Resolution 17-40. Motion carried unanimously.

CONSENT MATTERS

19. COMMERCIAL CANNABIS PROCESS – RECOMMENDED NEXT STEPS BY CANNABIS AD HOC COMMITTEE, POSSIBLE SELECTION OF POTENTIAL OPERATORS, AND ADOPTION OF FEES

Maribel Briseno spoke about potential cannabis licenses.

Councilmember Cobos-Cawthorne added that cannabis fees should be raised.

Mayor Pro Tem Hadjinian stated that all applicants were required to submit \$900 in order turn in an application.

Robert Guzman spoke about campaign violations and dirty businesses.

Rosie Vasquez stated opposition to cannabis businesses.

Edwina Garcia asked what the rush is to move cannabis into the City.

Frank Aguirre stated that cannabis is better to be regulated than not and asked the City Council to address the fees for processing applications.

Tila Gregorian asked the City Council to stop the cannabis process and asked that it be placed on the ballot.

Rosa Tamayo stated opposition to cannabis.

Kevin stated that he worked in the cannabis industry and stated support of cannabis.

Roy Che spoke on behalf of Luna Caregivers and stated their intentions to open a cannabis business and hire employees.

City Attorney Alvarez-Glasman gave a brief summary on the cannabis process.

Councilmember Melendez thanked the Cannabis Adhoc Committee.

Councilmember Jimenez thanked Councilmember Cobos-Cawthorne and Mayor Pro Tem Hadjinian.

Councilmember Cobos-Cawthorne stated that cannabis is in the City because of previous predecessors.

Councilmember Jimenez moved, seconded by Councilmember Melendez that the City Council receive and approve the recommendations of the City's cannabis ad hoc committee related to the processing of certain applicants, including (1) Council adoption of Resolution No. 19-08 setting fees related to processing and approving potential cannabis operators' licensing and other entitlement, and (2) approve the Agreement with Tierra West for CUP processing; and (3) approve fees to take into new phase. Motion carried unanimously on a 4-0 roll call vote.

20. AWARD BACKGROUND INVESTIGATION SERVICES AGREEMENT TO SUNSET DETECTIVES FOR THE MONTEBELLO POLICE DEPARTMENT (RFP # 19-08)

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez that City Council: (1) Approve a professional services Agreement No. 3523 ("Agreement") for background investigation services with Sunset Detectives for a term of three years, with two optional one-year term extensions; and (2) Authorize the Acting City Manager to execute the Agreement on behalf of the City. Motion carried unanimously.

21. RECOMMENDATION FOR THE SERVICE AGREEMENT FOR FIRE APPARATUS REPAIR

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez that the City Council approve a three year service contract, utilizing a cooperative Service Agreement or "piggy-back", on or of the West Covina Fire Departments' bid award to Performance Truck Repair, and allow the Acting City Manager to execute the written Agreement No. 3524 in substantially the same form as the agreement between West Covina and Performance Truck Repair, as approved by our City Attorney's Office. This recommended approval requires a four/fifths (4/5) vote to dispense with the City Municipal Code's competitive bidding procedures upon a finding that it would be impractical, useless, or uneconomical in such instance to follow the procedures, and that the welfare of the public would be promoted by dispensing with the same pursuant to Municipal Code section 3.20.050(C). Motion carried unanimously.

22. APPROVE A RESOLUTION REJECTING ALL BIDS AS RECEIVED AND AUTHORIZING STAFF TO REISSUE THE REQUEST FOR PROPOSALS NO. 19-9 FOR CITYWIDE LANDSCAPE MAINTENANCE

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez that the City Council approves Resolution No. 19-09 rejecting all bids as received and authorize staff to reissue the Request for Proposals No. 19-9 for Citywide Landscape Maintenance to include language satisfying the California Labor Code requirements relating to prevailing wages. Motion carried unanimously.

23. PROPOSED ESTABLISHMENT OF A FIVE (5) YEAR PAVEMENT EXCAVATION MORATORIUM RESTRICTING UTILITY CUTS OF NEWLY PAVED ROADWAYS IN THE PUBLIC RIGHT-OF-WAY

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez that the City Council receive and file a report and direct staff to begin the process for establishing a

pavement excavation moratorium restricting utility cuts of newly paved roadways in the public right-of-way in order to preserve roadway improvements. Motion carried unanimously.

24. SEWER CONDITION VIDEO INSPECTION STUDY

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez That the City Council: (1) Receive and file a report on the 2018 Sewer Condition Video Inspection Study completed by Infrastructure Engineers; (2) Authorize the Acting City Manager to execute, on behalf of the City, a Request for Services with Infrastructure Engineers to update and present at a future meeting a Sewer Rate Study and Sewer System Management Plan; and (3) Approve Resolution No. 19-10 appropriating the amount of \$17,000 to fund the proposed services. Motion carried unanimously.

25. HILTON GARDEN INN FINANCIAL ANALYSIS

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to receive and file the City of Montebello's financial analysis of the Hilton Garden Inn hotel. Motion carried unanimously.

26. APPROVE PROFESSIONAL SERVICES AGREEMENT WITH PAUL TALBOT

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council approve and authorize the Mayor to execute a Professional Services Agreement No. 3525 with Paul Talbot to serve as Acting City Manager on the terms set forth in the agreement.

27. DIRECTOR EMPLOYMENT CONTRACTS

Tila Gregorian asked Department Heads are selected and wished Acting City Manager good luck in the future.

Councilmember Melendez moved, seconded by Councilmember Jimenez that the City Council approve employment contracts for the following positions: (1) Director of Finance will be heldover for a future meeting; (2) Director of Human Resources & Risk Management with Bob Franco, Agreement No. 3526; and (3) Director of Planning & Community Development with Manny Mancha, agreement No. 3527. Motion carried unanimously.

28. MONTHLY INVESTMENT REPORT – DECEMBER 2018

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to approve and file said report. Motion carried unanimously.

29. CLAIMS AGAINST THE CITY

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to **DENY** the following claims: Y. Cebrero in the amount of \$3,000.00. Motion carried unanimously.

30. PAYMENT OF BILLS: RESOLUTION APPROVING THE CITY/SUCCESSOR AGENCY WARRANT REGISTER OF DEMANDS DATED JANUARY 23, 2019

Councilmember Cobos-Cawthorne moved, seconded by Councilmember Jimenez to adopt the Resolution No. 19-11 approving the Warrant Register dated January 23, 2019. Motion carried unanimously.

31. PUBLIC ORALS – IF NEEDED

COUNCIL ORALS

32. COUNCILMEMBER JIMENEZ

- a. Revive Commission on aging
Councilmember Jimenez asked that a Commission on aging be established.
- b. Committee for Valentines Day event for Seniors
Councilmember Jimenez asked for volunteers for the Valentines Day event at the Senior Center.
- c. Civility Code
Councilmember Jimenez asked that respect for Councilmembers and residents take place during Council meetings.

33. COUNCILMEMBER MELENDEZ

- a. School Safety
Councilmember Melendez would like to form a partnership with the Montebello Unified School District and discuss providing additional crossing guards.
- b. Utility box Mural Program
Councilmember Melendez spoke in support of beginning a program where murals are created on utility boxes.

34. COUNCILMEMBER COBOS-CAWTHORNE

- a. Taylor Ranch possibilities to open to public
Councilmember Cobos-Cawthorne asked if funds were still available for Taylor Ranch and if so, that the City revert back to the original plan for the Taylor Ranch so that it can be opened to the public.
- b. Replacing of city signs: street, neighborhood watch, etc.
Staff was directed to check into Measure M funds and if available, use for new street signs and Neighborhood Watch Program signs.
- c. Investigate PEG Public, Education and Government Access Finances and Fee restoration
Staff was directed to look into PEG funds for the City.
- d. iPads – electronic automated agendas
Staff was directed to come back with a report on the use of iPads for the Council agendas.
- e. Utilization of staff time
Councilmember Cobos-Cawthorne asked that Staff be dismissed from Council Meetings once items are approved. Consensus was not reached.
- f. Monterey Park Marketplace follow up
Councilmember Cobos-Cawthorne asked that staff provide an update regarding the status Monterey Park Marketplace fees/sales tax that is to be received by the City of Montebello.
- g. Youth Commission – alternates
Councilmember Cobos-Cawthorne asked for consensus that alternate commissioners be added to the Youth Commission.

35. MAYOR PRO TEM HADJINIAN

None.

ADJOURNMENT

Upon motion carried unanimously, Mayor Pro Tem Hadjinian adjourned the meeting at the hour of 9:47 p.m. in memory of Yvette Fimbres's mother, Ramona Dolores Cisneros, who passed away recently.

APPROVAL OF MINUTES: Upon motion carried unanimously, the minutes of January 23, 2019, were approved as written on March 13, 2019.

IRMA BARAJAS, City Clerk

**SPECIAL MEETING
MINUTES**

THE CITY OF MONTEBELLO CITY COUNCIL MET AT THE ABOVE TIME AND PLACE IN A SPECIAL SESSION.

OPENING CEREMONIES

- 1. CALL MEETING TO ORDER:** Mayor Pro Tem/Vice Chair Hadjinian called the meeting to order at the hour of 4:36 p.m.
- 2. ROLL CALL:** City Clerk/Successor Agency Clerk I. Barajas
MEMBERS PRESENT: Melendez, Cobos-Cawthorne, Jimenez, Hadjinian
STAFF PRESENT: Acting City Manager Pasmant, City Attorney Alvarez-Glasman
- 3. STATEMENT OF PUBLIC ORAL COMMUNICATIONS:** City Attorney Alvarez-Glasman
- 4. PUBLIC ORAL COMMUNICATIONS**

Ambrose Garcia spoke about street cleaning at Maple Avenue and Mines.

CLOSED SESSION

- 5. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
Government Code Section 54957(b)(1)
Titles: Consultant to Acting City Manager, Director of Finance

No action taken, nothing to report.
- 6. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Government Code Section 54956.9(d)(2) and 54956.9(d)(4)
One matter regarding possible litigation to be initiated and one matter under the possibility of exposure of litigation will be discussed.

No action taken, nothing to report.
- 7. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Government Code Section 54956.8
Property: 1345 North Montebello Boulevard, Montebello, CA
Agency's Negotiator: Acting City Manager Pasmant, City Attorney Alvarez-Glasman
Negotiating Party: Costco

No action taken, nothing to report.

REGULAR SESSION

- 8. PUBLIC HEARING: A DEVELOPMENT AGREEMENT, AN AMENDMENT TO THE PRECISE PLAN OF DEVELOPMENT FOR FORMER COSTCO SITE LOCATED AT 1345 N. MONTEBELLO BLVD.; AND CERTIFICATION OF THE NEGATIVE DECLARATION**

Henry Finklestein asked questions regarding the Costco site.

Rosie Vasquez spoke in support of a new development at the Costco property.

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council: (1) Adopt Resolution No. 3528: A resolution of the City Council for the City of Montebello, California, approving an amendment to the existing Precise Plan of Development for the property located at 1345 North Montebello Boulevard, and certifying the associated Negative Declaration for the Project; and (2) Introduce and conduct first reading of the following Ordinance: An Ordinance of the City Council for the City of Montebello, California, approving Development Agreement Bi, 3528 (DA X-18) between the City of Montebello and Costco Wholesale, Inc., for the property located at 1345 North Montebello Boulevard. Motion carried unanimously.

9. CONSIDERATION OF PROFESSIONAL SERVICE AGREEMENT WITH ANDREW G. PASMANT (FINAL CONTRACT WILL BE PRESENTED TO CITY COUNCIL AT CITY COUNCIL MEETING)

Councilmember Jimenez moved, seconded by Councilmember Melendez to approve Agreement No. 3529, with Andrew G. Pasmant. Motion carried unanimously.

10. EMPLOYMENT CONTRACT – DIRECTOR OF FINANCE

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council approve employment contract, Agreement No. 3530 for the Director of Finance position, with Robert Mescher. Motion carried unanimously.

ADJOURNMENT

Upon motion carried unanimously, Mayor Pro Tem Hadjinian adjourned the meeting at the hour of 5:39 p.m. in memory of the 32nd Anniversary of the Challenger Space Shuttle disaster, and in memory of former Montebello Police Officer Sal Martinez, who passed away.

APPROVAL OF MINUTES: Upon motion carried unanimously, the minutes of the Special Meeting on January 28, 2019 were approved as written on March 13, 2019.

IRMA BARAJAS, City Clerk

MINUTES

THE CITY OF MONTEBELLO CITY COUNCIL MET AT THE ABOVE TIME AND PLACE IN A REGULAR SESSION.

OPENING CEREMONIES

1. **CALL MEETING TO ORDER:** Mayor Pro Tem Hadjinian called the meeting to order at the hour of 5:34 P.M.
2. **ROLL CALL:** City Clerk I. Barajas
MEMBERS PRESENT: Melendez, Cobos-Cawthorne, Jimenez, Hadjinian
STAFF PRESENT: Acting City Manager Talbot, City Attorney Alvarez-Glasman
3. **STATEMENT OF PUBLIC ORAL COMMUNICATIONS FOR CLOSED SESSION ITEMS:** Assistant City Attorney Cardinale

ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

Tom Pate stated that a recent proposal for SMART TD was rejected and that employees had not received a cost of living increase for years.

Antonio Herrera spoke about a recent proposal that was voted down.

Jessie Castaneda spoke about the great attitudes that bus lines employees have.

Cecilia Lopez stated that members of Smart TD are not happy and need a better proposal.

Barbara Ruiz, 6 year employee spoke about the many employees that are single mothers that still look forward to retirement.

Mayor Pro Tem Hadjinian recessed the meeting into Closed Session at the hour of 5:35 p.m. to discuss the following items. At the hour of 6:12 p.m., Mayor Pro Tem Hadjinian reconvened the meeting.

CLOSED SESSION

The City Attorney provided a briefing on the item listed for Closed Session as follows:

4. **LIABILITY CLAIMS**
Government Code Section 54956.95
Claimant: F. Osorio (claim no. MNTA-3539)
Agency claimed against: City of Montebello

Councilmembers received a briefing, direction was provide, no final action.

5. **LIABILITY CLAIMS**
Government Code Section 54956.95
Claimant: D. Jacobs (claim no. MNTA-3516)
Agency claimed against: City of Montebello

Councilmembers received a briefing, direction was provide, no final action.

6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Names of Case: M. Polanco v. City of Montebello, L.A.S.C. Case No. BC671250

Direction was provided, no final action.

7. CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: V. Ocampo v. City of Montebello (Worker's Compensation case number ADJ11390566)

Councilmembers provided direction to Special Counsel regarding terms of possible settlement. No final action to report.

REGULAR SESSION

8. INVOCATION Fire Chief Pelaez

9. PLEDGE OF ALLEGIANCE Police Chief Keller

10. STATEMENT OF PUBLIC ORAL COMMUNICATIONS: Assistant City Attorney Cardinale.

11. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (30 MINUTES)

Yvonne Watson asked about the proposed recycled water pipeline and asked who the lead agency was on the project.

Beatriz Vasquez thanked Councilmember Cobos-Cawthorne and added that employees needed a raise.

Delia Delgado, spoke on behalf of the Montebello City Employees Association and stated that employees in this group have been working without a raise for more than 10 years.

Linda Nicklas stated that videos of the last three council meetings have not been able to be viewed on City's website.

Maribel Briseno, spoke about the use of the bandroom by the Wiseguys. Ms. Briseno asked that Councilmembers bring back reports from outside meetings.

Margot Eiser spoke about meetings that took place long ago regarding the river valleys and hills, and that those meetings were archived by former resident Tom Dutcher.

12. STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

None.

13. CORRECTIONS TO THE AGENDA – ACTING CITY MANAGER

None.

14. APPROVAL OF AGENDA: Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that all items be approved in a single motion with the exception of **Item No. 15 and 27**. Such approval will also waive the reading of any ordinance. Motion carried unanimously.

SCHEDULED MATTERS

15. PUBLIC HEARING: COMMERCIAL CANNABIS PROCESS – RECOMMENDED NEXT STEPS BY CANNABIS AD HOC COMMITTEE, SELECTION OF POTENTIAL OPERATORS FOR PHASE III CONSIDERATION, AND ADOPTION OF FEES AFTER PUBLIC HEARING

The Public Hearing opened at the hour of 7:00 p.m.

Derek stated that his company did not secure a site due to late notices regarding due dates, and will pursue an annual cannabis license.

Maribel Briseno asked about missed deadline and stated that parking at cannabis businesses could create a problem.

Mr. Crowe stated that he never received clarification as to due dates and fees.

Vivian Romero spoke about inflated real estate prices and that it is unfair to ask applicants to pay fees with a short deadline. Ms. Romero also stated that Code Enforcement is backlogged and cannot handle additional calls for service.

Maribel Briseno stated opposition to cannabis and added that those who do not submit documents and/or fees before the cutoff date, should not be given additional time.

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council:

- (1) receive and approve the recommendations of the City's cannabis ad hoc committee related to the approval of certain applicants onto Phase III consideration; and
- (2) conduct a public hearing for consideration of adoption of a resolution setting fees related to processing and approving potential cannabis operators' licensing and other entitlements, as required by State law; and
- (3) adopt the Resolution No. 19-14. Motion carried unanimously.

CONSENT MATTERS

16. APPROPRIATION OF ASSET FORFEITURE FUNDS TO PURCHASE TWO LEASED VEHICLES

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council approve the appropriation of Drug Asset Forfeiture funds to purchase two (2) leased vehicles at the conclusion of the 4 year lease agreement (due to expire February 28, 2019). Motion carried unanimously.

17. AWARD POLICE DEPARTMENT HVAC MAINTENANCE AND REPAIRS RFP#19-11

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that City Council: (1) Award a contract in the amount of \$122,822 per year to F.M. Thomas Air Conditioning, Inc. for HVAC Maintenance and Repairs RFP#19-11 at the Police Department; and (2) Authorize the Acting City Manager to execute Contract Agreement No. 3546 on behalf of the City. Motion carried unanimously.

18. APPROVAL OF DISADVANTAGED BUSINESS ENTERPRISE (DBE) THREE YEAR GOAL FOR FEDERAL FISCAL YEARS 2019 THROUGH 2021

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council adopt Resolution No. 19-16 authorizing a three year Disadvantaged Business Enterprise (“DBE”) goal of three percent (3%) for Federal Transit Administration (“FTA”) contracting opportunities for Federal Fiscal Years 2019 through 2021. Motion carried unanimously.

19. APPROVAL OF AGREEMENTS WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY AND CUBIC TRANSPORTATION SYSTEMS, INC. TO UPGRADE THE TRANSIT ACCESS PASS CARD SYSTEMS ON THE MONTEBELLO BUS LINES FLEET

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne Approve and adopt the agreements (collectively, the “TAP Agreements”) with the Los Angeles County Metropolitan Transportation Authority (“Metro”) and Cubic Transportation Systems, Inc. (“Cubic” or “Contractor”): (1) Cooperative Transit Access Pass (TAP) Participant Agreement No. 3548 with Metro; (2) TAP Farebox Upgrade Reimbursement Agreement No. 3549 with Metro; (3) Farebox Upgrade Agreement No. 3550 with Cubic; and (4) Tap Systems Data Use and Non-Disclosure Agreement No. 3551 with Metro. Motion carried unanimously.

20. PARTNERSHIP AGREEMENT BETWEEN THE CITY OF MONTEBELLO AND THE SHOPS OF MONTEBELLO

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council approve the proposed Partnership Agreement No. 3552 between the City and The Shops, and authorize the City Manager to execute the agreement on the City’s behalf. Motion carried unanimously.

21. RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL TRANSPORTATION ASSISTANCE

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council adopt Resolution No. 19-17 authorizing the filing of applications with the Federal Transit Administration for the City of Montebello, through the Montebello Bus Lines, to receive federal transportation assistance. Motion carried unanimously.

22. CITY COUNCIL AGENDA PACKETS AND WEEKLY NEWSLETTER – CONVERSION TO ELECTRONIC PRODUCTION AND DISTRIBUTION

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council approve electronic production and distribution of City Council Agenda Packets. Motion carried unanimously.

23. CONTINUATION OF CALPERS CONTRIBUTIONS

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council approve Resolution No. 19-18 and side letter agreements (Nos.) substantially in form, continuing the CalPERS Contributions for non-represented classic member employees, for non-safety and safety units, during the City’s labor negotiations with the various employee organizations. Motion carried unanimously.

24. ORDINANCE AMENDING CHAPTERS 3.20 AND 3.21 OF THE MONTEBELLO MUNICIPAL CODE RELATING TO PROCUREMENT

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne that the City Council waive the reading and introduce the ordinance Amending Chapters 3.20 and 3.21 of the Montebello Municipal Code Relating to Procurement. Motion carried unanimously.

25. CLAIMS AGAINST THE CITY

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne to **DENY** the following claim: S. Chaves in the amount of \$250,000.00. Motion carried unanimously.

26. PAYMENT OF BILLS: RESOLUTION APPROVING THE CITY/SUCCESSOR AGENCY WARRANT REGISTER OF DEMANDS DATED FEBRUARY 13, 2019

Councilmember Jimenez moved, seconded by Councilmember Cobos-Cawthorne to adopt Resolution No. 19-19 approving the Warrant Register dated February 13, 2019. Motion carried unanimously.

27. APPROVAL OF MINUTES: REGULAR SESSIONS OF AUGUST 8, SEPTEMBER 12, SEPTEMBER 19, SEPTEMBER 26 AND OCTOBER 10, 2018

Councilmember Cobos-Cawthorne asked questions regarding the approval of minutes, if Councilmembers were not seated on the City Council during the meetings wherein minutes are considered for approval.

Mayor Pro Tem Hadjinian moved, seconded by Councilmember Melendez to approve and file said minutes. Motion carried 3-0-1 on the following roll call vote:

AYES:	Melendez, Jimenez, Hadjinian
NOES:	None
ABSTAIN:	Cobos-Cawthorne

28. PUBLIC ORALS – IF NEEDED

COUNCIL ORALS

29. COUNCILMEMBER MELENDEZ

- a. Beautification Project
Councilmember Melendez received consensus to move forward.

30. COUNCILMEMBER COBOS-CAWTHORNE

- a. ICA Conference recap
Councilmember Cobos-Cawthorne gave a brief report regarding the recent ICA Conference and summarized the sessions that she attended, including topics such as bonds, gun violence and cannabis control.
- b. SEAACA Meeting update
Several events have or will take place, including Have a Heart Adoption, Pets for Troops, the Big Meow and a Pet Care Fair. The City receives half of fees received at these events.
- c. Acknowledgements
Councilmember Cobos-Cawthorne thanked the Police and Fire Department, Public works and Transit for their work during the recent storms. Councilmember Cobos-Cawthorne also attended a Homelessness meeting and spoke about resources for the Homeless.

31. COUNCILMEMBER JIMENEZ

None.

32. MAYOR PRO TEM HADJINIAN

None.

ADJOURNMENT

Upon motion carried unanimously, Mayor Pro Tem Hadjinian wished his Mom a Happy Birthday today and adjourned the meeting at the hour 7:30 p.m. in memory of resident, Miguel Jimenez, the father of Councilwoman Jimenez.

APPROVAL OF MINUTES: Upon motion carried unanimously, the minutes of February 13, 2019 were approved as written on March 13, 2019.

IRMA BARAJAS, City Clerk