

CITY COUNCIL
MEETING AGENDA

CITY OF MONTEBELLO CITY COUNCIL/SUCCESSOR AGENCY
CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA^{1 1[2]}
WEDNESDAY, JUNE 26, 2019

5:30 P.M.

MONTEBELLO CITY COUNCIL

JACK HADJINIAN
MAYOR

SALVADOR MELENDEZ
MAYOR PRO TEM

KIMBERLY A. COBOS-CAWTHORNE
COUNCILMEMBER

ANGIE M. JIMENEZ
COUNCILMEMBER

DAVID N. TORRES
COUNCILMEMBER

CITY CLERK
IRMA BARAJAS

CITY TREASURER
RAFAEL GUTIERREZ

CITY STAFF

INTERIM CITY MANAGER
Paul L. Talbot

CITY ATTORNEY
Arnold M. Alvarez-Glasman

DEPARTMENT HEADS

Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Recreation and Community Services
Director of Transportation

Danilo Batson
Fernando Pelaez
Brad Keller
Robert Mescher
Bob Franco
Manuel Mancha
David Sosnowski
Tom Barrio

OPENING CEREMONIES

- 1. CALL MEETING TO ORDER: Mayor Hadjinian**
- 2. ROLL CALL: City Clerk I. Barajas**

¹ *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Building Official at 323/887-1497. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II(203)). If you require translation services, please contact the City Clerk's Office 24 hours before this meeting. Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 24 horas antes de esta reunión.*

3. STATEMENT OF PUBLIC ORAL COMMUNICATIONS FOR CLOSED SESSION ITEMS:

Members of the public interested in addressing the City Council on Closed Session items must fill out a form provided at the door, and turn it in to the City Clerk prior to the announcement of Closed Session items.

Please be aware that the maximum time allotted for individuals to speak shall not exceed three (3) minutes per speaker. Please be aware that in accordance with State Law, the City Council may not take action or entertain extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

***IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE,
ALL CELL PHONES AND PAGERS.
THANK YOU FOR YOUR COOPERATION.***

ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: E. Unruh v. City of Montebello, Workers Compensation Case No. MNTA-3410

5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code Section 54956.9(d)(4)

One matter

REGULAR SESSION

6. INVOCATION

PLEDGE OF ALLEGIANCE

7. PRESENTATIONS

a. OATH OF OFFICE – NEW COMMISSIONERS

8. STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

9. CORRECTIONS TO THE AGENDA – INTERIM CITY MANAGER

10. STATEMENT OF PUBLIC ORAL COMMUNICATIONS: Members of the public interested in addressing the City Council on any agenda item or topic must fill out a form provided at the door, and turn it in to the City Clerk prior to the beginning Oral communications. A form does not need to be submitted for public hearing items.

Speakers wishing to address the City Council on an item that is not on the agenda will be called upon in the order that their speaker card was received. Those persons not accommodated during this thirty (30) minute period will have an opportunity to speak under “Oral Communications – Continued” after all scheduled matters have been considered.

Please be aware that the maximum time allotted for individuals to speak shall not exceed three (3) minutes per speaker. Please be aware that in accordance with State Law, the City Council may not take action or entertain extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

11. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (30 MINUTES)

- 12. APPROVAL OF AGENDA:** Any items a Councilmember wishes to discuss should be designated at this time. All other items may be approved in a single motion with the exception of any item which a member of the public or City Council has requested to speak upon. Such approval will also waive the reading of any ordinance.

NEW BUSINESS

13. REVIEW AND APPROVE THE FY 19-20 OPERATING BUDGET

RECOMMENDATION: It is recommended that the City Council:

- (1) Review the attached FY19-20 Operating Budget; and
- (2) Approve the Resolution Adopting the Annual Operating Budget; and
- (3) Approve the Resolution Establishing the City's Appropriations Limit; and
- (4) Approve the Resolution Adopting the Compensation Plan; or
- (5) Take such additional, related, action that may be desirable.

14. APPROVE EMPLOYMENT CONTRACT WITH RENE BOBADILLA FOR CITY MANAGER

RECOMMENDATION: It is recommended that the City Council:

- 1) It is recommended that the City Council approve the employment contract for the position of City Manager.
- 2) Take such additional, related action that may be desirable.

CONSENT MATTERS (15-29)

15. NOTICE OF COMPLETION – BICKNELL PARK BOOSTER PUMP STATION PROJECT (AGREEMENT NO. 3317 FOR C.P. 855, BID NO. 18-1)

RECOMMENDATION: It is recommended that the City Council:

- 1) Accept the Bicknell Park Booster Pump Station Project (Agreement No. 3317 for C.P. 855, Bid No. 18-1) as complete and authorize the City Clerk to process the Notice of Completion; and
- 2) Take such additional, related action that may be desirable.

16. SIXTH AMENDMENT TO WATER SYSTEMS OPERATIONS AGREEMENT

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the Sixth Amendment to the Water Systems Operations Agreement with San Gabriel Valley Water, and authorize the Interim City Manager to execute the Sixth Amendment on behalf of the City

2) Take such additional, related action that may be desirable.

17. ADOPT RESOLUTIONS PERTAINING TO TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS FOR FISCAL YEAR 2020

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve and adopt two (2) resolutions authorizing the Director of Transportation to submit Transportation Development Act (TDA) claim forms for Local Transportation Fund (LTF) and State Transit Assistance (STA) funds for Fiscal Year 2020; and
- 2) Take such additional, related action that may be desirable.

18. DECLARATION OF DIESEL BUSES AS SURPLUS PROPERTY AND AUTHORIZATION FOR THE DONATION THEREOF TO THE ROTARY CLUB OF MONTEBELLO

RECOMMENDATION: It is recommended that the City Council:

- 1) Declare five (5) diesel buses (the “buses”) surplus property, and approve the donation of the buses to the Rotary Club of Montebello (“Rotary Club”) to use for student transportation in the City of Rosarito, Baja California, Mexico.
- 2) Take such additional, related action that may be desirable.

19. ADOPT RESOLUTIONS FOR SUBMISSION OF AN TWO APPLICATIONS UNDER THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt the Resolutions approving two applications for state funds from the Prop 68 Statewide Park Development and Community Revitalization Program for Holifield Park and Taylor Ranch Park; and
- 2) Take such additional, related action that may be desirable.

20. FIRST AMENDMENT TO THE ORIGINAL AGREEMENT NO. 3565 WITH TIERRA WEST ADVISORS, INC. TO PROVIDE CONTRACT PROFESSIONAL SERVICES FOR CANNABIS APPLICATIONS

RECOMMENDATION: It is recommended that the City Council:

- 1) It is recommended that the City Council receive and approve the recommendation from staff to adopt an amendment to the original agreement No. 3565 to increase the amount of \$49,500 to a not to exceed \$75,000 for Contract Professional Services; and
- 2) Take such additional, related action that may be desirable.

21. REQUEST TO APPROVE CALPERS RESOLUTIONS FOR PAYING THE VALUE OF THE EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the ten (10) CalPERS resolutions for paying the value of the employer paid member contributions (EPMC), effective as of July 1, 2019; and
- 2) Take such additional, related, action that may be desirable.

22. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MONTEBELLO AND THE MONTEBELLO FIRE MANAGEMENT ASSOCIATION (MFMA)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the resolution approving the Memorandum of Understanding with an effective date of June 26, 2019; and
- 2) Take such additional, related, action that may be desirable.

23. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MONTEBELLO AND THE MONTEBELLO MID-MANAGEMENT ASSOCIATION (MMMA)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the resolution approving the Memorandum of Understanding with an effective date of June 26, 2019; and
- 2) Take such additional, related action that may be desirable.

24. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MONTEBELLO AND THE MONTEBELLO POLICE MANAGEMENT ASSOCIATION (MPMA)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the resolution approving the Memorandum of Understanding with an effective date of June 26, 2019; and
- 2) Take such additional, related, action that may be desirable.

25. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MONTEBELLO AND THE MONTEBELLO POLICE OFFICERS' ASSOCIATION (MPOA)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the resolution approving the Memorandum of Understanding with an effective date of June 26, 2019; and
- 2) Take such additional, related, action that may be desirable.

26. EXECUTIVE STAFF AMENDED AND RESTATED EMPLOYMENT CONTRACTS

RECOMMENDATION: It is recommended that the City Council:

- 1) It is recommended that the City Council approve the amended and restated employment contracts for the following positions: Assistant City Manager/Director of Public Works, Director of Transportation, Director of Recreation and Community Services, Director of Planning & Community Development, Director of Finance, Director of Human Resources, Police Chief, and Fire Chief; and
- 2) Take such additional, related, action that may be desirable.

27. APPROVE AN AMENDED PROFESSIONAL SERVICES AGREEMENT WITH PAUL TALBOT TO SERVE AS INTERIM CITY MANAGER

RECOMMENDATION: It is recommended that the City Council:

- 1) It is recommended that the City Council approve the employment contract for the position of Interim City Manager; and
- 2) Take such additional, related, action that may be desirable.

28. MONTHLY INVESTMENT REPORT – MAY 2019

RECOMMENDED ACTION: It is recommended that the City Council:

- (1) Move to approve and file said report; and
- (2) Take such additional, related action that may be desirable

29. PAYMENT OF BILLS: RESOLUTION APPROVING THE CITY/SUCCESSOR AGENCY WARRANT REGISTER OF DEMANDS DATED June 26, 2019

RECOMMENDED ACTION: It is recommended that the City Council:

- (3) Adopt the proposed resolution approving the Warrant Register dated June 26, 2019; and
- (4) Take such additional, related action that may be desirable.

30. PUBLIC ORALS – IF NEEDED

COUNCIL ORALS

31. COUNCILMEMBER JIMENEZ

None.

32. COUNCILMEMBER TORRES

- a. Equality Conference
- b. Pick and Stroll with Nationwide Environmental
- a. Coffee with a Councilman featuring small business owners Nathan McKusker, Barney Santos

33. MAYOR PRO TEM MELENDEZ

None.

34. COUNCILMEMBER COBOS-CAWTHORNE

- a. Update on Conferences attended
- b. Neighborhood Watch Signs & Upcoming Neighborhood Watch Meeting June 27, 2019
- c. Town Hall Meeting on June 25, 2019
- d. National Night Out is August 6, 2019

35. MAYOR HADJINIAN

None.

ADJOURNMENT

NOTES

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Paul Talbot, Interim City Manager
BY: Robert Mescher, Finance Director
SUBJECT: Review and Approve the FY 19-20 Operating Budget
DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council:

- (1) Review the attached FY19-20 Operating Budget; and
- (2) Approve the Resolution Adopting the Annual Operating Budget; and
- (3) Approve the Resolution Establishing the City's Appropriations Limit; and
- (4) Approve the Resolution Adopting the Compensation Plan; or
- (5) Take such additional, related, action that may be desirable.

BACKGROUND

The City of Montebello has a fiscal year beginning July 1 and it adopts its budget annually. Adopting a budget allows the City to plan expenditures to match anticipated revenues. A budget is a vehicle for appropriating, not spending money. An appropriation (in the budget) is an authorization to expend funds. An expenditure is the actual payment of the funds for the authorized purpose. All procurements of goods and services of \$50,000 or more will be separately presented to the City Council prior to the procurement, as required by Municipal Code.

The budget reports have four columns of figures. The first column is the FY17-18 actual results, The second column is the FY18-19 Budget as adopted in July 2018. The third column is the adopted budget, with amendments as approved by City Council throughout the year, most commonly, for extraordinary expenditures. The last column is the FY19-20 Operating Budget.

In the FY18-19 Amended Budget and the FY19-20 Operating Budget, the Finance Department reclassified the unfunded pension liability by excluding it from the departmental pension expenditures and directly charging it to the “205-Retirement Fund” which ultimately funds the expenditure through the property tax override. The Amended Budget’s \$4.2 million decrease from the expenditures in the Adopted Budget is due to amendments totaling \$1.7 million as authorized by the City Council throughout the year, less the reclassification of the \$5.9 million unfunded pension liability.

On June 10, 2019, the City Council conducted a public study session for the proposed budget. No changes were proposed.

ANALYSIS

General Fund

The FY19-20 General Fund revenues are projected to increase \$3.2 million, or 8%, over the FY18-19 Budget. The FY18-19 Budget also included an exchange of Proposition A funds totaling \$1.3 million, but it is not included in the FY19-20 Operating Budget.

The FY19-20 General Fund expenditures will increase \$1.4 million, or only 3%, over the FY18-19 Amended Budget. Personnel costs will increase slightly due to increased salaries, but will be partially offset by the reduction of the employer contribution to “Classic” employees. Also, less overtime is expected as vacant positions will be filled. Maintenance expenses will increase \$800,000, or 5% due to inflation and increased tree trimming, storm water maintenance, and vehicle maintenance. Other Post-Employment Benefits (OPEB) will not significantly change, but some of these OPEB costs (approximately \$700,000) were not included in the prior year’s General Fund budgets.

No new Capital Outlay expenditures are included in the above amounts. Staff will present a Capital Improvement Plan (CIP) Budget next month.

The FY19-20 Operating Budget projects a \$3.5 million structural deficit in the General Fund, compared to the \$2.1 million structural deficit adopted in the FY18-19 Budget and the \$3.3 million deficit in the FY18-19 Amended Budget. If additional revenues are not identified or expenditures reduced, the deficit would be funded by the General Fund cash reserve. The balance of the reserve is estimated to be \$9.0 million at the beginning of FY19-20.

Some potential sources of additional revenue would be a Proposition A Exchange, the sale of the Water System, Commercial Cannabis business fees, and sale of properties.

Transit

The FY19-20 Transit revenues are projected to increase \$0.9 million, or 3%. Although ridership and fare revenue is declining, the operating grants are expected to more than offset that decline. The operating grants subsidize almost 90% of the Transit operations.

The FY19-20 Transit expenditures decrease slightly overall. Personnel costs will be lower due to staffing reductions in some positions. More bus drivers will be hired to reduce overtime. Retirement costs will be decreased due to less employer contribution to the pension plan for “Classic” employees. The unfunded pension liability is not eligible to be paid by the property tax override because the Transit Fund is considered to be an enterprise fund, funded separately from City tax revenue. The unfunded liability payments will increase 20% in FY19-20.

The FY19-20 projected net revenues are \$3.0 million, which can be used for future capital expenditures or to reduce the unfunded pension liability.

Appropriations Limit (Gann Limit)

Article XIII-B of the California State Constitution, informally known as the Gann Appropriations Limit, provides limits regarding the total amount of appropriations in any fiscal year from “The Proceeds of Taxes.” The Article further provides that appropriations from designated reserve funds are not appropriations from the proceeds of taxes.

Section 7910 of the Government Code, added in 1980 by the State Legislature, provides that “each year the governing body of each local jurisdiction shall by resolution establish its appropriations limit for the following year.”

The FY18-19 appropriations limit is \$49,193,706 and the FY19-20 appropriations limit is \$51,031,468 calculated as follows:

Change in CPI	=	3.85%
Change in Population	=	-0.11%

Appropriation limit: $\$49,193,706 \times 103.85\% \times 99.89\% = \$51,031,468$.

The City’s FY19-20 revenues that are subject to the above limit is \$26,892,529, well below the maximum limit of \$51 million.

Compensation and Staffing Level

At the time of the public study session and printing of the attached FY19-20 budget draft, the City had successfully negotiated and reached agreements with all bargaining units except the Montebello Middle Management Association, Montebello Police Officers Association, Montebello Police Management Association, and the Montebello Fire Management Association. Subsequently, negotiations have been reached, contingent upon City Council approval tonight. The negotiated salary and wage increases will be partially offset by reduced employer pension contributions and less overtime hours as positions are filled due to more competitive wages. By January 2021, the City will no longer pay the employee portion of the pension contribution.

ITEM #13

In addition to negotiated compensation, the State minimum hourly wage is scheduled to increase \$1 every year from \$12.00 to \$15.00 per hour by January 2021. This represents an 8% annual increase for Parks and Recreation employees, who are paid minimum wage, and some Transit employees whose pay is based on minimum wage.

Compared to the prior year budget, the FY19-20 Budget reduces the number of Full-Time Equivalents (FTE) by almost 12. An FTE is equal to 2,080 hours worked per year, or 40 hours per week times 52 weeks. Below is a comparison by department. Additional detail can be found in the Citywide Headcount section included in the Summary section of the FY19-20 Budget.

Departments	19-20 BUDGET			18-19 BUDGET			Variance		
	Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
<i>Electoral</i>	7	-	7.0	7	-	7.0	-	-	-
<i>Administration</i>	4	0.8	4.8	3	1.3	4.3	1	(0.5)	0.5
<i>Human Resources</i>	4	0.5	4.5	2	1.3	3.3	2	(0.8)	1.2
<i>Finance</i>	17	1.6	18.6	17	1.4	18.4	-	0.2	0.2
<i>Public Works</i>	12	3.2	15.2	14	3.2	17.2	(2)	-	(2.0)
<i>Planning & Community Development</i>	8	1.0	9.0	8	2.6	10.6	-	(1.6)	(1.6)
<i>Recreation & Community Services</i>	19	32.8	51.8	16	30.2	46.2	3	2.6	5.6
<i>Police</i>	102	7.7	109.7	102	8.9	110.9	-	(1.2)	(1.2)
<i>Fire</i>	56	0.5	56.5	55	0.5	55.5	1	0.0	1.0
<i>Golf Course</i>	12	6.6	18.6	15	4.2	19.2	(3)	2.4	(0.6)
<i>Transportation</i>	178	35.7	213.7	176	52.7	228.7	2	(17.0)	(15.0)
Total City	419	90.3	509.3	415	106.1	521.1	4	(15.8)	(11.8)

FISCAL IMPACT

The FY19-20 Operating Budget projects a \$3.5 million structural deficit in the General Fund, compared to the \$2.1 million structural deficit adopted in the FY18-19 Budget and \$3.3 million deficit in the FY18-19 Amended Budget. If additional revenues are not identified, the deficit would be funded by the General Fund cash reserve. The balance of the reserve is estimated to be \$10.1 million the beginning of FY19-20.

SUMMARY

The total General Fund operating budget, including transfers, is \$54.2 million. The FY19-20 Operating Budget projects a \$3.5 million structural deficit in the General Fund, compared to the \$2.1 million structural deficit adopted in the FY18-19 Budget and \$3.3 million deficit in the FY18-19 Amended Budget. The overall City Budget excluding CIP is \$134.3 million.

ATTACHMENTS

1. FY19-20 Operating Budget
2. Resolution to Adopt the FY19-20 Operating Budget
3. Resolution Establishing the Appropriations Limit for FY19-20
4. Resolution to Adopt the FY19-20 Compensation Plan

RESOLUTION NO _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO ADOPTING THE ANNUAL OPERATING BUDGET FOR THE CITY OF MONTEBELLO FOR THE FISCAL YEAR COMMENCING, JULY 1, 2019 AND ENDING JUNE 30, 2020, INCLUDING TABLE OF ORGANIZATION

WHEREAS, on June 10, 2019, the City Council received a draft operating budget for the fiscal year 2019-2020, for the period July 1, 2019 through June 30, 2020 and conducted a public study session.

WHEREAS, on June 26, 2019, the City Council received and discussed the Budget.

WHEREAS, the Capital Improvement Plan (CIP) Budget will be presented and adopted a later date.

WHEREAS, the City Council is fully informed regarding the City's current finances, projected revenue, and financial obligations.

WHEREAS, it is in the public interest for the City Council to adopt the operating budget for the fiscal year 2019-2020 as proposed by the Interim City Manager.

NOW, THEREFORE, **THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS FOLLOWS:**

SECTION 1. That the Operating Budget for the City of Montebello for fiscal year commencing July 1, 2019, and ending June 30, 2020, as prepared and submitted by the Interim City Manager and as modified by the City Council, is hereby approved as the budget of the City of Montebello of said fiscal year (hereinafter "Budget").

SECTION 2. That the positions as they appear in the approved Compensation Plan and Table of Organization (Department Organizational Charts) for the purposes indicated constitute the Table of Organization for the fiscal year ending June 30, 2020.

SECTION 3. That from the effective date of said Budget, to wit: July 1, 2019, the amounts stated herein as proposed expenditures shall be and become appropriated to the departments, offices and agencies of the City for the respective objects and purposes therein set forth, subject to expenditure pursuant to the provisions of all applicable ordinances of the City and statutes of the State.

SECTION 4. Based upon the Budget, the total General Fund operating budget, including transfers out to other funds, is \$54,186,699. The overall City Budget is \$134,317,826, excluding CIP. The City Manager, or designee, is authorized to implement the appropriations for City Departments.

SECTION 5. The City Manager, or designee, is authorized to reappropriate any unused appropriations for capital projects, special projects, and grant programs at the close of Fiscal Year 2019-2020 for the Budget and CIP.

SECTION 6. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2019-2020 into the applicable Fund operating reserve per Governmental Accounting Standards Board (GASB) Statement No. 54.

SECTION 7. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., personnel services, maintenance and operations, capital outlay, and other units) within programs;
- C. Expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 8. Pursuant to Montebello Municipal Code (MMC) Chapters 3.20 and 3.21, the City Manager, or designee, is authorized to bid, award, and execute contracts for equipment, supplies and services less than \$50,000 per contract and within appropriations of the Budget. All contracts of \$50,000 or more will be presented to City Council for consideration prior to execution.

SECTION 9. That the Capital Improvement Projects and Outlay provides for the appropriation of monies for Capital Improvement Projects which may span multiple fiscal years. Therefore, appropriation for the balances remaining in Capital Improvement Projects active as of June 30, 2019 shall be brought forward to be used in the fiscal year 2019-2020 or until the completion of these projects.

SECTION 10. That the City Clerk shall certify and record the adoption of this Resolution and the same shall be in full force and effect unless repealed or superseded.

APPROVED and ADOPTED this 26th day of June 2019.

JACK HADJINIAN, MAYOR

ATTEST:

IRMA BARAJAS, CITY CLERK

APPROVED AS TO FORM:

ARNOLD M ALVAREZ-GLASMAN
CITY ATTORNEY



BUDGET 2019-2020



TABLE OF CONTENTS

INTRODUCTION

TRANSMITTAL LETTER	1
ORGANIZATIONAL CHART	11

SUMMARY

Citywide Headcount	12
Compensation Plan	14
Combined changes in Fund Balances	27
Revenues Summary - All Funds	29
Expenditures Summary - All Funds	30
Analysis of Transfers by Fund	31

GENERAL FUND BUDGET SUMMARY

General Fund Structural Deficit Calculation	32
General Fund Revenues Summary	34
General Fund Expenditures Summary	35

EXPENDITURES DETAIL

GENERAL & OTHER RELATED FUNDS

General Fund

Electoral	37
City Attorney	41
Administration	43
Human Resources	49
Finance	56
Public Works	65
Community Development	75
Recreation	85
Police	98
Fire	112
Non-Department	123



TABLE OF CONTENTS

Retirement Fund	124
Debt Service	125
TRANSPORTATION FUNDS	
Transit Operating Fund	127
Transit SB1 Fund	141
Transit Grants Fund	142
OTHER ENTERPRISE FUNDS	
Golf Course Fund	146
Water Fund	154
Hilton Garden Inn	159
Home2Suites	160
CIP/STREET FUNDS	
Highway Users Tax	162
Road Maint.&Rehab.(RMRA)	163
Prop A Streets	164
Prop C Streets	165
Measure R Streets	166
Measure M Streets	167
TDA Sidewalks	168
Prop A Exchange	169
GRANTS/SPECIAL REVENUE FUNDS	
Measure A - Parks	171
Drug Enforcement - Asset Forfeitures	172
Supplemental Law Prop. 72	173
Justice Assistance Grants (JAG)	174



TABLE OF CONTENTS

Air Quality Management District Grant (AQMD)	175
Park Development	176
Community Development Block Grants(CDBG)	177
HOME Funds	178
Grants Fund	179
Housing Authority Successor	183
INTERNAL SERVICE FUNDS	
Self Insurance Fund	185
Corporate Shop Fund	188
FIDUCIARY FUNDS	
Trust Agency	190
Successor Agency	192



CITY OF MONTEBELLO

June 26, 2019

Honorable Mayor and Members of the City Council

It is my privilege to present the FY19-20 Budget for all operations of the City of Montebello, a full-service city, which includes administration, community development, recreation, public safety, public works, transportation, and water service. This budget was developed in cooperation with all City department heads to achieve the goals and strategic programs adhering to the City Council's priorities and policy direction. The City's obligation to build a strong financial foundation is demonstrated through this budget process.

General Information and Economic Outlook

The City of Montebello was incorporated on October 16, 1920, and conducts its operations as a general law, Council/Manager City. The City is governed by a Council of five members elected at large with each serving staggered four-year terms. The City Clerk and City Treasurer are also elected to four year terms. The City Mayor, Mayor Pro tem, City Manager and City Attorney are appointed by the Council.

Montebello is located nine miles east of the Los Angeles Civic Center and has easy access to three freeways – the Santa Ana 5 Freeway to the south, the Pomona 60 Freeway to the north, and the San Gabriel River 605 Freeway to the east. The City has a population of approximately 64,000 living in an area of over eight square miles. The City is a balanced community with light industry, residential areas, and commercial centers.

Economic Factors

The City's financial position and its ability to pay for essential services and capital projects rely heavily on the economic conditions, legislative actions on both Federal and State level, and laws governing local finances:

Inflation: The Consumer Price Index for the Los Angeles- Riverside- Orange County area increased 3.8% in 2018 over 2017. The FY19-20 Budget assumes 2% inflation for general goods and services.

Economic growth: According to a near-term projection by the Legislative Analyst's Office (LAO), personal income in California will grow by 5.7% in 2019 and then decrease to 4.2% in 2020.

Sales and use tax is a major revenue source for the General Fund of the City and is broad based with a major shopping mall anchored by major retail stores, fueling stations, a large petroleum company, major paper products/distributors and two auto dealerships. Sales tax revenue, which includes a sales tax sharing agreement with a neighboring city, is projected to increase slightly by almost 2%.

Real Estate Market: The assessed property valuation is projected to increase by 4% to \$6.3 billion in FY19-20. Increases during the past five years have averaged more than 3%.

Employment trends: The City's 12-month average unemployment rate has stabilized at 4.4% and is about the same as the statewide unemployment rate. There is no significant change in the unemployment rate anticipated in the near future.

Credit rating: As of May 2019, the City S&P underlying credit rating is "A".

The 2019-20 Budget

In addition to internal accounting controls, the City also maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with the City's budget policy approved by the City Council. Appropriations of the general fund, special revenue funds, debt service funds, and capital project funds are included in the annual approved budget.

Budgetary control is maintained at a functional level by division within the department through the use of object level accounting as actual expenditures are compared to the appropriations. As purchase orders are approved, appropriations are encumbered. Encumbrances and expenditures, which would cause an overrun of appropriations, require an approved budget transfer, which is reviewed and approved by the Director of Finance, pursuant to the City's administrative policy, the Annual Budget Resolution and the Municipal Code of the City.

This FY19-20 Budget excludes capital expenditures. Subsequent to the adoption of this budget, the FY19-20 Capital Improvement Plan Budget (CIP) will be presented to the City Council for its consideration to adopt.

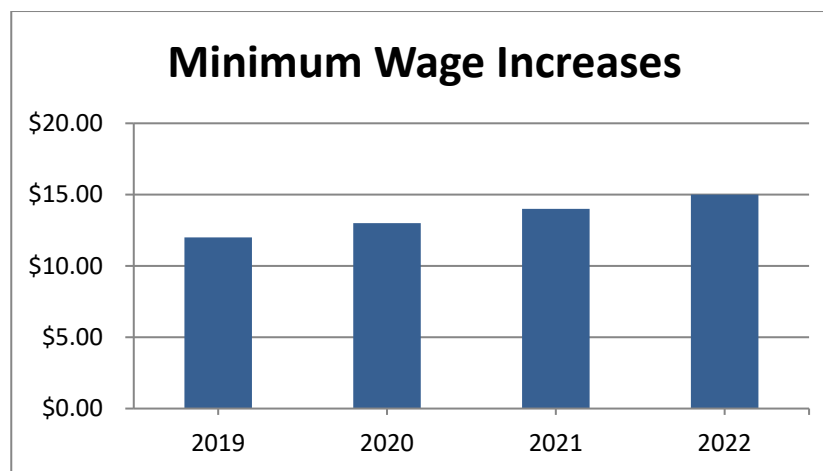
General Fund FY19-20 Budget Summary

Projected Revenues	\$ 45,457,413
Transfers In	<u>5,888,806</u>
Total Revenues	\$ 51,346,219
Expenditures	\$ (53,224,085)
Transfers Out	<u>(962,613)</u>
Total Expenditures	\$ (54,186,698)
Fund Deficit	\$ (2,840,479)
Exclude Non-Operational Transactions:	
Corporate Shop Balance Transfer	(1,630,166)
Golf Course Subsidy	956,170
Equipment Reserve Balance Transfer	<u>6,443</u>
Structural Fund Deficit	\$ (3,508,032)

Compensation and Staffing Level

At the time of publishing the budget, the City had successfully negotiated and reached agreements with all bargaining units except the Montebello Middle Management Association, Montebello Police Officers Association, Montebello Police Management Association, and the Montebello Fire Management Association. The negotiated salary and wage increases will be partially offset by reduced employer pension contributions and less overtime hours as positions are filled due to more competitive wages. By January 2021, the City will no longer pay the employee portion of the pension contribution.

The State minimum hourly wage is scheduled to increase \$1 every year from \$12.00 to \$15.00 per hour by January 2021. This represents an 8% annual increase for Parks and Recreation employees, who are paid minimum wage, and some Transit employees whose pay is based on minimum wage.



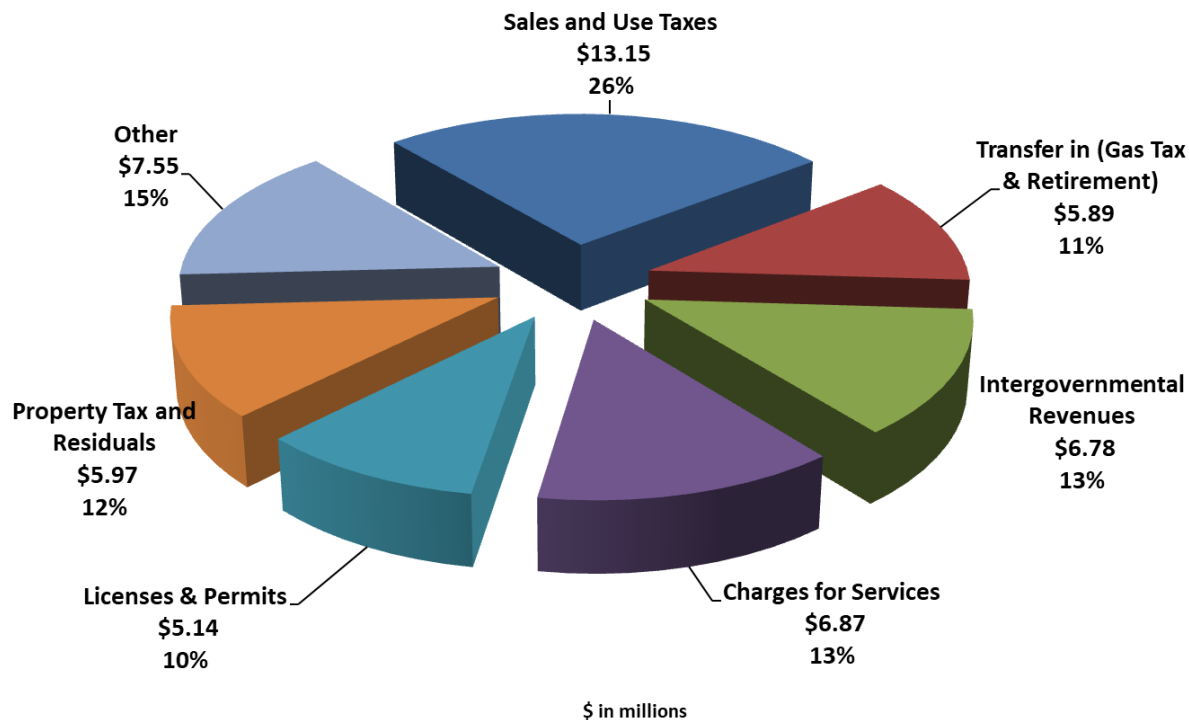
Compared to the prior year budget, the FY19-20 Budget reduces the number of Full-Time Equivalents (FTE) by almost 12. An FTE is equal to 2,080 hours worked per year, or 40 hours per week times 52 weeks. Below is a comparison by department. Additional detail can be found in the Citywide Headcount section included in the Summary.

<u>Departments</u>	19-20 BUDGET			18-19 BUDGET			Variance		
	Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
<i>Electoral</i>	7	-	7.0	7	-	7.0	-	-	-
<i>Administration</i>	4	0.8	4.8	3	1.3	4.3	1	(0.5)	0.5
<i>Human Resources</i>	4	0.5	4.5	2	1.3	3.3	2	(0.8)	1.2
<i>Finance</i>	17	1.6	18.6	17	1.4	18.4	-	0.2	0.2
<i>Public Works</i>	12	3.2	15.2	14	3.2	17.2	(2)	-	(2.0)
<i>Planning & Community Development</i>	8	1.0	9.0	8	2.6	10.6	-	(1.6)	(1.6)
<i>Recreation & Community Services</i>	19	32.8	51.8	16	30.2	46.2	3	2.6	5.6
<i>Police</i>	102	7.7	109.7	102	8.9	110.9	-	(1.2)	(1.2)
<i>Fire</i>	56	0.5	56.5	55	0.5	55.5	1	0.0	1.0
<i>Golf Course</i>	12	6.6	18.6	15	4.2	19.2	(3)	2.4	(0.6)
<i>Transportation</i>	178	35.7	213.7	176	52.7	228.7	2	(17.0)	(15.0)
Total City	419	90.3	509.3	415	106.1	521.1	4	(15.8)	(11.8)

General Fund Revenues Estimates

The total projected General Fund Revenue is \$51.3 million. The major categories of revenue are sales and use tax (26%), fees for services (13%), revenue from other government agencies (13%), property taxes (12%), transfers from other funds for the pension property tax override and gas tax for street repairs (11%), licenses and permits (10%), and all other revenue (15%).

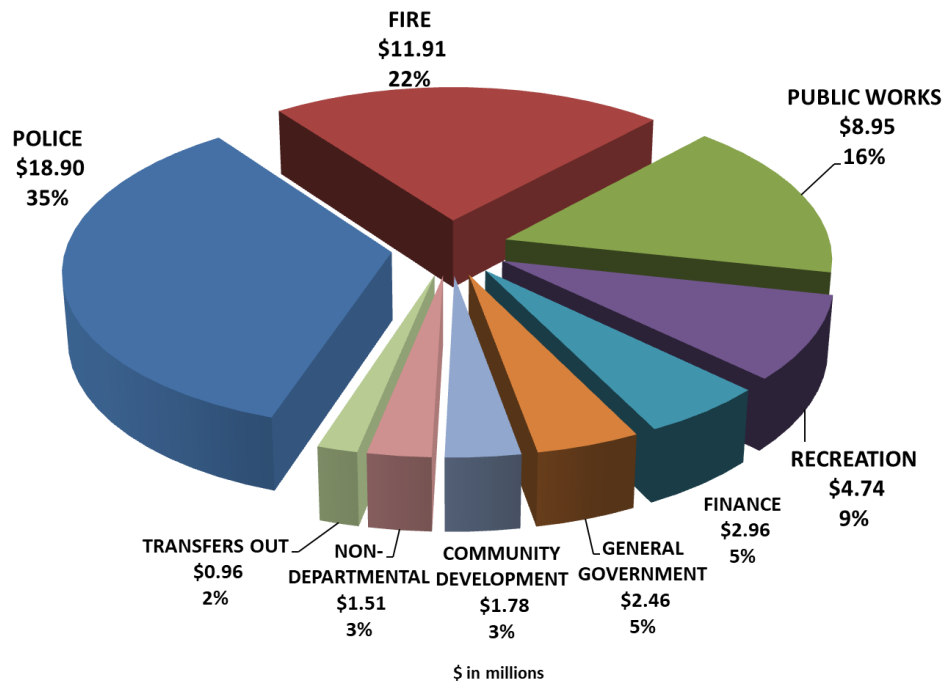
GENERAL FUND REVENUES FISCAL YEAR 2019-2020 BUDGET



General Fund Appropriations

The appropriations of the General Fund total \$54.2 million, which exceeds General Fund Revenue by \$2.8 million. The deficit will be funded through the General Fund unassigned balance (Reserve) of \$11.8 million. The City will continue exploring options to increase revenues and streamline expenditures to eliminate the deficit. The unassigned General Fund Balance at the end of FY19-20 is projected to be \$9.0 million.

GENERAL FUND APPROPRIATIONS FISCAL YEAR 2019-2020



Appropriations Limit (Gann Limit)

Article XIII-B of the California State Constitution, informally known as the Gann Appropriations Limit, provides limits regarding the total amount of appropriations in any fiscal year from “The Proceeds of Taxes.” The Article further provides that appropriations from designated reserve funds are not appropriations from the proceeds of taxes.

Section 7910 of the Government Code, added in 1980 by the State Legislature, provides that “each year the governing body of each local jurisdiction shall by resolution establish its appropriations limit for the following year.”

The FY18-19 appropriations limit is \$49,193,706 and the FY19-20 appropriations limit is \$51,031,468 calculated as follows:

Change in CPI	=	3.85%
Change in Population	=	-0.11%

Appropriation limit: $\$49,193,706 \times 103.85\% \times 99.89\% = \$51,031,468$.

The City’s FY19-20 revenues that are subject to the above limit is \$26,892,529, well below the maximum limit of \$51 million.

Enterprise Funds

Enterprise Funds account for the City's business-type activities.

Transit: The City operates the third largest transit system in Los Angeles County. More than 85% of the \$32.8 million revenue is funded by the Federal Transit Authority, California Department of Transportation, and the Los Angeles County Metropolitan Transportation Authority. The operating expenditures are budgeted to be \$29.9 million; the same as the FY18-19 Budget. Revenues in excess of expenditures are projected to be \$3.0 million. These funds can be utilized for future transit capital expenditures and rising transit pension costs.

Golf: The Municipal Golf Course is budgeted to incur a deficit of \$956,000. The City is investigating ways to improve the operating results.

Water: The City operates a water utility. Revenues are projected to exceed expenditures by \$213,000. These net revenues can be utilized for future water system improvements.

Hotels: The City owns two hotels. The net revenues are sufficient to fund the bond payments and the operator management fee. The new Home2Suites is projected to be near break-even and the Hilton Garden Inn is projected to have \$884,000 of revenues in excess of expenditures.

Internal Service Funds

Self-Insurance Fund: The Self-Insurance Fund accounts for the resources for and payment of the City's self-insurance of workers compensation, general liability and property claims. The overall costs of \$7.4 million are allocated to the City departments and enterprise funds.

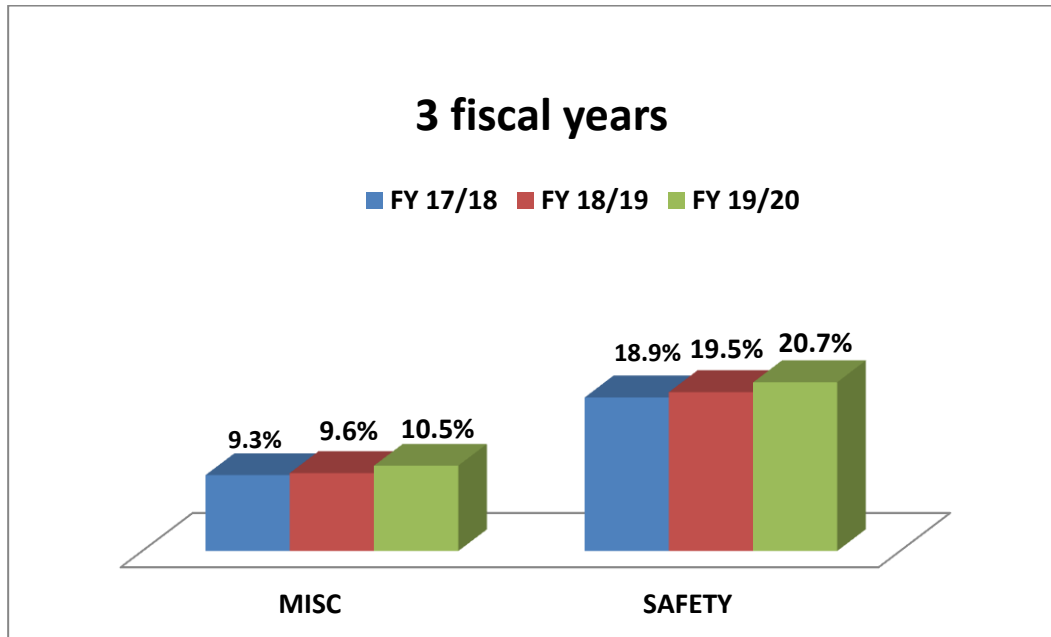
Corporate Shop: The Corporate Shop fund accounted for the resources and costs of vehicle maintenance. The City now has technology to allocate these costs directly to the departments and enterprise funds. The allocation account number 6080.8 will no longer be utilized. Rather account number 6080.3 and other accounts will record the vehicle maintenance. The fund balance of \$1.6 million will be transferred to the General Fund to reduce the FY19-20 deficit.

Pension Funding

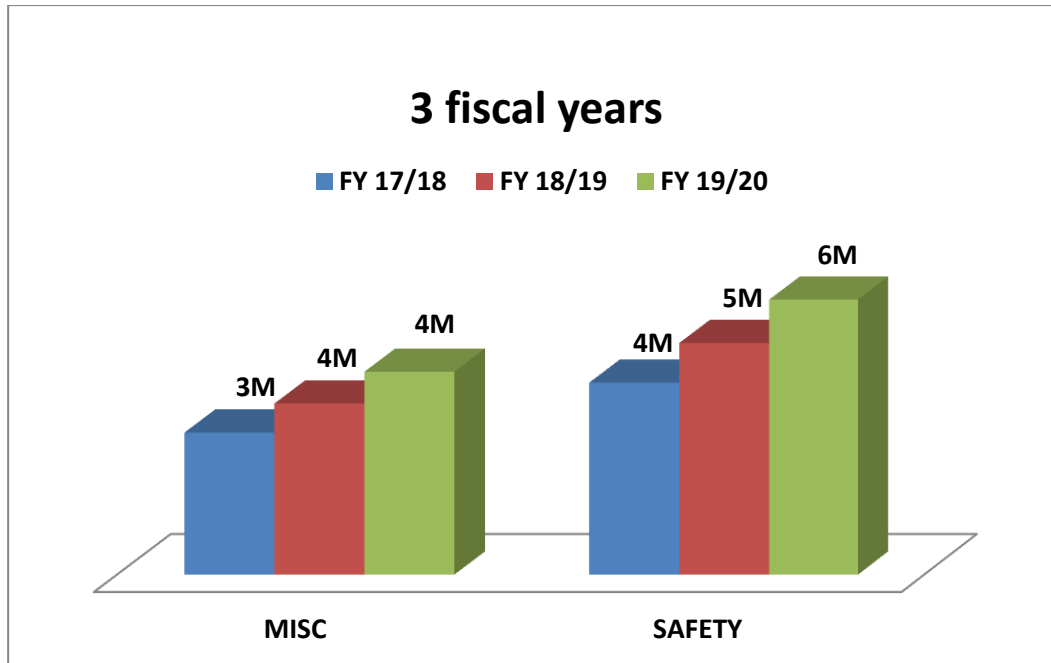
The City of Montebello is covered under the Public Employees Retirement System (PERS), which is administered by the State. A portion of the City's share of contributions to the pension plans for employees are covered by a voter approved levy; the remainder is supported by the General Fund and enterprise funds.

Employer Contribution

The City's employer contribution rates continue to rise to 10.5% and 20.7% of wages for Miscellaneous and Safety employees respectively. The City has also contributed the employee portion of the pension contribution for Classic Employees. The employee's portion is 8% and 9% for Miscellaneous and Safety employees respectively. By January 2021, the City will no longer pay the employee portion of the pension contribution.



Unfunded Pension Liability Payment: CalPERS recently devised a methodology to eliminate the portion of the future pension benefits that are not yet funded by the current asset balances and projected earnings (Unfunded Pension Liability). The unfunded pension liability has been amortized over numerous years and a payment plan has been established for each member agency. Based on the payment method, the annual unfunded pension liability payment is scheduled to rise until 2024, and then stabilize.



Retirement Fund: The Retirement Fund receives the \$13.5 million in proceeds from the property tax pension override. These revenues are used to fund pension costs. In the FY19-20 Budget, the City changed its accounting practice to record the unfunded liability payment directly in the Retirement Fund. In prior years, the unfunded liability payment was included as a departmental pension cost, and as transfer from the Retirement Fund covered the cost. This new accounting practice records only the current year pension costs in the department's personnel services expense.

Other Post-Employment Benefits (OPEB): The FY19-20 Budget includes all benefit expenses (other than pension) for retirees and future retirees in the Other Post Employment Benefit (OPEB) expense account. In prior years, a significant portion of the OPEB costs were not included in the General Fund budget. The overall OPEB expenditures have not significantly changed. Only the proper reporting of the expenditures is different.

In Closing

We thank the City Council, the Executive Management Team and staff for their interest and support of the financial operations of the City, in a responsible and progressive manner, for the best interest of the citizens of Montebello.

Respectfully submitted,

Paul Talbot
Interim City Manager



ELECTED OFFICIALS



Jack Hadjinian
Mayor



Salvador Melendez
Mayor Pro Tem



Angie M. Jimenez
Councilmember



David N. Torres
Councilmember



Kimberly A.
Cobos-Cawthorne
Councilmember



DIRECTORY OF CITY OFFICIALS

Mayor

Jack Hadjinian

Mayor Pro Tem

Salvador Melendez

City Council

Angie M. Jimenez

David N. Torres

Kimberly A. Cobos-Cawthorne

City Clerk

Irma Bernal-Barajas

City Treasurer

Rafael Gutierrez

Interim City Manager

Paul Talbot

Department Heads

Assistant City Manager

Danilo Batson

Police Chief

Brad Keller

Fire Chief

Fernando Pelaez

Director of Finance

Robert M. Mescher

Director of Human Resources

Bob Franco

Director of Planning & Community Development

Manuel Mancha

Director of Recreation & Community Services

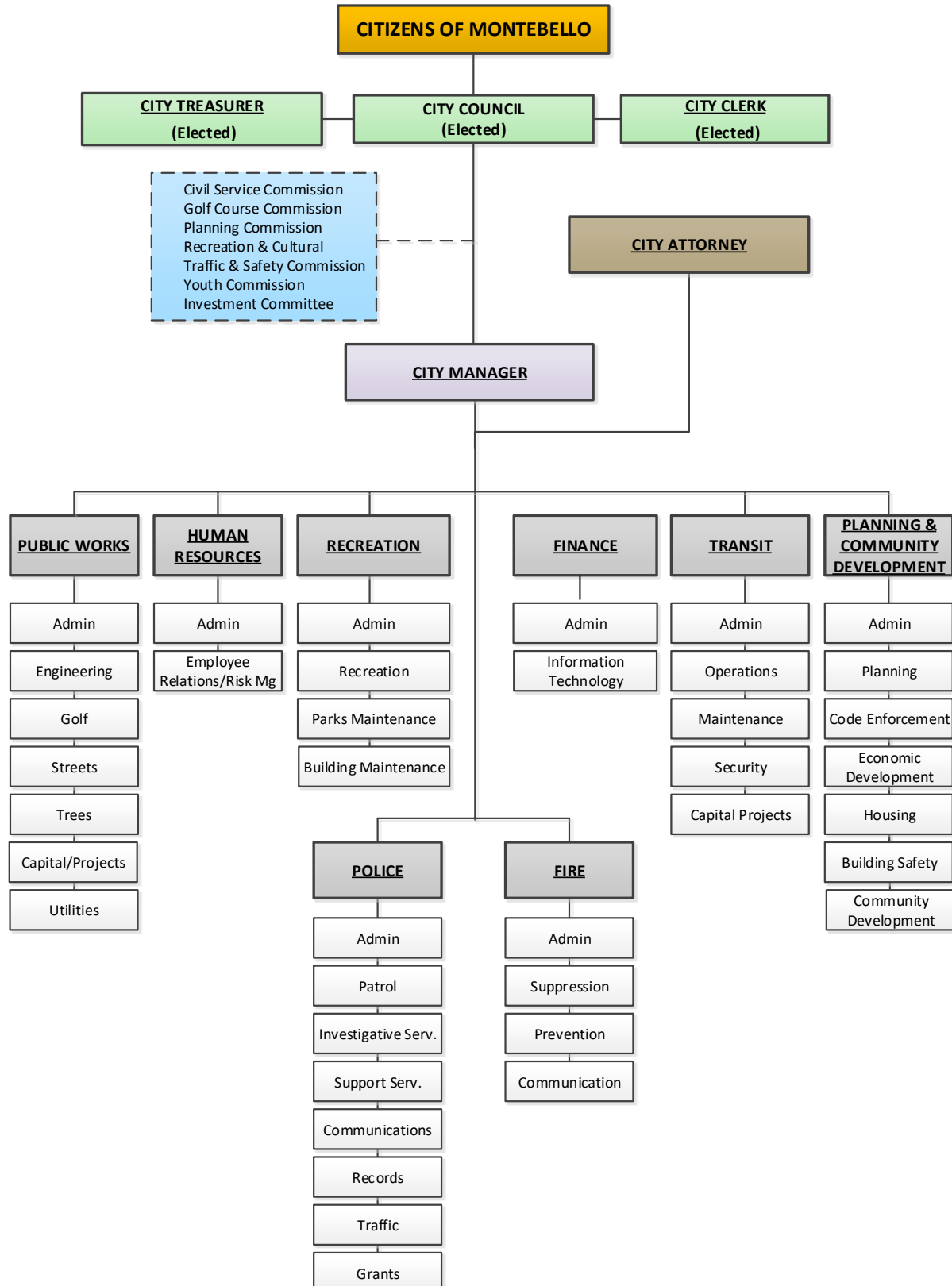
David Sosnowski

Director of Transportation

Clay Thomas Barrio



City of Montebello – Organizational Chart





City of Montebello Number of Positions By Department FY 2019-2020

<u>Funds</u>	19-20 BUDGET			18-19 BUDGET			Variance		
	Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
General	229	48.1	277.1	224	49.3	273.3	5.0	(1.2)	3.8
Transit	178	35.7	213.7	176	52.7	228.7	2.0	(17.0)	(15.0)
Golf	12	6.6	18.6	15	4.2	19.2	(3.0)	2.4	(0.6)
Total	419	90.3	509.3	415	106.1	521.1	4.0	(15.8)	(11.8)

Note: Full-Time Equivalent (FTE) is equal to 2,080 hours worked.



City of Montebello
Number of Positions By Department
FY 2019-2020

Departments

Electoral
Administration
Human Resources
Finance
Public Works
Planning & Community Development
Recreation & Community Services
Police
Fire
Golf Course
Transportation
Total City

19-20 BUDGET			18-19 BUDGET			Variance		
Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
7	-	7.0	7	-	7.0	-	-	-
4	0.8	4.8	3	1.3	4.3	1	(0.5)	0.5
4	0.5	4.5	2	1.3	3.3	2	(0.8)	1.2
17	1.6	18.6	17	1.4	18.4	-	0.2	0.2
12	3.2	15.2	14	3.2	17.2	(2)	-	(2.0)
8	1.0	9.0	8	2.6	10.6	-	(1.6)	(1.6)
19	32.8	51.8	16	30.2	46.2	3	2.6	5.6
102	7.7	109.7	102	8.9	110.9	-	(1.2)	(1.2)
56	0.5	56.5	55	0.5	55.5	1	0.0	1.0
12	6.6	18.6	15	4.2	19.2	(3)	2.4	(0.6)
178	35.7	213.7	176	52.7	228.7	2	(17.0)	(15.0)
419	90.3	509.3	415	106.1	521.1	4	(15.8)	(11.8)

Note: Full-Time Equivalent (FTE) is equal to 2,080 hours worked.

Dept.	EXPLANATION OF STAFFING CHANGES Description	Net change (FTEs)
Administration	Add Deputy City Clerk and remove vacant Assistant to the City Manager	0.0
Administration	Convert PT to FT Management Analyst	0.5
Human Resources	Reclassify Management Analyst to Senior HR Analyst	0.0
Human Resources	Add Human Resources Analyst (0.25 HR, 0.75 Transit)*	0.0
Human Resources	Replace PT Administrative Analyst with a FT Human Resources Technician	0.2
Human Resources	Add Risk Manager (0.51 HR, 0.49 Finance)	1.0
Finance	Replace vacant Senior Management Analyst with Financial Services Manager	0.0
Finance	Replace vacant Account Clerk II with Account Clerk I	0.0
Finance	Increase hours of PT Administrative Analyst position	0.2
Public Works	Add a Management Analyst	1.0
Public Works	Remove vacant Maintenance workers	(2.0)
Public Works	Remove vacant Tree trimmer	(1.0)
Planning & Community Development	Remove vacant Code Enforcement Manager	(1.0)
Planning & Community Development	Replace PT Code Enforcement Technicians with FT Code Enforcement Officers	1.0
Planning & Community Development	Remove vacant Combination Building Inspector	(1.0)
Planning & Community Development	Decrease PT hours	(0.6)
Recreation & Community Services	Add Parks Manager	1.0
Recreation & Community Services	Add Community Services Coordinator	1.0
Recreation & Community Services	Reclassify PT to FT Admin Assistant	0.1
Recreation & Community Services	Increase hours of various PT positions (rec leaders, park rangers, field maint. worker)	3.5
Police	Reclassify Dispatch I to Dispatch II	0.0
Police	Remove PT Dispatcher and adjust hours for PT Administrative Secretary	(1.2)
Fire	Reclassify Fire Inspector I to Fire Inspector II	0.0
Fire	Add Deputy Fire Marshall	1.0
Golf Course	Remove 3 FT Maintenance Workers & Replace with PT Maintenance Workers	(0.6)
Transportation	Remove vacant Vehicle Maintenance Manager	(1.0)
Transportation	Remove vacant Management/Senior Management Analyst	(3.0)
Transportation	Remove vacant Body Shop Mechanic	(1.0)
Transportation	Replace PT Bus Operators with 5 FT Bus Operators	(7.8)
Transportation	Replace PT Equipment Serviceworker with a FT Equipment Serviceworker	0.2
Transportation	Remove vacant PT Administrative Analyst	(0.8)
Transportation	Remove vacant PT Clerical Assistant	(1.6)
	Total	(11.8)

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CITY OF MONTEBELLO PROPOSED FY19-20 BUDGET COMPENSATION PLAN Full-time Positions

POSITION	MONTHLY SALARY (MIN-MAX)		
ELECTED OFFICIALS			
City Councilmembers	1,032	-	1,032
City Clerk	695	-	695
City Treasurer	695	-	695
CLASSIFIED MANAGEMENT			
* Fire Battalion Chief (eff 7/7/19)	10,385	-	11,607
* Fire Battalion Chief (eff 1/5/20)	10,801	-	12,071
* Fire Battalion Chief (eff 1/3/21)	11,233	-	12,554
Fire Captain (eff 4/28/19)	6,920	-	8,693
Fire Captain (eff 1/5/20)	7,196	-	9,040
Fire Captain (eff 1/3/21)	7,484	-	9,402
* Police Captain (eff 7/7/19)	11,878	-	13,273
* Police Captain (eff 1/5/20)	12,591		14,069
* Police Captain (eff 1/3/21)	13,346		14,913
* Police Lieutenant (eff 7/7/19)	10,483	-	11,714
* Police Lieutenant (eff 1/5/20)	11,112		12,417
* Police Lieutenant (eff 1/3/21)	11,779		13,162
* Police Sergeant (eff 7/7/19)	8,485	-	9,530
* Police Sergeant (eff 1/5/20)	8,994		10,101
* Police Sergeant (eff 1/3/21)	9,534		10,707
CLASSIFIED NON-MANAGEMENT			
Account Clerk I (eff 4/28/19)	2,430	-	3,101
Account Clerk I (eff 1/5/20)	2,527	-	3,225
Account Clerk I (eff 1/3/21)	2,628	-	3,354
Account Clerk II (eff 4/28/19)	2,888	-	3,686
Account Clerk II (eff 1/5/20)	3,004	-	3,834
Account Clerk II (eff 1/3/21)	3,124	-	3,987
Assistant Planner (eff 4/28/19)	3,615	-	4,614
Assistant Planner (eff 1/5/20)	3,760	-	4,799
Assistant Planner (eff 1/3/21)	3,910	-	4,991
Body Shop Mechanic (eff 4/14/19)	4,052	-	5,171
Body Shop Mechanic (eff 1/5/20)	4,214	-	5,378
Body Shop Mechanic (eff 1/3/21)	4,382	-	5,593
Building Maintenance Tradeworker I (eff 4/28/19)	2,551	-	3,255
Building Maintenance Tradeworker I (eff 1/5/20)	3,653	-	3,385
Building Maintenance Tradeworker I (eff 1/3/21)	2,760	-	3,520
Building Maintenance Tradeworker II (eff 4/28/19)	2,748	-	3,507
Building Maintenance Tradeworker II (eff 1/5/20)	2,858	-	3,647

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CITY OF MONTEBELLO PROPOSED FY19-20 BUDGET COMPENSATION PLAN Full-time Positions

POSITION	MONTHLY SALARY (MIN-MAX)	
Building Maintenance Tradeworker II (eff 1/3/21)	2,972	- 3,793
Building Permit Technician (eff 4/28/19)	2,680	- 3,421
Building Permit Technician (eff 1/5/20)	2,787	- 3,557
Building Permit Technician (eff 1/3/21)	2,899	- 3,700
Bus Operator (eff 4/14/19)	3,319	- 4,235
Bus Operator (eff 1/5/20)	3,451	- 4,405
Bus Operator (eff 1/3/21)	3,589	- 4,581
Clerk Typist (eff 4/28/19)	2,371	- 3,025
Clerk Typist (eff 1/5/20)	2,466	- 3,146
Clerk Typist (eff 1/3/21)	2,565	- 3,272
Combination Building Inspector (eff 4/28/19)	3,615	- 4,614
Combination Building Inspector (eff 1/5/20)	3,760	- 4,799
Combination Building Inspector (eff 1/3/21)	3,910	- 4,991
Community Services Coordinator (eff 4/28/19)	2,817	- 3,596
Community Services Coordinator (eff 1/5/20)	2,930	- 3,740
Community Services Coordinator (eff 1/3/21)	3,047	- 3,889
Court Liaison (eff 4/28/19)	2,817	- 3,596
Court Liaison (eff 1/5/20)	2,930	- 3,740
Court Liaison (eff 1/3/21)	3,047	- 3,889
Engineering Technician (eff 4/28/19)	3,439	- 4,390
Engineering Technician (eff 1/5/20)	3,577	- 4,565
Engineering Technician (eff 1/3/21)	3,720	- 4,748
Equipment Mechanic A (eff 4/14/19)	4,052	- 5,171
Equipment Mechanic A (eff 1/5/20)	4,214	- 5,378
Equipment Mechanic A (eff 1/3/21)	4,382	- 5,593
Equipment Service Worker (eff 4/14/19)	2,857	- 3,648
Equipment Service Worker (eff 1/5/20)	2,972	- 3,793
Equipment Service Worker (eff 1/3/21)	3,091	- 3,945
Finance Technician (eff 4/28/19)	3,527	- 4,500
Finance Technician (eff 1/5/20)	3,668	- 4,680
Finance Technician (eff 1/3/21)	3,815	- 4,867
Fire Engineer (eff 4/28/19)	5,807	- 7,412
	(23.9281 - 30.5443/hr)	
	(56 hr/week)	
Fire Engineer (eff 1/5/20)	6,039	- 7,709
	(24.8852 - 31.7661/hr)	
	(56 hr/week)	
Fire Engineer (eff 1/3/21)	6,280	- 8,017



CITY OF MONTEBELLO PROPOSED FY19-20 BUDGET COMPENSATION PLAN Full-time Positions

POSITION	MONTHLY SALARY (MIN-MAX)	
	(25.8806 - 33.0367/hr)	
	(56 hr/week)	
Fire Inspector I (eff 4/28/19)	3,615	- 4,614
Fire Inspector I (eff 1/5/20)	3,760	- 4,799
Fire Inspector I (eff 1/3/21)	3,910	- 4,991
Firefighter (eff 4/28/19)	4,944	- 6,314
	(20.3716 - 26.0202/hr)	
	(56 hr/week)	
Firefighter (eff 1/5/20)	5,141	- 6,567
	(21.1864 - 27.0610/hr)	
	(56 hr/week)	
Firefighter (eff 1/3/21)	5,347	- 6,829
	(22.0339 - 28.1434/hr)	
	(56 hr/week)	
Golf Cart Mechanic (eff 4/28/19)	2,641	- 3,370
Golf Cart Mechanic (eff 1/5/20)	2,747	- 3,505
Golf Cart Mechanic (eff 1/3/21)	2,856	- 3,645
Golf Course Equipment Mechanic (eff 4/28/19)	3,562	- 4,545
Golf Course Equipment Mechanic (eff 1/5/20)	3,704	- 4,727
Golf Course Equipment Mechanic (eff 1/3/21)	3,852	- 4,916
Maintenance Worker (eff 4/28/19)	2,551	- 3,255
Maintenance Worker (eff 1/5/20)	2,653	- 3,385
Maintenance Worker (eff 1/3/21)	2,760	- 3,520
Parking Control Officer (eff 4/28/19)	2,680	- 3,421
Parking Control Officer (eff 1/5/20)	2,787	- 3,557
Parking Control Officer (eff 1/3/21)	2,899	- 3,700
Police Community Service Officer (eff 4/28/19)	2,430	- 3,101
Police Community Service Officer (eff 1/5/20)	2,527	- 3,225
Police Community Service Officer (eff 1/3/21)	2,628	- 3,354
* Police Corporal (eff 7/7/19)	6,206	- 7,920
* Police Corporal (eff 1/5/20)	6,578	- 8,395
* Police Corporal (eff 1/3/21)	6,973	- 8,899
Police Dispatcher I (eff 4/28/19)	3,801	- 4,850
Police Dispatcher I (eff 1/5/20)	3,953	- 5,044
Police Dispatcher I (eff 1/3/21)	4,111	- 5,246
Police Dispatcher II (eff 4/28/19)	4,414	- 5,633
Police Dispatcher II (eff 1/5/20)	4,590	- 5,858
Police Dispatcher II (eff 1/3/21)	4,774	- 6,093



**CITY OF MONTEBELLO
PROPOSED FY19-20 BUDGET
COMPENSATION PLAN
Full-time Positions**

POSITION	MONTHLY SALARY (MIN-MAX)	
* Police Officer (eff 7/7/19)	5,758	- 7,350
* Police Officer (eff 1/5/20)	6,103	- 7,791
* Police Officer (eff 1/3/21)	6,470	- 8,258
Police Records Clerk (eff 4/28/19)	2,490	- 3,178
Police Records Clerk (eff 1/5/20)	2,589	- 3,305
Police Records Clerk (eff 1/3/21)	2,693	- 3,437
Police Records Technician (eff 4/28/19)	2,748	- 3,507
Police Records Technician (eff 1/5/20)	2,858	- 3,647
Police Records Technician (eff 1/3/21)	2,972	- 3,793
Property & Evidence Technician (eff 4/28/19)	2,817	- 3,596
Property & Evidence Technician (eff 1/5/20)	2,930	- 3,740
Property & Evidence Technician (eff 1/3/21)	3,047	- 3,889
Risk Management Assistant (eff 4/28/19)	2,693	- 3,438
Risk Management Assistant (eff 1/5/20)	2,801	- 3,576
Risk Management Assistant (eff 1/3/21)	2,913	- 3,719
Secretary (eff 4/28/19)	2,748	- 3,507
Secretary (eff 1/5/20)	2,858	- 3,647
Secretary (eff 1/3/21)	2,972	- 3,793
Storekeeper (eff 4/14/19)	3,489	- 4,453
Storekeeper (eff 1/5/20)	3,629	- 4,631
Storekeeper (eff 1/3/21)	3,774	- 4,816
Telecommunications Technician (eff 4/28/19)	3,896	- 4,973
Telecommunications Technician (eff 1/5/20)	4,052	- 5,172
Telecommunications Technician (eff 1/3/21)	4,214	- 5,379
Tree Trimmer (eff 4/28/19)	2,817	- 3,596
Tree Trimmer (eff 1/5/20)	2,930	- 3,740
Tree Trimmer (eff 1/3/21)	3,047	- 3,889
UNCLASSIFIED MANAGEMENT		
Accounting Manager (eff 4/28/19)	6,766	- 8,225
Accounting Manager (eff 1/5/20)	7,037	- 8,554
Accounting Manager (eff 1/3/21)	7,318	- 8,896
Accounting Supervisor (eff 5/26/19)	5,087	- 6,185
Accounting Supervisor (eff 1/5/20)	5,291	- 6,433
Accounting Supervisor (eff 1/3/21)	5,502	- 6,690
Administrative Management Analyst (eff 4/28/19)	4,578	- 5,567
Administrative Management Analyst (eff 1/5/20)	4,761	- 5,790
Administrative Management Analyst (eff 1/3/21)	4,952	- 6,021
* Assistant City Manager (eff 6/27/19)	11,906	- 15,751



**CITY OF MONTEBELLO
PROPOSED FY19-20 BUDGET
COMPENSATION PLAN
Full-time Positions**

POSITION	MONTHLY SALARY (MIN-MAX)	
Assistant Golf Course Superintendent (eff 5/26/19)	3,953	- 4,808
Assistant Golf Course Superintendent (eff 1/5/20)	4,111	- 5,001
Assistant Golf Course Superintendent (eff 1/3/21)	4,276	- 5,200
Assistant to the City Manager (eff 4/28/19)	5,564	- 6,767
Assistant to the City Manager (eff 1/5/20)	5,787	- 7,038
Assistant to the City Manager (eff 1/3/21)	6,018	- 7,319
Assistant Tree Maintenance Supervisor (eff 5/26/19)	3,753	- 4,579
Assistant Tree Maintenance Supervisor (eff 1/5/20)	3,903	- 4,763
Assistant Tree Maintenance Supervisor (eff 1/3/21)	4,060	- 4,953
Associate Planner (eff 5/26/19)	5,564	- 6,767
Associate Planner (eff 1/5/20)	5,787	- 7,038
Associate Planner (eff 1/3/21)	6,018	- 7,319
Building Maintenance Supervisor (eff 5/26/19)	4,150	- 5,049
Building Maintenance Supervisor (eff 1/5/20)	4,316	- 5,251
Building Maintenance Supervisor (eff 1/3/21)	4,488	- 5,461
Building Official (eff 4/28/19)	5,844	- 7,106
Building Official (eff 1/5/20)	6,078	- 7,390
Building Official (eff 1/3/21)	6,321	- 7,686
Chief Management Analyst (eff 4/28/19)	5,610	- 6,821
Chief Management Analyst (eff 1/5/20)	5,835	- 7,093
Chief Management Analyst (eff 1/3/21)	6,068	- 7,377
* City Manager	20,417	- 20,417
Code Enforcement Manager (eff 4/28/19)	5,301	- 6,446
Code Enforcement Manager (eff 1/5/20)	5,513	- 6,704
Code Enforcement Manager (eff 1/3/21)	5,734	- 6,972
Communications Management Analyst (eff 4/28/19)	4,578	- 5,567
Communications Management Analyst (eff 1/5/20)	4,761	- 5,790
Communications Management Analyst (eff 1/3/21)	4,952	- 6,021
Communications Supervisor (eff 5/26/19)	5,301	- 6,446
Communications Supervisor (eff 1/5/20)	5,513	- 6,704
Communications Supervisor (eff 1/3/21)	5,734	- 6,972
Community Services Supervisor (eff 5/26/19)	4,360	- 5,301
Community Services Supervisor (eff 1/5/20)	4,534	- 5,513
Community Services Supervisor (eff 1/3/21)	4,716	- 5,734
Controller (eff 4/28/19)	7,514	- 9,131
Controller (eff 1/5/20)	7,814	- 9,496
Controller (eff 1/3/21)	8,127	- 9,876
Deputy Fire Marshal (eff 5/26/19)	4,578	- 5,567

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CITY OF MONTEBELLO PROPOSED FY19-20 BUDGET COMPENSATION PLAN Full-time Positions

POSITION	MONTHLY SALARY (MIN-MAX)	
Deputy Fire Marshal (eff 1/5/20)	4,761	- 5,790
Deputy Fire Marshal (eff 1/3/21)	4,952	- 6,021
* Director of Finance (eff 6/27/19)	10,732	- 13,050
* Director of Human Resources & Risk Management (eff 6/27/19)	10,732	- 13,050
* Director of Planning & Community Development (eff 6/27/19)	10,732	- 13,050
* Director of Public Works (eff 6/27/19)	10,732	- 13,050
* Director of Recreation & Community Services (eff 6/27/19)	10,732	- 13,050
* Director of Transportation (eff 6/27/19)	10,732	- 13,050
Finance Services Supervisor (eff 5/26/19)	4,578	- 5,567
Finance Services Supervisor (eff 1/5/20)	4,761	- 5,790
Finance Services Supervisor (eff 1/3/21)	4,952	- 6,021
* Fire Chief (eff 6/27/19)	12,887	- 17,182
* Fire Marshal (eff 7/7/19)	8,681	- 10,552
* Fire Marshal (eff 1/5/20)	9,028	- 10,974
* Fire Marshal (eff 1/3/21)	9,389	- 11,413
Golf Course Superintendent/Facility Manager (eff 4/28/19)	5,844	- 7,106
Golf Course Superintendent/Facility Manager (eff 1/5/20)	6,078	- 7,390
Golf Course Superintendent/Facility Manager (eff 1/3/21)	6,321	- 7,686
Grants & Project Administrator (eff 5/26/19)	5,564	- 6,767
Grants & Project Administrator (eff 1/5/20)	5,787	- 7,038
Grants & Project Administrator (eff 1/3/21)	6,018	- 7,319
Human Resources Manager (eff 4/28/19)	6,766	- 8,225
Human Resources Manager (eff 1/5/20)	7,037	- 8,554
Human Resources Manager (eff 1/3/21)	7,318	- 8,896
Information Systems Manager (eff 4/28/19)	7,680	- 9,480
Information Systems Manager (eff 1/5/20)	7,987	- 9,859
Information Systems Manager (eff 1/3/21)	8,306	- 10,254
Information Systems Supervisor (eff 5/26/19)	5,301	- 6,446
Information Systems Supervisor (eff 1/5/20)	5,513	- 6,704
Information Systems Supervisor (eff 1/3/21)	5,734	- 6,972
* Maintenance Service Supervisor (eff 7/7/19)	4,150	- 5,049
* Maintenance Service Supervisor (eff 1/5/20)	4,316	5,251
* Maintenance Service Supervisor (eff 1/3/21)	4,489	5,461
* Management Analyst (eff 7/7/19)	4,611	- 5,610
* Management Analyst (eff 7/7/19)	4,796	- 5,835
* Management Analyst (eff 7/7/19)	4,988	- 6,068
Office Manager (eff 4/28/19)	4,807	- 5,844
Office Manager (eff 1/5/20)	4,999	- 6,078



**CITY OF MONTEBELLO
PROPOSED FY19-20 BUDGET
COMPENSATION PLAN
Full-time Positions**

POSITION	MONTHLY SALARY (MIN-MAX)	
Office Manager (eff 1/3/21)	5,199	- 6,321
Park Maintenance Supervisor (eff 5/26/19)	4,150	- 5,049
Park Maintenance Supervisor (eff 1/5/20)	4,316	- 5,251
Park Maintenance Supervisor (eff 1/3/21)	4,488	- 5,461
Planning Manager (eff 4/28/19)	6,766	- 8,225
Planning Manager (eff 1/5/20)	7,037	- 8,554
Planning Manager (eff 1/3/21)	7,318	- 8,896
* Police Chief (eff 6/27/19)	11,899	- 17,267
Public Information Officer (eff 4/28/19)	5,301	- 6,446
Public Information Officer (eff 1/5/20)	5,513	- 6,704
Public Information Officer (eff 1/3/21)	5,734	- 6,972
Public Works Manager (eff 4/28/19)	5,564	- 6,767
Public Works Manager (eff 1/5/20)	5,787	- 7,038
Public Works Manager (eff 1/3/21)	6,018	- 7,319
Records Supervisor (eff 5/26/19)	5,301	- 6,446
Records Supervisor (eff 1/5/20)	5,513	- 6,704
Records Supervisor (eff 1/3/21)	5,734	- 6,972
Recreation & Community Services Superintendent (eff 4/28/19)	5,844	- 7,106
Recreation & Community Services Superintendent (eff 1/5/20)	6,078	- 7,390
Recreation & Community Services Superintendent (eff 1/3/21)	6,321	- 7,686
Revenue Supervisor (eff 5/26/19)	4,578	- 5,567
Revenue Supervisor (eff 1/5/20)	4,761	- 5,790
Revenue Supervisor (eff 1/3/21)	4,952	- 6,021
Risk Management Analyst (eff 5/26/19)	4,578	- 5,567
Risk Management Analyst (eff 1/5/20)	4,761	- 5,790
Risk Management Analyst (eff 1/3/21)	4,952	- 6,021
Risk Manager (eff 4/28/19)	5,844	- 7,106
Risk Manager (eff 1/5/20)	6,078	- 7,390
Risk Manager (eff 1/3/21)	6,321	- 7,686
* Senior Management Analyst (eff 7/7/19)	5,087	- 6,185
* Senior Management Analyst (eff 1/5/20)	5,291	6,433
* Senior Management Analyst (eff 1/3/21)	5,502	6,690
* Senior Management Analyst/Strategic Planning (eff 7/7/19)	5,087	- 6,185
* Senior Management Analyst/Strategic Planning (eff 1/5/20)	5,291	6,433
* Senior Management Analyst/Strategic Planning (eff 1/3/21)	5,502	6,690
* Senior Procurement Analyst (eff 7/7/19)	5,087	- 6,185
* Senior Procurement Analyst (eff 1/5/20)	5,291	6,433



CITY OF MONTEBELLO PROPOSED FY19-20 BUDGET COMPENSATION PLAN Full-time Positions

POSITION	MONTHLY SALARY (MIN-MAX)	
* Senior Procurement Analyst (eff 1/3/21)	5,502	6,690
* Shop Maintenance Supervisor (eff 7/7/19)	5,049	- 6,139
* Shop Maintenance Supervisor (eff 1/5/20)	5,251	6,384
* Shop Maintenance Supervisor (eff 1/3/21)	5,461	6,640
Street Maintenance Supervisor (eff 5/26/19)	4,150	- 5,049
Street Maintenance Supervisor (eff 1/5/20)	4,316	- 5,251
Street Maintenance Supervisor (eff 1/3/21)	4,489	- 5,461
Telecommunications Supervisor (eff 5/26/19)	5,301	- 6,446
Telecommunications Supervisor (eff 1/5/20)	5,513	- 6,704
Telecommunications Supervisor (eff 1/3/21)	5,734	- 6,972
Transit Administration Manager (eff 4/28/19)	6,818	- 8,288
Transit Administration Manager (eff 1/5/20)	7,090	- 8,620
Transit Administration Manager (eff 1/3/21)	7,374	- 8,965
* Transit Dispatch Supervisor (eff 7/7/19)	4,150	- 5,049
* Transit Dispatch Supervisor (eff 1/5/20)	4,316	5,251
* Transit Dispatch Supervisor (eff 1/3/21)	4,489	5,461
* Transit Finance Supervisor (eff 7/7/19)	5,564	- 6,767
* Transit Finance Supervisor (eff 1/5/20)	5,787	7,038
* Transit Finance Supervisor (eff 1/3/21)	6,018	7,319
* Transit Grants & Project Administrator (eff 7/7/19)	5,564	- 6,767
* Transit Grants & Project Administrator (eff 1/5/20)	5,787	7,038
* Transit Grants & Project Administrator (eff 1/3/21)	6,018	7,319
Transit Operations Manager (eff 4/28/19)	6,765	- 8,224
Transit Operations Manager (eff 1/5/20)	7,036	- 8,552
Transit Operations Manager (eff 1/3/21)	7,317	- 8,895
* Transit Operations Supervisor (eff 7/7/19)	5,049	- 6,139
* Transit Operations Supervisor (eff 1/5/20)	5,251	6,384
* Transit Operations Supervisor (eff 1/3/21)	5,461	6,640
* Transit Stores & Facility Supervisor (eff 7/7/19)	4,150	- 5,049
* Transit Stores & Facility Supervisor (eff 1/5/20)	4,316	5,251
* Transit Stores & Facility Supervisor (eff 1/3/21)	4,489	5,461
Tree Maintenance Supervisor (eff 5/26/19)	4,150	- 5,049
Tree Maintenance Supervisor (eff 1/5/20)	4,316	- 5,251
Tree Maintenance Supervisor (eff 1/3/21)	4,489	- 5,461
Vehicle Maintenance Manager (eff 4/28/19)	7,516	- 9,137
Vehicle Maintenance Manager (eff 1/5/20)	7,817	- 9,503
Vehicle Maintenance Manager (eff 1/3/21)	8,129	- 9,883



CITY OF MONTEBELLO PROPOSED FY19-20 BUDGET COMPENSATION PLAN Full-time Positions

POSITION	MONTHLY SALARY (MIN-MAX)	
UNCLASSIFIED NON-MANAGEMENT		
Accountant (eff 4/28/19)	4,095	- 5,227
Accountant (eff 1/5/20)	4,259	- 5,436
Accountant (eff 1/3/21)	4,429	- 5,654
Administrative Secretary (eff 4/28/19)	3,036	- 3,875
Administrative Secretary (eff 1/5/20)	3,158	- 4,030
Administrative Secretary (eff 1/3/21)	3,284	- 4,191
Building Plan Checker (eff 4/28/19)	5,101	- 6,510
Building Plan Checker (eff 1/5/20)	5,305	- 6,770
Building Plan Checker (eff 1/3/21)	5,517	- 7,041
Code Enforcement Coordinator (eff 4/28/19)	2,817	- 3,596
Code Enforcement Coordinator (eff 1/5/20)	2,930	3,596
Code Enforcement Coordinator (eff 1/3/21)	3,047	- 3,889
Code Enforcement Officer (eff 4/28/19)	3,615	- 4,614
Code Enforcement Officer (eff 1/5/20)	3,760	- 4,799
Code Enforcement Officer (eff 1/3/21)	3,910	- 4,991
Community Development Analyst (eff 4/28/19)	4,015	- 5,123
Community Development Analyst (eff 1/5/20)	4,176	- 5,328
Community Development Analyst (eff 1/3/21)	4,343	- 5,541
Crime Analyst (eff 4/28/19)	3,615	- 4,614
Crime Analyst (eff 1/5/20)	3,760	- 4,799
Crime Analyst (eff 1/3/21)	3,910	- 4,991
Information Systems Analyst (eff 4/28/19)	4,570	- 5,833
Information Systems Analyst (eff 1/5/20)	4,753	- 6,066
Information Systems Analyst (eff 1/3/21)	4,943	- 6,309
Information Systems Technician I (eff 4/28/19)	2,888	- 3,686
Information Systems Technician I (eff 1/5/20)	3,004	- 3,834
Information Systems Technician I (eff 1/3/21)	3,124	- 3,987
Information Systems Technician II (eff 4/28/19)	3,439	- 4,390
Information Systems Technician II (eff 1/5/20)	3,577	- 4,565
Information Systems Technician II (eff 1/3/21)	3,720	- 4,748
Personnel Analyst (eff 4/28/19)	4,015	- 5,123
Personnel Analyst (eff 1/5/20)	4,176	- 5,328
Personnel Analyst (eff 1/3/21)	4,343	- 5,541
Police Trainee (eff 4/28/19)	2,961	- 3,780
Police Trainee (eff 1/5/20)	3,080	- 3,931
Police Trainee (eff 1/3/21)	3,203	- 4,089

*pending Council approval on 6/26/19, not included in budget numbers



CITY OF MONTEBELLO PROPOSED FY19-20 BUDGET COMPENSATION PLAN Part-time Positions

POSITION	HOURLY SALARY (MIN-MAX)	
Administrative Analyst (eff 4/28/19)	12.36	- 22.61
Administrative Analyst (1) (eff 1/1/20)	13.00	- 22.61
Administrative Analyst (eff 1/5/20)	13.52	- 23.51
Administrative Analyst (1) (eff 1/1/21)	14.00	- 23.51
Administrative Analyst (eff 1/3/21)	14.56	- 24.45
Administrative Secretary (eff 4/28/19)	17.15	- 21.64
Administrative Secretary (eff 1/5/20)	17.84	- 22.51
Administrative Secretary (eff 1/3/21)	18.55	- 23.41
Building Maintenance Tradeworker (eff 4/28/19)	14.72	- 18.78
Building Maintenance Tradeworker (eff 1/5/20)	15.31	- 19.53
Building Maintenance Tradeworker (eff 1/3/21)	15.92	- 20.31
Bus Operator (eff 4/14/19)	16.07	- 19.12
Bus Operator (2) (eff 1/1/20)	16.90	- 19.12
Bus Operator (eff 1/5/20)	17.58	- 19.89
Bus Operator (2) (eff 1/1/21)	18.20	- 19.89
Bus Operator (eff 1/3/21)	18.93	- 20.68
Clerical Assistant (eff 4/28/19)	12.36	- 16.94
Clerical Assistant (1) (eff 1/1/20)	13.00	- 16.94
Clerical Assistant (eff 1/5/20)	13.52	- 17.62
Clerical Assistant (1) (eff 1/1/21)	14.00	- 17.62
Clerical Assistant (eff 1/3/21)	14.56	- 18.33
Code Enforcement Technician (eff 4/28/19)	13.42	- 15.57
Code Enforcement Technician (eff 1/5/20)	14.00	- 16.20
Code Enforcement Technician (eff 1/3/21)	14.56	- 16.84
Community Services Aide - SYEP (1) (eff 1/1/20)	13.00	- 13.00
Community Services Aide - SYEP (1) (eff 1/1/21)	14.00	- 14.00
Equipment Service Worker (eff 4/14/19)	12.36	17.67
Equipment Service Worker (1) (eff 1/1/20)	13.00	17.67
Equipment Service Worker (eff 1/5/20)	13.52	18.38
Equipment Service Worker (1) (eff 1/1/21)	14.00	18.38
Equipment Service Worker (eff 1/3/21)	14.56	19.11
Field Maintenance Worker (eff 4/28/19)	12.36	- 14.01
Field Maintenance Worker (1) (eff 1/1/20)	13.00	- 15.01
Field Maintenance Worker (eff 1/5/20)	13.52	- 15.61
Field Maintenance Worker (1) (eff 1/1/21)	14.00	- 16.09
Field Maintenance Worker (eff 1/3/21)	14.56	- 16.73
Fire Inspector (eff 4/28/19)	20.86	- 26.63
Fire Inspector (eff 1/5/20)	21.69	- 27.69



**CITY OF MONTEBELLO
PROPOSED FY19-20 BUDGET
COMPENSATION PLAN
Part-time Positions**

POSITION	HOURLY SALARY (MIN-MAX)		
Fire Inspector (eff 1/3/21)	22.56	-	28.80
Golf Course Attendant (eff 4/28/19)	12.36	-	14.47
Golf Course Attendant (1) (eff 1/1/20)	13.00	-	15.47
Golf Course Attendant (eff 1/5/20)	13.52	-	15.99
Golf Course Attendant (1) (eff 1/1/21)	14.00	-	16.63
Golf Course Attendant (eff 1/3/21)	14.56	-	17.19
Golf Course Mechanic's Helper (eff 4/28/19)	12.36	-	14.83
Golf Course Mechanic's Helper (1) (eff 1/1/20)	13.00	-	15.83
Golf Course Mechanic's Helper (eff 1/5/20)	13.52	-	16.35
Golf Course Mechanic's Helper (1) (eff 1/1/21)	14.00	-	17.00
Golf Course Mechanic's Helper (eff 1/3/21)	14.56	-	17.68
Human Resources Manager (eff 4/28/19)	39.04	-	47.45
Human Resources Manager (eff 1/5/20)	40.60	-	49.35
Human Resources Manager (eff 1/3/21)	42.22	-	51.32
Information Systems Specialist (eff 4/28/19)	12.36	-	16.94
Information Systems Specialist (1) (eff 1/1/20)	13.00	-	16.94
Information Systems Specialist (eff 1/5/20)	13.52	-	17.62
Information Systems Specialist (1) (eff 1/1/21)	14.00	-	17.62
Information Systems Specialist (eff 1/3/21)	14.56	-	18.33
Intern (eff 4/28/19)	12.36	-	16.94
Intern (1) (eff 1/1/20)	13.00	-	16.94
Intern (eff 1/5/20)	13.52	-	17.62
Intern (1) (eff 1/1/21)	14.00	-	17.62
Intern (eff 1/3/21)	14.56	-	18.33
Lifeguard (eff 4/28/19)	12.88	-	14.57
Lifeguard (1) (eff 1/1/20)	13.00		14.75
Lifeguard (eff 1/5/20)	13.52		15.34
Lifeguard (1) (eff 1/1/21)	14.00		16.00
Lifeguard (eff 1/3/21)	14.52		16.64
Maintenance Worker (eff 4/28/19)	14.72	-	18.78
Maintenance Worker (eff 1/5/20)	15.31	-	19.53
Maintenance Worker (eff 1/3/21)	15.92	-	20.31
Mechanic's Assistant (eff 4/28/19)	12.36	-	16.17
Mechanic's Assistant (1) (eff 1/1/20)	13.00		16.17
Mechanic's Assistant (eff 1/5/20)	13.52	-	16.82
Mechanic's Assistant (1) (eff 1/1/21)	14.00		16.82
Mechanic's Assistant (eff 1/3/21)	14.56	-	17.49
Park Ranger (eff 4/28/19)	12.36	-	16.74



**CITY OF MONTEBELLO
PROPOSED FY19-20 BUDGET
COMPENSATION PLAN
Part-time Positions**

POSITION	HOURLY SALARY (MIN-MAX)	
Park Ranger (1) (eff 1/1/20)	13.00	17.38
Park Ranger (eff 1/5/20)	13.52	- 18.08
Park Ranger (1) (eff 1/1/21)	14.00	18.56
Park Ranger (eff 1/5/20)	14.56	- 19.30
Parking Control Officer (eff 4/28/19)	17.30	- 19.67
Parking Control Officer (eff 1/5/20)	18.00	- 20.46
Parking Control Officer (eff 1/3/21)	18.72	- 21.28
Police Community Services Officer (eff 4/28/19)	12.36	- 15.40
Police Community Services Officer (1) (eff 1/1/20)	13.00	- 15.40
Police Community Services Officer (eff 1/5/20)	13.52	16.01
Police Community Services Officer (1) (eff 1/1/21)	14.00	16.01
Police Community Services Officer (eff 1/5/21)	14.56	16.66
Police Dispatcher (eff 4/28/19)	24.36	- 28.89
Police Dispatcher (eff 1/5/20)	25.33	- 30.05
Police Dispatcher (eff 1/3/21)	26.35	- 31.25
Police Officer (eff 4/28/19)	30.03	- 38.31
Police Officer (eff 1/5/20)	31.24	- 39.84
Police Officer (eff 1/3/21)	32.49	- 41.43
Police Trainee (eff 4/28/19)	17.56	- 22.25
Police Trainee (eff 1/5/20)	18.26	- 23.14
Police Trainee (eff 1/3/21)	18.99	- 24.06
Police Youth Program Coordinator (eff 4/28/19)	16.22	- 20.75
Police Youth Program Coordinator (eff 1/5/20)	16.87	- 21.58
Police Youth Program Coordinator (eff 1/3/21)	17.55	- 22.45
Pool Manager (eff 4/28/19)	15.40	- 18.49
Pool Manager (eff 1/5/20)	16.01	- 19.23
Pool Manager (eff 1/3/21)	16.66	- 20.00
Property & Evidence Technician (eff 4/28/19)	15.40	- 22.61
Property & Evidence Technician (eff 1/5/20)	16.01	- 23.51
Property & Evidence Technician (eff 1/3/21)	16.66	- 24.45
Recreation Leader I (eff 4/28/19)	12.36	- 13.39
Recreation Leader I (1) (eff 1/1/20)	13.00	- 14.50
Recreation Leader I (eff 1/5/20)	13.52	- 15.08
Recreation Leader I (1) (eff 1/1/21)	14.00	- 15.60
Recreation Leader I (eff 1/3/21)	14.56	- 16.22
Recreation Leader II (eff 4/28/19)	12.88	15.45
Recreation Leader II (1) (eff 1/1/20)	13.00	- 16.45
Recreation Leader II (eff 1/5/20)	13.52	- 17.11



CITY OF MONTEBELLO PROPOSED FY19-20 BUDGET COMPENSATION PLAN Part-time Positions

POSITION	HOURLY SALARY (MIN-MAX)		
Recreation Leader II (1) (eff 1/1/21)	14.00	-	17.11
Recreation Leader II (eff 1/3/21)	14.56	-	17.79
Recreation Leader III (eff 4/28/19)	13.39		16.48
Recreation Leader III (eff 1/5/20)	14.00	-	17.25
Recreation Leader III (eff 1/3/21)	14.56	-	18.75
Recreation Leader IV (eff 4/28/19)	15.45		19.00
Recreation Leader IV (eff 1/5/20)	16.07	-	19.76
Recreation Leader IV (eff 1/3/21)	16.71	-	20.55
Risk Management Assistant (eff 4/28/19)	13.60	-	19.83
Risk Management Assistant (eff 1/5/20)	14.14	-	20.62
Risk Management Assistant (eff 1/3/21)	14.71	-	21.45
Secretary (eff 4/28/19)	12.36	-	15.45
Secretary (1) (eff 1/1/20)	13.00	-	16.09
Secretary (eff 1/5/20)	13.52	-	16.73
Secretary (1) (eff 1/1/21)	14.00	-	17.21
Secretary (eff 1/3/21)	14.56	-	17.90
Senior Lifeguard (eff 4/28/19)	14.94	-	16.89
Senior Lifeguard (eff 1/5/20)	15.53	-	17.57
Senior Lifeguard (eff 1/3/21)	16.15	-	18.27
Senior Project Manager (eff 4/28/19)	59.05	-	71.80
Senior Project Manager (eff 1/5/20)	61.41	-	74.67
Senior Project Manager (eff 1/3/21)	63.87	-	77.66
Transportation Revenue Coordinator (eff 4/28/19)	14.73	-	18.69
Transportation Revenue Coordinator (eff 1/5/20)	15.32	-	19.44
Transportation Revenue Coordinator (eff 1/3/21)	15.93	-	20.22
Transportation Specialist (eff 4/28/19)	12.36	-	22.61
Transportation Specialist (1) (eff 1/1/20)	13.00	-	22.61
Transportation Specialist (eff 1/5/20)	13.52	-	23.51
Transportation Specialist (1) (eff 1/1/21)	14.00	-	23.51
Transportation Specialist (eff 1/3/21)	14.56	-	24.45

(1) Pursuant to California minimum wage order, the minimum wage will increase to \$13.00 per hour effective January 1, 2020 from \$12.00 per hour; the minimum wage will increase to \$14.00 per hour effective January 1, 2021 from \$13.00 per hour

(2) Pursuant to SMART-TD MOU, the minimum hourly rate for all such bus drivers shall at all times be not less than 30% more than the CA minimum wage rate

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CITY OF MONTEBELLO PROJECTED FUND BALANCES FISCAL YEAR 2019-2020

	FUND BALANCE 7.1.19	19-20 REVENUES	19-20 EXPENDITURES	19-20 NET CHANGE	TRANSFERS IN 19-20	TRANSFERS OUT 19-20	19-20 INTERNAL SERVICES REVENUES	19-20 INTERNAL SERVICES EXPENSES	FUND BALANCE 6.30.20	NET CHANGE IN FUND BALANCE	EXCLUSIONS ONE-TIME (REVENUES)/ EXPENDITURES	STRUCTURAL SURPLUS/ (DEFICIT)
100 - General (Unassigned)	11,830,349	45,457,413	(53,224,085)	(7,766,672)	5,888,806	(962,613)	7,372,269	(7,372,269)	8,989,870	(2,840,479)	(667,553)	(3,508,032)
205 - Retirement (Restricted)	11,446,593	13,462,763	(7,308,408)	6,154,354	0	(4,095,830)			13,505,117	2,058,524		2,058,524
410-Debt Service (Restricted)	366,492	1,501,864	(1,501,864)	0	0	0			366,492	0		0
GENERAL & OTHER RELATED FUNDS	23,643,434	60,422,040	(62,034,358)	(1,612,318)	5,888,806	(5,058,443)	7,372,269	(7,372,269)	22,861,479	(781,955)	(667,553)	(1,449,508)
TRANSIT:												
600 - Transit	8,667,328	32,775,553	(29,783,084)	2,992,469	0	0			11,659,797	2,992,469	(1,665,500)	1,326,969
270 - Transit Grants	13,485,565	50,000	(50,000)	0	0	0			13,485,565	0		0
202-SB1 - Transit-State of Good Repairs (STA/SGR)	1,130,953	1,513,305	0	1,513,305	0	0			2,644,258	1,513,305		1,513,305
TRANSIT	23,283,846	34,338,858	(29,833,084)	4,505,774	0	0	0	0	27,789,620	4,505,774	(1,665,500)	2,840,274
OTHER ENTERPRISE FUNDS:												
605 - WATER	(3,026)	2,626,532	(2,415,098)	211,434	1,298	0			209,706	212,732		212,732
610 - GOLF	(1,515,813)	2,258,920	(3,350,982)	(1,092,062)	1,092,062	0			(1,515,813)	0	(956,170)	(956,170)
620 - HILTON GARDEN INN	(8,537,327)	7,219,284	(6,335,162)	884,122	0	0			(7,653,205)	884,122		884,122
625 - HOME2SUITES	(31,894,936)	10,051,630	(10,009,659)	41,971	0	0			(31,852,965)	41,971		41,971
CIP/STREET FUNDS:												
200-Highway Users Tax	24,895	1,677,564	(8,606)	1,668,958	0	(300,000)			1,993,853	1,968,958		1,968,958
201-SB1 - Road Maint. & Rehab. (RMRA)	992,770	1,069,807	0	1,069,807	0	0			2,062,577	1,069,807		1,069,807
210-Prop A - Streets	1,893,515	1,324,709	0	1,324,709	0	0			3,218,224	1,324,709		1,324,709
215-Prop C - Streets	3,683,286	1,149,338	(50,000)	1,099,338	0	0			4,782,623	1,099,338		1,099,338
220-Measure R - Streets	1,374,393	838,051	(98,000)	740,051	0	0			2,114,444	740,051		740,051
222-Measure M Streets	937,316	931,937	(1,231)	930,706	0	0			1,868,023	930,706		930,706
223-TDA - Sidewalks	0	46,605	0	46,605	0	0			46,605	46,605		46,605
300-Prop A Exchange	125,003	2,853	0	2,853	0	0			127,855	2,853		2,853
CIP/STREET FUNDS	9,031,178	7,040,862	(157,837)	6,883,025	0	(300,000)	0	0	16,214,203	7,183,025	0	7,183,025

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CITY OF MONTEBELLO PROJECTED FUND BALANCES FISCAL YEAR 2019-2020

	FUND BALANCE 7.1.19	19-20 REVENUES	19-20 EXPENDITURES	19-20 NET CHANGE	TRANSFERS IN 19-20	TRANSFERS OUT 19-20	19-20 INTERNAL SERVICES REVENUES	19-20 INTERNAL SERVICES EXPENSES	FUND BALANCE 6.30.20	NET CHANGE IN FUND BALANCE	EXCLUSIONS ONE-TIME (REVENUES)/ EXPENDITURES	STRUCTURAL SURPLUS/ (DEFICIT)
GRANTS/SPECIAL REVENUE FUNDS:												0
221-Measure A - Parks	0	197,298	0	197,298	0	0			197,298	197,298	(197,298)	0
230-Drug Enforcement - Asset Forfeitures	560,668	5,000	(565,667)	(560,667)	0	0			0	(560,667)	560,667	0
235-Supplemental Law Prop. 72	199,925	159,317	(350,000)	(190,683)	0	0			9,242	(190,683)	190,683	0
240-Justice Assistance Grants (JAG)	54,948	1,254	(53,719)	(52,465)	0	0			2,483	(52,465)	52,465	0
245-Air Quality Management District Grant (AQMD)	162,963	97,095	(31,205)	65,890	0	0			228,852	65,890	(65,890)	0
250 - Park Development	20,421	722	0	722	0	0			21,143	722	(722)	0
255-Community Development Block Grants (CDBG)	399,859	990,766	(677,681)	313,085	0	0			712,944	313,085	(313,085)	0
260 - HOME	(157,153)	269,841	(269,841)	0	0	0			(157,153)	0	0	0
265 - Grants	659,490	857,395	(598,039)	259,356	0	0			918,847	259,356	(259,356)	0
810-Housing Authority Successor	809,870	3,672	(4,421)	(749)	0	0			809,121	(749)	749	0
GRANTS/SPECIAL REVENUE FUNDS	2,710,990	2,582,360	(2,550,573)	31,787	0	0	0	0	2,742,777	31,787	(31,787)	0
INTERNAL SERVICE FUNDS:	0											
700 - Self Insurance	(9,453,144)	7,372,269	(7,372,269)	0	0	0			(9,453,144)	0		0
720 - Corporate Shop (unassigned)	1,629,305	0	0	0	0	(1,630,166)			(861)	(1,630,166)	1,630,166	0
725 - Equipment Reserve	(6,443)	0	0	0	6,443	0			0	6,443	(6,443)	0
INTERNAL SERVICE FUNDS	(7,830,283)	7,372,269	(7,372,269)	0	6,443	(1,630,166)	0	0	(9,454,005)	(1,623,723)	1,623,723	0
FIDUCIARY FUNDS:												
500 - Trust and Agency	224,925	467,620	(186,722)	280,899	0	0	0	0	505,824	280,899		280,899
800 - Successor Agency	7,038,834	7,627,546	(10,072,083)	(2,444,537)	0	0	0	0	4,594,297	(2,444,537)		(2,444,537)
FIDUCIARY FUNDS	7,263,759	8,095,166	(10,258,805)	(2,163,639)	0	0	0	0	5,100,120	(2,163,639)	0	(2,163,639)
GRAND TOTAL	16,151,823	142,007,921	(134,317,826)	7,690,095	6,988,609	(6,988,609)	7,372,269	(7,372,269)	24,441,918	8,290,095	(1,697,287)	6,592,808



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CITY OF MONTEBELLO

Proposed FY19-20 Budget

Revenues - Summary

All Funds

(excludes Transfers In)

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
General Fund & Other related Funds				
100-General	43,393,246	43,725,066	43,725,066	45,457,413
205-Retirement	11,827,362	11,587,620	11,587,620	13,462,763
410-Debt Service (Golf Course/City Hall Bonds)	1,466,882	-	1,515,330	1,501,864
Transit				
202-SB1 - Transit-State of Good Repairs (STA/SGR)	225,478	1,160,222	1,160,222	1,513,305
270-Transit Grants	6,091,918	10,400,363	10,400,363	50,000
600-Transit	27,655,261	31,880,865	31,880,865	32,775,553
Other Enterprise Funds				
605-Water	3,051,845	2,845,613	2,845,613	2,626,532
610-Golf	2,194,976	2,222,801	2,222,801	2,258,920
620-Hilton	7,197,487	-	-	7,219,284
625-Hotel2Suites Hotel	433,552	-	-	10,051,630
CIP/Street Funds				
200-Highway Users Tax	1,352,346	1,621,329	1,621,329	1,677,564
210-Prop A - Streets	1,206,814	1,256,032	1,256,032	1,324,709
215-Prop C - Streets	1,030,570	1,041,698	1,041,698	1,149,338
220-Measure R - Streets	762,550	780,290	780,290	838,051
222-Measure M Streets	675,864	883,043	883,043	931,937
223-TDA - Sidewalks	-	127,444	127,444	46,605
300-Prop A Exchange	2,514	-	-	2,853
Grants/Special Revenue Funds				
201-SB1 - Road Maint. & Rehab. (RMRA)	294,840	1,062,409	1,062,409	1,069,807
221-Measure A - Parks	-	208,400	208,400	197,298
230-Drug Enforcement - Asset Forfeitures	15,557	55,000	55,000	5,000
235-Supplemental Law Prop. 72	105,985	141,416	141,416	159,317
240-Justice Assistance Grants (JAG)	791	-	-	1,254
245-Air Quality Management District Grant (AQMD)	90,219	85,750	85,750	97,095
250-Park Development	523	-	-	722
255-Community Development Block Grants (CDBG)	1,283,134	699,491	699,491	990,766
260-HOME funds	161,560	299,865	299,865	269,841
265-Grants	3,059,492	2,814,710	7,227,760	857,395
810-Housing Authority Successor	5,760	-	-	3,672
Internal Service Funds				
700-Self Insurance	6,831,099	6,789,648	6,789,648	7,372,269
720-Corporate Shop	-	570,893	570,893	-
Fiduciary Funds				
500-Trust & Agency	172,606	-	-	467,620
800-Successor Agency	7,796,851	-	-	7,627,546
Grand Total	128,387,082	122,259,968	128,188,348	142,007,921



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CITY OF MONTEBELLO

Proposed FY19-20 Budget

Expenditures - Summary

All Funds

(excludes Transfers Out)

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
General Fund & Other related Funds				
100-General	50,982,368	53,986,833	52,225,124	53,224,085
205-Retirement	717,608	-	6,108,877	7,308,408
410-Debt Service (Golf Course/City Hall Bonds)	1,471,451	5,240,222	5,240,222	1,501,864
Transit				
202-SB1 - Transit-State of Good Repairs (STA/SGR)	225,478	1,159,722	1,159,722	-
270-Transit Grants	6,082,855	10,400,363	10,400,363	50,000
600-Transit	29,308,217	29,872,642	29,901,112	29,783,084
Other Enterprise Funds				
605-Water	2,432,310	2,341,779	2,833,752	2,415,098
610-Golf	2,990,220	3,317,021	3,230,461	3,350,982
620-Hilton	5,129,041	-	-	6,335,162
625-Hotel2Suites Hotel	2,685,753	-	-	10,009,659
CIP/Street Funds				
200-Highway Users Tax	31,106	156,098	158,868	8,606
210-Prop A - Streets	1,000,000	1,700,000	1,700,000	-
215-Prop C - Streets	742,903	1,329,977	3,773,166	50,000
220-Measure R - Streets	979,862	218,559	1,615,816	98,000
222-Measure M Streets	44,030	500,000	1,818,270	1,231
223-TDA - Sidewalks	-	127,444	127,444	-
300-Prop A Exchange	211,053	-	-	-
Grants/Special Revenue Funds				
201-SB1 - Road Maint. & Rehab. (RMRA)	278,090	203,632	1,151,951	-
221-Measure A - Parks	-	208,000	208,000	-
230-Drug Enforcement - Asset Forfeitures	933,293	753,505	1,216,288	565,667
235-Supplemental Law Prop. 72	64,430	420,000	420,000	350,000
240-Justice Assistance Grants (JAG)	-	-	-	53,719
245-Air Quality Management District Grant (AQMD)	32,658	37,200	537,200	31,205
250-Park Development	9,854	14,500	14,500	-
255-Community Development Block Grants (CDBG)	1,055,687	669,491	669,491	677,681
260-HOME funds	115,163	756,012	756,012	269,841
265-Grants	3,052,681	2,906,390	7,227,760	598,039
810-Housing Authority Successor	20,059	-	-	4,421
Internal Service Funds				
700-Self Insurance	6,952,620	6,789,648	6,789,648	7,372,269
720-Corporate Shop	370,877	570,893	573,481	-
Fiduciary Funds				
500-Trust & Agency	229,893	-	75,000	186,722
800-Successor Agency	2,154,352	-	-	10,072,083
Grand Total	120,303,912	123,679,931	139,932,528	134,317,826

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ANALYSIS OF TRANSFERS BY FUND FISCAL YEAR 2019-20

FUND	DESCRIPTION	TRANSFERS IN	TRANSFERS OUT
100 GENERAL FUND			
RETIREMENT	Pension	3,958,640	
STATE GAS TAX	Street Expenditures	300,000	
CORPORATE SHOP	Accounting Change	1,630,166	
GOLF COURSE/QC	Subsidize Golf Deficit		956,170
EQUIPMENT RESERVE	Accounting Change		6,443
TOTALS		5,888,806	962,613
200 STATE GAS TAX FUND			
GENERAL FUND	Street Expenditures		300,000
TOTALS			300,000
205 RETIREMENT FUND			
GENERAL FUND	Pension		3,958,640
GOLF COURSE/QC	Pension		135,892
WATER FUND	Pension		1,298
TOTALS			4,095,830
610 GOLF COURSE FUND			
GENERAL FUND	Subsidize Golf Deficit	956,170	
RETIREMENT	Pension	135,892	
TOTALS		1,092,062	
605 WATER FUND			
RETIREMENT	Pension	1,298	
TOTALS		1,298	
720 CORPORATE SHOP FUND			
GENERAL FUND	Accounting Change		1,630,166
TOTALS			1,630,166
725 EQUIPMENT RESERVE FUND			
GENERAL FUND	Accounting Change	6,443	
TOTALS		6,443	
TOTAL ALL FUNDS		6,988,609	6,988,609

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City of Montebello

General Fund Structural Deficit Calculation For the Budgeted Years Ending June 30, 2019 and 2020

Description	17-18 ACTUALS	FY18-19 ADOPTED BUDGET	FY18-19 AMENDED BUDGET	FY19-20 PROPOSED BUDGET
General Fund Revenues	42,643,246	42,450,066	42,450,066	45,457,413
Prop A Exchange	750,000	1,275,000	1,275,000	-
SUBTOTAL	43,393,246	43,725,066	43,725,066	45,457,413
Transfer in from Gas Tax fund	2,500,000	1,600,000	1,600,000	300,000
Transfer in from Retirement fund	8,660,942	10,166,061	10,166,061	3,958,640
Transfer in from Corporate Shop fund		1,400,000	1,400,000	1,630,166
TOTAL GENERAL FUND REVENUES	54,554,188	56,891,127	56,891,127	51,346,219
General Fund Personnel	(34,808,164)	(37,961,296)	(32,084,162)	(32,186,002)
General Fund M&O	(13,512,085)	(14,244,928)	(15,581,157)	(16,211,127)
Election Expense	(153,096)	(170,000)	(437,298)	(250,000)
Liability Insurance	(502,166)	(1,152,070)	(1,152,070)	(1,152,070)
Other Post Employment Benefits	(264,914)	(137,570)	(165,150)	(901,650)
SUBTOTAL	(49,240,425)	(53,665,864)	(49,419,837)	(50,700,849)
Debt and Lease Payments	(1,558,897)	(1,836,299)	(1,736,299)	(2,523,237)
Approved General Fund Capital Outlay	(183,045)	-	(1,068,988)	-
Transfer out to Detention	(418,595)			
Transfer out to Equipment Reserve fund to eliminate negative fund balance		-	-	(6,443)
Transfer out to Golf	(963,320)	(800,000)	(800,000)	(956,170)
TOTAL GENERAL FUND EXPENDITURES	(52,364,282)	(56,302,163)	(53,025,124)	(54,186,699)
TOTAL GENERAL FUND SURPLUS/(DEFICIT) NET OF ONE-TIME TRANSACTIONS	2,189,906	588,964	3,866,003	(2,840,480)
EXCLUDE ONE-TIME TRANSACTIONS				
Transfer in from Corporate shop fund		(1,400,000)	(1,400,000)	(1,630,166)
Sale of Property	(525,000)			
Prop A fund exchange	(750,000)	(1,275,000)	(1,275,000)	-
Settlements & payouts	(182,010)	-	390,000	-
General Fund Capital Outlay	(183,045)	-	1,068,988	-
Transfers out	963,320	800,000	800,000	962,613
TOTAL ONE-TIME EXPENSES/CAPITAL OUTLAY	(676,735)	(1,875,000)	(416,012)	(667,553)
NET SURPLUS/(DEFICIT) BEFORE ONE-TIME REVENUES & EXPENSES (Structural Deficit)	1,513,171	(1,286,036)	3,449,991	(3,508,033)
GENERAL FUND RESERVE ESTIMATED BEGINNING BALANCE				11,830,349
GENERAL FUND RESERVE ESTIMATED ENDING BALANCE				8,989,869

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City of Montebello

General Fund Structural Deficit Calculation For the Budgeted Years Ending June 30, 2019 and 2020

NOTES	
A.	General Fund revenues are projected to increase \$3.2 million, or 8% due to a recovering economy.
B.	The City is eligible to use Proposition A funds for transit infrastructure improvements, but in prior years, has exchanged the funds with another agency for 75% cash to be used in the City's General Fund. The proposed FY19-20 Budget excludes the exchange.
C.	The Gas Tax Fund had a surplus balance in prior years, which is now nearing depletion.
D.	The Retirement Fund receives revenue from the property tax pension override. In years prior to the proposed budget year, the Retirement Fund transferred funds to the General Fund to reimburse for pensions costs. The FY18-19 Amended Budget reclassified \$5.9 million unfunded pension liability payments to a separate line item. The FY19-20 Proposed Budget charged the unfunded liability payments directly to the Retirement Fund.
E.	The Corporate Shop Fund for tracking vehicle repairs has been reclassified as departmental expense in the General Fund. The reserve balance is proposed to be transferred to the General Fund.
F.	The FY18-19 Adopted Budget included the \$5.9 million unfunded liability payment expense. See note D.
G.	Maintenance and Operation Expenses primarily increased due to Public Works and Police Department repairing infrastructure and equipment, increasing safety.
H.	The Adopted Budget included an expense for the general election. The Amended Budget includes a special election. The Proposed Budget includes the election cost for the sales tax initiative.
I.	Other Post Employment Benefits increased in the Proposed Budget because the most of the expenditures were not included in the General Fund budget in prior years.
J.	The debt and lease payments increased due to the \$900K Motorola annual payment for radio upgrades already approved by City Council. The annual payments will continue through FY21-22.
K.	In the FY19-20 Proposed Budget, the General Fund will transfer \$1 million to the Golf Fund.

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CITY OF MONTEBELLO Proposed FY19-20 Budget Revenues - General Fund

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-General				
01 - Sales and Use Taxes	13,118,981	12,921,000	12,921,000	13,146,732
02 - Property Taxes	4,348,893	4,212,182	4,212,182	4,743,669
03 - Property Tax Residual	860,082	912,822	912,822	1,224,128
04 - Franchise Taxes	2,141,450	1,550,379	1,550,379	2,315,184
05 - Other Taxes	585,960	615,413	615,413	658,201
06 - Licenses and Permits	4,557,999	4,613,087	4,613,087	5,137,999
061 - Cannabis Fees	36,000	-	-	-
07 - Charges for Services	6,451,686	6,855,127	6,855,127	6,874,426
08 - Fines & Forfeitures	2,185,021	2,131,890	2,131,890	2,023,693
09 - Intergovernmental Revenues	6,157,030	6,401,329	6,401,329	6,784,372
10 - Investment Income	138,432	30,720	30,720	179,506
11 - Other Revenues	2,811,710	3,481,117	3,481,117	2,369,504
General Fund	43,393,246	43,725,066	43,725,066	45,457,413
Property Tax Override		10,166,061		3,958,640
Gas Tax		1,600,000	1,600,000	300,000
Corporate Shop Fund Balance		1,400,000	1,400,000	1,630,166
Grand Total	43,393,246	56,891,127	46,725,066	51,346,219

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - General Fund

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
Administration	750,034	994,271	1,365,372	851,552
City Attorney	505,634	450,000	450,000	500,000
Community Development	1,234,104	1,954,550	1,951,542	1,784,894
Electoral	440,923	401,727	652,187	472,886
Finance	2,674,726	2,988,647	2,912,842	2,958,365
Fire	12,472,673	13,594,429	12,241,257	11,908,253
Human Resources	255,527	466,615	420,564	640,155
Non-Departmental	1,654,336	-	1,515,330	1,513,982
Parks & Recreation	3,616,394	4,105,896	3,915,486	4,741,296
Police	19,034,876	20,591,509	17,420,248	18,905,959
Public Works	8,160,096	8,439,189	8,311,308	8,946,742
General Fund Total	50,799,323	53,986,833	51,156,136	53,224,085
Transfer to Debt Service		1,515,330		
Transfer to Golf	963,320	800,000	800,000	956,170
Transfer to Detention Fund	418,595			
Transfer to Equipment Reserve				6,443
General Fund Expenditures before Capital	52,181,238	56,302,163	51,956,136	54,186,698
Capital Outlay	183,045		1,068,988	
General Fund Expenditures after Capital	52,364,283	56,302,163	53,025,124	54,186,698

**EXPENDITURES -DETAILS
GENERAL & OTHER RELATED FUNDS**

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Electoral

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
City Clerk				
01 - Personnel Services	21,331	23,735	21,255	20,897
02 - Maintenance & Operations	77,259	2,850	2,850	3,000
021 - Election Expense	153,096	170,000	437,298	250,000
06 - Unfunded Pension Liability	-	-	-	-
City Clerk Total	251,686	196,585	461,403	273,897
City Council				
01 - Personnel Services	153,846	159,657	147,779	143,995
02 - Maintenance & Operations	12,023	19,850	19,850	31,483
03 - Liability Insurance	-	-	-	-
04 - Other Post Employment Benefits	-	-	-	1,092
06 - Unfunded Pension Liability	-	-	-	-
City Council Total	165,869	179,507	167,629	176,570
City Treasurer				
01 - Personnel Services	23,166	23,985	21,505	20,770
02 - Maintenance & Operations	202	1,650	1,650	1,650
06 - Unfunded Pension Liability	-	-	-	-
City Treasurer Total	23,368	25,635	23,155	22,420
Grand Total	440,923	401,727	652,187	472,886



City of Montebello
Number of Positions By Department
FY 2019-2020

Electoral

City Councilmember
 City Clerk
 City Treasurer
Department Total

19-20 BUDGET			18-19 BUDGET			Variance		
Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
5		5	5			-		-
1		1	1			-		-
1		1	1			-		-
7	-	7	7	-	-	-	-	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Electoral

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-10-100 General-Electoral-City Council				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	60,054	60,083	60,083	61,920
5000.4-Salaries-Stipend	8,848	8,100	8,100	8,100
5100.1-Fringe Benefits-FICA/MEDICARE	4,275	5,678	5,678	5,678
5100.2-Fringe Benefits-Compensation Insurance	19,200	19,205	19,205	19,205
5100.3-Fringe Benefits-Unemployment Insurance	-	668	668	668
5100.4-Fringe Benefits-Health Insurance	38,925	38,351	38,351	35,282
5100.85-Fringe Benefits-Dental	231	600	600	1,191
5100.8-Fringe Benefits-Vision	11	122	122	244
5100.95-Fringe Benefits-457(b) ER Contribution	-	-	-	4,200
5100.9-Fringe Benefits-Life	148	441	441	441
5300.25-Retirement-PERS employee pickup	3,328	3,210	3,210	2,140
5300.2-Retirement-PERS employer costs	18,824	23,199	11,321	4,926
01 - Personnel Services Sum	153,846	159,657	147,779	143,995
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	133	100	100	254
6000.2-Supplies-Non-Durable	12	100	100	198
6000.4-Supplies-Durable	547	500	500	-
6020-Travel & Meetings-	10,340	18,000	18,000	30,000
6030-Dues & Subscriptions-	750	750	750	750
6060-Mail/ Postal Expense-	27	50	50	50
7120.1-Administrative Costs-PERS Health	214	250	250	131
02 - Maintenance & Operations Sum	12,023	19,850	19,850	31,483
03 - Liability Insurance				
6065-Liability Insurance-Liability Insurance	-	-	-	-
03 - Liability Insurance Sum	-	-	-	-
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	-	-	-	1,092
04 - Other Post Employment Benefits Sum	-	-	-	1,092
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-10-100 General-Electoral-City Council Total	165,869	179,507	167,629	176,570
100-10-110 General-Electoral-City Clerk				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	12,575	12,540	12,540	8,340
5000.4-Salaries-Stipend	1,630	1,620	1,620	1,620
5100.1-Fringe Benefits-FICA/MEDICARE	1,086	1,083	1,083	1,083
5100.2-Fringe Benefits-Compensation Insurance	3,840	3,841	3,841	3,841
5100.3-Fringe Benefits-Unemployment Insurance	-	127	127	127
5100.95-Fringe Benefits-457(b) ER Contribution	-	-	-	4,200

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Electoral

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5100.9-Fringe Benefits-Life	35	88	88	88
5300.25-Retirement-PERS employee pickup	-	721	721	721
5300.2-Retirement-PERS employer costs	2,167	3,715	1,235	877
01 - Personnel Services Sum	21,331	23,735	21,255	20,897
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	260	-	-	-
6020-Travel & Meetings-	-	2,000	2,000	2,000
6025-Advertising/Printing Services-	1,372	200	200	350
6030-Dues & Subscriptions-	200	250	250	250
6040.1-Contract Services-Outside Contracts	12,050	400	400	400
6040.95-Contract Services-Other Professional Services	63,335	-	-	-
6060-Mail/ Postal Expense-	41	-	-	-
02 - Maintenance & Operations Sum	77,259	2,850	2,850	3,000
021 - Election Expense				
6045-Election Expense-	153,096	170,000	437,298	250,000
021 - Election Expense Sum	153,096	170,000	437,298	250,000
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-10-110 General-Electoral-City Clerk Total	251,686	196,585	461,403	273,897
100-10-120 General-Electoral-City Treasurer				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	12,575	12,540	12,540	8,340
5000.4-Salaries-Stipend	1,630	1,620	1,620	1,620
5100.1-Fringe Benefits-FICA/MEDICARE	1,086	1,083	1,083	1,083
5100.2-Fringe Benefits-Compensation Insurance	3,840	3,841	3,841	3,841
5100.95-Fringe Benefits-457(b) ER Contribution	-	-	-	4,200
5100.9-Fringe Benefits-Life	35	88	88	88
5300.25-Retirement-PERS employee pickup	747	721	721	721
5300.2-Retirement-PERS employer costs	3,255	4,092	1,612	877
01 - Personnel Services Sum	23,166	23,985	21,505	20,770
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	-	300	300	300
6020-Travel & Meetings-	-	1,000	1,000	1,000
6025-Advertising/Printing Services-	-	100	100	100
6050.3-Utility Services-Telephone Services	202	250	250	250
02 - Maintenance & Operations Sum	202	1,650	1,650	1,650
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-10-120 General-Electoral-City Treasurer Total	23,368	25,635	23,155	22,420
Grand Total	440,923	401,727	652,187	472,886

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary City Attorney

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
City Attorney				
02 - Maintenance & Operations	505,634	450,000	450,000	500,000
City Attorney Total	505,634	450,000	450,000	500,000
Grand Total	505,634	450,000	450,000	500,000

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail City Attorney

Description	17-18	FY18-19	FY18-19	FY19-20
	Actuals	Adopted Budget	Amended Budget	Proposed Budget
100-15-150 General-City Attorney-City Attorney				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	-	-	-
6040.75-Contract Services-Legal Services	505,634	450,000	450,000	500,000
02 - Maintenance & Operations Sum	505,634	450,000	450,000	500,000
100-15-150 General-City Attorney-City Attorney Total	505,634	450,000	450,000	500,000
Grand Total	505,634	450,000	450,000	500,000

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary City Administration

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
City Administration				
01 - Personnel Services	556,600	702,272	1,003,973	688,400
02 - Maintenance & Operations	173,451	242,397	302,397	110,208
03 - Liability Insurance	-	-	-	-
04 - Other Post Employment Benefits	6,257	3,352	12,752	20,408
06 - Unfunded Pension Liability	-	-	-	-
City Administration Total	736,308	948,021	1,319,122	819,016
Community Promotion				
02 - Maintenance & Operations	13,726	46,250	46,250	32,536
Community Promotion Total	13,726	46,250	46,250	32,536
Grand Total	750,034	994,271	1,365,372	851,552

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City of Montebello

FY19-20 Budget

Administration Department

Mission Statement

The Administration Department's mission is to provide effective leadership, deliver sound and fiscally responsible municipal services to the community and to assist the City Council in promoting the highest quality of life for Montebello's residents and businesses.

Department Description

The City Council is the legislative and policy-making body for the City. The Council Members are elected at-large for four-year, overlapping terms of office. The Mayor rotates annually and presides over all Council meetings and ceremonial events.

The City Manager serves as the Chief Executive Officer of the City, under the direction of the City Council. The City Manager provides overall direction and coordination of the City operations, to ensure expectations are met or exceeded and costs do not exceed budget restrictions.

The City Clerk is an elected position whose office is responsible to the electorate for keeping a complete and accurate record of City Council meetings, maintaining official city records, as well as conducting municipal elections.

The City Attorney acts as the City's legal counsel, advises the City Council and Staff on legal matter relating to the operation of the municipal government. These services are provide via contractual services with a private legal firm.

Review of FY 18-19

Collectively over the past year, under Andrew Pasmant and Paul Talbot, the Administrative Office completed:

- Hiring of three new Department Heads.
- Along with Finance and City Attorney, updated financial administrative policies to address the State Audit Report.
- Along with Human Resources, completed six labor group negotiations, which led to employees paying their own PERS and reduced future health care costs.
- Presented to the City Council an option to sell the Water District. (June 12th City Council meeting)
- Presented to the City Council an option to bring on a Consultant to help investigate the possibility of a sales tax increase. (June 12th City Council meeting)
- Contracted with Golf Now to provide an online reservation system and marketing at the golf course.
- Currently developing the specifications for the golf course maintenance operation.

- Reconfirmed the City's commitment to receiving three competitive bids for contracts.
- Completed the recruitment for a new City Manager.

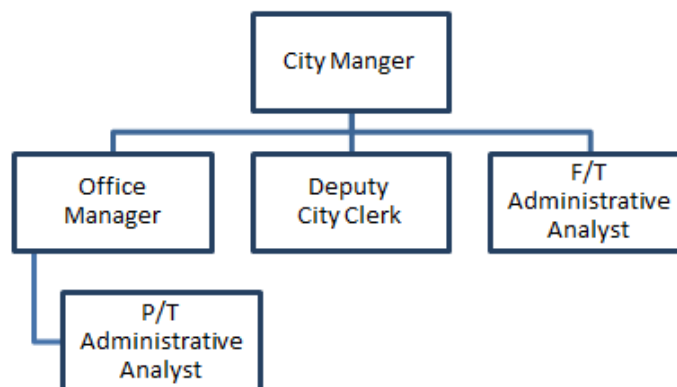
Goals and Objectives for FY 19-20

- Pending Council direction, conduct a possible Sales Tax increase voter initiative.
- Pending Council direction, develop and recruit a fulltime City Clerk's position functioning out of the City Manager's office.
- Submit to Sacramento and receive approval for an updated Housing Element.
- Investigate funding alternatives and the start the implementation of an updated General Plan.
- Begin the grading for the Montebello Hills project.
- Issue up to 21 Development Agreements and CUP for Cannabis operators.
- Work with Costco on the redevelopment of their former retail location.
- Implement a Public Works Citywide Improvement Plan, utilizing Water Department Sale proceeds, or a bond utilizing Measure M & Measure R, or possibly both.
- Implement the CHIP (Cannabis Home Improvement Plan-pending City Council approval) utilizing some of the Cannabis application revenue already received.
- Kick-off the Centennial activities celebrating Montebello's 100th birthday.

Significant Contracts

- Consulting Services: \$25,000
- Writing Services: \$6,575

ADMINISTRATION ORGANIZATIONAL CHART





City of Montebello
Number of Positions By Department
FY 2019-2020

Administration

	19-20 BUDGET			18-19 BUDGET			Variance		
	Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
City Manager	1.0		1.0	1.0		1.0	-	-	-
Office Manager	1.0		1.0	1.0		1.0	-	-	-
Deputy City Clerk	1.0		1.0			-	1.0	-	1.0
Management Analyst	1.0		1.0			-	1.0	-	1.0
Assistant To The City Manager	-		-	1.0		1.0	(1.0)	-	(1.0)
Administrative Analyst		0.8	0.8		1.3	1.3	-	(0.5)	(0.5)
Department Total	4.0	0.8	4.8	3.0	1.3	4.3	1.0	(0.5)	0.5

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail City Administration

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-20-200 General-Administration-City Administration				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	348,744	388,200	778,200	464,713
5000.2-Salaries-Regular Hourly	-	58,475	58,475	38,373
5000.3-Salaries-Limited Hourly	3,787	-	-	12,987
5100.1-Fringe Benefits-FICA/MEDICARE	19,983	26,947	26,947	34,231
5100.2-Fringe Benefits-Compensation Insurance	14,388	17,838	17,838	17,838
5100.3-Fringe Benefits-Unemployment Insurance	-	4,020	4,020	4,647
5100.4-Fringe Benefits-Health Insurance	26,683	33,278	33,278	39,240
5100.75-Fringe Benefits-LTD/STD	4,622	3,744	3,744	3,955
5100.7-Fringe Benefits-Auto Allowance	-	6,000	6,000	6,000
5100.85-Fringe Benefits-Dental	1,772	1,735	1,735	-
5100.8-Fringe Benefits-Vision	353	393	393	-
5100.9-Fringe Benefits-Life	221	617	617	988
5300.25-Retirement-PERS employee pickup	29,775	26,041	26,041	20,556
5300.2-Retirement-PERS employer costs	106,273	134,984	46,685	44,872
01 - Personnel Services Sum	556,600	702,272	1,003,973	688,400
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	2,932	2,100	2,100	1,797
6000.2-Supplies-Non-Durable	936	1,000	1,000	1,663
6000-Supplies-	219	-	-	-
6010.5-Machinery & Equipment-Computer Hardware	1,108	-	-	-
6014-Training-	574	600	600	2,000
6020-Travel & Meetings-	4,326	10,000	10,000	6,000
6025-Advertising/Printing Services-	783	500	3,500	5,182
6030-Dues & Subscriptions-	40,622	41,789	38,789	40,445
6040.1-Contract Services-Outside Contracts	93,188	152,400	212,400	25,852
6050.3-Utility Services-Telephone Services	5,414	7,100	7,100	3,593
6050.4-Utility Services-Cellular Services	1,444	5,300	5,300	1,500
6050.65-Utility Services-Internet	921	1,016	1,016	1,149
6050.6-Utility Services-Cable	307	360	360	412
6055-Copier Repair/Services-	18,749	17,500	17,500	19,050
6060-Mail/ Postal Expense-	341	500	500	265
6070.1-Fuel-Regular Unleaded Fuel	-	-	-	1,150
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & S	1,184	2,000	2,000	-
6081-Permits and Fees-	47	50	50	50
7120.1-Administrative Costs-PERS Health	165	182	182	101
02 - Maintenance & Operations Sum	173,451	242,397	302,397	110,208
03 - Liability Insurance				
6065-Liability Insurance-Liability Insurance	-	-	-	-
03 - Liability Insurance Sum	-	-	-	-
04 - Other Post Employment Benefits				

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail City Administration

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5300.15-Retirement-Retiree Health Insurance	3,132	3,352	3,352	5,408
5300.1-Retirement-Retiree Benefits	3,125	-	9,400	15,000
04 - Other Post Employment Benefits Sum	6,257	3,352	12,752	20,408
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-20-200 General-Administration-City Administration Total	736,308	948,021	1,319,122	819,016
100-20-210 General-Administration-Community Promotion				
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	-	400	400	400
6000.2-Supplies-Non-Durable	758	1,000	1,000	511
6020-Travel & Meetings-	199	500	500	500
6025-Advertising/Printing Services-	12,333	13,000	13,000	14,601
6030-Dues & Subscriptions-	-	1,000	1,000	1,000
6040.1-Contract Services-Outside Contracts	232	30,000	30,000	15,000
6050.6-Utility Services-Cable	205	250	250	524
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	-	100	100	-
02 - Maintenance & Operations Sum	13,726	46,250	46,250	32,536
100-20-210 General-Administration-Community Promotion Total	13,726	46,250	46,250	32,536
Grand Total	750,034	994,271	1,365,372	851,552

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Human Resources

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
HR Administration				
01 - Personnel Services	143,109	331,900	285,849	514,437
02 - Maintenance & Operations	94,025	114,605	114,605	107,483
03 - Liability Insurance	-	-	-	-
04 - Other Post Employment Benefits	18,393	20,110	20,110	18,235
06 - Unfunded Pension Liability	-	-	-	-
HR Administration Total	255,527	466,615	420,564	640,155
Grand Total	255,527	466,615	420,564	640,155

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City of Montebello

FY19-20 Budget

Human Resources Department

Mission Statement

The City of Montebello's Human Resources (HR) Department is responsible for the accurate and efficient processing of all activities pertaining to recruitment, testing, and selection; classification and compensation; employee benefits administration; leave of absence (LOA) management; workers compensation; employee relations and labor negotiations; policy development; and records management. The purpose of these functions is to enhance each City department's ability to recruit and retain a qualified and diverse workforce. This is accomplished by ensuring the effective and fair processing of all City human resources systems and practices.

Review of FY18-19

- Conducted (80) recruitments, processed over (4,500) applications, and conducted over (90) new hire processes and employee orientations that occurred during the FY 18-19.
- Conducted continuous and on-going recruitments particularly for the Police, Fire, and Transportation Departments.
- Processed over (900) Personnel Actions (PAs). Each Personnel Action (PA) entails activities that can include new hires, benefits process, leaves of absences, disciplinary matters, change of cost center, employee promotions and title change, pay increases, retirements, PERS industrial disability retirements (IDRs), and other personnel transactions that affect the pay or employment status of City employees, etc.
- The HR Department administers all employee benefits and ancillary programs for a workforce of (475 FTE). These processes include employee benefits, leaves of absence, industrial and non-industrial injury, pay and wage administration, new hire orientations, retirements, and employee separations.
- Completion of labor negotiations with (4) of (8) bargaining units and ratification of Memorandums of Understanding (MOUs). Contract negotiations with (4) remaining bargaining units to continue through completion and MOU ratification.
- Property Damage Liability Recovery efforts results in over (40) claims.
- Conducted several personnel investigations with internal HR staff and expertise and avoiding the use of an outside investigator, when feasible.
- Conducted class & comp study for (35) benchmark classifications with internal HR staff, avoiding the use of an outside consultant.

- Conducted SB1825 and SB1343 mandated Harassment Training for all City Departments while accommodating all work shifts for a workforce of approximately (475) FTEs.
- Coordinated on-going training through the Liebert, Cassidy, and Whitmore Consortium Training for all City Departments.

Objectives for FY19-20

- Centralize workers compensation activities under the oversight of the HR Department, which is currently decentralized in various departments.
- Continue to coordinate with all City departments to achieve full staffing levels.
- Complete comprehensive Memorandums of Understanding (MOUs) for all (8) bargaining units with the City.
- Continue to minimize the use of outside services, when feasible.
- Update several personnel systems improved processing efficiency.

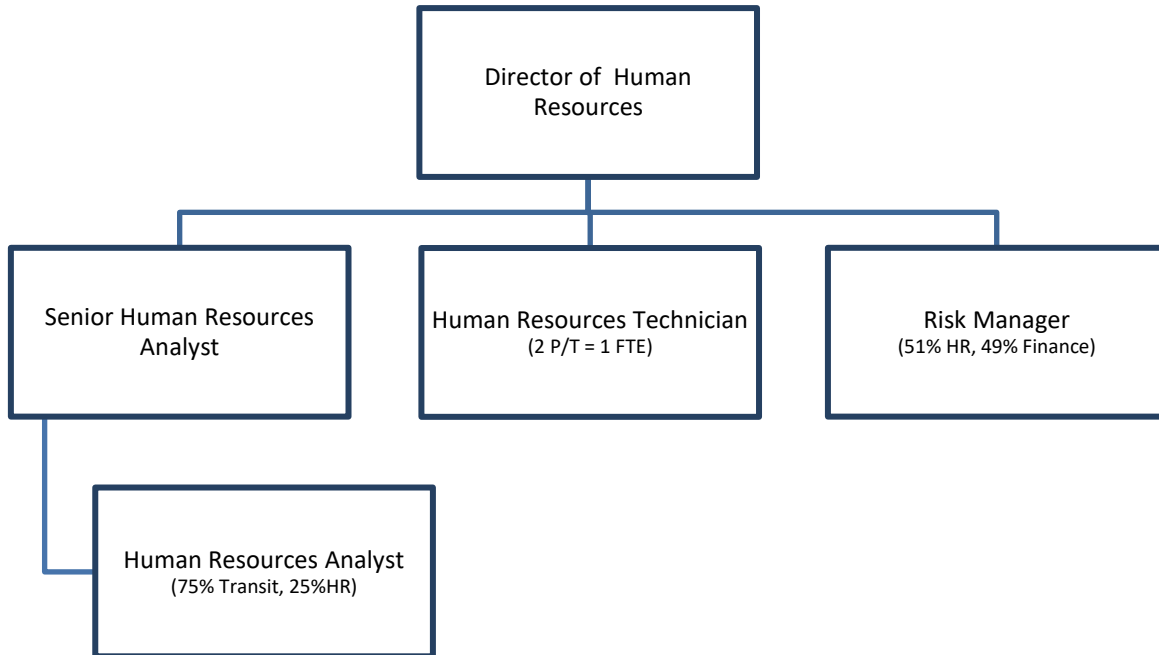
Summary of FY19-20

The HR Department is request a staffing augmentation from the current (3.3) FTE level to a (4.5) FTE level to more efficiently serve the City. This staffing request is supported by a comprehensive HR Department staffing and structure study.

Significant Contracts:

- Legal Services: \$30,000
- Other: \$22,035

HUMAN RESOURCES ORGANIZATIONAL CHART





**City of Montebello
Number of Positions By Department
FY 2019-2020**

Human Resources

Director of Human Resources & Risk Management*
Risk Manager**
Senior Human Resources Analyst
Administrative Management Analyst
Human Resources Technician
Administrative Analyst
Subtotal

19-20 BUDGET			18-19 BUDGET			Variance		
Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	-		-	1.0	-	1.0
1.0		1.0	-		-	1.0	-	1.0
-		-	1.0		1.0	(1.0)	-	(1.0)
1.0		1.0	-		-	1.0	-	1.0
	0.5	0.5		1.3	1.3	-	(0.8)	(0.8)
4.0	0.5	4.5	2.0	1.3	3.3	2.0	(0.8)	1.2

*General Fund 75%, Transit 25%

**HR 51%, Finance 49%

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Human Resources

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-25-250 General-Human Resources-HR Administration				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	70,635	181,050	154,999	347,998
5000.2-Salaries-Regular Hourly	5,720	51,902	51,902	22,945
5000.3-Salaries-Limited Hourly	18,413	-	-	-
5000.4-Salaries-Stipend	200	3,000	3,000	3,000
5010.2-Overtime-Part-Time	491	-	-	326
5100.1-Fringe Benefits-FICA/MEDICARE	6,889	16,818	16,818	28,865
5100.2-Fringe Benefits-Compensation Insurance	6,537	12,327	12,327	12,327
5100.3-Fringe Benefits-Unemployment Insurance	-	2,097	2,097	3,396
5100.4-Fringe Benefits-Health Insurance	3,818	9,810	9,810	57,496
5100.75-Fringe Benefits-LTD/STD	642	1,719	1,719	2,973
5100.85-Fringe Benefits-Dental	(3)	250	250	446
5100.8-Fringe Benefits-Vision	25	-	-	91
5100.9-Fringe Benefits-Life	35	409	409	717
5300.25-Retirement-PERS employee pickup	5,881	15,280	15,280	6,406
5300.2-Retirement-PERS employer costs	23,826	37,238	17,238	27,451
01 - Personnel Services Sum	143,109	331,900	285,849	514,437
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	485	500	500	947
6000.4-Supplies-Durable	-	-	-	340
6012-Education Reimbursement-	11,552	8,000	8,000	20,000
6014-Training-	1,731	2,500	2,500	3,000
6020-Travel & Meetings-	254	400	400	272
6025-Advertising/Printing Services-	-	2,000	2,000	-
6030-Dues & Subscriptions-	12,072	12,061	11,761	6,525
6040.1-Contract Services-Outside Contracts	34,602	17,023	17,023	25,000
6040.75-Contract Services-Legal Services	6,280	50,000	50,000	30,000
6040.95-Contract Services-Other Professional Services	17,081	13,710	13,710	14,500
6050.3-Utility Services-Telephone Services	3,405	4,090	4,090	2,420
6050.4-Utility Services-Cellular Services	139	-	-	-
6050.65-Utility Services-Internet	574	560	560	714
6050.6-Utility Services-Cable	205	300	300	275
6055-Copier Repair/Services-	2,636	2,300	2,600	2,686
6060-Mail/ Postal Expense-	46	50	50	179
6075-Preventive Maintenance-	873	-	-	-
7120.1-Administrative Costs-PERS Health	124	111	111	135
02 - Maintenance & Operations Sum	94,025	114,605	114,605	107,483
03 - Liability Insurance				
6065-Liability Insurance-Liability Insurance	-	-	-	-
03 - Liability Insurance Sum	-	-	-	-
04 - Other Post Employment Benefits				

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Human Resources

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5300.15-Retirement-Retiree Health Insurance	18,393	20,110	20,110	18,235
04 - Other Post Employment Benefits Sum	18,393	20,110	20,110	18,235
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-25-250 General-Human Resources-HR Administration Total	255,527	466,615	420,564	640,155
Grand Total	255,527	466,615	420,564	640,155

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Finance

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
Finance Administration				
01 - Personnel Services	1,174,755	1,503,638	1,314,769	1,499,124
02 - Maintenance & Operations	881,751	864,070	1,007,420	849,973
03 - Liability Insurance	59,796	-	-	-
04 - Other Post Employment Benefits	10,518	8,379	16,359	14,906
06 - Unfunded Pension Liability	-	-	-	-
Finance Administration Total	2,126,820	2,376,087	2,338,548	2,364,003
Information Technology				
01 - Personnel Services	290,667	316,736	278,470	291,110
02 - Maintenance & Operations	257,239	295,824	295,824	303,252
06 - Unfunded Pension Liability	-	-	-	-
Information Technology Total	547,906	612,560	574,294	594,362
Grand Total	2,674,726	2,988,647	2,912,842	2,958,365

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City of Montebello

FY19-20 Budget

Finance Department

Mission Statement

The mission of the Finance Department is to maintain financial records in conformity with generally accepted accounting principles (GAAP) and in compliance with State and Federal laws, while safeguarding the City's resources. Additionally, the Finance Department is to develop and maintain effective and efficient financial planning and information technology (IT) in order to support operating departments in achieving their program objectives, and to provide the elected officials, the City Manager, and the public with financial information on a timely and meaningful basis.

Department Description

The Finance Department is responsible for accounting, budget management, payroll, payments, procurement, debt administration, contract tracking, fee and revenue collection, asset tracking and protection, investments, grant compliance, IT systems, working with external auditors, and providing accurate and timely financial reporting.

The IT Division is responsible for maintaining the City's IT infrastructure that includes the City's network, email systems, financial systems, 911 systems, Voice Over Internet Protocol (VoIP) telephone systems, City cell phones, security and surveillance systems, Transit bus and supervisory systems, servers and operating program software. IT is also responsible for evaluating new computer equipment, software, and technologies to enhance the City's data processing automation. IT strives to adopt a consolidated approach to set and enforce technological consistency and interdepartmental cooperation and is under the supervision of the Director of Finance.

Review of FY18-19

- The State Auditor completed its audit in mid FY18-19 and concluded that considerable improvement was especially needed in financial internal controls
- The City submitted a corrective action plan resolving most of the State Auditor concerns by December 2019
 - The City hired a Finance Director in January 2019
 - Municipal Code was amended to improve procurement policies and procedures in February 2019
 - The credit card and petty cash policies were updated in March 2019
- New cashiering software that better integrates with the existing financial software was implemented
- Windows Servers and email servers were upgraded, along with tightening security and deploying better anti-virus software
- Tightened security and deploying new ant-virus software
- Police 911 system was upgraded

- Fiber optic connections were installed between the City and the fire stations and the Fire communications equipment was updated
- Council Agendas were digitized and portable devices deployed
- Installed security cameras at City parks and recreation facilities

Objectives for FY19-20

- Publish the Comprehensive Annual Financial Report (CAFR) by December 2019
- Present quarterly financial information to City Council within 45 days after each quarter
- Publish (on website) year-to-date financial information on a monthly basis by April 2020
- Coordinate FY20-21 Budget workshops in April 2020 to enable adoption in May 2020
- Improve collections of delinquent accounts receivable
- Train City employees on procurement policies and procedures, in compliance with State Audit corrective action plan
- Train Finance Department employees through industry training, webinars, and conferences
- Implement a contract tracking software module
- Update financial policies and procedures such as those concerning travel, investments, and asset tracking and conduct internal audits to test compliance with financial policies and procedures
- Work with the Treasurer, Investment Committee, and outside consultants to identify safe, but higher yield investment opportunities
- Create a long-term projection of revenue, operating expenditures, capital expenditures, and cash flow, and propose reserves for future operating expenditures, capital asset replacements, and retirement costs
- Upgrade network storage systems and improve virtual desktop reliability
- Migrate all users to updated Microsoft Office
- Enhance Council Chamber's audio/video system
- Redesign the City's website
- Tighten the City's network security with improved Firewall Appliances
- Develop a disaster recovery and business continuity plan
- Upgrade the Fire Department's records management system (RMS) and staff scheduling software
- Upgrade security cameras
- Upgrade tracking and surveillance systems on Transit vehicles

Summary of FY19-20

The overall Finance Department FY19-20 Budget, excluding the unfunded pension liability, will increase \$46,000, or less than 2% of the FY18-19 Budget.

Although the budgeted staffing will substantially be unchanged, the Finance Administration personnel costs will increase \$184,000 in FY19-20 over the FY18-19 Budget primarily due to the hiring of the Finance Director, which was budgeted as a contract position in the previous

year. For that reason, the contract expense in maintenance and operations was decreased by \$132,000.

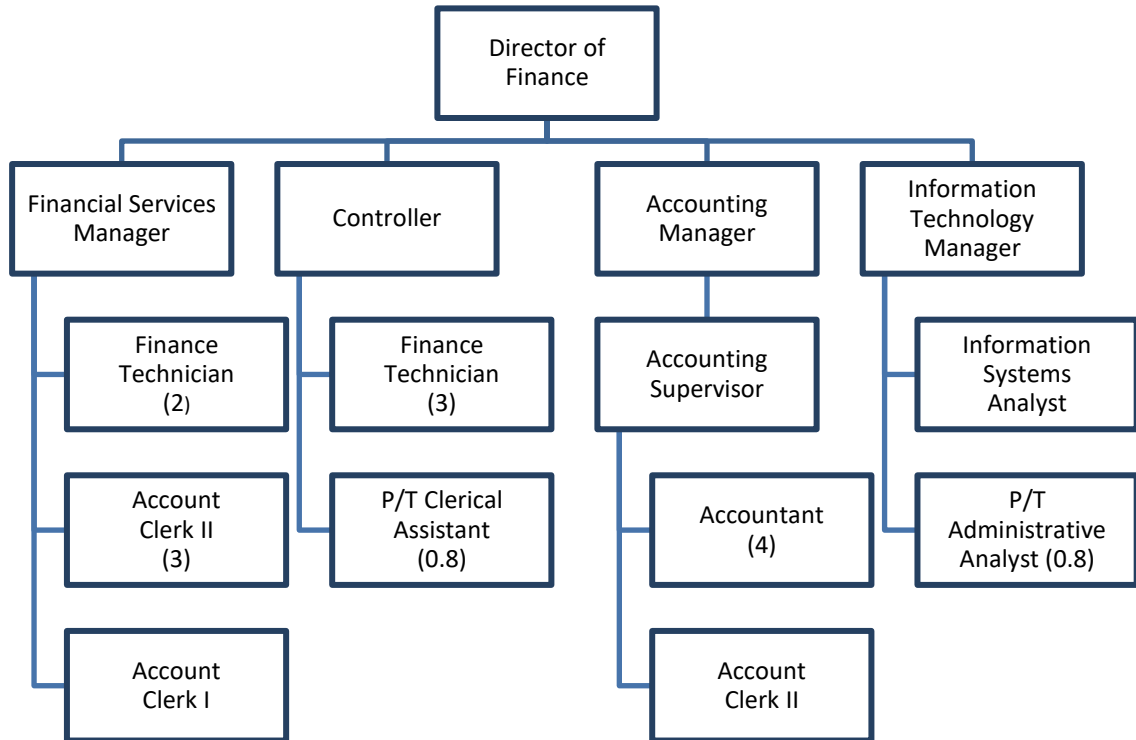
Contracts of \$50,000 or more, which are included in the FY19-20 Budget are:

Animal Control	\$329,000
Annual Audit Services	\$ 75,000
Annual ERP Software Licenses	\$ 69,000
Website Redesign	\$ 60,000
Reporting Services	\$ 50,000

Number of IT Devices Maintained

- Servers: 130
- Workstations: 305
- VoIP Phones: 264
- Access Control Readers: 64
- City Cell Phones: 80
- Transit Vehicle Equip: 78
- Surveillance Cameras: 82

FINANCE ORGANIZATIONAL CHART





**City of Montebello
Number of Positions By Department
FY 2019-2020**

Finance

Director of Finance*
Controller
Accounting Manager
Financial Services Manager
Information Systems Manager
Senior Management Analyst
Account Clerk I
Account Clerk II
Accountant
Finance Technician
Information Systems Analyst
Clerical Assistant
Administrative Analyst**
Department Total

19-20 BUDGET			18-19 BUDGET			Variance		
Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0			-	1.0	-	1.0
1.0		1.0	1.0		1.0	-	-	-
-		-	1.0		1.0	(1.0)	-	(1.0)
1.0		1.0	-		-	1.0		1.0
3.0		3.0	4.0		4.0	(1.0)	-	(1.0)
2.0		2.0	2.0		2.0	-	-	-
5.0		5.0	5.0		5.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
	0.8	0.8		0.9	0.9	-	(0.1)	(0.1)
	0.8	0.8		0.5	0.5	-	0.3	0.3
17.0	1.6	18.6	17.0	1.4	18.4	-	0.2	0.2

*General Fund 75%, Transit Fund 25%

**General Fund 60%, Transit Fund 40%

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Finance

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-40-400 General-Finance-Finance Administration				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	707,779	884,265	884,265	1,033,910
5000.2-Salaries-Regular Hourly	17,635	30,794	15,594	23,164
5000.3-Salaries-Limited Hourly	-	-	15,000	-
5010.1-Overtime-Full-Time	1,771	4,000	4,000	856
5010.3-Overtime-Limited Part-Time	-	-	200	74
5100.1-Fringe Benefits-FICA/MEDICARE	52,037	68,770	68,770	81,459
5100.2-Fringe Benefits-Compensation Insurance	50,277	61,901	61,901	61,901
5100.3-Fringe Benefits-Unemployment Insurance	5,400	8,236	8,236	9,521
5100.4-Fringe Benefits-Health Insurance	103,151	138,180	138,180	154,907
5100.75-Fringe Benefits-LTD/STD	6,557	8,240	8,240	8,678
5100.85-Fringe Benefits-Dental	742	1,000	1,000	1,339
5100.8-Fringe Benefits-Vision	868	1,124	1,124	274
5100.9-Fringe Benefits-Life	424	1,600	1,600	1,799
5300.25-Retirement-PERS employee pickup	36,590	50,967	42,987	33,589
5300.2-Retirement-PERS employer costs	191,525	244,561	63,672	87,653
01 - Personnel Services Sum	1,174,755	1,503,638	1,314,769	1,499,124
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	9,206	5,000	6,000	10,011
6000.4-Supplies-Durable	985	1,000	1,000	4,586
6000.5-Supplies-Medical	192	-	-	-
6010.1-Machinery & Equipment-Machinery & Equipment	-	-	15,411	15,293
6010.2-Machinery & Equipment-Office Equipment	-	2,000	6,800	5,784
6010.4-Machinery & Equipment-Computer Software	-	-	26,172	-
6010.5-Machinery & Equipment-Computer Hardware	126	-	-	-
6014-Training-	2,855	5,000	5,000	8,000
6020-Travel & Meetings-	56	1,000	1,000	4,000
6025-Advertising/Printing Services-	31	-	150	235
6030-Dues & Subscriptions-	1,720	2,020	2,020	2,500
6040.1-Contract Services-Outside Contracts	518,902	495,275	594,562	462,132
6040.65-Contract Services-Equipment/Software Maint-Re	3,698	3,000	5,480	3,000
6040.9-Contract Services-Audit Services	82,940	82,558	82,558	75,881
6050.1-Utility Services-Electricity Usage	67,605	67,000	67,000	76,954
6050.2-Utility Services-Water Usage	40,860	50,000	41,000	30,000
6050.3-Utility Services-Telephone Services	11,290	16,000	13,800	8,210
6050.4-Utility Services-Cellular Services	707	2,600	2,600	1,000
6050.5-Utility Services-Gas Usage	305	310	310	342
6050.65-Utility Services-Internet	1,216	100	2,150	2,981
6050.6-Utility Services-Cable	102	100	100	137
6055-Copier Repair/Services-	9,876	10,000	14,200	11,720
6060-Mail/ Postal Expense-	22,227	21,650	21,650	36,000
6070.1-Fuel-Regular Unleaded Fuel	32	-	-	459
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & S	2,550	-	500	1,000

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Finance

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6081-Permits and Fees-	9,428	10,500	10,500	10,134
6084.1-Bank fees-Bank Analysis charges	45,250	46,350	46,350	36,569
6084.2-Bank fees-Credit card charges	39,715	34,000	34,000	38,640
7050-Miscellaneous Expense-	20	-	-	-
7120.1-Administrative Costs-PERS Health	610	607	607	612
02 - Maintenance & Operations Sum	881,751	864,070	1,007,420	849,973
03 - Liability Insurance				
6065-Liability Insurance-	59,796	-	-	-
6065-Liability Insurance-Liability Insurance	-	-	-	-
03 - Liability Insurance Sum	59,796	-	-	-
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	7,830	-	7,980	8,006
5300.1-Retirement-Retiree Benefits	2,688	8,379	8,379	6,900
04 - Other Post Employment Benefits Sum	10,518	8,379	16,359	14,906
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-40-400 General-Finance-Finance Administration Total	2,126,820	2,376,087	2,338,548	2,364,003
100-40-420 General-Finance-Information Technology				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	168,893	171,109	171,109	193,046
5000.2-Salaries-Regular Hourly	9,912	22,464	22,464	20,978
5000.3-Salaries-Limited Hourly	11,245	-	-	-
5010.1-Overtime-Full-Time	54	-	-	1,737
5100.1-Fringe Benefits-FICA/MEDICARE	14,014	14,808	14,808	16,445
5100.2-Fringe Benefits-Compensation Insurance	10,391	10,108	10,108	10,108
5100.3-Fringe Benefits-Unemployment Insurance	-	1,742	1,742	1,935
5100.4-Fringe Benefits-Health Insurance	16,242	22,505	22,505	14,768
5100.75-Fringe Benefits-LTD/STD	1,535	1,675	1,675	1,555
5100.85-Fringe Benefits-Dental	192	1,761	1,761	1,166
5100.8-Fringe Benefits-Vision	154	366	366	244
5100.9-Fringe Benefits-Life	56	176	176	185
5300.25-Retirement-PERS employee pickup	9,869	9,543	9,543	9,501
5300.2-Retirement-PERS employer costs	48,109	60,479	22,213	19,442
01 - Personnel Services Sum	290,667	316,736	278,470	291,110
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	1,390	2,000	2,000	-
6000.2-Supplies-Non-Durable	1,860	2,500	2,500	5,000
6000.4-Supplies-Durable	-	-	-	665
6010.2-Machinery & Equipments-Office Equipment	-	-	-	-
6010.4-Machinery & Equipment-Computer Software	17,270	40,000	40,000	40,000
6010.5-Machinery & Equipment-Computer Hardware	35,570	35,800	35,800	69,206
6040.1-Contract Services-Outside Contracts	13,185	40,000	40,000	20,096
6040.65-Contract Services-Equipment/Software Maint-Re	179,634	170,626	170,626	164,069

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Finance

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6040.6-Contract Services-Building Maintenance/Repairs	4,062	1,000	1,000	833
6050.3-Utility Services-Telephone Services	277	300	300	260
6050.4-Utility Services-Cellular Services	3,901	3,500	3,500	3,080
7120.1-Administrative Costs-PERS Health	90	98	98	43
02 - Maintenance & Operations Sum	257,239	295,824	295,824	303,252
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-40-420 General-Finance-Information Technology Total	547,906	612,560	574,294	594,362
Grand Total	2,674,726	2,988,647	2,912,842	2,958,365

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Public Works

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
PW Administration				
01 - Personnel Services	346,304	398,047	336,484	450,846
02 - Maintenance & Operations	35,988	32,715	52,715	58,395
03 - Liability Insurance	55,603	222,909	222,909	222,909
04 - Other Post Employment Benefits	-	-	-	7,570
06 - Unfunded Pension Liability	-	-	-	-
PW Administration Total	437,895	653,671	612,108	739,720
Engineering				
01 - Personnel Services	48,271	59,257	52,348	51,082
02 - Maintenance & Operations	717,635	671,237	671,237	704,475
04 - Other Post Employment Benefits	6,264	6,703	6,703	8,512
06 - Unfunded Pension Liability	-	-	-	-
Engineering Total	772,170	737,197	730,288	764,069
Streets				
01 - Personnel Services	446,430	593,165	399,817	484,873
02 - Maintenance & Operations	5,651,936	5,613,420	5,840,077	6,021,286
03 - Liability Insurance	234,996	-	-	-
04 - Other Post Employment Benefits	7,052	3,352	3,352	27,615
05 - Capital Outlay	-	-	548,557	-
06 - Unfunded Pension Liability	-	-	-	-
Streets Total	6,340,413	6,359,937	6,841,803	6,641,146
Stormwater				
02 - Maintenance & Operations	-	-	-	100,000
Stormwater Total	-	-	-	100,000
Trees				
01 - Personnel Services	239,973	316,233	226,589	226,166
02 - Maintenance & Operations	270,139	245,734	322,660	389,450
04 - Other Post Employment Benefits	4,691	1,676	1,676	16,540
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	28,334	27,741	27,741	-
Trees Total	543,137	591,384	578,666	632,156
AB939				
02 - Maintenance & Operations	66,480	97,000	97,000	69,650
AB939 Total	66,480	97,000	97,000	69,650
Grand Total	8,160,096	8,439,189	8,859,865	8,946,742

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City of Montebello

FY19-20 Budget

Public Works Department

Mission Statement

The Public Works Department's mission is to provide the highest quality public works services to our residential and business communities, as well as, other City departments, while overseeing the City's infrastructure. This mission is accomplished through a balanced and prudent use of resources, technology, innovations, and partnerships with local service providers in the City.

Department Description

The department is comprised of 6 divisions (Administration, Engineering, Street, Tree, Building Maintenance and Golf Course). The department is also responsible for overseeing trash collection, sewer & storm drain maintenance, street sweeping, graffiti abatement, all utilities (including the City's water system, which has approx. 1,600 connections), reviewing developments for potential impacts to the City's infrastructure, street permits, the City's Capital Improvement Program, grant management, etc.

Review of FY18-19

- Completed the following Capital Improvement Projects, which included pavement resurfacing, sidewalk repairs, curb & gutter repairs, ADA ramps installation, pavement striping, etc.:
 - Maple Avenue Street (Mines to Washington)
 - Poplar Avenue Street (Beverly to Victoria)
 - Lincoln Avenue (Avenida La Merced to Rea Drive)
 - 6th Street (Madison to Cleveland)
 - Via Acosta (Beverly to Garfield)
 - Via Nina (Hay to Via Val Verde)
 - Pedestrian Safety Improvement (Garfield and Via San Delarro)
- Implemented a 5-year Street Pavement Moratorium, on newly resurfaced streets
- Coordinated and oversaw the development and approval of the City's Bicycle Master Plan
- Responded to approximately 18,000 service requests for abandoned/illegal dumping citywide
- Responded to approximately 7,840 service requests for pothole repair citywide
- Distributed over 4,000 sandbags to residents this past fiscal year, especially during the rainy season
- Trimmed 1,330 trees citywide, removed 275 trees and planted 100 new trees
- Implemented an annual Pavement Striping Program
- Implemented an annual Sidewalk Repair Program
- Installed LED lights in the City Hall parking lot to reduce energy consumption and cost
- Conducted various Traffic Studies and Stop Warrants as requested by the Traffic and Safety Commission

- The Graffiti Abatement Program responded to approximately 180,000 graffiti incidents/tagging annually
- Provided weekly Street Sweeping Program
- Coordinated and oversaw the San Gabriel Mission Monument Site Improvement Project
- Assisted in the Annual City Parade, including before and after cleanup and setup activities
- Participated and coordinated the City Earth Day Celebration
- Assisted Police and Fire on various emergency response situations

Objectives for FY19-20

- Implement the City's Capital Improvement Program, including a Street Improvement Bond
- Install full-capture devices on all remaining catch basins throughout the City, to meet stormwater requirements
- Continue implementation of City's Tree Maintenance Program, including seeking grant opportunities to increase tree planting program/efforts
- Seek funding to enhance Capital Improvement Program and Traffic Safety
- Implement an annual Street Sign Maintenance Program

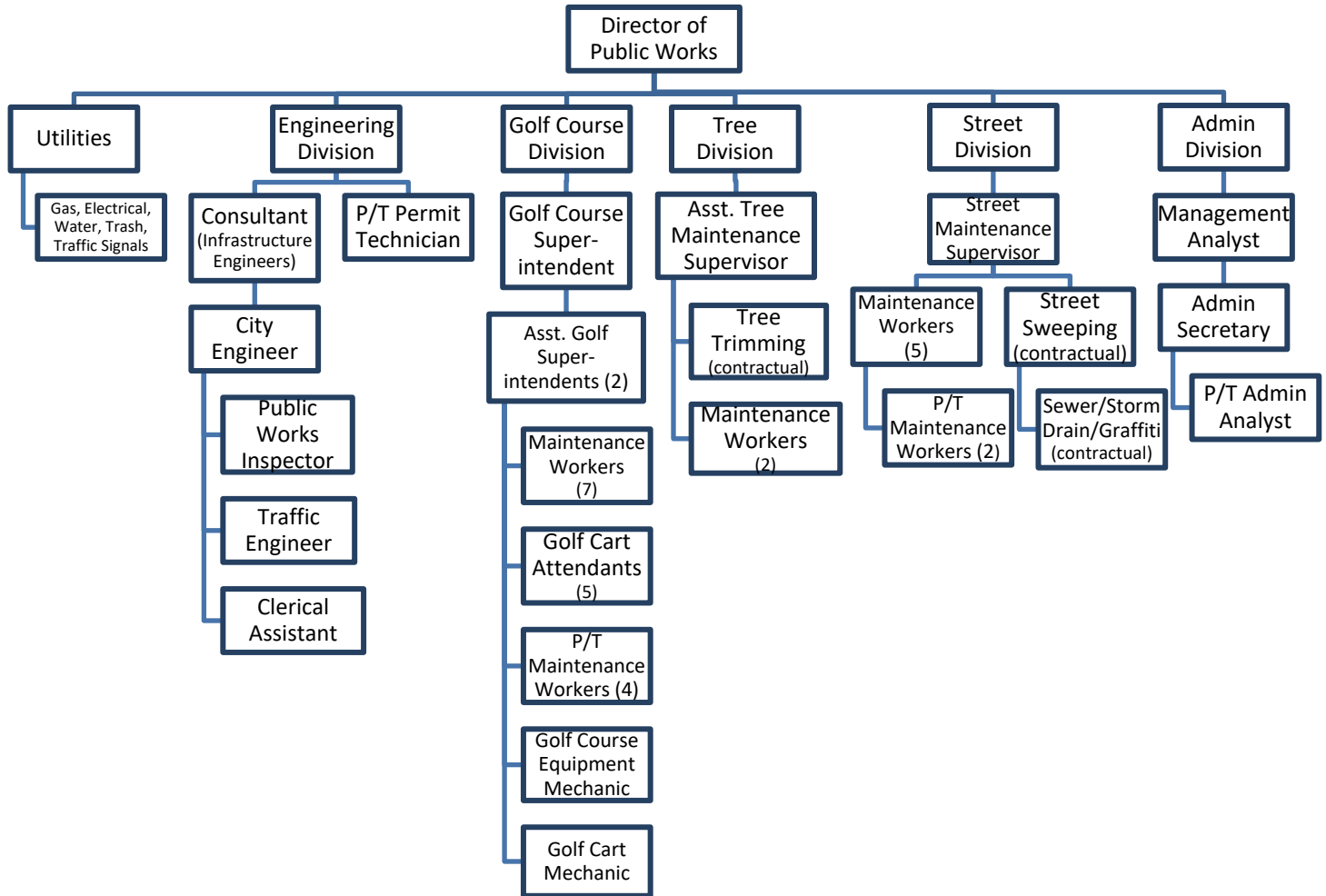
Summary of FY19-20

The proposed Public Works Department budget for FY19-20 has increased compared to last year; due to increases in contract services (Tree Maintenance, Sign Maintenance, New Homeless Clean-up Program of underpasses/bridge structures, Installation of Full-Capture Devices on all catch basins in the City, and Post-Employment Benefits). The department is proposing to add one Management Analyst to assist in the Administration Division of the Department with grant management, contract management, budget oversight, etc.

Significant Contracts:

- Waste Collection Services: \$3,158,093
- Street Sweeping Services: \$715,650
- Engineering Services: \$576,996
- Graffiti Removal Services: \$440,156
- Tree Maintenance: \$381,890
- Citywide Plumbing Services: \$210,000
- Traffic Signal Maintenance: \$157,833
- Catch Basin Cleaning: \$100,000

PUBLIC WORKS ORGANIZATIONAL CHART





**City of Montebello
Number of Positions By Department
FY 2019-2020**

Public Works

Assistant City Manager
Assistant Tree Maintenance Supervisor
Street Maintenance Supervisor
Management Analyst
Administrative Secretary
Maintenance Worker
Tree Trimmer
Administrative Analyst
Department Total

19-20 BUDGET			18-19 BUDGET			Variance		
Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
1		1	1		1	-	-	-
1		1	1		1	-	-	-
1		1	1		1	-	-	-
1		1			0	1.0	-	1.0
1		1	1		1	-	-	-
7	1.6	8.6	9	1.6	10.6	(2.0)	-	(2.0)
0		0	1		1	(1.0)	-	(1.0)
	1.6	1.6		1.6	1.6	-	-	-
12	3.2	15.2	14	3.2	17.2	(2.0)	-	(2.0)

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Public Works

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-30-300 General-Public Works-PW Administration				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	195,607	210,250	190,250	285,414
5000.2-Salaries-Regular Hourly	13,354	-	15,393	34,964
5000.3-Salaries-Limited Hourly	19,186	34,944	19,551	-
5010.1-Overtime-Full-Time	-	-	-	-
5010.2-Overtime-Part-Time	-	-	-	-
5010.3-Overtime-Limited Part-Time	41	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	14,874	15,927	15,927	21,599
5100.2-Fringe Benefits-Compensation Insurance	11,276	11,456	11,456	11,456
5100.3-Fringe Benefits-Unemployment Insurance	-	2,207	2,207	2,883
5100.4-Fringe Benefits-Health Insurance	15,934	22,859	22,859	48,176
5100.75-Fringe Benefits-LTD/STD	518	2,030	2,030	4,023
5100.85-Fringe Benefits-Dental	(4,154)	1,761	1,761	1,166
5100.8-Fringe Benefits-Vision	(497)	366	366	244
5100.9-Fringe Benefits-Life	196	176	176	774
5300.25-Retirement-PERS employee pickup	16,445	21,185	21,185	12,078
5300.2-Retirement-PERS employer costs	63,525	74,886	33,323	28,069
01 - Personnel Services Sum	346,304	398,047	336,484	450,846
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	-	-	-	1,727
6020-Travel & Meetings-	1,900	1,540	1,540	2,300
6025-Advertising/Printing Services-	1,306	1,000	1,000	1,000
6030-Dues & Subscriptions-	50	500	500	500
6040.1-Contract Services-Outside Contracts	27,727	17,000	37,000	41,147
6055-Copier Repair/Services-	4,115	4,500	4,500	4,178
6060-Mail/ Postal Expense-	58	100	100	100
6070.1-Fuel-Regular Unleaded Fuel	-	-	-	-
6070.2-Fuel-Diesel	-	-	-	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & !	744	500	500	-
7120.1-Administrative Costs-PERS Health	88	102	102	43
02 - Maintenance & Operations Sum	35,988	32,715	52,715	58,395
03 - Liability Insurance				
6065-Liability Insurance-	55,603	222,909	222,909	222,909
03 - Liability Insurance Sum	55,603	222,909	222,909	222,909
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	-	-	-	370
5300.1-Retirement-Retiree Benefits	-	-	-	7,200
04 - Other Post Employment Benefits Sum	-	-	-	7,570
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-30-300 General-Public Works-PW Administration Total	437,895	653,671	612,108	739,720

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Public Works

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-30-310 General-Public Works-Streets				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	219,579	261,524	200,840	260,312
5000.2-Salaries-Regular Hourly	8,578	60,669	36,564	54,893
5000.3-Salaries-Limited Hourly	12,772	-	-	-
5010.1-Overtime-Full-Time	13,826	20,000	20,000	1,494
5010.2-Overtime-Part-Time	-	-	-	307
5010.3-Overtime-Limited Part-Time	172	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	18,162	26,178	21,536	26,196
5100.2-Fringe Benefits-Compensation Insurance	26,322	33,055	25,373	25,373
5100.3-Fringe Benefits-Unemployment Insurance	-	2,900	2,354	2,879
5100.4-Fringe Benefits-Health Insurance	54,676	77,102	50,942	65,220
5100.5-Fringe Benefits-Uniform Allowance	2,883	3,383	3,383	2,925
5100.75-Fringe Benefits-LTD/STD	2,458	2,548	2,548	2,408
5100.85-Fringe Benefits-Dental	1,205	1,131	1,131	1,726
5100.8-Fringe Benefits-Vision	386	232	232	354
5100.9-Fringe Benefits-Life	183	609	609	547
5300.25-Retirement-PERS employee pickup	16,394	17,418	14,418	12,255
5300.2-Retirement-PERS employer costs	68,695	86,256	19,727	27,984
5300.3-Retirement-401 a(h) First Mercantile	141	160	160	-
01 - Personnel Services Sum	446,430	593,165	399,817	484,873
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	52,608	25,000	59,000	80,000
6000.4-Supplies-Durable	1,843	8,000	13,000	15,653
6000.5-Supplies-Medical	189	-	-	200
6010.1-Machinery & Equipment-Machinery & Equipment	-	-	-	48
6010.2-Machinery & Equipment-Office Equipment	-	-	2,250	1,895
6010.3-Machinery & Equipments-Small Tools	-	-	-	1,500
6014-Training-	199	400	400	1,112
6020-Travel & Meetings-	81	250	250	1,300
6025-Advertising/Printing Services-	5,239	8,000	8,000	5,287
6040.05-Contract Services-Rubbish	2,835,053	3,007,708	3,007,708	3,158,093
6040.1-Contract Services-Outside Contracts	84,462	224,000	164,853	219,597
6040.25-Contract Services-Graffiti Removal Services	426,094	438,877	438,877	440,156
6040.2-Contract Services-Landscaping Services	28,410	30,000	30,000	39,896
6040.3-Contract Services-Street Sweeping	665,356	685,317	685,317	715,650
6040.45-Contract Services-Sewer Maintenance	310,587	180,000	206,000	210,000
6040.5-Contract Services-Street Maintenance	463,353	141,174	361,978	285,621
6040.65-Contract Services-Equipment/Software Maint-Re	2,908	3,000	3,000	2,100
6040.7-Contract Services-Rental- Building & Equipment	5,596	-	-	14,284
6040.95-Contract Services-Other Professional Services	-	-	-	32,773
6050.1-Utility Services-Electricity Usage	731,611	764,935	764,935	757,439
6050.3-Utility Services-Telephone Services	(111)	-	-	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Public Works

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6050.4-Utility Services-Cellular Services	1,736	2,500	2,500	1,870
6070.1-Fuel-Regular Unleaded Fuel	-	-	-	14,082
6070.2-Fuel-Diesel	-	-	-	2,866
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Maintenance	36,079	30,000	27,750	18,740
6080.6-Vehicle Maintenance/Expenses-Vehicle Parts/Equipment	326	500	500	410
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	-	63,433	63,433	-
6081-Permits and Fees-	-	-	-	450
7050-Miscellaneous Expense-	5	-	-	-
7120.1-Administrative Costs-PERS Health	314	326	326	263
02 - Maintenance & Operations Sum	5,651,936	5,613,420	5,840,077	6,021,286
03 - Liability Insurance				
6065-Liability Insurance-	234,996	-	-	-
03 - Liability Insurance Sum	234,996	-	-	-
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	2,364	3,352	3,352	5,115
5300.1-Retirement-Retiree Benefits	4,688	-	-	22,500
04 - Other Post Employment Benefits Sum	7,052	3,352	3,352	27,615
05 - Capital Outlay				
7116-Improvements Other than Building-	-	-	548,557	-
05 - Capital Outlay Sum	-	-	548,557	-
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7035-Lease Payment-	-	150,000	50,000	107,372
07 - Debt and Lease Payments Sum	-	150,000	50,000	107,372
100-30-310 General-Public Works-Streets Total	6,340,413	6,359,937	6,841,803	6,641,146
100-30-315 General-Public Works-Stormwater				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	-	-	100,000
02 - Maintenance & Operations Sum	-	-	-	100,000
100-30-315 General-Public Works-Stormwater Total	-	-	-	100,000
100-30-320 General-Public Works-Trees				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	125,465	165,504	132,000	142,933
5010.1-Overtime-Full-Time	12,878	14,000	14,000	1,170
5100.1-Fringe Benefits-FICA/MEDICARE	10,324	13,732	11,169	12,280
5100.2-Fringe Benefits-Compensation Insurance	11,520	15,364	11,523	11,523
5100.3-Fringe Benefits-Unemployment Insurance	-	1,490	1,188	1,310
5100.4-Fringe Benefits-Health Insurance	29,290	40,927	27,847	28,202
5100.5-Fringe Benefits-Uniform Allowance	1,425	1,425	1,425	1,425
5100.75-Fringe Benefits-LTD/STD	890	1,603	1,278	1,208
5100.85-Fringe Benefits-Dental	466	1,191	1,191	1,191

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Public Works

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5100.8-Fringe Benefits-Vision	154	244	244	244
5100.9-Fringe Benefits-Life	104	353	265	265
5300.25-Retirement-PERS employee pickup	11,180	11,528	11,528	9,239
5300.2-Retirement-PERS employer costs	34,518	47,072	11,131	15,176
5300.3-Retirement-401 a(h) First Mercantile	1,757	1,800	1,800	-
01 - Personnel Services Sum	239,973	316,233	226,589	226,166
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	254	-	-	-
6000.2-Supplies-Non-Durable	4,988	7,500	7,500	800
6010.3-Machinery & Equipment-Small Tools	-	1,500	1,500	1,200
6014-Training-	199	300	300	200
6040.15-Contract Services-Tree Trimming	242,707	213,559	290,485	381,890
6040.1-Contract Services-Outside Contracts	2,163	1,500	1,500	874
6040.65-Contract Services-Equipment/Software Maint-R	-	1,000	1,000	-
6050.4-Utility Services-Cellular Services	487	500	500	997
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & :	19,170	19,700	19,700	3,362
7050-Miscellaneous Expense-	3	-	-	-
7120.1-Administrative Costs-PERS Health	170	175	175	127
02 - Maintenance & Operations Sum	270,139	245,734	322,660	389,450
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	1,566	1,676	1,676	1,540
5300.1-Retirement-Retiree Benefits	3,125	-	-	15,000
04 - Other Post Employment Benefits Sum	4,691	1,676	1,676	16,540
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7035-Lease Payment-	28,334	27,741	27,741	-
07 - Debt and Lease Payments Sum	28,334	27,741	27,741	-
100-30-320 General-Public Works-Trees Total	543,137	591,384	578,666	632,156
100-30-330 General-Public Works-Engineering				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	-	-	-	-
5000.2-Salaries-Regular Hourly	11,628	34,944	34,944	38,373
5000.3-Salaries-Limited Hourly	18,927	-	-	-
5000.4-Salaries-Stipend	879	6,000	6,000	3,000
5100.1-Fringe Benefits-FICA/MEDICARE	2,403	3,132	3,132	3,165
5100.2-Fringe Benefits-Compensation Insurance	3,594	3,774	3,774	3,774
5100.3-Fringe Benefits-Unemployment Insurance	-	314	314	372
5100.75-Fringe Benefits-LTD/STD	2,018	-	-	-
5100.85-Fringe Benefits-Dental	1,597	-	-	-
5100.8-Fringe Benefits-Vision	342	-	-	-
5300.2-Retirement-PERS employer costs	6,883	11,093	4,184	2,398

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Public Works

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
01 - Personnel Services Sum	48,271	59,257	52,348	51,082
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	3,885	3,500	3,500	2,600
6000.2-Supplies-Non-Durable	73	500	500	-
6020-Travel & Meetings-	-	200	200	-
6025-Advertising/Printing Services-	1,898	2,500	2,500	1,500
6040.1-Contract Services-Outside Contracts	89,292	-	-	26,679
6040.5-Contract Services-Street Maintenance	34,668	-	-	-
6040.8-Contract Services-Engineering Services	505,103	543,200	543,200	576,996
6040.95-Contract Services-Other Professional Services	-	41,000	41,000	-
6050.1-Utility Services-Electricity Usage	65,525	62,000	62,000	76,297
6050.3-Utility Services-Telephone Services	6,366	7,500	7,500	6,138
6050.65-Utility Services-Internet	638	600	600	808
6055-Copier Repair/Services-	201	250	250	-
6060-Mail/ Postal Expense-	-	700	700	700
6081-Permits and Fees-	4,735	5,000	5,000	8,895
6085-Water Purchase Resale-	5,213	4,250	4,250	3,838
7050-Miscellaneous Expense-	2	-	-	-
7120.1-Administrative Costs-PERS Health	35	37	37	25
02 - Maintenance & Operations Sum	717,635	671,237	671,237	704,475
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	6,264	6,703	6,703	8,512
04 - Other Post Employment Benefits Sum	6,264	6,703	6,703	8,512
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-30-330 General-Public Works-Engineering Total	772,170	737,197	730,288	764,069
100-30-730 General-Public Works-AB939				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	16,480	48,500	48,500	-
6040.95-Contract Services-Other Professional Services	50,000	48,500	48,500	69,650
02 - Maintenance & Operations Sum	66,480	97,000	97,000	69,650
100-30-730 General-Public Works-AB939 Total	66,480	97,000	97,000	69,650
Grand Total	8,160,096	8,439,189	8,859,865	8,946,742

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Planning - Community Development

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
Administration				
01 - Personnel Services	121,367	236,049	207,326	233,968
02 - Maintenance & Operations	37,675	195,519	165,519	81,251
03 - Liability Insurance	-	158,159	158,159	158,159
04 - Other Post Employment Benefits	4,441	1,676	1,676	25,150
06 - Unfunded Pension Liability	-	-	-	-
Administration Total	163,483	591,403	532,680	498,527
Building Department				
01 - Personnel Services	77,792	149,047	132,428	65,284
02 - Maintenance & Operations	429,597	399,124	518,201	280,957
04 - Other Post Employment Benefits	798	1,676	1,676	1,640
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	-	-	-	3,413
Building Department Total	508,187	549,847	652,305	351,294
Code Enforcement				
01 - Personnel Services	283,270	346,424	311,598	287,769
02 - Maintenance & Operations	29,612	63,684	63,684	140,460
04 - Other Post Employment Benefits	2,364	3,352	3,352	3,836
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	-	-	-	5,708
Commercial Cannabis				
02 - Maintenance & Operations	-	-	20,000	112,393
Commercial Cannabis Total	-	-	20,000	112,393
Planning Department				
01 - Personnel Services	190,085	354,616	313,216	271,401
02 - Maintenance & Operations	57,105	45,224	54,707	113,507
06 - Unfunded Pension Liability	-	-	-	-
Planning Department Total	247,190	399,840	367,923	384,908
Grand Total	1,234,104	1,954,550	1,951,542	1,784,894

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City of Montebello

FY19-20 Budget

Planning & Community Development Department

Mission Statement

The mission of the Department of Planning and Community Development is to promote the growth and development of the City, consistent with community-wide values and objectives. The Department is directly responsible for maintaining and improving the quality of life through the administration and enforcement of all City, state, and federal health and safety codes. It is also the mission of the Department to facilitate the expansion and recruitment of business and commerce, thereby creating a stable and financial healthy community.

Department Description

The Department of Planning and Community Development includes four Divisions; Planning, Building/Safety, Code Enforcement, and Economic Development. The Planning and Building Division regulates all new and existing development within the City. The Planning Division deals with development standards and the Building Division deals with the construction/development of building/structures. Code Enforcement deals with enforcing the rules and regulations in the Municipal Code, such as property maintenance, illegal construction, and businesses operating without a business license. As for Economic Development, the main purpose is to bring in new businesses, business retention and to revitalize areas of the City that are zoned commercial by bringing new retail/commercial uses into existing structures or by redeveloping existing sites.

Review of FY18-19

Planning Division:

- Ongoing management and coordination of the Montebello Hills Specific Plan.
- Management and coordination of all land use and development applications, approximately 25 entitlement applications per year.
- Completed the cross-training of Planning staff to assist Building staff with permit processing due to reductions in staffing.
- Updating the Zoning Code through Zoning Code Amendments to meet the current needs of the City for new development.
- The Community Department has implemented a program at the counter to log in customers. The program sends a notice to the person that the customer wishes to speak to, in order to provide quicker response time at the counter.
- Completed various Montebello Code updates, including Commercial Marijuana Ordinance, Quimby/In-Lieu Park Fee, and Impact Fee.
- Homeless Plan – Continued engagement in the Homeless Plan Initiative that provides strategies and resources to address the homeless situation.

- PACE Program – Approved the various providers to make the PACE Program available to qualified Montebello residents.
- Olson project – Finalized Purchase and Sales agreement on the Whittier Boulevard properties, approved a 28 residential townhome development with a commercial corner and permitted the construction of the 28 townhomes that are under construction.
- Local Hazard Mitigation Plan - approved by CALOES and FEMA which allows for up to 100% reimbursement for costs incurred by natural disasters.

Building Division:

- Continuous improvement of customer service to the public by expediting the plan check review process for existing and new development in the City.
- The comprehensive update and adoption of the Building, Electrical, Mechanical, and Plumbing Codes.
- The Building Division has been reorganized to run more efficiently by reviewing all plans submitted for plan check to determine the status of plans.

Code Enforcement Division:

- Inspect and enforce the Ordinance regulating the maintenance of the City's Major Corridors maintaining the aesthetics of the City.
- Inspection and enforcement of abandoned property in the community.
- Enforce property maintenance in the residential areas of the City.
- Code Enforcement conducts approximately 2,300 inspections per year (being reactive).

Economic Development:

- Working with the Montebello Chamber to revitalize the downtown area along Whittier Boulevard through the development of a Specific Plan.
- Working on the re-use of the Costco building with retail and commercial uses.
- Expedited the re-use of the Toys-R-Us building with a new retail use (Big Lots).
- 701 Whittier Boulevard – Formerly known as Jimmy's Restaurant. Marketed the property and is currently receiving multiple proposals from interested parties.
- 1365 Montebello Boulevard – Formerly known as Costco. Assisted in the Amendment to the Development Agreement to increase the retail/commercial building area to 155,000 sq. ft. Marketed the property and are currently receiving proposals from interested parties.
- Housing Element Update Cycle 5 – Completing the Montebello Code Amendments to meet the State of California Department of Housing and Community Development (HCD) requirements. Completing HCD review and eventual certification of the Housing Element Update Cycle 5.

Objectives for FY19-20

- Begin a comprehensive update of the City's General Plan.
- Aggressively market the City to attract new business, improve business retention, and create expansion opportunities for future development.
- Update the Whittier Boulevard Specific Plan to facilitate future mixed-used, urban in-fill housing, and transit-oriented development along the Whittier Boulevard corridor.
- Effectively process all permits (Building, Planning, and Engineering) in a timely manner through new programs, counter training and the attendance of a workshop to provide better customer service.
- Improve the quality of communication between staff and the general public (residents, architects, engineers, and contractors), thereby facilitating a shorter processing time for the Building Permit process by providing informational handouts, providing detailed information to the public and purchasing programs to obtain information for plan check on the City website.
- Strengthen the relationship with the business community and the Montebello Chamber of Commerce by attending Chamber meetings, attending public events and reaching out to community groups in the City.
- Provide quality customer services to the community by efficiently handling and managing permits, plans, and other community development issues.
- Local Hazard Mitigation Plan 2020 – Update and submit to CALOES and FEMA.

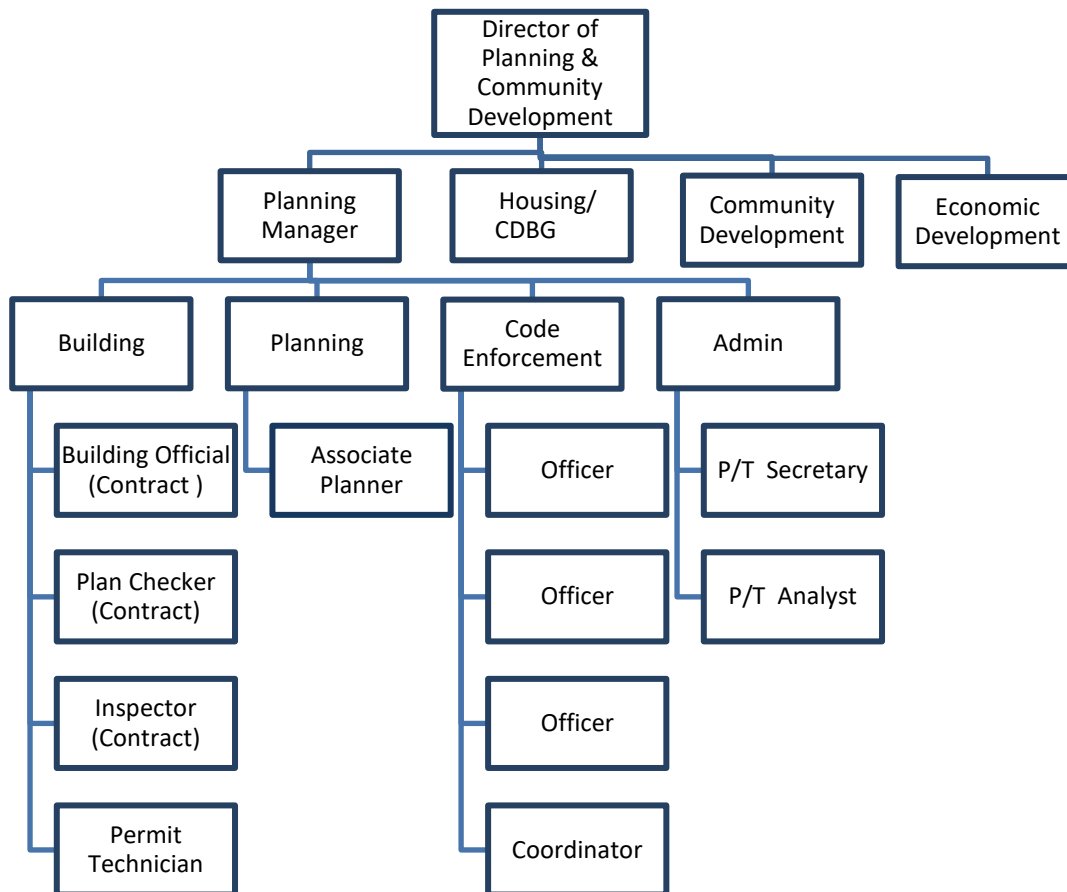
Summary of FY19-20

- Expand staff resources with new programs and personnel to provide a higher level of customer service.
- Upgrade hardware and software to allow online submittals and shared electronic files.
- Increase staff to provide availability to the public and provide informative information for Planning and Building.
- Providing staff with equipment to perform at a higher level.

Significant Contracts:

- City Attorney Services: \$202,150
- Building Plan Check Services: \$190,000
- CEQA Consulting: \$60,000
- Building Inspector Services: \$60,000

PLANNING & COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART





**City of Montebello
Number of Positions By Department
FY 2019-2020**

Planning & Community Development

Director of Planning & Community Development
Planning Manager
Associate Planner
Code Enforcement Manager
Building Permit Technician
Code Enforcement Coordinator
Code Enforcement Officer
Combination Building Inspector
Administrative Analyst
Administrative Secretary
Code Enforcement Technician

Department Total

19-20 BUDGET			18-19 BUDGET			Variance		
Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
-		-	1.0		1.0	(1.0)	-	(1.0)
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
3.0		3.0	1.0		1.0	2.0	-	2.0
-		-	1.0		1.0	(1.0)	-	(1.0)
	0.5	0.5		0.8	0.8	-	(0.3)	(0.3)
	0.5	0.5		0.8	0.8	-	(0.3)	(0.3)
	-	-		1.0	1.0	-	(1.0)	(1.0)
8.0	1.0	9.0	8.0	2.6	10.6	-	(1.6)	(1.6)

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Planning - Community Development

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-50-500 General-Community Development-Administration				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	66,387	145,296	145,296	156,533
5000.2-Salaries-Regular Hourly	-	-	-	22,945
5010.2-Overtime-Part-Time	-	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	4,384	9,454	9,454	13,329
5100.2-Fringe Benefits-Compensation Insurance	3,840	3,841	3,841	3,841
5100.3-Fringe Benefits-Unemployment Insurance	6,324	1,308	1,308	1,620
5100.4-Fringe Benefits-Health Insurance	5,905	13,080	13,080	6,540
5100.75-Fringe Benefits-LTD/STD	680	1,435	1,435	1,560
5100.85-Fringe Benefits-Dental	1,452	-	-	-
5100.8-Fringe Benefits-Vision	239	-	-	-
5100.9-Fringe Benefits-Life	59	428	428	402
5300.25-Retirement-PERS employee pickup	-	12,528	12,528	9,749
5300.2-Retirement-PERS employer costs	32,097	48,679	19,956	17,449
01 - Personnel Services Sum	121,367	236,049	207,326	233,968
02 - Maintenance & Operations				
6010.4-Machinery & Equipment-Computer Software	-	30,000	10,000	-
6010.5-Machinery & Equipment-Computer Hardware	-	30,000	20,000	412
6020-Travel & Meetings-	185	2,620	2,620	5,000
6030-Dues & Subscriptions-	7,100	41,605	41,605	10,000
6040.1-Contract Services-Outside Contracts	7,538	70,000	70,000	20,000
6040.65-Contract Services-Equipment/Software Maint-Repa	-	-	-	7,500
6050.1-Utility Services-Electricity Usage	10,631	12,000	12,000	10,913
6050.2-Utility Services-Water Usage	208	300	300	572
6050.3-Utility Services-Telephone Services	1,145	500	500	454
6050.4-Utility Services-Cellular Services	330	300	300	-
6055-Copier Repair/Services-	2,504	2,500	2,500	2,670
6060-Mail/ Postal Expense-	38	150	150	10,000
6070.1-Fuel-Regular Unleaded Fuel	-	-	-	5,000
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Ser	7,157	5,220	5,220	3,695
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-	-
6081-Permits and Fees-	75	80	80	-
7120.1-Administrative Costs-PERS Health	42	44	44	34
02 - Maintenance & Operations Sum	37,675	195,519	165,519	81,251
03 - Liability Insurance				
6065-Liability Insurance-	-	158,159	158,159	158,159
03 - Liability Insurance Sum	-	158,159	158,159	158,159
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	1,566	1,676	1,676	11,350
5300.1-Retirement-Retiree Benefits	2,875	-	-	13,800
04 - Other Post Employment Benefits Sum	4,441	1,676	1,676	25,150
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Planning - Community Development

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
06 - Unfunded Pension Liability Sum	-	-	-	-
100-50-500 General-Community Development-Administration Tot	163,483	591,403	532,680	498,527
100-50-520 General-Community Development-Planning Department				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	101,049	179,451	177,851	179,644
5000.2-Salaries-Regular Hourly	5,328	29,952	29,952	-
5000.3-Salaries-Limited Hourly	21,885	17,784	17,784	19,481
5000.4-Salaries-Stipend	2,300	6,000	6,000	3,000
5100.1-Fringe Benefits-FICA/MEDICARE	9,318	17,839	17,839	15,463
5100.2-Fringe Benefits-Compensation Insurance	8,323	12,837	12,837	12,837
5100.3-Fringe Benefits-Unemployment Insurance	-	2,045	2,045	1,819
5100.4-Fringe Benefits-Health Insurance	13,273	33,745	33,745	26,160
5100.75-Fringe Benefits-LTD/STD	949	1,729	1,729	1,584
5100.85-Fringe Benefits-Dental	114	1,735	1,735	-
5100.8-Fringe Benefits-Vision	312	393	393	-
5100.9-Fringe Benefits-Life	29	176	176	185
5300.25-Retirement-PERS employee pickup	-	6,812	12	-
5300.2-Retirement-PERS employer costs	27,205	43,518	10,518	11,228
5300.3-Retirement-401 a(h) First Mercantile	-	600	600	-
01 - Personnel Services Sum	190,085	354,616	313,216	271,401
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	831	1,500	1,500	5,000
6000.2-Supplies-Non-Durable	116	500	500	5,000
6000.5-Supplies-Medical	192	-	-	-
6010.2-Machinery & Equipment-Office Equipment	-	-	950	778
6014-Training-	940	2,000	-	-
6020-Travel & Meetings-	170	500	500	2,000
6025-Advertising/Printing Services-	20,268	15,000	26,483	20,000
6030-Dues & Subscriptions-	270	600	600	5,000
6040.1-Contract Services-Outside Contracts	25,286	19,600	19,600	70,916
6050.3-Utility Services-Telephone Services	4,626	-	-	-
6050.4-Utility Services-Cellular Services	407	1,800	850	2,213
6055-Copier Repair/Services-	2,448	2,500	2,500	2,545
6060-Mail/ Postal Expense-	57	-	-	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Ser	1,346	1,000	1,000	-
6081-Permits and Fees-	75	150	150	-
7120.1-Administrative Costs-PERS Health	73	74	74	56
02 - Maintenance & Operations Sum	57,105	45,224	54,707	113,507
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-50-520 General-Community Development-Planning Department	247,190	399,840	367,923	384,908
100-50-530 General-Community Development-Code Enforcement				
01 - Personnel Services				

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Planning - Community Development

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5000.1-Salaries-Regular Salaries	158,332	151,010	151,010	199,548
5000.2-Salaries-Regular Hourly	-	25,160	13,160	-
5000.3-Salaries-Limited Hourly	13,477	14,939	26,939	-
5100.1-Fringe Benefits-FICA/MEDICARE	11,757	12,865	12,865	15,265
5100.2-Fringe Benefits-Compensation Insurance	11,520	15,854	15,854	15,854
5100.3-Fringe Benefits-Unemployment Insurance	-	1,906	1,906	1,796
5100.4-Fringe Benefits-Health Insurance	27,948	43,825	43,825	36,240
5100.75-Fringe Benefits-LTD/STD	1,567	1,690	1,690	1,694
5100.85-Fringe Benefits-Dental	378	1,735	1,735	-
5100.8-Fringe Benefits-Vision	217	515	515	-
5100.9-Fringe Benefits-Life	92	265	265	353
5300.25-Retirement-PERS employee pickup	13,551	17,003	17,003	2,887
5300.2-Retirement-PERS employer costs	44,425	59,537	24,711	14,132
5300.3-Retirement-401 a(h) First Mercantile	5	120	120	-
01 - Personnel Services Sum	283,270	346,424	311,598	287,769
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	301	900	900	2,000
6000.2-Supplies-Non-Durable	46	100	100	1,000
6000.4-Supplies-Durable	437	500	500	-
6014-Training-	681	1,000	1,000	4,000
6020-Travel & Meetings-	-	300	300	2,000
6025-Advertising/Printing Services-	-	500	500	500
6030-Dues & Subscriptions-	10,145	10,503	10,503	10,503
6040.1-Contract Services-Outside Contracts	2,487	700	700	18,314
6040.75-Contract Services-Legal Services	12,693	45,000	45,000	100,000
6050.4-Utility Services-Cellular Services	2,204	4,000	4,000	2,083
6060-Mail/ Postal Expense-	26	-	-	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Ser	424	-	-	-
7120.1-Administrative Costs-PERS Health	168	181	181	60
02 - Maintenance & Operations Sum	29,612	63,684	63,684	140,460
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	2,364	3,352	3,352	3,836
04 - Other Post Employment Benefits Sum	2,364	3,352	3,352	3,836
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7035-Lease Payment-	-	-	-	5,708
07 - Debt and Lease Payments Sum	-	-	-	5,708
100-50-530 General-Community Development-Code Enforcement	315,245	413,460	378,634	437,773
100-50-540 General-Community Development-Building Department				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	40,157	84,065	84,065	42,829
5010.1-Overtime-Full-Time	78	200	200	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Planning - Community Development

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5100.1-Fringe Benefits-FICA/MEDICARE	3,047	6,446	6,446	3,276
5100.2-Fringe Benefits-Compensation Insurance	7,680	7,682	7,682	7,682
5100.3-Fringe Benefits-Unemployment Insurance	-	757	757	385
5100.4-Fringe Benefits-Health Insurance	8,246	20,818	20,818	7,257
5100.75-Fringe Benefits-LTD/STD	395	814	814	373
5100.85-Fringe Benefits-Dental	119	595	595	595
5100.8-Fringe Benefits-Vision	(142)	122	122	122
5100.9-Fringe Benefits-Life	(10)	176	176	88
5300.2-Retirement-PERS employer costs	18,222	27,372	10,753	2,677
01 - Personnel Services Sum	77,792	149,047	132,428	65,284
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	155	500	2,000	4,000
6000.2-Supplies-Non-Durable	20	1,500	-	-
6000.4-Supplies-Durable	-	400	400	-
6014-Training-	40	200	200	1,000
6025-Advertising/Printing Services-	-	-	517	1,000
6030-Dues & Subscriptions-	-	240	240	2,000
6040.1-Contract Services-Outside Contracts	415,665	379,100	497,660	262,258
6050.3-Utility Services-Telephone Services	7,375	8,500	8,500	7,911
6050.4-Utility Services-Cellular Services	312	500	500	-
6050.65-Utility Services-Internet	2,146	2,000	2,000	2,761
6081-Permits and Fees-	3,834	6,134	6,134	-
7120.1-Administrative Costs-PERS Health	50	50	50	27
02 - Maintenance & Operations Sum	429,597	399,124	518,201	280,957
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	798	1,676	1,676	1,640
04 - Other Post Employment Benefits Sum	798	1,676	1,676	1,640
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7035-Lease Payment-	-	-	-	3,413
07 - Debt and Lease Payments Sum	-	-	-	3,413
100-50-540 General-Community Development-Building Departme	508,187	549,847	652,305	351,294
100-50-550 General-Community Development-Commercial Cannabis				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	-	20,000	10,243
6040.75-Contract Services-Legal Services	-	-	-	102,150
02 - Maintenance & Operations Sum	-	-	20,000	112,393
100-50-550 General-Community Development-Commercial Canna	-	-	20,000	112,393
Grand Total	1,234,104	1,954,550	1,951,542	1,784,894

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Parks and Recreation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
Recreation Administration				
01 - Personnel Services	244,841	261,336	261,336	403,521
02 - Maintenance & Operations	111,471	112,556	112,556	178,722
03 - Liability Insurance	-	170,568	170,568	170,568
04 - Other Post Employment Benefits	4,316	1,676	1,676	9,577
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	-	-	-	20,478
Recreation Administration Total	360,628	546,136	546,136	782,866
Recreation				
01 - Personnel Services	981,825	1,044,063	966,863	1,276,513
02 - Maintenance & Operations	548,189	551,506	565,506	668,453
03 - Liability Insurance	49,428	-	-	-
04 - Other Post Employment Benefits	-	-	1,200	185
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	7,409	4,028	4,028	19,682
Recreation Total	1,586,851	1,599,597	1,537,597	1,964,832
Park Maintenance				
01 - Personnel Services	670,738	740,807	638,621	717,391
02 - Maintenance & Operations	535,621	537,729	537,729	638,932
03 - Liability Insurance	53,445	-	-	-
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	-	19,200	19,200	23,040
Park Maintenance Total	1,264,499	1,299,412	1,206,226	1,396,065
Facilities				
01 - Personnel Services	192,899	335,541	300,317	285,198
02 - Maintenance & Operations	206,128	320,183	320,183	289,506
04 - Other Post Employment Benefits	4,698	5,027	5,027	5,420
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	-	-	-	3,413
Facilities Total	403,725	660,751	625,527	583,537
SYEP				
01 - Personnel Services	691	-	-	13,995
SYEP Total	691	-	-	13,995
Grand Total	3,616,394	4,105,896	3,915,486	4,741,296

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City of Montebello FY19-20 Budget Recreation & Community Services Department

Mission Statement

“We Strengthen Community Through People, Parks & Programs.” The Recreation & Community Services Department strives to provide rewarding programs, services and facilities that enhance the Quality of Life. We provide the place, space and experiences that build high self-esteem and the feeling of living a full life.

Department Description

The Department is comprised of three key divisions: Administration, Recreation and Parks. The Recreation Administration Division is responsible for maintaining the Department’s budget, administering and overseeing Department contracts and overseeing the operation and management of the Parks and Recreation Divisions. The Recreation Administration Division consists of the Department Director and clerical staff that work out of the Department’s City Hall Office.

The Recreation Division is responsible for providing enriching programs, classes and events for the Community’s benefit. The Recreation Division oversees and manages the Department’s Community Centers and facilities including the Sr. Center, Youth Center and Gym and Aquatics facilities. Additionally, the Park Ranger program and the park supervision/operation crew are under the Recreation Division. The Division’s budget is funded mostly with General Fund Dollars with some facilities and staffing reimbursed by Prop A Maintenance and Servicing Funds.

The Parks Division is responsible for the maintenance and upkeep of eleven community parks, including nine baseball/softball fields, a splash pad at Grant Rea Park, several tennis and basketball courts and picnic shelters throughout the City. The Division is made up of 8 Full Time Maintenance Workers, 1 Full Time Maintenance Supervisor and three Part-Time Field Maintenance Workers. Most of the activity and staff is funded by the General Fund with some landscape contractors and staffing reimbursed by Prop A Maintenance and Servicing Funds.

Review of FY18-19

The Department leveraged Prop A Grant Funds to enhance and repair eligible facilities. These projects included replacement of the scoreboard at the Cathy Hensel Gym, ADA door upgrades and general repairs and upkeep of the Cathy Hensel Gym, George Hensel Aquatics Center, Reggie Rodriguez Park Community Center and the Sr. Center. In addition, the Department communicated with the Los Angeles County Regional Parks and Open Space District to obtain approval for more facility improvement projects to be paid for by the existing Prop A Grant.

The Department increased facility rental and pool revenue, participation in youth sports programs and swim lessons, and provided several new class program offerings. The Department

is primarily made up of part-time and seasonal staffing and lacks full time administrative and maintenance staff, but strives to continue efforts to improve park facilities and improve recreational program offerings.

The following statistics and programs were maintained or achieved during the fiscal year:

- Extended Childcare has maintained daily attendance of 80/day for 38 weeks.
- 2018 Summer Camp Program – 130 campers/day x 7 week
- Playschool program continues to meet the maximum amount of 25 participants/day for 38 weeks.
- Winter Camp and Spring Camp programs had an attendance of 45 participants/day for 5 weeks.
- 2018 SYEP program hired 32 youth workers via CDBG Funding and Golf Tournament Fundraiser.
- Reggie Rodriguez Park serviced 1,715 youth.
- Holifield Community Center serviced 4,015 youth.
- Cathy Hensel Youth Center serviced 4,480 youth.
- City Youth Basketball Program-28 teams in 6 divisions ~ 320 youth registered
- Youth Soccer Program-28 teams in 6 divisions ~ 400 kids registered
- Youth Flag Football -180 kids registered
- Completed 3 seasons of Adult Basketball Leagues with 90 total teams.
- Completed 3 seasons of Adult Softball Leagues with 54 teams in total.
- Hosted Senior Center Dances and Clubs.
- Senior Dance Attendance – 12,000/year
- Served Approximately 13,000 Senior Lunches.
- Provided Free Blood pressure screenings throughout the year.
- Provided Free Income Tax Service to Seniors and low income residents.
- Provided Tai Chi, Art, Contests, Pickle ball and other senior classes or activities.
- Hosted 60 Special Speakers / Health Providers at Senior Center.
- Senior Club Members – 420 Participants

The following projects and improvements were completed during the fiscal year:

- Added enclosures and security to trash bin areas of parks.
- Re-painted bleachers and dug outs.
- Repaired chain link fencing at Holifield Park, Grant Rea Park and City Park.
- Re-seeded, fertilized and aerated park grounds and athletic fields.
- Added wood chips to play areas.
- Added baseball sports field mix to eliminate holes and uneven turf.
- Repaired irrigation and replaced old fixtures throughout the park system.
- Re-painted beams on picnic shelters throughout Community Clean-Up Events.
- Replaced park restroom doors to ensure proper security.
- Installed security cameras at Skate Park, Aquatics Center and completed RFQ for future camera installation at various parks.
- Installed locking gates for securing parking lots at night.
- Resurfaced City Park Parking Lot – PENDING JUNE 2019

- Ashiya Park property line chain-link repair and replacement completed.
- Athletic Field enhancements including turf repair and minor grading at City Park and Holifield Park.
- Replaced Basketball Court Lighting at Holifield Park with LED lighting.

The following special events were successfully coordinated and implemented:

- Quarterly Skate Competitions
- Quarterly Community Bike Rides
- Quarterly Community Clean Up Days
- City's Anniversary Parade and Festival
- Concerts in the Park Series
- Snow in the Park
- Halloween Festivities
- Spring Egg Hunt
- Senior Center Prom
- Summer Movies in the Park
- Memorial Day Ceremony
- Veteran's Day Ceremony
- 9/11 Memorial Program
- Holiday Cheer and Tree Lighting

Objectives for FY 19-20

The Department continues to strive to offer recreational programs, safe and clean parks and opportunities for residents to enjoy our facilities.

The Department plans to be aggressive in pursuing Prop 68 and Measure A Grant Funds to remodel and enhance park space through grant writing and public outreach efforts.

Utilizing Prop A Maintenance and Servicing Grant Funds, the Department will be undertaking various enhancement and improvement projects in approved facilities and areas. These projects will include repainting of facilities, security enhancements and landscaping.

Department Goals and Objectives Include:

- Increase participation and revenue in Youth Sports programs offered at Reggie Rodriguez, Grant Rea and Holifield Parks.
- Continue to maximize facility and field rentals and increase revenue.
- Offer new opportunities for recreational classes for all ages.
- Increase fund raising efforts for seasonal programs and events to minimize general fund impact.

- Continue to provide Summer Concerts in the Park through fundraising.
- Enhance landscaping on City medians and entry signs.
- Increase participation and revenue from swim lessons and swim team program.
- Utilize Measure A Annual Allocations for park security and general improvements.
- Research and implement water saving techniques for parks and medians.

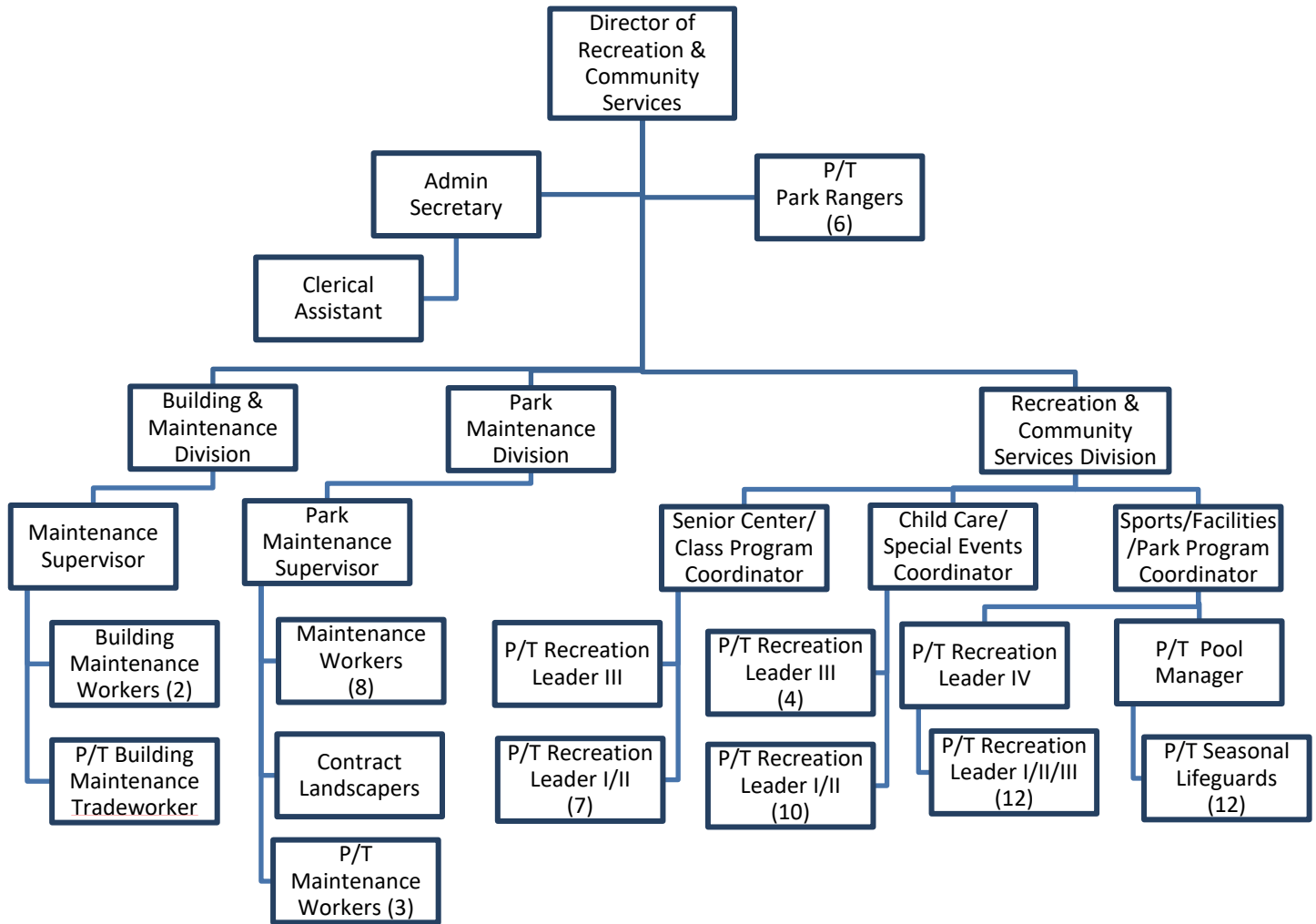
Summary of FY19-20

The budget for Fiscal Year 2019-20 has increased over Fiscal Year 2018-19's Budget due to personnel costs increasing via the minimum wage and bargaining unit changes to salaries. The Department is proposing an increase in the amount of Park Ranger positions to help secure and protect parks as well as a Recreation Manager and Program Coordinator to more efficiently operate programs and enhance offerings to the Community. The Department is proposing an increase in outside contract accounts to cover unforeseen repairs and maintenance items such as electrical, plumbing and playground repairs. The largest outside contracts for the Department are for park and median landscaping, grant writing services and plumbing repairs.

Significant Contracts:

- Citywide Janitorial Services: \$201,920
- Landscaping Services: \$79,490
- Grant Writing Services: \$75,000
- Citywide Plumbing Services: \$40,000

RECREATION & COMMUNITY SERVICES ORGANIZATIONAL CHART





City of Montebello
Number of Positions By Department
FY 2019-2020

Recreation & Community Services

	19-20 BUDGET			18-19 BUDGET			Variance		
	Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
Director of Recreation & Community Services	1.0		1.0	1.0		1.0	-	-	-
Parks Manager	1.0		1.0	-		-	1.0	-	1.0
Park Maintenance Supervisor	1.0		1.0	1.0		1.0	-	-	-
Building Maintenance Supervisor	1.0		1.0	1.0		1.0	-	-	-
Building Maintenance Tradeworker II	2.0		2.0	2.0		2.0	-	-	-
Community Services Coordinator	4.0		4.0	3.0		3.0	1.0	-	1.0
Maintenance Worker	8.0		8.0	8.0		8.0	-	-	-
Administrative Secretary	1.0		1.0		0.9	0.9	1.0	(0.9)	0.1
Building Maintenance Tradeworker		0.8	0.8		0.8	0.8	-	-	-
Clerical Assistant		0.8	0.8			-	-	0.8	0.8
Field Maintenance Worker		2.7	2.7		2.4	2.4	-	0.3	0.3
Senior Lifeguard		0.4	0.4		0.2	0.2	-	0.1	0.1
Lifeguard		1.3	1.3		1.2	1.2	-	0.1	0.1
Park Ranger		2.9	2.9		1.4	1.4	-	1.5	1.5
Pool Manager		0.9	0.9		0.8	0.8	-	0.1	0.1
Recreation Leader I		10.7	10.7		11.1	11.1	-	(0.3)	(0.3)
Recreation Leader II		5.8	5.8		3.8	3.8	-	2.0	2.0
Recreation Leader III		5.7	5.7		6.2	6.2	-	(0.5)	(0.5)
Recreation Leader IV		0.8	0.8		1.5	1.5	-	(0.7)	(0.7)
Department Total	19.0	32.8	51.8	16.0	30.2	46.2	3.0	2.6	5.6

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Parks and Recreation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-70-700 General-Parks & Recreation-Recreation Administration				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	132,679	132,702	132,702	277,331
5000.2-Salaries-Regular Hourly	31,189	33,415	33,415	24,475
5000.3-Salaries-Limited Hourly	(1,049)	-	-	-
5000.4-Salaries-Stipend	2,300	6,000	6,000	6,000
5100.1-Fringe Benefits-FICA/MEDICARE	12,842	12,640	12,640	22,502
5100.2-Fringe Benefits-Compensation Insurance	7,207	7,450	7,450	7,450
5100.3-Fringe Benefits-Unemployment Insurance	-	1,434	1,434	2,770
5100.4-Fringe Benefits-Health Insurance	-	7,738	7,738	13,080
5100.75-Fringe Benefits-LTD/STD	2,284	1,181	1,181	2,389
5100.85-Fringe Benefits-Dental	919	595	595	-
5100.8-Fringe Benefits-Vision	613	122	122	-
5100.9-Fringe Benefits-Life	83	360	360	510
5300.25-Retirement-PERS employee pickup	13,462	13,404	13,404	17,212
5300.2-Retirement-PERS employer costs	42,311	44,295	44,295	29,802
01 - Personnel Services Sum	244,841	261,336	261,336	403,521
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	-	800	-	1,000
6000.2-Supplies-Non-Durable	3,051	2,200	3,000	2,000
6010.5-Machinery & Equipment-Computer Hardware	1,815	-	-	-
6014-Training-	174	1,000	1,000	1,000
6025-Advertising/Printing Services-	8,441	6,200	13,200	16,219
6040.1-Contract Services-Outside Contracts	40,157	48,473	41,473	103,047
6040.35-Contract Services-Custodial Services	310	-	-	-
6040.4-Contract Services-Rec Activity Instructor Services	150	-	-	-
6050.1-Utility Services-Electricity Usage	7,160	9,000	8,970	8,000
6050.3-Utility Services-Telephone Services	16,906	16,000	16,000	13,902
6055-Copier Repair/Services-	19,836	18,600	18,600	18,258
6070.1-Fuel-Regular Unleaded Fuel	-	-	-	-
6070.2-Fuel-Diesel	-	-	-	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Servi	572	3,000	3,000	5,852
6081-Permits and Fees-	1,799	-	30	-
6084.2-Bank fees-Credit card charges	7,636	7,274	7,270	9,432
6084.3-Bank fees-Cash Vault Adjustment fees	14	-	4	6
7050-Miscellaneous Expense-	(61)	-	-	-
7120.1-Administrative Costs-PERS Health	9	9	9	7
02 - Maintenance & Operations Sum	111,471	112,556	112,556	178,722
03 - Liability Insurance				
6065-Liability Insurance-	-	170,568	170,568	170,568
03 - Liability Insurance Sum	-	170,568	170,568	170,568
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	1,566	1,676	1,676	3,577
5300.1-Retirement-Retiree Benefits	2,750	-	-	6,000
04 - Other Post Employment Benefits Sum	4,316	1,676	1,676	9,577

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Parks and Recreation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability Payments	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7035-Lease Payment-	-	-	-	20,478
07 - Debt and Lease Payments Sum	-	-	-	20,478
100-70-700 General-Parks & Recreation-Recreation Administration	360,628	546,136	546,136	782,866
100-70-710 General-Parks & Recreation-Recreation				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	90,062	84,554	84,554	141,247
5000.2-Salaries-Regular Hourly	263,347	355,468	339,468	397,084
5000.3-Salaries-Limited Hourly	286,513	298,720	298,720	408,459
5000.4-Salaries-Stipend	150	-	-	-
5010.1-Overtime-Full-Time	1,897	2,000	4,000	4,000
5100.1-Fringe Benefits-FICA/MEDICARE	52,536	59,164	57,614	72,482
5100.2-Fringe Benefits-Compensation Insurance	87,228	85,955	85,955	85,955
5100.3-Fringe Benefits-Unemployment Insurance	3,044	7,324	7,324	8,527
5100.4-Fringe Benefits-Health Insurance	44,026	40,554	40,554	81,368
5100.75-Fringe Benefits-LTD/STD	197	1,171	1,171	1,804
5100.85-Fringe Benefits-Dental	(109)	1,019	1,019	1,436
5100.8-Fringe Benefits-Vision	(100)	122	272	207
5100.9-Fringe Benefits-Life	173	265	465	1,024
5300.25-Retirement-PERS employee pickup	24,156	28,586	16,586	23,584
5300.2-Retirement-PERS employer costs	128,706	78,561	28,561	49,336
5300.3-Retirement-401 a(h) First Mercantile	-	600	600	-
01 - Personnel Services Sum	981,825	1,044,063	966,863	1,276,513
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	4,449	2,000	2,000	1,800
6000.2-Supplies-Non-Durable	87,804	75,000	74,939	88,040
6000.3-Supplies-Janitorial	-	-	61	107
6000.4-Supplies-Durable	17,971	4,000	5,300	6,000
6000.5-Supplies-Medical	3,016	2,265	2,265	3,000
6010.1-Machinery & Equipment-Machinery & Equipment	4,207	2,000	1,532	-
6010.5-Machinery & Equipment-Computer Hardware	193	900	1,368	1,395
6014-Training-	2,331	2,000	2,000	2,500
6020-Travel & Meetings-	129	1,300	-	1,500
6025-Advertising/Printing Services-	4,543	-	-	-
6030-Dues & Subscriptions-	1,085	1,600	1,600	1,331
6040.1-Contract Services-Outside Contracts	98,011	81,709	95,709	102,910
6040.2-Contract Services-Landscaping Services	500	-	-	-
6040.4-Contract Services-Rec Activity Instructor Services	36,787	59,000	44,000	61,500
6040.6-Contract Services-Building Maintenance/Repairs	10,519	36,000	51,000	81,000
6050.1-Utility Services-Electricity Usage	178,605	200,000	190,000	190,000
6050.2-Utility Services-Water Usage	19,241	12,000	12,000	26,718
6050.3-Utility Services-Telephone Services	22,766	23,997	23,997	28,267

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Parks and Recreation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6050.4-Utility Services-Cellular Services	11,574	4,500	4,500	3,389
6050.5-Utility Services-Gas Usage	21,442	15,000	25,000	29,477
6050.65-Utility Services-Internet	18,044	23,000	23,000	33,600
6050.6-Utility Services-Cable	939	1,000	1,000	(0)
6075.1-Preventive Maintenance-Fire Extinguisher	1,182	1,000	1,000	718
6080.7-Vehicle Maintenance/Expenses-Auto Body Repair	80	-	-	-
6081-Permits and Fees-	2,517	3,000	3,000	5,019
7050-Miscellaneous Expense-	25	-	-	-
7120.1-Administrative Costs-PERS Health	231	235	235	182
02 - Maintenance & Operations Sum	548,189	551,506	565,506	668,453
03 - Liability Insurance				
6065-Liability Insurance-	49,428	-	-	-
03 - Liability Insurance Sum	49,428	-	-	-
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	-	-	1,200	185
04 - Other Post Employment Benefits Sum	-	-	1,200	185
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7020-Note Principal-	5,945	2,528	2,528	57
7035-Lease Payment-	-	-	-	17,065
7040-Rent-	1,464	1,500	1,500	2,560
07 - Debt and Lease Payments Sum	7,409	4,028	4,028	19,682
100-70-710 General-Parks & Recreation-Recreation Total	1,586,851	1,599,597	1,537,597	1,964,832
100-70-720 General-Parks & Recreation-Park Maintenance				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	336,752	344,928	344,928	395,275
5000.2-Salaries-Regular Hourly	2,394	-	-	21,100
5000.3-Salaries-Limited Hourly	23,594	60,169	60,169	51,948
5010.1-Overtime-Full-Time	2,253	2,000	2,000	2,000
5100.1-Fringe Benefits-FICA/MEDICARE	27,009	33,438	28,938	36,766
5100.2-Fringe Benefits-Compensation Insurance	40,464	41,067	41,067	41,067
5100.3-Fringe Benefits-Unemployment Insurance	-	3,916	3,916	4,258
5100.4-Fringe Benefits-Health Insurance	87,784	87,956	87,956	84,861
5100.5-Fringe Benefits-Uniform Allowance	4,425	4,425	4,425	4,425
5100.75-Fringe Benefits-LTD/STD	4,055	3,586	3,586	3,245
5100.85-Fringe Benefits-Dental	2,513	1,191	6,191	953
5100.8-Fringe Benefits-Vision	1,023	244	4,744	195
5100.9-Fringe Benefits-Life	366	794	794	839
5300.25-Retirement-PERS employee pickup	31,873	32,413	32,413	26,662
5300.2-Retirement-PERS employer costs	104,476	123,180	15,994	43,797
5300.3-Retirement-401 a(h) First Mercantile	1,757	1,500	1,500	-
01 - Personnel Services Sum	670,738	740,807	638,621	717,391
02 - Maintenance & Operations				

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Parks and Recreation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6000.2-Supplies-Non-Durable	30,286	22,000	22,000	24,182
6000.3-Supplies-Janitorial	14,354	8,500	8,500	11,713
6000.4-Supplies-Durable	3,899	-	-	-
6010.3-Machinery & Equipment-Small Tools	2,474	1,800	1,800	506
6014-Training-	199	200	200	-
6020-Travel & Meetings-	355	300	300	-
6030-Dues & Subscriptions-	45	50	50	-
6040.1-Contract Services-Outside Contracts	51,122	44,200	44,200	75,000
6040.2-Contract Services-Landscaping Services	91,401	100,660	100,660	121,017
6040.35-Contract Services-Custodial Services	2,010	-	-	-
6040.65-Contract Services-Equipment/Software Maint-Repair	5,857	11,000	11,000	15,000
6040.6-Contract Services-Building Maintenance/Repairs	19,265	24,000	24,000	30,500
6040.7-Contract Services-Rental- Building & Equipment	-	-	-	3,000
6050.1-Utility Services-Electricity Usage	47,674	42,000	52,000	71,272
6050.2-Utility Services-Water Usage	214,841	205,000	195,000	225,000
6050.3-Utility Services-Telephone Services	6,293	4,100	4,850	7,171
6050.4-Utility Services-Cellular Services	333	1,200	450	-
6050.5-Utility Services-Gas Usage	359	551	551	500
6070.1-Fuel-Regular Unleaded Fuel	-	-	-	13,055
6070.2-Fuel-Diesel	-	-	-	8,541
6070.31-Fuel-Electricity for CNG	-	-	-	5,000
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Servi	40,534	-	3,240	25,176
6080.6-Vehicle Maintenance/Expenses-Vehicle Parts/Equipm	1,566	4,000	760	483
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	2,257	67,661	67,661	-
6081-Permits and Fees-	-	-	-	1,439
7120.1-Administrative Costs-PERS Health	497	507	507	379
02 - Maintenance & Operations Sum	535,621	537,729	537,729	638,932
03 - Liability Insurance				
6065-Liability Insurance-	53,445	-	-	-
03 - Liability Insurance Sum	53,445	-	-	-
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	3,132	-	-	9,202
5300.1-Retirement-Retiree Benefits	1,563	1,676	10,676	7,500
04 - Other Post Employment Benefits Sum	4,695	1,676	10,676	16,702
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7035-Lease Payment-	-	19,200	19,200	23,040
07 - Debt and Lease Payments Sum	-	19,200	19,200	23,040
100-70-720 General-Parks & Recreation-Park Maintenance Total	1,264,499	1,299,412	1,206,226	1,396,065
100-70-510 General-Parks & Recreation-Facilities				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	73,593	152,023	152,023	141,537
5000.2-Salaries-Regular Hourly	7,659	26,158	26,158	24,982

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Parks and Recreation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5010.1-Overtime-Full-Time	21,722	20,500	20,500	22,000
5010.2-Overtime-Part-Time	-	-	-	650
5100.1-Fringe Benefits-FICA/MEDICARE	7,842	15,198	15,198	12,854
5100.2-Fringe Benefits-Compensation Insurance	18,072	17,421	17,421	17,421
5100.3-Fringe Benefits-Unemployment Insurance	-	1,604	1,604	1,512
5100.4-Fringe Benefits-Health Insurance	16,079	38,311	38,311	35,978
5100.5-Fringe Benefits-Uniform Allowance	1,000	1,500	1,500	-
5100.75-Fringe Benefits-LTD/STD	799	1,467	1,467	1,415
5100.85-Fringe Benefits-Dental	735	1,191	1,191	893
5100.8-Fringe Benefits-Vision	87	244	244	183
5100.9-Fringe Benefits-Life	72	335	335	274
5300.25-Retirement-PERS employee pickup	6,649	10,599	10,599	9,058
5300.2-Retirement-PERS employer costs	38,589	48,990	13,766	16,441
01 - Personnel Services Sum	192,899	335,541	300,317	285,198
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	110	-	-	-
6000.2-Supplies-Non-Durable	8,689	14,000	24,000	9,174
6000.3-Supplies-Janitorial	19,388	23,000	23,000	22,853
6000.4-Supplies-Durable	-	1,000	1,000	1,000
6000.5-Supplies-Medical	384	1,000	1,000	100
6010.3-Machinery & Equipment-Small Tools	-	500	500	500
6014-Training-	199	350	350	100
6020-Travel & Meetings-	-	50	50	100
6025-Advertising/Printing Services-	1,636	450	450	728
6040.1-Contract Services-Outside Contracts	3,593	3,000	3,000	3,258
6040.35-Contract Services-Custodial Services	141,615	181,968	181,968	201,920
6040.6-Contract Services-Building Maintenance/Repairs	25,147	88,000	78,000	45,670
6050.2-Utility Services-Water Usage	1,441	1,500	1,500	970
6050.3-Utility Services-Telephone Services	485	500	500	448
6050.4-Utility Services-Cellular Services	1,708	2,500	2,500	1,756
6070.2-Fuel-Diesel	-	500	500	693
6075.1-Preventive Maintenance-Fire Extinguisher	-	250	250	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Servi	1,619	1,500	1,500	142
7120.1-Administrative Costs-PERS Health	115	115	115	95
02 - Maintenance & Operations Sum	206,128	320,183	320,183	289,506
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	4,698	5,027	5,027	5,420
04 - Other Post Employment Benefits Sum	4,698	5,027	5,027	5,420
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7035-Lease Payment-	-	-	-	3,413
07 - Debt and Lease Payments Sum	-	-	-	3,413
100-70-510 General-Parks & Recreation-Facilities Total	403,725	660,751	625,527	583,537

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Parks and Recreation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-70-735 General-Parks & Recreation-SYEP				
01 - Personnel Services				
5000.2-Salaries-Regular Hourly	-	-	-	-
5000.3-Salaries-Limited Hourly	642	-	-	13,000
5100.1-Fringe Benefits-FICA/MEDICARE	49	-	-	995
01 - Personnel Services Sum	691	-	-	13,995
100-70-735 General-Parks & Recreation-SYEP Total	691	-	-	13,995
Grand Total	3,616,394	4,105,896	3,915,486	4,741,296

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Police

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
PD Administration				
01 - Personnel Services	570,070	449,298	379,298	424,430
02 - Maintenance & Operations	61,377	59,263	59,263	51,412
03 - Liability Insurance	-	291,356	291,356	291,356
04 - Other Post Employment Benefits	12,846	28,682	28,682	61,181
05 - Capital Outlay	183,045	-	520,431	-
06 - Unfunded Pension Liability	-	-	-	-
PD Administration Total	827,338	828,599	1,279,030	828,378
Patrol				
01 - Personnel Services	10,850,230	11,046,514	8,959,656	9,401,765
02 - Maintenance & Operations	420,954	277,894	399,594	187,130
04 - Other Post Employment Benefits	75,440	16,758	16,758	290,404
06 - Unfunded Pension Liability	-	-	-	-
Patrol Total	11,346,624	11,341,166	9,376,008	9,879,300
Traffic				
01 - Personnel Services	104	155,381	121,269	384,344
02 - Maintenance & Operations	252,025	240,000	245,750	246,000
06 - Unfunded Pension Liability	-	-	-	-
Traffic Total	252,129	395,381	367,019	630,344
Support Services				
02 - Maintenance & Operations	708,121	750,513	749,793	1,511,092
04 - Other Post Employment Benefits	1,054	1,676	1,676	1,640
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	-	-	-	289,098
Support Services Total	1,032,677	1,221,425	1,186,321	2,231,360
Communications				
01 - Personnel Services	1,141,640	1,368,739	1,234,000	1,082,586
02 - Maintenance & Operations	15,519	16,631	17,351	19,621
04 - Other Post Employment Benefits	8,441	1,676	1,676	46,488
06 - Unfunded Pension Liability	-	-	-	-
Communications Total	1,165,600	1,387,046	1,253,027	1,148,695
Records				
01 - Personnel Services	747,112	876,807	787,176	681,680
02 - Maintenance & Operations	37,397	44,560	44,560	37,975
04 - Other Post Employment Benefits	6,257	3,352	3,352	22,552
06 - Unfunded Pension Liability	-	-	-	-
Records Total	790,766	924,719	835,088	742,208
Investigative Services				
01 - Personnel Services	3,760,399	3,809,586	2,960,599	2,526,823
02 - Maintenance & Operations	26,377	213,914	213,914	80,764
04 - Other Post Employment Benefits	16,011	1,676	1,676	45,440

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Police

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
06 - Unfunded Pension Liability	-	-	-	-
Investigative Services Total	3,802,787	4,025,176	3,176,189	2,653,027
Detention Facility				
02 - Maintenance & Operations	-	467,997	467,997	491,865
Detention Facility Total	-	467,997	467,997	491,865
Public Safety Augmentation Fund				
07 - Debt and Lease Payments	-	-	-	300,783
Public Safety Augmentation Fund Total	-	-	-	300,783
Grand Total	19,217,921	20,591,509	17,940,679	18,905,959

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City of Montebello FY19-20 Budget Police Department

Mission Statement

The mission of the Montebello Police Department is to provide effective and professional police services of the highest quality, in partnership with the citizens we serve, encouraging mutual respect and innovative problem solving, thereby improving the quality of life in our community.

Department Description

The Montebello Police Department is a full-service police department providing public safety and law enforcement services to the community of Montebello since 1920.

The Chief of Police is responsible for planning, organizing, directing, and coordinating public safety and law enforcement activities in the City. There are four divisions in the Police Department as follows; Administration, Uniform Services, Investigative Services, and Support Services.

The Administration Division is commanded by the Chief of Police whose primary responsibility is to provide general management direction and control for the department.

The Uniform Services Division is commanded by a Captain, whose primary responsibility is to provide general management direction and control for the Uniform Services Division. The Uniform Services Division consists of Uniformed Patrol, Traffic, K-9 Services, Special Response Team (SRT), Explorers, Reserves, Jail Facility, Transit Security, Mental Health Evaluation Team and the Chaplain program.

The Investigation and Support Services Division is commanded by a Captain and consists of the Detective Bureau, Narcotic Unit, Personnel and Training, Communications, Records, Community Service Officers, Crime Prevention, Crime Analysis, Property and Evidence, Grant Administration, Community Relations and Computer Services.

The Police Department is primarily funded by the general fund. Other funding sources, when available, include; asset forfeiture, supplemental law enforcement fund, and various state and federal grants. The police department is also responsible for the Montebello Bus Lines security and receives funding from Prop C for transit security operations.

Review of FY18-19

- Patrol response to calls for service 42,300
- Total number of incidents logged by dispatch: 52,194
- Average response time for priority one calls for service: 5:06
- Average response time for priority two calls for service: 15:22
- Average response time for priority three calls for service: 25:25
- Number of 9-1-1 telephone calls answered: 23,763
- Number of 9-1-1 text messages answered: 510

- Number of 10 digit non-emergency telephone calls answered: 67,832
- Reports processed: 8,609
- Number of felony arrest: 434
- Number of misdemeanor arrest: 1,235
- Number of moving violations: 1,293
- Number of parking violations: 14,735
- Number of Photo Red Light violations processed: 16,877
- Cases investigated by detectives: 1,495
- Cases cleared and or filed / presented to court: 1,361
- Wholesale value of illegal narcotics seized: \$3,195,000
- Dollar amount of assets seized, including currency: \$2,373,466
- Mental Health Evaluation Team calls for service: 967

Crime Statistics

TYPE OF CRIME	2018	2017	#-/+	% -/+
Total all reported crime	2158	2080	+78	+4%
Homicide	6	2	+4	+67%
Robbery	115	80	+35	+30%
Rape	10	9	+1	+11%
Aggravated Assault (Part I)	82	76	+6	+7%
Simple Battery (Part II)	114	111	+3	+3%
Domestic Assault (Part I)	117	107	+10	+9%
Simple Domestic Battery (Part II)	89	71	+18	+25%
Other Burglary	64	55	+9	+14%
Commercial Burglary	136	102	+34	+25%
Residential Burglary	96	121	-25	-26%
Vehicle Burglary	311	383	-72	-19%
Grand Theft	187	159	+28	+18%
Petty Theft	376	368	+8	+2%
Vehicle Theft (GTA)	455	436	+19	+4%

Objectives for FY19-20

Key Goals:

- Reduce crime by increasing proactive policing efforts which includes but is not limited to: focusing on crime control strategies such as; “hot spot” policing, predictive policing, problem-oriented policing, third-party policing (neighborhood watch/business watch), focused deterrence strategies, broken windows policing, community oriented policing and procedural justice policing.
- Focus on recruitment and hiring by; continuing to update the department’s brand, using job postings that reflect what the department and city have to offer, use social media to promote the department and city, recruit from within, seek out military veterans and recent college graduates in need of employment.
- Reduce response times to emergency and non-emergency calls for service by; maintaining sufficient sworn and professional staff, utilizing technology available to the department, deployment of staff in areas of frequent calls for service, advertisement of on-line reporting, hiring and utilizing non-sworn staff for non-emergency calls for service.
- Increase community programs related to youth through various means including working with YMCA and local schools to recruit youth and parent volunteers.

Summary of FY19-20

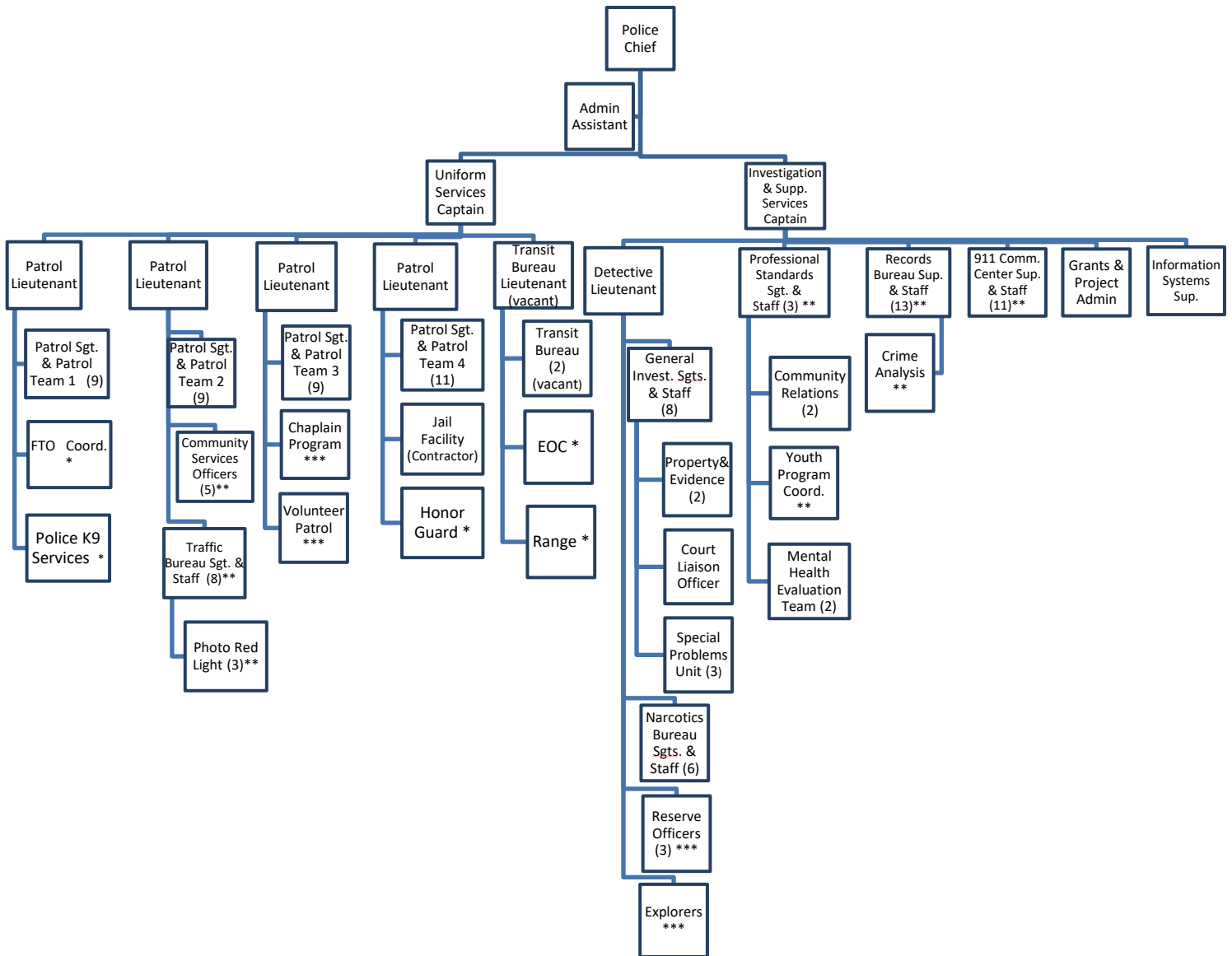
There have been no significant changes to police department funded and actual staffing since last fiscal year. Although recruitment efforts have been greatly enhanced by way of; advertisement, recruitment fairs, and personnel assigned to this effort, attrition and lateral transfers have hampered the department’s efforts to be fully staffed.

A significant funding source, shared drug asset forfeiture funds, decreased in FY 18/19 and will impact general funds needed for this fiscal year, 19/20. On average for the past five fiscal years, not including 18/19, the department received 1.2 million in shared funds and expended approximately 1 million per fiscal year. FY 18/19 the department received \$732,799 and expended \$1.1 million. The balance of this fund is approximately \$680,000. The cause of the decrease in shared funds received are related to SB 443 passed in 2017 and other issues related to federal and state differences on policy.

Significant Contracts (annual cost):

- Jail facility services: \$489,676
- Photo Red Light Contract: \$240,000
- Computer Aided Dispatch/ Records Mgmt. System maintenance: \$155,000
- City wide radio system maintenance and support (police cost): \$130,000
- Heating and air maintenance: \$122,822
- Facility custodial services: \$76,518
- Crossing guard contract: \$52,488

POLICE ORGANIZATIONAL CHART



- *Collateral Assignment, does not add to FT or FTE TO (FT=102) (FTEs=7.7)
- **Includes Part Time Staff
- ***Volunteer Positions
- All position denoted in this chart are funded and not actual
- Transit Bureau is funded out of Transit Bureau Security



**City of Montebello
Number of Positions By Department
FY 2019-2020**

	19-20 BUDGET			18-19 BUDGET			Variance		
	Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
Police									
Police Chief	1.0		1.0	1.0		1.0	-	-	-
Police Captain	2.0		2.0	2.0		2.0	-	-	-
Police Lieutenant	5.0		5.0	5.0		5.0	-	-	-
Police Sergeant	10.0		10.0	10.0		10.0	-	-	-
Communications Supervisor	1.0		1.0	1.0		1.0	-	-	-
Grants And Project Administrator	1.0		1.0	1.0		1.0	-	-	-
Information Systems Supervisor	1.0		1.0	1.0		1.0	-	-	-
Records Supervisor	1.0		1.0	1.0		1.0	-	-	-
Administrative Secretary	1.0	1.0	2.0	1.0	1.3	2.3	-	(0.3)	(0.3)
Court Liaison	1.0		1.0	1.0		1.0	-	-	-
Parking Control Officer	1.0	1.0	2.0	1.0	1.0	2.0	-	0.0	0.0
Police Community Service Officer		2.4	2.4		2.4	2.4	-	0.0	0.0
Police Corporal	23.0		23.0	23.0		23.0	-	-	-
Police Dispatcher I	5.0		5.0	6.0		6.0	(1.0)	-	(1.0)
Police Dispatcher II	5.0		5.0	4.0		4.0	1.0	-	1.0
Police Officer	33.0	1.4	34.4	33.0	1.4	34.4	-	0.0	0.0
Police Records Technician	9.0		9.0	9.0		9.0	-	-	-
Property & Evidence Technician	2.0		2.0	2.0		2.0	-	-	-
Administrative Analyst		0.5	0.5		0.5	0.5	-	0.0	0.0
Clerical Assistant		1.0	1.0		1.0	1.0	-	0.0	0.0
Police Dispatcher		-	-		1.0	1.0	-	(1.0)	(1.0)
Police Youth Program Coordinator		0.5	0.5		0.5	0.5	-	0.0	0.0
Department Total	102.0	7.7	109.7	102.0	8.9	110.9	-	(1.2)	(1.2)

DRAFT



CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Police

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-80-800 General-Police-PD Administration				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	368,237	250,265	250,265	285,051
5010.1-Overtime-Full-Time	467	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	8,265	6,429	6,429	7,770
5100.2-Fringe Benefits-Compensation Insurance	23,482	23,482	23,482	23,482
5100.3-Fringe Benefits-Unemployment Insurance	-	2,217	2,217	2,574
5100.4-Fringe Benefits-Health Insurance	32,451	23,476	23,476	22,151
5100.5-Fringe Benefits-Uniform Allowance	950	950	950	950
5100.75-Fringe Benefits-LTD/STD	2,878	2,630	2,630	1,807
5100.85-Fringe Benefits-Dental	3,220	595	595	1,761
5100.8-Fringe Benefits-Vision	215	122	122	366
5100.9-Fringe Benefits-Life	185	632	632	495
5300.25-Retirement-PERS employee pickup	21,692	23,732	23,732	25,525
5300.2-Retirement-PERS employer costs	108,028	114,768	44,768	52,498
01 - Personnel Services Sum	570,070	449,298	379,298	424,430
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	1,205	200	200	300
6000.2-Supplies-Non-Durable	1,742	1,500	1,500	9,600
6000.4-Supplies-Durable	-	200	200	-
6016-Uniform Expense-	-	-	-	2,498
6020-Travel & Meetings-	-	-	-	122
6030-Dues & Subscriptions-	3,084	4,011	4,011	3,786
6040.1-Contract Services-Outside Contracts	738	-	-	25,000
6050.3-Utility Services-Telephone Services	19,544	19,739	19,739	6,052
6055-Copier Repair/Services-	28,090	30,000	30,000	-
6070.1-Fuel-Regular Unleaded Fuel	-	-	-	-
6070.2-Fuel-Diesel	-	-	-	-
6081-Permits and Fees-	30	-	-	31
6084.2-Bank fees-Credit card charges	3,169	3,350	3,350	3,803
6084.3-Bank fees-Cash Vault Adjustment fees	7	50	50	-
7050-Miscellaneous Expense-	3,396	-	-	-
7120.1-Administrative Costs-PERS Health	224	213	213	220
02 - Maintenance & Operations Sum	61,377	59,263	59,263	51,412
03 - Liability Insurance				
6065-Liability Insurance-	-	291,356	291,356	291,356
03 - Liability Insurance Sum	-	291,356	291,356	291,356
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	7,830	28,682	28,682	37,557
5300.1-Retirement-Retiree Benefits	5,016	-	-	23,624
04 - Other Post Employment Benefits Sum	12,846	28,682	28,682	61,181
05 - Capital Outlay				
6082-Vehicle Purchases-	183,045	-	520,431	-
05 - Capital Outlay Sum	183,045	-	520,431	-
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-

DRAFT



CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Police

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
06 - Unfunded Pension Liability Sum	-	-	-	-
100-80-800 General-Police-PD Administration Total	827,338	828,599	1,279,030	828,378
100-80-805 General-Police-Patrol				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	4,932,090	5,363,978	5,363,978	5,153,308
5000.2-Salaries-Regular Hourly	77,121	-	-	-
5000.3-Salaries-Limited Hourly	41,107	105,173	105,173	74,306
5000.4-Salaries-Stipend	11,688	18,000	18,000	21,000
5010.1-Overtime-Full-Time	1,128,210	432,536	432,536	1,190,527
5010.3-Overtime-Limited Part-Time	356	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	103,439	142,157	142,157	104,023
5100.2-Fringe Benefits-Compensation Insurance	1,064,672	1,110,186	1,110,186	1,110,186
5100.3-Fringe Benefits-Unemployment Insurance	1,055	48,371	48,371	58,106
5100.4-Fringe Benefits-Health Insurance	443,587	508,317	508,317	464,606
5100.5-Fringe Benefits-Uniform Allowance	52,300	53,463	53,463	55,100
5100.75-Fringe Benefits-LTD/STD	14,950	16,786	16,786	15,582
5100.85-Fringe Benefits-Dental	18,613	9,376	9,376	11,758
5100.8-Fringe Benefits-Vision	4,523	1,798	1,798	2,408
5100.9-Fringe Benefits-Life	1,769	5,005	5,005	4,957
5300.25-Retirement-PERS employee pickup	383,353	376,760	376,760	174,975
5300.2-Retirement-PERS employer costs	2,571,397	2,854,608	767,750	960,923
01 - Personnel Services Sum	10,850,230	11,046,514	8,959,656	9,401,765
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	2,085	450	450	500
6000.2-Supplies-Non-Durable	17,404	25,750	25,750	15,000
6000.3-Supplies-Janitorial	1,241	-	-	-
6000.4-Supplies-Durable	104	175	175	15,000
6014-Training-	1,996	-	-	-
6016-Uniform Expense-	2,187	3,500	3,500	2,460
6020-Travel & Meetings-	4,079	5,000	5,000	5,000
6030-Dues & Subscriptions-	1,984	4,050	4,050	3,900
6040.1-Contract Services-Outside Contracts	4,684	-	-	-
6050.2-Utility Services-Water Usage	3,791	3,600	3,600	4,423
6050.3-Utility Services-Telephone Services	20,736	21,500	21,500	22,876
6050.4-Utility Services-Cellular Services	78,431	90,392	90,392	98,461
6050.5-Utility Services-Gas Usage	19,606	21,000	21,000	17,554
6055-Copier Repair/Services-	1,891	2,000	2,000	-
6070.1-Fuel-Regular Unleaded Fuel	-	-	71,700	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repa	258,048	-	50,000	-
6080.8-Vehicle Maintenance/Expenses-Vehicle Expe	-	97,883	97,883	-
6081-Permits and Fees-	17	-	-	-
7050-Miscellaneous Expense-	135	-	-	-
7120.1-Administrative Costs-PERS Health	2,536	2,594	2,594	1,957
02 - Maintenance & Operations Sum	420,954	277,894	399,594	187,130
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	17,226	16,758	16,758	66,124

DRAFT



CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Police

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5300.1-Retirement-Retiree Benefits	58,214	-	-	224,280
04 - Other Post Employment Benefits Sum	75,440	16,758	16,758	290,404
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-80-805 General-Police-Patrol Total	11,346,624	11,341,166	9,376,008	9,879,300
100-80-810 General-Police-Traffic				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	-	94,200	88,002	226,513
5010.1-Overtime-Full-Time	-	-	-	57,752
5100.1-Fringe Benefits-FICA/MEDICARE	-	1,366	1,366	6,978
5100.2-Fringe Benefits-Compensation Insurance	-	19,641	19,641	19,641
5100.3-Fringe Benefits-Unemployment Insurance	-	848	848	2,580
5100.4-Fringe Benefits-Health Insurance	-	10,080	10,080	26,160
5100.5-Fringe Benefits-Uniform Allowance	-	950	950	2,400
5100.75-Fringe Benefits-LTD/STD	-	294	294	961
5100.85-Fringe Benefits-Dental	(50)	-	-	-
5100.8-Fringe Benefits-Vision	157	-	-	-
5100.9-Fringe Benefits-Life	(4)	88	88	265
5300.25-Retirement-PERS employee pickup	-	9,334	-	6,050
5300.2-Retirement-PERS employer costs	-	18,580	-	35,044
01 - Personnel Services Sum	104	155,381	121,269	384,344
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	-	-	-	6,000
6040.1-Contract Services-Outside Contracts	246,768	240,000	240,000	240,000
6055-Copier Repair/Services-	5,257	-	5,750	-
02 - Maintenance & Operations Sum	252,025	240,000	245,750	246,000
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability Payments	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-80-810 General-Police-Traffic Total	252,129	395,381	367,019	630,344
100-80-815 General-Police-Support Services				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	124,478	134,664	134,664	184,904
5000.2-Salaries-Regular Hourly	18,966	39,270	39,270	-
5000.3-Salaries-Limited Hourly	88,326	161,439	161,439	150,200
5010.1-Overtime-Full-Time	3,115	-	-	-
5010.3-Overtime-Limited Part-Time	445	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	17,722	24,748	24,748	25,674
5100.2-Fringe Benefits-Compensation Insurance	13,353	29,359	29,359	29,359
5100.3-Fringe Benefits-Unemployment Insurance	-	2,998	2,998	3,020
5100.4-Fringe Benefits-Health Insurance	8,843	20,818	20,818	23,160
5100.75-Fringe Benefits-LTD/STD	907	1,284	1,284	1,573
5100.85-Fringe Benefits-Dental	94	595	595	-
5100.8-Fringe Benefits-Vision	13	122	122	-
5100.9-Fringe Benefits-Life	50	176	176	346

DRAFT



CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Police

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5300.25-Retirement-PERS employee pickup	3,265	3,393	3,393	-
5300.2-Retirement-PERS employer costs	43,429	50,370	15,986	11,294
5300.3-Retirement-401 a(h) First Mercantile	496	-	-	-
01 - Personnel Services Sum	323,501	469,236	434,852	429,530
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	109	725	725	1,540
6000.2-Supplies-Non-Durable	4,862	14,200	13,480	94,000
6000.3-Supplies-Janitorial	3,294	6,000	6,000	7,300
6000.4-Supplies-Durable	1,285	1,500	1,500	2,000
6000.5-Supplies-Medical	1,306	5,000	5,000	2,500
6010.4-Machinery & Equipment-Computer Software	-	-	-	-
6010.5-Machinery & Equipment-Computer Hardware	3,289	-	-	-
6014-Training-	472	500	500	39,754
6016-Uniform Expense-	-	-	-	25,000
6020-Travel & Meetings-	377	400	400	408
6025-Advertising/Printing Services-	17,413	10,000	10,000	25,250
6030-Dues & Subscriptions-	12,059	7,650	7,650	8,131
6040.1-Contract Services-Outside Contracts	179,862	196,687	196,687	59,340
6040.35-Contract Services-Custodial Services	65,475	75,019	75,019	76,519
6040.4-Contract Services-Rec Activity Instructor Serv	-	-	-	-
6040.65-Contract Services-Equipment/Software Mai	307	-	-	10,200
6040.6-Contract Services-Building Maintenance/Rep	62,966	81,701	81,701	247,679
6040.75-Contract Services-Legal Services	38,124	30,000	30,000	30,000
6040.95-Contract Services-Other Professional Servi	39,219	36,000	36,000	81,000
6050.1-Utility Services-Electricity Usage	181,657	175,000	175,000	183,804
6050.3-Utility Services-Telephone Services	55,770	52,000	52,000	66,488
6050.65-Utility Services-Internet	7,387	6,721	6,721	9,346
6050.6-Utility Services-Cable	3,496	3,411	3,411	3,516
6055-Copier Repair/Services-	3,251	3,700	3,700	45,100
6060-Mail/ Postal Expense-	532	600	600	257
6070.1-Fuel-Regular Unleaded Fuel	-	-	-	189,616
6070.2-Fuel-Diesel	903	905	905	7,276
6075.1-Preventive Maintenance-Fire Extinguisher	629	1,500	1,500	500
6080.3-Vehicle Maintenance/Expenses-Vehicle Repa	9,143	-	-	277,425
6080.8-Vehicle Maintenance/Expenses-Vehicle Expe	1,720	23,983	23,983	-
6081-Permits and Fees-	13,116	17,281	17,281	17,048
7050-Miscellaneous Expense-	44	-	-	-
7120.1-Administrative Costs-PERS Health	53	30	30	97
02 - Maintenance & Operations Sum	708,121	750,513	749,793	1,511,092
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	1,054	1,676	1,676	1,640
04 - Other Post Employment Benefits Sum	1,054	1,676	1,676	1,640
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				

DRAFT



CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Police

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
7035-Lease Payment-	-	-	-	289,098
07 - Debt and Lease Payments Sum	-	-	-	289,098
100-80-815 General-Police-Support Services Total	1,032,677	1,221,425	1,186,321	2,231,360
100-80-820 General-Police-Communications				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	592,936	681,598	681,598	615,195
5000.3-Salaries-Limited Hourly	-	55,427	-	-
5010.1-Overtime-Full-Time	137,709	110,000	165,427	169,000
5100.1-Fringe Benefits-FICA/MEDICARE	51,488	57,259	57,259	63,428
5100.2-Fringe Benefits-Compensation Insurance	45,240	48,237	48,237	48,237
5100.3-Fringe Benefits-Unemployment Insurance	-	6,529	6,529	7,098
5100.4-Fringe Benefits-Health Insurance	88,656	108,793	108,793	88,799
5100.5-Fringe Benefits-Uniform Allowance	4,500	5,000	5,000	5,000
5100.75-Fringe Benefits-LTD/STD	5,640	6,370	6,370	5,202
5100.85-Fringe Benefits-Dental	2,188	1,786	1,786	1,786
5100.8-Fringe Benefits-Vision	609	366	366	366
5100.9-Fringe Benefits-Life	325	970	970	838
5300.25-Retirement-PERS employee pickup	35,550	42,616	42,616	23,575
5300.2-Retirement-PERS employer costs	175,041	242,088	107,349	54,062
5300.3-Retirement-401 a(h) First Mercantile	1,757	1,700	1,700	-
01 - Personnel Services Sum	1,141,640	1,368,739	1,234,000	1,082,586
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	-	150	150	150
6000.2-Supplies-Non-Durable	549	700	700	800
6000.4-Supplies-Durable	253	600	600	1,000
6010.2-Machinery & Equipment-Office Equipment	-	-	720	607
6014-Training-	323	-	-	-
6040.1-Contract Services-Outside Contracts	90	-	-	-
6040.6-Contract Services-Building Maintenance/Rep	12,996	14,319	14,319	15,800
6050.3-Utility Services-Telephone Services	813	350	350	873
7120.1-Administrative Costs-PERS Health	496	512	512	391
02 - Maintenance & Operations Sum	15,519	16,631	17,351	19,621
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	1,566	1,676	1,676	5,988
5300.1-Retirement-Retiree Benefits	6,875	-	-	40,500
04 - Other Post Employment Benefits Sum	8,441	1,676	1,676	46,488
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-80-820 General-Police-Communications Total	1,165,600	1,387,046	1,253,027	1,148,695
100-80-825 General-Police-Records				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	388,027	453,410	453,410	406,430
5000.3-Salaries-Limited Hourly	18,772	22,230	22,230	25,974
5010.1-Overtime-Full-Time	11,031	20,000	20,000	20,017
5100.1-Fringe Benefits-FICA/MEDICARE	29,810	36,199	36,199	36,060

DRAFT



CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Police

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5100.2-Fringe Benefits-Compensation Insurance	48,108	40,811	40,811	40,811
5100.3-Fringe Benefits-Unemployment Insurance	-	4,211	4,211	4,107
5100.4-Fringe Benefits-Health Insurance	85,885	103,188	103,188	79,798
5100.5-Fringe Benefits-Uniform Allowance	4,500	4,500	4,500	4,000
5100.75-Fringe Benefits-LTD/STD	3,665	4,310	4,310	3,415
5100.85-Fringe Benefits-Dental	1,091	1,614	1,614	3,228
5100.8-Fringe Benefits-Vision	1,370	244	244	488
5100.9-Fringe Benefits-Life	299	794	794	812
5300.25-Retirement-PERS employee pickup	30,037	35,073	35,073	18,753
5300.2-Retirement-PERS employer costs	124,517	150,223	60,592	37,787
5300.3-Retirement-401 a(h) First Mercantile	-	-	-	-
01 - Personnel Services Sum	747,112	876,807	787,176	681,680
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	4,710	5,200	5,200	700
6000.2-Supplies-Non-Durable	7,400	8,000	8,000	9,500
6000.4-Supplies-Durable	760	800	800	5,500
6014-Training-	323	-	-	-
6040.1-Contract Services-Outside Contracts	15,126	20,843	20,843	7,540
6040.65-Contract Services-Equipment/Software Mai	-	-	-	14,144
6050.3-Utility Services-Telephone Services	224	200	200	234
6055-Copier Repair/Services-	8,360	9,000	9,000	-
7050-Miscellaneous Expense-	4	-	-	-
7120.1-Administrative Costs-PERS Health	490	517	517	358
02 - Maintenance & Operations Sum	37,397	44,560	44,560	37,975
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	3,132	3,352	3,352	7,552
5300.1-Retirement-Retiree Benefits	3,125	-	-	15,000
04 - Other Post Employment Benefits Sum	6,257	3,352	3,352	22,552
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-80-825 General-Police-Records Total	790,766	924,719	835,088	742,208
100-80-830 General-Police-Investigative Services				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	1,829,762	1,933,230	1,811,530	1,613,472
5000.2-Salaries-Regular Hourly	8,671	-	-	-
5010.1-Overtime-Full-Time	61,772	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	38,275	38,237	38,237	32,680
5100.2-Fringe Benefits-Compensation Insurance	404,340	325,779	325,779	325,779
5100.3-Fringe Benefits-Unemployment Insurance	-	17,130	17,130	14,641
5100.4-Fringe Benefits-Health Insurance	138,835	164,999	164,999	147,144
5100.5-Fringe Benefits-Uniform Allowance	14,750	16,200	16,200	13,350
5100.75-Fringe Benefits-LTD/STD	5,152	5,769	5,769	4,843
5100.85-Fringe Benefits-Dental	563	3,572	3,572	2,381
5100.8-Fringe Benefits-Vision	823	610	610	488
5100.9-Fringe Benefits-Life	567	1,676	1,676	1,411

DRAFT



CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Police

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5300.25-Retirement-PERS employee pickup	173,368	185,370	185,370	66,999
5300.2-Retirement-PERS employer costs	1,083,521	1,117,014	389,727	303,635
01 - Personnel Services Sum	3,760,399	3,809,586	2,960,599	2,526,823
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	89	250	250	287
6000.2-Supplies-Non-Durable	4,929	5,000	5,000	1,934
6000.4-Supplies-Durable	552	1,000	1,000	361
6014-Training-	8,023	5,000	5,000	25,000
6020-Travel & Meetings-	206	-	-	-
6030-Dues & Subscriptions-	45	-	-	-
6040.1-Contract Services-Outside Contracts	9,417	51,433	51,433	52,488
6040.6-Contract Services-Building Maintenance/Rep	-	-	-	-
6050.3-Utility Services-Telephone Services	212	150	150	218
6055-Copier Repair/Services-	1,522	1,500	1,500	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repa	323	-	-	-
6080.8-Vehicle Maintenance/Expenses-Vehicle Expe	-	148,779	148,779	-
6080-Vehicle Maintenance/Expenses-	63	-	-	-
7050-Miscellaneous Expense-	223	-	-	-
7120.1-Administrative Costs-PERS Health	773	802	802	476
02 - Maintenance & Operations Sum	26,377	213,914	213,914	80,764
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	1,566	1,676	1,676	1,640
5300.1-Retirement-Retiree Benefits	14,445	-	-	43,800
04 - Other Post Employment Benefits Sum	16,011	1,676	1,676	45,440
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-80-830 General-Police-Investigative Services Total	3,802,787	4,025,176	3,176,189	2,653,027
100-80-831 General-Police-Detention Facility				
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	-	1,000	1,000	-
6000.2-Supplies-Non-Durable	-	1,000	1,000	1,561
6000.4-Supplies-Durable	-	-	370	628
6040.1-Contract Services-Outside Contracts	-	461,522	461,522	489,676
6040.6-Contract Services-Building Maintenance/Rep	-	3,000	2,630	-
6055-Copier Repair/Services-	-	1,475	1,475	-
02 - Maintenance & Operations Sum	-	467,997	467,997	491,865
100-80-831 General-Police-Detention Facility Total	-	467,997	467,997	491,865
100-80-885 General-Police-Public Safety Augmentation Fund				
07 - Debt and Lease Payments				
7035-Lease Payment-	-	-	-	300,783
07 - Debt and Lease Payments Sum	-	-	-	300,783
100-80-885 General-Police-Public Safety Augmentation Fund Total	-	-	-	300,783
Grand Total	19,217,921	20,591,509	17,940,679	18,905,959

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Fire

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
Fire Administration				
01 - Personnel Services	355,275	455,378	376,878	412,183
02 - Maintenance & Operations	385,452	635,437	648,437	826,477
03 - Liability Insurance	-	260,180	260,180	260,180
04 - Other Post Employment Benefits	15,282	5,027	5,027	50,802
06 - Unfunded Pension Liability	-	-	-	-
Fire Administration Total	756,010	1,356,022	1,290,522	1,549,642
Suppression				
01 - Personnel Services	10,404,339	10,839,981	9,066,023	8,598,914
02 - Maintenance & Operations	615,989	476,315	463,315	823,264
03 - Liability Insurance	48,898	48,898	48,898	48,898
04 - Other Post Employment Benefits	51,638	16,758	16,758	201,359
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	56,271	120,000	120,000	-
Suppression Total	11,177,134	11,501,952	9,714,994	9,672,435
Prevention				
01 - Personnel Services	344,595	305,279	255,279	297,007
02 - Maintenance & Operations	3,576	7,886	7,886	316
04 - Other Post Employment Benefits	1,893	1,676	1,676	1,640
06 - Unfunded Pension Liability	-	-	-	-
Communications				
01 - Personnel Services	611	-	-	-
02 - Maintenance & Operations	84,960	131,391	550,677	136,071
04 - Other Post Employment Benefits	1,566	1,634	1,634	2,755
Communications Total	87,137	133,025	552,311	138,826
Public Safety Augmentation Fund				
01 - Personnel Services	102,328	288,589	288,589	-
02 - Maintenance & Operations	-	-	130,000	-
07 - Debt and Lease Payments	-	-	-	248,388
Public Safety Augmentation Fund Total	102,328	288,589	418,589	248,388
Grand Total	12,472,673	13,594,429	12,241,257	11,908,253

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City of Montebello

FY19-20 Budget

Fire Department

Mission Statement

The mission of the Fire Department is to provide efficient and effective life safety, property conservation and environmental protection to the community through control of fire, rescue and emergency services, fire prevention, emergency preparedness, and mitigation of hazardous materials incidents. We will stand ready to support and assist other fire service organizations in accomplishing their missions. This commitment is intended to safeguard the general economy and welfare of the citizens of Montebello.

Department Description

The Fire Department is divided into four divisions, the Administration, Suppression, Prevention, and Communications.

The Administration Division is staffed by the Fire Chief and Assistant Chief, and provided support by the Department Secretary and Clerical Assistant. The Administration Division oversees the overall operations of the department, including, but not limited to the management of the budget, human resource related activities (hiring and promotions), succession and strategic planning, and community outreach and public information. All of these personnel work a traditional 40 hour work week.

The Suppression Division is staffed by 51 personnel assigned to three shifts, and fill the roles of Fire Battalion Chiefs, Fire Captains, Fire Engineers, and Firefighter/Paramedics. All of these personnel work a 56 hour work week, providing firefighting capability, emergency medical response, and other emergency services out of the three strategically located fire stations, by way of three fire engines, one fire (ladder) truck, and battalion chief vehicle. These personnel respond to nearly 7,000 calls for service each year. Montebello is the fourth busiest fire department of the sixteen agencies (fourteen public and two industrial) served by the Verdugo Fire Communications Center.

The Prevention Division is staffed by the Fire Marshal, a Deputy Fire Marshal/Fire Captain, and a Fire Inspector/Firefighter/Paramedic. The Prevention Division is primarily responsible for the prevention of fire through plan reviews, inspections, enforcement, and education. Additional responsibilities include, but are not limited to, fire and explosion investigations, emergency and disaster management and planning, and public education and community outreach. The Prevention Division is also provided with cross-staffing assistance from a Fire Engineer and additional Firefighter/Paramedic, for fire investigation and emergency management related activities-respectively.

The Communications Division is unstaffed by City personnel, but it augmented by contract services. The primary responsibility is to provide an uninterrupted operational radio system, for all Montebello personnel, including police, fire, transit, public works, code enforcement, parks, and others. In addition to the City personnel, the Montebello provides access to the radio system

for the following Police Departments: Downey, Vernon, Whittier, and Montebello Unified School District.

The Fire Department receives its primary funding from General Fund. When applicable, the Fire Department receives project specific funding from Grants.

Review of FY18-19

Succession planning and the related retirements, promotional opportunities, and new hire of personnel continue to be the biggest challenge to the organization. To address this challenge, the Department has accomplished the following:

- Developed and administered three Firefighter/Paramedic new hire examinations.
- Developed and administered a Fire Engineer promotional examination.
- Developed and administered a Fire Captain promotional examination.
- Developed and administered a Fire Battalion Chief promotional examination.
- Transferred personnel to the Prevention Division to support State mandates.

Another big challenge to the organization is the age of the fire apparatus. To address this challenge, the Department has accomplished the following:

- Developed the specifications for and ordered a new fire engine.
- Took delivery of a new fire engine from the State of California (replaced OES 285).
- Developed and implemented an agreement with a fire apparatus repair facility.

A costly challenge that was accomplished was the upgrade to the City of Montebello portion of the radio ICI System, to Project 25 (P-25) Federal compliance, which involved a nearly \$3 million facility upgrade, along with an additional nearly \$5 million mobile, portable, and console radio upgrade.

The City's emergency management component submitted for and received nearly \$220,000 in Federal and State reimbursement, related to the Winter Storms of Spring 2017.

Objectives for FY19-20

To continue to address the challenges, the following are goals targeted for this year:

- Administer two Firefighter/Paramedic new hire examinations.
- Administer a Fire Engineer promotional examination.
- Administer a Fire Captain promotional examination.
- Develop the specifications for a new fire engine.
- Develop the specifications for a new fire (ladder) truck.
- Complete a remodel of the living quarters of Fire Station 55.
- Meet the State mandates for Prevention activities related to Senate Bill (SB) 1205.
- Administer an annual Citywide Emergency Operations Center (EOC) exercise.

Summary of FY19-20

A staffing change to the Fire Prevention Bureau (Division) is resulting in an increase in the salaries budget, in order to provide the necessary services outlined by State and Federal laws. In addition, an increase in the revenues from the Prevention Division will occur, with the staffing of the positions, by way of inspection fees.

In order to provide consistent and compliant training, Training costs have increased from about \$7000 per year to nearly \$34,000 per year, due to the large number of new employees the Department has encountered over the last year (100 percent increase in staffing to fill vacancies).

Medical Supplies are being increased in the budget, largely due to a 25% increase in the cost of narcotics.

Uniform expenses and allowances have increased in the budget, largely due to the renegotiated memorandum of understandings (MOU's) with the departmental personnel.

The Communications Division is beginning to develop an enterprise component within the ICI Radio System, with a potential to bring new and/or increased revenues to the City. This will be achieved by charging agencies to access the radio system.

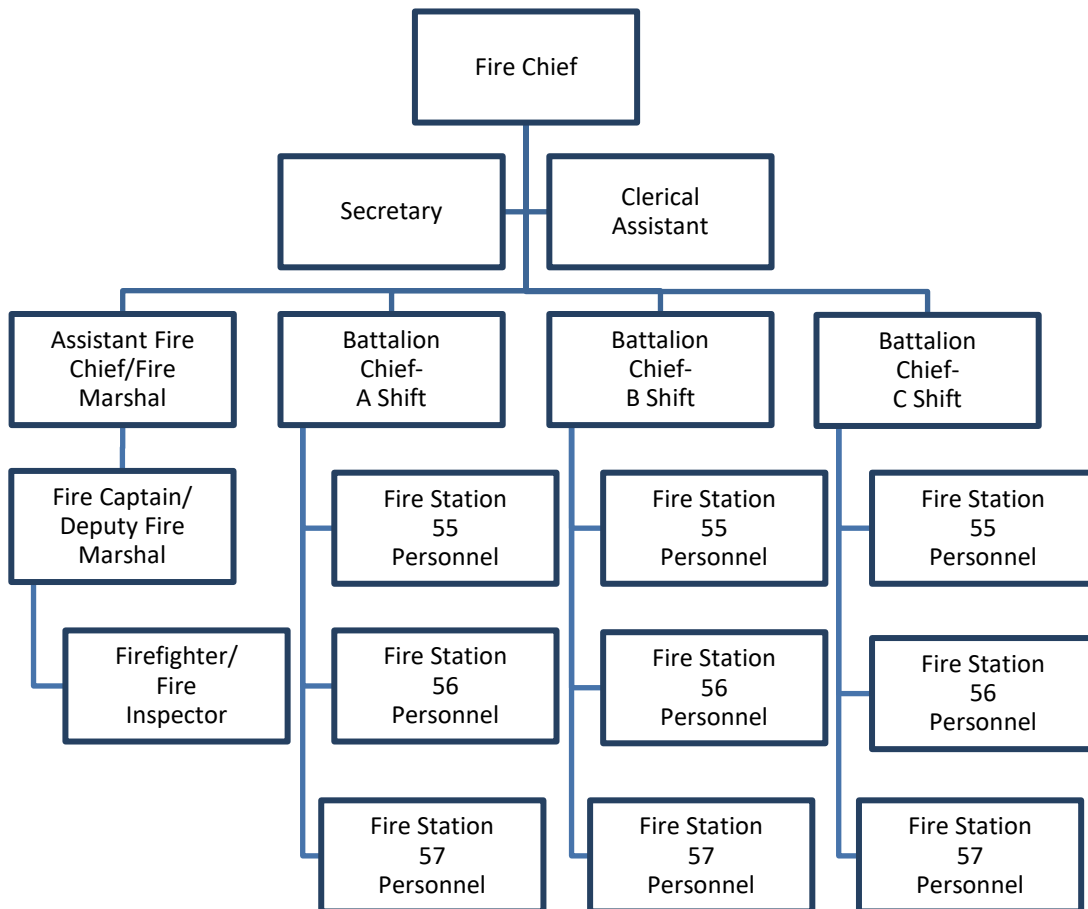
We have seen an increase in the expenditures related to apparatus and facilities, at a rate of nearly 100 percent over a single year. These increases in costs are a direct reflection of the age of the apparatus and facilities. A majority of the current apparatus fleet is about twenty years, when most organizations cycle apparatus at less than ten year increments. This is being addressed with recent, current, and proposed apparatus purchases. The facilities, specifically two of the fire stations are more than thirty years beyond their anticipated life expectancy (at time of construction), and currently Administration is investigating the possibility of relocation, construction, and/or major remodeling of the current inventory of Fire Department facilities.

Significant Contracts:

- Fire Communication System: \$500,000
- Fire Apparatus Repairs: \$175,000
- ICIS Subscription Fee: \$69,647
- Radio Maintenance Services: \$60,897

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FIRE ORGANIZATIONAL CHART





**City of Montebello
Number of Positions By Department
FY 2019-2020**

Fire

	19-20 BUDGET			18-19 BUDGET			Variance		
	Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
Fire Chief	1.0		1.0	1.0		1.0	-	-	-
Fire Battalion Chief	3.0		3.0	3.0		3.0	-	-	-
Fire Captain	12.0		12.0	12.0		12.0	-	-	-
Fire Marshal	1.0		1.0	1.0		1.0	-	-	-
Fire Inspector I	-		-	1.0		1.0	(1.0)	-	(1.0)
Fire Inspector II	1.0		1.0			-	1.0	-	1.0
Deputy Fire Marshall	1.0		1.0			-	1.0	-	1.0
Administrative Secretary	1.0		1.0	1.0		1.0	-	-	-
Fire Engineer	12.0		12.0	12.0		12.0	-	-	-
Firefighter	24.0		24.0	24.0		24.0	-	-	-
Clerical Assistant		0.5	0.5		0.5	0.5	-	0.0	0.0
Department Total	56.0	0.5	56.5	55.0	0.5	55.5	1.0	0.0	1.0

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Fire

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
100-85-850 General-Fire-Fire Administration				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	125,478	223,272	223,272	266,695
5000.2-Salaries-Regular Hourly	56,437	-	-	-
5000.3-Salaries-Limited Hourly	11,025	25,688	25,688	12,987
5010.1-Overtime-Full-Time	5,208	-	-	343
5100.1-Fringe Benefits-FICA/MEDICARE	6,790	8,061	8,061	8,608
5100.2-Fringe Benefits-Compensation Insurance	26,348	26,257	26,257	26,257
5100.3-Fringe Benefits-Unemployment Insurance	-	2,241	2,241	2,524
5100.4-Fringe Benefits-Health Insurance	18,061	31,456	31,456	20,818
5100.5-Fringe Benefits-Uniform Allowance	-	400	400	400
5100.75-Fringe Benefits-LTD/STD	135	741	741	716
5100.85-Fringe Benefits-Dental	2,539	2,330	2,330	595
5100.8-Fringe Benefits-Vision	522	515	515	122
5100.9-Fringe Benefits-Life	84	527	527	106
5300.25-Retirement-PERS employee pickup	12,141	21,402	17,902	23,620
5300.2-Retirement-PERS employer costs	90,508	112,488	37,488	48,392
01 - Personnel Services Sum	355,275	455,378	376,878	412,183
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	1,663	2,000	2,000	967
6000.3-Supplies-Janitorial	2,696	5,000	5,000	-
6000.4-Supplies-Durable	2,277	2,000	2,000	16,405
6010.1-Machinery & Equipment-Machinery & Equipment	1,331	-	-	-
6010.4-Machinery & Equipment-Computer Software	-	-	-	-
6014-Training-	-	1,000	240	-
6016-Uniform Expense-	220	500	1,260	1,392
6020-Travel & Meetings-	3,182	1,000	1,000	3,603
6025-Advertising/Printing Services-	912	2,000	2,000	2,326
6030-Dues & Subscriptions-	1,150	4,000	4,000	1,683
6040.1-Contract Services-Outside Contracts	247,892	493,202	493,202	622,131
6040.2-Contract Services-Landscaping Services	-	-	-	9,800
6040.6-Contract Services-Building Maintenance/Repairs	52,876	34,900	34,900	21,138
6050.3-Utility Services-Telephone Services	6,929	12,000	12,000	2,547
6050.4-Utility Services-Cellular Services	12,441	1,001	1,001	18,463
6050.5-Utility Services-Gas Usage	1,887	2,000	2,000	2,393
6050.65-Utility Services-Internet	-	-	13,000	45,436
6055-Copier Repair/Services-	7,955	8,500	8,500	8,496
6060-Mail/ Postal Expense-	-	1,000	1,000	184
6080.1-Vehicle Maintenance/Expenses-Oil	-	-	-	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & !	-	-	-	5,000
6080.6-Vehicle Maintenance/Expenses-Vehicle Parts/Equ	-	-	-	-
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	-	12,006	12,006	-
6081-Permits and Fees-	6,118	15,000	15,000	1,883
7050-Miscellaneous Expense-	35,040	37,230	37,230	59,964
7120.1-Administrative Costs-PERS Health	124	98	98	153
02 - Maintenance & Operations Sum	385,452	635,437	648,437	826,477

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Fire

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
03 - Liability Insurance				
6065-Liability Insurance-	-	260,180	260,180	260,180
03 - Liability Insurance Sum	-	260,180	260,180	260,180
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	4,698	5,027	5,027	9,066
5300.1-Retirement-Retiree Benefits	10,584	-	-	41,736
04 - Other Post Employment Benefits Sum	15,282	5,027	5,027	50,802
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-85-850 General-Fire-Fire Administration Total	756,010	1,356,022	1,290,522	1,549,642
100-85-860 General-Fire-Suppression				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	4,126,188	4,324,100	4,324,100	4,341,421
5000.2-Salaries-Regular Hourly	-	-	-	-
5010.1-Overtime-Full-Time	2,075,614	1,500,000	1,500,000	1,537,559
5010.4-Overtime-FLSA Overtime	75,706	77,623	77,623	97,028
5100.1-Fringe Benefits-FICA/MEDICARE	75,976	126,292	126,292	84,868
5100.2-Fringe Benefits-Compensation Insurance	1,001,688	1,001,691	1,001,691	1,001,691
5100.3-Fringe Benefits-Unemployment Insurance	12,092	38,041	38,041	54,119
5100.4-Fringe Benefits-Health Insurance	486,605	521,780	521,780	493,575
5100.5-Fringe Benefits-Uniform Allowance	16,800	19,200	19,200	37,200
5100.75-Fringe Benefits-LTD/STD	12,438	14,112	14,112	13,818
5100.85-Fringe Benefits-Dental	13,836	8,930	8,930	7,739
5100.8-Fringe Benefits-Vision	4,224	1,829	1,829	1,585
5100.9-Fringe Benefits-Life	1,439	4,234	4,234	4,145
5300.25-Retirement-PERS employee pickup	286,746	268,702	264,802	122,891
5300.2-Retirement-PERS employer costs	2,214,986	2,933,447	1,163,389	801,275
01 - Personnel Services Sum	10,404,339	10,839,981	9,066,023	8,598,914
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	729	1,000	1,000	67
6000.2-Supplies-Non-Durable	13,817	20,000	14,700	9,517
6000.3-Supplies-Janitorial	5,484	3,000	3,000	6,637
6000.4-Supplies-Durable	42,914	10,000	35,000	37,598
6000.5-Supplies-Medical	69,426	70,000	70,000	101,000
6010.1-Machinery & Equipment-Machinery & Equipment	547	1,000	1,000	1,454
6010.2-Machinery & Equipment-Office Equipment	146	1,000	1,000	-
6010.3-Machinery & Equipment-Small Tools	4,144	3,000	3,000	-
6010.5-Machinery & Equipment-Computer Hardware	1,788	-	-	312
6014-Training-	5,089	8,000	8,000	34,000
6016-Uniform Expense-	14,685	15,000	15,000	55,000
6020-Travel & Meetings-	450	1,000	1,000	724
6025-Advertising/Printing Services-	240	1,000	1,000	2,015
6030-Dues & Subscriptions-	360	1,000	1,000	-
6040.1-Contract Services-Outside Contracts	314,283	92,388	48,505	178,472
6040.4-Contract Services-Rec Activity Instructor Services	-	-	-	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Fire

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6040.65-Contract Services-Equipment/Software Maint-Re	-	8,000	8,000	-
6040.6-Contract Services-Building Maintenance/Repairs	22,121	-	-	12,000
6050.1-Utility Services-Electricity Usage	37,504	43,000	43,000	49,178
6050.2-Utility Services-Water Usage	15,946	16,500	16,500	13,914
6050.3-Utility Services-Telephone Services	31,125	28,000	28,000	47,756
6050.4-Utility Services-Cellular Services	200	8,447	8,447	326
6050.5-Utility Services-Gas Usage	2,243	3,100	3,100	3,652
6050.65-Utility Services-Internet	2,507	2,000	2,000	3,207
6055-Copier Repair/Services-	165	-	-	-
6060-Mail/ Postal Expense-	16	500	500	75
6070.1-0-Regular Unleaded Fuel	-	-	-	-
6070.1-Fuel-Regular Unleaded Fuel	-	-	-	15,379
6070.2-Fuel-Diesel	19,973	20,000	20,000	53,979
6075.1-Preventive Maintenance-Fire Extinguisher	144	1,000	1,000	86
6075.2-Preventive Maintenance-Fire Hydrant	-	2,000	2,000	-
6080.1-Vehicle Maintenance/Expenses-Oil	-	-	-	-
6080.2-Vehicle Maintenance/Expenses-Coolant	-	-	-	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & !	-	-	-	175,000
6080.6-Vehicle Maintenance/Expenses-Vehicle Parts/Equ	(56,826)	-	-	-
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	56,826	108,700	108,700	-
6081-Permits and Fees-	6,860	4,788	15,971	19,915
7050-Miscellaneous Expense-	321	-	-	-
7120.1-Administrative Costs-PERS Health	2,761	2,892	2,892	2,000
02 - Maintenance & Operations Sum	615,989	476,315	463,315	823,264
03 - Liability Insurance				
6065-Liability Insurance-	48,898	48,898	48,898	48,898
03 - Liability Insurance Sum	48,898	48,898	48,898	48,898
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	8,325	16,758	16,758	44,759
5300.1-Retirement-Retiree Benefits	43,313	-	-	156,600
04 - Other Post Employment Benefits Sum	51,638	16,758	16,758	201,359
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7035-Lease Payment-	56,271	120,000	120,000	-
07 - Debt and Lease Payments Sum	56,271	120,000	120,000	-
100-85-860 General-Fire-Suppression Total	11,177,134	11,501,952	9,714,994	9,672,435
100-85-870 General-Fire-Prevention				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	126,174	148,387	148,387	188,980
5010.1-Overtime-Full-Time	99,018	20,000	20,000	6,782
5100.1-Fringe Benefits-FICA/MEDICARE	12,808	9,789	9,789	6,656
5100.2-Fringe Benefits-Compensation Insurance	23,482	21,562	21,562	21,562
5100.3-Fringe Benefits-Unemployment Insurance	-	1,239	1,239	1,765
5100.4-Fringe Benefits-Health Insurance	13,273	19,620	19,620	26,160

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Fire

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5100.5-Fringe Benefits-Uniform Allowance	400	800	800	400
5100.75-Fringe Benefits-LTD/STD	1,204	502	502	1,629
5100.8-Fringe Benefits-Vision	131	-	-	-
5100.9-Fringe Benefits-Life	35	132	132	176
5300.25-Retirement-PERS employee pickup	12,690	12,487	12,487	12,547
5300.2-Retirement-PERS employer costs	55,381	70,761	20,761	30,350
01 - Personnel Services Sum	344,595	305,279	255,279	297,007
02 - Maintenance & Operations				
6030-Dues & Subscriptions-	3,196	4,794	4,794	-
6040.1-Contract Services-Outside Contracts	28	-	-	-
6050.3-Utility Services-Telephone Services	270	300	300	253
6050.4-Utility Services-Cellular Services	-	1,001	1,001	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & !	-	-	-	-
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	-	1,707	1,707	-
7120.1-Administrative Costs-PERS Health	82	84	84	63
02 - Maintenance & Operations Sum	3,576	7,886	7,886	316
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	1,566	1,676	1,676	1,640
5300.1-Retirement-Retiree Benefits	327	-	-	-
04 - Other Post Employment Benefits Sum	1,893	1,676	1,676	1,640
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
100-85-870 General-Fire-Prevention Total	350,064	314,841	264,841	298,964
100-85-880 General-Fire-Communications				
01 - Personnel Services				
5100.85-Fringe Benefits-Dental	455	-	-	-
5100.8-Fringe Benefits-Vision	139	-	-	-
5100.9-Fringe Benefits-Life	17	-	-	-
01 - Personnel Services Sum	611	-	-	-
02 - Maintenance & Operations				
6010.1-Machinery & Equipment-Machinery & Equipment	8,850	2,000	2,000	2,514
6010.4-Machinery & Equipment-Computer Software	-	25,000	25,000	-
6040.1-Contract Services-Outside Contracts	53,179	73,400	492,686	85,897
6040.65-Contract Services-Equipment/Software Maint-Re	-	-	-	25,000
6040.6-Contract Services-Building Maintenance/Repairs	2,068	-	-	-
6050.1-Utility Services-Electricity Usage	16,564	20,000	20,000	17,074
6050.3-Utility Services-Telephone Services	4,290	6,000	6,000	5,578
6050.65-Utility Services-Internet	-	-	-	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & !	-	-	-	-
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	-	4,452	4,452	-
6081-Permits and Fees-	-	530	530	-
7120.1-Administrative Costs-PERS Health	9	9	9	7
02 - Maintenance & Operations Sum	84,960	131,391	550,677	136,071
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	1,566	1,634	1,634	2,755

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Fire

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
04 - Other Post Employment Benefits Sum	1,566	1,634	1,634	2,755
100-85-880 General-Fire-Communications Total	87,137	133,025	552,311	138,826
100-85-885 General-Fire-Public Safety Augmentation Fund				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	66,000	208,493	208,493	-
5010.1-Overtime-Full-Time	15,762	-	-	-
5010.4-Overtime-FLSA Overtime	1,073	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	1,143	3,023	3,023	-
5100.3-Fringe Benefits-Unemployment Insurance	-	1,876	1,876	-
5100.4-Fringe Benefits-Health Insurance	5,854	26,160	26,160	-
5100.5-Fringe Benefits-Uniform Allowance	-	1,200	1,200	-
5100.75-Fringe Benefits-LTD/STD	294	882	882	-
5100.85-Fringe Benefits-Dental	-	-	-	-
5100.8-Fringe Benefits-Vision	-	-	-	-
5100.9-Fringe Benefits-Life	88	265	265	-
5300.25-Retirement-PERS employee pickup	-	6,720	6,720	-
5300.2-Retirement-PERS employer costs	12,114	39,970	39,970	-
01 - Personnel Services Sum	102,328	288,589	288,589	-
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	-	130,000	-
02 - Maintenance & Operations Sum	-	-	130,000	-
07 - Debt and Lease Payments				
7035-Lease Payment-	-	-	-	248,388
07 - Debt and Lease Payments Sum	-	-	-	248,388
100-85-885 General-Fire-Public Safety Augmentation Fund Total	102,328	288,589	418,589	248,388
Grand Total	12,472,673	13,594,429	12,241,257	11,908,253

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail General Fund - Non Departmental

		FY18-19	FY18-19	FY19-20
	17-18	Adopted	Amended	Proposed
Description	Actuals	Budget	Budget	Budget
Non-Departmental				
02 - Maintenance & Operations				
6036-Settlements-	182,010	-	-	-
7050-Miscellaneous Expense-	555	-	-	7,018
7054-Fuel Island share use-	4,888	-	-	5,100
02 - Maintenance & Operations Sum	187,454	-	-	12,118
07 - Debt and Lease Payments				
7040-Rent-	1,466,882	-	1,515,330	1,501,864
07 - Debt and Lease Payments Sum	1,466,882	-	1,515,330	1,501,864
Non-Departmental Total	1,654,336	-	1,515,330	1,513,982
Grand Total	1,654,336	-	1,515,330	1,513,982

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Retirement Fund

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
205-Retirement				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	(144)	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	11,816	-	-	-
5100.4-Fringe Benefits-Health Insurance	1,048	-	-	-
5300.4-Retirement-Replacement Benefit Fund	100,802	-	-	95,988
01 - Personnel Services Sum	113,522	-	-	95,988
04 - Other Post Employment Benefits				
5300.1-Retirement-Retiree Benefits	604,086	-	-	-
04 - Other Post Employment Benefits Sum	604,086	-	-	-
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability Payments	-	-	6,108,877	7,212,420
06 - Unfunded Pension Liability Sum	-	-	6,108,877	7,212,420
205-Retirement Total	717,608	-	6,108,877	7,308,408
Grand Total	717,608	-	6,108,877	7,308,408

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Debt Service Fund

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
410-Debt Service (Golf Course/City Hall Bonds)				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	5,000	5,000	-
6040.95-Contract Services-Other Professional Services	4,569	5,000	5,000	-
02 - Maintenance & Operations Sum	4,569	10,000	10,000	-
07 - Debt and Lease Payments				
7015-Bond Principal-	977,340	1,603,180	1,603,180	1,094,640
7025-Interest Expense-	489,542	3,627,042	3,627,042	407,224
07 - Debt and Lease Payments Sum	1,466,882	5,230,222	5,230,222	1,501,864
410-Debt Service (Golf Course/City Hall Bonds) Total	1,471,451	5,240,222	5,240,222	1,501,864
Grand Total	1,471,451	5,240,222	5,240,222	1,501,864

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EXPENDITURES -DETAILS TRANSPORTATION

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CITY OF MONTEBELLO Proposed FY19-20 Budget Revenues - Summary Transportation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
600-Transit				
07 - Charges for Services	4,303,781	4,668,550	4,668,550	3,588,196
08 - Operating Grants	23,014,664	27,006,715	27,006,715	29,076,841
11 - Other Revenues	336,816	205,600	205,600	110,516
Transit Fund	27,655,261	31,880,865	31,880,865	32,775,553

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Transit

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
Transit Administration				
01 - Personnel Services	3,157,547	2,381,796	2,024,796	1,853,052
02 - Maintenance & Operations	2,179,557	2,152,410	2,250,880	2,213,822
03 - Liability Insurance	1,800,000	2,206,524	2,206,524	2,206,524
04 - Other Post Employment Benefits	3,641	500	500	9,265
05 - Capital Outlay	-	700	700	-
06 - Unfunded Pension Liability	-	-	297,150	287,000
07 - Debt and Lease Payments	9,061	-	-	-
Transit Administration Total	7,149,806	6,741,930	6,780,550	6,569,662
Operations				
01 - Personnel Services	13,519,821	13,824,436	12,199,710	11,892,270
02 - Maintenance & Operations	1,064,657	1,075,901	1,075,901	1,090,756
04 - Other Post Employment Benefits	86,643	70,000	70,000	83,000
06 - Unfunded Pension Liability	-	-	1,435,499	1,833,247
07 - Debt and Lease Payments	-	-	165,000	116,098
Operations Total	14,671,120	14,970,337	14,946,110	15,015,371
Corporate Shops				
01 - Personnel Services	4,006,045	4,089,678	3,615,883	3,477,882
02 - Maintenance & Operations	2,782,783	3,270,596	3,275,596	3,430,347
04 - Other Post Employment Benefits	12,298	12,000	12,000	25,635
Corporate Shops Total	6,801,126	7,372,274	7,372,274	7,435,801
Prop C 5% Security				
01 - Personnel Services	273,629	409,556	293,757	259,924
02 - Maintenance & Operations	54,177	120,835	186,634	201,466
05 - Capital Outlay	-	-	50,000	-
06 - Unfunded Pension Liability	-	-	7,077	18,201
Prop C 5% Security Total	327,806	530,391	537,468	479,591
Metrolink Station				
02 - Maintenance & Operations	349,400	242,820	242,820	260,074
Metrolink Station Total	349,400	242,820	242,820	260,074
Bus Advertising				
01 - Personnel Services	(25)	-	-	-
02 - Maintenance & Operations	6,171	14,890	14,890	8,188
Bus Advertising Total	6,146	14,890	14,890	8,188
SYEP				
01 - Personnel Services	-	-	7,000	8,397
SYEP Total	-	-	7,000	8,397
Taylor Ranch				
02 - Maintenance & Operations	2,813	-	-	6,000
Taylor Ranch Total	2,813	-	-	6,000
Grand Total	29,308,217	29,872,642	29,901,112	29,783,084

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City of Montebello

FY19-20 Budget

Transportation Department

Mission Statement

The mission of the Transportation Department is to provide superior transportation services to Montebello and surrounding communities. The Transportation Department thrives to serve its customers, co-workers and community with responsiveness, enthusiasm, pride and integrity. We value the continuing personal and professional growth and development of our employees.

Department Description

The Transportation Department is responsible for managing the City's transit services known as *Montebello Bus Lines*. The department also oversees the Dial-A-Taxi contract and the Metro-link shuttle service known as the Montebello Link. Despite tough economic times, the department was successful in maintaining its quality of service and serving over 5.6 million riders in the communities of Alhambra, Bell Gardens, Commerce, East Los Angeles, La Mirada, Los Angeles, Montebello, Monterey Park, Pico Rivera, San Marino, South Gate, Rosemead, and Whittier.

The department also overseas several transportation funded properties: the Transportation Facility, the Montebello/Commerce Metrolink Station, the Pico Rivera Terminal, and four other small properties adjacent to the Transportation Facility.

The Transportation Department is funded through various grants that include TDA, STA, Prop A, Prop C, Measure R, Measure M, and Senate Bill 1. Transportation Department does not use any general funds and is consider an Enterprise fund.

Review of FY18-19

- Provided transportation services to over 5.6 million riders in 2.5 million revenue miles and 230,000 revenue hours.
- The purchase of five new CNG buses that will complete the replacement of the Transportation system 2005 model year highbred low floor buses that had reached their 12 year expected service life.
- Completed newly constructed bus wash facility.
- Began the rooftop HVAC, rebuild on the Transits, 2008 to 2009 buses to improve service quality and riders' comfort.
- Completed Phase I, citywide bus stop improvement project.
- Implemented Phase I, of the advanced vehicle surveillance system.

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- Completed Dispatch and vehicle radio replacement, to meet the new P25, Interagency Radio Communication Standard.
- Awarded agreement with Los Angeles MTA to replace all the Universal Fare collection systems on the Transportation buses and facility collection points.
- Awarded contract to repower three of the Transportation 2008 buses to be converted to 100% electric. Arrival estimated for June, 2019.
- Awarded agreement to purchase one of two, small transit 20ft vehicles, Cutaways, to be utilized on bus routes with limited passengers, and start the process of potential intercity, City of Montebello, circular bus, to include running bus service on Olympic Blvd.
- Award of contract for the purchase of one new 40ft CNG transit bus to replace one of Transits older buses and to help with the hybrid bus availability.

Objectives for FY19-20

- Implement the new Universal Fare collection system for the vehicles and Transportation facility.
- Award agreement for 16 Bus Rapid Transit (BRT) CNG powered buses to replace buses that have reached their useful life.
- Award and complete construct of the Transportation Server Room to house facility servers that will house all the Fuel, Inventory control and maintenance software to eventually include the surveillance storage and access control systems.
- Implement Phase II, of the awarded advance vehicle surveillance system to improve transit security and incident awareness and documentation.
- Repaint interior of the maintenance shop of the Transportation Department.
- Level both Transportation old buildings on the South East and West corner Olympic and Taylor Ave. to be used for Transportation customer and employee parking and add cross walk safety lighting from Hansel Pool to Transportation facility.
- Construct and install Public Private Restrooms for the bus operators at the Grant Rea park location for the bus operators.
- Implement the scheduling software that was awarded in 2018, to manage bus route scheduling and operator work schedules.

- Award agreement to implement improvements on the maintenance/facility software and implement the mechanic and facility mobile tablet solution for the documenting of repairs and maintenance.
- Award contract for the Transportation department new shop CNG maintenance truck that will replace the 1994 maintenance service truck.
- Award contract to replace all 2008 to 2010, Transit bus operators' seats.
- Award and replace transportation building HVAC system and components.
- Award contract to start demolition on Pico Bus Terminal and install new public private restrooms and vending machines.
- Award contract to add a public restroom at the Metro-link station
- Award and install Security Guard Shack at the Metro-link facility

Summary of FY19-20

The proposed budget for FY19/20 will have some changes from FY18/19 to include additional funding from State and Local Funds in the amount of \$2,499,278.00. The additional funding will provide an opportunity for the department to place some funds in reserve. The Transportation department will also have a reduction in staffing from FY18/19, of 229 (FT-176/PT- 53) budgeted employees to 214 (FT-178/PT-36) employees for FY 19/20. The reduction in staffing is based on adding more full time positions and reducing part time, to be offset by overtime costs. The changes include filling vacant positions and making part-time positions full time.

The Transportation department has experienced difficulty in filling part-time bus operator positions, as all transportation systems have been experiencing through-out the Los Angeles region. The overtime within the Transit Department has been a result of inability to fill and retain part-time bus operators. Through adding five more full-time bus operators and aggressively exploring other avenues of recruitment, Transit is confident that by next June of 2020, overtime will be reduced by over fifty percent and adding and filling key jobs will help optimize the administration functions through promoting and recruiting will further improve operability and sustainability of Transit Staffing.

While the transportation department maintains a steady operating cost around twenty nine (29.8) million dollars annually, which is due to outsourcing its specialized services and other supplemental service programs beyond its directly operated fixed route operations. These other services include;

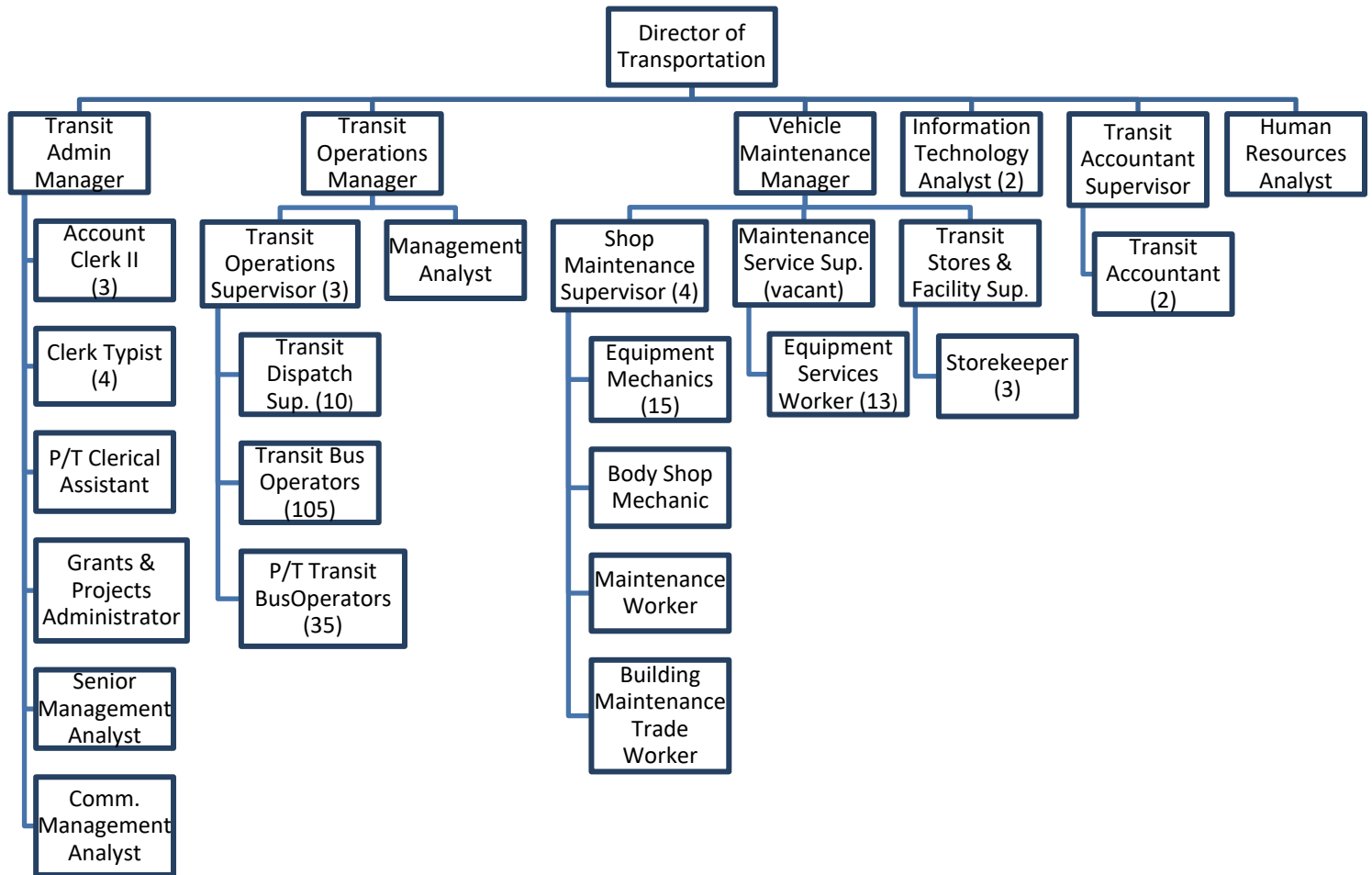
- Dial-A-Ride Taxi Service - \$\$479,000
- Metrolink Shuttle service - \$451,224
- Metrolink Security - \$156,855
- Bus Stop Cleaning - \$121,583

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- Legal services - \$165,000
- CNG Fuel Station - \$ \$105,000
- Hybrid specialist - \$59,000
- Bus detailing - \$97,000
- Landscaping Service - \$61,000 (if you include tree trim\$26=\$85k)
- Safety Radio Maintenance Service - \$48,299

The transportation department also receives approximately \$11.6 million in funding for capital outlay projects which are identified above. Transit is currently reviewing potential project management firms to assist in writing the scope of work for the projects that have not been awarded and provide oversight of these projects. All projects listed are vital to sustaining a SGR (State of Good Repair).

TRANSIT ORGANIZATIONAL CHART





**City of Montebello
Number of Positions By Department
FY 2019-2020**

Transportation

Director of Transportation
Transit Administration Manager
Transit Operations Manager
Vehicle Maintenance Manager
Accounting Supervisor
Communication Management Analyst
Transit Grants & Project Administrator
Management Analyst
Senior Management Analyst
Shop Maintenance Supervisor
Transit Dispatch Supervisor
Transit Operations Supervisor
Transit Stores & Facility Supervisor
Maintenance Service Supervisor
Accountant*
Account Clerk II
Body Shop Mechanic
Building Maintenance Tradeworker II
Bus Operator
Clerk Typist
Equipment Mechanic A
Equipment Serviceworker
HR Manager
Human Resources Analyst
Information Systems Analyst
Maintenance Worker
Storekeeper
Administrative Analyst
Clerical Assistant

Department Total

19-20 BUDGET			18-19 BUDGET			Variance		
Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
-		-	1.0		1.0	(1.0)	-	(1.0)
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	2.0		2.0	(1.0)	-	(1.0)
1.0		1.0	3.0		3.0	(2.0)	-	(2.0)
4.0		4.0	4.0		4.0	-	-	-
10.0		10.0	10.0		10.0	-	-	-
3.0		3.0	3.0		3.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
2.0		2.0	2.0		2.0	-	-	-
3.0		3.0	3.0		3.0	-	-	-
1.0		1.0	2.0		2.0	(1.0)	-	(1.0)
1.0		1.0	1.0		1.0	-	-	-
105.0	34.9	139.9	100.0	47.7	147.7	5.0	(12.8)	(7.8)
4.0		4.0	4.0		4.0	-	-	-
15.0		15.0	15.0		15.0	-	-	-
13.0		13.0	12.0	0.8	12.8	1.0	(0.8)	0.2
		-		1.0	1.0	-	(1.0)	(1.0)
1.0		1.0			-	1.0	-	1.0
2.0		2.0	2.0		2.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
3.0		3.0	3.0		3.0	-	-	-
				0.8	0.8	-	(0.8)	(0.8)
	0.8	0.8		2.4	2.4	-	(1.6)	(1.6)
178.0	35.7	213.7	176.0	52.7	228.7	2.0	(17.0)	(15.0)

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Transportation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
600-90-900 Transit-Transportation -Transit Administration				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	776,226	1,301,532	1,231,532	1,270,176
5000.2-Salaries-Regular Hourly	97,319	201,635	194,635	42,743
5000.3-Salaries-Limited Hourly	55,184	-	-	-
5010.1-Overtime-Full-Time	1,656	5,000	5,000	928
5010.2-Overtime-Part-Time	1,695	-	-	-
5010.3-Overtime-Limited Part-Time	567	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	68,286	100,147	100,147	98,826
5100.2-Fringe Benefits-Compensation Insurance	67,916	100,124	100,124	100,124
5100.3-Fringe Benefits-Unemployment Insurance	-	13,529	13,529	11,825
5100.4-Fringe Benefits-Health Insurance	99,095	221,791	221,791	130,490
5100.75-Fringe Benefits-LTD/STD	8,048	12,417	12,417	11,232
5100.85-Fringe Benefits-Dental	1,867	4,711	4,711	6,326
5100.8-Fringe Benefits-Vision	959	1,002	1,002	853
5100.9-Fringe Benefits-Life	694	2,393	2,393	2,268
5300.25-Retirement-PERS employee pickup	56,835	92,234	52,234	59,509
5300.2-Retirement-PERS employer costs	1,906,555	322,981	82,981	117,752
5300.3-Retirement-401 a(h) First Mercantile	1,394	2,300	2,300	-
5300.5-Retirement-PARS	13,251	-	-	-
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	8,003	8,000	6,700	6,756
6000.2-Supplies-Non-Durable	2,051	1,220	2,120	3,403
6000.4-Supplies-Durable	1,303	2,100	2,500	4,338
6010.1-Machinery & Equipments-Machinery & Equipment	4,533	775	775	1,000
6010.2-Machinery & Equipments-Office Equipment	1,379	525	525	-
6010.3-Machinery & Equipments-Small Tools	33	-	-	-
6010.4-Machinery & Equipments-Computer Software	32,081	36,466	21,466	6,063
6010.5-Machinery & Equipments-Computer Hardware	45,300	58,300	58,300	45,900
6012-Education Reimbursement-	2,068	7,000	7,000	3,000
6014-Training-	4,996	18,050	13,050	8,000
6020-Travel & Meetings-	23,831	28,258	28,258	35,000
6025-Advertising/Printing Services-	28,510	32,718	22,718	20,623
6030-Dues & Subscriptions-	42,803	44,633	44,633	44,308
6040.1-Contract Services-Outside Contracts	102,895	73,000	171,470	151,120
6040.65-Contract Services-Equipment/Software Maint-Repair	10,414	5,620	25,820	23,084
6040.75-Contract Services-Legal Services	170,017	95,521	113,521	165,000
6040.95-Contract Services-Other Professional Services	64,874	70,000	76,300	56,631
6040.9-Contract Services-Audit Services	4,287	4,287	12,287	4,300
6050.1-Utility Services-Electricity Usage	139,980	152,000	152,000	153,257
6050.2-Utility Services-Water Usage	22,441	24,000	24,000	22,716
6050.3-Utility Services-Telephone Services	27,367	40,000	25,000	34,319
6050.4-Utility Services-Cellular Services	20,058	17,164	17,164	16,931
6050.5-Utility Services-Gas Usage	3,326	4,500	6,000	6,920
6050.65-Utility Services-Internet	28,803	40,000	28,300	24,644
6050.6-Utility Services-Cable	212	300	800	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Transportation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6055-Copier Repair/Services-	41,592	45,435	45,435	36,173
6060-Mail/ Postal Expense-	2,700	1,700	2,700	465
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Servi	8,945	5,500	5,500	5,111
6080.5-Vehicle Maintenance/Expenses-Bus Parts	(821)	-	-	-
6081-Permits and Fees-	1,621	1,700	1,700	2,786
6084.2-Bank fees-Credit card charges	921	-	1,000	1,405
6084.3-Bank fees-Cash Vault Adjustment fees	1,642	-	200	141
6095-Safety Program-	98	100	100	-
7050-Miscellaneous Expense-	822	3,061	3,061	105
7120.1-Administrative Costs-PERS Health	556	560	560	404
7120-Administrative Costs-	1,329,917	1,329,917	1,329,917	1,329,917
02 - Maintenance & Operations Sum	2,179,557	2,152,410	2,250,880	2,213,822
03 - Liability Insurance				
6065-Liability Insurance-	1,800,000	2,206,524	2,206,524	2,206,524
03 - Liability Insurance Sum	1,800,000	2,206,524	2,206,524	2,206,524
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	2,078	-	-	1,765
5300.1-Retirement-Retiree Benefits	1,563	500	500	7,500
04 - Other Post Employment Benefits Sum	3,641	500	500	9,265
05 - Capital Outlay				
6083-Furniture & Fixtures Purchases-	-	700	700	-
05 - Capital Outlay Sum	-	700	700	-
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	297,150	287,000
06 - Unfunded Pension Liability Sum	-	-	297,150	287,000
07 - Debt and Lease Payments				
7025-Interest Expense-	9,061	-	-	-
07 - Debt and Lease Payments Sum	9,061	-	-	-
600-90-900 Transit-Transportation -Transit Administration Total	7,149,806	6,741,930	6,780,550	6,569,662
600-90-910 Transit-Transportation -Operations				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	5,564,486	6,102,011	6,102,011	6,295,763
5000.2-Salaries-Regular Hourly	971,899	1,159,737	1,059,737	1,119,894
5000.3-Salaries-Limited Hourly	258,839	385,320	360,320	115,906
5010.1-Overtime-Full-Time	567,086	600,000	600,000	343,046
5010.2-Overtime-Part-Time	276,650	270,000	230,000	144,276
5010.3-Overtime-Limited Part-Time	56,175	50,000	50,000	70,011
5100.1-Fringe Benefits-FICA/MEDICARE	584,060	585,001	585,001	626,453
5100.2-Fringe Benefits-Compensation Insurance	620,436	604,740	604,740	604,740
5100.3-Fringe Benefits-Unemployment Insurance	9,736	66,394	66,394	73,185
5100.4-Fringe Benefits-Health Insurance	1,054,396	1,114,738	1,114,738	1,189,044
5100.5-Fringe Benefits-Uniform Allowance	99,050	113,350	113,350	109,450
5100.75-Fringe Benefits-LTD/STD	54,346	55,925	55,925	57,227
5100.85-Fringe Benefits-Dental	25,215	38,165	38,165	46,065
5100.8-Fringe Benefits-Vision	11,672	15,000	15,000	6,401
5100.9-Fringe Benefits-Life	6,152	10,088	10,088	11,018

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Transportation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5300.25-Retirement-PERS employee pickup	465,977	486,007	486,007	376,170
5300.2-Retirement-PERS employer costs	2,774,536	2,155,960	696,234	703,621
5300.3-Retirement-401 a(h) First Mercantile	13,848	12,000	12,000	-
5300.5-Retirement-PARS	105,263	-	-	-
01 - Personnel Services Sum	13,519,821	13,824,436	12,199,710	11,892,270
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	502	550	550	917
6000.2-Supplies-Non-Durable	-	950	950	-
6000.4-Supplies-Durable	1,010	1,000	1,000	109
6010.1-Machinery & Equipments-Machinery & Equipment	-	-	-	-
6010.5-Machinery & Equipments-Computer Hardware	-	-	1,000	8,000
6014-Training-	660	2,000	2,000	1,985
6016-Uniform Expense-	2,818	300	300	-
6020-Travel & Meetings-	7,447	2,000	7,500	7,500
6025-Advertising/Printing Services-	33,944	34,522	34,522	36,385
6040.1-Contract Services-Outside Contracts	993,349	995,055	989,255	999,508
6040.65-Contract Services-Equipment/Software Maint-Repair	10,177	15,000	15,000	15,817
6040.95-Contract Services-Other Professional Services	263	5,000	4,000	3,800
6050.4-Utility Services-Cellular Services	3,495	4,000	4,000	6,906
6070.1-Fuel-Regular Unleaded Fuel	-	4,481	4,481	-
6095-Safety Program-	5,100	5,000	5,300	5,100
7120.1-Administrative Costs-PERS Health	5,892	6,043	6,043	4,729
02 - Maintenance & Operations Sum	1,064,657	1,075,901	1,075,901	1,090,756
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	17,364	-	-	25,700
5300.1-Retirement-Retiree Benefits	69,279	70,000	70,000	57,300
04 - Other Post Employment Benefits Sum	86,643	70,000	70,000	83,000
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	1,435,499	1,833,247
06 - Unfunded Pension Liability Sum	-	-	1,435,499	1,833,247
07 - Debt and Lease Payments				
7035-Lease Payment-	-	-	165,000	116,098
07 - Debt and Lease Payments Sum	-	-	165,000	116,098
600-90-910 Transit-Transportation -Operations Total	14,671,120	14,970,337	14,946,110	15,015,371
600-90-911 Transit-Transportation -Metrolink Station				
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	-	500	500	-
6000.4-Supplies-Durable	5,011	5,011	2,011	-
6040.15-Contract Services-Tree Trimming	22,750	33,246	25,246	25,369
6040.1-Contract Services-Outside Contracts	225,439	129,343	129,343	126,478
6040.2-Contract Services-Landscaping Services	49,650	39,676	55,676	58,752
6050.1-Utility Services-Electricity Usage	20,138	21,114	16,114	18,297
6050.2-Utility Services-Water Usage	14,249	13,530	13,530	19,016
6050.4-Utility Services-Cellular Services	-	100	100	-
6075.1-Preventive Maintenance-Fire Extinguisher	-	300	300	-
7120-Administrative Costs-	12,162	-	-	12,162

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Transportation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
02 - Maintenance & Operations Sum	349,400	242,820	242,820	260,074
600-90-911 Transit-Transportation -Metrolink Station Total	349,400	242,820	242,820	260,074
600-90-915 Transit-Transportation -Corporate Shops				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	2,168,603	2,346,192	2,346,192	2,307,278
5000.2-Salaries-Regular Hourly	1,579	25,293	20,293	24,475
5000.3-Salaries-Limited Hourly	4,904	-	-	-
5010.1-Overtime-Full-Time	18,984	30,000	30,000	12,101
5100.1-Fringe Benefits-FICA/MEDICARE	157,425	177,719	177,719	183,187
5100.2-Fringe Benefits-Compensation Insurance	154,500	160,597	160,597	160,597
5100.3-Fringe Benefits-Unemployment Insurance	-	21,343	21,343	21,398
5100.4-Fringe Benefits-Health Insurance	356,660	354,171	354,171	389,602
5100.5-Fringe Benefits-Uniform Allowance	21,585	20,985	20,985	21,050
5100.6-Fringe Benefits-Tool Allowance	12,540	13,140	13,140	12,600
5100.75-Fringe Benefits-LTD/STD	20,864	21,619	21,619	19,178
5100.85-Fringe Benefits-Dental	4,725	6,205	6,205	6,377
5100.8-Fringe Benefits-Vision	3,338	5,000	5,000	1,219
5100.9-Fringe Benefits-Life	2,035	3,658	3,658	3,625
5300.25-Retirement-PERS employee pickup	151,342	154,862	154,862	104,702
5300.2-Retirement-PERS employer costs	868,424	742,894	274,099	210,493
5300.3-Retirement-401 a(h) First Mercantile	6,273	6,000	6,000	-
5300.5-Retirement-PARS	52,264	-	-	-
01 - Personnel Services Sum	4,006,045	4,089,678	3,615,883	3,477,882
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	109	200	200	200
6000.2-Supplies-Non-Durable	68,747	75,000	72,000	75,000
6000.3-Supplies-Janitorial	48,711	55,000	55,000	45,335
6000.4-Supplies-Durable	12,014	12,450	15,450	13,029
6000.5-Supplies-Medical	1,598	2,347	2,347	970
6010.1-Machinery & Equipments-Machinery & Equipment	40	130	3,630	3,316
6010.3-Machinery & Equipments-Small Tools	6,673	6,600	6,600	6,600
6010.4-Machinery & Equipments-Computer Software	12	-	-	-
6010.5-Machinery & Equipments-Computer Hardware	122	70	5,070	5,100
6012-Education Reimbursement-	-	2,400	2,400	2,400
6014-Training-	597	600	600	73
6020-Travel & Meetings-	-	1,000	1,000	189
6040.1-Contract Services-Outside Contracts	232,773	274,467	274,467	216,166
6040.2-Contract Services-Landscaping Services	1,675	4,000	4,000	2,000
6040.35-Contract Services-Custodial Services	23,037	23,543	23,643	24,132
6040.65-Contract Services-Equipment/Software Maint-Repair	9,912	15,000	15,000	6,856
6040.6-Contract Services-Building Maintenance/Repairs	35,742	44,000	44,000	7,372
6040.7-Contract Services-Rental- Building & Equipment	-	4,992	4,992	-
6040.85-Contract Services-Towing Services	7,090	6,900	6,900	5,000
6040.95-Contract Services-Other Professional Services	94,341	95,000	95,000	105,000
6050.1-Utility Services-Electricity Usage	133,037	143,000	-	-
6050.4-Utility Services-Cellular Services	-	250	250	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Transportation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6060-Mail/ Postal Expense-	8	8	108	55
6070.1-Fuel-Regular Unleaded Fuel	1,119,801	1,278,362	1,238,662	1,399,754
6070.2-Fuel-Diesel	119,355	125,000	125,000	153,938
6070.31-Fuel-Electricity for CNG	-	-	143,000	138,523
6070.3-Fuel-CNG	197,905	272,522	272,522	290,000
6070.4-Fuel-Propane	1,202	1,290	3,790	3,366
6070.5-Fuel-Fuel - Electricity for Buses	-	-	-	40,000
6075.1-Preventive Maintenance-Fire Extinguisher	4,179	5,000	5,000	5,000
6080.1-Vehicle Maintenance/Expenses-Oil	125,655	65,416	95,416	144,328
6080.2-Vehicle Maintenance/Expenses-Coolant	17,287	25,000	25,000	10,525
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Servi	1,776	5,000	8,000	18,500
6080.4-Vehicle Maintenance/Expenses-Bus Repair & Services	34,228	10,000	10,500	4,329
6080.5-Vehicle Maintenance/Expenses-Bus Parts	456,875	668,000	668,000	668,000
6080.6-Vehicle Maintenance/Expenses-Vehicle Parts/Equipm	2,365	2,000	2,000	1,951
6080.7-Vehicle Maintenance/Expenses-Auto Body Repair	-	7,000	7,000	1,697
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	460	10,000	10,000	-
6081-Permits and Fees-	21,158	18,694	18,694	26,503
6095-Safety Program-	-	4,500	4,500	2,500
7050-Miscellaneous Expense-	2,319	3,800	3,800	1,231
7120.1-Administrative Costs-PERS Health	1,983	2,055	2,055	1,408
02 - Maintenance & Operations Sum	2,782,783	3,270,596	3,275,596	3,430,347
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	3,664	-	-	8,535
5300.1-Retirement-Retiree Benefits	8,634	12,000	12,000	17,100
04 - Other Post Employment Benefits Sum	12,298	12,000	12,000	25,635
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	468,795	501,937
06 - Unfunded Pension Liability Sum	-	-	468,795	501,937
600-90-915 Transit-Transportation -Corporate Shops Total	6,801,126	7,372,274	7,372,274	7,435,801
600-90-930 Transit-Transportation -Prop C 5% Security				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	-	35,799	35,799	29,373
5010.1-Overtime-Full-Time	229,087	350,000	218,351	214,197
5100.1-Fringe Benefits-FICA/MEDICARE	3,748	5,594	1,329	492
5100.2-Fringe Benefits-Compensation Insurance	-	4,910	4,910	4,910
5100.3-Fringe Benefits-Unemployment Insurance	-	322	322	305
5100.4-Fringe Benefits-Health Insurance	11,384	1,846	5,896	1,934
5100.5-Fringe Benefits-Uniform Allowance	-	238	238	950
5100.75-Fringe Benefits-LTD/STD	-	74	74	294
5100.85-Fringe Benefits-Dental	230	149	349	149
5100.8-Fringe Benefits-Vision	37	30	45	30
5100.9-Fringe Benefits-Life	-	22	22	88
5300.25-Retirement-PERS employee pickup	969	3,535	3,985	945
5300.2-Retirement-PERS employer costs	28,174	7,037	22,437	6,257
01 - Personnel Services Sum	273,629	409,556	293,757	259,924
02 - Maintenance & Operations				

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Transportation

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6000.1-Supplies-Office Supplies	-	160	160	163
6000.2-Supplies-Non-Durable	-	700	700	714
6000.4-Supplies-Durable	7,632	1,800	7,640	7,793
6010.1-Machinery & Equipments-Machinery & Equipment	13,067	54,822	3,636	-
6010.5-Machinery & Equipments-Computer Hardware	31,066	-	31,100	31,722
6014-Training-	-	3,187	3,187	3,251
6020-Travel & Meetings-	719	913	913	931
6040.1-Contract Services-Outside Contracts	10	59,192	139,192	156,855
6080.6-Vehicle Maintenance/Expenses-Vehicle Parts/Equipm	1,535	-	-	-
7050-Miscellaneous Expense-	85	-	-	-
7120.1-Administrative Costs-PERS Health	62	61	106	37
02 - Maintenance & Operations Sum	54,177	120,835	186,634	201,466
05 - Capital Outlay				
6082-Vehicle Purchases-	-	-	50,000	-
05 - Capital Outlay Sum	-	-	50,000	-
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	7,077	18,201
06 - Unfunded Pension Liability Sum	-	-	7,077	18,201
600-90-930 Transit-Transportation -Prop C 5% Security Total	327,806	530,391	537,468	479,591
600-90-931 Transit-Transportation -Bus Advertising				
01 - Personnel Services				
5100.9-Fringe Benefits-Life	(25)	-	-	-
01 - Personnel Services Sum	(25)	-	-	-
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	6,056	4,504	3,004	-
6000.4-Supplies-Durable	-	7,550	7,550	4,501
6025-Advertising/Printing Services-	-	2,000	3,500	3,687
6040.1-Contract Services-Outside Contracts	3	500	500	-
6050.4-Utility Services-Cellular Services	112	336	336	-
02 - Maintenance & Operations Sum	6,171	14,890	14,890	8,188
600-90-931 Transit-Transportation -Bus Advertising Total	6,146	14,890	14,890	8,188
600-90-929 Transit-Transportation -Taylor Ranch				
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	2,813	-	-	6,000
02 - Maintenance & Operations Sum	2,813	-	-	6,000
600-90-929 Transit-Transportation -Taylor Ranch Total	2,813	-	-	6,000
600-90-735 Transit-Transportation -SYEP				
01 - Personnel Services				
5000.3-Salaries-Limited Hourly	-	-	6,500	7,800
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	500	597
01 - Personnel Services Sum	-	-	7,000	8,397
600-90-735 Transit-Transportation -SYEP Total	-	-	7,000	8,397
Grand Total	29,308,217	29,872,642	29,901,112	29,783,084

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CITY OF MONTEBELLO
Proposed FY19-20 Budget
Expenditures - Detail

SB1 - Transit State of Good Repairs (STA/SGR)

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
202-99-921 SB1-Transit-State of Good Repairs(STA/SGR)-Non-Departmental-SB1-SGR				
02 - Maintenance & Operations				
6010.4-Machinery & Equipments-Computer Software	-	-	-	-
6040.1-Contract Services-Outside Contracts	-	-	-	-
6080.4-Vehicle Maintenance/Expenses-Bus Repair & Services	154,089	-	368,581	-
02 - Maintenance & Operations Sum	154,089	-	368,581	-
05 - Capital Outlay				
7116-Improvements Other than Building-	-	368,581	-	-
05 - Capital Outlay Sum	-	368,581	-	-
202-99-921 SB1-Transit-State of Good Repairs(STA/SGR)-Non-Departmental-SB1-SGR	154,089	368,581	368,581	-
202-99-922 SB1-Transit-State of Good Repairs(STA/SGR)-Non-Departmental-SB1-STA				
02 - Maintenance & Operations				
6010.4-Machinery & Equipments-Computer Software	-	-	-	-
6040.1-Contract Services-Outside Contracts	-	-	-	-
6080.4-Vehicle Maintenance/Expenses-Bus Repair & Services	-	-	-	-
02 - Maintenance & Operations Sum	-	-	-	-
05 - Capital Outlay				
6082-Vehicle Purchases-	71,390	-	-	-
7116-Improvements Other than Building-	-	791,141	791,141	-
05 - Capital Outlay Sum	71,390	791,141	791,141	-
Grand Total	225,478	1,159,722	1,159,722	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Transit Grants

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
270-9000-2014 Transit Grants-CA-90-Y692-00-FY 2014-2015				
02 - Maintenance & Operations				
6080.5-Vehicle Maintenance/Expenses-Bus Parts	-	250,000	250,000	-
02 - Maintenance & Operations Sum	-	250,000	250,000	-
270-9000-2014 Transit Grants-CA-90-Y692-00-FY 2014-2015 Total	-	250,000	250,000	-
270-9002-2015 Transit Grants-LCTOP - Low Carbon Transit OP-FY 2015-2016				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	44,627	-	-	50,000
01 - Personnel Services Sum	44,627	-	-	50,000
270-9002-2015 Transit Grants-LCTOP - Low Carbon Transit OP-FY 2015-	44,627	-	-	50,000
270-9002-2016 Transit Grants-LCTOP - Low Carbon Transit OP-FY 2016-2017				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	43,346	-	-	-
01 - Personnel Services Sum	43,346	-	-	-
270-9002-2016 Transit Grants-LCTOP - Low Carbon Transit OP-FY 2016-	43,346	-	-	-
270-9002-2017 Transit Grants-LCTOP - Low Carbon Transit OP-FY 2017-2018				
05 - Capital Outlay				
6082-Vehicle Purchases-	-	-	168,300	-
05 - Capital Outlay Sum	-	-	168,300	-
270-9002-2017 Transit Grants-LCTOP - Low Carbon Transit OP-FY 2017-	-	-	168,300	-
02 - Maintenance & Operations				
6000.4-Supplies-Durable	55	-	-	-
6040.1-Contract Services-Outside Contracts	400,000	2,056,000	1,687,700	-
02 - Maintenance & Operations Sum	400,055	2,056,000	1,687,700	-
05 - Capital Outlay				
6082-Vehicle Purchases-	18,427	-	-	-
05 - Capital Outlay Sum	18,427	-	-	-
270-9015-2015 Transit Grants-CA-90-Z085-FY 2015-2016 Total	418,482	2,056,000	1,687,700	-
270-9025-2015 Transit Grants-TDA Capital-FY 2015-2016				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	-	-	-
02 - Maintenance & Operations Sum	-	-	-	-
270-9025-2015 Transit Grants-TDA Capital-FY 2015-2016 Total	-	-	-	-
270-9025-2016 Transit Grants-TDA Capital-FY 2016-2017				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	33,562	40,000	19,442	-
02 - Maintenance & Operations Sum	33,562	40,000	19,442	-
270-9025-2016 Transit Grants-TDA Capital-FY 2016-2017 Total	33,562	40,000	19,442	-
270-9025-2017 Transit Grants-TDA Capital-FY 2017-2018				
02 - Maintenance & Operations				
6010.1-Machinery & Equipments-Machinery & Equipment	17,704	-	-	-
6040.1-Contract Services-Outside Contracts	254,390	180,000	200,558	-
6080.4-Vehicle Maintenance/Expenses-Bus Repair & Services	2,310	-	-	-
6080.5-Vehicle Maintenance/Expenses-Bus Parts	279,833	-	-	-
02 - Maintenance & Operations Sum	554,238	180,000	200,558	-
270-9025-2017 Transit Grants-TDA Capital-FY 2017-2018 Total	554,238	180,000	200,558	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Transit Grants

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
270-9025-2019 Transit Grants-TDA Capital-FY 2019-2020				
02 - Maintenance & Operations				
6010.4-Machinery & Equipments-Computer Software	-	-	-	-
6010.4-Machinery & Equipments-Machinery & Equipment	-	-	-	-
6040.1-Contract Services-Outside Contracts	-	-	-	-
6040.65-Contract Services-Equipment/Software Maint-Repair	-	-	-	-
02 - Maintenance & Operations Sum	-	-	-	-
270-9025-2019 Transit Grants-TDA Capital-FY 2019-2020 Total	-	-	-	-
270-9026-2016 Transit Grants-STA Capital-FY 2016-2017				
05 - Capital Outlay				
6082-Vehicle Purchases-	373,187	-	-	-
05 - Capital Outlay Sum	373,187	-	-	-
270-9026-2016 Transit Grants-STA Capital-FY 2016-2017 Total	373,187	-	-	-
270-9036-2016 Transit Grants-6761-0002-FY 2016-2017				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	16,000	-	-	-
02 - Maintenance & Operations Sum	16,000	-	-	-
270-9036-2016 Transit Grants-6761-0002-FY 2016-2017 Total	16,000	-	-	-
270-9038-2017 Transit Grants-CAL OES 6961-002-FY 2017-2018				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	-	-	-
02 - Maintenance & Operations Sum	-	-	-	-
270-9038-2017 Transit Grants-CAL OES 6961-002-FY 2017-2018 Total	-	-	-	-
270-9038-2018 Transit Grants-CAL OES 6961-002-FY 2018-2019				
02 - Maintenance & Operations				
6010.5-Machinery & Equipments-Computer Hardware	-	151,698	151,698	-
6040.1-Contract Services-Outside Contracts	-	-	-	-
02 - Maintenance & Operations Sum	-	151,698	151,698	-
270-9038-2018 Transit Grants-CAL OES 6961-002-FY 2018-2019 Total	-	151,698	151,698	-
270-9042-2012 Transit Grants-STATE PTMISEA-FY 2012-2013				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	65,824	149,000	149,000	-
6080.6-Vehicle Maintenance/Expenses-Vehicle Parts/Equipment	15,370	-	-	-
02 - Maintenance & Operations Sum	81,195	149,000	149,000	-
05 - Capital Outlay				
6082-Vehicle Purchases-	258,921	-	-	-
05 - Capital Outlay Sum	258,921	-	-	-
270-9042-2012 Transit Grants-STATE PTMISEA-FY 2012-2013 Total	340,116	149,000	149,000	-
270-9042-2018 Transit Grants-STATE PTMISEA-FY 2018-2019				
02 - Maintenance & Operations				
6010.1-Machinery & Equipments-Machinery & Equipment	-	-	-	-
6010.5-Machinery & Equipments-Computer Hardware	-	1,183,302	1,183,302	-
6040.1-Contract Services-Outside Contracts	320,526	2,862,241	2,862,241	-
02 - Maintenance & Operations Sum	320,526	4,045,543	4,045,543	-
270-9042-2018 Transit Grants-STATE PTMISEA-FY 2018-2019 Total	320,526	4,045,543	4,045,543	-
270-9045-2017 Transit Grants-Clean Fuel Capital-FY 2017-2018				

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Transit Grants

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
02 - Maintenance & Operations				
6080.5-Vehicle Maintenance/Expenses-Bus Parts	82,817	-	-	-
02 - Maintenance & Operations Sum	82,817	-	-	-
270-9045-2017 Transit Grants-Clean Fuel Capital-FY 2017-2018 Total	82,817	-	-	-
270-9050-2015 Transit Grants-CA-90-Y900-00-FY 2015-2016				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	1,500,000	1,500,000	-
02 - Maintenance & Operations Sum	-	1,500,000	1,500,000	-
270-9050-2015 Transit Grants-CA-90-Y900-00-FY 2015-2016 Total	-	1,500,000	1,500,000	-
270-9055-2018 Transit Grants-NEW FTA Grant-FY 2018-2019				
02 - Maintenance & Operations				
6010.1-Machinery & Equipments-Machinery & Equipment	-	-	-	-
6040.1-Contract Services-Outside Contracts	-	-	-	-
02 - Maintenance & Operations Sum	-	-	-	-
270-9055-2018 Transit Grants-NEW FTA Grant-FY 2018-2019 Total	-	-	-	-
270-9060-2013 Transit Grants-CA-90-Y974-00-FY 2013-2014				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	980,956	-	-	-
02 - Maintenance & Operations Sum	980,956	-	-	-
270-9060-2013 Transit Grants-CA-90-Y974-00-FY 2013-2014 Total	980,956	-	-	-
270-9060-2015 Transit Grants-CA-90-Y974-00-FY 2015-2016				
02 - Maintenance & Operations				
6080.5-Vehicle Maintenance/Expenses-Bus Parts	(0)	-	-	-
02 - Maintenance & Operations Sum	(0)	-	-	-
270-9060-2015 Transit Grants-CA-90-Y974-00-FY 2015-2016 Total	(0)	-	-	-
270-9061-2017 Transit Grants-CA-2017-149-00-FY 2017-2018				
02 - Maintenance & Operations				
6010.4-Machinery & Equipments-Computer Software	-	-	-	-
6020-Travel & Meetings-	2,334	-	-	-
6040.1-Contract Services-Outside Contracts	3,629	2,028,122	2,228,122	-
02 - Maintenance & Operations Sum	5,963	2,028,122	2,228,122	-
05 - Capital Outlay				
6082-Vehicle Purchases-	2,869,037	-	-	-
05 - Capital Outlay Sum	2,869,037	-	-	-
270-9061-2017 Transit Grants-CA-2017-149-00-FY 2017-2018 Total	2,874,999	2,028,122	2,228,122	-
Grand Total	6,082,855	10,400,363	10,400,363	50,000

**EXPENDITURES -DETAILS
OTHER ENTERPRISE FUNDS**

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CITY OF MONTEBELLO Proposed FY19-20 Budget Revenues - Summary Golf Fund

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
610-Golf				
07 - Charges for Services	2,194,976	2,222,801	2,222,801	2,237,033
11 - Other Revenues	-	-	-	21,887
Golf Fund	2,194,976	2,222,801	2,222,801	2,258,920

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Golf

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
610-65- Golf-Hotels Perimeter-				
02 - Maintenance & Operations	11,032	10,800	10,800	11,652
610-65- Golf-Hotels Perimeter- Total	11,032	10,800	10,800	11,652
610-66- Golf-Quiet Cannon Perimeter-				
02 - Maintenance & Operations	75,966	56,590	56,590	96,779
07 - Debt and Lease Payments	15,768	107,199	107,199	73,230
610-66- Golf-Quiet Cannon Perimeter- Total	91,735	163,789	163,789	170,009
610-99- Golf-Non-Departmental-				
01 - Personnel Services	1,323,296	1,357,729	1,213,490	1,221,952
02 - Maintenance & Operations	1,395,236	1,201,757	1,199,057	1,352,754
03 - Liability Insurance	52,041	52,044	52,044	52,044
04 - Other Post Employment Benefits	2,566	1,676	1,676	6,694
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	114,314	529,226	589,605	535,877
610-99- Golf-Non-Departmental- Total	2,887,453	3,142,432	3,055,872	3,169,321
Grand Total	2,990,220	3,317,021	3,230,461	3,350,982

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City of Montebello FY19-20 Budget Public Works Department – Golf Course Division

Mission Statement

The Golf Course Division's mission is to provide the highest quality and golf experience to patrons and visitors, while overseeing the City's golf course grounds, buildings and resources, through the implementation of sound and prudent management principles.

Department Description

This division is under the Public Works Department and it is responsible for the maintenance, operation and capital improvement programs required to operate the City's Municipal Golf Course. The Golf Course is comprised of an 18-hole Championship Level Golf Course, full practice range, a 30,000+ square-foot clubhouse (Quiet Cannon), 2 hotels (Hilton Garden Inn and Home2Suite), Bicknell Park (which has the Armenian Genocide Monument), a Scout House and other support facilities. Since 1992, the City has contracted the golf pro shop and tournament/golf operations. The clubhouse food and beverage facility has been operated on a concession basis by Quiet Cannon Montebello, Inc., since 1978. Golf course maintenance is performed by the City staff. Landscape and ground maintenance of ancillary areas around the hotels, Quiet Cannon Clubhouse, and Bicknell Park are performed by contractual services. In 1998-99 the course was remodeled by David Rainville and Gary Bye, adding 3 lakes, new greens, tees, bunkers and cart paths. The clubhouse, which houses the coffee shop restaurant, 19th hole bar, banquet facilities, and locker rooms was recently renovated.

In the past years, the Golf Course has averaged between 35,000 to 40,000 rounds annually. Montebello Golf Course is instrumental in serving not only the residents of the City, but also accommodates as many as three (3) high school golf teams and hosts several local charitable tournaments and outings. The recent renovations of the golf course and clubhouse are still being paid by the Golf Course Enterprise Fund.

Review of FY 18-19

- Constructed the Home2Suite Hotel, adding a second hotel to the Golf Course
- Golf Course Reclaimed Water Retrofit Project – in a joint project with Central Basin Municipal Water District the irrigation system for fairways and roughs at the golf course were switched to reclaimed water to reduce potable water consumption.
- Oversaw the completion of an Operational Analysis of the Golf Course
- Golf rounds played 41,000 (estimated)
- Golf cart rental 23,300 (estimated)
- Driving range rentals 7,000 (estimated)
- Completed annual tree maintenance program, including removal of downed trees due to rain or windstorms

Objectives FY 19-20

- Implement recommendations of Operational Analysis of the City's Golf Course, including a new website and an online golf course reservation system
- Oversee maintenance of golf course and grounds, including annual landscape and tree maintenance services
- Improve driving range facility

Summary of FY19-20

The proposed FY 19-20 budget for the Golf Course is higher than last year, even though three (3) existing Maintenance Worker positions are being converted from fulltime to part-time positions, due to higher utilities related to the retrofit project and repayment of the loan to complete the project.



**City of Montebello
Number of Positions By Department
FY 2019-2020**

Golf Course

Golf Course Superintendent/Facility Manager
Assistant Golf Course Superintendent
Golf Cart Mechanic
Golf Course Equipment Mechanic
Maintenance Worker
Golf Course Attendant
Department Total

19-20 BUDGET			18-19 BUDGET			Variance		
Full Time	FTEs	Total	Full Time	FTEs	Total	Full Time	FTEs	Total
1.0		1.0	1.0		1.0	-	-	-
2.0		2.0	2.0		2.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
1.0		1.0	1.0		1.0	-	-	-
7.0	3.2	10.2	10.0	0.8	10.8	(3.0)	2.4	(0.6)
	3.4	3.4		3.4	3.4	-	0.0	0.0
12.0	6.6	18.6	15.0	4.2	19.2	(3.0)	2.4	(0.6)

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Golf

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
610-65- Golf-Hotels Perimeter-				
02 - Maintenance & Operations				
6025-Advertising/Printing Services-	258	-	-	-
6040.15-Contract Services-Tree Trimming	-	-	-	6,000
6040.2-Contract Services-Landscaping Services	10,774	10,800	10,800	5,652
6040.6-Contract Services-Building Maintenance/Repairs	-	-	-	-
02 - Maintenance & Operations Sum	11,032	10,800	10,800	11,652
610-65- Golf-Hotels Perimeter- Total	11,032	10,800	10,800	11,652
610-66- Golf-Quiet Cannon Perimeter-				
02 - Maintenance & Operations				
6025-Advertising/Printing Services-	258	-	-	-
6032-Insurance-	-	-	-	26,929
6040.15-Contract Services-Tree Trimming	-	-	-	6,000
6040.1-Contract Services-Outside Contracts	13,592	4,957	10,957	11,824
6040.2-Contract Services-Landscaping Services	32,925	35,000	29,000	17,993
6040.6-Contract Services-Building Maintenance/Repairs	11,174	14,608	14,608	31,262
6040.9-Contract Services-Audit Services	-	-	-	-
6050.1-Utility Services-Electricity Usage	(2,131)	-	-	-
6050.2-Utility Services-Water Usage	17,205	-	-	544
6050.5-Utility Services-Gas Usage	2,943	-	-	2,227
02 - Maintenance & Operations Sum	75,966	56,590	56,590	96,779
07 - Debt and Lease Payments				
7020-Note Principal-	-	98,642	98,642	66,853
7025-Interest Expense-	15,768	8,557	8,557	6,377
07 - Debt and Lease Payments Sum	15,768	107,199	107,199	73,230
610-66- Golf-Quiet Cannon Perimeter- Total	91,735	163,789	163,789	170,009
610-99- Golf-Non-Departmental-				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	634,097	654,609	654,609	613,241
5000.2-Salaries-Regular Hourly	71,500	75,046	75,046	173,225
5000.3-Salaries-Limited Hourly	1,562	21,736	21,736	25,974
5010.1-Overtime-Full-Time	4,992	9,400	9,400	2,360
5010.2-Overtime-Part-Time	-	-	-	223
5100.1-Fringe Benefits-FICA/MEDICARE	50,364	55,801	55,801	63,227
5100.2-Fringe Benefits-Compensation Insurance	66,000	68,203	68,203	68,203
5100.3-Fringe Benefits-Unemployment Insurance	-	6,763	6,763	7,395
5100.4-Fringe Benefits-Health Insurance	153,008	157,298	157,298	125,767
5100.5-Fringe Benefits-Uniform Allowance	8,561	9,275	9,275	5,775
5100.6-Fringe Benefits-Tool Allowance	900	900	900	900
5100.75-Fringe Benefits-LTD/STD	6,350	6,328	6,328	5,819
5100.85-Fringe Benefits-Dental	1,275	5,902	5,902	1,786
5100.8-Fringe Benefits-Vision	328	1,246	1,246	366
5100.9-Fringe Benefits-Life	329	1,323	1,323	1,139
5300.25-Retirement-PERS employee pickup	55,132	56,817	56,817	46,572
5300.2-Retirement-PERS employer costs	267,552	225,882	81,643	79,980
5300.3-Retirement-401 a(h) First Mercantile	1,346	1,200	1,200	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Golf

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
01 - Personnel Services Sum	1,323,296	1,357,729	1,213,490	1,221,952
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	1,714	2,000	2,000	3,363
6000.2-Supplies-Non-Durable	47,803	65,000	65,000	50,000
6000.5-Supplies-Medical	(11)	-	-	-
6010.1-Machinery & Equipments-Machinery & Equipment	5,822	16,000	13,300	13,300
6010.3-Machinery & Equipments-Small Tools	1,005	205	205	400
6010.5-Machinery & Equipments-Computer Hardware	163	-	-	-
6014-Training-	478	500	500	450
6016-Uniform Expense-	-	200	200	-
6020-Travel & Meetings-	-	2,000	2,000	2,000
6025-Advertising/Printing Services-	2,334	3,000	3,000	340
6030-Dues & Subscriptions-	2,987	3,155	3,155	3,200
6040.15-Contract Services-Tree Trimming	22,527	40,000	40,000	34,000
6040.1-Contract Services-Outside Contracts	37,834	25,786	25,786	25,000
6040.2-Contract Services-Landscaping Services	-	-	-	2,570
6040.35-Contract Services-Custodial Services	3,871	5,994	5,994	6,114
6040.65-Contract Services-Equipment/Software Maint-Repa	1,894	-	-	-
6040.6-Contract Services-Building Maintenance/Repairs	7,022	10,605	10,605	12,284
6040.7-Contract Services-Rental- Building & Equipment	1,439	1,500	1,500	-
6040.95-Contract Services-Other Professional Services	268,377	294,336	294,336	280,000
6050.1-Utility Services-Electricity Usage	77,061	85,000	85,000	91,000
6050.2-Utility Services-Water Usage	490,778	206,453	206,453	404,447
6050.3-Utility Services-Telephone Services	11,747	13,529	13,529	12,856
6050.4-Utility Services-Cellular Services	4,183	3,800	3,800	2,797
6050.5-Utility Services-Gas Usage	586	5,500	5,500	4,407
6050.65-Utility Services-Internet	2,012	250	250	14,389
6055-Copier Repair/Services-	2,206	2,400	2,400	2,491
6070.1-Fuel-Regular Unleaded Fuel	10,077	7,000	7,000	9,410
6070.2-Fuel-Diesel	9,563	10,000	10,000	11,315
6080.1-Vehicle Maintenance/Expenses-Oil	-	1,000	1,000	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Ser	4,768	3,500	3,500	-
6080.6-Vehicle Maintenance/Expenses-Vehicle Parts/Equip	27,059	30,000	30,000	20,000
6080.8-Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-	-
6081-Permits and Fees-	7,270	6,250	6,250	5,200
6084.2-Bank fees-Credit card charges	23,482	30,000	30,000	23,165
6084.3-Bank fees-Cash Vault Adjustment fees	28	50	50	37
7050-Miscellaneous Expense-	728	1,000	1,000	-
7120.1-Administrative Costs-PERS Health	850	1,000	1,000	639
7120-Administrative Costs-	317,579	324,744	324,744	317,579
02 - Maintenance & Operations Sum	1,395,236	1,201,757	1,199,057	1,352,754
03 - Liability Insurance				
6065-Liability Insurance-	52,041	52,044	52,044	52,044
03 - Liability Insurance Sum	52,041	52,044	52,044	52,044
04 - Other Post Employment Benefits				
5300.15-Retirement-Retiree Health Insurance	1,566	1,676	1,676	1,894

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Golf

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5300.1-Retirement-Retiree Benefits	1,000	-	-	4,800
04 - Other Post Employment Benefits Sum	2,566	1,676	1,676	6,694
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7015-Bond Principal-	-	276,820	276,820	285,360
7020-Note Principal-	-	100,000	100,000	33,969
7025-Interest Expense-	114,314	102,463	102,463	92,742
7035-Lease Payment-	-	49,943	110,322	123,806
07 - Debt and Lease Payments Sum	114,314	529,226	589,605	535,877
610-99- Golf-Non-Departmental- Total	2,887,453	3,142,432	3,055,872	3,169,321
Grand Total	2,990,220	3,317,021	3,230,461	3,350,982

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CITY OF MONTEBELLO Proposed FY19-20 Budget Revenues - Summary Water

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
605-Water				
07 - Charges for Services	2,997,613	2,845,613	2,845,613	2,618,310
10 - Investment Income	6,264	-	-	8,222
11 - Other Revenues	47,968	-	-	-
Water Fund	3,051,845	2,845,613	2,845,613	2,626,532

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Summary Water

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
605-99- Water-Non-Departmental-				
01 - Personnel Services	14,996	9,413	9,413	9,927
02 - Maintenance & Operations	2,237,831	2,332,366	2,343,250	2,174,821
05 - Capital Outlay	177,915	-	481,089	65,900
06 - Unfunded Pension Liability	-	-	-	-
07 - Debt and Lease Payments	1,567	-	-	164,450
605-99- Water-Non-Departmental- Total	2,432,310	2,341,779	2,833,752	2,415,098
Grand Total	2,432,310	2,341,779	2,833,752	2,415,098

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City of Montebello FY19-20 Budget Public Works Department – Water Division

Mission Statement

The Water Division's mission is to provide the highest water quality to customers (residential and businesses) in its service area, while overseeing the City's water system infrastructure and resources.

Department Description

This division is under the Public Works Department and it is responsible for the maintenance, operation and capital improvement programs required to operate the City's Water System is composed of two Service Areas and has roughly 1,600 water connections. It has adjudicated pumping rights in the Central Basin of 386.50 Acre Feet/Year (AFY) of allowed pumping allocation. The system is also operated by San Gabriel Valley Water Company under a maintenance and operations agreement, which allows the City to manage and operate the system more efficiently and cost-effectively.

The Southern Service Area has one (1) groundwater well with a pumping capacity of 1,000 gallons per minute. The well has a wellhead chlorination treatment system utilizing liquid sodium hypochlorite. This Service Area has a Los Angeles Metropolitan Water District (MWD) service connection with a capacity of 7 cubic feet per second. The annual water usage for this area is 345 AFY.

The Northern Service Area relies on the purchase of imported water from MWD. Currently, the City has an agreement with San Gabriel Valley Water (SGVW) to purchase water for their system at a lower rate than that available from the Metropolitan Water District. The average annual water usage in this service area is 1,300 AFY.

Review of FY 18-19

- Golf Course Reclaimed Water Retrofit Project – in a joint project with Central Basin Municipal Water District the irrigation system for fairways and roughs at the golf course were switched to reclaimed water to reduce potable water consumption.
- Henry H. Acuna Park Reclaimed Water Retrofit Project – in a joint project with Central Basin Municipal Water District the irrigation system was switched to reclaimed water to reduce potable water consumption.
- Assembly Bill 2339 – Gipson was approved by the Governor, which allows the City of Montebello along with two other California cities to sale their respective water system based on certain criteria.
- Implemented annual water valve inspection and check program
- Performed various water line breaks as-needed
- Responded to inquiries from residents regarding water concerns

Objectives FY 19-20

- Consider/oversee implementation of Assembly Bill 2339 – Gipson
- Consider/oversee capital improvement program, if water system is retained by City
- Consider/oversee application for grants to address capital improvement program
- Consider/oversee implementation of new water rate fees to address revenue shortfall
- Coordinate regional water projects with Central Basin Municipal Water District and Gateway Water Management Authority, as available
- Perform as-needed repairs to address any water line breaks
- Continue water valve inspection and check program
- Respond to inquiries from residents regarding water concerns

Summary of FY19-20

The proposed FY19-20 budget for the Water Division (or Fund) is lower than last year, as contract services and revenues from water sales are expected to decline. With the retrofit of the Golf Course completed (to use recycled water for irrigation of the fairways and roughs) water revenues are expected to decline this coming year, as the Golf Course is the City's Water System largest water customer.

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Water

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
605-99- Water-Non-Departmental-				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	5,870	5,966	5,966	6,393
5010.1-Overtime-Full-Time	258	500	500	-
5100.1-Fringe Benefits-FICA/MEDICARE	485	456	456	522
5100.2-Fringe Benefits-Compensation Insurance	392	384	384	384
5100.3-Fringe Benefits-Unemployment Insurance	-	54	54	61
5100.4-Fringe Benefits-Health Insurance	745	774	774	774
5100.5-Fringe Benefits-Uniform Allowance	43	43	43	425
5100.75-Fringe Benefits-LTD/STD	-	58	58	55
5100.85-Fringe Benefits-Dental	0	60	60	60
5100.8-Fringe Benefits-Vision	-	12	12	12
5100.9-Fringe Benefits-Life	-	9	9	88
5300.25-Retirement-PERS employee pickup	526	519	519	436
5300.2-Retirement-PERS employer costs	6,679	578	578	717
01 - Personnel Services Sum	14,996	9,413	9,413	9,927
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	4,803	5,000	5,000	4,540
6025-Advertising/Printing Services-	659	-	-	-
6030-Dues & Subscriptions-	17,283	15,750	15,750	17,459
6040.55-Contract Services-Water System Maintenance	287,177	400,000	400,000	300,000
6040.75-Contract Services-Legal Services	-	11,000	11,000	10,000
6040.95-Contract Services-Other Professional Services	44,571	50,000	60,884	60,000
6050.1-Utility Services-Electricity Usage	53,234	65,280	65,280	58,478
6050.2-Utility Services-Water Usage	66,821	57,000	57,000	74,236
6050.3-Utility Services-Telephone Services	5,737	7,140	7,140	7,764
6070.1-0-Regular Unleaded Fuel	-	-	-	-
6081-Permits and Fees-	40,656	35,000	65,000	64,400
6085-Water Purchase Resale-	1,048,062	858,255	858,255	900,000
7120.1-Administrative Costs-PERS Health	4	-	-	3
7120-Administrative Costs-	127,941	127,941	127,941	127,941
02 - Maintenance & Operations Sum	2,237,831	2,332,366	2,343,250	2,174,821
05 - Capital Outlay				
7116-Improvements Other than Building-	177,915	-	481,089	65,900
05 - Capital Outlay Sum	177,915	-	481,089	65,900
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability Payments	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7020-Note Principal-	-	-	-	162,450
7025-Interest Expense-	1,567	-	-	2,000
07 - Debt and Lease Payments Sum	1,567	-	-	164,450
605-99- Water-Non-Departmental- Total	2,432,310	2,341,779	2,833,752	2,415,098
Grand Total	2,432,310	2,341,779	2,833,752	2,415,098

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Hilton Garden Inn

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
620-Hilton				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	1,229,585	-	-	1,460,947
5000.2-Salaries-Regular Hourly	83,444	-	-	95,172
5100.1-Fringe Benefits-FICA/MEDICARE	110,290	-	-	153,101
5100.2-Fringe Benefits-Compensation Insurance	100,555	-	-	103,724
5100.4-Fringe Benefits-Health Insurance	84,411	-	-	-
01 - Personnel Services Sum	1,608,285	-	-	1,812,944
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	13,982	-	-	13,440
6000.2-Supplies-Non-Durable	170,575	-	-	181,987
6000.3-Supplies-Janitorial	32,679	-	-	36,137
6014-Training-	6,099	-	-	-
6016-Uniform Expense-	8,902	-	-	4,800
6020-Travel & Meetings-	4,379	-	-	3,123
6025-Advertising/Printing Services-	1,995	-	-	4,200
6030-Dues & Subscriptions-	10,733	-	-	3,600
6032-Insurance-	93,694	-	-	84,000
6040.1-Contract Services-Outside Contracts	377,109	-	-	349,169
6040.2-Contract Services-Landscaping Services	3,927	-	-	600
6040.65-Contract Services-Equipment/Software Maint-Repa	16,390	-	-	31,300
6040.6-Contract Services-Building Maintenance/Repairs	107,974	-	-	91,800
6040.7-Contract Services-Rental- Building & Equipment	2,109	-	-	1,200
6040.95-Contract Services-Other Professional Services	19,617	-	-	21,600
6040.9-Contract Services-Audit Services	-	-	-	-
6041-Hilton Program Fees-	227,448	-	-	318,696
6042-Hilton Franchise Fees-	315,830	-	-	318,696
6043-Food and Beverage Costs-	358,724	-	-	401,760
6050.1-Utility Services-Electricity Usage	102,277	-	-	112,000
6050.2-Utility Services-Water Usage	35,397	-	-	38,200
6050.3-Utility Services-Telephone Services	28,695	-	-	24,720
6050.5-Utility Services-Gas Usage	20,441	-	-	26,095
6060-Mail/ Postal Expense-	3,056	-	-	3,720
7026-Promotions-	341,428	-	-	357,149
7050-Miscellaneous Expense-	89,411	-	-	201,225
7052-Commission-	191,081	-	-	189,610
7120-Administrative Costs-	317,310	-	-	628,698
02 - Maintenance & Operations Sum	2,901,258	-	-	3,447,525
07 - Debt and Lease Payments				
7015-Bond Principal-	-	-	-	570,000
7025-Interest Expense-	619,498	-	-	504,694
07 - Debt and Lease Payments Sum	619,498	-	-	1,074,694
620-Hilton Total	5,129,041	-	-	6,335,162
Grand Total	5,129,041	-	-	6,335,162

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Home2Suites

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
625-99- Hotel2Suites Hotel-Non-Departmental-				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	26,221	-	-	1,548,131
5000.2-Salaries-Regular Hourly	-	-	-	128,979
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	-	217,585
5100.2-Fringe Benefits-Compensation Insurance	-	-	-	158,651
5100.4-Fringe Benefits-Health Insurance	-	-	-	64,952
01 - Personnel Services Sum	26,221	-	-	2,118,298
02 - Maintenance & Operations				
6000.1-Supplies-Office Supplies	-	-	-	14,640
6000.2-Supplies-Non-Durable	-	-	-	193,695
6000.3-Supplies-Janitorial	-	-	-	52,659
6016-Uniform Expense-	-	-	-	3,900
6020-Travel & Meetings-	-	-	-	-
6025-Advertising/Printing Services-	200	-	-	9,800
6030-Dues & Subscriptions-	-	-	-	3,600
6032-Insurance-	-	-	-	84,000
6040.1-Contract Services-Outside Contracts	-	-	-	458,797
6040.2-Contract Services-Landscaping Services	-	-	-	600
6040.65-Contract Services-Equipment/Software Maint-Rep	-	-	-	10,800
6040.75-Contract Services-Legal Services	-	-	-	-
6040.95-Contract Services-Other Professional Services	3,785	-	-	22,800
6041-Hilton Program Fees-	-	-	-	444,670
6042-Hilton Franchise Fees-	-	-	-	444,670
6043-Food and Beverage Costs-	-	-	-	585,340
6050.1-Utility Services-Electricity Usage	-	-	-	149,900
6050.2-Utility Services-Water Usage	-	-	-	42,000
6050.5-Utility Services-Gas Usage	-	-	-	45,720
6060-Mail/ Postal Expense-	-	-	-	3,775
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Se	-	-	-	300
7026-Promotions-	-	-	-	482,379
7050-Miscellaneous Expense-	-	-	-	108,500
7052-Commission-	-	-	-	268,203
7120-Administrative Costs-	-	-	-	722,713
02 - Maintenance & Operations Sum	3,985	-	-	4,197,561
03 - Liability Insurance				
6065-Liability Insurance-	-	-	-	46,600
03 - Liability Insurance Sum	-	-	-	46,600
07 - Debt and Lease Payments				
7015-Bond Principal-	-	-	-	1,005,000
7025-Interest Expense-	2,655,548	-	-	2,642,200
07 - Debt and Lease Payments Sum	2,655,548	-	-	3,647,200
625-99- Hotel2Suites Hotel-Non-Departmental- Total	2,685,753	-	-	10,009,659
Grand Total	2,685,753	-	-	10,009,659

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EXPENDITURES -DETAILS CIP/STREETS FUNDS

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Highway Users Tax

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
200-Highway Users Tax				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	22,500	31,220	33,990	-
7120-Administrative Costs-	8,606	-	-	8,606
02 - Maintenance & Operations Sum	31,106	31,220	33,990	8,606
05 - Capital Outlay				
7116-Improvements Other than Building-	-	124,878	124,878	-
05 - Capital Outlay Sum	-	124,878	124,878	-
200-Highway Users Tax Total	31,106	156,098	158,868	8,606
Grand Total	31,106	156,098	158,868	8,606

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail SB1 - Road Maint. Rehab.(RMRA)

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
201-SB1-Road Maint.&Rehab.(RMRA)				
02 - Maintenance & Operations				
6025-Advertising/Printing Services-	-	-	2,000	-
6040.1-Contract Services-Outside Contracts	235,701	203,632	445,319	-
6040.75-Contract Services-Legal Services	42,389	-	-	-
02 - Maintenance & Operations Sum	278,090	203,632	447,319	-
05 - Capital Outlay				
7116-Improvements Other than Building-	-	-	704,632	-
05 - Capital Outlay Sum	-	-	704,632	-
201-SB1-Road Maint.&Rehab.(RMRA) Total	278,090	203,632	1,151,951	-
Grand Total	278,090	203,632	1,151,951	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Prop A - Streets

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
210-Prop A - Streets				
05 - Capital Outlay				
7116-Improvements Other than Building-	-	-	-	-
05 - Capital Outlay Sum	-	-	-	-
08 - Prop A Exchange				
7051-Prop A exchange-	1,000,000	1,700,000	1,700,000	-
08 - Prop A Exchange Sum	1,000,000	1,700,000	1,700,000	-
210-Prop A - Streets Total	1,000,000	1,700,000	1,700,000	-
Grand Total	1,000,000	1,700,000	1,700,000	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Prop C - Streets

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
215-Prop C - Streets				
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	1,666	-	-	-
6025-Advertising/Printing Services-	928	-	1,000	-
6030-Dues & Subscriptions-	48,796	50,260	23,100	-
6040.1-Contract Services-Outside Contracts	146,537	269,943	1,417,864	-
7120-Administrative Costs-	17,078	30,000	50,000	50,000
02 - Maintenance & Operations Sum	215,005	350,203	1,491,964	50,000
05 - Capital Outlay				
7116-Improvements Other than Building-	527,898	979,774	2,281,202	-
05 - Capital Outlay Sum	527,898	979,774	2,281,202	-
215-Prop C - Streets Total	742,903	1,329,977	3,773,166	50,000
Grand Total	742,903	1,329,977	3,773,166	50,000

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Measure R - Streets

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
220-Measure R - Streets				
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	2,226	-	-	-
6025-Advertising/Printing Services-	943	-	2,000	-
6030-Dues & Subscriptions-	-	-	27,731	48,000
6040.1-Contract Services-Outside Contracts	202,592	38,712	553,301	-
6040.5-Contract Services-Street Maintenance	18,732	-	-	-
7120-Administrative Costs-	14,036	25,000	50,000	50,000
02 - Maintenance & Operations Sum	238,528	63,712	633,032	98,000
05 - Capital Outlay				
7116-Improvements Other than Building-	741,333	154,847	982,784	-
05 - Capital Outlay Sum	741,333	154,847	982,784	-
220-Measure R - Streets Total	979,862	218,559	1,615,816	98,000
Grand Total	979,862	218,559	1,615,816	98,000

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Measure M - Streets

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
222-Measure M Streets				
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	605	-	-	-
6025-Advertising/Printing Services-	139	-	1,000	-
6040.1-Contract Services-Outside Contracts	42,055	-	634,459	-
6040.5-Contract Services-Street Maintenance	-	500,000	500,000	-
7120-Administrative Costs-	1,231	-	1,231	1,231
02 - Maintenance & Operations Sum	44,030	500,000	1,136,690	1,231
05 - Capital Outlay				
7116-Improvements Other than Building-	-	-	681,580	-
05 - Capital Outlay Sum	-	-	681,580	-
222-Measure M Streets Total	44,030	500,000	1,818,270	1,231
Grand Total	44,030	500,000	1,818,270	1,231

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail TDA Sidewalks

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
223-TDA - Sidewalks				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	-	-	-
02 - Maintenance & Operations Sum	-	-	-	-
05 - Capital Outlay				
7116-Improvements Other than Building-	-	127,444	127,444	-
05 - Capital Outlay Sum	-	127,444	127,444	-
223-TDA - Sidewalks Total	-	127,444	127,444	-
Grand Total	-	127,444	127,444	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Prop A Exchange

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
300-Prop A Exchange				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	40,700	-	-	-
02 - Maintenance & Operations Sum	40,700	-	-	-
05 - Capital Outlay				
7116-Improvements Other than Building-	170,353	-	-	-
05 - Capital Outlay Sum	170,353	-	-	-
300-Prop A Exchange Total	211,053	-	-	-
Grand Total	211,053	-	-	-

EXPENDITURES -DETAILS
GRANTS/SPECIAL REVENUE FUNDS

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Measure A - Parks

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
221-Measure A - Parks				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	70,000	70,000	-
6040.2-Contract Services-Landscaping Services	-	38,000	38,000	-
6040.6-Contract Services-Building Maintenance/Repairs	-	100,000	100,000	-
02 - Maintenance & Operations Sum	-	208,000	208,000	-
221-Measure A - Parks Total	-	208,000	208,000	-
Grand Total	-	208,000	208,000	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Drug Enforcement - Asset Forfeitures

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
JUSTICE DEPARTMENT				
01 - Personnel Services				
5010.1-Overtime-Full-Time	393,443	430,000	430,000	200,000
01 - Personnel Services Sum	393,443	430,000	430,000	200,000
02 - Maintenance & Operations				
6010.1-Machinery & Equipment-Machinery & Equipme	-	-	119,000	-
6040.1-Contract Services-Outside Contracts	109,788	118,239	118,239	120,270
6040.65-Contract Services-Equipment/Software Maint	146,410	-	-	155,000
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair	4,472	-	-	-
7120-Administrative Costs-	11,486	-	-	11,687
02 - Maintenance & Operations Sum	272,157	118,239	237,239	286,957
05 - Capital Outlay				
6082-Vehicle Purchases-	121,242	-	43,000	-
05 - Capital Outlay Sum	121,242	-	43,000	-
07 - Debt and Lease Payments				
7035-Lease Payment-	130,437	67,173	367,956	52,917
07 - Debt and Lease Payments Sum	130,437	67,173	367,956	52,917
JUSTICE DEPARTMENT Total	917,279	615,412	1,078,195	539,874
STATE TRUST FUND				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	138,093	138,093	-
7120-Administrative Costs-	201	-	-	-
02 - Maintenance & Operations Sum	16,013	138,093	138,093	-
STATE TRUST FUND Total	16,013	138,093	138,093	-
TREASURY DEPARTMENT				
01 - Personnel Services				
5010.1-Overtime-Full-Time	-	-	-	-
01 - Personnel Services Sum	-	-	-	-
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	-	-	25,793
02 - Maintenance & Operations Sum	-	-	-	25,793
TREASURY DEPARTMENT Total	-	-	-	25,793
Grand Total	933,293	753,505	1,216,288	565,667

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Supplemental Law Prop. 72

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
235-Supplemental Law Prop. 72				
01 - Personnel Services				
5010.1-Overtime-Full-Time	-	300,000	300,000	250,000
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	-	-
5100.4-Fringe Benefits-Health Insurance	-	-	-	-
5100.85-Fringe Benefits-Dental	-	-	-	-
5100.8-Fringe Benefits-Vision	-	-	-	-
01 - Personnel Services Sum	-	300,000	300,000	250,000
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	-	-	18,000	-
6000.4-Supplies-Durable	-	-	10,000	-
6010.4-Machinery & Equipment-Computer Software	12,169	20,000	20,000	50,000
6010.5-Machinery & Equipment-Computer Hardware	6,687	50,000	15,000	-
6014-Training-	39,300	50,000	50,000	50,000
6040.1-Contract Services-Outside Contracts	-	-	7,000	-
7050-Miscellaneous Expense-	-	-	-	-
7120-Administrative Costs-	6,274	-	-	-
02 - Maintenance & Operations Sum	64,430	120,000	120,000	100,000
235-Supplemental Law Prop. 72 Total	64,430	420,000	420,000	350,000
Grand Total	64,430	420,000	420,000	350,000

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Justice Assistance Grants (JAG)

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
240-Justice Assistance Grants (JAG)				
02 - Maintenance & Operations				
6010.5-Machinery & Equipments-Computer Hardware	-	-	-	53,719
02 - Maintenance & Operations Sum	-	-	-	53,719
240-Justice Assistance Grants (JAG) Total	-	-	-	53,719
Grand Total	-	-	-	53,719

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Air Quality Management District Grant (AQMD)

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
245-Air Quality Management District Grant (AQMD)				
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	1,440	3,000	3,000	2,040
6040.1-Contract Services-Outside Contracts	4,254	6,800	6,800	-
6050.3-Utility Services-Telephone Services	270	300	300	254
6060-Mail/ Postal Expense-	29	100	100	77
6090-Carpool Incentive-	21,544	27,000	27,000	23,713
7120-Administrative Costs-	5,121	-	-	5,121
02 - Maintenance & Operations Sum	32,658	37,200	37,200	31,205
05 - Capital Outlay				
6082-Vehicle Purchases-	-	-	500,000	-
05 - Capital Outlay Sum	-	-	500,000	-
245-Air Quality Management District Grant (AQMD) Total	32,658	37,200	537,200	31,205
Grand Total	32,658	37,200	537,200	31,205

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Park Development

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
250-Park Development				
05 - Capital Outlay				
7116-Improvements Other than Building-	9,854	14,500	14,500	-
05 - Capital Outlay Sum	9,854	14,500	14,500	-
250-Park Development Total	9,854	14,500	14,500	-
Grand Total	9,854	14,500	14,500	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Community Development Block Grants (CDBG)

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
255-Community Development Block Grants (CDBG)				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	4,345	-	-	-
5000.2-Salaries-Regular Hourly	-	-	-	-
5000.3-Salaries-Limited Hourly	41,447	-	-	14,200
5100.1-Fringe Benefits-FICA/MEDICARE	3,718	-	-	1,291
5100.2-Fringe Benefits-Compensation Insurance	-	-	-	-
5100.3-Fringe Benefits-Unemployment Insurance	-	-	-	-
5100.4-Fringe Benefits-Health Insurance	739	-	-	-
5100.85-Fringe Benefits-Dental	37	-	-	-
5100.8-Fringe Benefits-Vision	7	-	-	-
5100.9-Fringe Benefits-Life	7	-	-	-
5300.25-Retirement-PERS employee pickup	408	-	-	-
5300.2-Retirement-PERS employer costs	459	-	-	-
01 - Personnel Services Sum	51,169	-	-	15,491
02 - Maintenance & Operations				
6025-Advertising/Printing Services-	413	-	-	-
6040.1-Contract Services-Outside Contracts	190,969	137,762	137,762	221,172
6040.75-Contract Services-Legal Services	(261)	-	-	-
6050.3-Utility Services-Telephone Services	-	-	-	36
02 - Maintenance & Operations Sum	191,121	137,762	137,762	221,342
05 - Capital Outlay				
7116-Improvements Other than Building-	280,601	-	-	-
05 - Capital Outlay Sum	280,601	-	-	-
07 - Debt and Lease Payments				
7020-Note Principal-	348,000	366,000	366,000	385,000
7025-Interest Expense-	184,796	165,729	165,729	55,848
07 - Debt and Lease Payments Sum	532,796	531,729	531,729	440,848
255-Community Development Block Grants (CDBG) Total	1,055,687	669,491	669,491	677,681
Grand Total	1,055,687	669,491	669,491	677,681

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail HOME Funds

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
260-HOME funds				
02 - Maintenance & Operations				
6025-Advertising/Printing Services-	-	-	1,000	-
6040.1-Contract Services-Outside Contracts	115,163	756,012	755,012	-
02 - Maintenance & Operations Sum	115,163	756,012	756,012	-
07 - Debt and Lease Payments				
7020-Note Principal-	-	-	-	269,841
07 - Debt and Lease Payments Sum	-	-	-	269,841
260-HOME funds Total	115,163	756,012	756,012	269,841
Grand Total	115,163	756,012	756,012	269,841



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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Grants fund

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
2017 SHSP Grant				
02 - Maintenance & Operations				
6010.1-Machinery & Equipment-Machinery & Equipment	-	-	83,911	83,911
02 - Maintenance & Operations Sum	-	-	83,911	83,911
2017 SHSP Grant Total	-	-	83,911	83,911
58G4-08-2177 (Camino Real)				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	146,101	76,860	3,900	-
02 - Maintenance & Operations Sum	146,101	76,860	3,900	-
58G4-08-2177 (Camino Real) Total	146,101	76,860	3,900	-
58G4-96-0475 (City Parks)				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	42,790	54,041	56,145	34,270
5000.2-Salaries-Regular Hourly	22,974	13,663	26,663	20,454
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	-	4,186
5100.2-Fringe Benefits-Compensation Insurance	-	-	-	-
5100.3-Fringe Benefits-Unemployment Insurance	-	-	-	493
5100.4-Fringe Benefits-Health Insurance	-	-	-	7,874
5100.75-Fringe Benefits-LTD/STD	-	-	-	297
5100.85-Fringe Benefits-Dental	-	-	-	179
5300.25-Retirement-PERS employee pickup	-	-	-	2,193
5300.2-Retirement-PERS employer costs	-	-	-	4,881
01 - Personnel Services Sum	65,764	67,704	82,808	74,864
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	29,910	18,451	18,451	51,990
6040.2-Contract Services-Landscaping Services	-	-	14,718	-
6040.35-Contract Services-Custodial Services	12,060	4,438	4,438	-
6040.6-Contract Services-Building Maintenance/Repairs	-	2,050	6,488	-
6050.1-Utility Services-Electricity Usage	28,261	13,511	26,511	35,376
6050.2-Utility Services-Water Usage	3,511	2,399	2,399	1,599
6050.5-Utility Services-Gas Usage	725	694	1,394	1,281
02 - Maintenance & Operations Sum	74,465	41,543	74,399	90,246
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability Payments	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
58G4-96-0475 (City Parks) Total	140,230	109,247	157,207	165,110
58G4-98-0724 (Reggie Park)				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	17,399	7,270	25,270	17,116
5000.2-Salaries-Regular Hourly	9,015	3,836	10,836	-
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	-	1,348
5100.2-Fringe Benefits-Compensation Insurance	-	-	-	2,995
5100.3-Fringe Benefits-Unemployment Insurance	-	-	-	159
5100.4-Fringe Benefits-Health Insurance	-	-	-	3,095
5100.5-Fringe Benefits-Uniform Allowance	-	-	-	500
5100.75-Fringe Benefits-LTD/STD	-	-	-	142
5100.85-Fringe Benefits-Dental	-	-	-	238
5100.8-Fringe Benefits-Vision	-	-	-	49



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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Grants fund

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
5300.25-Retirement-PERS employee pickup	-	-	-	1,127
5300.2-Retirement-PERS employer costs	-	-	-	1,852
01 - Personnel Services Sum	26,414	11,106	36,106	28,621
02 - Maintenance & Operations				
6040.35-Contract Services-Custodial Services	1,205	-	-	-
6040.6-Contract Services-Building Maintenance/Repairs	963	-	-	-
6050.1-Utility Services-Electricity Usage	3,896	1,647	1,647	6,835
6050.2-Utility Services-Water Usage	2,220	1,102	1,102	2,886
6050.5-Utility Services-Gas Usage	90	40	40	516
02 - Maintenance & Operations Sum	8,375	2,789	2,789	10,237
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability Payments	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
58G4-98-0724 (Reggie Park) Total	34,789	13,895	38,895	38,858
AB109 Task Force				
01 - Personnel Services				
5010.1-Overtime-Full-Time	-	25,000	25,000	-
01 - Personnel Services Sum	-	25,000	25,000	-
02 - Maintenance & Operations				
6010.5-Machinery & Equipment-Computer Hardware	-	10,000	10,000	19,069
6014-Training-	-	10,000	10,000	-
6025-Advertising/Printing Services-	-	2,000	2,000	-
02 - Maintenance & Operations Sum	-	22,000	22,000	19,069
05 - Capital Outlay				
6082-Vehicle Purchases-	13,846	63,000	63,000	-
05 - Capital Outlay Sum	13,846	63,000	63,000	-
AB109 Task Force Total	13,846	110,000	110,000	19,069
ATP Grant				
05 - Capital Outlay				
7116-Improvements Other than Building-	-	-	4,187,000	-
05 - Capital Outlay Sum	-	-	4,187,000	-
ATP Grant Total	-	-	4,187,000	-
Bulletproof Vest Grant				
02 - Maintenance & Operations				
6000.4-Supplies-Durable	-	14,207	14,207	14,207
02 - Maintenance & Operations Sum	-	14,207	14,207	14,207
Bulletproof Vest Grant Total	-	14,207	14,207	14,207
CA Beverage Container Recycling				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	16,202	16,000	16,094	18,254
02 - Maintenance & Operations Sum	16,202	16,000	16,094	18,254
CA Beverage Container Recycling Total	16,202	16,000	16,094	18,254
Homeless Planning Grant				
02 - Maintenance & Operations				
6020-Travel & Meetings-	213	-	-	-
6040.1-Contract Services-Outside Contracts	44,000	-	-	-
7120-Administrative Costs-	1,500	-	-	-
02 - Maintenance & Operations Sum	45,713	-	-	-



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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Grants fund

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
Homeless Planning Grant Total	45,713	-	-	-
HSGP 2015-0078 AGR. 3256				
02 - Maintenance & Operations				
6010.1-Machinery & Equipment-Machinery & Equipment	2,487,340	-	-	-
02 - Maintenance & Operations Sum	2,487,340	-	-	-
HSGP 2015-0078 AGR. 3256 Total	2,487,340	-	-	-
HSIP CYCLE 7				
02 - Maintenance & Operations				
6025-Advertising/Printing Services-	-	-	2,000	-
6040.1-Contract Services-Outside Contracts	29,873	144,661	231,640	-
02 - Maintenance & Operations Sum	29,873	144,661	233,640	-
05 - Capital Outlay				
7116-Improvements Other than Building-	-	578,644	496,486	-
05 - Capital Outlay Sum	-	578,644	496,486	-
HSIP CYCLE 7 Total	29,873	723,305	730,126	-
HSIP-5247(020)				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	692	52,597	52,597	-
02 - Maintenance & Operations Sum	692	52,597	52,597	-
05 - Capital Outlay				
7116-Improvements Other than Building-	-	210,388	210,388	-
05 - Capital Outlay Sum	-	210,388	210,388	-
HSIP-5247(020) Total	692	262,985	262,985	-
Non-Departmental				
01 - Personnel Services				
5000.2-Salaries-Regular Hourly	-	2,573	2,573	-
5000.3-Salaries-Limited Hourly	1,049	-	-	-
5010.1-Overtime-Full-Time	-	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	-	519	519	-
5100.4-Fringe Benefits-Health Insurance	-	-	-	-
5100.85-Fringe Benefits-Dental	-	-	-	-
5100.8-Fringe Benefits-Vision	-	-	-	-
5300.2-Retirement-PERS employer costs	-	1,908	1,908	-
01 - Personnel Services Sum	1,049	5,000	5,000	-
02 - Maintenance & Operations				
6025-Advertising/Printing Services-	1,575	-	-	-
6040.1-Contract Services-Outside Contracts	22,048	25,000	25,000	23,000
6040.2-Contract Services-Landscaping Services	5,510	4,000	4,000	4,135
6040.45-Contract Services-Sewer Maintenance	10,413	10,684	10,684	10,000
6050.1-Utility Services-Electricity Usage	1,020	8,812	8,812	10,301
7120-Administrative Costs-	4,023	-	-	7,000
02 - Maintenance & Operations Sum	44,590	48,496	48,496	54,436
Non-Departmental Total	45,639	53,496	53,496	54,436
OTS				
01 - Personnel Services				
5010.1-Overtime-Full-Time	-	-	97,900	118,900
01 - Personnel Services Sum	-	-	97,900	118,900
02 - Maintenance & Operations				



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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Grants fund

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6010.4-Machinery & Equipment-Computer Software	-	-	130,500	-
6020-Travel & Meetings-	-	-	5,000	5,000
6040.1-Contract Services-Outside Contracts	-	-	6,600	6,600
02 - Maintenance & Operations Sum	-	-	142,100	11,600
OTS Total	-	-	240,000	130,500
PT1774 (STEP)				
01 - Personnel Services				
5010.1-Overtime-Full-Time	12,703	-	-	-
01 - Personnel Services Sum	12,703	-	-	-
PT1774 (STEP) Total	12,703	-	-	-
PT18096 (STEP)				
01 - Personnel Services				
5010.1-Overtime-Full-Time	62,218	52,925	52,925	-
01 - Personnel Services Sum	62,218	52,925	52,925	-
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	-	1,000	1,000	-
6020-Travel & Meetings-	-	5,000	5,000	-
6040.1-Contract Services-Outside Contracts	-	1,320	1,320	-
02 - Maintenance & Operations Sum	-	7,320	7,320	-
PT18096 (STEP) Total	62,218	60,245	60,245	-
STP-L				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	289,830	1,063,000	-
02 - Maintenance & Operations Sum	-	289,830	1,063,000	-
05 - Capital Outlay				
7116-Improvements Other than Building-	-	1,159,320	189,000	-
05 - Capital Outlay Sum	-	1,159,320	189,000	-
STP-L Total	-	1,449,150	1,252,000	-
Tobacco Grant				
01 - Personnel Services				
5000.1-0-Regular Salaries	-	-	-	55,000
01 - Personnel Services Sum	-	-	-	55,000
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	-	-	-	11,500
7120-Administrative Costs-	-	-	-	3,500
02 - Maintenance & Operations Sum	-	-	-	15,000
Tobacco Grant Total	-	-	-	70,000
Used Oil Payment Program (OPP)				
02 - Maintenance & Operations				
6040.95-Contract Services-Other Professional Services	17,335	17,000	17,694	3,694
02 - Maintenance & Operations Sum	17,335	17,000	17,694	3,694
Used Oil Payment Program (OPP) Total	17,335	17,000	17,694	3,694
Grand Total	3,052,681	2,906,390	7,227,760	598,039

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Housing Authority Successor

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
810-Housing Authority Successor				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	15,644	-	-	-
6040.9-Contract Services-Audit Services	2,199	-	-	2,205
7120-Administrative Costs-	2,216	-	-	2,216
02 - Maintenance & Operations Sum	20,059	-	-	4,421
810-Housing Authority Successor Total	20,059	-	-	4,421
Grand Total	20,059	-	-	4,421

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EXPENDITURES -DETAILS INTERNAL SERVICE FUNDS

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Self Insurance

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
700-99- Self Insurance-Non-Departmental-				
02 - Maintenance & Operations				
6000.4-Supplies-Durable	-	496	496	-
6032.1-Insurance-WC-City	164,355	201,435	201,435	175,107
6032.2-Insurance-WC-Transit	100,477	-	-	-
6032-Insurance-	857,255	1,026,095	1,026,095	672,399
6035.1-Incurred Claims-Workers Compensation	-	250,000	250,000	-
6035.2-Incurred Claims-Liability	-	250,000	130,000	-
6040.11-Contract Services-Workers Compensation - General	157,473	175,958	175,958	170,805
6040.12-Contract Services-Workers Compensation - Transit	93,806	-	-	-
6040.13-Contract Services-Liability - General	39,787	40,788	40,788	64,031
6040.14-Contract Services-Liability - Transit	23,523	-	-	-
6040.75-Contract Services-Legal Services	-	-	-	2,277
6040.76-Contract Services-Legal Services-Liability General	37,189	50,000	50,000	55,000
6060-Mail/ Postal Expense-	275	1,000	1,000	-
6081-Permits and Fees-	14,456	10,620	10,620	1,365
02 - Maintenance & Operations Sum	1,488,597	2,006,392	1,886,392	1,140,984
03 - Liability Insurance				
6065-Liability Insurance-	549,996	-	-	-
03 - Liability Insurance Sum	549,996	-	-	-
700-99-100 Self Insurance-Non-Departmental-City Council				
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	1,506	3,000	3,000	1,873
02 - Maintenance & Operations Sum	1,506	3,000	3,000	1,873
700-99-100 Self Insurance-Non-Departmental-City Council Total	1,506	3,000	3,000	1,873
700-99-200 Self Insurance-Non-Departmental-City Administration				
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	34,523	137,000	137,000	17,838
6035.2-Incurred Claims-Liability	-	-	-	-
6040.76-Contract Services-Legal Services-Liability General	25,613	-	-	-
02 - Maintenance & Operations Sum	60,135	137,000	137,000	17,838
700-99-200 Self Insurance-Non-Departmental-City Administration Tc	60,135	137,000	137,000	17,838
700-99-250 Self Insurance-Non-Departmental-HR Administration				
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	15	5,000	5,000	-
6035.2-Incurred Claims-Liability	-	5,950	5,950	-
6040.76-Contract Services-Legal Services-Liability General	18,716	25,000	25,000	-
02 - Maintenance & Operations Sum	18,731	35,950	35,950	-
700-99-250 Self Insurance-Non-Departmental-HR Administration Tot	18,731	35,950	35,950	-
700-99-300 Self Insurance-Non-Departmental-PW Administration				
02 - Maintenance & Operations				
6000.4-Supplies-Durable	546	-	-	-
02 - Maintenance & Operations Sum	546	-	-	-
700-99-300 Self Insurance-Non-Departmental-PW Administration To	546	-	-	-
700-99-310 Self Insurance-Non-Departmental-Streets				

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Self Insurance

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	(23,674)	44,626	44,626	2,405
6035.2-Incurred Claims-Liability	608,959	200,000	200,000	205,836
6040.1-Contract Services-Outside Contracts	13,153	-	-	-
02 - Maintenance & Operations Sum	598,437	244,626	244,626	208,242
700-99-310 Self Insurance-Non-Departmental-Streets Total	598,437	244,626	244,626	208,242
700-99-320 Self Insurance-Non-Departmental-Trees				
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	15,504	15,000	15,000	117,438
02 - Maintenance & Operations Sum	15,504	15,000	15,000	117,438
700-99-320 Self Insurance-Non-Departmental-Trees Total	15,504	15,000	15,000	117,438
700-99-400 Self Insurance-Non-Departmental-Finance Administration				
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	65,147	51,568	51,568	29,063
6035.2-Incurred Claims-Liability	-	-	-	-
6040.76-Contract Services-Legal Services-Liability General	25,000	31,000	31,000	-
02 - Maintenance & Operations Sum	90,147	82,568	82,568	29,063
700-99-400 Self Insurance-Non-Departmental-Finance Administratio	90,147	82,568	82,568	29,063
700-99-500 Self Insurance-Non-Departmental-Administration				
02 - Maintenance & Operations				
6035.2-Incurred Claims-Liability	719	992	992	-
02 - Maintenance & Operations Sum	719	992	992	-
700-99-500 Self Insurance-Non-Departmental-Administration Total	719	992	992	-
700-99-510 Self Insurance-Non-Departmental-Facilities				
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	-	500	500	-
6035.2-Incurred Claims-Liability	-	1,000	1,000	-
02 - Maintenance & Operations Sum	-	1,500	1,500	-
700-99-510 Self Insurance-Non-Departmental-Facilities Total	-	1,500	1,500	-
700-99-600 Self Insurance-Non-Departmental-Administration				
02 - Maintenance & Operations				
6032-Insurance-	-	-	-	329
6035.1-Incurred Claims-Workers Compensation	23,092	35,000	35,000	9,423
6035.2-Incurred Claims-Liability	24,328	35,000	35,000	52,044
02 - Maintenance & Operations Sum	47,420	70,000	70,000	61,796
700-99-600 Self Insurance-Non-Departmental-Administration Total	47,420	70,000	70,000	61,796
700-99-700 Self Insurance-Non-Departmental-Recreation Administration				
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	62,474	294,873	294,873	24,871
6035.2-Incurred Claims-Liability	-	1,000	1,000	-
6040.76-Contract Services-Legal Services-Liability General	-	-	20,000	-
02 - Maintenance & Operations Sum	62,474	295,873	315,873	24,871
700-99-700 Self Insurance-Non-Departmental-Recreation Administra	62,474	295,873	315,873	24,871
700-99-720 Self Insurance-Non-Departmental-Park Maintenance				
02 - Maintenance & Operations				

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Self Insurance

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
6035.1-Incurred Claims-Workers Compensation	346,258	138,836	138,836	75,793
6035.2-Incurred Claims-Liability	54,933	20,000	20,000	55,040
02 - Maintenance & Operations Sum	401,191	158,836	158,836	130,833
700-99-720 Self Insurance-Non-Departmental-Park Maintenance Tot	401,191	158,836	158,836	130,833
700-99-800 Self Insurance-Non-Departmental-PD Administration				
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	979,555	991,685	991,685	1,597,495
6035.2-Incurred Claims-Liability	144,184	178,503	178,503	291,356
6040.76-Contract Services-Legal Services-Liability General	197,767	-	50,000	-
02 - Maintenance & Operations Sum	1,321,506	1,170,188	1,220,188	1,888,851
700-99-800 Self Insurance-Non-Departmental-PD Administration Tot	1,321,506	1,170,188	1,220,188	1,888,851
700-99-850 Self Insurance-Non-Departmental-Fire Administration				
02 - Maintenance & Operations				
6035.1-Incurred Claims-Workers Compensation	719,824	694,180	694,180	828,354
6035.2-Incurred Claims-Liability	43,159	198,337	198,337	309,078
6040.13-Contract Services-Liability - General	-	-	-	-
6040.76-Contract Services-Legal Services-Liability General	41,274	-	50,000	-
02 - Maintenance & Operations Sum	804,256	892,517	942,517	1,137,432
03 - Liability Insurance				
6065-Liability Insurance-	3,196	-	-	-
03 - Liability Insurance Sum	3,196	-	-	-
700-99-850 Self Insurance-Non-Departmental-Fire Administration To	807,452	892,517	942,517	1,137,432
700-99-900 Self Insurance-Non-Departmental-Transit Administration				
02 - Maintenance & Operations				
6000.4-Supplies-Durable	546	-	-	-
6032.2-Insurance-WC-Transit	-	118,996	118,996	72,494
6032-Insurance-	-	-	-	-
6035.1-Incurred Claims-Workers Compensation	682,207	793,348	793,348	870,371
6035.2-Incurred Claims-Liability	803,846	641,430	641,430	1,573,414
6040.12-Contract Services-Workers Compensation - Transit	1,099	95,783	95,783	54,109
6040.14-Contract Services-Liability - Transit	561	24,689	24,689	42,660
6040.77-Contract Services-Legal Services-Liability Transit	-	960	960	-
02 - Maintenance & Operations Sum	1,488,259	1,675,206	1,675,206	2,613,048
03 - Liability Insurance				
6065-Liability Insurance-Liability Insurance	-	-	-	-
03 - Liability Insurance Sum	-	-	-	-
700-99-900 Self Insurance-Non-Departmental-Transit Administratio	1,488,259	1,675,206	1,675,206	2,613,048
Grand Total	6,952,620	6,789,648	6,789,648	7,372,269

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Corporate Shop

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
720-Corporate Shop				
01 - Personnel Services				
5000.1-Salaries-Regular Salaries	9,368	13,088	13,088	-
5100.1-Fringe Benefits-FICA/MEDICARE	657	2,530	2,530	-
5100.2-Fringe Benefits-Compensation Insurance	2,304	2,374	2,374	-
5100.4-Fringe Benefits-Health Insurance	1,327	1,283	1,283	-
5100.5-Fringe Benefits-Uniform Allowance	65	90	90	-
5100.6-Fringe Benefits-Tool Allowance	60	82	82	-
5100.9-Fringe Benefits-Life	9	8	8	-
5300.25-Retirement-PERS employee pickup	803	786	786	-
5300.2-Retirement-PERS employer costs	(21,422)	9,180	11,768	-
01 - Personnel Services Sum	(6,830)	29,421	32,009	-
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	8,895	10,000	10,000	-
6070.1-Fuel-Regular Unleaded Fuel	234,515	222,403	155,437	-
6070.2-Fuel-Diesel	41,387	41,430	41,430	-
6080.1-Vehicle Maintenance/Expenses-Oil	299	409	10,409	-
6080.2-Vehicle Maintenance/Expenses-Coolant	-	-	2,000	-
6080.3-Vehicle Maintenance/Expenses-Vehicle Repair & Serv	44,876	238,531	293,497	-
6080.6-Vehicle Maintenance/Expenses-Vehicle Parts/Equipm	34,842	14,142	14,142	-
6080-Vehicle Maintenance/Expenses-	-	-	-	-
7050-Miscellaneous Expense-	394	541	541	-
7120.1-Administrative Costs-PERS Health	7	-	-	-
02 - Maintenance & Operations Sum	371,718	534,258	534,258	-
05 - Capital Outlay				
6082-Vehicle Purchases-	4,662	5,847	5,847	-
05 - Capital Outlay Sum	4,662	5,847	5,847	-
06 - Unfunded Pension Liability				
5300.26-Retirement-Unfunded Liability payment	-	-	-	-
06 - Unfunded Pension Liability Sum	-	-	-	-
07 - Debt and Lease Payments				
7035-Lease Payment-	1,327	1,367	1,367	-
07 - Debt and Lease Payments Sum	1,327	1,367	1,367	-
720-Corporate Shop Total	370,877	570,893	573,481	-
Grand Total	370,877	570,893	573,481	-

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EXPENDITURES -DETAILS FIDUCIARY FUNDS

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Trust Agency

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
500-70-700 Trust & Agency-Parks & Recreation-Recreation Administration				
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	13,435	-	-	6,195
6020-Travel & Meetings-	1,160	-	-	-
6040.1-Contract Services-Outside Contracts	27,413	-	-	-
7050-Miscellaneous Expense-	19,071	-	-	-
02 - Maintenance & Operations Sum	61,079	-	-	6,195
500-70-700 Trust & Agency-Parks & Recreation-Recreation Administratic	61,079	-	-	6,195
500-80-800 Trust & Agency-Police-PD Administration				
01 - Personnel Services				
5000.3-Salaries-Limited Hourly	-	-	-	-
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	-	-
01 - Personnel Services Sum	-	-	-	-
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	2,105	-	75,000	-
6014-Training-	3,038	-	-	2,351
6020-Travel & Meetings-	12,715	-	-	11,901
6030-Dues & Subscriptions-	760	-	-	-
6040.1-Contract Services-Outside Contracts	-	-	-	-
6081-Permits and Fees-	1,100	-	-	1,722
02 - Maintenance & Operations Sum	130,373	-	75,000	47,874
04 - Other Post Employment Benefits				
5300.1-Retirement-Retiree Benefits	-	-	-	7,900
04 - Other Post Employment Benefits Sum	-	-	-	7,900
500-80-800 Trust & Agency-Police-PD Administration Total	130,373	-	75,000	55,774
500-80-805 Trust & Agency-Police-Patrol				
01 - Personnel Services				
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	-	-
01 - Personnel Services Sum	-	-	-	-
04 - Other Post Employment Benefits				
5300.1-Retirement-Retiree Benefits	-	-	-	30,900
04 - Other Post Employment Benefits Sum	-	-	-	30,900
500-80-805 Trust & Agency-Police-Patrol Total	-	-	-	30,900
500-80-830 Trust & Agency-Police-Investigative Services				
01 - Personnel Services				
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	-	-
01 - Personnel Services Sum	-	-	-	-
04 - Other Post Employment Benefits				
5300.1-Retirement-Retiree Benefits	-	-	-	15,683
04 - Other Post Employment Benefits Sum	-	-	-	15,683
500-80-830 Trust & Agency-Police-Investigative Services Total	-	-	-	15,683
500-85-850 Trust & Agency-Fire-Fire Administration				
01 - Personnel Services				
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	-	-
01 - Personnel Services Sum	-	-	-	-

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Trust Agency

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	6,097	-	-	-
6010.3-Machinery & Equipments-Small Tools	250	-	-	-
6030-Dues & Subscriptions-	14,251	-	-	16,518
6081-Permits and Fees-	3,224	-	-	7,620
02 - Maintenance & Operations Sum	23,822	-	-	24,139
04 - Other Post Employment Benefits				
5300.1-Retirement-Retiree Benefits	-	-	-	7,609
04 - Other Post Employment Benefits Sum	-	-	-	7,609
500-85-850 Trust & Agency-Fire-Fire Administration Total	23,822	-	-	31,748
500-85-860 Trust & Agency-Fire-Suppression				
01 - Personnel Services				
5100.1-Fringe Benefits-FICA/MEDICARE	-	-	-	-
01 - Personnel Services Sum	-	-	-	-
04 - Other Post Employment Benefits				
5300.1-Retirement-Retiree Benefits	-	-	-	15,218
04 - Other Post Employment Benefits Sum	-	-	-	15,218
500-85-860 Trust & Agency-Fire-Suppression Total	-	-	-	15,218
500-90-900 Trust & Agency-Transportation -Transit Administration				
02 - Maintenance & Operations				
7050-Miscellaneous Expense-	3,527	-	-	3,667
02 - Maintenance & Operations Sum	3,527	-	-	3,667
500-90-900 Trust & Agency-Transportation -Transit Administration Total	3,527	-	-	3,667
500-99- Trust & Agency-Non-Departmental-				
02 - Maintenance & Operations				
6000.2-Supplies-Non-Durable	1,357	-	-	576
6025-Advertising/Printing Services-	-	-	-	20,688
6040.1-Contract Services-Outside Contracts	5,236	-	-	-
7050-Miscellaneous Expense-	4,499	-	-	6,273
02 - Maintenance & Operations Sum	11,092	-	-	27,537
500-99- Trust & Agency-Non-Departmental- Total	11,092	-	-	27,537
Grand Total	229,893	-	75,000	186,722

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CITY OF MONTEBELLO Proposed FY19-20 Budget Expenditures - Detail Successor Agency

Description	17-18 Actuals	FY18-19 Adopted Budget	FY18-19 Amended Budget	FY19-20 Proposed Budget
800-99- Successor Agency-Non-Departmental-				
02 - Maintenance & Operations				
6040.75-Contract Services-Legal Services	48,269	-	-	145,083
6040.95-Contract Services-Other Professional Services	8,750	-	-	-
6040.9-Contract Services-Audit Services	4,801	-	-	9,712
7120-Administrative Costs-	29,241	-	-	59,067
02 - Maintenance & Operations Sum	91,061	-	-	213,862
07 - Debt and Lease Payments				
7015-Bond Principal-	-	-	-	3,080,000
7025-Interest Expense-	802,266	-	-	862,363
07 - Debt and Lease Payments Sum	802,266	-	-	3,942,363
800-99- Successor Agency-Non-Departmental- Total	893,327	-	-	4,156,224
800-99-970 Successor Agency-Non-Departmental-Montebello Hills				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	45,314	-	-	72,880
6040.95-Contract Services-Other Professional Services	(24,619)	-	-	11,915
02 - Maintenance & Operations Sum	20,695	-	-	84,795
07 - Debt and Lease Payments				
7015-Bond Principal-	-	-	-	951,113
7025-Interest Expense-	705,229	-	-	1,772,259
800-99-970 Successor Agency-Non-Departmental-Montebello Hills Total	725,924	-	-	2,808,167
800-99-980 Successor Agency-Non-Departmental-SMIRP - South Industrial				
02 - Maintenance & Operations				
6025-Advertising/Printing Services-	1,981	-	-	-
6040.1-Contract Services-Outside Contracts	950	-	-	-
6040.95-Contract Services-Other Professional Services	2,432	-	-	4,253
02 - Maintenance & Operations Sum	5,363	-	-	4,253
07 - Debt and Lease Payments				
7015-Bond Principal-	-	-	-	565,000
7025-Interest Expense-	179,586	-	-	127,253
07 - Debt and Lease Payments Sum	179,586	-	-	692,253
800-99-980 Successor Agency-Non-Departmental-SMIRP - South Industrial	184,949	-	-	696,505
800-99-990 Successor Agency-Non-Departmental-MERP - Montebello				
02 - Maintenance & Operations				
6040.1-Contract Services-Outside Contracts	1,950	-	-	1,661
6040.95-Contract Services-Other Professional Services	4,975	-	-	3,417
6050.2-Utility Services-Water Usage	-	-	-	13
02 - Maintenance & Operations Sum	6,925	-	-	5,090
07 - Debt and Lease Payments				
7015-Bond Principal-	-	-	-	1,232,654
7020-Note Principal-	-	-	-	541,805
7025-Interest Expense-	343,228	-	-	631,637
07 - Debt and Lease Payments Sum	343,228	-	-	2,406,096
800-99-990 Successor Agency-Non-Departmental-MERP - Montebello Tota	350,153	-	-	2,411,187
Grand Total	2,154,352	-	-	10,072,083

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO
ESTABLISHING ITS APPROPRIATIONS LIMIT IN ACCORDANCE WITH THE
CALIFORNIA GOVERNMENT CODE SECTION 7910.**

THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS
FOLLOWS:

WHEREAS, Article XIII-B of the California State Constitution, informally known as the Gann Appropriations Limit, provides limits regarding the total amount of appropriations in any fiscal year from "The Proceeds of Taxes." The Article further provides that appropriations from designated reserve funds are not appropriations from the proceeds of taxes.

WHEREAS, Section 7910 of the Government Code, added in 1980 by the State Legislature, provides that "each year the governing body of each local jurisdiction shall by resolution establish its appropriations limit for the following year."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS FOLLOWS:

SECTION 1. The 2018-19 appropriations limit is \$49,193,706.

SECTION 2. The 2019-20 appropriations limit is \$51,031,468 calculated as follows:

Change in CPI	=	3.85%
Change in Population	=	-0.11%
Appropriation limit:	$\$49,193,706 \times 103.85\% \times 99.89\% = \$51,031,468.$	

SECTION 3. The City's 2019-20 appropriation subject to the above limit is \$26,892,529 and is within the limit calculated in the above Section 2.

SECTION 4. That the City Clerk shall certify to the adoption of this resolution and the same shall be in full force and effect.

APPROVED and ADOPTED this 26th day of June 2019.

HONORABLE MAYOR JACK HADJINIAN

ATTEST:

IRMA BARAJAS, CITY CLERK

APPROVED AS TO FORM:

ARNOLD M. ALVAREZ-GLASMAN, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO ADOPTING THE COMPENSATION PLAN AND
TABLE OF ORGANIZATION (POSITION LISTING)**

**THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS
FOLLOWS:**

SECTION 1. That the City Council of the City of Montebello has determined that the following listing of positions shall be the official and prescribed position titles and if applicable in accordance with the respective range numbers pertaining thereto and herein indicated in accordance with provisions of the Montebello Municipal Code and/or the Civil Service Rules and Regulations as previously enacted by this City Council:

ELECTED OFFICIALS	MONTHLY SALARY RANGES		
City Councilmembers	1,032	-	1,032
City Clerk	695	-	695
City Treasurer	695	-	695

CLASSIFIED MANAGEMENT	MONTHLY SALARY RANGES		
Fire Battalion Chief (eff 7/7/19)	10,385	-	11,607
Fire Battalion Chief (eff 1/5/20)	10,801	-	12,071
Fire Battalion Chief (eff 1/3/21)	11,233	-	12,554
Fire Captain (eff 4/28/19)	6,920	-	8,693
Fire Captain (eff 1/5/20)	7,196	-	9,040
Fire Captain (eff 1/3/21)	7,484	-	9,402
Police Captain (eff 7/7/19)	11,878	-	13,273
Police Captain (eff 1/5/20)	12,591		14,069
Police Captain (eff 1/3/21)	13,346		14,913
Police Lieutenant (eff 7/7/19)	10,483	-	11,714
Police Lieutenant (eff 1/5/20)	11,112		12,417
Police Lieutenant (eff 1/3/21)	11,779		13,162
Police Sergeant (eff 7/7/19)	8,485	-	9,530
Police Sergeant (eff 1/5/20)	8,994		10,101
Police Sergeant (eff 1/3/21)	9,534		10,707

CLASSIFIED NON-MANAGEMENT	RANGES	MONTHLY SALARY RANGES
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Account Clerk I (eff 4/28/19)	63.7	2,430	-	3,101
Account Clerk I (eff 1/5/20)	63.8	2,527	-	3,225
Account Clerk I (eff 1/3/21)	63.9	2,628	-	3,354
Account Clerk II (eff 4/28/19)	64.0	2,888	-	3,686
Account Clerk II (eff 1/5/20)	64.1	3,004	-	3,834
Account Clerk II (eff 1/3/21)	64.2	3,124	-	3,987
Assistant Planner (eff 4/28/19)	64.9	3,615	-	4,614
Assistant Planner (eff 1/5/20)	65.0	3,760	-	4,799
Assistant Planner (eff 1/3/21)	65.1	3,910	-	4,991
Body Shop Mechanic (eff 4/14/19)	62.8	4,052	-	5,171
Body Shop Mechanic (eff 1/5/20)	62.9	4,214	-	5,378
Body Shop Mechanic (eff 1/3/21)	63.0	4,382	-	5,593
Building Maintenance Tradeworker I (eff 4/28/19)	65.2	2,551	-	3,255
Building Maintenance Tradeworker I (eff 1/5/20)	65.3	3,653	-	3,385
Building Maintenance Tradeworker I (eff 1/3/21)	65.4	2,760	-	3,520
Building Maintenance Tradeworker II (eff 4/28/19)	65.5	2,748	-	3,507
Building Maintenance Tradeworker II (eff 1/5/20)	65.6	2,858	-	3,647
Building Maintenance Tradeworker II (eff 1/3/21)	65.7	2,972	-	3,793
Building Permit Technician (eff 4/28/19)	65.8	2,680	-	3,421
Building Permit Technician (eff 1/5/20)	65.9	2,787	-	3,557
Building Permit Technician (eff 1/3/21)	66.0	2,899	-	3,700
Bus Operator (eff 4/14/19)	62.2	3,319	-	4,235
Bus Operator (eff 1/5/20)	62.3	3,451	-	4,405
Bus Operator (eff 1/3/21)	62.4	3,589	-	4,581
Clerk Typist (eff 4/28/19)	66.7	2,371	-	3,025
Clerk Typist (eff 1/5/20)	66.8	2,466	-	3,146
Clerk Typist (eff 1/3/21)	66.9	2,565	-	3,272
Combination Building Inspector (eff 4/28/19)	67.6	3,615	-	4,614
Combination Building Inspector (eff 1/5/20)	67.7	3,760	-	4,799
Combination Building Inspector (eff 1/3/21)	67.8	3,910	-	4,991
Community Services Coordinator (eff 4/28/19)	68.5	2,817	-	3,596
Community Services Coordinator (eff 1/5/20)	68.6	2,930	-	3,740
Community Services Coordinator (eff 1/3/21)	68.7	3,047	-	3,889
Court Liaison (eff 4/28/19)	68.8	2,817	-	3,596
Court Liaison (eff 1/5/20)	68.9	2,930	-	3,740
Court Liaison (eff 1/3/21)	69.0	3,047	-	3,889
Engineering Technician (eff 4/28/19)	70.0	3,439	-	4,390
Engineering Technician (eff 1/5/20)	70.1	3,577	-	4,565
Engineering Technician (eff 1/3/21)	70.2	3,720	-	4,748
Equipment Mechanic A (eff 4/14/19)	62.5	4,052	-	5,171
Equipment Mechanic A (eff 1/5/20)	62.6	4,214	-	5,378
Equipment Mechanic A (eff 1/3/21)	62.7	4,382	-	5,593
Equipment Service Worker (eff 4/14/19)	63.1	2,857	-	3,648
Equipment Service Worker (eff 1/5/20)	63.2	2,972	-	3,793

Equipment Service Worker (eff 1/3/21)	63.3	3,091	-	3,945
Finance Technician (eff 4/28/19)	70.3	3,527	-	4,500
Finance Technician (eff 1/5/20)	70.4	3,668	-	4,680
Finance Technician (eff 1/3/21)	70.5	3,815	-	4,867
Fire Engineer (eff 4/28/19)	A-F	5,807	-	7,412
		(23.9281 - 30.5443/hr)		
		(56 hr/week)		
Fire Engineer (eff 1/5/20)	A-F	6,039	-	7,709
		(24.8852 - 31.7661/hr)		
		(56 hr/week)		
Fire Engineer (eff 1/3/21)	A-F	6,280	-	8,017
		(25.8806 - 33.0367/hr)		
		(56 hr/week)		
Fire Inspector I (eff 4/28/19)	70.6	3,615	-	4,614
Fire Inspector I (eff 1/5/20)	70.7	3,760	-	4,799
Fire Inspector I (eff 1/3/21)	70.8	3,910	-	4,991
Firefighter (eff 4/28/19)	A-F	4,944	-	6,314
		(20.3716 - 26.0202/hr)		
		(56 hr/week)		
Firefighter (eff 1/5/20)	A-F	5,141	-	6,567
		(21.1864 - 27.0610/hr)		
		(56 hr/week)		
Firefighter (eff 1/3/21)	A-F	5,347	-	6,829
		(22.0339 - 28.1434/hr)		
		(56 hr/week)		
Golf Cart Mechanic (eff 4/28/19)	70.9	2,641	-	3,370
Golf Cart Mechanic (eff 1/5/20)	71.0	2,747	-	3,505
Golf Cart Mechanic (eff 1/3/21)	71.1	2,856	-	3,645
Golf Course Equipment Mechanic (eff 4/28/19)	71.2	3,562	-	4,545
Golf Course Equipment Mechanic (eff 1/5/20)	71.3	3,704	-	4,727
Golf Course Equipment Mechanic (eff 1/3/21)	71.4	3,852	-	4,916
Maintenance Worker (eff 4/28/19)	72.4	2,551	-	3,255
Maintenance Worker (eff 1/5/20)	72.5	2,653	-	3,385
Maintenance Worker (eff 1/3/21)	72.6	2,760	-	3,520
Parking Control Officer (eff 4/28/19)	72.7	2,680	-	3,421
Parking Control Officer (eff 1/5/20)	72.8	2,787	-	3,557
Parking Control Officer (eff 1/3/21)	72.9	2,899	-	3,700
Police Community Service Officer (eff 4/28/19)	73.3	2,430	-	3,101
Police Community Service Officer (eff 1/5/20)	73.4	2,527	-	3,225
Police Community Service Officer (eff 1/3/21)	73.5	2,628	-	3,354
Police Corporal (eff 7/7/19)	76.9	6,206	-	7,920
Police Corporal (eff 1/5/20)	77.0	6,578		8,395
Police Corporal (eff 1/3/21)	77.1	6,973		8,899
Police Dispatcher I (eff 4/28/19)	73.6	3,801	-	4,850

Police Dispatcher I (eff 1/5/20)	73.7	3,953	-	5,044
Police Dispatcher I (eff 1/3/21)	73.8	4,111	-	5,246
Police Dispatcher II (eff 4/28/19)	73.9	4,414	-	5,633
Police Dispatcher II (eff 1/5/20)	74.0	4,590	-	5,858
Police Dispatcher II (eff 1/3/21)	74.1	4,774	-	6,093
Police Officer (eff 7/7/19)	76.6	5,758	-	7,350
Police Officer (eff 1/5/20)	76.7	6,103		7,791
Police Officer (eff 1/3/21)	76.8	6,470		8,258
Police Records Clerk (eff 4/28/19)	74.2	2,490	-	3,178
Police Records Clerk (eff 1/5/20)	74.3	2,589	-	3,305
Police Records Clerk (eff 1/3/21)	74.4	2,693	-	3,437
Police Records Technician (eff 4/28/19)	74.5	2,748	-	3,507
Police Records Technician (eff 1/5/20)	74.6	2,858	-	3,647
Police Records Technician (eff 1/3/21)	74.7	2,972	-	3,793
Property & Evidence Technician (eff 4/28/19)	75.1	2,817	-	3,596
Property & Evidence Technician (eff 1/5/20)	75.2	2,930	-	3,740
Property & Evidence Technician (eff 1/3/21)	75.3	3,047	-	3,889
Risk Management Assistant (eff 4/28/19)	75.4	2,693	-	3,438
Risk Management Assistant (eff 1/5/20)	75.5	2,801	-	3,576
Risk Management Assistant (eff 1/3/21)	75.6	2,913	-	3,719
Secretary (eff 4/28/19)	75.7	2,748	-	3,507
Secretary (eff 1/5/20)	75.8	2,858	-	3,647
Secretary (eff 1/3/21)	75.9	2,972	-	3,793
Storekeeper (eff 4/14/19)	63.4	3,489	-	4,453
Storekeeper (eff 1/5/20)	63.5	3,629	-	4,631
Storekeeper (eff 1/3/21)	63.6	3,774	-	4,816
Telecommunications Technician (eff 4/28/19)	76.0	3,896	-	4,973
Telecommunications Technician (eff 1/5/20)	76.1	4,052	-	5,172
Telecommunications Technician (eff 1/3/21)	76.2	4,214	-	5,379
Tree Trimmer (eff 4/28/19)	76.3	2,817	-	3,596
Tree Trimmer (eff 1/5/20)	76.4	2,930	-	3,740
Tree Trimmer (eff 1/3/21)	76.5	3,047	-	3,889

UNCLASSIFIED MANAGEMENT	MONTHLY SALARY RANGES			
Accounting Manager (eff 4/28/19)	6,766	-		8,225
Accounting Manager (eff 1/5/20)	7,037	-		8,554
Accounting Manager (eff 1/3/21)	7,318	-		8,896
Accounting Supervisor (eff 5/26/19)	5,087	-		6,185
Accounting Supervisor (eff 1/5/20)	5,291	-		6,433
Accounting Supervisor (eff 1/3/21)	5,502	-		6,690
Administrative Management Analyst (eff 4/28/19)	4,578	-		5,567
Administrative Management Analyst (eff 1/5/20)	4,761	-		5,790

Administrative Management Analyst (eff 1/3/21)	4,952	-	6,021
Assistant City Manager (eff 6/27/19)	11,906	-	15,751
Assistant Golf Course Superintendent (eff 5/26/19)	3,953	-	4,808
Assistant Golf Course Superintendent (eff 1/5/20)	4,111	-	5,001
Assistant Golf Course Superintendent (eff 1/3/21)	4,276	-	5,200
Assistant to the City Manager (eff 4/28/19)	5,564	-	6,767
Assistant to the City Manager (eff 1/5/20)	5,787	-	7,038
Assistant to the City Manager (eff 1/3/21)	6,018	-	7,319
Assistant Tree Maintenance Supervisor (eff 5/26/19)	3,753	-	4,579
Assistant Tree Maintenance Supervisor (eff 1/5/20)	3,903	-	4,763
Assistant Tree Maintenance Supervisor (eff 1/3/21)	4,060	-	4,953
Associate Planner (eff 5/26/19)	5,564	-	6,767
Associate Planner (eff 1/5/20)	5,787	-	7,038
Associate Planner (eff 1/3/21)	6,018	-	7,319
Building Maintenance Supervisor (eff 5/26/19)	4,150	-	5,049
Building Maintenance Supervisor (eff 1/5/20)	4,316	-	5,251
Building Maintenance Supervisor (eff 1/3/21)	4,488	-	5,461
Building Official (eff 4/28/19)	5,844	-	7,106
Building Official (eff 1/5/20)	6,078	-	7,390
Building Official (eff 1/3/21)	6,321	-	7,686
Chief Management Analyst (eff 4/28/19)	5,610	-	6,821
Chief Management Analyst (eff 1/5/20)	5,835	-	7,093
Chief Management Analyst (eff 1/3/21)	6,068	-	7,377
City Manager	20,417	-	20,417
Code Enforcement Manager (eff 4/28/19)	5,301	-	6,446
Code Enforcement Manager (eff 1/5/20)	5,513	-	6,704
Code Enforcement Manager (eff 1/3/21)	5,734	-	6,972
Communications Management Analyst (eff 4/28/19)	4,578	-	5,567
Communications Management Analyst (eff 1/5/20)	4,761	-	5,790
Communications Management Analyst (eff 1/3/21)	4,952	-	6,021
Communications Supervisor (eff 5/26/19)	5,301	-	6,446
Communications Supervisor (eff 1/5/20)	5,513	-	6,704
Communications Supervisor (eff 1/3/21)	5,734	-	6,972
Community Services Supervisor (eff 5/26/19)	4,360	-	5,301
Community Services Supervisor (eff 1/5/20)	4,534	-	5,513
Community Services Supervisor (eff 1/3/21)	4,716	-	5,734
Controller (eff 4/28/19)	7,514	-	9,131
Controller (eff 1/5/20)	7,814	-	9,496
Controller (eff 1/3/21)	8,127	-	9,876
Deputy Fire Marshal (eff 5/26/19)	4,578	-	5,567
Deputy Fire Marshal (eff 1/5/20)	4,761	-	5,790
Deputy Fire Marshal (eff 1/3/21)	4,952	-	6,021
Director of Finance (eff 6/27/19)	10,732	-	13,050
Director of Human Resources & Risk Management (eff 6/27/19)	10,732	-	13,050

Director of Planning & Community Development (eff 6/27/19)	10,732	-	13,050
Director of Public Works (eff 6/27/19)	10,732	-	13,050
Director of Recreation & Community Services (eff 6/27/19)	10,732	-	13,050
Director of Transportation (eff 6/27/19)	10,732	-	13,050
Finance Services Supervisor (eff 5/26/19)	4,578	-	5,567
Finance Services Supervisor (eff 1/5/20)	4,761	-	5,790
Finance Services Supervisor (eff 1/3/21)	4,952	-	6,021
Fire Chief (eff 6/27/19)	12,887	-	17,182
Fire Marshal (eff 7/7/19)	8,681	-	10,552
Fire Marshal (eff 1/5/20)	9,028	-	10,974
Fire Marshal (eff 1/3/21)	9,389	-	11,413
Golf Course Superintendent/Facility Manager (eff 4/28/19)	5,844	-	7,106
Golf Course Superintendent/Facility Manager (eff 1/5/20)	6,078	-	7,390
Golf Course Superintendent/Facility Manager (eff 1/3/21)	6,321	-	7,686
Grants & Project Administrator (eff 5/26/19)	5,564	-	6,767
Grants & Project Administrator (eff 1/5/20)	5,787	-	7,038
Grants & Project Administrator (eff 1/3/21)	6,018	-	7,319
Human Resources Manager (eff 4/28/19)	6,766	-	8,225
Human Resources Manager (eff 1/5/20)	7,037	-	8,554
Human Resources Manager (eff 1/3/21)	7,318	-	8,896
Information Systems Manager (eff 4/28/19)	7,680	-	9,480
Information Systems Manager (eff 1/5/20)	7,987	-	9,859
Information Systems Manager (eff 1/3/21)	8,306	-	10,254
Information Systems Supervisor (eff 5/26/19)	5,301	-	6,446
Information Systems Supervisor (eff 1/5/20)	5,513	-	6,704
Information Systems Supervisor (eff 1/3/21)	5,734	-	6,972
Maintenance Service Supervisor (eff 7/7/19)	4,150	-	5,049
Maintenance Service Supervisor (eff 1/5/20)	4,316		5,251
Maintenance Service Supervisor (eff 1/3/21)	4,489		5,461
Management Analyst (eff 7/7/19)	4,611	-	5,610
Management Analyst (eff 7/7/19)	4,796	-	5,835
Management Analyst (eff 7/7/19)	4,988	-	6,068
Office Manager (eff 4/28/19)	4,807	-	5,844
Office Manager (eff 1/5/20)	4,999	-	6,078
Office Manager (eff 1/3/21)	5,199	-	6,321
Park Maintenance Supervisor (eff 5/26/19)	4,150	-	5,049
Park Maintenance Supervisor (eff 1/5/20)	4,316	-	5,251
Park Maintenance Supervisor (eff 1/3/21)	4,488	-	5,461
Planning Manager (eff 4/28/19)	6,766	-	8,225
Planning Manager (eff 1/5/20)	7,037	-	8,554
Planning Manager (eff 1/3/21)	7,318	-	8,896
Police Chief (eff 6/27/19)	11,899	-	17,267
Public Information Officer (eff 4/28/19)	5,301	-	6,446
Public Information Officer (eff 1/5/20)	5,513	-	6,704

Public Information Officer (eff 1/3/21)	5,734	-	6,972
Public Works Manager (eff 4/28/19)	5,564	-	6,767
Public Works Manager (eff 1/5/20)	5,787	-	7,038
Public Works Manager (eff 1/3/21)	6,018	-	7,319
Records Supervisor (eff 5/26/19)	5,301	-	6,446
Records Supervisor (eff 1/5/20)	5,513	-	6,704
Records Supervisor (eff 1/3/21)	5,734	-	6,972
Recreation & Community Services Superintendent (eff 4/28/19)	5,844	-	7,106
Recreation & Community Services Superintendent (eff 1/5/20)	6,078	-	7,390
Recreation & Community Services Superintendent (eff 1/3/21)	6,321	-	7,686
Revenue Supervisor (eff 5/26/19)	4,578	-	5,567
Revenue Supervisor (eff 1/5/20)	4,761	-	5,790
Revenue Supervisor (eff 1/3/21)	4,952	-	6,021
Risk Management Analyst (eff 5/26/19)	4,578	-	5,567
Risk Management Analyst (eff 1/5/20)	4,761	-	5,790
Risk Management Analyst (eff 1/3/21)	4,952	-	6,021
Risk Manager (eff 4/28/19)	5,844	-	7,106
Risk Manager (eff 1/5/20)	6,078	-	7,390
Risk Manager (eff 1/3/21)	6,321	-	7,686
Senior Management Analyst (eff 7/7/19)	5,087	-	6,185
Senior Management Analyst (eff 1/5/20)	5,291		6,433
Senior Management Analyst (eff 1/3/21)	5,502		6,690
Senior Management Analyst/Strategic Planning (eff 7/7/19)	5,087	-	6,185
Senior Management Analyst/Strategic Planning (eff 1/5/20)	5,291		6,433
Senior Management Analyst/Strategic Planning (eff 1/3/21)	5,502		6,690
Senior Procurement Analyst (eff 7/7/19)	5,087	-	6,185
Senior Procurement Analyst (eff 1/5/20)	5,291		6,433
Senior Procurement Analyst (eff 1/3/21)	5,502		6,690
Shop Maintenance Supervisor (eff 7/7/19)	5,049	-	6,139
Shop Maintenance Supervisor (eff 1/5/20)	5,251		6,384
Shop Maintenance Supervisor (eff 1/3/21)	5,461		6,640
Street Maintenance Supervisor (eff 5/26/19)	4,150	-	5,049
Street Maintenance Supervisor (eff 1/5/20)	4,316	-	5,251
Street Maintenance Supervisor (eff 1/3/21)	4,489	-	5,461
Telecommunications Supervisor (eff 5/26/19)	5,301	-	6,446
Telecommunications Supervisor (eff 1/5/20)	5,513	-	6,704
Telecommunications Supervisor (eff 1/3/21)	5,734	-	6,972
Transit Administration Manager (eff 4/28/19)	6,818	-	8,288
Transit Administration Manager (eff 1/5/20)	7,090	-	8,620
Transit Administration Manager (eff 1/3/21)	7,374	-	8,965
Transit Dispatch Supervisor (eff 7/7/19)	4,150	-	5,049
Transit Dispatch Supervisor (eff 1/5/20)	4,316		5,251
Transit Dispatch Supervisor (eff 1/3/21)	4,489		5,461
Transit Finance Supervisor (eff 7/7/19)	5,564	-	6,767

Transit Finance Supervisor (eff 1/5/20)	5,787	7,038
Transit Finance Supervisor (eff 1/3/21)	6,018	7,319
Transit Grants & Project Administrator (eff 7/7/19)	5,564	- 6,767
Transit Grants & Project Administrator (eff 1/5/20)	5,787	7,038
Transit Grants & Project Administrator (eff 1/3/21)	6,018	7,319
Transit Operations Manager (eff 4/28/19)	6,765	- 8,224
Transit Operations Manager (eff 1/5/20)	7,036	- 8,552
Transit Operations Manager (eff 1/3/21)	7,317	- 8,895
Transit Operations Supervisor (eff 7/7/19)	5,049	- 6,139
Transit Operations Supervisor (eff 1/5/20)	5,251	6,384
Transit Operations Supervisor (eff 1/3/21)	5,461	6,640
Transit Stores & Facility Supervisor (eff 7/7/19)	4,150	- 5,049
Transit Stores & Facility Supervisor (eff 1/5/20)	4,316	5,251
Transit Stores & Facility Supervisor (eff 1/3/21)	4,489	5,461
Tree Maintenance Supervisor (eff 5/26/19)	4,150	- 5,049
Tree Maintenance Supervisor (eff 1/5/20)	4,316	- 5,251
Tree Maintenance Supervisor (eff 1/3/21)	4,489	- 5,461
Vehicle Maintenance Manager (eff 4/28/19)	7,516	- 9,137
Vehicle Maintenance Manager (eff 1/5/20)	7,817	- 9,503
Vehicle Maintenance Manager (eff 1/3/21)	8,129	- 9,883

UNCLASSIFIED NON-MANAGEMENT	RANGES	MONTHLY SALARY RANGES		
Accountant (eff 4/28/19)	64.3	4,095	-	5,227
Accountant (eff 1/5/20)	64.4	4,259	-	5,436
Accountant (eff 1/3/21)	64.5	4,429	-	5,654
Administrative Secretary (eff 4/28/19)	64.6	3,036	-	3,875
Administrative Secretary (eff 1/5/20)	64.7	3,158	-	4,030
Administrative Secretary (eff 1/3/21)	64.8	3,284	-	4,191
Building Plan Checker (eff 4/28/19)	66.1	5,101	-	6,510
Building Plan Checker (eff 1/5/20)	66.2	5,305	-	6,770
Building Plan Checker (eff 1/3/21)	66.3	5,517	-	7,041
Code Enforcement Coordinator (eff 4/28/19)	67.0	2,817	-	3,596
Code Enforcement Coordinator (eff 1/5/20)	67.1	2,930		3,596
Code Enforcement Coordinator (eff 1/3/21)	67.2	3,047	-	3,889
Code Enforcement Officer (eff 4/28/19)	67.3	3,615	-	4,614
Code Enforcement Officer (eff 1/5/20)	67.4	3,760	-	4,799
Code Enforcement Officer (eff 1/3/21)	67.5	3,910	-	4,991
Community Development Analyst (eff 4/28/19)	67.9	4,015	-	5,123
Community Development Analyst (eff 1/5/20)	68.0	4,176	-	5,328
Community Development Analyst (eff 1/3/21)	68.1	4,343	-	5,541
Crime Analyst (eff 4/28/19)	69.1	3,615	-	4,614

Crime Analyst (eff 1/5/20)	69.2	3,760	-	4,799
Crime Analyst (eff 1/3/21)	69.3	3,910	-	4,991
Information Systems Analyst (eff 4/28/19)	71.5	4,570	-	5,833
Information Systems Analyst (eff 1/5/20)	71.6	4,753	-	6,066
Information Systems Analyst (eff 1/3/21)	71.7	4,943	-	6,309
Information Systems Technician I (eff 4/28/19)	71.8	2,888	-	3,686
Information Systems Technician I (eff 1/5/20)	71.9	3,004	-	3,834
Information Systems Technician I (eff 1/3/21)	72.0	3,124	-	3,987
Information Systems Technician II (eff 4/28/19)	72.1	3,439	-	4,390
Information Systems Technician II (eff 1/5/20)	72.2	3,577	-	4,565
Information Systems Technician II (eff 1/3/21)	72.3	3,720	-	4,748
Personnel Analyst (eff 4/28/19)	73.0	4,015	-	5,123
Personnel Analyst (eff 1/5/20)	73.1	4,176	-	5,328
Personnel Analyst (eff 1/3/21)	73.2	4,343	-	5,541
Police Trainee (eff 4/28/19)	74.8	2,961	-	3,780
Police Trainee (eff 1/5/20)	74.9	3,080	-	3,931
Police Trainee (eff 1/3/21)	75.0	3,203	-	4,089

HOURLY CLASSIFICATION	HOURLY RANGES			
Administrative Analyst (eff 4/28/19)	12.36	-	22.61	
Administrative Analyst (1) (eff 1/1/20)	13.00	-	22.61	
Administrative Analyst (eff 1/5/20)	13.52	-	23.51	
Administrative Analyst (1) (eff 1/1/21)	14.00	-	23.51	
Administrative Analyst (eff 1/3/21)	14.56	-	24.45	
Administrative Secretary (eff 4/28/19)	17.15	-	21.64	
Administrative Secretary (eff 1/5/20)	17.84	-	22.51	
Administrative Secretary (eff 1/3/21)	18.55	-	23.41	
Building Maintenance Tradeworker (eff 4/28/19)	14.72	-	18.78	
Building Maintenance Tradeworker (eff 1/5/20)	15.31	-	19.53	
Building Maintenance Tradeworker (eff 1/3/21)	15.92	-	20.31	
Bus Operator (eff 4/14/19)	16.07	-	19.12	
Bus Operator (2) (eff 1/1/20)	16.90	-	19.12	
Bus Operator (eff 1/5/20)	17.58	-	19.89	
Bus Operator (2) (eff 1/1/21)	18.20	-	19.89	
Bus Operator (eff 1/3/21)	18.93	-	20.68	
Clerical Assistant (eff 4/28/19)	12.36	-	16.94	
Clerical Assistant (1) (eff 1/1/20)	13.00	-	16.94	
Clerical Assistant (eff 1/5/20)	13.52	-	17.62	
Clerical Assistant (1) (eff 1/1/21)	14.00	-	17.62	
Clerical Assistant (eff 1/3/21)	14.56	-	18.33	
Code Enforcement Technician (eff 4/28/19)	13.42	-	15.57	
Code Enforcement Technician (eff 1/5/20)	14.00	-	16.20	

Code Enforcement Technician (eff 1/3/21)	14.56	-	16.84
Community Services Aide - SYEP (1) (eff 1/1/20)	13.00	-	13.00
Community Services Aide - SYEP (1) (eff 1/1/21)	14.00	-	14.00
Equipment Service Worker (eff 4/14/19)	12.36		17.67
Equipment Service Worker (1) (eff 1/1/20)	13.00		17.67
Equipment Service Worker (eff 1/5/20)	13.52		18.38
Equipment Service Worker (1) (eff 1/1/21)	14.00		18.38
Equipment Service Worker (eff 1/3/21)	14.56		19.11
Field Maintenance Worker (eff 4/28/19)	12.36	-	14.01
Field Maintenance Worker (1) (eff 1/1/20)	13.00	-	15.01
Field Maintenance Worker (eff 1/5/20)	13.52	-	15.61
Field Maintenance Worker (1) (eff 1/1/21)	14.00	-	16.09
Field Maintenance Worker (eff 1/3/21)	14.56	-	16.73
Fire Inspector (eff 4/28/19)	20.86	-	26.63
Fire Inspector (eff 1/5/20)	21.69	-	27.69
Fire Inspector (eff 1/3/21)	22.56	-	28.80
Golf Course Attendant (eff 4/28/19)	12.36	-	14.47
Golf Course Attendant (1) (eff 1/1/20)	13.00	-	15.47
Golf Course Attendant (eff 1/5/20)	13.52	-	15.99
Golf Course Attendant (1) (eff 1/1/21)	14.00	-	16.63
Golf Course Attendant (eff 1/3/21)	14.56	-	17.19
Golf Course Mechanic's Helper (eff 4/28/19)	12.36	-	14.83
Golf Course Mechanic's Helper (1) (eff 1/1/20)	13.00	-	15.83
Golf Course Mechanic's Helper (eff 1/5/20)	13.52	-	16.35
Golf Course Mechanic's Helper (1) (eff 1/1/21)	14.00	-	17.00
Golf Course Mechanic's Helper (eff 1/3/21)	14.56	-	17.68
Human Resources Manager (eff 4/28/19)	39.04	-	47.45
Human Resources Manager (eff 1/5/20)	40.60	-	49.35
Human Resources Manager (eff 1/3/21)	42.22	-	51.32
Information Systems Specialist (eff 4/28/19)	12.36	-	16.94
Information Systems Specialist (1) (eff 1/1/20)	13.00	-	16.94
Information Systems Specialist (eff 1/5/20)	13.52	-	17.62
Information Systems Specialist (1) (eff 1/1/21)	14.00	-	17.62
Information Systems Specialist (eff 1/3/21)	14.56	-	18.33
Intern (eff 4/28/19)	12.36	-	16.94
Intern (1) (eff 1/1/20)	13.00	-	16.94
Intern (eff 1/5/20)	13.52	-	17.62
Intern (1) (eff 1/1/21)	14.00	-	17.62
Intern (eff 1/3/21)	14.56	-	18.33
Lifeguard (eff 4/28/19)	12.88	-	14.57
Lifeguard (1) (eff 1/1/20)	13.00		14.75
Lifeguard (eff 1/5/20)	13.52		15.34
Lifeguard (1) (eff 1/1/21)	14.00		16.00
Lifeguard (eff 1/3/21)	14.52		16.64

Maintenance Worker (eff 4/28/19)	14.72	-	18.78
Maintenance Worker (eff 1/5/20)	15.31	-	19.53
Maintenance Worker (eff 1/3/21)	15.92	-	20.31
Mechanic's Assistant (eff 4/28/19)	12.36	-	16.17
Mechanic's Assistant (1) (eff 1/1/20)	13.00		16.17
Mechanic's Assistant (eff 1/5/20)	13.52	-	16.82
Mechanic's Assistant (1) (eff 1/1/21)	14.00		16.82
Mechanic's Assistant (eff 1/3/21)	14.56	-	17.49
Park Ranger (eff 4/28/19)	12.36	-	16.74
Park Ranger (1) (eff 1/1/20)	13.00		17.38
Park Ranger (eff 1/5/20)	13.52	-	18.08
Park Ranger (1) (eff 1/1/21)	14.00		18.56
Park Ranger (eff 1/5/20)	14.56	-	19.30
Parking Control Officer (eff 4/28/19)	17.30	-	19.67
Parking Control Officer (eff 1/5/20)	18.00	-	20.46
Parking Control Officer (eff 1/3/21)	18.72	-	21.28
Police Community Services Officer (eff 4/28/19)	12.36	-	15.40
Police Community Services Officer (1) (eff 1/1/20)	13.00	-	15.40
Police Community Services Officer (eff 1/5/20)	13.52		16.01
Police Community Services Officer (1) (eff 1/1/21)	14.00		16.01
Police Community Services Officer (eff 1/5/21)	14.56		16.66
Police Dispatcher (eff 4/28/19)	24.36	-	28.89
Police Dispatcher (eff 1/5/20)	25.33	-	30.05
Police Dispatcher (eff 1/3/21)	26.35	-	31.25
Police Officer (eff 4/28/19)	30.03	-	38.31
Police Officer (eff 1/5/20)	31.24	-	39.84
Police Officer (eff 1/3/21)	32.49	-	41.43
Police Trainee (eff 4/28/19)	17.56	-	22.25
Police Trainee (eff 1/5/20)	18.26	-	23.14
Police Trainee (eff 1/3/21)	18.99	-	24.06
Police Youth Program Coordinator (eff 4/28/19)	16.22	-	20.75
Police Youth Program Coordinator (eff 1/5/20)	16.87	-	21.58
Police Youth Program Coordinator (eff 1/3/21)	17.55	-	22.45
Pool Manager (eff 4/28/19)	15.40	-	18.49
Pool Manager (eff 1/5/20)	16.01	-	19.23
Pool Manager (eff 1/3/21)	16.66	-	20.00
Property & Evidence Technician (eff 4/28/19)	15.40	-	22.61
Property & Evidence Technician (eff 1/5/20)	16.01	-	23.51
Property & Evidence Technician (eff 1/3/21)	16.66	-	24.45
Recreation Leader I (eff 4/28/19)	12.36	-	13.39
Recreation Leader I (1) (eff 1/1/20)	13.00	-	14.50
Recreation Leader I (eff 1/5/20)	13.52	-	15.08
Recreation Leader I (1) (eff 1/1/21)	14.00	-	15.60
Recreation Leader I (eff 1/3/21)	14.56	-	16.22

Recreation Leader II (eff 4/28/19)	12.88		15.45
Recreation Leader II (1) (eff 1/1/20)	13.00	-	16.45
Recreation Leader II (eff 1/5/20)	13.52	-	17.11
Recreation Leader II (1) (eff 1/1/21)	14.00	-	17.11
Recreation Leader II (eff 1/3/21)	14.56	-	17.79
Recreation Leader III (eff 4/28/19)	13.39		16.48
Recreation Leader III (eff 1/5/20)	14.00	-	17.25
Recreation Leader III (eff 1/3/21)	14.56	-	18.75
Recreation Leader IV (eff 4/28/19)	15.45		19.00
Recreation Leader IV (eff 1/5/20)	16.07	-	19.76
Recreation Leader IV (eff 1/3/21)	16.71	-	20.55
Risk Management Assistant (eff 4/28/19)	13.60	-	19.83
Risk Management Assistant (eff 1/5/20)	14.14	-	20.62
Risk Management Assistant (eff 1/3/21)	14.71	-	21.45
Secretary (eff 4/28/19)	12.36	-	15.45
Secretary (1) (eff 1/1/20)	13.00	-	16.09
Secretary (eff 1/5/20)	13.52	-	16.73
Secretary (1) (eff 1/1/21)	14.00	-	17.21
Secretary (eff 1/3/21)	14.56	-	17.90
Senior Lifeguard (eff 4/28/19)	14.94	-	16.89
Senior Lifeguard (eff 1/5/20)	15.53	-	17.57
Senior Lifeguard (eff 1/3/21)	16.15	-	18.27
Senior Project Manager (eff 4/28/19)	59.05	-	71.80
Senior Project Manager (eff 1/5/20)	61.41	-	74.67
Senior Project Manager (eff 1/3/21)	63.87	-	77.66
Transportation Revenue Coordinator (eff 4/28/19)	14.73	-	18.69
Transportation Revenue Coordinator (eff 1/5/20)	15.32	-	19.44
Transportation Revenue Coordinator (eff 1/3/21)	15.93	-	20.22
Transportation Specialist (eff 4/28/19)	12.36	-	22.61
Transportation Specialist (1) (eff 1/1/20)	13.00	-	22.61
Transportation Specialist (eff 1/5/20)	13.52	-	23.51
Transportation Specialist (1) (eff 1/1/21)	14.00	-	23.51
Transportation Specialist (eff 1/3/21)	14.56	-	24.45

(1) Pursuant to California minimum wage order, the minimum wage will increase to \$13.00 per hour effective January 1, 2020 from \$12.00 per hour; the minimum wage will increase to \$14.00 per hour effective January 1, 2021 from \$13.00 per hour

(2) Pursuant to SMART-TD MOU, the minimum hourly rate for all such bus drivers shall at all times be not less than 30% more than the CA minimum wage rate

SECTION 2. That the City Clerk shall certify to the adoption of this resolution, shall distribute copies to the Director of Human Resources and the Director of Finance, and the resolution shall be in full force and effect as of July 1, 2019.

APPROVED AND ADOPTED THIS 26th DAY OF JUNE 2019.

Jack Hadjinian, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Paul L. Talbot, Interim City Manager

BY: Bob Franco, Director of Human Resources

SUBJECT: Approve Employment Contract with Rene Bobadilla for City Manager

DATE: June 26, 2019

RECOMMENDATION

- 1) It is recommended that the City Council approve the employment contract for the position of City Manager.
- 2) Take such additional, related action that may be desirable.

BACKGROUND

In April 2019, the City's Administration Department and Human Resources Department began its regional search and recruitment to fill the key leadership vacancy of City Manager. The City utilized a number of advertisement and outreach sources to attract a significant number of applications. A stringent screening of applicants yielded a highly qualified applicant pool.

On June 14, 2019, the City Council interviewed the top candidates for this position and subsequently made a decision to extend a tentative offer of employment to the top qualified candidate who best fit the needs of the City. The selected candidate is Mr. Rene Bobadilla who accepted the City's offer.

Consistent with the City Council's goal to fill this key leadership position, Council gave direction to prepare an employment agreement for Mr. Bobadilla for the position of City Manager. The term of this employment agreement will be for a period of (5) years commencing on July 29, 2019 and continuing to July 28, 2024.

FISCAL IMPACT

Approval of this resolution will have an immaterial budget impact for the remainder of FY 2018/19. In subsequent years, funds will be appropriated through the budget process.

SUMMARY

The City Council will consider approval of the employment contract with Mr. Rene Bobadilla to perform the duties of City Manager for the City of Montebello.

ATTACHMENT

City Manager Employment Contract – Rene Bobadilla

EMPLOYMENT AGREEMENT

BETWEEN RENE BOBADILLA AND THE CITY OF MONTEBELLO

THIS EMPLOYMENT AGREEMENT BETWEEN RENE BOBADILLA AND THE CITY OF MONTEBELLO (“Agreement”) is made and entered into by and between Rene Bobadilla, an individual, hereinafter referred to as “Bobadilla” and the City Council of the City of Montebello, acting as the legally constituted governing body of the City of Montebello, hereinafter referred to as “City” and shall be effective, July 29, 2019. Hereinafter, “Party” shall refer individually and collectively to each and all of the foregoing named parties. The Parties enter this Agreement with reference to the following facts.

RECITALS

WHEREAS, the City Council of the City of Montebello (the “Council”) and Bobadilla believe that an agreement negotiated between the City Council, on behalf of the City, and Bobadilla can be mutually beneficial to the City, Bobadilla, and the community they serve; and

WHEREAS, the Council and Bobadilla believe an agreement will enhance the excellence and continuity of the management of the City for the benefit of its residents; and

WHEREAS, the City now desires to employ the services of Bobadilla pursuant to the terms, conditions and provisions of this Agreement; and

WHEREAS, Bobadilla has agreed to accept employment with the City, subject to the terms, conditions and provisions of this Agreement; and

WHEREAS, in accordance with the City of Montebello Municipal Code, both parties now desire to set forth the terms, conditions, and provisions of the employment relationship between City and Bobadilla.

NOW, THEREFORE, the City and Bobadilla, for and in consideration of the terms, conditions and provisions hereinafter established have agreed, and do hereby agree as follows:

I. Term of this Agreement

This Agreement provides for the continued relationship of the City and Bobadilla for an initial term consisting of a five (5) year period (“Initial Term”), beginning July 29, 2019, and continuing to July 28, 2024, unless Bobadilla earlier resigns his position as set forth in Section IV or is terminated as set forth in Sections V and VI. Nothing contained in this Agreement shall limit the Parties from extending the Initial Term for additional periods (“Extended Term”), subject to terms and conditions negotiated and approved in writing by and between the Parties. The Initial Term and any Extended Term shall be collectively be referred to as the “Term” of this Agreement.

Unless otherwise specified, all the provisions, terms, and conditions of this Agreement shall apply to both the Initial Term and the Extended Term. Any additional extension to the Extended Term shall be subject to the terms and conditions as then negotiated and agreed upon in writing by and between the Parties. If the Extended Term is further extended, the Parties shall negotiate and agree in writing to any changes to the terms and conditions of this Agreement. All other terms and conditions of this Agreement shall automatically be extended unless express modification is made in writing; in no way, however, shall the terms and conditions be lessened or decreased below the terms of this Agreement. It is the intent of this section that the Parties shall not have to re-negotiate each of the terms of this Agreement each time the Agreement may be extended.

II. Duties

City hereby appoints and employs Bobadilla pursuant to the City of Montebello Municipal Code to perform the functions and duties of the City Manager specified in Municipal Code Section 2.04 and to perform such other legally permissible and proper duties and functions as City Council of City may, from time to time, assign, including, but not limited to, the following:

- A. Carry out all responsibilities set forth in Section 2.04 of the Montebello Municipal Code.
- B. Employ, direct, assign, reassign and evaluate all of the employees of the City.
- C. Organize, reorganize and arrange the staff of the City.
- D. Develop and establish internal regulations, rules, and procedures which Bobadilla deems necessary for the efficient and effective operation of the City.

III. Salary and Deferred Compensation

City agrees to pay Bobadilla a base salary of \$240,000 a year. Salary payments shall be made in payroll period installments at the same time as other employees of City are paid.

In addition to all other benefits outlined in this Agreement, City shall also pay an additional \$5,000 annually to a deferred compensation program selected by Bobadilla and acceptable to the City.

IV. Resignation

- A. Notwithstanding Sections I above, in the event Bobadilla resigns his position before expiration of the Initial Term, Bobadilla shall give City sixty (60) days notice in advance, unless City waives the notice requirement.

- B. In such event that Bobadilla resigns his position, the City shall have no duty to pay the severance benefits available to him as set forth in Section VI below.

V. Termination With Cause

- A. Notwithstanding the above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Council to terminate the services of Bobadilla for good cause. For purposes of this Agreement the term “good cause” is defined as follows:
 - 1. Any felony conviction under California law.
 - 2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
 - 3. Willful or persistent material breach of duties.
 - 4. Engaging in conduct tending to bring embarrassment or disrepute to the City.
 - 5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.
 - 6. Unauthorized absences.
- B. If City Council determines that there is cause to warrant termination of this Agreement, it shall give Bobadilla written notices of the cause(s). The City Council shall not make its final decision until Bobadilla has the opportunity to meet with the City Council to give reasons why the Agreement should not be terminated. Bobadilla may be represented at his expense by a representative of his choice at said meeting. The City Council shall make the final decision regarding termination of the Agreement, and shall provide the decision to Bobadilla in writing. The City Council’s written decision shall be final and shall not be subject to further administrative review.
- C. In the event Bobadilla is terminated for good cause as provided herein, City shall have no obligation to pay the severance benefits designated in Section VI which are available to Bobadilla during the Initial Term or any Extended Term.

VI. At-Will Employment and Severance

Bobadilla acknowledges and accepts that he may be terminated without cause at any time and he serves as an at-will employee. In the event Bobadilla is terminated from his position by City Council before expiration of the Initial Term or if extended, the Extended Term, and he is willing and able to continue performing his duties as City Manager, then

City agrees to pay Bobadilla as severance his base salary, including benefits, which Bobadilla is receiving as of the date of such termination, ("Severance Benefit") for a period as defined as follows:

- A. If terminated by a super-majority vote (4 or 5 members of the City Council), Bobadilla shall receive the sum equal to the Severance Benefit times six (6) months.
- B. If terminated by a simple majority vote (3 members of the City Council), Bobadilla shall receive the sum equal to the Severance Benefit times nine (9) months.

This provision complies with the severance pay cap that has been established in Government Code Section 53260. "Base salary" shall mean the compensation reflected by a salary range that the City pays Bobadilla, but excludes any other forms of remuneration. "Benefits" shall mean the actual benefits received or the equivalent cost of such benefits that the City is then providing to Bobadilla. "Terminate" or "Termination" as referred to in this Section VI shall refer to the City's act of removing Bobadilla from his duties as City Manager. Unless requested by Bobadilla, Bobadilla's severance payment pursuant to this Section VI shall be made in one installment.

In addition, Bobadilla shall be entitled to receive payment for leave balances which have accrued but are unused, as provided in this Agreement, below.

In the event Bobadilla is terminated for good cause as provided in Section V above, City shall have no obligation to pay the severance benefits designated in this paragraph. The City shall also be under no obligation to pay the severance to Bobadilla in accordance with this Section VI if Bobadilla ends employment because of resignation, retirement, death, or disability.

VII. Performance Evaluation

Not less than annually during the Term of this Agreement, the City Council shall conduct a comprehensive performance evaluation of Bobadilla. Said review and evaluation shall be in accordance with specific criteria developed by the City Council. The City Council may define such goals and performance objectives that it determines as necessary for the proper operation of the City and in the attainment of the Council's policy objectives. At the time of the annual performance evaluation, the City Council shall review the salary and benefits provided to Bobadilla and may adjust his salary and benefits in accordance with his performance.

VIII. Hours of Work

Bobadilla will devote his attention to the business of the City. Bobadilla is expected to maintain normal working hours consistent with other managerial employees of the City, Bobadilla may engage in other acts for remuneration to the extent those activities do not interfere or conflict with the performance of his duties as a City Manager with the prior notification to the City Council.

IX. Administrative Leave and Annual Leave

- A. Administrative Leave. Bobadilla shall be afforded Administrative Leave of 56 hours per year. On July 29, 2019, Bobadilla shall be credited with a bank of 23 hours credited to his Administrative Leave account. Thereafter, on January 1st of each year during the Term of this Agreement Bobadilla will be credited with his full annual allotment of 80 hours of Administrative Leave.
- B. Annual Leave (which includes vacation, sick and holiday time). Bobadilla shall be afforded Annual Leave as provided for an Executive Manager with ten (10) years of service (currently 280 hours per year). On July 29, 2019, Bobadilla will be credited to his bank of time 140 hours of Annual Leave and commencing on January 29, 2020, Bobadilla shall begin accruing 10.77 hours of Annual Leave per pay period.

X. Benefits and CalPERS

- A. Unless otherwise specified herein, benefits provided to other Executive Management employees of the City shall also be provided to Bobadilla, including all medical, dental and vision insurance coverage.
- B. Bobadilla shall be paid a technology stipend of \$150.00 per month for cell phone, computer and other technological uses.
- C. Bobadilla shall be paid an automobile allowance of \$650.00 per month for expenses incurred by Bobadilla for the use of his personal automobile.
- D. The City shall not make payment of Employee's CalPERS share to Bobadilla's CalPERS account. All Employee's contributions to his CalPERS account (currently 8%) shall be the responsibility of Bobadilla.

XI. Notices

Notices given under this Agreement shall be in writing and shall be either: a) served personally; or b) sent by facsimile (provided a hard copy is mailed within one (1) business day); or c) delivered by first-class United States mail, certified, with postage prepaid and a return receipt requested; or d) sent by Federal Express, or some equivalent private mail delivery service. Notices shall be deemed received at the earlier of actual receipt or three (3) days following deposit in the United States mail, postage prepaid. Notices shall be directed to the addresses shown below, provided that a party may change such party's address for notice by giving written notice to the other party in accordance with this Section.

CITY: City of Montebello
Attn: City Clerk
1600 West Beverly Boulevard
Montebello, CA 90640

RENE BOBADILLA:

Mr. Rene Bobadilla
[Deliver to last address in personnel file]

XII. Indemnification

To the extent permitted by applicable law, the City agrees to defend, hold harmless, and indemnify Bobadilla from any and all demands, claims, suits, actions, judgments, expenses and attorneys' fees incurred in any legal proceedings brought against him in his official capacity as an employee.

XIII. Professional Development

Consistent with the City's tuition reimbursement policy, City hereby agrees to budget and to pay the travel and subsistence expenses of Bobadilla for educational courses, institutes, conferences and seminars that are reasonably necessary for Bobadilla's professional development and for the good of City, and for official travel, meetings, and occasions sufficient to continue the professional development of Bobadilla and to adequately pursue necessary official and other functions on behalf of City. Authorization to incur said expenses and to attend such functions, shall be approved by the City Council prior to Bobadilla's attendance at such function(s), except that City throughout the Term of this Agreement shall approve Bobadilla travel and attendance to the League of California Cities' Annual Conference and City Manager Department's annual meeting.

XIV. Community and Professional Organization Participation

Participation in the community and in professional organizations is a necessary part of a City Manager's duties and as such, City agrees to pay all necessary dues, fees and expenses for Bobadilla to belong to the ICMA and, upon prior approval by the City Council, such other local civic service clubs and professional organizations to be selected by Bobadilla.

XV. Taxes

Bobadilla shall be responsible for his federal, state, local or other taxes resulting from any compensation or benefits provided to him by the City under this Agreement. The City may withhold all federal, state, local or other taxes as may be required pursuant to law or governmental regulation or ruling from any compensation or benefits provided under this Agreement. The City shall not be liable (except in cases of City's errors or omissions) for any state or federal tax consequences to Bobadilla, to any designated beneficiary hereunder, and/or to the heirs, administrators, executors, successors, and assigns of Bobadilla. Bobadilla shall assume sole liability for any state or federal tax consequences of this Agreement or any related agreement and agrees to indemnify and hold the City harmless from such tax consequences.

XVI. Other Terms and Conditions of Employment

- A. City Council shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to Bobadilla's performance, provided that such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement and such terms and conditions are agreed upon in writing by and between the Parties.
- B. Except as otherwise stated in this Agreement, all provisions of the City of Montebello Municipal Code, regulations and rules of City, and or working conditions and other benefits provided to the Executive Management not referenced in this Agreement shall apply to Bobadilla.
- C. Except as herein provided, all provisions of the City relating CPI salary adjustments, vacation, sick leave, holidays and other benefits and working conditions as they now exist or hereafter may be amended, shall also apply to Bobadilla as they would to other employees of City, in addition to said compensation and benefits enumerated specifically for the benefit of Bobadilla.

XVII. General Provisions

- A. This Agreement is deemed executed in California, and shall be governed by the law of the State of California, and any questions arising hereunder shall be construed or determined according to such law. Venue for any action brought pursuant to this Agreement shall be in Los Angeles County, California.
- B. This Agreement constitutes an integration of the entire understanding and agreement by, between, and among the parties hereto and supersedes and is in lieu of any and all other arrangements, statements or promises, written or oral, between Bobadilla and the City. Any representations, warranties, promises, understandings, or conditions, whether written or oral, not specifically incorporated herein, shall not be binding upon any of the parties hereto.
- C. This Agreement shall not be construed against any one party, but shall be construed as if jointly prepared by the parties hereto. Any uncertainty or ambiguity shall not be interpreted against any one party.
- D. All parties to this Agreement acknowledge that they are competent to sign this Agreement, and that they do so voluntarily.
- E. This Agreement and each and every covenant, condition and term herein, shall be binding upon and inure to the benefit of parties hereto and to their successors, assigns and heirs at law.

- F. In the event litigation is commenced to enforce or interpret this Agreement, the prevailing party in such litigation shall be entitled to an award of reasonable attorneys' fees and costs incurred.
- G. No breach of any provision of this Agreement can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision of this Agreement.
- H. If any article, or any portion thereof, contained in the Agreement is held to be unconstitutional, invalid or unenforceable by any court of competent jurisdiction, the said ruling shall negate only the applicable article, or portion thereof, and the balance of this Agreement shall stand as written and shall remain in full force and effect for the duration of the Agreement.
- I. Bobadilla and City acknowledge that they each did, or had, the opportunity to consult with legal counsel of his/its their respective choices with respect to the matters that are the subject of this Agreement prior to executing it.

IN WITNESS WHEREOF, the City of Montebello has caused this Agreement to be signed and executed on its behalf by its Mayor, and Bobadilla has signed and executed this Agreement on his behalf.

CITY OF MONTEBELLO

RENE BOBADILLA

Jack Hadjinian, Mayor

Rene Bobadilla

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of City Council

FROM: Paul Talbot, Interim City Manager

BY: Danilo Batson, Assistant City Manager / Director of Public Works

SUBJECT: Notice of Completion – Bicknell Park Booster Pump Station Project (Agreement No. 3317 for C.P. 855, Bid No. 18-1)

DATE: June 26, 2019

RECOMMENDATION

That the City Council:

- 1) Accept the Bicknell Park Booster Pump Station Project (Agreement No. 3317 for C.P. 855, Bid No. 18-1) as complete and authorize the City Clerk to process the Notice of Completion; and
- 2) Take such additional, related action that may be desirable.

BACKGROUND

On January 28, 2015, the City of Montebello and Central Basin Municipal Water District (Central Basin) entered into Agreement No. 3037 for Supplying Recycled Water to the Montebello Golf Course. The Agreement included a loan in the amount \$615,000 from Central Basin to design, prepare plans and specifications, and construct a pump station and other related improvements necessary to connect the Golf Course fairways and roughs to Central Basin's recycled water system on Garfield Avenue and for the City to purchase recycled water from such a system.

On October 30, 2017, the Metropolitan Water District of Southern California informed staff that Montebello will be receiving a grant, under their On-Site Retrofit Program, in the amount of \$279,883 to assist in the construction of the project. These funds are available on a reimbursement basis.

On November 8, 2017, after soliciting bids for the project, the City Council awarded a construction contract to Cora Constructors, Inc.

On October 10, 2018, the City Council approved a resolution of appropriation from General Fund Reserves in the amount of \$238,233, to fully fund the project, after the Central Basin Board voted to deny their staff recommendation to approve a proposed First Amendment increasing the amount of the loan. This action brought the total project budget to \$853,233.

ITEM #15

The Project included construction of approximately 60 feet of above ground 8-inch ductile iron pipeline, 100 feet of buried, 12-inch ductile iron pipeline, 60 feet of buried, 10-inch PVC C900 pipeline, 70 feet of buried, 5-inch PVC Schedule 80 conduit, 380 feet of buried 1-1/2 inch PVC Schedule 80 conduit, and one packaged booster pump station, including installation of pipe, valves, fittings, instruments, connection to existing recycled water main, surface restoration, civil and street improvements, and traffic control as listed in the bid schedule. Also included were blow-off pipeline appurtenances, connections to existing recycled water facilities, backup potable water supply with swivel assembly, environmental mitigation measures, protection of existing facilities, disinfection and hydrostatic testing, and all appurtenant work as needed for a complete system, equipment start-up and staff training.

NOTICE OF COMPLETION

Pursuant to Civil Code Section 3093, when a Capital Improvement Project is complete, a Notice of Completion must be prepared and filed with the County Recorder's Office for recordation within 10 days after completion of the improvement. In compliance with this section of the Civil Code, the City Engineer has prepared the required Notice of Completion for the City Council to accept the project as complete and authorize the City Clerk to file the Notice of Completion for recordation with the County Recorder's Office.

Concurrent with the preparation of the Notice of Completion, the City Engineer approved the final progress payment based on the agreed upon scope of work; with a five (5%) percent retention being withheld from the progress payments. The final retention payment is released to the contractor thirty-five (35) days after recordation of the Notice of Completion.

ANALYSIS

The Contractor completed construction of this project on June 12, 2019. The City Engineer has reviewed the daily inspection reports and determined that the project has been satisfactorily completed in accordance with the project plans and the specifications. The contractor's final accounting was reviewed and approved by the City Engineer.

The Project costs are summarized as follows:

\$ 73,843.00	Design and Plans & Specifications
\$ 55,607.00	Construction Management & Inspection
<u>\$ 696,588.56</u>	Construction Contract Cost
\$ 826,038.56	Total

FISCAL IMPACT

This project is funded through a loan of \$615,000 from Central Basin and an appropriation of \$238,233 in the Water Fund. The project final cost was \$826,038.56 which is approximately 3% lower than the project allocation of \$853,233 and resulting in a project savings of \$27,194.44.

SUMMARY

The City Council will consider acceptance of the Bicknell Booster Pump Station Project (Agreement No. 3317, CP 855, Bid No. 18-1) as complete and authorize the City Clerk to process the Notice of Completion.

ATTACHMENT

Notice of Completion

RECORDING REQUESTED BY
CITY OF MONTEBELLO
AND WHEN RECORDED MAIL TO
NAME CITY OF MONTEBELLO
CITY CLERK
STREET 1600 W Beverly Blvd.
ADDRESS
CITY Montebello,
STATE CA
ZIP 90640
SPACE ABOVE LINE FOR RECORDERS USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Montebello
3. The full address of the owner is 1600 W Beverly Blvd., Montebello, CA 90640
4. The nature of the interest or estate of the owner is: in fee.

(if other than Fee, strike "In fee" and insert, for example, "purchaser under contract of purchase", or "lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

6. The full names and addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES

ADDRESSES

7. A work of improvement on the property hereinafter described was completed on June 12, 2019. The general scope of work consisted installation of both above and underground water pipes and electrical conduits, as well as, valves, fittings, instruments, connections and packaged-pump unit, and performance of disinfection and hydrostatic testing of system, concrete driveway and chain-link fence/gate, equipment start-up and staff training.

8. The name of the contractor, if any, for such work of improvement was Cora Constructors, Inc..
November 8, 2017

(If no contractor for work of improvement as a whole, insert "None")

(Date of Contract)

9. The property on which said work of improvement was completed is in the City of Montebello County of Los Angeles, State of CA, and is described as follows: Bicknell Booster Pump Station Project, CP 855, Bid # 18-1

Samuel J Kouri, City Engineer, City of Montebello

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

VERIFICATION

I, the undersigned, say: I am the City Clerk of the City of Montebello, the declarant of the foregoing Notice of Completion:
I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2019 at City of Montebello, Montebello, CA

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

DO NOT RECORD

REQUIREMENTS AS TO NOTICE OF COMPLETION

A notice of completion must be filed for record WITHIN 10 DAYS after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in Civil Code Section 3093.

The "owner" who must file for record a notice of completion of a building or other work of improvement means the owner (or his successor in-interest at the date the notice is filed) on whose behalf the work was done, though his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the notice is filed, must file the notice.

If the ownership is in two or more persons as joint tenants or tenants in common, the notice may be signed by any one of the co-owners (in fact, the foregoing form is designed for giving of the notice by only one cotenant), but the names and addresses of the other co-owners must be stated in paragraph 5 of the form.

Note that any Notice of Completion signed by a successor in interest shall recite the names and addresses of his transferor or transferors.

In paragraphs 3, 5 and 6, the full address called for should include street number, city, county and state.

As to paragraphs 7 and 8, this form should be used only where the notice of completion covers the work of improvement as a whole. If the notice is to be given only of completion of a particular contract, where the work of improvement is made pursuant to two or more original contracts, then this form must be modified as follows: (1) Strike the words "A work of improvement" from paragraph 6 and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g., "The foundations for the improvements"); (2) Insert the name of the contractor under the particular contract in paragraph 7.

In paragraph 8 of the notice, insert the name of the contractor for the work of improvement as a whole. No contractor's name need be given if there is no general contractor, e.g., on so-called "owner-builder jobs."

In paragraph 9, insert the full, legal description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.

This standard form covers most usual problems in the field indicated. Before you sign, read it, fill in all blanks, and make changes proper to your transaction. Consult a lawyer if you doubt the form's fitness for your purpose.

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

BY: Danilo Batson, Assistant City Manager / Director of Public Works

SUBJECT: **Sixth Amendment to Water Systems Operations Agreement**

DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council:

- 1) Approve the Sixth Amendment to the Water Systems Operations Agreement with San Gabriel Valley Water, and authorize the Interim City Manager to execute the Sixth Amendment on behalf of the City
- 2) Take such additional, related action that may be desirable.

BACKGROUND

In May 2013, the City issued a Request for Proposals for Water System Operations to several companies and local water purveyors.

On June 20, 2013, the City received proposals from two (2) companies: Park Water Company and San Gabriel Valley Water Company.

On August 14, 2013, the City awarded an agreement to operate and maintain its water system to San Gabriel Valley Water Company for an annual fee of \$473,067. The term of the agreement was for one (1) year with a renewal option, giving the City flexibility to extend the agreement or consider a subsequent lease of the Water System at the expiration of the one (1) year term.

On August 13, 2014, the City approved the First Amendment, extending the agreement for an additional one (1) year term; from October 1, 2014 to September 30, 2015.

On September 23, 2015, the City approved the Second Amendment, extending the agreement for an additional one (1) year term; from October 1, 2015 to September 30, 2016.

On September 14, 2016, the City approved the Third Amendment, extending the agreement for an additional nine (9) months term; from October 1, 2016 to June 30, 2017.

ITEM #16

In June of 2017, the City approved the Fourth Amendment, extending the agreement for an additional one (1) year term; from July 1, 2017 to June 30, 2018.

In June of 2018, the City approved the Fifth Amendment, extending the agreement for an additional one (1) year term; from July 1, 2018 to June 30, 2019.

On June 12, 2019, the City Council elected to continue the consideration of the sale of the City Water System to July 10, 2019.

ANALYSIS

Over the past six (6) years, San Gabriel Valley Water Company has performed an outstanding job in the operation and maintenance of the City's Water System. Their work has been diligent, professional and efficient. It is for these reasons that staff is recommending consideration of an extension of the agreement for an additional one (1) year or until June 30, 2020, as the City contemplate the sale of the City Water System. Additionally, staff is recommending amending the agreement to include a "termination for convenience" clause/provision, due to the potential sale and transfer of the Water System.

San Gabriel Valley Water Company is willing to continue to operate and maintain the City's Water System for an additional one (1) year at the same terms and conditions as set forth in the agreement, including price without any increases.

The last two occasions during which the City issued a Request for Proposals for the Sale of the Water System, one of the options was to maintain and operate the system for the City, on both occasions the City did not receive a single proposal to maintain and operate the system.

Furthermore, San Gabriel Valley Water is offering to maintain and operate the system at the same price as their original proposal in 2013, when their firm was selected based on a competitive Request for Proposals process.

In order to continue the effective and efficient operation and maintenance of the City's Water System, it is necessary for the City Council to approve a Sixth Amendment to the existing agreement.

FISCAL IMPACT

Approval of the Sixth Amendment to the Water Systems Operations Agreement will be at the current price/fee of \$39,422.25 per month or \$473,067 for one (1) year, and will be effective from July 1, 2019 to June 30, 2020, as San Gabriel Valley Water Company is willing to operate the City's Water Systems for an additional one (1) year at the original price, with no increases. In FY 2018/19 the City has spent \$886,292 in emergency repairs and implementation of State-required programs. (Note: An emergency repair of a 12-inch line, under the BNSF railroad tracks near Sycamore and Vail, was quickly addressed by San Gabriel Valley Water in order to prevent a water break from undermining the integrity of railroad tracks at a cost of \$265,000).

SUMMARY

The City Council will consider approval of the Sixth Amendment for the Water Systems Operations Agreement between the City of Montebello and San Gabriel Valley Water for the operations and maintenance of the City's Water Systems.

ATTACHMENTS

San Gabriel Valley Water Letter (dated June 17, 2019)
Sixth Amendment to Water Operations Agreement
Agreement No. 2883

SAN GABRIEL VALLEY WATER COMPANY

June 17, 2019

City of Montebello
Mr. Paul L. Talbot
Interim City Manager
1600 West Beverly Boulevard
Montebello CA 90540

Subject: City of Montebello, Water System Operating Agreement 2883

Dear Mr. Talbot:

San Gabriel Valley Water Company is pleased to request extension of the Montebello Water System Operating Agreement for an additional one (1) year term at the same annual rate (no increase) set forth in Agreement 2883. This would ensure continued uninterrupted service to the City's water customers beginning July 1, 2019 through June 30, 2020.

For your convenience, I have enclosed a draft Sixth Amendment to the Agreement for your review and approval. Please call me should you have questions. We look forward to continuing providing professional quality service to the City and its customers.

Very Truly Yours,



Robert J. DiPrimio
Senior Vice President

RJD:ss
Enclosure
cc: Danilo Batson

AGREEMENT 2883

SIXTH AMENDMENT TO AGREEMENT TO OPERATE CITY WATER SYSTEM BY AND BETWEEN THE CITY OF MONTEBELLO AND SAN GABRIEL VALLEY WATER COMPANY

This Sixth Amendment to Agreement to Operate City Water System by and between the City of Montebello and San Gabriel Valley Water Company ("**Sixth Amendment**") is entered into this 1st day of July, 2019, by and between San Gabriel Valley Water Company ("**Contractor**") and City of Montebello ("**City**"), with reference to the following facts:

WHEREAS, Operator and City (sometimes hereinafter individually referred to as a "**Party**" and jointly as the "**Parties**") entered into that certain Agreement to Operate City Water System, dated October 1, 2013 (the "**Agreement**"), pursuant to which City retained Operator to provide for and oversee the administration, management, maintenance, improvement, and operation of the Water System as further described in the Agreement;

WHEREAS, on or about August 13, 2014, the Parties extended the Agreement for an additional one (1) year term ("**First Amendment**");

WHEREAS, on or about September 23, 2015, the Parties extended the Agreement for an additional one (1) year term ("**Second Amendment**");

WHEREAS, on or about September 16, 2016, the Parties extended the Agreement for an additional nine (9) month term ("**Third Amendment**");

WHEREAS, on or about July 1, 2017, the Parties extended the Agreement for an additional one (1) year term ("**Fourth Amendment**");

WHEREAS, on or about July 1, 2018, the Parties extended the Agreement for an additional one (1) year term ("**Fifth Amendment**");

WHEREAS, the Parties also desire to amend the Agreement by adding the following provision or clause to the Agreement under Section 17 – Termination;

C. Termination For Convenience. The City shall have the option, at its sole discretion and without cause, to terminate this Agreement in whole, or in part, by giving thirty (30) business days' written notice to Operator. Upon the termination of this Agreement as provided herein, the City shall provide to Operator the part of Compensation which would otherwise be payable to Operator for services Operator had completed as of the date of termination, less the amount of all previous payment with respect to the Compensation. Further, upon such a termination for convenience by City, the Parties agree that Operator shall be reimbursed for any "non-refundable" costs that Operator has incurred for its services under this

Agreement, provided that: (1) such "non- refundable" costs were incurred by the Operator prior to the date of termination, and (2) that Operator provides the City with adequate proof that Operator incurred the costs, and is unable to be seek a refund for such costs. Such "non-refundable" costs may include, but are not limited to, travel reservations incurred by Operator for its performance of services under this Agreement. Operator agrees to cease all work under this Agreement on or before the effective date of any notice of termination.

WHEREAS, the Parties, being mutually satisfied with the other Party's performance of the Agreement, desire to extend the term of the Agreement for an additional year based and amend it upon conditions mutually agreeable to them; and

WHEREAS, Section 27 of the Agreement provides that the Parties may agree in writing to extend the "Term" and amend the Agreement upon such terms and conditions as mutually agreed to by the Parties.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt adequacy of which is expressly acknowledged by the Parties, the Parties agree to amend to the Agreement as follows:

SECTION 1. Term.

This Sixth Amendment shall be deemed to have taken effect on the date of expiration of the Fifth Amendment, and shall terminate on June 30, 2020 (the "Term"). The Term of this Sixth Amendment may be extended for successive one (1) year terms (each a "Renewal Term") upon such terms and conditions mutually agreed to by the Parties in writing. Nothing herein prevents either Party from terminating this Sixth Amendment prior to expiration of the Term hereof or any subsequent Renewal Term as provided in Section 17 of the Agreement.

SECTION 2. Compensation.

For the Term of this Sixth Amendment, Contractor shall be compensated at the annual rate set forth in the Agreement.

SECTION 3. Remainder of Agreement Effective.

Except as expressly amended herein with respect to the Term, the remainder of the Agreement shall remain in full force and effect and is incorporated herein in its entirety.

CITY OF MONTEBELLO

SAN GABRIEL VALLEY WATER

Paul Talbot
Interim City Manager

Robert W. Nicholson
President

ATTEST

Irma Barajas, City Clerk

APPROVED AS TO FORM

Arnold M. Alvarez-Glasman
City Attorney

FIRST AMENDMENT TO AGREEMENT 2883

FIRST AMENDMENT TO AGREEMENT TO OPERATE CITY WATER SYSTEM BY AND BETWEEN THE CITY OF MONTEBELLO AND SAN GABRIEL VALLEY WATER COMPANY

This First Amendment to Agreement to Operate City Water System by and between the City of Montebello and San Gabriel Valley Water Company ("**First Amendment**") is entered into this 13th day of August, 2014 by and between San Gabriel Valley Water Company ("**Contractor**") and City of Montebello ("**City**"), with reference to the following facts:

WHEREAS, Operator and City (sometimes hereinafter individually referred to as a "**Party**" and jointly as the "**Parties**") entered into that certain Agreement to Operate City Water System by and between the City of Montebello and San Gabriel Valley Water Company, dated October 1, 2013 (the "**Agreement**"), pursuant to which City retained Operator to provide for and oversee the administration, management, maintenance, improvement, and operation of the Water System as further described in the Agreement;

WHEREAS, Parties, being mutually satisfied with the other Party's performance of the Agreement, desire to extend the term of the Agreement based upon conditions mutually agreeable to them; and

WHEREAS, Section 27 of the Agreement provides that the Parties may agree in writing to extend the Term of the Agreement upon such terms and conditions as mutually agreed to by the Parties.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt adequacy of which is expressly acknowledged by the Parties, the Parties agree to amend to the Agreement as follows:

SECTION 1. Term.

This First Amendment shall take effect on the date in which this First Amendment is fully executed by the Parties ("**Effective Date**"), and shall terminate on September 30, 2015 (the "**Term**"). The Term of this First Amendment may be extended for successive one (1) year terms (each a "**Renewal Term**") upon such terms and conditions mutually agreed to by the Parties in writing. Nothing herein prevents either Party from terminating this First Amendment prior to expiration of the Term or any subsequent Renewal Term as provided in Section 17 of the Agreement.

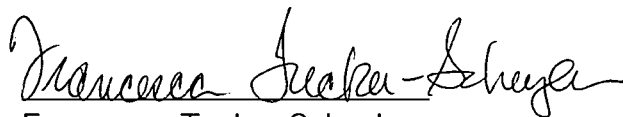
SECTION 2. Remainder of Agreement Effective

Except as expressly set forth herein with respect to the Term, the remainder of the Agreement shall remain in full force and effect, being incorporated fully herein by this reference.

IN WITNESS WHEREOF, the Parties hereto have executed this First Amendment as of the day and year first set forth above.

CITY OF MONTEBELLO

SAN GABRIEL VALLEY WATER
COMPANY


Francesca Tucker-Schuyler
City Administrator



ATTEST


Daniel Hernandez, City Clerk



APPROVED AS TO FORM


Arnold M. Alvarez-Glasman,
City Attorney

**CITY OF MONTEBELLO
AGREEMENT FILE NO. 2883**

**AGREEMENT TO OPERATE CITY WATER SYSTEM BY AND BETWEEN THE
CITY OF MONTEBELLO AND SAN GABRIEL VALLEY WATER COMPANY**

This Agreement to Operate City Water System ("**Agreement**") is made and entered into this 1st day of October, 2013, by and between the City of Montebello, California a general law city (hereinafter referred to as the "**City**") and San Gabriel Valley Water Company, a California corporation (hereinafter referred to as the "**Operator**"). City and Operator are sometimes referred to herein individually as a "**Party**," and jointly as the "**Parties**".

RECITALS

WHEREAS, the City owns a municipal water system ("**Water System**") that produces, processes, and distributes water to specified geographic portions of the City for the use and benefit of the businesses, citizens, residences, and other utility users located within its Northern and Southern the service areas, as such service areas are more specifically described and identified in **Attachment "A"** hereto;

WHEREAS, the City desires to utilize the services of Operator to provide for and oversee the administration, management, maintenance, improvement, and operation of the Water System, as such services are more specifically described and identified in **Attachment "B"** hereto;

WHEREAS, Operator desires to perform such services for City, and represents that it is fully qualified to perform such services by virtue of its experience, training, and expertise, and the experience, training, and expertise of its principals and employees;

NOW, THEREFORE, in consideration of performance by the Parties of the covenants and conditions contained herein this Agreement, the Parties hereto agree as follows:

AGREEMENT

1. DEFINITIONS

In addition to those terms defined elsewhere in this Agreement, the following terms as used herein shall have the meaning set forth in this Section:

"**City**" shall mean and refer to the City of Montebello, California, located in the County of Los Angeles. Except as otherwise required by law, actions required of the City under this Agreement may be performed by the City Administrator, or the City Administrator's authorized designee.

"**City Administrative Cost Component**" shall mean and refer to actual costs incurred by the City in administering this Agreement and those costs directly incurred for permitting fees, assessments, purchased water costs, energy costs, laboratory fees, and chemicals associated with providing water within the Service Areas. Procedures for determining the City Administrative Cost Component are more fully described in

Section 8 of this Agreement.

"Capital Improvements Component" shall mean and refer to that portion of the Water Rates established to generate revenue to fund scheduled and future capital improvements to the Water System. Procedures for determining the Capital Improvements Component are more fully described in Section 8 of this Agreement.

"DPH" shall mean and refer to the Department of Public Health of the State of California.

"Effective Date" shall be the date upon which the last of the Parties executes this Agreement.

"Facilities Operations" means those services which Operator is required to provide under this Agreement, as such services are more fully described in **Attachment "B"** to this Agreement.

"Operations Component" shall mean and refer to that portion of the Water Rates established to compensate Operator for operation, maintenance, and minor repairs of the Water System in compliance with the terms of this Agreement. Minor repairs means any repairs costing less than \$500 per repair. Any non-emergency repair or improvement to Water Facilities costing more than \$500 shall be documented and memorialized in an Implementation Agreement pursuant to the provisions of Section 4.B. Procedures for determining the Operations Component are more fully described in Section 8 of this Agreement.

"Operator" shall mean and refer to San Gabriel Valley Water Company, a California corporation.

"Service Areas" means that geographic portion of the City which receives water service via the Water System; its Northern and Southern Service Areas are more fully described and identified in **Attachment "A"** to this Agreement.

"Transfer Date" shall mean and refer to the date that the transfer of the Facilities Operations Contract from California Water Service Company ("**Cal Water**") for operation of the Water System occurs. The anticipated Transfer Date is October 1, 2013, but the Parties expressly understand and agree that this anticipated date is subject to reasonable extension at the sole and absolute discretion of the City.

"Transition Plan" shall mean and refer to the actions necessary to accommodate the transfer of the Water System operations from Cal Water to Operator; as such actions shall be mutually agreed to in writing by the Parties and incorporated herein as **Attachment "C"** to this Agreement.

"Water Facilities" shall mean and refer to those facilities used to produce, process, and distribute water to properties and members of the general public within the Service Areas, as the Water Facilities are more fully described and identified in **Attachment "D"** to this Agreement.

"Water Rates" shall mean and refer to those rates, charges, and fees imposed by the City on the customers of the Water Facilities.

"Water Rights" shall mean and refer to that portion of the adjudicated groundwater pumping rights owned by the City. Procedures for determining such Water Rights are described more fully in Section 7 of this

Agreement.

"Water System" means the Water Facilities and the Water Rights collectively.

"Water Year" means the period of time from July 1 of a given calendar year through June 30 of the next calendar year.

2. COOPERATION PRIOR TO TRANSFER OF THE WATER SYSTEM

The City and the Operator acknowledge and agree that the provision of uninterrupted water service is of primary importance to residences and businesses located in the Service Areas. The City and the Operator therefore agree to work cooperatively prior to the Transfer Date to assure that water service to the Service Areas will not be interrupted upon transfer of responsibility for operation of the Water System from Cal Water to the Operator. Such cooperative efforts shall include, but are not limited to, the sharing of information regarding the operation of the Water System and the billing of the Water System's customer accounts, and completing such actions as are necessary to accommodate the transfer of the Water System operations from Cal Water to the Operator in accordance with the Transition Plan. In addition, each Party shall be responsible for performing such other actions as are necessary to effectuate the transfer of the Water System operations on the Transfer Date. Except as specifically provided otherwise in this Agreement, each Party shall bear its own costs in performance of the actions required under this Section.

3. WATER FACILITIES OPERATION

A. **Operator's Obligations.** Commencing on the Transfer Date, Operator shall obtain and provide, at its sole cost and expense, all work, labor, material, and supplies required to perform the Facilities Operations as described in **Attachment "B"**; provided that Operator shall be entitled to reimbursement for those costs and expenses as set forth in Sections 8 and 11 of this Agreement. Prior to undertaking any work for which a permit is required by federal, state, or local law (including but not limited to a City encroachment, excavation, or building permit) the Operator shall apply for and obtain such permit. Any such permit that is required to be obtained from City shall be issued by the City without charge to Operator upon submission of a complete and accurate application by Operator.

B. **City's Obligations.** Commencing on the Transfer Date, the City agrees that Operator shall have such access to the Water Facilities as the Operator reasonably determines is necessary to perform the Facilities Operations; subject to Operator obtaining any necessary permit as set forth in Subsection A of this Section 3. In addition, for the Term of this Agreement as defined in Section 27 herein, the City hereby grants to the Operator a license to use the Water Facilities to satisfy and carryout Operator's obligations under this Agreement; subject to Operator's compliance with the terms and conditions for insurance as set forth in **Attachment "E"** to this Agreement.

4. IMPROVEMENT OF PHYSICAL PLANT FOR WATER SERVICE

A. **Improvements Defined.** The Parties understand and agree that the public health, safety, and welfare of the City's residents would benefit from repairs of, improvements to and alterations of the Water Facilities ("**Improvements**") used to provide water to the Service Areas, and that, during the term of this

Agreement, such improvements may, in the sole and absolute discretion of the City, be constructed. The City or the Operator shall not be obligated to construct or install any such Improvement unless and until an Implementation Agreement is first executed pursuant to the provisions of Subsection B of this Section 4.

B. Construction Management and Implementation Agreements. The Operator shall act as the City's construction manager for any Improvement(s), by overseeing and administering any such construction work, unless, in the City's reasonable determination, the Operator is prohibited from so acting by any statute, rule, regulation, or condition of financing applicable to the Improvement. The Parties shall work cooperatively to determine the nature and scope of work required for each Improvement, the schedule of performance for such work, the obligations (if any) arising from the funding source used for the Improvement (including but not limited to any obligation to comply with the Davis-Bacon Act), and any other criteria relevant to the construction of any Improvement. The nature and scope of work required for the construction of any such Improvement shall be documented and memorialized in an "Implementation Agreement," entered into by and between the Parties. All costs incurred in the design and/or construction of any Improvement shall be the sole responsibility of the City, unless otherwise agreed to in an Implementation Agreement executed by both Parties. Any Implementation Agreement shall provide for the Operator's recovery from City of its staff time expended in managing such construction on a "cost plus" basis incurred by the Operator (based upon wage rate plus benefits applicable to the relevant staff member(s)), and the Operator shall implement and utilize a job cost accounting system to accurately account for all such staff time expended in connection with any construction of Improvements pursuant to this Agreement.

5. COMPLIANCE WITH APPLICABLE LAWS

A. Operator Obligations. Except as expressly set forth in Subsection B of this Section 5, the Operator shall, at all times during the term of this Agreement, have in full force and effect all licenses required of it by law to perform the terms of this Agreement, including all necessary water system distribution and treatment certifications required by the DPH. The Operator further agrees that in carrying out any operation, maintenance, or repair of the Water Facilities and the construction of any Improvement, it will comply with all applicable Federal, State, and City statutes, regulations, ordinances, guidelines, and standards, including but not limited to any directive arising from or relating to the City's Domestic Water Supply Permit referred to in Subsection B of this Section 5, and any regulatory directive from DPH to the City relating to the Water Facilities. In particular, the Operator understands and agrees that any "construction, alteration, demolition, installation, or repair work" to any property owned by the City, including but not limited to the Water Facilities, is a "public work" as defined in Labor Code ' 1720. The Operator therefore agrees that it shall pay prevailing wage to workers employed on such public works when required by Labor Code Section 1771.

B. City Obligations. The City shall maintain at the City's sole cost and expense a Domestic Water Supply Permit from the DPH for the operation of the Water Facilities.

6. PERSONNEL AND CONTRACTORS HIRED BY THE OPERATOR

A. The Operator's Work Force. The Operator shall, at the Operator's sole cost and expense, but subject to reimbursement under Sections 8 and 11, below, engage, secure, and/or hire such persons as may, in the opinion of the Operator, be necessary to comply with the terms of this Agreement. In the event any such persons are retained by the Operator, the Operator hereby agrees that such persons shall be fully

qualified and, if required by applicable law or regulation, certified by the State of California to perform services required hereunder. The Operator further agrees that no contractor or subcontractor shall be retained by the Operator to provide any Facility Operations service, or any construction management service pursuant to the provisions of Section 4 of this Agreement, except upon the prior written approval of the City; provided, however, that the City's approval shall not be required for (i) any person hired as an employee of the Operator to perform such services or (ii) any contractor retained by the Operator to address a bona fide emergency situation occurring at a time when City offices are not open, provided the City is informed of such retention at the earliest possible time thereafter and a cost accounting of the emergency repair is provided to the City within thirty (30) days of the date of such retention.

B. Designation of Contact Person. On or prior to the Effective Date of this Agreement, Operator shall, in writing, designate and provide notice to the City of a representative of Operator to serve as a contract person on Operator's behalf in the administration and performance of this Agreement ("**Contact Person**"). In its sole and absolute discretion, Operator may change the Contact Person; provided Operator provides five (5) business days prior written notice of such change to the City.

7. WATER RIGHTS PROVIDED BY THE CITY TO THE OPERATOR

The City agrees to provide the Operator with the amount of Water Rights which it owns, which are necessary to serve the Service Areas at no cost to the Operator. Information presently available to the Parties shows that historically an average of 345 acre feet of Water Rights were utilized to provide water within the Service Areas in each Water Year. The Parties therefore agree that, on the Transfer Date, the City shall transfer to the Operator that amount of Water Rights equal to 345 acre feet. The City agrees it shall consider an adjustment in the amount of water rights, upon the written request of the Operator, and shall approve such adjustment if supported by satisfactory documentation as to the actual amount of water utilized within the Water Service Areas.

8. RATES, FEES AND CHARGES TO CUSTOMERS

A. Billing and Collection. The Operator shall be responsible for the billing and collection of all rates, charges, and fees imposed upon customers of the Water System. Such Water Rates shall be established by the City Council of the City, and shall be subject to applicable federal, state, and local laws, and comply with the following procedures and requirements:

1) Annual Water Rate Determination. Except for the initial Water Year following the Transfer Date, as requested by the City the Operator shall provide the City with a schedule of the proposed Water Rates for the ensuing Water Year. The Operator shall develop the proposed Water Rate schedule using its best estimates sufficient to produce in the ensuing Water Year the following revenue from customers of the Water Facilities;

(a) The City Administrative Cost Component: an amount sufficient to reimburse the City for its actual costs in administering this Agreement and the Water System, including but not limited to any fees or charges imposed by the DPH in connection with the Domestic Water Supply Permit and the costs of insurance to be provided by the City. Any utility costs associated with operating the Water System including but not limited to purchased water costs, energy costs, laboratory fees, and chemicals associated with providing

water within the Service Areas shall be included in the City Administrative Cost Component, and shall be the responsibility of the City. The City shall provide the Operator with the necessary information to determine the City Administrative Cost Component; and

(b) The Operations Component: an amount sufficient to reimburse the Operator for the actual cost of the Water System's operations. The Operations Component shall be determined by adding: (i) those costs which are anticipated to be directly incurred in the ensuing Water Year by the Operator in the Facilities Operations; and (ii) the estimated cost of any contractor or subcontractor anticipated to perform work on the Water Facilities (provided the prior written consent of the City to such cost is first obtained prior to incurring such cost); and (iii) all costs and expenses indirectly incurred by the Operator in the Facilities Operations which cannot be reasonably allocated to the Facilities Operations under subdivision (i) above, including but not limited to, administrative support, workers compensation insurance, employee salaries and benefits, utilities, and taxes

(c) The Capital Improvements Component: an amount sufficient to fund scheduled capital improvements and reserves.

B. Additional Billing Considerations

1) Reasonable Rates. The Operator shall endeavor to keep the Operations Component of the Water Rates as low as possible, yet sufficient to fund the provision of an acceptable level of service.

2) Schedule of Proposed Rates. If an Annual Rates Determination is requested by the City pursuant to Subsection (A)(1) of Section 8 of this Agreement, the schedule of proposed Water Rates submitted by Operator to the City shall be accompanied by an explanation of the method by which the proposed Water Rates were determined sufficient to show the City how the City Administrative Cost Component, Operations Component, and Capital Improvements Component were determined, including but not limited to the Operator's budget for the up-coming Water Year.

3) Consideration of Proposed Rates. The City Council shall consider the proposed adjustments to the Water Rates. Following such consideration, the City Council may, after good faith consultation with the Operator, and compliance with all applicable federal, state and local laws modify all or any of the Water Rates, provided, however, that the total Water Rate schedule shall remain such as to produce revenue that is at least equal to the sum of the City Administrative Cost Component, Operations Component, and Capital Improvements Component.

9. TRANSMITTAL OF REVENUE TO CITY

Within a reasonable time after Operator's collection of all rates, charges, and fees as required by Subsection (A) of Section 8, Operator shall forward to the City all revenues from such rates, charges, and fees (i.e. Water Rates) collected that are over-and-above that which reimburses Operator for the Operator's Component. Subject to audit by the City, Operator shall have the right to retain revenues of those rates, charges, and fees equal to the Operations Component.

10. PRIORITY OF REVENUE USE

The first priority of all monies collected by or otherwise received by Operator for service rendered and water delivered hereunder shall be to fund the Operations Component. The payment to the City of amounts for the City Administrative Component, the Capital Improvements Component shall be the second priority on any revenues received by the Operator.

11. THE OPERATOR'S COMPENSATION

Except as otherwise required by any Implementation Agreement entered into by the Parties under Paragraph (B) of Section 4 of this Agreement, the Operator's sole compensation hereunder for all work, labor, services, materials, and supplies required in the performance of this Agreement shall consist of the retention of revenues collected from operation of the Water System in amounts equal to the Operator's Component. Except all reasonable costs incurred by Operator in response to emergency repairs and also except as otherwise agreed by the Parties in an Implementation Agreement, the compensation retained by Operator for services rendered under this Agreement shall not exceed the Operation's Component. In addition to the audit rights set forth in Section 15, the City shall have the right to annually audit the costs and expenses claimed by Operator for the Operations Component. Operator shall make available its books, records, and other documents as necessary to complete said audit. If, following any such audit, the Parties cannot reach an agreement as to the proper calculation of the Operations Component, the matter shall be submitted to an independent auditor jointly selected by the Parties, whose determination will be binding.

12. INFORMATION FROM THE CITY TO THE OPERATOR

By the Transfer Date, the City agrees to provide the Operator with all existing files, plans, maps and other relevant information, including but not limited to financial information, in its possession and pertaining to operation of the Water System which the City has been provided from the current Operations Contractor, Cal Water.

13. CITY OVERSIGHT

The City Administrator of the City, or their designee, shall have the right, but not the responsibility, of general oversight of all work performed by the Operator pursuant to this Agreement, and shall be the City's agent with respect to ensuring the Operator's compliance hereunder. In conjunction with such right of supervision, the City Administrator, or their designee, shall have the right to inspect: (i) any portion of the Water System at any time, provided, however, that they shall coordinate such inspection with the Operator so as to avoid any interference with water service; and (ii) any facility of the Operator which is used by the Operator in performance of its obligations under this Agreement, provided, however, that no such inspection shall occur on less than forty eight (48) hours prior written notice, unless in the reasonable determination of the City Administrator an immediate inspection is necessary to address a public health or safety issue.

14. CUSTOMER SERVICE; RECORDS

A. Rules and Regulations Applicable to Water Service. In performing its responsibilities and obligations under this Agreement, Operator shall comply with the rules governing water service set forth in

Attachment "F" hereto and governing, amongst other matters, billing and collection practices ("**Rules and Regulations**"). The Rules and Regulations may be amended from time to time with the express written approval of the City.

B. General Customer Service Matters. In addition to the Rules and Regulations, in the performance of this Agreement Operation shall comply with the mandates relating to general customer service matters set forth in this subsection (B) of Section 14, except to the extent such mandates conflict with the Rules and Regulations, in which case the Rules and Regulations shall govern.

1) Telephone Access. The Operator shall maintain sufficient telephone line capacity and staffing during normal business hours to ensure that telephone calls from the Water System's customers are answered promptly. After normal business hours, telephone calls may be answered by an answering service or an automated response system, including an answering machine; provided, however, that the Operator shall also maintain an emergency toll-free telephone line on a twenty-four hour basis, including weekends and holidays, and an emergency system in connection therewith which shall be capable of responding to and repairing major malfunctions of the Water Facilities arising other than during normal business hours. The Operator shall maintain a telephone log of all complaints received regarding water service in the Service Areas.

2) Business Office. The Operator shall provide customer services at all three (3) currently existing Operator's offices located in El Monte, Whittier, and City of Industry, as well as all other Operator payment centers. Operator offices shall be open during normal business hours, and adequately staffed with customer service representatives trained to accept customers' payments and to respond to service requests, inquiries and complaints.

3) Records to be Maintained. The Operator shall maintain at its primary place of business all documents, records, reports, and correspondence prepared or received by the Operator in connection with this Agreement, including but not limited to (i) any document relating to any direct or indirect operation or maintenance cost included as part of the Operation Component, (ii) any correspondence relating to the billing or collection of Water Rates, and (iii) any complaint received by the Operator relating to water service in the Water Service Area. Upon the request of the City, the Operator shall provide the City with copies of all such documents, records, reports, and correspondence. The Operator may include the cost of providing such copies in its calculations for the Operations Component.

4) Billing and Collection. The Operator shall be responsible for all billing for service to customers in the Water Service Area and the collection of all such bills. The Operator may perform such billing and collection activities in the same manner as it performs such activities in connection with its other water operations, provided, however, that (i) any penalty for the nonpayment of charges shall not exceed the maximum permitted by California Government Code Section 54348, and (ii) if the Operator brings an action for the collection of due and unpaid bills, it shall bring such action in the name of the City unless otherwise permitted by California Government Code Section 54353. The City understands and agrees that the Operator may discontinue utility service to a customer if the customer fails to pay a bill in the period provided therefore by the Operator.

15. KEEPING ACCOUNTS, REPORTING AND ANNUAL AUDIT

A. **Separate Books Required.** The Operator shall keep separate books of accounts in connection with the Facilities Operations separate from the books of account which Operator maintains in connection with its other customers.

B. **Estimates and Reports.** By March 1 of each year, the Operator shall provide the City with (1) an estimate, based upon the Operator's experience in operating the Water System for the previous half fiscal year (July 1 to December 31), of any deviance from the calculations and determinations used to determine the Water Rate; and (2) a mid-year report of all costs paid and revenues received during the preceding half fiscal year (July 1 to December 31), and a projection of revenue expected to be received and costs anticipated to be paid for the remainder of the fiscal year (January 1 to June 30). Within ninety (90) days of the end of each fiscal year, the Operator shall provide City with an annual financial report summarizing the fiscal year's operations under this Agreement.

C. **Audit of Water System Books.** The Operator's books relating to its operation of the Water System shall be subject to annual audit by the City, provided that Operator shall be provided not less than seven (7) days prior written notice of such audit. All costs of such audit shall be borne by the City.

D. **Audit of Other Books.** The Operator's books relating to its operation of facilities other than the Water System shall be subject to audit by the City, but only to the extent necessary to review information relating to the Operations Component. The documents utilized in any such audit and the results thereof shall be kept confidential to the extent permitted by law. All costs of such audit shall be borne by the City.

E. **Retention of Records.** All books and records relating to the operation of the Water System shall be retained for such periods of time as required by law provided, however, notwithstanding any shorter periods of retention, all such books, records, and supporting detail shall be retained for a period of at least three (3) years after the expiration of the term of this Agreement.

16. RELEASE OF INFORMATION

All information provided by one Party to the other in performance of this Agreement shall be considered confidential to the extent legally possible and shall not be disclosed to any third party other than the California Public Utilities Commission, except that this provision does not apply to information in the public domain or information required to be disclosed by law.

17. TERMINATION

A. **Termination by City.** The City may terminate this Agreement in the event of default by the Operator of any term of this Agreement pursuant to the provisions of this Section 17. Prior to termination, the City shall first provide the Operator with not less than fifteen (15) days' notice and opportunity to cure the default; unless: (1) the City, in its reasonable discretion, determines that the default comprises an immediate danger to the public health, safety or welfare; or (2) if the default would adversely impact the City's ability to pay debt service on any indebtedness payable from revenues of the Water System; or (3) if the default would adversely impact the tax-exempt status of interest payable with respect to any such indebtedness. If notice to cure has been given and the default has not been cured within the time established in such notice, or if the

City determines immediate termination is required, the City may terminate this Agreement by the giving of a written "Notice of Termination" to the Operator. The Operator shall, by the date set forth in said Notice of Termination, vacate its occupancy of the City's Water Facilities and return to the City materials, equipment or supplies provided to it by the City, if any. Revenues received by the City and/or the Operator from Facilities Operations occurring through the date of termination shall be distributed in accordance with the provisions of Section 8, 9, and 10 of this Agreement; provided, however, that termination pursuant to this Section 17 shall be without prejudice to any other remedy to which the City may be entitled by law, in equity, or under this Agreement.

B. Termination by Operator. The Operator shall have the right to terminate this Agreement upon not less than six (6) months written notice to City in the event that the revenues derived from operation of the Water System are insufficient to cover the Operations Component; provided, however, that before Operator may terminate this Agreement pursuant to this Paragraph, it shall have previously notified the City in writing of the insufficiency of revenues and have met-and- conferred with the City to attempt to adjust the Water Rates to yield sufficient revenues to cover the Operators Component (including any previous revenue shortfalls), and the City shall have refused to agree to either the necessary adjustment. In addition, in the event Operator determines, in its reasonable discretion, that performance of this Agreement is not feasible, and within forty-five (45) days after giving written notice to the City a suitable revision to the Agreement cannot be agreed upon, the Operator may request in writing that the Agreement be terminated, effective not less than sixty (60) days after the City's receipt of such written notice. The Operator shall, by the date set forth in any such written notice, vacate its occupancy of the Water Facilities and return to the City equipment or supplies provided to it by the City, if any. Following such termination, revenues received by the City and/or the Operator from Facilities Operations occurring through the date of termination shall be distributed in accordance with the provisions of Section 8, 9, and 10 of this Agreement.

18. NOTICES AND DESIGNATED REPRESENTATIVES:

Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth below:

City:	City of Montebello Attention: Public Works Director 1600 West Beverly Boulevard Montebello, California 90540 Attention: City Administrator (323) 887-1412
Operator:	San Gabriel Valley Water Company Attention: Robert DiPrimio 11142 Garvey Avenue, El Monte, California 91733 (626) 448-6183

Formal notices, demands and communications between the City and the Operator shall be deemed sufficiently given if personally delivered or sent by registered or certified mail, postage prepaid, return receipt

requested, or by overnight courier such as Federal Express, to the addresses set forth above. Such written notices, demands and communications may be sent in the same manner to such other addresses as either Party may from time to time designate by written notice. Notice shall be deemed given on the second day following such mailing.

19. INSURANCE

The Operator shall take out and obtain at all times during the term of this Agreement insurance in the forms and amounts set forth in **Attachment "E"** and, in addition, shall maintain such additional insurance reasonably identified by the City from time to time. The Operator shall not commence work under this Agreement until it has obtained all insurance required hereunder through a company or companies acceptable to the City, nor shall the Operator allow any City-approved subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. The City acknowledges and agrees that the premiums for any insurance policies required by this Agreement are a cost which Operator is entitled to include in determining the Operations Component of the Water Rates pursuant to Section 8, above.

20. INDEMNIFICATION

A. Operator's Indemnification. The Operator shall defend, indemnify, and hold harmless the City and its elected and appointed officials, officers, agents and employees from all liability from loss, damage, or injury to persons or property, to the maximum extent permitted by law, caused by the negligent or intentional acts, errors, or omissions of the Operator, and/or by the Operator's contractors or subcontractors or anyone for whom the Operator is legally liable, in the performance of this Agreement. The Operator shall include appropriate risk transfer and indemnification provisions in any agreement into which it enters regarding the operation, maintenance, repair or construction of the Water System or any component thereof.

B. City's Indemnification. The City shall defend, indemnify and hold harmless the Operator and its directors, officers, employees and shareholders from (i) all liability from loss, damage, or injury to persons or property in connection with the Water System, to the maximum extent permitted by law, that arises prior to the Transfer Date; (ii) all liability from loss, damage, or injury to persons or property, to the maximum extent permitted by law, caused by the negligent or intentional acts, errors, or omissions of the City, and/or by the City's contractors or subcontractors (other than the Operator) or anyone for whom the City is legally liable, arising out of or in connection with the Water System or this Agreement; and (iii) all liability from loss, damage, or injury to persons or property, to the maximum extent permitted by law, arising out of or in connection with exposure to and/or consumption of water provided by Operator in its performance of this Agreement ("Toxic Tort Claims"); provided however, that City shall have no obligation under this subsection (B) of Section 20 to defend, indemnify, and hold harmless Operator from any Toxic Tort Claims to the extent arising solely from or in connection with (i) willful or negligent misconduct of Operator or its directors, officers, employees, or shareholders, or (ii) the failure of Operator, its directors, officers, employees, or shareholders to perform their obligations under this Agreement.

21. ASSIGNMENT

No assignment of this Agreement or any part or obligation of performance hereunder shall be made,

either in whole or in part, by the Operator without prior written consent by the City.

22. INDEPENDENT CONTRACTOR

The Parties hereto agree that the Operator and its employees, officers, and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of the City. The City shall not be called upon to assume any liability for the direct payment of any salary, wage, or other compensation to any person employed by the Operator performing services hereunder.

23. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

24. ATTORNEYS' FEES

In the event any legal proceeding is instituted to enforce any term or provision of this Agreement, the prevailing party in said legal proceeding shall be entitled to recover attorneys' fees and costs from the opposing party in an amount determined by the court to be reasonable.

25. ENTIRE AGREEMENT

This Agreement, inclusive of all Attachments and Exhibits referred to herein, supersedes any and all other Agreements, either oral or in writing, between the Parties with respect to the subject matter herein. To the extent the terms of this Agreement conflict with the terms / conditions set forth in any Attachment or Exhibit hereto, the terms of this Agreement shall control. Each Party to this Agreement acknowledges that no representation by any Party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be valid only if it is in writing and signed by all Parties.

27. TERM

This Agreement shall commence upon the Effective Date above, as defined above, and shall remain and continue in full force and effect for a one year term. The Parties may agree in writing to extend the Term of this Agreement upon such terms and conditions as mutually agreed to by the Parties.

28. AUTHORITY

Each person executing this Agreement represents that he/she has full power and authority to do so and that the respective governing body of each party has approved this Agreement and authorized its execution. The parties each represent that they have the power and authority to enter into this Agreement, and that, to the best of their respective knowledge, entering into this Agreement does not violate any agreement to which either is a party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above.



CITY OF MONTEBELLO
A general law city

Francesca Tucker-Schulyer
Francesca-Tucker Schulyer, City Administrator

ATTEST:

Daniel Hernandez
Daniel Hernandez, City Clerk

Approved As To Form:

Arnold Alvarez-Glasman
Arnold Alvarez-Glasman, City Attorney

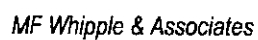
SAN GABRIEL VALLEY WATER COMPNAY,
a California Corporation

By: Pat W. Nicholas

Its: President

ATTACHMENT A
DESCRIPTION OF SERVICE AREAS
[Behind this page.]

- 1) California Water Service (Cal Water)
- 2) City of Montebello Water Department
- 3) San Gabriel Valley Water Company
- 4) Montebello Land and Water Company
- 5) South Montebello Irrigation District



ATTACHMENT B

DESCRIPTION OF FACILITY OPERATIONS (I.E. SCOPE OF SERVICES)

1. General Responsibilities

- 1.1 Operator shall assign an experienced service manager as the single point of contact with the City, in addition to providing contact information of executive, administrative and key operating personnel that are responsible for managing and operating the water system
- 1.2 Operator shall operate, maintain and monitor the Water System' on a 24-hour per day, seven-days per week basis, using the City's existing SCADA system to be housed in Operator's Central Control Operators Center.
- 1.3 Operator shall provide an emergency telephone number to the public, the City, and other local agencies for afterhours contact to on-call personnel, to ensure prompt handling of any problem. On-call personnel shall respond within **thirty (30) minutes** of all calls for incidents that cannot be resolved over the phone.
- 1.4 Operator shall perform daily inspections of all sources of supply, reservoirs, pumping stations and other operating equipment.
- 1.5 Operator's business office shall be open, at a minimum, during the same hours and on the same business days as those observed by the City, or as mutually agreed upon to reflect local custom and practice.
- 1.6 Operator shall be responsible for all maintenance and Minor Repairs to the Water System. Operator shall purchase materials, labor, and services necessary to perform its obligations under this Agreement, either directly or through the City's purchasing system upon the City's approval. "Minor Repairs" means any repairs costing less than \$500 per repair, and includes replacement of belts, lubrication, electrical equipment cleaning, water pump packing, water pump rotation, painting, removal of pumps, replacement of chemical pumps, various electrical services, etc.
- 1.7 Operator shall be responsible for all repairs, regardless of cost, caused by Operator's negligence, its failure to perform maintenance on City-owned equipment, or its failure to perform its operation or maintenance obligations with respect to the Water System as provided under the Agreement.
- 1.8 Operator shall notify customers of scheduled repair work that may that may cause service outages or traffic distribution.
- 1.9 Operator shall operate facilities in an energy and chemically efficient manner.
- 1.10 Operator shall maintain all facilities with a neat and clean appearance, and shall perform routine gardening and custodial duties. All weeds and trash shall be regularly removed from all sites, and all equipment, tools, and any City assets shall be properly stored.
- 1.11 Operator shall implement, maintain, and continuously update a Computerized Maintenance

Management System (MMS) to track and manage routine maintenance and equipment troubleshooting and repairs.

1.12 Operator shall maintain and continuously update the City's water system Geographic Information System (GIS), and transfer all system hardware & software from Cal Water to Operator's facilities.

1.13 Operator shall provide fully equipped vehicles, with two-way radio communication, to conduct contract activities and respond to emergencies.

1.14 Operator shall provide its own computers and software as necessary to perform water system operations, permit monitoring and compliance, generate reports (including but not limited to required reports to the City and California Department of Public Health (DPH)), and general office functions.

1.15 Operator shall utilize City-provided computers and software systems for the SCADA system and GIS system, unless otherwise approved by the City. Operator shall work with the City and Cal Water to transfer all SCADA System functional elements (including hardware, software, antenna and radio equipment) from Cal Water to the Operator's facilities.

1.16 Upon a request by the City, Operator shall provide and prepare any information necessary to assist the City in the submittal of grant applications, loan requests and/or bond issues pursued by the City. Operator shall provide operational data as necessary for the planning, design and construction of water system improvements.

1.17 Operator shall manage Backflow Prevention and Cross-Connection Programs (jointly the "Programs") and shall send monthly test notices. Operator shall recommend revisions and changes to the Programs to the City, prior to implementation thereof.

1.18 Operator shall provide technical and operational support in relation to any new or existing Water System improvement plans, including capital improvement plans, specifications, and/or contract review. Operator shall be responsible for providing appropriate personnel to attend design review and pre-construction/construction meetings and negotiations as needed.

1.19 Operator shall purchase and provide all goods, labor, and personnel necessary to perform its obligations under this Agreement. Operator shall submit vouchers with documentation for reimbursement by the City for such goods and services and to justify the Operations Component, and shall maintain records of the same, which shall be available for audit at request of the City. Where Operator is responsible for the payments of goods and services, Operator shall satisfy all debts therefore in a timely manner.

1.20 Operator shall maintain in a good and respectable condition, all Water System operating equipment, buildings, materials, supplies, documents, manuals, and specifications, and shall duly account to the City as a fiduciary thereof for each of the foregoing that are in the possessions and/or control of Operator, until such time as the City assumes responsibilities relating to the respective function for which each utilized by Operator.

1.21 Operator shall report to the City the status and conditions of its all Water System-related equipment and property in the Operator's quarterly report. Operator shall assist the City in the enforcement of warranties, guarantees, and licenses relating to such property and equipment with timely notification to the City of equipment failures.

1.22 Operator shall organize, set up, and implement a central warehouse facility for the purpose of controlling inventory of equipment and goods used in the maintenance and operation of the Water System. All inventories shall be tracked through the MMS as "goods receivable" and "goods expended" in connection with specific work order activities. Operator shall include summaries these activities in a quarterly report to the City.

1.23 The MMS system shall utilize work orders identified to date for maintenance of the facilities. Operator shall conduct an inventory of existing City assets and property, inventory such items with the City, and enter the information into the MMS system within six (6) months of taking over Water System operations. Going forward, the Operator shall continuously track, update, and maintain the inventory of the City's assets and property as part of the MMS.

1.24 Operator shall assist the City in identifying necessary Water System capital improvements and maintenance projects on an annual basis. Operator shall annually provide a detailed analysis of the Water System repair and/or replacement needs, and provide a priority listing and cost estimates to justify any budget request for the reported needs. A summary report of the necessary capital improvements, repairs and replacements shall be provided to the City by March 31st of each Fiscal Year. If such capital improvements are approved, the City will make arrangements for the planning, design and construction of said improvements. Operator shall not be relieved of its responsibility to perform the services required under this Agreement if the recommended capital improvements are not implemented by the City. However, improvements necessary to meet water quality requirements, prevent damage or injury, or comply with federal, state or local laws, including all rules and regulations shall not be optional for the City.

1.25 Operator shall be familiar with and comply with all federal, state, and local laws, rules, and regulations pertaining to and governing the operation of the City's Water System. Operator shall make the City aware, and assist the City in complying with, any such federal, state, and/or local laws, rules, and regulations applicable to operation of the Water System.

1.26 Operator shall keep copies of all correspondence to and from regulatory agencies with regard to the operation and maintenance of the Water System. Such records shall be considered property of the City, and shall specifically include, but are not be limited to, DPH reporting requirements.

1.27 Operator shall ensure sufficient staffing levels of qualified personnel at all times as necessary to perform the required duties as set forth in this Agreement.

1.28 In the event of local or regional power failures, the Operator shall physically inspect all Water System facilities within thirty (30) minutes after said power failure to ensure that all equipment, instrumentation, and the SCADA system are working properly.

1.29 Operator shall perform maintenance of the Water System as follows for all facilities:

1.29.1 All preventative maintenance including lubrications, belt replacements, electrical equipment cleaning, pumping packing, water pump rotation, painting etc.

1.29.2 Track and manage the routine maintenance and equipment troubleshooting and repairs of all Water System facilities, equipment and buildings with the MMS system. This system shall have a priority assigned to all work order items based upon a criticality review conducted by operations staff.

1.29.3 If equipment, vehicles, and instrumentation, or the SCADA system are not functioning properly, Operator shall perform industry standard troubleshooting as outlined in the applicable equipment operations and maintenance manuals. This shall include checking circuit breakers to make sure equipment have power along with other troubleshooting tasks.

1.29.4 If, after completing all troubleshooting tasks, equipment or systems are deemed to be in need of repair or replacement, Operator shall manage the repair or replacement process. Operator shall obtain quotes from vendors and subcontractors for inspection, diagnostic, repair and replacement as needed. The cost of repair or replacement shall be paid for by the City on a cost plus basis from the Operator. Operator shall obtain approval from the City prior to initiating repairs. The City may request Operator obtain additional quotes if repair costs are deemed too high.

1.30 Operator shall prepare annual Consumer Confidence Reports and mail a copy to each customer of the water system.

1.31 In the event the Operator fails to perform any service required under the Agreement or set forth in this Scope of Services in a timely manner, upon notice from the City and a reasonably opportunity to cure, the City may, at its option, independently perform the service or hire others to perform the service. In such cases, the City shall be reimbursed from the Operator's Component the costs of such time, materials, and services expended by City personnel in connection with remediating or addressing Operator's failure.

2 Water Operations Management

2.1 Water Production

2.1.1 Operator shall provide properly certified employees as required by federal, state, and local laws to provide leadership of crews for proper decision making in performing their tasks. Operator shall be responsible for training of personnel to maintain their certification and improve their knowledge.

2.1.2 Operator shall test the water and maintain chlorine residuals throughout the City. Additionally, the water shall be sampled and confirmed as acceptable for consumption per state and federal requirements. Operator to ensure testing is being done.

2.1.3 Operator has no responsibility for the quality of water received from the wells, but is responsible for providing additional treatment to allow safe drinking water being delivered to customers, if such is possible using equipment and chemical treatment systems provided by the City.

2.1.4 Operator shall operate, maintain, and make Minor Repairs to the City's municipal water well, booster

pumps, electrical equipment, and all equipment necessary to produce safe drinking water for the customers of City's Water System. Operator shall ensure that all water produced for drinking shall meet or exceed all federal, state, and local laws regulating the quality of safe drinking water through regular and required laboratory analysis. Operator shall be responsible for reporting in writing to the City and through the annual budget process, any and all major maintenance and capital improvements needed to provide a safe and sufficient supply of water for all current and planned customers.

2.1.5 Operator shall operate, manage and perform required maintenance along with Minor Repairs on the City's water wells, water storage reservoirs, and treatment facilities, and shall immediately notify the City when specialized maintenance, repairs, and work appears to be required, and shall coordinate repairs on the City's behalf.

2.1.6 Operator shall annually certify or calibrate all flow meters and repair and replace meters as necessary.

2.2 Water Transmission and Distribution Systems

2.2.1 Operator shall operate and maintain the City's water transmission and distribution systems including valves and appurtenances. Operator shall diligently respond to all service calls for water leaks, breaks, or emergencies regarding water transmission and distribution systems in no event later than thirty (30) minutes of being notified of such incidents.

2.2.2 Operator shall clean/flush the water system lines on an "as needed" basis or as directed by the City. Operator shall track the water volume used to conduct this service as part of the annual water use accounting.

2.2.3 Operator shall implement a valve survey program of mainline valves and fire hydrants. All valves shall be operated at a minimum frequency of every five (5) years; with the date of operation recorded for future reference. Each valve shall be verified to be left in proper operating position and in working condition. As part of this these operations a Geographic Positioning System (GPS) reading shall be taken. The GPS valve location data shall be entered into the City's GIS system. If the valve box is not properly aligned over the valve, the City should be made aware of this, so the valve box can be scheduled for future repair.

2.2.4 Operator shall notify the City and manage emergency and other water line repairs unless otherwise directed by the City.

2.2.5 Operator shall provide technical and operational water information (non-engineering) on an annual basis or as needed for grant, loan, and bond application, preparation efforts of the City.

2.2.6 Operator shall assist City on locating water mains for Underground Service Alert (USA)-markings when asked to assist.

2.2.7 Operator shall provide a fire hydrant inspection and maintenance program that complies with American Water Works Association's Manual of Water Supply Practices, Installation, Field Testing, and Maintenance of Fire Hydrants, Volume M17. If during the course of this program's development and Operator becomes aware of an out-of-service fire hydrant, Operator shall place out-of-service bag and schedule their

repair or replacement, after City notification and approval.

2.2.8 All service line installations and service and water main repairs will be completed by City's contractor.

2.3 SCADA

2.3.1 The City's current SCADA system is based on typical industrial instrumentation, dedicated controllers, and SCADA software located at various facilities with radio line of sight communication to remote facilities. The SCADA system is provided as a tool by the City to assist the Operator in operating the facilities. When the SCADA system is periodically down for service, power outages, faulty instrumentation, and faulty communication, the Operator is still responsible for proper operation of all facilities if the SCADA system fails.

2.3.2 Operator shall provide a team of SCADA personnel to operate and maintain the City's SCADA System.

2.3.3 Operator may implement new programming, hardware, and communication to the existing SCADA system to assist in operation of facilities, with approval from the City. Such changes shall be made at Operator's cost. All additional SCADA devices shall be programmed in the same protocol of the City's existing SCADA system. Complete documentation and the latest program shall be updated and kept on file with the City.

2.3.4 Operator shall provide personnel with experience and knowledge to provide normal maintenance and troubleshooting of the SCADA system, hardware and software.

3 Emergencies

3.1 Emergencies within Operator's capabilities should be resolved in a timely manner.

3.2 In any emergency affecting the safety of persons or property, Operator shall act without written approvals, at Operator's discretion, to prevent threatened damage, injury or loss of life.

3.3 Operator shall respond to emergencies within thirty (30) minutes, and shall act appropriately in response thereto, taking all actions necessary to protect the public and prevent property damage.

4 Additional Laboratory Testing

4.1 Operator shall collect all routine water samples, deliver water samples to a certified laboratory, and submit all required reports to the California Department of Public Health.

4.2 The City may require confirmation analyses of drinking water to be performed by an independent laboratory for quality control at its own expense.

5 Hazardous Waste

Any hazardous waste generated by Operator in any of its activities shall be managed and disposed of by Operator in compliance with applicable federal and state laws.

6 Reporting Requirements

6.1 Operator shall provide the City with reports describing certain information on a periodic basis that will assist the City and Operator in managing the water system. Types, frequency, content, and format of the required reports are listed and described below. Reporting requirements are subject to change as needed for providing information of the water system operations, historical data for future needs, and capital project planning. All reports shall be in summary format with detailed information available upon request by the City. Listed below are examples of reports that are required. The listing is not inclusive and shall be changed as needed with concurrence by the City and Operator.

The reports on the Water Service function shall provide quantitative and financial information monthly as follows:

Water Service

- Number of active and inactive wells.
- Number of gallons of water produced.
- Number of gallons of storage.
- Chemical usage.
- Water Quality testing results.
- Training hours: safety, operations, equipment, and software.
- Provide names of the actual personnel trained and hours attended.
- Line repairs.
- Fire hydrant flushing.
- Customer inquiries.
- Maintenance report: corrective and preventive maintenance
- Number of personnel hours: regular, overtime, compensatory
- Time, on-call responses, and emergencies.
- Current and planned project status.

7 Billing & Collections

The Operator shall be responsible for the billing and collection of all rates, service charges and fees applied to the customers of the Water System, and shall perform bi-monthly meter reading and billing of all customer accounts. Rates, charges and fees charged customers shall be recommended annually by the Operator for consideration by the City Council of the City, pursuant to the following procedure and requirements.

Upon request by the City, Operator shall provide the City with a schedule of proposed Water Rates, Charges and Fees for the ensuing Water Year. The City and the Operator understand and agree that the rates, charges and fees must be set to ensure that the minimum required annual water revenue to fully fund the services by the Operator as outlined in this RFP. The Operator shall develop the rate, charges and fee schedules using its best estimates to produce in the ensuing Fiscal Year (July 1st through June 30th) adequate revenue from customers to operate and maintain the Water System as directed by the City.

ATTACHMENT C

TRANSITION PLAN

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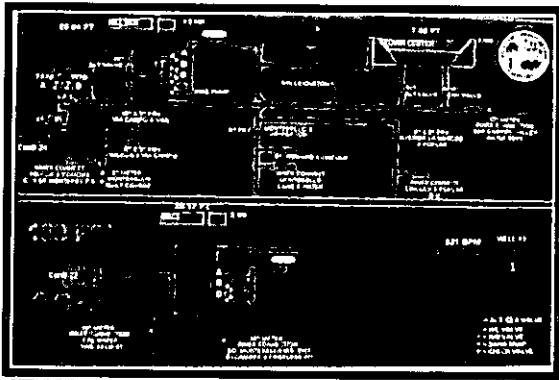
Transition Plan

San Gabriel will carefully implement the transfer and start-up of key business systems required to begin operations of the water system. San Gabriel is confident, if selected as the contract operator, that operations can commence on September 1, 2013 or some later date specified by the City so long as City and San Gabriel reach final agreement on the terms and conditions to operate the water system.

1.1 Supervisory Control and Data Acquisition (“SCADA”)

This task involves coordinating with Cal Water to transfer City owned SCADA equipment and software from Cal Water’s offices to San Gabriel’s Central Control Operations Center located in El Monte, California. San Gabriel will schedule installation and start-up of the system and confirm telemetry and automated control systems are working properly.

Montebello Water System



San Gabriel’s Central Control Room



1.2 Geographic Information System

This task involves coordinating with Cal Water to transfer City owned equipment and software from Cal Water’s offices to San Gabriel’s Engineering Department.

1. Move existing system (hardware & software) to San Gabriel's Engineering Department
2. Upgrade GIS ESRI software to the latest version (This assumes that Cal Water/City are current on ESRI Maintenance program)
3. Maintain GIS databases, software, and hardware
4. Update GIS Data (Convert hard copy maps or CAD drawings to GIS)
5. Update GIS data from “redlined” marked-up drawings
6. Develop and maintain industry-standard metadata

The GIS transition from Cal Water to San Gabriel’s environment will require the following steps:

1. Coordinate with Cal Water and Obtain GIS Data, software, and hardware for the City’s Water System GIS.
2. Inventory all GIS data layers and perform hardware and software maintenance
3. Obtain any outstanding redlines or corrections which have been identified but not incorporated to the GIS data.
4. Upgrade to ESRI ArcGIS 10.1 (Assumes that Cal Water/City are current on the ESRI GIS software maintenance plan).

5. Update the GIS data by applying data from step 4 & 5 above.
6. Create Atlas Maps of the system for field operations.
7. Obtain as-built scans and other engineering drawings of the system and link them to GIS data.
8. Develop and coordinate a program for maintenance of the GIS data as facilities are replaced or new facilities are built.
9. Configure GIS data to receive field redlining data from Computer Maintenance Management system.

1.3 Computerized Maintenance Management System

The requirements for this task include implementation and use of a computerized maintenance management system ("CMMS") to track the City's water assets and related work. This task will also keep track material used in the maintenance and operation of the water system. The CMMS system will use electronic work orders to track the work in the field. In addition, it will use information from the GIS system to aid in locating facilities and identifying related data. The CMMS system will be used for tracking and reporting on the following activities:

- General Work and Inventory Management
- Valve exercising of key valves
- Flushing (if required)
- Tracking leaks
- Managing Underground Service Alerts

The current CMMS used by Cal Water is Maximo 6.1. The transition plan for the CMMS will be implemented in two phases. Phase 1 will focus on obtaining the asset data from the existing system and to document the assets into San Gabriel's existing tracking systems. Phase 2 will focus on implementing the mobile CMMS system for use by San Gabriel's Operations and Maintenance Department. The transition plan to convert data from Cal Water's CMMS into San Gabriel's CMMS will include the following steps:

Phase 1 Transition Plan

The objective of Phase 1 is to obtain the asset data from the existing MMS system.

1. Meet with Cal Water/City to coordinate the steps below.
2. Obtain a copy of the Maximo Database for City of Montebello
3. If obtaining a copy of the database is not feasible then obtain the following data exports in MS Excel format:
 - a. Export of the Asset and Location data from Maximo (including Maximo location and asset hierarchy)
 - b. Export Work Orders -- Status (Received, Started, Hold, Complete, Transferred)
 - c. Lookup Tables
 - d. Work Requests (if used)
 - e. Job Plans (if used)
 - f. Planned and Actual Resources (if used)
 - g. Safety Plans (if used)
 - h. Time Reporting / Labor Records (if used)
 - i. Equipment / Maintenance History (if used)
 - j. Note and Long Scripts (if used)
4. Compare asset/location data with GIS
5. Update San Gabriel's existing system using the data obtained from Maximo

6. Conduct Interim work using the existing San Gabriel system

Phase 2 Transition Plan

1. Load data into Field Mapplet mobile CMMS solution.
2. Implement USA, Valve Exercising, Hydrant Flushing, Leak Tracking, and Work Order System.
3. Implement inventory control system. Populate inventory data.
4. Use Field Mapplet to collect information for all work processes in Step 2.
5. Generate required reports per requirement 4.6.
 - a. Line Repairs.
 - b. Fire Hydrant Flushing.
 - c. Maintenance Reports including valve exercising.
 - d. Personnel Hours



1.4 Billing and Customer Care System

The requirements for this task include water service billing, collections, and providing recommendations for water rates. The current billing and collection system is managed in PeopleSoft RMS/ERM 8.95 on Microsoft SQL 2008 Server for 1650 customer accounts. San Gabriel will transition the billing and collection process to its in-house system in meeting the requirements of this task. San Gabriel's in-house billing system is capable of providing billing, collection, and other customer relationship. The transition plan to setup the customer billing and collection will include the following steps:

1. Meet with Cal Water to coordinate the steps below.
2. Obtain a copy of customer and billing data from PeopleSoft for Montebello customer accounts in comma separated (or delimited) text file format. Files to include are:
 - a. Customer Accounts
 - b. Services at each Account
 - c. Meter reads at each Account (Including past 5 years)
 - d. Customer Billing and Payments for each Account (Including past 5 years)
 - e. Any special information related to Customers (e.g., Accounts with dialysis patents) and Billing and Payments (credits due, accounts overdue, etc.)
 - f. Rates information
3. Upload data into San Gabriel's billing system.
4. Conduct two periods of parallel billing to verify and validate the new system. Resolve any inconsistencies.
5. Transition to the San Gabriel's billing system.

1.5 Backflow Prevention Program

The requirements for the contractor in this task include management of the cross connection control for backflow devices installed on the City's water system. San Gabriel's in-house billing system is currently used to support the cross connection control program.

This system will be used to support the program for City's backflow devices. It is our understanding that the cross connection data for the City is currently maintained in the Tokay software version 5.2.34.0. The transition plan to setup the cross connection data in San Gabriel's billing and collection system will include the following steps:

1. Meet with Cal Water to coordinate the steps below.

2. Evaluate current program.
 - a. How many devices are managed?
 - b. How many devices have failed in the past year?
 - c. How many customer complaints due to failure of backflow devices have been reported?
 - d. How many delinquent accounts are in the system?
 - e. How is the process of inspecting repairs and requiring backflow devices are implemented
3. Develop new recommendations for the backflow program.
4. Export the following in comma separated (or delimited) text file format from Tokay Software:
 - f. List of Backflow devices from Tokay. Include Customer information for each device.
 - g. Historical testing results (including past 5 years). Latest test notices should be included in this list for each device.
 - h. List of approved testers (if available and maintained).
 - i. List of approved devices (if available and maintained).
 - j. List of Backflow Inspections
5. Import into Sab Gabriel's System
6. Issue and track test notices

ATTACHMENT D

THE WATER FACILITIES

The City's Municipal Water System (MWS) is comprised of two (2) separate service areas known as the Southern System and Northern Systems respectively. The system supplies water to residential, commercial and industrial customers. The City's system serves an estimated population of 4,240 persons through 1,533 metered service connections.

Water Supply

The City's Water System has one (1) groundwater well located its Southern Service Area, with a pumping capacity of 1,000 gallons per minute (gpm). The well has a wellhead chlorination treatment system utilizing liquid sodium hypochlorite. The City has Adjudicated Pumping Rights in the Central Basin of 386.50 Acre Feet/Year (AFY). The Southern Service Area has a Metropolitan Water District of Southern California (MET) service connection (CenB22) with a capacity of seven (7) cubic feet per second (cfs). The average annual water usage in the Southern Service Area is 345 AFY.

The Northern Service Area receives its water supply through the MET imported water system at CenB 24 with a capacity of 3.5 CFS. This water supply is treated by MET and is chloraminated. The annual water use in the Northern Service Area averages 1,300 AFY.

Water Storage & Booster Pump Stations

There are three (3) water storage reservoirs within the City's system: Gage (2.0MG) in the Southern Service Area, and Hillside (2.0MG) and Town Center (4.5MG) in the Northern Service Area. The City has two (2) Booster Pump Stations: Gage, in the Southern Service Area and Hillside in the Northern Service Area.

Transmission & Distribution Main System

The City's transmission and distribution pipelines are primarily comprised of asbestos cement pipe ("ACP"), and include some ductile iron pipe ("DIP"), mortar lined and coated steel pipe ("MLCP") and polyvinyl chloride ("PVC") pipe. The total length of transmission and distribution pipelines is approximately 9.6 miles in the Southern Service Area and approximately 19.4 miles in the Northern Service Area.

Meters & Services

The Water System's Meters and Services allow for the monitoring and recording of water usage by customers of the Water System.

System Monitoring and Controls

The Water System utilizes a Supervisory Control and Data Acquisition (SCADA) System for monitoring and control of the water systems' operations at its wells, reservoirs and pump station facilities.

ATTACHMENT E
INSURANCE REQUIREMENTS (SUBJECT TO CHANGE)

A. General

Prior to the Effective Date of the Agreement, and continuing throughout the Term of the Agreement, Operator shall obtain and maintain insurance in conformance with the requirements set forth herein. The Operator may use existing coverage to satisfy its obligations, provided however, if City reasonably determines that existing coverage does not meet the requirements set forth herein, Operator shall, upon written request by City, amend, supplement, or endorse the existing coverage to bring said coverage into compliance. The Operator acknowledges that the insurance coverage and policy limits set forth herein constitute the minimum amount of coverage required. Any insurance proceeds available to the City in excess of the limits and coverage required in herein and which is applicable to a given loss, will be available to the City.

B. Types and Amounts of Coverage.

The Operator shall obtain and maintain the following types and amounts of insurance:

1) Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross-liability for claims or suits by one insured against another. Limits are subject to review but in no event less than \$1,000,000 (One Million Dollars) per occurrence.

2) Business Auto Coverage on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits are subject to review, but in no event to be less than \$1,000,000 (One Million Dollars) per accident. If the Operator owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If the Operator or the Operator's employees will use personal autos in any way in performing this Agreement, the Operator shall provide evidence of personal auto liability coverage for each such person.

3) Workers' Compensation on a state-approved form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 (One Million Dollars) per accident or disease.

4) Excess or Umbrella Liability Insurance (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverage. Any such coverage provided under an umbrella liability policy shall include a drop down provision providing primary coverage above a maximum \$25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. The policy shall contain a provision precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to the City for injury to the employees of the Operator, and its subcontractors or others involved in performance of the Agreement. The scope of coverage provided is subject to approval of the City following receipt of proof of insurance as required herein. Limits are subject to review but in no event less than \$1,000,000 per occurrence.

C. Approved Insurers.

Insurance obtained by Operator shall be written by insurers that are admitted carriers in the State of California and with an A.M. Bests Company rating of "A" or better, and a minimum financial size VII.

D. General Conditions.

The Operator and the City agree to the following with respect to insurance provided by the Operator:

1. The Operator agrees to have its insurer endorse the third party general liability coverage required herein to include as additional insured the City, its officials, employees and agents, using standard ISO endorsement No. CG 20 10 with an edition prior to 1992. The Operator also agrees to require all contractors and subcontractors to do likewise.
2. No liability insurance coverage provided to comply with this Agreement shall prohibit the Operator, or the Operator's employees or agents, from waiving the right of subrogation prior to a loss. The Operator agrees to waive subrogation rights against the City regardless of the applicability of any insurance proceeds, and to require all contractors and subcontractors to do likewise.
3. All insurance coverage and limits provided by the Operator and available or applicable to this Agreement are intended to apply to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the City or its operations limits the application of such insurance coverage.
4. None of the coverage required herein will be in compliance with these requirements if it includes any limiting endorsement of any kind that has not been first submitted to the City and approved of in writing.
5. No liability policy shall contain any provision or definition that would serve to eliminate so-called "third party action over" claims, including any exclusion for bodily injury to an employee of the insured or of any contractor or subcontractor.
6. All coverage types and limits required are subject to approval, modification and additional requirements by the City, as the need arises. The Operator shall not make any reductions in scope of coverage (*e.g.* elimination of contractual liability or reduction of discovery period) that may affect the City's protection without the City's prior written consent.
7. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverage required and an additional insured endorsement to the Operator's general liability policy, shall be delivered to the City Clerk at or prior to the execution of this Agreement. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement

coverage is provided, the City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under this or any other agreement and to pay the premium. Any premium so paid by the City shall be charged to and promptly paid by the Operator.

8. Certificate(s) are to reflect that the insurer will provide 30 days' notice to the City of any cancellation of coverage. The Operator agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, or that any party will "endeavor" (as opposed to being required) to comply with the requirements of the certificate.

9. It is acknowledged by the Parties to this Agreement that all insurance coverage required to be provided by the Operator or any subcontractor is intended to apply first and on a primary, non-contributing basis in relation to any other insurance or self-insurance available to the City.

10. The Operator agrees to ensure that subcontractors, and any other party involved with performance of this Agreement who is brought onto or involved in such performance by the Operator, shall provide the same minimum insurance coverage required of the Operator. The Operator agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. The Operator agrees that upon request, all agreements with subcontractors and others engaged in performance of the Agreement will be submitted to the City for review.

11. The Operator agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any contractor, subcontractor, or other entity or person in any way involved in the performance of this Agreement to self-insure its obligations to the City. If the Operator's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to the City. At that time the City shall review options with the Operator, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.

12. The City reserves the right at any time during the term of this Agreement to change the amounts and types of insurance required by giving the Operator ninety (90) days' advance notice of such change.

13. For purposes of applying insurance coverage only, this Agreement will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

14. The Operator acknowledges and agrees that any actual or alleged failure on the part of the City to inform the Operator of non-compliance with any insurance requirement in no way imposes any additional obligations on the City nor does it waive any rights hereunder in this or any other regard.

15. The Operator will renew the required coverage annually as long as the City, or its employees or agents face an exposure from operations of any type pursuant to this Agreement. This obligation applies whether or not this Agreement is canceled or terminated for any reason. Termination of this obligation is not effective until the City executes a written statement to that effect.

16. The Operator shall provide proof that policies of insurance herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Proof that such coverage has been ordered shall be submitted to the City Clerk prior to expiration. A certificate of insurance and/or additional insured endorsement as required in these specification applicable to the renewing or new coverage must be provided to the City within five (5) days of the expiration of the coverage.

17. The provisions of any Workers' Compensation Act or similar act will not limit the obligations of the Operator under this Agreement. The Operator expressly agrees not to use any statutory immunity defenses under such laws with respect to the City, its employees, officials and agents.

18. Requirements of specific coverage features or limits contained in this Attachment E. are not intended as limitations on coverage, limits or other requirements nor as a waiver of any coverage normally provided by any given policy. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue, and is not intended by any Party or insured to be limiting or all-inclusive.

19. These insurance requirements are intended to be separate and distinct from any other provision in this Agreement and are intended by the Parties hereto to be interpreted as such.

20. The Operator agrees to be responsible for ensuring that no contract used by any party involved in any way with performance of the Agreement reserves that right to charge the City or the Operator for the cost of additional insurance coverage required by this Agreement. Any such provisions are to be deleted with reference to the City. It is not the intent of the City to reimburse any third party for the cost of complying with these requirements. There shall be no recourse against the City for payment of premiums or other amounts with respect thereto.

21. The Operator agrees to provide immediate notice to the City of any loss against the Operator arising out of the work performed under this Agreement. The City assumes no obligation or liability by such notice, but has the right, but not the duty, to monitor the handling of any such claim or claims if they are likely to involve the City.

ATTACHMENT F
RULES AND REGULATIONS

[Behind this page.]

AGREEMENT 2883

SECOND AMENDMENT TO AGREEMENT TO OPERATE CITY WATER SYSTEM BY AND BETWEEN THE CITY OF MONTEBELLO AND SAN GABRIEL VALLEY WATER COMPANY

This Second Amendment to Agreement to Operate City Water System by and between the City of Montebello and San Gabriel Valley Water Company ("**Second Amendment**") is entered into this 23th day of September, 2015, by and between San Gabriel Valley Water Company ("**Contractor**") and City of Montebello ("**City**"), with reference to the following facts:

WHEREAS, Operator and City (sometimes hereinafter individually referred to as a "**Party**" and jointly as the "**Parties**") entered into that certain Agreement to Operate City Water System by and between the City of Montebello and San Gabriel Valley Water Company, dated October 1, 2013 (the "**Agreement**"), pursuant to which City retained Operator to provide for and oversee the administration, management, maintenance, improvement, and operation of the Water System as further described in the Agreement;

WHEREAS, on or about August 13, 2014, the Parties extended the Agreement for an additional one (1) year term ("**First Amendment**");

WHEREAS, the Parties, being mutually satisfied with the other Party's performance of the Agreement, desire to extend the term of the Agreement for an additional year based upon conditions mutually agreeable to them; and

WHEREAS, Section 27 of the Agreement provides that the Parties may agree in writing to extend the Term of the Agreement upon such terms and conditions as mutually agreed to by the Parties.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt adequacy of which is expressly acknowledged by the Parties, the Parties agree to amend to the Agreement as follows:

SECTION 1. Term.

This Second Amendment shall be deemed to have taken effect on the date of expiration of the First Amendment, and shall terminate on September 30, 2016 (the "**Term**"). The Term of this Second Amendment may be extended for successive one (1) year terms (each a "**Renewal Term**") upon such terms and conditions mutually agreed to by the Parties in writing. Nothing herein prevents either Party from terminating this

Second Amendment prior to expiration of the Term hereof or any subsequent Renewal Term as provided in Section 17 of the Agreement.

SECTION 2. Compensation.

For the Term of this Second Amendment, Contractor shall be compensated at the annual rate set forth in the Agreement.

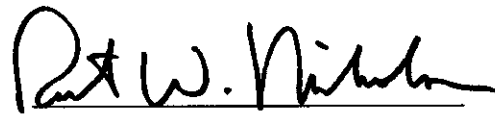
SECTION 3. Remainder of Agreement Effective.

Except as expressly amended herein with respect to the Term, the remainder of the Agreement shall remain in full force and effect and is incorporated herein in its entirety.

CITY OF MONTEBELLO

SAN GABRIEL VALLEY WATER

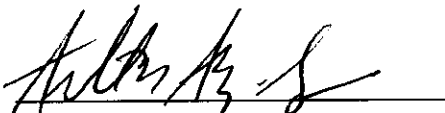

Francesca Tucker-Schuyler
City Manager



ATTEST


Daniel Hernandez, City Clerk

APPROVED AS TO FORM


Arnold M. Alvarez-Glasman
City Attorney



AGREEMENT 2883

THIRD AMENDMENT TO AGREEMENT TO OPERATE CITY WATER SYSTEM BY AND BETWEEN THE CITY OF MONTEBELLO AND SAN GABRIEL VALLEY WATER COMPANY

This Third Amendment to Agreement to Operate City Water System by and between the City of Montebello and San Gabriel Valley Water Company ("**Third Amendment**") is entered into this 14th day of September, 2016, by and between San Gabriel Valley Water Company ("**Contractor**") and City of Montebello ("**City**"), with reference to the following facts:

WHEREAS, Operator and City (sometimes hereinafter individually referred to as a "**Party**" and jointly as the "**Parties**") entered into that certain Agreement to Operate City Water System, dated October 1, 2013 (the "**Agreement**"), pursuant to which City retained Operator to provide for and oversee the administration, management, maintenance, improvement, and operation of the City of Montebello's Water System as further described in the Agreement;

WHEREAS, on or about August 13, 2014, the Parties extended the Agreement for an additional one (1) year term via the First Amendment;

WHEREAS, on or about September 23, 2015, the Parties extended the Agreement for an additional one (1) year term via the Second Amendment";

WHEREAS, the Parties, being mutually satisfied with the other Party's performance of the Agreement, desire to extend the term of the Agreement for an additional nine (9) months based upon conditions mutually agreeable to them; and

WHEREAS, Section 27 of the Agreement provides that the Parties may agree in writing to extend the Term of the Agreement upon such terms and conditions as mutually agreed to by the Parties.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt and adequacy of which is expressly acknowledged by the Parties, the Parties agree to amend to the Agreement as follows:

SECTION 1. Term.

This Third Amendment shall be deemed to have taken effect on the date of expiration of the Second Amendment, and shall terminate on June 30, 2017 (the "**Term**"). The Term of this Third Amendment may be extended for successive terms (each a "**Renewal Term**") upon such terms and conditions mutually agreed to by the

Parties in writing. Nothing herein prevents either Party from terminating this Second Amendment prior to expiration of the Term hereof or any subsequent Renewal Term as provided in Section 17 of the Agreement.

SECTION 2. Compensation.

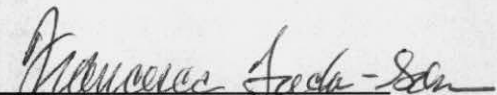
For the Term of this Second Amendment, Contractor shall be compensated at the annual rate set forth in the Agreement.

SECTION 3. Remainder of Agreement Effective.

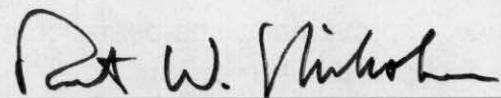
Except as expressly amended herein with respect to the Term, the remainder of the Agreement shall remain in full force and effect and is incorporated herein in its entirety.

CITY OF MONTEBELLO

SAN GABRIEL VALLEY WATER COMPANY



Francesca Tucker-Schuyler
City Manager

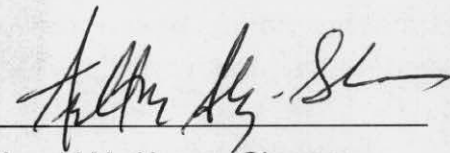


ATTEST



Irma Barajas, City Clerk

APPROVED AS TO FORM



Arnold M. Alvarez-Glasman
City Attorney

AGREEMENT 2883

FOURTH AMENDMENT TO AGREEMENT TO OPERATE CITY WATER SYSTEM BY AND BETWEEN THE CITY OF MONTEBELLO AND SAN GABRIEL VALLEY WATER COMPANY

This Fourth Amendment to Agreement to Operate City Water System by and between the City of Montebello and San Gabriel Valley Water Company ("**Fourth Amendment**") is entered into this 1st day of July, 2017, by and between San Gabriel Valley Water Company ("**Contractor**") and City of Montebello ("**City**"), with reference to the following facts:

WHEREAS, Operator and City (sometimes hereinafter individually referred to as a "**Party**" and jointly as the "**Parties**") entered into that certain Agreement to Operate City Water System by and between the City of Montebello and San Gabriel Valley Water Company, dated October 1, 2013 (the "**Agreement**"), pursuant to which City retained Operator to provide for and oversee the administration, management, maintenance, improvement, and operation of the Water System as further described in the Agreement;

WHEREAS, on or about August 13, 2014, the Parties extended the Agreement for an additional one (1) year term ("**First Amendment**");

WHEREAS, on or about September 23, 2015, the Parties extended the Agreement for an additional one (1) year term ("**Second Amendment**");

WHEREAS, on or about September 16, 2016, the Parties extended the Agreement for an additional one (1) year term ("**Third Amendment**");

WHEREAS, the Parties, being mutually satisfied with the other Party's performance of the Agreement, desire to extend the term of the Agreement for an additional year based upon conditions mutually agreeable to them; and

WHEREAS, Section 27 of the Agreement provides that the Parties may agree in writing to extend the Term of the Agreement upon such terms and conditions as mutually agreed to by the Parties.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt adequacy of which is expressly acknowledged by the Parties, the Parties agree to amend to the Agreement as follows:

SECTION 1. Term.

This Fourth Amendment shall be deemed to have taken effect on the date of expiration of the Third Amendment, and shall terminate on June 30, 2018 (the "Term"). The Term of this Fourth Amendment may be extended for successive one (1) year terms (each a "Renewal Term") upon such terms and conditions mutually agreed to by the Parties in writing. Nothing herein prevents either Party from terminating this Fourth Amendment prior to expiration of the Term hereof or any subsequent Renewal Term as provided in Section 17 of the Agreement.

SECTION 2. Compensation.

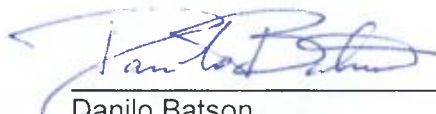
For the Term of this Third Amendment, Contractor shall be compensated at the annual rate set forth in the Agreement.

SECTION 3. Remainder of Agreement Effective.

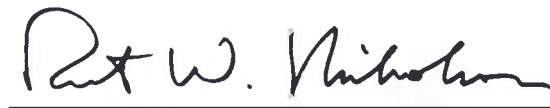
Except as expressly amended herein with respect to the Term, the remainder of the Agreement shall remain in full force and effect and is incorporated herein in its entirety.

CITY OF MONTEBELLO

SAN GABRIEL VALLEY WATER COMPANY



Danilo Batson
Assistant City Manager



ATTEST



Irma Barajas, City Clerk

APPROVED AS TO FORM



Arnold M. Alvarez-Glasman
City Attorney



AGREEMENT 2883

FIFTH AMENDMENT TO AGREEMENT TO OPERATE CITY WATER SYSTEM BY AND BETWEEN THE CITY OF MONTEBELLO AND SAN GABRIEL VALLEY WATER COMPANY

This Fifth Amendment to Agreement to Operate City Water System by and between the City of Montebello and San Gabriel Valley Water Company ("**Fifth Amendment**") is entered into this 1st day of July, 2018, by and between San Gabriel Valley Water Company ("**Contractor**") and City of Montebello ("**City**"), with reference to the following facts:

WHEREAS, Operator and City (sometimes hereinafter individually referred to as a "**Party**" and jointly as the "**Parties**") entered into that certain Agreement to Operate City Water System, dated October 1, 2013 (the "**Agreement**"), pursuant to which City retained Operator to provide for and oversee the administration, management, maintenance, improvement, and operation of the Water System as further described in the Agreement;

WHEREAS, on or about August 13, 2014, the Parties extended the Agreement for an additional one (1) year term ("**First Amendment**");

WHEREAS, on or about September 23, 2015, the Parties extended the Agreement for an additional one (1) year term ("**Second Amendment**");

WHEREAS, on or about September 16, 2016, the Parties extended the Agreement for an additional nine (9) month term ("**Third Amendment**");

WHEREAS, on or about July 1, 2017, the Parties extended the Agreement for an additional one (1) year term ("**Fourth Amendment**");

WHEREAS, the Parties, being mutually satisfied with the other Party's performance of the Agreement, desire to extend the term of the Agreement for an additional year based upon conditions mutually agreeable to them; and

WHEREAS, Section 27 of the Agreement provides that the Parties may agree in writing to extend the "Term" of the Agreement upon such terms and conditions as mutually agreed to by the Parties.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt adequacy of which is expressly acknowledged by the Parties, the Parties agree to amend to the Agreement as follows:

SECTION 1. Term.

This Fifth Amendment shall be deemed to have taken effect on the date of expiration of the Fourth Amendment, and shall terminate on June 30, 2019 (the "Term"). The Term of this Fifth Amendment may be extended for successive one (1) year terms (each a "Renewal Term") upon such terms and conditions mutually agreed to by the Parties in writing. Nothing herein prevents either Party from terminating this Fifth Amendment prior to expiration of the Term hereof or any subsequent Renewal Term as provided in Section 17 of the Agreement.

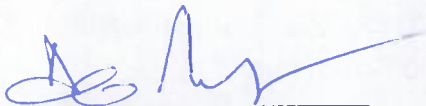
SECTION 2. Compensation.

For the Term of this Fifth Amendment, Contractor shall be compensated at the annual rate set forth in the Agreement.

SECTION 3. Remainder of Agreement Effective.

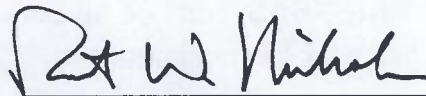
Except as expressly amended herein with respect to the Term, the remainder of the Agreement shall remain in full force and effect and is incorporated herein in its entirety.

CITY OF MONTEBELLO



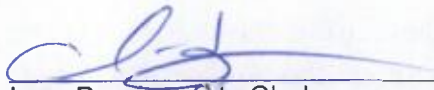
Andrew G. Pasmant
Acting City Manager

SAN GABRIEL VALLEY WATER



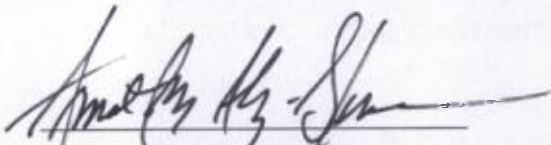
Robert W. Nicholson
President

ATTEST



Irma Barajas, City Clerk

APPROVED AS TO FORM



Arnold M. Alvarez-Glasman
City Attorney

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

BY: Tom Barrio, Director of Transportation

SUBJECT: **ADOPT RESOLUTIONS PERTAINING TO TRANSPORTATION
DEVELOPMENT ACT (TDA) FUNDS FOR FISCAL YEAR 2020**

DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council:

- 1) Approve and adopt two (2) resolutions authorizing the Director of Transportation to submit Transportation Development Act (TDA) claim forms for Local Transportation Fund (LTF) and State Transit Assistance (STA) funds for Fiscal Year 2020.
- 2) Take such additional, related action that may be desirable.

BACKGROUND/ANALYSIS

The Los Angeles County Metropolitan Transportation Authority (LACMTA) requires the submittal of an annual claim form for reimbursement and resolutions adopted by the City Council.

For Fiscal Year 2019-2020, Montebello's allocation of the Local Transportation Fund is \$8,840,232 and the State Transit Assistance Fund of \$1,743,697 for Transit Operations.

Annually, the Transportation Development Act (TDA) funds originated from a statewide 1/4-cent sales tax and is returned to a Local Transportation Fund (LTF) in the county of origin specifically for transit purposes. State Transit Assistance (STA) funds are derived from the statewide sales tax on diesel fuel and appropriated by the Legislature to the State Controller's Office. That office then allocates the tax revenue, by formula, to planning agencies (e.g. LACMTA) and other selected agencies. Statute requires that 50% of STA funds be allocated according to population and 50% be allocated according to operator revenues from the prior fiscal year.

FISCAL IMPACT

Local Transportation Fund revenue, in the amount of \$8,840,232 and the State Transit Assistance Fund revenues in the amount of \$1,743,697, totaling \$10,583,929 is included in the FY 2019-20 budget for the Transportation Department.

SUMMARY

The Los Angeles County Metropolitan Transportation Authority annually requires the submittal of an annual claim form and resolutions adopted by the City Council. For Fiscal Year 2019-2020, Montebello's allocation of Local Transportation Fund is \$8,840,232 and the State Transit Assistance Fund of \$1,743,697 for Transit Operations.

ATTACHMENTS

Local Transportation Fund (LTF) Resolution
State Transit Assistance Fund (STA) Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEBELLO ADOPTING THE STATE TRANSPORTATION DEVELOPMENT
ACT FUNDS FOR FISCAL YEAR 2020**

WHEREAS, the City of Montebello, by and through the Montebello Bus Lines (MBL), is committed to providing productive and quality service on all of its transit routes; and

WHEREAS, the Transportation Development Act (1998 as amended) provides for a major source of funding for public transportation in the local Transportation Fund (LTF); and

WHEREAS, Montebello Bus Lines (MBL) is eligible to claim these funds pursuant to Article 4, Section 99260(a) of the Public Utilities Code; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (LACMTA) requires an annual claim be submitted by local agencies in order to allocate these funds; and

WHEREAS, MBL'S portion of these LTF funds is \$8,840,232 for Fiscal Year 2019-2020.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF
MONTEBELLO HEREBY DETERMINES, FINDS, AND RESOLVES AS
FOLLOWS:**

SECTION 1. That these LTF funds shall be used to assist the Transportation Department in its on-going operations and continue to provide the most efficient service.

SECTION 2. That the Director of Transportation is authorized to furnish LACMTA with required claim forms, and to take any additional action(s) as are reasonably necessary to effectuate the purpose of this resolution.

SECTION 3. The City Clerk shall certify to the adoption of this resolution, and it shall become effective immediately.

PASSED, APPROVED and ADOPTED this 26th day of June 2019

JACK HADJINIAN, MAYOR

ATTEST:

IRMA BARAJAS, CITY CLERK

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman, City Attorney

[Type text]

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF MONTEBELLO)

I, Irma Barajas, City Clerk of the City of Montebello, do hereby certify that the foregoing City Council Resolution No. 19- was duly and regularly approved and adopted by the City Council of the City of Montebello at their meeting held on the 26th day of June, 2019, as approved by law by the following vote:

AYES:
NOES:

IN WITNESS WHEREOF, I have here unto set my hand and affixed the official seal of said City on the _____day of _____, 2019.

IRMA BARAJAS, City Clerk

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEBELLO ADOPTING THE STATE TRANSIT ASSISTANCE ACT FUNDS
FOR FISCAL YEAR 2020**

WHEREAS, the City of Montebello, by and through the Montebello Bus Lines (MBL) is committed to providing productive and quality service on all of its transit routes; and

WHEREAS, the State Transit Assistance Fund (STA) provides for a source of funding for public transportation from the Transportation Development Act (TDA); and

WHEREAS, Montebello Bus Lines (MBL) is eligible to claim these STA funds pursuant to Article 4, Section 6730(a) and (b) of the California Code of Regulations; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (LACMTA) requires an annual claim by submitted by local agencies in order to allocate these STA funds; and

WHEREAS, MBL'S portion of the STA funds is \$1,743,697 for Fiscal Year 2019-2020.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO HEREBY DETERMINES, FINDS, AND RESOLVES AS FOLLOWS:

SECTION 1. That these STA funds shall be used to assist the Transportation Department in its on-going operations and continue to provide the most efficient service.

SECTION 2. That the Director of Transportation is authorized to furnish LACMTA with required claim forms, and to take any additional action(s) as are necessary to effectuate the purpose of this resolution.

SECTION 3. The City Clerk shall certify to the adoption of this resolution, and it shall become effective immediately.

PASSED, APPROVED and ADOPTED this 26th day of June 2019

JACK HADJINIAN, MAYOR

ATTEST:

IRMA BARAJAS, CITY CLERK

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO.

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF MONTEBELLO)

I, Irma Barajas, City Clerk of the City of Montebello, do hereby certify that the foregoing City Council Resolution No. 19- was duly and regularly approved and adopted by the City Council of the City of Montebello at their meeting held on the 26th day of June, 2019, as approved by law by the following vote:

AYES:
NOES:

IN WITNESS WHEREOF, I have here unto set my hand and affixed the official seal of said City on the _____day of _____, 2019.

IRMA BARAJAS, City Clerk

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

BY: Tom Barrio, Director of Transportation

SUBJECT: Declaration of Diesel Buses as Surplus Property and Authorization for the Donation thereof to the Rotary Club of Montebello

DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council:

- 1) Declare five (5) diesel buses (the “buses”) surplus property, and approve the donation of the buses to the Rotary Club of Montebello (“Rotary Club”) to use for student transportation in the City of Rosarito, Baja California, Mexico.
- 2) Take such additional, related action that may be desirable.

BACKGROUND

The City of Rosarito, 30 minutes south of the California/Mexico Border, is in desperate need of transportation for students from surrounding schools to the City’s underutilized sports complex (soccer fields, basketball gym, 25-meter swimming pool, fitness gym). In addition, the City’s art center (CEART) lacks student transportation for its music, art and drama programs. The Mayor of Rosarito is very supportive of this project and has agreed to fund all importation fees, permits and the transportation of the buses from Montebello to Mexico. There would be no cost impact on the City of Montebello.

ANALYSIS

The Rotary Club of Montebello is a community service organization that has served the City of Montebello and its residents since 1924. The Rotary Club has requested that the City donate five (5) diesel buses to the City of Rosarito to be used for its student transportation needs.

FISCAL IMPACT

There would be no fiscal impact to the City resulting from designating the buses as surplus property and donating the buses to the Rotary Club.

SUMMARY

The City Council will consider approving the donation of five (5) diesel buses as surplus property and authorizing the donation thereof to the Rotary Club of Montebello.

ATTACHMENT

Rotary Club Letter

ROTARY CLUB OF MONTEBELLO
PO Box 282, Montebello CA 90640



January 21, 2019

Mr. Tom Barrio
Transportation Director
City of Montebello
400 South Taylor Ave.
Montebello, CA 90640

Dear Mr. Barrio,

On behalf of the Montebello Rotary Club, I am requesting your support for the donation of 5 surplus diesel buses to be transferred to the City of Rosarito, Baja Mexico. It is my understanding that Montebello Bus Lines recently purchased a fleet of new CNG buses and will be retiring some older diesel buses later this summer. Since diesel buses can no longer be sold in California, my club was hoping your surplus fleet would be of marginal value and potentially available for donation to a very worthy cause.

The City of Rosarito, 30 minutes south of the California/Mexico border, is in desperate need of transportation for students from surrounding schools to the City's underutilized sports complex (soccer fields, basketball gym, 25-meter swimming pool, fitness gym). In addition, the City's arts center (CEART) lacks student transportation for its music, art and drama programs. The Mayor of Rosarito is very supportive of this project and has agreed to fund all importation fees, permits and the transportation of the buses from Montebello to Mexico. So essentially, there would be no out-of-pocket cost to the City of Montebello for this project.

Former Montebello Transportation Director Jack Gabig is a longstanding member of the Montebello Rotary Club and currently resides part-time in Rosarito. He would serve as the club's primary liaison on this project which will also be coordinated through the Rotary Club of Rosarito and the Rosarito Mayor's office.

The Montebello Rotary Club would greatly appreciate your consideration of this project request. We are always available to meet with you, the City Manager and/or City Council members at your convenience to discuss this further.

Most sincerely,

A handwritten signature in blue ink, appearing to read "Ilma V. Avila".

Ilma Avila
President, Montebello Rotary Club

The FOUR-WAY Test of things we *Think, Say or Do*

Is it the TRUTH • Is it FAIR to all concerned • Will it build GOOD WILL and BETTER FRIENDSHIP • Will it be BENEFICIAL to all concerned

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

BY: David Sosnowski, Director of Recreation and Community Services

SUBJECT: **Adopt Resolutions for Submission of an Two Applications Under the Statewide Park Development and Community Revitalization Program**

DATE: June 26, 2019

RECOMMENDATION

It Is Recommended that the City Council:

1. Adopt the attached Resolutions approving two applications for state funds from the Prop 68 Statewide Park Development and Community Revitalization Program for Holifield Park and Taylor Ranch Park.
2. Take such additional, related action that may be desirable.

BACKGROUND

Proposition 68 was passed by voters in June 2018, authorizing \$4 billion of general obligation bonds to fund the creation and development of state and local parks, environmental protection projects, water infrastructure projects, and flood protection projects. Of that, \$650,275,000 was allocated to the Statewide Park Program (SPP), a competitive grants program that aims to create new parks and new recreation opportunities in critically underserved communities across California. The previous two rounds of SPP were funded through Proposition 84 (2006 Bond Act). Over one hundred new parks were created and twenty existing parks were improved throughout California.

For SPP Round 3, a project must involve either development or a combination of acquisition and development to: 1) create a new park, 2) expand an existing park, or 3) renovate an existing park. The program specifically focuses on low-income communities or communities with a critical lack of park space. Therefore, a project is only eligible if it is located in a community with less than three acres of park space per 1,000 residents or if the median household income is less than \$51,026 for the project area.

The City is interested in submitting two applications to fund renovations and development for two parks that meet SPP's eligibility requirements: Holifield Park and Taylor Ranch Park. With improved park facilities and amenities in these parks, the City can create or

expand recreational activities and provide a vital green space to residents for significant cultural and community gatherings that will strengthen community life.

ANALYSIS

The final grant guidelines for SPP Round 3 were released in January 2019. The City's grant writing consultant, Avant-Garde, in coordination with City staff is currently drafting two applications for the SPP for Holifield Park and Taylor Ranch Park. As part of the application requirements, a resolution must be approved by the local jurisdiction's governing body authorizing submission of a grant application.

Avant-Garde will prepare and submit separate SPP grant applications. Holifield Park's scope is anticipated to include upgraded basketball courts, facility enhancements, aquatics center upgrades, refurbished park restrooms, softball field amenities, parking, and playground equipment. The City intends to install native gardens and drought tolerant plants as part of its water conservation efforts. The scope of work for Taylor Ranch Park is to develop a new cultural arts and community center with multipurpose rooms that can accommodate an art gallery, performing arts and fitness classes, social events, and other artistic endeavors such as painting and programs for seniors. The City is pursuing funding through the SPP grant program for the design and construction phases of the projects.

Community involvement is central to the grant program and City staff will be/have been diligently conducting outreach to ensure the community is included in the planning and design of these projects per the SPP's guidelines.

FISCAL IMPACT

The SPP does not require any matching funds. However, the City intends to leverage existing Bond Money for the Taylor Ranch project as matching funds. The City does not anticipate contributing any local match dollars for Holifield Park.

SUMMARY

The City of Montebello is pursuing grant funds through the Prop 68 Statewide Park Program to renovate and develop Holifield Park and Taylor Ranch Park. As part of the application requirements, a resolution must be approved by the local jurisdiction's governing body authorizing submission of a grant application. It is recommended that the City Council consider and approve the two attached resolutions to submit applications to the Statewide Park Program to fund renovations and development for Holifield Park and Taylor Ranch Park.

ATTACHMENT

Resolution – Holifield Park
Resolution – Taylor Ranch Park

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO
APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT
AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MONTEBELLO HEREBY:

APPROVES THE FILING OF AN APPLICATION FOR THE HOLIFIELD PARK PROJECT; AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and

2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and

3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and

4. Delegates the authority to the Director of Community Services to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

APPROVED AND ADOPTED THIS 26th DAY OF JUNE 2019

Jack Hadjinian, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO
APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT
AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MONTEBELLO HEREBY:

APPROVES THE FILING OF AN APPLICATION FOR THE TAYLOR RANCH PARK PROJECT;
AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and

2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and

3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and

4. Delegates the authority to the Director of Community Services to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

APPROVED AND ADOPTED THIS 26th DAY OF JUNE 2019

Jack Hadjinian, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

SUBMITTED BY: Manuel Mancha, Director of Community Development and Planning

SUBJECT: **First Amendment to the Original Agreement No. 3565 With Tierra West Advisors, Inc. to Provide Contract Professional Services For Cannabis Applications**

DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council receive and approve the recommendation from staff to adopt an amendment to the original agreement No. 3565 to increase the amount of \$49,500 to a not to exceed \$75,000 for Contract Professional Services

BACKGROUND

On January 23, 2019, the City Council approved the authorization of the City Manager to hire a consultant to assist City Staff to process 21 cannabis applications that were approved by the City Council for Public Review before the Planning Commission. The agreement was signed by Tierra West Advisors, INC. and City Officials authorizing the review process in March 2019.

Discussion

As mentioned-above the contract Professional Service Agreement was to assist staff in processing the cannabis applications for the Planning Commission Review. Due to the number of incomplete applications, the review process took longer than expected. All of the 21 applications were deemed incomplete due to a lack of information on the part of the applicant. However, due to the assistance of the consultant 10 of the cannabis applicants are completed and have been reviewed/approved by the Planning Commission. Of the remaining 11 cannabis applications, 5 applications are scheduled before the Planning Commission on July 2, 2019, the remaining 6 applications are currently being reviewed for the July 16, 2019, Planning Commission meeting.

FISCAL IMPACT

The proposed amendment will not impact the General Fund. The proposed funding will come from the cannabis fund account to cover the proposed \$25,500 increase to the agreement.

SUMMARY

It is recommended that the City Council adopt the First Amendment to the original agreement with Tierra West Advisors. INC. Ordinance No. 3536 to complete the contract Professional Services to process the remaining cannabis applications.

ATTACHMENT(S)

- A. Draft Amendment to Agreement No. 3565

**CITY OF MONTEBELLO
FIRST AMENDMENT TO AGREEMENT NO. 3565**

**FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
NO. 3565 BY AND BETWEEN THE CITY OF MONTEBELLO AND
TERRA WEST ADVISORS, INC.**

This First Amendment to Professional Services Agreement No. 3565 by and between the City of Montebello and Terra West Advisors, Inc., (“**First Amendment**”) is entered into this 13th day of January 2019 and between Terra West Advisors, Inc., (“**Consultant**”) and City of Montebello (“**City**”), with reference to the following facts:

WHEREAS, Consultant and City (sometimes hereinafter individually referred to as a “**Party**” and jointly as the “**Parties**”) entered into that certain Professional Services Agreement No. 3565 by and between the City of Montebello and Terra West Advisors, Inc., dated March 11, 2019 (the “**Agreement**”), pursuant to which City retained Consultant to provide various professional services as further described in the Agreement.

WHEREAS, City, being mutually satisfied with the other Party’s performance of the Agreement, desires to request Consultant provide additional professional services on a variety of projects as assigned; and

WHEREAS, Parties desire to identify additional funds in the amount not to exceed \$75,000 total for the Agreement based upon conditions mutually agreeable to them.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the receipt adequacy of which is expressly acknowledged by the Parties, the Parties agree to amend to the Agreement as follows:

Section 1. Compensation

Agreement No. 3565 was for a compensation of \$49,500. The proposed amendment would increase the compensation by \$25,500 (Not to exceed \$75,000 in total)

SECTION 2. Remained of Agreement Effective

Except as expressly set forth herein with respect to Compensation, the remainder of the Agreement shall remain in full force and effect, being incorporated fully herein by this reference.

IN WITNESS WHEREOF, the Parties hereto have executed this First Amendment as of the day and year set forth above.

CITY OF MONTEBELLO

TERRA WEST ADVISORS, INC

Paul Talbot
Interim City Manager

John Yoni,
Principal

ATTEST

Irma Barajas, City Clerk

APPROVED AS TO FORM

Arnold M. Alvarez-Glasman
City Attorney

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

BY: Bob Franco, Director of Human Resources

SUBJECT: Request to Approve CalPERS Resolutions for Paying the Value of the Employer Paid Member Contributions (EPMC)

DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council:

- (1) Approve the attached ten (10) CalPERS resolutions for paying the value of the employer paid member contributions (EPMC), effective as of July 1, 2019.
- (2) Take such additional, related, action that may be desirable.

BACKGROUND / ANALYSIS

Beginning on July 1, 2018, through a series of side letters and resolutions, the City initiated the continuation of City-paid employee member contributions for CalPERS retirement benefits for its (8) recognized bargaining units and its non-represented employee group. The employees' share is currently (8%) for non-safety units and (9%) for safety units. This City-paid retirement benefit applies to CalPERS "Classic" employee members only, and not does apply to PEPRAs employee members.

On July 1, 2018, the City initiated the first of six extensions, in two-month increments, to continue paying the full share of the employee member contribution in an effort to maintain this benefit for its CalPERS Classic member employees while labor contract negotiations ensued and progressed. The City began negotiations with each of its bargaining units in August 2018 and has been successful in reaching agreements with all eight bargaining units.

The attached resolutions are required by CalPERS for paying and reporting the value of employer paid member contributions. This includes the non-represented and executive management groups who were not part of the collective bargaining process.

FISCAL IMPACT

There is no additional fiscal impact for the remainder of FY 2018/19. In subsequent years, funds will be appropriated through the budget process.

SUMMARY

Approve the attached ten (10) CalPERS resolutions for paying the value of the employer paid member contributions (EMPC) effective as of July 1, 2019.

ATTACHMENTS

1. CalPERS Resolution for Paying the Value of EMPC – Executive Management
2. CalPERS Resolution for Paying the Value of EMPC – Non-Represented Group
3. CalPERS Resolution for Paying the Value of EMPC – MCEA
4. CalPERS Resolution for Paying the Value of EMPC – MFA
5. CalPERS Resolution for Paying the Value of EMPC – MFMA
6. CalPERS Resolution for Paying the Value of EMPC – MMMA
7. CalPERS Resolution for Paying the Value of EMPC – MPMA
8. CalPERS Resolution for Paying the Value of EMPC – MPOA
9. CalPERS Resolution for Paying the Value of EMPC – MSA
10. CalPERS Resolution for Paying the Value of EMPC – SMART-TD

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the EXECUTIVE MANAGEMENT.**
- **This benefit shall consist of paying 0% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be June 27, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the NON-REPRESENTED EMPLOYEES (excluding executive management).**
- **This benefit shall consist of paying 8% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be July 1, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the Montebello City Employees' Association (MCEA).**
- **This benefit shall consist of paying 8% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be July 1, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

ESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the Montebello Firefighters Association (MFA).**
- **This benefit shall consist of paying 5% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be April 28, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold. M. Alvarez-Glasman, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the Montebello Fire Management Association (MFMA).**
- **This benefit shall consist of paying 5% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be July 1, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the Montebello Mid-Managers' Association (MMMA).**
- **This benefit shall consist of paying 8% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be July 1, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the Montebello Police Management Association (MPMA).**
- **This benefit shall consist of paying 5% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be July 1, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the Montebello Police Officers' Association (MPOA).**
- **This benefit shall consist of paying 5% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be July 1, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the Montebello Supervisor's Association (MSA).**
- **This benefit shall consist of paying 8% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be July 1, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO FOR PAYING AND REPORTING THE VALUE OF
EMPLOYER PAID MEMBER CONTRIBUTION**

WHEREAS, the governing body of the City of Montebello has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Montebello has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Montebello of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Montebello has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees/members of the International Association of Sheet Metal, Air, Rail, Transportation Workers – Transportation Division (SMART-TD).**
- **This benefit shall consist of paying 8% of the normal contributions as EPMC, and reporting the same percent (value) of compensation earnable** {excluding Government Code Section 20636(c)(4)} as additional compensation.**
- **The effective date of this Resolution shall be July 1, 2019.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Montebello elects to pay and report the value of EPMC, as set forth above.

That the City Clerk shall certify to the adoption of this resolution and distribute copies to the Director of Human Resources and the Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019

ATTEST:

Jack Hadjinian, MAYOR

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

BY: Bob Franco, Director of Human Resources

SUBJECT: **Memorandum of Understanding (MOU) Between the City of Montebello and the Montebello Fire Management Association (MFMA)**

DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council:

- (1) Approve the attached resolution approving the Memorandum of Understanding with an effective date of June 26, 2019.
- (2) Take such additional, related, action that may be desirable.

BACKGROUND / ANALYSIS

In August 2018, the City and the MFMA began discussion for a new Memorandum of Understanding (MOU). The City has met and collectively bargained in good faith with the MFMA as to wages, hours, and working conditions. Based upon such collective bargaining, the City and the MFMA have drafted an MOU.

On June 19, 2019, the terms and conditions of a tentative agreement were reached between the City and the MFMA. The MOU attached to Resolution No. , incorporates the terms and conditions of the agreement. MFMA has accepted the terms, conditions and provisions set forth in its MOU, and its authorized representatives have executed that MOU with the City. The MOU has a term of January 1, 2019 through December 31, 2021.

FISCAL IMPACT

Approval of this resolution will have an immaterial budget impact for the MFMA for the remainder of FY 2018/19. In subsequent years, funds will be appropriated through the budget process.

SUMMARY

The City Council will consider approval of the attached resolution approving the MOU between the City and the MFMA with an effective date of June 26, 2019.

ATTACHMENTS

1. Resolution to Approve MOU between the City and the MFMA
2. MOU between the City and the MFMA – 1/1/2019 through 12/31/2021

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO APPROVING MEMORANDUM OF UNDERSTANDING AND
THE TERMS AND CONDITIONS OF EMPLOYMENT AFFECTING THE
DESIGNATED MONTEBELLO FIRE MANAGEMENT ASSOCIATION (MFMA)
EMPLOYEES FOR THE PERIOD OF JANUARY 1, 2019 THROUGH
DECEMBER 31, 2021**

**THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS
FOLLOWS:**

WHEREAS, the City of Montebello values the work of all its employees and seeks to maintain fair and mutually beneficial terms and conditions of employment for the good of the City and the employees, and

WHEREAS, representatives of the City and representatives of the bargaining unit named above have met, conferred, and negotiated in good faith regarding wages, hours and working conditions. As a result of such good faith negotiations, the City and the MFMA have developed the Memorandum of Understanding (MOU) attached here.

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION 1. The MOU between the City of Montebello and the MFMA dated January 1, 2019 through December 31, 2021 and attached is hereby approved.

That the City Clerk shall certify to the adoption of this Resolution and distribute copies of the Resolution to the Director of Human Resources and Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26TH day of June 2019.

Jack Hadjinian, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold Alvarez-Glasman,
City Attorney

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF MONTEBELLO
AND
THE MONTEBELLO FIRE MANAGEMENT ASSOCIATION (MFMA)**

JANUARY 1, 2019 through DECEMBER 31, 2021

Pursuant to Government Code section 3500 et seq., representatives of the City of Montebello (“City”) have met and conferred in good faith with representatives of The Montebello Fire Management Association (“MFMA”) and have reached agreement to recommend that the City Council take the actions identified in this Memorandum of Understanding (“MOU”). Upon adoption of this MOU by the City Council, all recommendations made herein shall become binding upon the City and MFMA from January 1, 2019 through December 31, 2021.

1. TERM

Three (3) years: January 1, 2019 – December 31, 2021.

2. COMPENSATION

The City shall increase the base salary of all unit members as follows:

A. Classic CalPERS Members:

- (1). A four percent (4%) on-schedule base salary increase effective first pay period after MFMA ratification and City Council adoption of this Memorandum of Understanding (MOU).
- (2). A four percent (4%) on-schedule base salary increase effective first pay period after January 1, 2020.
- (3). A four percent (4%) on-schedule base salary increase effective first pay period after January 1, 2021.
- (4). All current MFMA members are CalPERS Classic members. Therefore, PEPRA regulations currently do not apply to MFMA. However, any PEPRA members be hired into the MFMA unit during the term of this agreement, the City will apply PEPRA regulations applicable CalPERS law.

C. All MFMA unit members:

A (10%) on-schedule base salary increase in lieu of EMT certification special pay shall be effective the first pay period after MFMA ratification and City Council adoption of this MOU. This (10%) on-schedule base salary increase in lieu of EMT certification special pay shall occur separate from the (4%) on-schedule base salary increase.

3. EMPLOYEE CalPERS CONTRIBUTION

- A. Classic CalPERS Members: The City agrees to pay a portion of the Classic CalPERS unit member’s employee contribution as follows:

- (1). Effective July 1, 2019 and after MFMA ratification and City Council adoption of this MOU through December 31, 2019: The City shall pay a portion of the employee member contribution to CalPERS in an amount equal to (5%) of pensionable income for all Classic CalPERS unit members. All such contributions shall be paid solely from funds from the Retirement Special Revenue Fund, as codified by Montebello Municipal Code section 3.28.020. The parties agree that in no event shall General Fund revenues be obligated to pay the employee member contribution to CalPERS. Each Classic CalPERS unit member shall contribute 4% of the employee member contribution of pensionable income to CalPERS for a total obligation by each individual Classic CalPERS unit member of (4%).
- (2). Effective the first pay period after January 1, 2020 through December 31, 2020: The City shall pay a portion of the employee member contribution to CalPERS in an amount equal to (1%) of pensionable income for all Classic CalPERS unit members. All such contributions shall be paid solely from funds from the Retirement Special Revenue Fund, as codified by Montebello Municipal Code section 3.28.020. The parties agree that in no event shall General Fund revenues be obligated to pay the employee member contribution to CalPERS. Each Classic CalPERS unit member shall contribute an additional (4%) of the employee member contribution of pensionable income to CalPERS for a total obligation by each Classic CalPERS unit member of 8%.
- (3). Effective the first pay period after January 1, 2021: The City shall no longer make contributions towards the employee member contribution to CalPERS for any Classic CalPERS unit members. Each Classic CalPERS unit member shall contribute an additional (4%) of the employee member contribution of pensionable income to CalPERS for a total obligation by each Classic CalPERS unit member of (12%).

4. LONGEVITY

Beginning the first pay period after MFMA ratification and City Council adoption of this MOU, each unit member with ten (10) years aggregate service as a full-time City sworn fire personnel unit member shall be eligible for longevity pay. Thereafter, each unit member who attains ten (10) years aggregate service as a full-time City sworn fire personnel unit member shall be eligible for longevity pay. Longevity pay shall consist of:

- A. A (3%) base salary increase at the completion of ten (10) years aggregate active service as a full-time City of Montebello sworn fire personnel unit member which the unit member shall continue to receive through the completion of the unit member's 14th year.
- B. The (3%) base salary increase shall be increased to a (4.5%) base salary increase at the completion of fifteen (15) years aggregate active service as a full-time City of Montebello sworn fire personnel unit member which the unit member shall continue to receive through the completion of the unit member's 19th year.
- C. The (4.5%) base salary increase shall be increased to a (6%) base salary increase at the completion of twenty (20) years aggregate active service as a full-time City of Montebello sworn personnel unit member which the unit member shall continue to receive through the completion of the unit member's 24th year.

- D. The (6%) base salary increase shall be increased to a (7.5%) base salary increase at the completion of twenty-five (25) years aggregate active service as a full-time City of Montebello sworn personnel unit member which the unit member shall continue to receive for the unit member's remaining years of full-time City sworn personnel unit member service.

5. EDUCATION INCENTIVE

Effective the first pay period after MFMA ratification and City Council adoption of this MOU, the City agrees to provide an education incentive to unit members as follows and such incentives shall supersede and replace previous education incentives provided to unit members:

- A. \$250/month for Firefighter I Certificate or AA/AS or 60 units
- B. \$400/month for Firefighter II Certificate or BA/BS or 120 units
- C. \$600/month for Company Officer Certificate

The aforementioned education incentives shall not be stackable or cumulative. The unit MFMA member is entitled to a maximum of one education incentive at a time.

6. UNIFORM/EQUIPMENT ALLOWANCE

The City agrees to provide a total uniform/equipment allowance to MFMA unit members of \$750/year and such allowance shall supersede and replace the \$400/year allowance previously provided to MFMA unit members.

7. RETIREE HEALTH BENEFITS

- A. Full-time unit members hired prior to the date of a new MOU is adopted by the City Council:

The City agrees to continue to provide the Retiree Health Benefit, with qualifying prerequisites, terms and provisions as previously agreed to in the Memorandum of Understanding between the City and MFMA for the 2008 Re-Opener negotiations, to all full-time unit members hired prior to the date a new MOU is adopted by the City Council. The terms and eligibility requirements remain as follows:

- (1) The Retiree Health Benefit will be paid to eligible members throughout the employee's lifetime or until the employee qualifies for Medicare under the federal Social Security Act.
- (2) The Retiree Health Benefit will not apply to the employee's survivors.
- (3) To be eligible, the unit member:
 - (a). Must currently be employed as an active full-time safety unit member of the MFMA;
 - (b) Must be at least 50 years of age (no minimum age requirement for disability retirement);

- (c) Must retire directly from the City of Montebello;
 - (d) Must have at least (15) full-time years of active City service at the time of service retirement (the 15 years does not have to be the result of contiguous employment however, the employee's last five years of employment immediately prior to retirement must be as an active, full-time employee of the City), or at least (10) full years of active City service at the time of disability retirement.
- (4) The monthly retiree benefit will be determined by the number of full years of City service multiplied by \$25.00. The maximum benefit allowable will be calculated at 25 years of active City service. The retiree benefit for qualified disability retirement will be calculated in the same manner as for service retirements. Examples of calculations are as follows: 15 years of City service multiplied by \$25.00 = \$375 per month; 25 years of City service multiplied by \$25.00 = \$625 per month, which is the maximum benefit allowable.
 - (5) The monthly amount payable will be reduced by any amount paid by the City on the retiree's behalf toward medical insurance or any amount required to be paid by the City for any local, state, or deferral government retirement or medical plan or law.
 - (6) The retiree will begin receiving the monthly retiree benefit beginning the month following one full month of retirement. The retiree benefit will be paid throughout the retired employee's lifetime or until the employee qualified for Medicare under the federal Social Security Act.
 - (7) The City will issue a warrant to the retired employee on a monthly basis for the amount of retiree benefit paid to the employee. These amounts will be considered taxable to the retiree. Retired employees may enroll in any health plan of their choice or may choose not to enroll in a health plan at their discretion.

B. Full-time unit members hired after the date of a new MOU is adopted by the City Council:

All full-time unit members hired after the date a new MOU is adopted by the City Council shall only, commencing the month following one full month of retirement, receive the minimum employer health premium contribution as prescribed by Government Code section 22892 of the Public Employees' Medical and Hospital Care Act (PEMHCA). The retiree must be and remain enrolled in an eligible health benefit plan in order for the City to be obligated to pay the prescribed premium.

CITY OF MONTEBELLO

**MONTEBELLO FIRE
MANAGEMENT ASSOCIATION**

By: _____
Paul Talbot
Interim City Manager

By: _____
Kurt Johnson
MFMA President

Date: _____

Date: _____

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

BY: Bob Franco, Director of Human Resources

SUBJECT: Memorandum of Understanding (MOU) Between the City of Montebello and the Montebello Mid-Management Association (MMMA)

DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council:

- (1) Approve the attached resolution approving the Memorandum of Understanding with an effective date of June 26, 2019.
- (2) Take such additional, related action that may be desirable.

BACKGROUND / ANALYSIS

In August 2018, the City and the MMMA began discussion for a new Memorandum of Understanding (MOU). The City has met and collectively bargained in good faith with the MMMA as to wages, hours, and working conditions. Based upon such collective bargaining, the City and the MMMA have drafted an MOU.

On June 11, 2019, the terms and conditions of a tentative agreement were reached between the City and the MMMA. The MOU attached to Resolution No. __, incorporates the terms and conditions of the agreement. MMMA has accepted the terms, conditions and provisions set forth in its MOU, and its authorized representatives have executed that MOU with the City. The MOU has a term of January 1, 2019 through December 31, 2021.

FISCAL IMPACT

Approval of this resolution will have an immaterial budget impact for the MMMA for the remainder of FY 2018/19. In subsequent years, funds will be appropriated through the budget process.

SUMMARY

The City Council will consider approval of the attached resolution approving the MOU between the City and the MMMA with an effective date of June 26, 2019.

ATTACHMENTS

1. Resolution to Approve MOU between the City and the MMMA
2. MOU between the City and the MMMA – 1/1/2019 through 12/31/2021

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO APPROVING MEMORANDUM OF UNDERSTANDING AND
THE TERMS AND CONDITIONS OF EMPLOYMENT AFFECTING THE
DESIGNATED MONTEBELLO MID-MANAGEMENT ASSOCIATION (MMMA)
EMPLOYEES FOR THE PERIOD OF JANUARY 1, 2019 THROUGH
DECEMBER 31, 2021**

**THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS
FOLLOWS:**

WHEREAS, the City of Montebello values the work of all its employees and seeks to maintain fair and mutually beneficial terms and conditions of employment for the good of the City and the employees, and

WHEREAS, representatives of the City and representatives of the bargaining unit named above have met, conferred, and negotiated in good faith regarding wages, hours and working conditions. As a result of such good faith negotiations, the City and the MMMA have developed the Memorandum of Understanding (MOU) attached here.

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION 1. The MOU between the City of Montebello and the MMMA dated January 1, 2019 through December 31, 2021 and attached is hereby approved.

That the City Clerk shall certify to the adoption of this Resolution and distribute copies of the Resolution to the Director of Human Resources and Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26th day of June 2019.

Jack Hadjinian, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold Alvarez-Glasman,
City Attorney

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF MONTEBELLO
AND
THE MONTEBELLO MID-MANAGEMENT ASSOCIATION (MMMA)**

JANUARY 1, 2019 through DECEMBER 31, 2021

Pursuant to Government Code section 3500 et seq., representatives of the City of Montebello (“City”) have met and conferred in good faith with representatives of The Montebello Mid-Management Association (“MMMA”) and have reached agreement to recommend that the City Council take the actions identified in this Memorandum of Understanding (“MOU”). Upon adoption of this MOU by the City Council, all recommendations made herein shall become binding upon the City and MMMA from January 1, 2019 through December 31, 2021.

1. **TERM** Three (3) years: January 1, 2019 – December 31, 2021

2. **COMPENSATION**

A. Salary Increase

a. Classic CalPERS members

- i. Three percent (3%) base salary increase effective first pay period after City Council adoption of this MOU
- ii. Four percent (4%) base salary increase effective first pay period after January 1, 2020
- iii. Four percent (4%) base salary increase effective first pay period after January 1, 2021

b. New CalPERS members (“PEPRA members”)

- i. Three percent (3%) base salary increase effective first pay period after City Council adoption of this MOU.
- ii. Four percent (4%) base salary increase effective first pay period after January 1, 2020.
- iii. Four percent (4%) base salary increase effective first pay period after January 1, 2021.

3. **ONE-TIME SIGNING BONUS**

The City shall provide all MMMA Classic CalPERS members employed by the City on the date of City Council adoption of this MOU with a one-time non-PERSable signing bonus in the gross amount of \$500, subject to all applicable taxes and withholdings.

4. LONGEVITY PAY

- A. Beginning the first pay period after MMMA ratification and City Council adoption of this MOU, each MMMA unit member with ten (10) years of aggregate full-time City service shall be eligible for longevity pay. Longevity pay shall consist of a base salary pay increase at the following eligibility benchmarks and shall not be cumulative:

After 10 years of full-time service	(1.5 %) base salary increase
After 15 years of full-time service	(2.5 %) base salary increase
After 20 years of full-time service	(3.5 %) base salary increase
After 25 years of full-time service	(5.0 %) base salary increase

- B. A one and half (1.5%) percent base salary increase at the completion of ten (10) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 14th year.
- C. A two and a half (2.5%) percent base salary increase at fifteen (15) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 19th year.
- D. A three and a half (3.5%) percent base salary increase at twenty (20) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 24th year.
- E. A five (5.0%) percent base salary increase at twenty five (25) years of aggregate full-time City service and the unit member shall continue to receive thereafter.

5. EMPLOYEE CALPERS CONTRIBUTION

- A. The City agrees to contribute the entire employee member contribution equal to (8%) of pensionable income to CalPERS for all classic members in the bargaining unit from July 1, 2018 to the first pay period after January 1, 2020. All such contributions shall be paid solely from funds from the Transportation Enterprise Fund. The parties agree that in no event shall General Fund revenues be obligated to pay the employee member contribution to CalPERS.
- B. Effective first pay period after January 1, 2020, the City agrees to pay a portion of the employee member contribution to CalPERS in the amount equal to (4%) of pensionable income for all classic members in the bargaining unit. All such contributions shall be paid solely from funds from the Transportation Enterprise Fund. The parties agree that in no event shall General Fund revenues be obligated to pay the employee member contribution to CalPERS. Effective the first pay period after January 1, 2020, the classic members shall contribute the remaining amount of the employee member contribution, which is equal to (4%) of pensionable income.
- C. Effective the first pay period after January 1, 2021, all classic members in the bargaining unit shall pay the entire amount of the employee member contribution equal to (8%) of pensionable income to CalPERS. Effective the first pay period after January 1, 2021, the City will no longer make any contributions towards the employee member contribution to CalPERS, unless mutually agreed upon by the parties.

- D. Any new members in the bargaining unit considered “New CalPERS members” under the Public Employees’ Pension Reform Act (PEPRA), shall continue to pay their obligatory “half the normal cost.” The City is prohibited by PEPRA from paying any portion of the member contribution for New CalPERS members.
- E. This agreement shall supersede and entirely replace any and all effective side letter agreements between the City and MMMA regarding the payment of the employee member contribution.

CITY OF MONTEBELLO

**MONTEBELLO MID-MANAGEMENT
ASSOCIATION**

By: _____
Paul Talbot
Interim City Manager

By: _____
Richard Aparicio
MMMA President

Date: _____

Date: _____

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

BY: Bob Franco, Director of Human Resources

SUBJECT: Memorandum of Understanding (MOU) Between the City of Montebello and the Montebello Police Management Association (MPMA)

DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council:

- (1) Approve the attached resolution approving the Memorandum of Understanding with an effective date of June 26, 2019.
- (2) Take such additional, related, action that may be desirable.

BACKGROUND / ANALYSIS

In August 2018, the City and the MPMA began discussion for a new Memorandum of Understanding (MOU). The City has met and collectively bargained in good faith with the MPMA as to wages, hours, and working conditions. Based upon such collective bargaining, the City and the MPMA have drafted an MOU.

On June 19, 2019, the terms and conditions of a tentative agreement were reached between the City and the MPMA. The MOU attached to Resolution No. , incorporates the terms and conditions of the agreement. MPMA has accepted the terms, conditions and provisions set forth in its MOU, and its authorized representatives have executed that MOU with the City. The MOU has a term of January 1, 2019 through December 31, 2021.

FISCAL IMPACT

Approval of this resolution will have an immaterial budget impact for the MPMA for the remainder of FY 2018/19. In subsequent years, funds will be appropriated through the budget process.

SUMMARY

The City Council will consider approval of the attached resolution approving the MOU between the City and the MPMA with an effective date of June 26, 2019.

ATTACHMENTS

1. Resolution to Approve MOU between the City and the MPMA
2. MOU between the City and the MPMA – 1/1/2019 through 12/31/2021

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO APPROVING MEMORANDUM OF UNDERSTANDING AND
THE TERMS AND CONDITIONS OF EMPLOYMENT AFFECTING THE
DESIGNATED MONTEBELLO POLICE MANAGEMENT ASSOCIATION
(MPMA) EMPLOYEES FOR THE PERIOD OF JANUARY 1, 2019 THROUGH
DECEMBER 31, 2021**

**THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS
FOLLOWS:**

WHEREAS, the City of Montebello values the work of all its employees and seeks to maintain fair and mutually beneficial terms and conditions of employment for the good of the City and the employees, and

WHEREAS, representatives of the City and representatives of the bargaining unit named above have met, conferred, and negotiated in good faith regarding wages, hours and working conditions. As a result of such good faith negotiations, the City and the MPMA have developed the Memorandum of Understanding (MOU) attached here.

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION 1. The MOU between the City of Montebello and the MPMA dated January 1, 2019 through December 31, 2021 and attached is hereby approved.

That the City Clerk shall certify to the adoption of this Resolution and distribute copies of the Resolution to the Director of Human Resources and Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26TH day of June 2019.

Jack Hadjinian, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold Alvarez-Glasman,
City Attorney

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF MONTEBELLO
AND
THE MONTEBELLO POLICE MANAGEMENT ASSOCIATION (MPMA)**

JANUARY 1, 2019 through DECEMBER 31, 2021

Pursuant to Government Code section 3500 et seq., representatives of the City of Montebello (“City”) have met and conferred in good faith with representatives of The Montebello Police Management Association (“MPMA”) and have reached agreement to recommend that the City Council take the actions identified in this Memorandum of Understanding (“MOU”). Upon adoption of this MOU by the City Council, all recommendations made herein shall become binding upon the City and MPMA from January 1, 2019 through December 31, 2021.

1. TERM

Three (3) years: January 1, 2019 – December 31, 2021.

2. COMPENSATION

The City shall increase the base salary of all MPMA unit members (whether Classic CalPERS members or CalPERS PEPRAs members) as follows:

- A. 6% on-schedule base salary increase effective first pay period after MPMA ratification and City Council approval of this Memorandum of Understanding (MOU) (no retroactivity);.
- B. 6% on-schedule base salary increase effective first pay period after January 1, 2020;
- C. 6% on-schedule base salary increase effective first pay period after January 1, 2021.

3. EMPLOYEE CalPERS CONTRIBUTION

A. Classic CalPERS Members: The City agrees to pay a portion of the Classic CalPERS MPMA unit member’s employee contribution as follows:

- (1). Effective July 1, 2019 and after MPMA ratification and City Council adoption of this MOU through December 31, 2019: The City shall pay a portion of the employee member contribution to CalPERS in an amount equal to 5% of pensionable income for all Classic CalPERS MPMA unit members. All such contributions shall be paid solely from funds from the Retirement Special Revenue Fund, as codified by Montebello Municipal Code section 3.28.020. The parties agree that in no event shall General Fund revenues be obligated to pay the employee member contribution to CalPERS. During this period, the value of the employer-paid member contribution equal to 5% of pensionable income shall continue to be reported to CalPERS as compensation earnable pursuant to Government Code section 20636(c)(4). Each Classic CalPERS MPMA unit member shall contribute 4% of the employee member contribution of pensionable income to CalPERS for a total obligation by each individual Classic CalPERS MPMA unit member of 4%.

- (2). Effective the first pay period after January 1, 2020 through December 31, 2020: The City shall pay a portion of the employee member contribution to CalPERS in an amount equal to 1% of pensionable income for all Classic CalPERS MPMA unit members. All such contributions shall be paid solely from funds from the Retirement Special Revenue Fund, as codified by Montebello Municipal Code section 3.28.020. The parties agree that in no event shall General Fund revenues be obligated to pay the employee member contribution to CalPERS. During this period, the value of the employer-paid member contribution equal to 1% of pensionable income shall continue to be reported to CalPERS as compensation earnable pursuant to Government Code section 20636(c)(4). Each Classic CalPERS MPMA unit member shall contribute an additional 4% of the employee member contribution of pensionable income to CalPERS for a total obligation by each Classic CalPERS MPMA unit member of 8%.
- (3). Effective the first pay period after January 1, 2021: The City shall no longer make contributions towards the employee member contribution to CalPERS for any Classic CalPERS MPMA unit members. Each Classic CalPERS police management unit member shall contribute an additional 4% of the employee member contribution of pensionable income to CalPERS for a total obligation by each Classic CalPERS MPMA unit member of 12%.

B. CalPERS PEPRAs Members (as defined by CalPERS): CalPERS PEPRAs MPMA unit members (should any join the MPMA unit), shall pay their obligatory “half the actuarial normal cost” of their pension benefit (as determined and regularly adjusted by CalPERS). The current one-half obligation for each PEPRAs unit member is 11.25% but will increase effective July 2019 to 12.25%, with potential mandated upward adjustments thereafter (which shall be the full responsibility of the PEPRAs MPMA unit member. The City is prohibited by laws governing PEPRAs from paying any portion of the member contribution for PEPRAs members.

4. LONGEVITY

Current longevity rates, and definitions of qualifying law enforcement service for purpose of longevity, shall be modified as follows, effective the first pay period after MPMA ratification and City Council approval of this MOU (no retroactivity):

- A. For longevity purposes only, the following shall count as LAW ENFORCEMENT SERVICE:
- a. For full-time City of Montebello employees who are in either the MPMA unit or the MPOA unit as of July 1, 2019, all continuous service as an active, full-time City of Montebello law enforcement department member, whether sworn or unsworn, plus any verifiable prior lateral continuous service as an active, full-time sworn police, police supervisory, or police management unit member, shall count toward years of longevity.
 - b. For MPMA unit members who join the MPMA unit on or after July 1, 2019 without prior continuous service as an active, full-time City of Montebello law enforcement department member, only verifiable prior lateral continuous service as a full-time sworn police, police supervisory, or police management unit member shall count toward years of longevity.

- B. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the seventh (7th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 11th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPMA unit member shall receive 4% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).
- C. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the twelfth (12th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 19th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPMA unit member shall receive 7% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).
- D. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the twentieth (20th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 25th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPMA unit member shall receive 10% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).
- E. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the twenty sixth (26th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the MPMA unit member's remaining years of full-time City MPMA unit service, an MPMA unit member shall receive 13% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).

5. RETIREE HEALTH BENEFITS

- A. Full-time active MPMA safety unit members hired prior to the date this Tentative Agreement is approved by the City Council (after MPMA ratification) or who immediately prior to joining the MPMA unit, served as full-time active MPOA safety unit members:

The City agrees to continue to provide the Retiree Health Benefit, with qualifying prerequisites, terms and provisions as previously agreed to in the Memorandum of Understanding between the City and MPMA for the 2003-2004 negotiations to all full-time MPMA or MPOA members hired prior to the date this Tentative Agreement is approved by the City Council (following ratification by MPMA). The terms and eligibility requirements remain and are clarified as follows:

- (1) The Retiree Health Benefit will be paid to eligible members throughout the employee's lifetime. Currently, continuation of benefits after a unit member's

eligibility for Medicare is paid for the employee only (not to survivors) through a Trust Account to which the City currently contributes 1% of a unit member's salary. Should the Trust assets, at any fiscal year end, be less than three times the current annualized benefits due, the City and MPMA shall meet and confer.

- (2) The Retiree Health Benefit will not apply to the employee's survivors.
- (3) To be eligible, the unit member:
 - (a). Must currently be employed as an active full-time safety unit member of the MPMA;
 - (b) Must be at least 50 years of age (no minimum age requirement for disability retirement);
 - (c) Must retire directly from the City of Montebello;
 - (d) Must have at least 15 full-time years of active City service at the time of service retirement (the 15 years does not have to be the result of contiguous employment however, the employee's last five years of employment immediately prior to retirement must be as an active, full-time safety unit employee of the City), or at least 10 full years of active City service at the time of disability retirement. To be eligible for lifetime retiree medical benefits, all 15 years of service (10 years for disability retirement) must be within the City of Montebello. Prior lateral service does not count toward retiree health benefits.
- (4) The monthly retiree benefit for MPMA unit members with less than 25 years of full-time active service will be determined by the number of full years of City service multiplied by \$25.00. Examples of calculations are as follows: 15 years of City service multiplied by \$25.00 = \$375 per month; 24 years of City service multiplied by \$25.00 = \$600 per month. The monthly retiree benefit only for MPMA unit members with 25 full years or more of active City service shall not be determined by the number of full years of City service multiplied by \$25.00, rather all MPMA unit members who retire with 25 years or more of active full-time City service shall receive a flat rate equal to the value of the City's medical allowance for current MPMA unit members (currently \$1,090). The retiree benefit for qualified disability retirement will be calculated in the same manner as for service retirements.
- (5) The monthly amount payable will be reduced by any amount paid by the City on the retiree's behalf toward medical insurance or any amount required to be paid by the City for any local, state, or deferral government retirement or medical plan or law.
- (6) The City will issue a warrant to the retired employee on a monthly basis for the amount of retiree benefit paid to the employee. These amounts will be considered taxable to the retiree. Retired employees may enroll in any health plan of their choice or may choose not to enroll in a health plan at their discretion.

B. Full-time unit members hired after the date this Tentative Agreement is approved by the City Council:

All full-time unit members hired after the date this Tentative Agreement is approved by the City Council shall only, commencing the month following one full month of retirement and continuing through the period prescribed by law, receive the minimum employer health premium contribution as prescribed by Government Code section 22892 of the Public Employees' Medical and Hospital Care Act (PEMHCA). The retiree must be and remain enrolled in an eligible health benefit plan in order for the City to be obligated to pay the prescribed premium.

6. ANNUAL LEAVE BANK AND CASH OUT

Effective the first pay period after MPMA ratification and City Council approval of this MOU, the Annual Leave Bank shall be increased to a maximum accrual of 700 hours, up from 520 hours. However, the annual leave cash out shall remain at 40 hours maximum once per year.

7. PAID OVERTIME FOR SPECIAL ASSIGNMENTS

Effective the first pay period after MPMA ratification and City Council approval of this MOU, all MPMA unit members shall be eligible for paid overtime at a rate of up to 1.5 times their base salary, limited to special assignments where the overtime is fully reimbursable to the City through local, state, or federal grants, or private/other external funding sources. The rate of overtime (up to 1.5 times the unit member's base salary) shall be determined by written agreement with the external funding source, who shall timely reimburse the City for overtime costs expended by the City for such special assignments. All MPMA unit members receive 1.0 rate overtime for covering watch commander shifts, court appearances, internal investigations, training, and for emergency call outs.

CITY OF MONTEBELLO

**MONTEBELLO POLICE
MANAGEMENT ASSOCIATION**

By: _____

**Paul Talbot
Interim City Manager**

By: _____

**Lt. Chris Cervantes
MPMA President**

Date: _____

Date: _____

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Paul Talbot, Interim City Manager

BY: Bob Franco, Director of Human Resources

SUBJECT: Memorandum of Understanding (MOU) Between the City of Montebello and the Montebello Police Officers' Association (MPOA)

DATE: June 26, 2019

RECOMMENDATION

It is recommended that the City Council:

- (1) Approve the attached resolution approving the Memorandum of Understanding with an effective date of June 26, 2019.
- (2) Take such additional, related, action that may be desirable.

BACKGROUND / ANALYSIS

In August 2018, the City and the MPOA began discussion for a new Memorandum of Understanding (MOU). The City has met and collectively bargained in good faith with the MPOA as to wages, hours, and working conditions. Based upon such collective bargaining, the City and the MPOA have drafted an MOU.

On June 19, 2019, the terms and conditions of a tentative agreement were reached between the City and the MPOA. The MOU attached to Resolution No. , incorporates the terms and conditions of the agreement. MPOA has accepted the terms, conditions and provisions set forth in its MOU, and its authorized representatives have executed that MOU with the City. The MOU has a term of January 1, 2019 through December 31, 2021.

FISCAL IMPACT

Approval of this resolution will have an immaterial budget impact for the MPOA for the remainder of FY 2018/19. In subsequent years, funds will be appropriated through the budget process.

SUMMARY

The City Council will consider approval of the attached resolution approving the MOU between the City and the MPOA with an effective date of June 26, 2019.

ATTACHMENTS

1. Resolution to Approve MOU between the City and the MPOA
2. MOU between the City and the MPOA – 1/1/2019 through 12/31/2021

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO APPROVING MEMORANDUM OF UNDERSTANDING AND
THE TERMS AND CONDITIONS OF EMPLOYMENT AFFECTING THE
DESIGNATED MONTEBELLO POLICE OFFICERS' ASSOCIATION (MPOA)
EMPLOYEES FOR THE PERIOD OF JANUARY 1, 2019 THROUGH
DECEMBER 31, 2021**

**THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS
FOLLOWS:**

WHEREAS, the City of Montebello values the work of all its employees and seeks to maintain fair and mutually beneficial terms and conditions of employment for the good of the City and the employees, and

WHEREAS, representatives of the City and representatives of the bargaining unit named above have met, conferred, and negotiated in good faith regarding wages, hours and working conditions. As a result of such good faith negotiations, the City and the MPOA have developed the Memorandum of Understanding (MOU) attached here.

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION 1. The MOU between the City of Montebello and the MPOA dated January 1, 2019 through December 31, 2021 and attached is hereby approved.

That the City Clerk shall certify to the adoption of this Resolution and distribute copies of the Resolution to the Director of Human Resources and Director of Finance and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 26TH day of June 2019.

Jack Hadjinian, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold Alvarez-Glasman,
City Attorney

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CITY OF MONTEBELLO
AND
THE MONTEBELLO POLICE MANAGEMENT ASSOCIATION (MPMA)**

JANUARY 1, 2019 through DECEMBER 31, 2021

Pursuant to Government Code section 3500 et seq., representatives of the City of Montebello (“City”) have met and conferred in good faith with representatives of The Montebello Police Officers’ Association (“MPOA”) and have reached agreement to recommend that the City Council take the actions identified in this Memorandum of Understanding (“MOU”). Upon adoption of this MOU by the City Council, all recommendations made herein shall become binding upon the City and MPOA from January 1, 2019 through December 31, 2021.

1. TERM

Three (3) years: January 1, 2019 – December 31, 2021.

2. COMPENSATION

The City shall increase the base salary of all MPOA unit members (whether Classic CalPERS members or CalPERS PEPRA members) as follows:

- (1). 6% on-schedule base salary increase effective first pay period after MPOA ratification and City Council approval of this Memorandum of Understanding (MOU) (no retroactivity);
- (2). 6% on-schedule base salary increase effective first pay period after January 1, 2020;
- (3). 6% on-schedule base salary increase effective first pay period after January 1, 2021.

3. EMPLOYEE CalPERS CONTRIBUTION

A. Classic CalPERS Members: The City agrees to pay a portion of the Classic CalPERS MPOA unit member’s employee contribution as follows:

- (1). Effective July 1, 2019 and after MPOA ratification and City Council adoption of this MOU through December 31, 2019: The City shall pay a portion of the employee member contribution to CalPERS in an amount equal to 5% of pensionable income for all Classic CalPERS MPOA unit members. All such contributions shall be paid solely from funds from the Retirement Special Revenue Fund, as codified by Montebello Municipal Code section 3.28.020. The parties agree that in no event shall General Fund revenues be obligated to pay the employee member contribution to CalPERS. During this period, the value of the employer-paid member contribution equal to 5% of pensionable income shall continue to be reported to CalPERS as compensation earnable pursuant to Government Code section 20636(c)(4). Each Classic CalPERS MPOA unit member shall contribute 4% of the employee member contribution of pensionable income to CalPERS for a total obligation by each individual Classic CalPERS MPOA unit member of 4%.

- (2). Effective the first pay period after January 1, 2020 through December 31, 2020: The City shall pay a portion of the employee member contribution to CalPERS in an amount equal to 1% of pensionable income for all Classic CalPERS MPOA unit members. All such contributions shall be paid solely from funds from the Retirement Special Revenue Fund, as codified by Montebello Municipal Code section 3.28.020. The parties agree that in no event shall General Fund revenues be obligated to pay the employee member contribution to CalPERS. During this period, the value of the employer-paid member contribution equal to 1% of pensionable income shall continue to be reported to CalPERS as compensation earnable pursuant to Government Code section 20636(c)(4). Each Classic CalPERS MPOA unit member shall contribute an additional 4% of the employee member contribution of pensionable income to CalPERS for a total obligation by each Classic CalPERS MPOA unit member of 8%.
- (3). Effective the first pay period after January 1, 2021: The City shall no longer make contributions towards the employee member contribution to CalPERS for any Classic CalPERS MPOA unit members. Each Classic CalPERS MPOA unit member shall contribute an additional 4% of the employee member contribution of pensionable income to CalPERS for a total obligation by each Classic CalPERS MPOA unit member of 12%.
- B. CalPERS PEPRA Members (as defined by CalPERS): CalPERS PEPRA MPOA unit members shall continue to pay their obligatory “half the actuarial normal cost” of their pension benefit (as determined and regularly adjusted by CalPERS). The current one-half obligation for each PEPRA unit member is 11.25% but will increase effective July 2019 to 12.25%, with potential mandated upward adjustments thereafter (which shall be the full responsibility of the PEPRA MPOA unit member. The City is prohibited by laws governing PEPRA from paying any portion of the member contribution for PEPRA members.

4. LONGEVITY

Current longevity rates, and definitions of qualifying law enforcement service for purpose of longevity, shall be modified as follows, effective the first pay period after MPOA ratification and City Council approval of this MOU (no retroactivity):

- A. For longevity purposes only, the following shall count as LAW ENFORCEMENT SERVICE:
- a. For full-time City of Montebello employees who are in the MPOA unit as of July 1, 2019, all continuous service as an active, full-time City of Montebello law enforcement department member, whether sworn or unsworn, plus any verifiable prior lateral continuous service as an active, full-time sworn police, police supervisory, or police management unit member, shall count toward years of longevity.
 - b. For MPOA unit members who join the MPOA unit on or after July 1, 2019 without prior continuous service as an active, full-time City of Montebello law enforcement department member, only verifiable prior lateral continuous service as a full-time sworn police, police supervisory, or police management unit member shall count toward years of longevity.

- B. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the seventh (7th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 11th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPOA unit member shall receive 4% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).
- C. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the twelfth (12th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 19th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPOA unit member shall receive 7% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).
- D. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the twentieth (20th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 25th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPOA unit member shall receive 10% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).
- E. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the twenty sixth (26th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the unit member's remaining years of full-time City MPOA unit service, an MPOA unit member shall receive 13% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).

5. RETIREE HEALTH BENEFITS

- A. Full-time active MPOA safety unit members hired prior to the date this Tentative Agreement is approved by the City Council (after MPOA ratification):

The City agrees to continue to provide the Retiree Health Benefit, with qualifying prerequisites, terms and provisions as previously agreed to in the Memorandum of Understanding between the City and MPOA for the 2003-2004 negotiations to all full-time MPOA members hired prior to the date this Tentative Agreement is approved by the City Council (following ratification by MPOA). The terms and eligibility requirements remain as follows:

- (1) The Retiree Health Benefit will be paid to eligible members throughout the employee's lifetime. Currently, continuation of benefits after a unit member's eligibility for Medicare is paid for the employee only (not to survivors) through a Trust Account to

which unit members contribute 1% of their salary. Should the Trust assets, at any fiscal year end, be less than three times the current annualized benefits due, the City and MPOA shall meet and confer.

- (2) The Retiree Health Benefit will not apply to the employee's survivors.
- (3) To be eligible, the unit member:
 - (a). Must currently be employed as an active full-time safety unit member of the MPOA;
 - (b) Must be at least 50 years of age (no minimum age requirement for disability retirement);
 - (c) Must retire directly from the City of Montebello;
 - (d) Must have at least 15 full-time years of active City service at the time of service retirement (the 15 years does not have to be the result of contiguous employment however, the employee's last five years of employment immediately prior to retirement must be as an active, full-time employee of the City), or at least 10 full years of active City service at the time of disability retirement. To be eligible for lifetime retiree medical benefits, all 15 years of service (10 years for disability retirement) must be within the City of Montebello. Prior lateral service does not count toward retiree health benefits.
- (4) The monthly retiree benefit will be determined by the number of full years of City service multiplied by \$25.00. The maximum benefit allowable will be calculated at 25 years of active City service. The retiree benefit for qualified disability retirement will be calculated in the same manner as for service retirements. Examples of calculations are as follows: 15 years of City service multiplied by \$25.00 = \$375 per month; 25 years of City service multiplied by \$25.00 = \$625 per month, which is the maximum benefit allowable.
- (5) The monthly amount payable will be reduced by any amount paid by the City on the retiree's behalf toward medical insurance or any amount required to be paid by the City for any local, state, or deferral government retirement or medical plan or law.
- (6) The retiree will begin receiving the monthly retiree benefit beginning the month following one full month of retirement. The retiree benefit will be paid throughout the retired employee's lifetime or until the employee qualified for Medicare under the federal Social Security Act.
- (7) The City will issue a warrant to the retired employee on a monthly basis for the amount of retiree benefit paid to the employee. These amounts will be considered taxable to the retiree. Retired employees may enroll in any health plan of their choice or may choose not to enroll in a health plan at their discretion.

B. Full-time unit members hired after the date this Tentative Agreement is approved by the City Council:

All full-time unit members hired after the date this Tentative Agreement is approved by the City Council shall only, commencing the month following one full month of retirement and

continuing through the period prescribed by law, receive the minimum employer health premium contribution as prescribed by Government Code section 22892 of the Public Employees' Medical and Hospital Care Act (PEMHCA). The retiree must be and remain enrolled in an eligible health benefit plan in order for the City to be obligated to pay the prescribed premium.

6. ANNUAL LEAVE BANK AND CASH OUT

Effective the first pay period after MPOA ratification and City Council approval of this MOU, the Annual Leave Bank shall be increased to a maximum accrual of 700 hours, up from 520 hours. However, the annual leave cash out shall remain at 40 hours maximum once per year.

CITY OF MONTEBELLO

**MONTEBELLO POLICE
OFFICERS' ASSOCIATION**

By: _____
Paul Talbot
Interim City Manager

By: _____
Sgt. Omar Rodriguez
MPOA President

Date: _____

Date: _____

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Members of the City Council

FROM: Paul L. Talbot, Acting City Manager

BY: Nicole Mooshagian, Administrative Management Analyst

SUBJECT: Executive Staff Amended and Restated Employment Contracts

DATE: June 26, 2019

RECOMMENDATION

- 1) It is recommended that the City Council approve the amended and restated employment contracts for the following positions: Assistant City Manager/Director of Public Works, Director of Transportation, Director of Recreation and Community Services, Director of Planning & Community Development, Director of Finance, Director of Human Resources, Police Chief, and Fire Chief.
- 2) Take such additional, related, action that may be desirable.

BACKGROUND

Pursuant to the recommendations of the California State Auditor Report released in December 2018, the City is making steps to control pension costs. Four of the eight bargaining units within the agency have reached agreements and have had their contracts adopted by City Council. Those contracts established a plan to phase out employer paid member contributions to Classic CalPERS employees.

The changes of note to the Department Head contracts include, requiring the Department Head to pay his/her full employee contribution effective immediately, adjusting the salary to compensate for this additional deduction, changes to the severance provisions, and changes to the election provisions.

The Director of Human Resources and Director of Finance have had amendments to the Term of their contracts.

FISCAL IMPACTS

Approval of these agreements will have not material fiscal impact to the remainder of the FY 2018/19 budget. In subsequent years, funds will be appropriated through the budget process.

SUMMARY

The City Council will consider approving the amended and restated employment contracts of: (1) Assistant City Manager/Director of Public Works, (2) Director of Transportation (3) Director of Recreation and Community Services; (4) Director of Planning & Community Development, (5) Director of Finance, (6) Director of Human Resources, (7) Police Chief, and (8) Fire Chief.

ATTACHMENTS

Draft Employment Contracts

AGREEMENT NO. _____

**AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES
BETWEEN THE CITY OF MONTEBELLO AND
TOM BARRIO AS THE CITY OF MONTEBELLO
DIRECTOR OF TRANSPORTATION**

This AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES AS THE CITY OF MONTEBELLO DIRECTOR OF TRANSPORTATION ("Agreement") is entered into on **June 26, 2019** by and between TOM BARRIO (hereinafter referred to as "Employee") and the CITY OF MONTEBELLO (hereinafter referred to as "City").

WHEREAS, on July 27, 2016, the City hired Employee as the Director of Transportation pursuant to the terms of Agreement 3201; and

WHEREAS, it is the desire of the City to provide certain benefits and establish certain terms and conditions of employment, as amended and set forth herein; and

WHEREAS, the Employee hereby agrees to serve as the Director of Transportation consistent with the terms of employment as set forth herein.

NOW, THEREFORE, the parties agree as follows:

Section 1. Duties.

The City hereby continues to employ Tom Barrio to serve as City's Director of Transportation, effective July 27, 2016, subject to and accordance with the duties, responsibilities, procedures and authority set forth in the Montebello Municipal Code. In addition, Employee shall have the title "Director of Transportation" and shall be subject to and shall comply with all personnel rules, regulations, policies and procedures of the City, except as expressly set forth herein. In the event of any conflict between the City's personnel rules, regulation, policies and procedures, this Agreement shall control.

Employee shall report to, be supervised by and receive direction from the City Manager. The Employee shall cooperate with and carry out direction provided by the City Manager in a manner consistent with expected, professional conduct of a Director of Transportation of similar jurisdictions, and shall not conduct himself in any manner which brings discredit to the City.

Section 2. Term.

A. The Term of this Agreement shall be from the date of the execution by the parties to the Agreement and shall continue until terminated by either party in accordance with the provisions set forth herein. During the term of this Agreement, the Employee shall be a full-time Director of Transportation. Employee agrees, acknowledges and accepts that he serves under the terms of this Agreement as an "at-will" employee and, except as otherwise provided herein, Employee shall not be entitled to any additional severance, damages or monetary compensation for the termination of his employment with the City as an "at-will" employee.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of the Employee, at any time with or without cause, at the sole discretion of the City Manager, as provided in and consistent with the Municipal Code and/or other applicable personnel rules, regulation, policies and procedures of the City.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the City. The Employee shall give fifteen (15) days written notice to the Employer prior to the effective date of resignation.

Section 3. Salary.

The Employer agrees to pay the Employee for services rendered, as provided herein, beginning with an annual base salary of \$156,600.00 payable in installments at the same time and in the same manner as other employees of the City are paid. This salary represents the top step of the salary range, currently

set at \$13,050.00 per month. In addition, the Employer agrees to adjust the salary base or other benefits of the Employee, or both the salary base and benefits of the Employee, in such amounts made at the same time and in the same manner as consideration given to other management employees at the City.

Annually, on or about the effective date of this Agreement, throughout the term hereof, the City Manager shall conduct a performance evaluation of the Employee to review Employee's performance and provide any salary adjustment (increase or reduction) based upon the review performed by the City Manager.

Section 4. Insurance.

City shall pay a portion of the cost of any medical insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium (currently set at \$1,608.46 per month). The City shall pay the full monthly premiums for the Employee and his/her eligible dependents for dental and vision, and the monthly premiums for the employee's life insurance.

Section 5. Other Benefits.

Employee shall be eligible for and receive all other benefits made available by Employer generally to Executive management employees or Department Directors of the City, including but not limited to retirement, administrative leave, deferred compensation and annual leave. Effective immediately, Employee will pay their full employee contribution for their CalPERS pension (currently 8%).

Section 6. Expenses.

A. The Employer agrees to budget and to pay the professional dues and subscription on behalf of the Employee which are reasonably necessary for

the Employee's continuation and full participation in two (2) national, regional, state, or local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement, or for the good of the City, as approved in advance by the City Manager.

B. The Employer agrees to budget and to pay the travel and subsistence expenses of the Employee for official travel, meetings, and occasions related to such activities as listed above and as approved in advance by the City Manager and consistent with the City's travel rules and policies.

Section 7. Termination and Severance Pay.

In the event the Employee is terminated during the term of this Agreement and during such time as the Employee is willing and able to perform duties under this Agreement, the Employer agrees to pay Employee for an additional three (3) months' salary (ninety (90) days) as defined in Section 3 or as adjusted in accordance therewith.

Section 8. Termination with Cause

Notwithstanding the above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of Employee for good cause. For purposes of this Agreement the term "good cause" is defined as follows:

1. Any felony conviction under California law.
2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
3. Material breach of duties as determined by the City Manager in his/her sole determination.
4. Engaging in conduct tending to bring embarrassment or disrepute to the City.

5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.

6. Unauthorized absences.

If the City Manager determines that there is cause to warrant termination of this Agreement, he/she shall give Employee written notices of the cause(s). The City Manager shall not make its final decision until Employee has the opportunity to meet with the City Manager to give reasons why the Agreement should not be terminated. Employee may be represented at his expense by a representative of his choice at said meeting. The City Manager shall make the final decision regarding termination of the Agreement, and shall provide the decision to Employee in writing. The City Manager's written decision terminated for cause as provided herein, City shall have no obligation to pay the severance benefits designated in Section 7 which are available to Employee.

Section 9. Election Protection.

The City agrees to not terminate the Employee during any ninety (90) calendar period after a City Council election without the payment of additional severance allowance. The additional time will offer new City Council members an opportunity to work with and observe the Employee prior to the City Manager taking any action. If the City does terminate the Employee within the ninety (90) calendar days after a City Council election, the Employee shall be entitled to a severance pay of ninety (90) calendar days in addition to the severance pay allowed by section 7 of this Agreement.

Section 10. Other Terms and Conditions of Employment

The City, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such other terms and conditions are

not inconsistent with or in conflict with the provisions of this Agreement, any ordinance or resolution of the City, or any other applicable law.

Fringe benefits and working conditions applicable generally to Executive management employees or Department Directors of the Employer, as such rules now exist or hereinafter may be amended, shall also apply to the Employee, except where such fringe benefits and working conditions are contained with this Agreement or are inconsistent with the terms contained herein.

Section 11. General Provisions.

A. The text herein shall constitute the entire Agreement between the parties as to the subject matter hereof.

B. This Agreement shall be binding upon, and inure, where applicable, to the benefit of the heirs at law and executor of the Employee.

C. If any provision or any portion hereof is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion hereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement may be amended only in writing.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Employee:

City Manager:

Tom Barrio

Date: _____

Paul L. Talbot

Date: _____

Attest:

Irma Barajas, City Clerk

Date: _____

Arnold Alvarez-Glasman
City Attorney

Date: _____

AGREEMENT NO. _____

**AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES
BETWEEN THE CITY OF MONTEBELLO AND
DANILO BATSON AS THE CITY OF MONTEBELLO
ASSISTANT CITY MANAGER/DIRECTOR OF PUBLIC WORKS**

This AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES AS THE CITY OF MONTEBELLO ASSISTANT CITY MANAGER/DIRECTOR OF PUBLIC WORKS ("Agreement") is entered into on **June 26, 2019** by and between DANILO BATSON (hereinafter referred to as "Employee") and the CITY OF MONTEBELLO (hereinafter referred to as "City").

WHEREAS, on August 10, 2016, the City hired Employee as the Assistant City Manager pursuant to the terms of Agreement 3196; and

WHEREAS, it is the desire of the City to provide certain benefits and establish certain terms and conditions of employment, as amended and set forth herein; and

WHEREAS, the Employee hereby agrees to serve as the Assistant City Manager/Director of Public Works consistent with the terms of employment as set forth herein.

NOW, THEREFORE, the parties agree as follows:

Section 1. Duties.

The City hereby continues to employ Danilo Batson to serve as City's Assistant City Manager/Director of Public Works, effective August 10, 2016, subject to and accordance with the duties, responsibilities, procedures and authority set forth in the Montebello Municipal Code. In addition, Employee shall have the title "Assistant City Manager/Director of Public Works" and shall be subject to and shall comply with all personnel rules, regulation, policies and procedures of the City, except as expressly set forth herein. In the event of any conflict between the City's personnel rules, regulation, policies and procedures, this Agreement shall control.

Employee shall report to, be supervised by and receive direction from the City Manager. The Employee shall cooperate with and carry out direction provided by the City Manager in a manner consistent with expected, professional conduct of a Assistant City Manager/Director of Public Works of similar jurisdictions, and shall not conduct himself in any manner which brings discredit to the City.

Section 2. Term.

A. The Term of this Agreement shall be from the date of the execution by the parties to the Agreement and shall continue until terminated by either party in accordance with the provisions set forth herein. During the term of this Agreement, the Employee shall be a full-time Assistant City Manager/Director of Public Works. Employee agrees, acknowledges and accepts that he serves under the terms of this Agreement as an "at-will" employee and, except as otherwise provided herein, Employee shall not be entitled to any additional severance, damages or monetary compensation for the termination of his employment with the City as an "at-will" employee.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of the Employee, at any time with or without cause, at the sole discretion of the City Manager, as provided in and consistent with the Municipal Code and/or other applicable personnel rules, regulation, policies and procedures of the City.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the City. The Employee shall give fifteen (15) days written notice to the Employer prior to the effective date of resignation.

Section 3. Salary.

The Employer agrees to pay the Employee for services rendered, as provided herein, beginning with an annual base salary of \$184,149.00 payable in installments at the same time and in the same manner as other employees of the City are paid. In addition, the Employer agrees to adjust the salary base or other benefits of the Employee, or both the salary base and benefits of the Employee, in such amounts made at the same time and in the same manner as consideration given to other management employees at the City. The Employee shall also be entitled to earn salary increase within his salary range (top step range amount is currently set at \$15,750 per month) based upon merit and approval by the City Manager.

Annually, on or about the effective date of this Agreement, throughout the term hereof, the City Manager shall conduct a performance evaluation of the Employee to review Employee's performance and provide any salary adjustment (increase or reduction) based upon the review performed by the City Manager.

Section 4. Insurance.

City shall pay a portion of the cost of any medical insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium (currently set at \$1,608.46 per month). The City shall pay the full monthly premiums for the Employee and his/her eligible dependents for dental and vision, and the monthly premiums for the employee's life insurance.

Section 5. Other Benefits.

Employee shall be eligible for and receive all other benefits made available by Employer generally to Executive management employees or

Department Directors of the City, including but not limited to retirement, administrative leave, deferred compensation and annual leave. Effective immediately, Employee will pay their full employee contribution for their CalPERS pension (currently 8%).

Section 6. Expenses.

A. The Employer agrees to budget and to pay the professional dues and subscription on behalf of the Employee which are reasonably necessary for the Employee's continuation and full participation in two (2) national, regional, state, or local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement, or for the good of the City, as approved in advance by the City Manager.

B. The Employer agrees to budget and to pay the travel and subsistence expenses of the Employee for official travel, meetings, and occasions related to such activities as listed above and as approved in advance by the City Manager and consistent with the City's travel rules and policies.

Section 7. Termination and Severance Pay.

In the event the Employee is terminated during the term of this Agreement and during such time as the Employee is willing and able to perform duties under this Agreement, the Employer agrees to pay Employee for an additional three (3) month's salary (ninety (90) days) as defined in Section 3 or as adjusted in accordance therewith.

Section 8. Termination with Cause

Notwithstanding the above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of Employee for good cause. For purposes of this Agreement the term "good cause" is defined as follows:

1. Any felony conviction under California law.

2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
3. Material breach of duties as determined by the City Manager in his/her sole determination.
4. Engaging in conduct tending to bring embarrassment or disrepute to the City.
5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.
6. Unauthorized absences.

If the City Manager determines that there is cause to warrant termination of this Agreement, he/she shall give Employee written notices of the cause(s). The City Manager shall not make its final decision until Employee has the opportunity to meet with the City Manager to give reasons why the Agreement should not be terminated. Employee may be represented at his expense by a representative of his choice at said meeting. The City Manager shall make the final decision regarding termination of the Agreement, and shall provide the decision to Employee in writing. The City Manager's written decision terminated for cause as provided herein, City shall have no obligation to pay the severance benefits designated in Section 7 which are available to Employee.

Section 9. Election Protection.

The City agrees to not terminate the Employee during any ninety (90) calendar period after a City Council election without the payment of additional severance allowance. The additional time will offer new City Council members an opportunity to work with and observe the Employee prior to the City Manager taking any action. If the City does terminate the Employee within the ninety (90) calendar days after a City Council election, the Employee shall be

entitled to a severance pay of ninety (90) calendar days in addition to the severance pay allowed by section 7 of this Agreement.

Section 10. Other Terms and Conditions of Employment

The City, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such other terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, any ordinance or resolution of the City, or any other applicable law.

Fringe benefits and working conditions applicable generally to Executive management employees or Department Directors of the Employer, as such rules now exist or hereinafter may be amended, shall also apply to the Employee, except where such fringe benefits and working conditions are contained with this Agreement or are inconsistent with the terms contained herein.

Section 11. General Provisions.

A. The text herein shall constitute the entire Agreement between the parties as to the subject matter hereof.

B. This Agreement shall be binding upon, and inure, where applicable, to the benefit of the heirs at law and executor of the Employee.

C. If any provision or any portion hereof is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion hereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement may be amended only in writing.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Employee:

City Manager:

Danilo Batson

Date: _____

Paul L. Talbot

Date: _____

Attest:

Irma Barajas, City Clerk

Date: _____

Arnold Alvarez-Glasman
City Attorney

Date: _____

AGREEMENT NO. _____

**AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES
BETWEEN THE CITY OF MONTEBELLO AND
BOB FRANCO AS THE CITY OF MONTEBELLO
DIRECTOR OF HUMAN RESOURCES**

This AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES AS THE CITY OF MONTEBELLO DIRECTOR OF HUMAN RESOURCES ("Agreement") is entered into on **June 26, 2019** by and between BOB FRANCO (hereinafter referred to as "Employee") and the CITY OF MONTEBELLO (hereinafter referred to as "City").

WHEREAS, on January 24, 2019, the City hired Employee as the Director of Human Resources pursuant to the terms of Agreement 3526; and

WHEREAS, it is the desire of the City to provide certain benefits and establish certain terms and conditions of employment, as amended and set forth herein; and

WHEREAS, the Employee hereby agrees to serve as the Director of Human Resources consistent with the terms of employment as set forth herein.

NOW, THEREFORE, the parties agree as follows:

Section 1. Duties.

The City hereby continues to employ Bob Franco to serve as City's Director of Human Resources, effective January 24, 2019, subject to and accordance with the duties, responsibilities, procedures and authority set forth in the Montebello Municipal Code. In addition, Employee shall have the title "Director of Human Resources" and shall be subject to and shall comply with all personnel rules, regulations, policies and procedures of the City, except as expressly set forth herein. In the event of any conflict between the City's personnel rules, regulation, policies and procedures, this Agreement shall control.

Employee shall report to, be supervised by and receive direction from the City Manager. The Employee shall cooperate with and carry out direction provided by the City Manager in a manner consistent with expected, professional conduct of a Director of Human Resources of similar jurisdictions, and shall not conduct himself in any manner which brings discredit to the City.

Section 2. Term.

A. The Term of this Agreement shall be from the date of the execution by the parties to the Agreement and shall continue until terminated by either party in accordance with the provisions set forth herein. During the term of this Agreement, the Employee shall be a full-time Director of Human Resources. Employee agrees, acknowledges and accepts that he serves under the terms of this Agreement as an "at-will" employee and, except as otherwise provided herein, Employee shall not be entitled to any additional severance, damages or monetary compensation for the termination of his employment with the City as an "at-will" employee.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of the Employee, at any time with or without cause, at the sole discretion of the City Manager, as provided in and consistent with the Municipal Code and/or other applicable personnel rules, regulation, policies and procedures of the City.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the City. The Employee shall give fifteen (15) days written notice to the Employer prior to the effective date of resignation.

Section 3. Salary.

The Employer agrees to pay the Employee for services rendered, as provided herein, beginning with an annual base salary of \$132,120.00 payable in installments at the same time and in the same manner as other employees of the

City are paid. In addition, the Employer agrees to adjust the salary base or other benefits of the Employee, or both the salary base and benefits of the Employee, in such amounts made at the same time and in the same manner as consideration given to other management employees at the City. The Employee shall also be entitled to earn salary increase within his salary range (top step range amount is currently set at \$13,050 per month) based upon merit and approval by the City Manager.

Annually, on or about the effective date of this Agreement, throughout the term hereof, the City Manager shall conduct a performance evaluation of the Employee to review Employee's performance and provide any salary adjustment (increase or reduction) based upon the review performed by the City Manager.

Section 4. Insurance.

City shall pay a portion of the cost of any medical insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium (currently set at \$1,608.46 per month). The City shall pay the full monthly premiums for the Employee and his/her eligible dependents for dental and vision, and the monthly premiums for the employee's life insurance.

Section 5. Other Benefits.

Employee shall be eligible for and receive all other benefits made available by Employer generally to Executive management employees or Department Directors of the City, including but not limited to retirement, administrative leave, deferred compensation and annual leave. Employee shall receive all other vacation, administrative leave, sick leave or annual leave provided to other management employees, however, currently Annual

Leave is set at 272 hours per year and Administrative Leave is set at 56 hours per year.

Section 6. Expenses.

A. The Employer agrees to budget and to pay the professional dues and subscription on behalf of the Employee which are reasonably necessary for the Employee's continuation and full participation in two (2) national, regional, state, or local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement, or for the good of the City, as approved in advance by the City Manager.

B. The Employer agrees to budget and to pay the travel and subsistence expenses of the Employee for official travel, meetings, and occasions related to such activities as listed above and as approved in advance by the City Manager and consistent with the City's travel rules and policies.

Section 7. Termination and Severance Pay.

In the event the Employee is terminated during the term of this Agreement and during such time as the Employee is willing and able to perform duties under this Agreement, the Employer agrees to pay Employee for an additional three (3) month's salary (ninety (90) days) as defined in Section 3 or as adjusted in accordance therewith.

Section 8. Termination with Cause

Notwithstanding the above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of Employee for good cause. For purposes of this Agreement the term "good cause" is defined as follows:

1. Any felony conviction under California law.

2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
3. Material breach of duties as determined by the City Manager in his/her sole determination.
4. Engaging in conduct tending to bring embarrassment or disrepute to the City.
5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.
6. Unauthorized absences.

If the City Manager determines that there is cause to warrant termination of this Agreement, he/she shall give Employee written notices of the cause(s). The City Manager shall not make its final decision until Employee has the opportunity to meet with the City Manager to give reasons why the Agreement should not be terminated. Employee may be represented at his expense by a representative of his choice at said meeting. The City Manager shall make the final decision regarding termination of the Agreement, and shall provide the decision to Employee in writing. The City Manager's written decision terminated for cause as provided herein, City shall have no obligation to pay the severance benefits designated in Section 7 which are available to Employee.

Section 9. Election Protection.

The City agrees to not terminate the Employee during any ninety (90) calendar period after a City Council election without the payment of additional severance allowance. The additional time will offer new City Council members an opportunity to work with and observe the Employee prior to the City Manager taking any action. If the City does terminate the Employee within the ninety (90) calendar days after a City Council election, the Employee shall be

entitled to a severance pay of ninety (90) calendar days in addition to the severance pay allowed by section 7 of this Agreement.

Section 10. Other Terms and Conditions of Employment.

The City, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such other terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, any ordinance or resolution of the City, or any other applicable law.

Fringe benefits and working conditions applicable generally to Executive management employees or Department Directors of the Employer, as such rules now exist or hereinafter may be amended, shall also apply to the Employee, except where such fringe benefits and working conditions are contained with this Agreement or are inconsistent with the terms contained herein.

Section 11. General Provisions.

A. The text herein shall constitute the entire Agreement between the parties as to the subject matter hereof.

B. This Agreement shall be binding upon, and inure, where applicable, to the benefit of the heirs at law and executor of the Employee.

C. If any provision or any portion hereof is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion hereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement may be amended only in writing.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Employee:

City Manager:

Bob Franco

Date: _____

Paul L. Talbot

Date: _____

Attest:

Irma Barajas, City Clerk

Date: _____

Arnold Alvarez-Glasman
City Attorney

Date: _____

AGREEMENT NO. _____

**AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES
BETWEEN THE CITY OF MONTEBELLO AND
BRAD KELLER AS THE CITY OF MONTEBELLO POLICE CHIEF**

This AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES AS THE CITY OF MONTEBELLO Chief of Police ("Agreement") is entered into on **June 26, 2019** by and between BRAD KELLER (hereinafter referred to as "Employee") and the CITY OF MONTEBELLO (hereinafter referred to as "City").

WHEREAS, on March 14, 2018, the City hired Employee as Police Chief pursuant to the terms of Agreement 3367; and

WHEREAS, the City of Montebello ("City") desires to continue to utilize Employee to serve as its Chief of Police and City Employee's services in exchange for adequate consideration from City; and

WHEREAS, it is the desire of the City to provide certain benefits and establish certain terms and conditions of employment, as amended and set forth herein; and

WHEREAS, the Employee hereby agrees to serve as Police Chief consistent with the terms of employment as set forth herein.

NOW, THEREFORE, the parties agree as follows:

Section 1. Duties.

The City hereby continues to employ BRAD KELLER to serve as City's Police Chief, effective March 14, 2018, subject to and accordance with the duties, responsibilities, procedures and authority set forth in the Montebello Municipal Code. In addition, Employee shall have the title "Police Chief" and shall be subject to and shall comply with all personnel rules, regulation, policies and procedures of the City, except as expressly set forth herein. In the event of any conflict between the City's personnel rules, regulations, policies and procedures, this Agreement shall control.

Employee shall report to, be supervised by and receive direction from the City Manager. The Employee shall cooperate with and carry out direction provided by the City Manager in a manner consistent with expected, professional conduct of a municipal Police Chief of similar jurisdictions, and shall not conduct himself in any manner which brings discredit to the City.

Section 2. Term.

A. The Term of this Agreement shall be from the date of the execution by the parties to the Agreement and shall continue until terminated by either party in accordance with the provisions set forth herein. During the term of this Agreement, the Employee shall be a full-time Chief of Police. Employee agrees, acknowledges and accepts that he serves under the terms of this Agreement as an "at-will" employee and, except as otherwise provided herein, Employee shall not be entitled to any additional severance, damages or monetary compensation for the termination of his employment with the City as an "at-will" employee.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of the Employee, at any time with or without cause, at the sole discretion of the City Manager, as provided in and consistent with the Municipal Code and/or other applicable personnel rules, regulation, policies and procedures of the City.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the City. The Employee shall give thirty (30) days written notice to the Employer prior to the effective date of resignation.

Section 3. Salary.

The Employer agrees to pay the Employee for services rendered, as provided herein, beginning with an annual base salary of \$198,751.00 payable in installments at the same time and in the same manner as other employees of the

City are paid. In addition, the Employer agrees to adjust the salary base or other benefits of the Employee, or both the salary base and benefits of the Employee, in such amounts made at the same time and in the same manner as consideration is given to other Executive management employees/Department Head Directors with the City. The Employee shall also be entitled to earn salary increases within his salary range (top step range amount is currently set at \$17,267.00 per month) based upon merit and approval of the City Manager.

Annually, on or about the effective date of this Agreement, throughout the term hereof, the City Manager shall conduct a performance evaluation of the Employee to review Employee's performance and provide any salary adjustment (increase or reduction) based upon the review performed by the City Manager.

Section 4. Insurance.

City shall pay a portion of the cost of any health insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium (currently set at \$1,608.46 per month). The City shall pay the full monthly premiums for the Employee and his/her eligible dependents for dental and vision, and the monthly premiums for the employee's life insurance.

Section 5. Other Benefits.

Employee shall be eligible for and receive all other benefits made available by Employer generally to Executive management employees or Department Directors of the City, including but not limited to retirement, administrative leave, deferred compensation and annual leave. Employee shall retain all benefits he had as a member of the Montebello Police Management Association as a Police Captain which shall include but is not limited to; longevity pay, education pay, supervisor and management

certificate pay, annual leave cash out (up to 40 hours), annual administrative leave cash out (up to 40 hours), annual leave pay-off upon separation, retiree medical benefits as negotiated by the Montebello Police Management Association, retirement (CalPERS 3% @ 50 formula), employee may elect to participate in the deferred compensation plan currently covering other City Employees. Employee shall receive 56 hours of administrative leave, and telephone for business use. Effective immediately, Employee will pay their full employee contribution for their CalPERS pension (currently 12%).

Section 6. Expenses.

A. The Employer agrees to budget and to pay the professional dues and subscription on behalf of the Employee which are reasonably necessary for the Employee's continuation and full participation in two (2) national, regional, state, or local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement, or for the good of the City, as approved in advance by the City Manager.

B. The Employer agrees to budget and to pay the travel and subsistence expenses of the Employee for official travel, meetings, and occasions related to such activities as listed above and as approved in advance by the City Manager and consistent with the City's travel rules and policies.

Section 7. Automobile.

Employer shall provide an automobile for Employee's use consistent with past practice for Police Chief.

Section 8. Termination and Severance Pay.

In the event the Employee is terminated during the term of this Agreement and during such time as the Employee is willing and able to perform duties under this Agreement, the Employer agrees to pay Employee for an additional three (3) month's salary (ninety (90) days) as defined in Section 3 or as adjusted in accordance therewith. If the City does terminate the Employee within the ninety

(90) calendar days after a City Council election, the Employee shall be entitled to a severance pay of ninety (90) calendar days in addition to the severance pay allowed by section 8 of this Agreement.

Section 9. Termination with Cause.

Notwithstanding the above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of Employee for good cause. For purposes of this Agreement the term "good cause" is defined as follows:

1. Any felony conviction under California law.
2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
3. Material breach of duties as determined by the City Manager in his/her sole determination.
4. Engaging in conduct tending to bring embarrassment or disrepute to the City.
5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.
6. Unauthorized absences.

If the City Manager determines that there is cause to warrant termination of this Agreement, he/she shall give Employee written notices of the cause(s). The City Manager shall not make its final decision until Employee has the opportunity to meet with the City Manager to give reasons why the Agreement should not be terminated. Employee may be represented at his expense by a representative of his choice at said meeting. The City Manager shall make the final decision regarding termination of the Agreement, and shall provide the decision to Employee in writing. The City Manager's written decision terminated for cause as provided herein, City shall have no obligation to

pay the severance benefits designated in Section 7 which are available to Employee.

Section 10. Election Protection.

The City agrees to not terminate the Employee during any ninety (90) calendar period after a City Council election without the payment of additional severance allowance. The additional time will offer new City Council members an opportunity to work with and observe the Employee prior to the City Manager taking any action. If the City does terminate the Employee within the ninety (90) calendar days after a City Council election, the Employee shall be entitled to a severance pay of ninety (90) calendar days in addition to the severance pay allowed by section 7 of this Agreement.

Section 11. Other Terms and Conditions of Employment.

A. The City, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such other terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, any ordinance or resolution of the City, or any other applicable law.

B. Fringe benefits and working conditions applicable generally to Executive management employees or Department Directors of the Employer, as such rules now exist or hereinafter may be amended, shall also apply to the Employee, except where such fringe benefits and working conditions are contained with this Agreement or are inconsistent with the terms contained herein,

C. The City shall issue Employee a Department standard issued firearm or Employee may use his own firearm, but must qualify in either case to use the weapon.

D. The employee is provided \$950 each year for uniforms.

E. Employee will maintain his current Annual Leave not to exceed 520 hours.

F. Holidays are paid for out the Employee's annual accrual.

Section 11. General Provisions.

A. The text herein shall constitute the entire Agreement between the parties as to the subject matter hereof.

B. This Agreement shall be binding upon, and inure, where applicable, to the benefit of the heirs at law and executor of the Employee.

C. If any provision or any portion hereof is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion hereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement may be amended only in writing.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Employee:

City Manager:

Brad Keller

Date: _____

Paul L. Talbot

Date: _____

Attest:

Irma Barajas, City Clerk

Date: _____

Arnold Alvarez-Glasman
City Attorney

Date: _____

AGREEMENT NO. _____

**AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES
BETWEEN THE CITY OF MONTEBELLO AND
MANUEL MANCHA AS THE CITY OF MONTEBELLO
DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**

This AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES AS THE CITY OF MONTEBELLO DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT ("Agreement") is entered into on **June 26, 2019** by and between MANUEL MANCHA (hereinafter referred to as "Employee") and the CITY OF MONTEBELLO (hereinafter referred to as "City").

WHEREAS, on January 24, 2019, the City hired Employee as the Director of Planning and Community Development pursuant to the terms of Agreement 3527; and

WHEREAS, it is the desire of the City to provide certain benefits and establish certain terms and conditions of employment, as amended and set forth herein; and

WHEREAS, the Employee hereby agrees to serve as the Director of Planning and Community Development consistent with the terms of employment as set forth herein.

NOW, THEREFORE, the parties agree as follows:

Section 1. Duties.

The City hereby continues to employ Manuel Mancha to serve as City's Director of Planning and Community Development, effective January 24, 2019, subject to and accordance with the duties, responsibilities, procedures and authority set forth in the Montebello Municipal Code. In addition, Employee shall have the title "Director of Planning and Community Development" and shall be subject to and shall comply with all personnel rules, regulations, policies and procedures of the City, except as expressly set forth herein. In

the event of any conflict between the City's personnel rules, regulation, policies and procedures, this Agreement shall control.

Employee shall report to, be supervised by and receive direction from the City Manager. The Employee shall cooperate with and carry out direction provided by the City Manager in a manner consistent with expected, professional conduct of a Director of Planning and Community Development of similar jurisdictions, and shall not conduct himself in any manner which brings discredit to the City.

Section 2. Term.

A. The Term of this Agreement shall be from the date of the execution by the parties to the Agreement and shall continue until terminated by either party in accordance with the provisions set forth herein. During the term of this Agreement, the Employee shall be a full-time Director of Planning and Community Development. Employee agrees, acknowledges and accepts that he serves under the terms of this Agreement as an "at-will" employee and, except as otherwise provided herein, Employee shall not be entitled to any additional severance, damages or monetary compensation for the termination of his employment with the City as an "at-will" employee.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of the Employee, at any time with or without cause, at the sole discretion of the City Manager, as provided in and consistent with the Municipal Code and/or other applicable personnel rules, regulation, policies and procedures of the City.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the City. The Employee shall give fifteen (15) days written notice to the Employer prior to the effective date of resignation.

Section 3. Salary.

The Employer agrees to pay the Employee for services rendered, as provided herein, beginning with an annual base salary of \$156,600.00 payable in installments at the same time and in the same manner as other employees of the City are paid. This salary represents the top step of the salary range, currently set at \$13,050.00 per month. In addition, the Employer agrees to adjust the salary base or other benefits of the Employee, or both the salary base and benefits of the Employee, in such amounts made at the same time and in the same manner as consideration given to other management employees at the City.

Annually, on or about the effective date of this Agreement, throughout the term hereof, the City Manager shall conduct a performance evaluation of the Employee to review Employee's performance and provide any salary adjustment (increase or reduction) based upon the review performed by the City Manager.

Section 4. Insurance.

City shall pay a portion of the cost of any medical insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium (currently set at \$1,608.46 per month). The City shall pay the full monthly premiums for the Employee and his/her eligible dependents for dental and vision, and the monthly premiums for the employee's life insurance.

Section 5. Other Benefits.

Employee shall be eligible for and receive all other benefits made available by Employer generally to Executive management employees or Department Directors of the City, including but not limited to retirement, administrative leave, deferred compensation and annual leave. Employee

shall receive all other vacation, administrative leave, sick leave or annual leave provided to other management employees, however, currently Annual Leave is set at 272 hours per year and Administrative Leave is set at 56 hours per year. Effective immediately, Employee will pay their full employee contribution for their CalPERS pension (currently 8%).

Section 6. Expenses.

A. The Employer agrees to budget and to pay the professional dues and subscription on behalf of the Employee which are reasonably necessary for the Employee's continuation and full participation in two (2) national, regional, state, or local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement, or for the good of the City, as approved in advance by the City Manager.

B. The Employer agrees to budget and to pay the travel and subsistence expenses of the Employee for official travel, meetings, and occasions related to such activities as listed above and as approved in advance by the City Manager and consistent with the City's travel rules and policies.

Section 7. Termination and Severance Pay.

In the event the Employee is terminated during the term of this Agreement and during such time as the Employee is willing and able to perform duties under this Agreement, the Employer agrees to pay Employee for an additional three (3) month's salary (ninety (90) days) as defined in Section 3 or as adjusted in accordance therewith.

Section 8. Termination with Cause

Notwithstanding the above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of Employee for good cause. For purposes of this Agreement the term "good cause" is defined as follows:

1. Any felony conviction under California law.

2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
3. Material breach of duties as determined by the City Manager in his/her sole determination.
4. Engaging in conduct tending to bring embarrassment or disrepute to the City.
5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.
6. Unauthorized absences.

If the City Manager determines that there is cause to warrant termination of this Agreement, he/she shall give Employee written notices of the cause(s). The City Manager shall not make its final decision until Employee has the opportunity to meet with the City Manager to give reasons why the Agreement should not be terminated. Employee may be represented at his expense by a representative of his choice at said meeting. The City Manager shall make the final decision regarding termination of the Agreement, and shall provide the decision to Employee in writing. The City Manager's written decision terminated for cause as provided herein, City shall have no obligation to pay the severance benefits designated in Section 7 which are available to Employee.

Section 9. Election Protection.

The City agrees to not terminate the Employee during any ninety (90) calendar period after a City Council election without the payment of additional severance allowance. The additional time will offer new City Council members an opportunity to work with and observe the Employee prior to the City Manager taking any action. If the City does terminate the Employee within the ninety (90) calendar days after a City Council election, the Employee shall be

entitled to a severance pay of ninety (90) calendar days in addition to the severance pay allowed by section 7 of this Agreement.

Section 10. Other Terms and Conditions of Employment.

The City, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such other terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, any ordinance or resolution of the City, or any other applicable law.

Fringe benefits and working conditions applicable generally to Executive management employees or Department Directors of the Employer, as such rules now exist or hereinafter may be amended, shall also apply to the Employee, except where such fringe benefits and working conditions are contained with this Agreement or are inconsistent with the terms contained herein.

Section 11. General Provisions.

A. The text herein shall constitute the entire Agreement between the parties as to the subject matter hereof.

B. This Agreement shall be binding upon, and inure, where applicable, to the benefit of the heirs at law and executor of the Employee.

C. If any provision or any portion hereof is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion hereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement may be amended only in writing.

{Signatures on Following Page}

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Employee:

City Manager:

Manuel Mancha

Date: _____

Paul L. Talbot

Date: _____

Attest:

Irma Barajas, City Clerk

Date: _____

Arnold Alvarez-Glasman
City Attorney

Date: _____

AGREEMENT NO. _____

**AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES
BETWEEN THE CITY OF MONTEBELLO AND
ROBERT MESCHER AS THE CITY OF MONTEBELLO
DIRECTOR OF FINANCE**

This AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES AS THE CITY OF MONTEBELLO DIRECTOR OF FINANCE ("Agreement") is entered into on **June 26, 2019** by and between ROBERT MESCHER (hereinafter referred to as "Employee") and the CITY OF MONTEBELLO (hereinafter referred to as "City").

WHEREAS, on January 29, 2019, the City hired Employee as the Director of Finance pursuant to the terms of Agreement 3530; and

WHEREAS, it is the desire of the City to provide certain benefits and establish certain terms and conditions of employment, as amended and set forth herein; and

WHEREAS, the Employee hereby agrees to serve as the Director of Finance consistent with the terms of employment as set forth herein.

NOW, THEREFORE, the parties agree as follows:

Section 1. Duties.

The City hereby continues to employ Robert Mescher to serve as City's Director of Finance, effective January 29, 2019, subject to and accordance with the duties, responsibilities, procedures and authority set forth in the Montebello Municipal Code. In addition, Employee shall have the title "Director of Finance" and shall be subject to and shall comply with all personnel rules, regulations, policies and procedures of the City, except as expressly set forth herein. In the event of any conflict between the City's personnel rules, regulation, policies and procedures, this Agreement shall control.

Employee shall report to, be supervised by and receive direction from the City Manager. The Employee shall cooperate with and carry out direction provided by the City Manager in a manner consistent with expected, professional conduct of a Director of Finance of similar jurisdictions, and shall not conduct himself in any manner which brings discredit to the City.

Section 2. Term.

A. The Term of this Agreement shall be from the date of the execution by the parties to the Agreement and shall continue until terminated by either party in accordance with the provisions set forth herein. During the term of this Agreement, the Employee shall be a full-time Director of Finance. Employee agrees, acknowledges and accepts that he serves under the terms of this Agreement as an "at-will" employee and, except as otherwise provided herein, Employee shall not be entitled to any additional severance, damages or monetary compensation for the termination of his employment with the City as an "at-will" employee.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of the Employee, at any time with or without cause, at the sole discretion of the City Manager, as provided in and consistent with the Municipal Code and/or other applicable personnel rules, regulation, policies and procedures of the City.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the City. The Employee shall give fifteen (15) days written notice to the Employer prior to the effective date of resignation.

Section 3. Salary.

The Employer agrees to pay the Employee for services rendered, as provided herein, beginning with an annual base salary of \$139,992.00 payable in installments at the same time and in the same manner as other employees of the

City are paid. In addition, the Employer agrees to adjust the salary base or other benefits of the Employee, or both the salary base and benefits of the Employee, in such amounts made at the same time and in the same manner as consideration given to other management employees at the City. The Employee shall also be entitled to earn salary increase within his salary range (top step range amount is currently set at \$13,050 per month) based upon merit and approval by the City Manager.

Annually, on or about the effective date of this Agreement, throughout the term hereof, the City Manager shall conduct a performance evaluation of the Employee to review Employee's performance and provide any salary adjustment (increase or reduction) based upon the review performed by the City Manager.

Section 4. Insurance.

City shall pay a portion of the cost of any medical insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium (currently set at \$1,608.46 per month). The City shall pay the full monthly premiums for the Employee and his/her eligible dependents for dental and vision, and the monthly premiums for the employee's life insurance.

Section 5. Other Benefits.

Employee shall be eligible for and receive all other benefits made available by Employer generally to Executive management employees or Department Directors of the City, including but not limited to retirement, administrative leave, deferred compensation and annual leave. Employee shall receive all other vacation, administrative leave, sick leave or annual leave provided to other management employees, however, currently Annual

Leave is set at 272 hours per year and Administrative Leave is set at 56 hours per year.

Section 6. Expenses.

A. The Employer agrees to budget and to pay the professional dues and subscription on behalf of the Employee which are reasonably necessary for the Employee's continuation and full participation in two (2) national, regional, state, or local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement, or for the good of the City, as approved in advance by the City Manager.

B. The Employer agrees to budget and to pay the travel and subsistence expenses of the Employee for official travel, meetings, and occasions related to such activities as listed above and as approved in advance by the City Manager and consistent with the City's travel rules and policies.

Section 7. Termination and Severance Pay.

In the event the Employee is terminated during the term of this Agreement and during such time as the Employee is willing and able to perform duties under this Agreement, the Employer agrees to pay Employee for an additional three (3) month's salary (ninety (90) days) as defined in Section 3 or as adjusted in accordance therewith.

Section 8. Termination with Cause

Notwithstanding the above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of Employee for good cause. For purposes of this Agreement the term "good cause" is defined as follows:

1. Any felony conviction under California law.

2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
3. Material breach of duties as determined by the City Manager in his/her sole determination.
4. Engaging in conduct tending to bring embarrassment or disrepute to the City.
5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.
6. Unauthorized absences.

If the City Manager determines that there is cause to warrant termination of this Agreement, he/she shall give Employee written notices of the cause(s). The City Manager shall not make its final decision until Employee has the opportunity to meet with the City Manager to give reasons why the Agreement should not be terminated. Employee may be represented at his expense by a representative of his choice at said meeting. The City Manager shall make the final decision regarding termination of the Agreement, and shall provide the decision to Employee in writing. The City Manager's written decision terminated for cause as provided herein, City shall have no obligation to pay the severance benefits designated in Section 7 which are available to Employee.

Section 9. Election Protection.

The City agrees to not terminate the Employee during any ninety (90) calendar period after a City Council election without the payment of additional severance allowance. The additional time will offer new City Council members an opportunity to work with and observe the Employee prior to the City Manager taking any action. If the City does terminate the Employee within the ninety (90) calendar days after a City Council election, the Employee shall be

entitled to a severance pay of ninety (90) calendar days in addition to the severance pay allowed by section 7 of this Agreement.

Section 10. Other Terms and Conditions of Employment.

The City, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such other terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, any ordinance or resolution of the City, or any other applicable law.

Fringe benefits and working conditions applicable generally to Executive management employees or Department Directors of the Employer, as such rules now exist or hereinafter may be amended, shall also apply to the Employee, except where such fringe benefits and working conditions are contained with this Agreement or are inconsistent with the terms contained herein.

Section 11. General Provisions.

A. The text herein shall constitute the entire Agreement between the parties as to the subject matter hereof.

B. This Agreement shall be binding upon, and inure, where applicable, to the benefit of the heirs at law and executor of the Employee.

C. If any provision or any portion hereof is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion hereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement may be amended only in writing.

[Signature on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Employee:

City Manager:

Robert Mescher

Date: _____

Paul L. Talbot

Date: _____

Attest:

Irma Barajas, City Clerk

Date: _____

Arnold Alvarez-Glasman
City Attorney

Date: _____

AGREEMENT NO. _____

**AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES
BETWEEN THE CITY OF MONTEBELLO AND
FERNANDO PELAEZ AS THE CITY OF MONTEBELLO FIRE CHIEF**

This AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES AS THE CITY OF MONTEBELLO FIRE CHIEF ("Agreement") is entered into on **June 26, 2019** by and between FERNANDO PELAEZ (hereinafter referred to as "Employee") and the CITY OF MONTEBELLO (hereinafter referred to as "City").

WHEREAS, on November 27, 2017, the City hired Employee as Fire Chief pursuant to the terms of Agreement 3349; and

WHEREAS, the City of Montebello ("City") desires to continue to utilize Employee to serve as its Fire Chief and City Employee's services in exchange for adequate consideration from City; and

WHEREAS, it is the desire of the City to provide certain benefits and establish certain terms and conditions of employment, as amended and set forth herein; and

WHEREAS, the Employee hereby agrees to serve as Fire Chief consistent with the terms of employment as set forth herein.

NOW, THEREFORE, the parties agree as follows:

Section 1. Duties.

The City hereby continues to employ FERNANDO PELAEZ to serve as City's Fire Chief, effective November 27, 2017, subject to and accordance with the duties, responsibilities, procedures and authority set forth in the Montebello Municipal Code. In addition, Employee shall have the title "Fire Chief" and shall be subject to and shall comply with all personnel rules, regulation, policies and procedures of the City, except as expressly set forth herein. In the event of any conflict between the City's personnel rules, regulations, policies and procedures, this Agreement shall control.

Employee shall report to, be supervised by and receive direction from the City Manager. The Employee shall cooperate with and carry out direction provided by the City Manager in a manner consistent with expected, professional conduct of a municipal Fire Chief of similar jurisdictions, and shall not conduct himself in any manner which brings discredit to the City.

Section 2. Term.

A. The Term of this Agreement shall be from the date of the execution by the parties to the Agreement and shall continue until terminated by either party in accordance with the provisions set forth herein. During the term of this Agreement, the Employee shall be a full-time Fire Chief. Employee agrees, acknowledges and accepts that he serves under the terms of this Agreement as an "at-will" employee and, except as otherwise provided herein, Employee shall not be entitled to any additional severance, damages or monetary compensation for the termination of his employment with the City as an "at-will" employee.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of the Employee, at any time with or without cause, at the sole discretion of the City Manager, as provided in and consistent with the Municipal Code and/or other applicable personnel rules, regulation, policies and procedures of the City.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the City. The Employee shall give thirty (30) days written notice to the Employer prior to the effective date of resignation.

Section 3. Salary.

The Employer agrees to pay the Employee for services rendered, as provided herein, beginning with a annual base salary of \$206,190.00 payable in

installments at the same time and in the same manner as other employees of the City are paid. In addition, the Employer agrees to adjust the salary base or other benefits of the Employee, or both the salary base and benefits of the Employee, in such amounts made at the same time and in the same manner as consideration is given to other Executive management employees/Department Head Directors with the City. The Employee shall also be entitled to earn salary increases within his salary range (top step range amount is currently set at \$17,182.00 per month) based upon merit and approval of the City Manager.

Annually, on or about the effective date of this Agreement, throughout the term hereof, the City Manager shall conduct a performance evaluation of the Employee to review Employee's performance and provide any salary adjustment (increase or reduction) based upon the review performed by the City Manager.

Section 4. Insurance.

City shall pay a portion of the cost of any medical insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium (currently set at \$1,608.46 per month). The City shall pay the full monthly premiums for the Employee and his/her eligible dependents for dental and vision, and the monthly premiums for the employee's life insurance.

Section 5. Other Benefits.

Employee shall be eligible for and receive all other benefits made available by Employer generally to Executive management employees or Department Directors of the City, including but is not limited to; longevity pay, education pay, supervisor and management certificate pay, annual leave cash out Annual Leave cash out, Sick and Vacation Leave pay-off upon separation,

and retiree medical benefits. Effective immediately, Employee will pay their full employee contribution for their CalPERS pension (currently 12%).

Section 6. Expenses.

A. The Employer agrees to budget and to pay the professional dues and subscription on behalf of the Employee which are reasonably necessary for the Employee's continuation and full participation in two (2) national, regional, state, or local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement, or for the good of the City, as approved in advance by the City Manager.

B. The Employer agrees to budget and to pay the travel and subsistence expenses of the Employee for official travel, meetings, and occasions related to such activities as listed above and as approved in advance by the City Manager and consistent with the City's travel rules and policies.

Section 7. Automobile.

Employer shall provide an automobile for Employee's use consistent with past practice for Fire Chief.

Section 8. Termination and Severance Pay.

In the event the Employee is terminated during the term of this Agreement and during such time as the Employee is willing and able to perform duties under this Agreement, the Employer agrees to pay Employee for an additional three (3) month's salary (ninety (90) days) as defined in Section 3 or as adjusted in accordance therewith.

Section 9. Termination with Cause

Notwithstanding the above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of Employee for good cause. For purposes of this Agreement the term "good cause" is defined as follows:

1. Any felony conviction under California law.
2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
3. Material breach of duties as determined by the City Manager in his/her sole determination.
4. Engaging in conduct tending to bring embarrassment or disrepute to the City.
5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.
6. Unauthorized absences.

If the City Manager determines that there is cause to warrant termination of this Agreement, he/she shall give Employee written notices of the cause(s). The City Manager shall not make its final decision until Employee has the opportunity to meet with the City Manager to give reasons why the Agreement should not be terminated. Employee may be represented at his expense by a representative of his choice at said meeting. The City Manager shall make the final decision regarding termination of the Agreement, and shall provide the decision to Employee in writing. The City Manager's written decision terminated for cause as provided herein, City shall have no obligation to pay the severance benefits designated in Section 7 which are available to Employee.

Section 10. Election Protection.

The City agrees to not terminate the Employee during any ninety (90) calendar period after a City Council election without the payment of additional severance allowance. The additional time will offer new City Council members an opportunity to work with and observe the Employee prior to the City Manager taking any action. If the City does terminate the Employee within the

ninety (90) calendar days after a City Council election, the Employee shall be entitled to a severance pay of ninety (90) calendar days in addition to the severance pay allowed by section 7 of this Agreement.

Section 11. Other Terms and Conditions of Employment.

The City, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such other terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, any ordinance or resolution of the City, or any other applicable law.

Fringe benefits and working conditions applicable generally to Executive management employees or Department Directors of the Employer, as such rules now exist or hereinafter may be amended, shall also apply to the Employee, except where such fringe benefits and working conditions are contained with this Agreement or are inconsistent with the terms contained herein,

Section 11. General Provisions.

A. The text herein shall constitute the entire Agreement between the parties as to the subject matter hereof.

B. This Agreement shall be binding upon, and inure, where applicable, to the benefit of the heirs at law and executor of the Employee.

C. If any provision or any portion hereof is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion hereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement may be amended only in writing.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Employee:

City Manager:

Fernando Pelaez

Date: _____

Paul L. Talbot

Date: _____

Attest:

Irma Barajas, City Clerk

Date: _____

Arnold Alvarez-Glasman
City Attorney

Date: _____

AGREEMENT NO. _____

**AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES
BETWEEN THE CITY OF MONTEBELLO AND
DAVID SOSNOWSKI AS THE CITY OF MONTEBELLO
DIRECTOR OF RECREATION AND COMMUNITY SERVICES**

This AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SERVICES AS THE CITY OF MONTEBELLO DIRECTOR OF RECREATION AND COMMUNITY SERVICES ("Agreement") is entered into on **June 26, 2019** by and between DAVID SOSNOWSKI (hereinafter referred to as "Employee") and the CITY OF MONTEBELLO (hereinafter referred to as "City").

WHEREAS, on July 27, 2016, the City hired Employee as the Director of Recreation and Community Services pursuant to the terms of Agreement 3198; and

WHEREAS, it is the desire of the City to provide certain benefits and establish certain terms and conditions of employment, as amended and set forth herein; and

WHEREAS, the Employee hereby agrees to serve as the Director of Recreation and Community Services consistent with the terms of employment as set forth herein.

NOW, THEREFORE, the parties agree as follows:

Section 1. Duties.

The City hereby continues to employ David Sosnowski to serve as City's Director of Recreation and Community Services, effective July 27, 2016, subject to and accordance with the duties, responsibilities, procedures and authority set forth in the Montebello Municipal Code. In addition, Employee shall have the title "Director of Recreation and Community Services" and shall be subject to and shall comply with all personnel rules, regulations, policies and procedures of the City, except as expressly set forth herein. In

the event of any conflict between the City's personnel rules, regulation, policies and procedures, this Agreement shall control.

Employee shall report to, be supervised by and receive direction from the City Manager. The Employee shall cooperate with and carry out direction provided by the City Manager in a manner consistent with expected, professional conduct of a Director of Recreation and Community Services of similar jurisdictions, and shall not conduct himself in any manner which brings discredit to the City.

Section 2. Term.

A. The Term of this Agreement shall be from the date of the execution by the parties to the Agreement and shall continue until terminated by either party in accordance with the provisions set forth herein. During the term of this Agreement, the Employee shall be a full-time Director of Recreation and Community Services. Employee agrees, acknowledges and accepts that he serves under the terms of this Agreement as an "at-will" employee and, except as otherwise provided herein, Employee shall not be entitled to any additional severance, damages or monetary compensation for the termination of his employment with the City as an "at-will" employee.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of the Employee, at any time with or without cause, at the sole discretion of the City Manager, as provided in and consistent with the Municipal Code and/or other applicable personnel rules, regulation, policies and procedures of the City.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from his position with the City. The Employee shall give fifteen (15) days written notice to the Employer prior to the effective date of resignation.

Section 3. Salary.

The Employer agrees to pay the Employee for services rendered, as provided herein, beginning with an annual base salary of \$141,018.00 payable in installments at the same time and in the same manner as other employees of the City are paid. In addition, the Employer agrees to adjust the salary base or other benefits of the Employee, or both the salary base and benefits of the Employee, in such amounts made at the same time and in the same manner as consideration given to other management employees at the City. The Employee shall also be entitled to earn salary increase within his salary range (top step range amount is currently set at \$13,050 per month) based upon merit and approval by the City Manager.

Annually, on or about the effective date of this Agreement, throughout the term hereof, the City Manager shall conduct a performance evaluation of the Employee to review Employee's performance and provide any salary adjustment (increase or reduction) based upon the review performed by the City Manager.

Section 4. Insurance.

City shall pay a portion of the cost of any medical insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium (currently set at \$1,608.46 per month). The City shall pay the full monthly premiums for the Employee and his/her eligible dependents for dental and vision, and the monthly premiums for the employee's life insurance.

Section 5. Other Benefits.

Employee shall be eligible for and receive all other benefits made available by Employer generally to Executive management employees or

Department Directors of the City, including but not limited to retirement, administrative leave, deferred compensation and annual leave. Effective immediately, Employee will pay their full employee contribution for their CalPERS pension (currently 8%).

Section 6. Expenses.

A. The Employer agrees to budget and to pay the professional dues and subscription on behalf of the Employee which are reasonably necessary for the Employee's continuation and full participation in two (2) national, regional, state, or local associations and organizations necessary and desirable for the Employee's continued professional participation, growth and advancement, or for the good of the City, as approved in advance by the City Manager.

B. The Employer agrees to budget and to pay the travel and subsistence expenses of the Employee for official travel, meetings, and occasions related to such activities as listed above and as approved in advance by the City Manager and consistent with the City's travel rules and policies.

Section 7. Termination and Severance Pay.

In the event the Employee is terminated during the term of this Agreement and during such time as the Employee is willing and able to perform duties under this Agreement, the Employer agrees to pay Employee for an additional three (3) month's salary (ninety (90) days) as defined in Section 3 or as adjusted in accordance therewith.

Section 8. Termination with Cause

Notwithstanding the above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of Employee for good cause. For purposes of this Agreement the term "good cause" is defined as follows:

1. Any felony conviction under California law.

2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
3. Material breach of duties as determined by the City Manager in his/her sole determination.
4. Engaging in conduct tending to bring embarrassment or disrepute to the City.
5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.
6. Unauthorized absences.

If the City Manager determines that there is cause to warrant termination of this Agreement, he/she shall give Employee written notices of the cause(s). The City Manager shall not make its final decision until Employee has the opportunity to meet with the City Manager to give reasons why the Agreement should not be terminated. Employee may be represented at his expense by a representative of his choice at said meeting. The City Manager shall make the final decision regarding termination of the Agreement, and shall provide the decision to Employee in writing. The City Manager's written decision terminated for cause as provided herein, City shall have no obligation to pay the severance benefits designated in Section 7 which are available to Employee.

Section 9. Election Protection.

The City agrees to not terminate the Employee during any ninety (90) calendar period after a City Council election without the payment of additional severance allowance. The additional time will offer new City Council members an opportunity to work with and observe the Employee prior to the City Manager taking any action. If the City does terminate the Employee within the ninety (90) calendar days after a City Council election, the Employee shall be

entitled to a severance pay of ninety (90) calendar days in addition to the severance pay allowed by section 7 of this Agreement.

Section 10. Other Terms and Conditions of Employment.

The City, in consultation with the Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such other terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, any ordinance or resolution of the City, or any other applicable law.

Fringe benefits and working conditions applicable generally to Executive management employees or Department Directors of the Employer, as such rules now exist or hereinafter may be amended, shall also apply to the Employee, except where such fringe benefits and working conditions are contained with this Agreement or are inconsistent with the terms contained herein.

Section 11. General Provisions.

A. The text herein shall constitute the entire Agreement between the parties as to the subject matter hereof.

B. This Agreement shall be binding upon, and inure, where applicable, to the benefit of the heirs at law and executor of the Employee.

C. If any provision or any portion hereof is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion hereof shall be deemed severable, shall not be affected, and shall remain in full force and effect.

D. This Agreement may be amended only in writing.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

Employee:

City Manager:

David Sosnowski

Date: _____

Paul L. Talbot

Date: _____

Attest:

Irma Barajas, City Clerk

Date: _____

Arnold Alvarez-Glasman
City Attorney

Date: _____

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Paul L. Talbot, Interim City Manager

BY: Arnold M. Alvarez-Glasman, City Attorney

SUBJECT: Approve an Amended Professional Services Agreement With Paul Talbot to Serve as Interim City Manager

DATE: June 26, 2019

RECOMMENDATION(S)

- 1) It is recommended that the City Council approve the employment contract for the position of City Manager.
- 2) Take such additional, related, action that may be desirable.

BACKGROUND

In January 2019, the City Council considered the appointment of a new Acting City Manager and gave direction to prepare an agreement with Paul Talbot as a 960 annuitant to perform the duties of an Acting City Manager. The Acting position was later converted to the position of Interim City Manager. The term of that agreement commenced on January 24, 2019 and terminates on June 30, 2019.

The City is currently in the process of hiring a new full-time City Manager. For continuity of City management and operations, the City Council gave direction to renew the professional services of Mr. Talbot as a 960 annuitant to perform the duties of Interim City Manager while the new full-time City Manager hiring process is completed. The renewed for Mr. Talbot will commence on July 1, 2019 and not to exceed 960 hours in the new fiscal year 2019/2020.

The agreement permits the City to terminate without cause at any time if City Council feels that the relationship is not meeting the community's needs.

ANALYSIS

The terms of the agreement provide that the City agrees to retain Mr. Talbot on an hourly basis commencing on July 1, 2019. Under PERS rules he cannot exceed 960 hours in any fiscal year.

FISCAL IMPACT

Since Mr. Talbot is a retired annuitant the City and Mr. Talbot are subject to PERS rules and regulations on his compensation. The law requires that he be compensated at no less than the position and duties he is performing. Since he is performing the duties of the City Manager the hourly rate for the Interim City Manager would be \$108.17 per hour. This is the same rate as was being paid to him in FY 2018/2019.

SUMMARY

The City Council will consider approval and authorizing the Mayor to execute a Professional Services Agreement with Paul Talbot to continue performing the duties of Acting City Manager for the City of Montebello.

ATTACHMENTS

Professional Services Agreement – Paul L. Talbot

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF MONTEBELLO AND
PAUL L. TALBOT**

This PROFESSIONAL SERVICES AGREEMENT (hereinafter referred to as "Agreement") is made and entered into between PAUL L. TALBOT (hereinafter referred to as "Talbot") and the CITY OF MONTEBELLO, a municipal corporation organized under the laws of the State of California (hereinafter referred to as "City").

WHEREAS, as a result of the position of City Manager being filled, but the permanent City Manager will not commence employment until July 29, 2019, there is an immediate need to preserve the stability of the City's management and for Mr. Talbot's continued appointment as an Interim City Manager.

WHEREAS, the City Council desires to continue to retain a qualified professional to provide critical extra help and for a limited duration, to assist with performing the duties of Interim City Manager. The City desires to retain Mr. Talbot because of his prior professional experience, his knowledge as to the duties of a City Manager, his ability to assist the City in performing those duties caused by the staff shortages and to advise the City during the organizational transition.

WHEREAS, the City Council has determined that Mr. Talbot possesses the specialized skills that are needed by City for a limited duration and upon the City hiring a new permanent City Manager, Mr. Talbot will cease providing services set forth in this Agreement or continue to provide consulting services as needed by the City or the permanent City Manager.

WHEREAS, Mr. Talbot, by virtue of having previously been employed as a City Manager, and having over 20 years of professional experience in various municipal capacities, is uniquely qualified and has the requisite specialized skills, training and experience to serve as Interim City Manager for the City.

WHEREAS, Mr. Talbot represents that he is a retired annuitant of the California Public Employees' Retirement System ("CalPERS") within the meaning of Government Code § 7522.56 (c) as of the effective date of this Agreement and subject to CalPERS post retirement rules as set forth in Government Code Section 21220, et seq. and other applicable Government Code provisions. Mr. Talbot acknowledges that he is restricted to working no more than a combined 960 hours for the City, a state agency, or other CalPERS contracting agencies (collectively "CalPERS Agencies") during any fiscal year.

WHEREAS, this employment agreement is intended to identify the expectations of the parties only during the period temporary service by Mr. Talbot to the City.

NOW, THEREFORE, the Parties hereto agree as follows:

1. Term

City retained Mr. Talbot on an hourly basis as the Acting City Manager, now as Interim City Manager, commencing on January 24, 2019 and his first period of service will terminate on June 30, 2019. The City wishes to continue to retain Mr. Talbot in the capacity of Interim City Manager commencing July 1, 2019, continuing as needed and will not exceed 960 hours in any fiscal year. Mr. Talbot agrees and does accept retention upon the terms and conditions set forth herein.

Mr. Talbot shall serve at the will and pleasure of the City Council or permanent City Manager. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Council to terminate the services of Mr. Talbot at any time, with or without a reason or cause.

Nothing in the Section shall or is intended to prevent, limit or otherwise interfere with the right of the City or Mr. Talbot to terminate the services provided herein prior to the expiration of this Agreement or any extension thereof.

2. Duties and Obligations of Paul Talbot

At the direction of the City Council, Mr. Talbot agrees to serve as the City's Interim City Manager and Interim Executive Director of its various related public entities. Talbot agrees to perform the functions and duties of the position of Interim City Manager consistent with the duties and responsibilities of the City Manager as described by state law, the municipal code of the City of Montebello, the job description of the position of City Manager, and other duties and functions as the City Council may assign including recruitment of management employees.

Mr. Talbot agrees to perform such duties to the best of his ability in an efficient and competent manner. In addition, Mr. Talbot agrees that he will not engage in any activity that may be competitive with City's business or pose a conflict of interest with that business and that he will not misuse, nor improperly disclose, any confidential or other proprietary information of City.

3. Work Schedule

Mr. Talbot shall work an hourly schedule subject to the limitations required under Government Code sections 7522.56 and 21220, et seq. Mr. Talbot will work between thirty to forty hours (30-40) per week, not to exceed 960 hours.

4. Compensation

Effective upon the commencement of this Agreement, the City shall pay Mr. Talbot the hourly rate of One Hundred Eight and 17/100 Dollars (\$108.17) per hour. Mr. Talbot shall provide the City with a monthly statement of hours including reasonable and necessary expenses as set forth below.

Mr. Talbot shall not receive any benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to the hourly pay rate.

Mr. Talbot will comply with all applicable CalPERS rules and regulations governing employment after retirement, including the recordation and reporting of all hours worked for the City to CalPERS as may be required. The City shall assist in any such reporting obligation to CalPERS.

In the event Mr. Talbot determines that additional independent contractor services may be required to complete the requested services of the City, Mr. Talbot may recommend to the City the types of services and costs thereof for consideration by the City Council. However, no additional contractors or services shall be provided or performed unless approved in writing by the City Council.

5. Expenses related to Official City Business

Mr. Talbot will be entitled to the use of City equipment and supplies, such as computers and cellular phone to provide service to the City. The City also agrees to pay for any reasonable and necessary business related expenses incurred in the performance of his duties, including travel expenses and costs as requested by the City, including but not limited to conferences or training seminars. In the event Mr. Talbot is called upon to serve as a witness in any litigation or administrative matter, Mr. Talbot shall be paid for his time in preparation or attendance for his service as a witness, including such travel time, and shall be reimbursed for all reasonable expenses incurred for his participation as a witness on behalf of the City.

Mr. Talbot shall have the authority to execute all contracts where the City Manager has been given the authority by code, statute or City Council has authorized execution and further enter into contracts that do not exceed \$50,000 for services needed in the performance of his duties such as but not limited to professional services etc. when in his discretion the services are needed for the orderly conduct of city business. This authority is granted notwithstanding the limitations set forth in City Council Resolution No. 17-40 and shall supersede any restrictions or limitations which require bidding set forth in such Resolution, provided the total expenditure of the contract does not exceed \$50,000.

6. Indemnification

Employer shall defend, save harmless and indemnify Mr. Talbot against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Mr. Talbot's duties as Interim City Manager. Mr. Talbot agrees to cooperate in any and all litigation matters, which may be filed in the future. Employer shall pay all costs incurred by Mr. Talbot in connection therewith, including travel fees and costs. This provision shall survive termination of this Agreement.

7. Independent Contractor

Nothing contained herein shall be construed to establish the relationship between the City and Talbot as an employer-employee relationship (except for purposes of CalPERS' post retirement rules) either contractually or by common-law. Talbot acknowledges and accepts to perform services to the City as an independent contractor with no employee benefits or relationship established.

City shall not deduct from the compensation paid to Talbot any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to Mr. Talbot. City shall have no responsibility to provide Talbot, his employees or subcontractors with workers' compensation insurance or any other insurance.

8. Termination of Agreement

The City and Mr. Talbot agree that the retention created by this agreement is subject the termination provisions of this Agreement and either City or Mr. Talbot may terminate the relationship for any reason, with or without cause, with ten (10) days prior written notice.

Mr. Talbot shall only be entitled to the amounts then due and owing him through the last day actually worked. Talbot shall not be entitled to any severance or any other benefits under the Agreement.

9. Modification

Any modification of this Agreement will be effective only if it is in writing and signed by both Parties.

In the event that the California Public Employees Retirement Systems (PERS) requests a change to the terms of the Agreement in order to maintain Talbot as a qualified retired

annuitant, the City agrees to negotiate and make any reasonable changes to this Agreement as required by PERS.

10. Entire Agreement

This Agreement contains all of the covenants and agreements between the City and Mr. Talbot with respect to Mr. Talbot's employment by City. City and Mr. Talbot acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by either party, or anyone acting on behalf of either party, Which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding on either party.

11. Laws Governing Agreement

This Agreement shall be governed by and construed in accordance With the laws of the State of California. Venue shall be in Los Angeles County, California.

12. Notices

Any notice to be given hereunder by either the City or Talbot shall be in writing and be transmitted by personal delivery, or certified mail, with return receipt requested. Mailed notices shall he addressed to the following respective addresses:

City of Montebello
1600 West Beverly Boulevard
Montebello, California 90640
Attn. Mayor and Members of the City Council

Paul L. Talbot

Alhambra, CA 91803

Notices delivered personally shall be deemed communicated as of the date of actual receipt. Mailed notices shall be deemed communicated as of the date imprinted on the return receipt

13. Legal Action

In the event either party commences an action, either by arbitration or judicial proceedings, against the other arising out of or in connection with the enforcement of the terms of this employment agreement, the prevailing party shall be entitled to have and recover from the losing party, in addition to any award at law or equity, reasonable attorney's fees, court costs, and costs of suit or arbitration, including costs of appeal, if any, in such amount as the court or arbitrator may award.

IN WITNESS WHEREOF, the City of Montebello (City) has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested by its

City Clerk, and Paul L. Talbot (Talbot) has signed and executed this Agreement, both in duplicate, this _____ day of June 2019.

“City”

“Talbot”

Jack Hadjinian, Mayor

Paul L. Talbot

Attest:

Approved as to Form:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman,
City Attorney

CITY OF MONTEBELLO

June 26, 2019

TO: Honorable Mayor and City Council 

FROM: Robert Mescher, Director of Finance

SUBJECT: Monthly Investment Reports-May 2019

Attached are the Monthly Investment Reports listing investments for the City and the Successor Agency as of May 31, 2019. This report is in compliance with the City's Investment policy. Government Code Section 53646b(3) requires that the City Treasurer or Chief Fiscal Officer of the City report to its legislative body the City's ability to meet its expenditure requirements for the next six months. We estimate that the City will have sufficient liquidity and revenue to meet its expenditure requirements during the next six months.

wbq
Att:

**CITY OF MONTEBELLO
MONTHLY CASH REPORT (ALL ACCOUNTS)
BALANCE AS OF MAY 31, 2019**

BANK OF THE WEST

	Account Number	Account Name	5/31/19	Type	Purpose
1	XXXX-XX770	Housing Successor Agency of the City of Montebello	\$1,508,055.82	S	Checking Account
2	XXXX-XX093	Successor Agency of the City of Montebello	\$801,019.98	S	Checking Account
3	XXXX-71041	City of Montebello	\$485,708.34	G	Checking Account (Recreation On-line payments)
4	XXXX-00184	City of Montebello - FSA	\$11,603.52	T	Checking Account (Flexible Spending Account)
5	XXXX-XX079	Liability Account	\$39,425.54	G	Disbursement of Liability Checks
6	XXXX-XX331	General	\$25,021,620.39	G	Disbursement of City issued checks (AP/Payroll)
7	XXXX-XX554	Workers' Compensation	\$96,395.38	G	Disbursement of Workers Compensation Checks
8	XXXX-XX287	Trust & Agency	\$1,314,842.52	T	Holding Account
9	XXXX-XX803	Police Retiree Health Account	\$781,476.41	T	Interest Checking;T&A Holding Acct 1% per MOU
10	XXXX-XX267	Payroll	\$0.00	G	Checking Account;Process checks for Payroll
11	XXXX-XX362	Fire Retiree Health Account	\$315,686.83	T	Interest Checking;T&A Holding Acct 1% per MOU
			<u>\$30,375,834.73</u>		

STATE OF CALIFORNIA

	Account Number	Account Name	5/31/19	Type	Purpose
1	XX-XX-551	General	\$29,515,957.32	G	Invest Idle Cash
2	XX-XX-068	Successor Agency City of Mtb for Mtb RDA	\$4,309,828.36	S	Invest Idle Cash
			<u>\$33,825,785.68</u>		

EAST WEST BANK

	Account Number	Account Name	5/31/19	Type	Purpose
1	CD	Certificate of Deposit (5/17/19 - 5/16/20)	\$250,000.00	G	Investment
			<u>\$250,000.00</u>		

F&A FEDERAL CREDIT UNION

	Account Number	Account Name	5/31/19	Type	Purpose
1	XXXX30	Savings Account	\$5.38	G	Interest Savings Account
2	CD	Certificate of Deposit (4/27/19 - 4/28/20)	\$269,567.23	G	Investment
			<u>\$269,572.61</u>		

JEEP COUNTRY FEDERAL CREDIT UNION

	Account Number	Account Name	5/31/19	Type	Purpose
1	CD	Certificate of Deposit (5/23/19-5/22/20)	\$249,000.00	G	Investment
			<u>\$249,000.00</u>		

ST. VINCENT'S MEDICAL FEDERAL CREDIT UNION

	Account Number	Account Name	5/31/19	Type	Purpose
1	CD	Certificate of Deposit (4/2/19 - 4/2/20)	\$249,000.00	G	Investment
			<u>\$249,000.00</u>		

UNITED FEDERAL CREDIT UNION

	Account Number	Account Name	5/31/19	Type	Purpose
1	CD	Certificate of Deposit (7/25/18 - 7/25/19)	\$250,000.00	G	Investment
			<u>\$250,000.00</u>		

PACIFIC PREMIER BANK/PLAZA BANK

	Account Number	Account Name	5/31/19	Type	Purpose
1	XXXXXX181	Money Market Fund	\$4,666,731.48	G	Investment
			<u>\$4,666,731.48</u>		

FIRST MERCANTILE TRUST

	Account Number	Account Name	5/31/19	Type	Purpose
	XXX-XX-X746	CORPORATE ACCOUNT	\$13.20	M	401 a(h) employee benefit
	XXX-XX-X999	TRUST ACCOUNT	\$13,475.96	M	401 a(h) employee benefit
			<u>\$13,489.16</u>		

Total General Cash/Investments	\$61,093,411.06	G	General
Total SA Cash/Investments	\$6,618,904.16	S	Successor Agencies
Total T&A Cash/Investments	\$2,423,609.28	T	Trust & Agency
Total Trustee Cash	\$13,489.16	M	401 a(h) Trust Accounts
Total Cash/Investments	<u>\$70,149,413.66</u>		

CITY OF MONTEBELLO
Portfolio Management
Portfolio Summary
May 31, 2019

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Certificates of Deposit - Bank	250,000.00	250,000.00	250,000.00	0.71	365	350	2.318	2.350
Certificates of Deposit - CU	1,017,567.23	1,017,567.23	1,017,567.23	2.87	365	263	2.363	2.396
Local Agency Investment Funds	29,515,957.32	29,515,957.32	29,515,957.32	83.26	1	1	2.416	2.450
Savings Accounts	4,666,736.86	4,666,736.86	4,666,736.86	13.16	1	1	2.485	2.519
Investments	35,450,261.41	35,450,261.41	35,450,261.41	100.00%	14	11	2.423	2.457

Total Earnings	May 31 Month Ending	Fiscal Year To Date
Current Year	73,646.35	630,630.36
Average Daily Balance	35,265,487.22	29,020,335.17
Effective Rate of Return	2.46%	2.37%

Reporting period 05/01/2019-05/31/2019

Run Date: 06/08/2019 - 13:59

Portfolio GEN
CP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

CITY OF MONTEBELLO
Portfolio Management
Portfolio Details - Investments
May 31, 2019

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
26	26	EAST WEST BANK		05/17/2019	250,000.00	250,000.00	250,000.00	2.350		2.350	350	05/16/2020
		Subtotal and Average	241,935.48		250,000.00	250,000.00	250,000.00			2.350	350	
Certificates of Deposit - CU												
25	25	F&A FEDERAL CREDIT UNION		04/27/2019	269,567.23	269,567.23	269,567.23	2.200		2.200	330	04/26/2020
27	27	JEEP COUNTRY FCU		05/23/2019	249,000.00	249,000.00	249,000.00	2.400		2.400	356	05/22/2020
23	23	UNITED FEDERAL CREDIT UNION		07/25/2018	250,000.00	250,000.00	250,000.00	2.450		2.450	54	07/25/2019
24	24	ST. VINCENT'S MEDICAL FCU		04/02/2019	249,000.00	249,000.00	249,000.00	2.550		2.550	306	04/02/2020
		Subtotal and Average	840,857.55		1,017,567.23	1,017,567.23	1,017,567.23			2.396	263	
Local Agency Investment Funds												
SYS200	200	STATE OF CALIFORNIA			29,515,957.32	29,515,957.32	29,515,957.32	2.450		2.450	1	
		Subtotal and Average	29,515,957.32		29,515,957.32	29,515,957.32	29,515,957.32			2.450	1	
Savings Accounts												
697530	500	F&A FEDERAL CREDIT UNION			5.38	5.38	5.38	0.500		0.500	1	
950516181	600	PACIFIC PREMIER/PLAZA BANK			4,666,731.48	4,666,731.48	4,666,731.48	2.519		2.519	1	
		Subtotal and Average	4,666,736.86		4,666,736.86	4,666,736.86	4,666,736.86			2.519	1	
		Total and Average	35,265,487.22		35,450,261.41	35,450,261.41	35,450,261.41			2.457	11	

CITY OF MONTEBELLO
Portfolio Management
Activity Summary
May 2018 through May 2019

Page 1

Month End	Year	Number of Securities	Total Invested	Yield to Maturity		Managed Pool Rate	Number of Investments Purchased	Number of Investments Redeemed	Average Term	Average Days to Maturity
				360 Equivalent	365 Equivalent					
May	2018	8	35,679,664.93	1.750	1.775	1.800	1	1	11	8
June	2018	7	35,679,664.93	1.863	1.889	1.900	0	0	11	8
July	2018	8	30,804,377.01	1.932	1.959	1.960	1	1	13	10
August	2018	7	26,904,377.01	1.997	2.025	2.020	0	0	15	11
September	2018	7	24,404,377.01	2.051	2.079	2.090	0	0	16	10
October	2018	7	20,332,634.39	2.137	2.166	2.170	0	0	19	11
November	2018	7	18,932,634.39	2.213	2.243	2.260	0	0	20	10
December	2018	7	27,932,634.39	2.277	2.308	2.320	0	0	14	6
January	2019	7	35,021,771.57	2.347	2.379	2.390	0	0	12	4
February	2019	7	35,021,771.57	2.357	2.389	2.390	0	0	12	3
March	2019	7	35,021,771.57	2.404	2.437	2.440	0	0	12	2
April	2019	9	35,201,261.41	2.421	2.455	2.450	2	2	12	7
May	2019	9	35,450,261.41	2.423	2.457	2.450	2	1	14	11
Average		7	30,491,323.20	2.167%	2.197%	2.203	0	0	14	8

CITY OF MONTEBELLO
Portfolio Management
Distribution of Investments By Type
May 2018 through May 2019

Page 1

Security Type	May 2018	June 2018	July 2018	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2019	May 2019	Average by Period
Certificates of Deposit - Bank	0.7	0.7	0.8	0.9	1.0	1.2	1.3	0.9	0.7	0.7	0.7	0.7	0.7	0.9%
Certificates of Deposit - CU	2.1	2.1	2.5	2.8	3.1	3.8	4.0	2.7	2.2	2.2	2.2	2.2	2.9	2.7%
Local Agency Investment Funds	84.1	84.1	81.6	78.9	76.7	72.1	70.0	79.7	83.8	83.8	83.8	83.9	83.3	80.4%
Money Market Funds														
Commercial Paper Disc. -At Cost														
Federal Agency Issues Disc.-At Cost														
Treasury Discounts -At Cost														
Miscellaneous Discounts -At Cost														
Savings Accounts	13.1	13.1	15.2	17.4	19.1	23.0	24.7	16.7	13.3	13.3	13.3	13.3	13.2	16.0%

CITY OF MONTEBELLO
Portfolio Management
Interest Earnings Summary
May 31, 2019

Page 1

	May 31 Month Ending	Fiscal Year To Date
CD/Coupon/Discount Investments:		
Interest Collected	2,398.25	19,563.61
Plus Accrued Interest at End of Period	1,119.48	999.65
Less Accrued Interest at Beginning of Period	(1,360.29)	(405.74)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	2,157.44	20,157.52
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	2,157.44	20,157.52
Pass Through Securities:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
Cash/Checking Accounts:		
Interest Collected	9,673.01	610,389.55
Plus Accrued Interest at End of Period	131,556.98	131,556.98
Less Accrued Interest at Beginning of Period	(69,741.08)	(131,473.69)
Interest Earned during Period	71,488.91	610,472.84
Total Interest Earned during Period	73,646.35	630,630.36
Total Capital Gains or Losses	0.00	0.00
Total Earnings during Period	73,646.35	630,630.36

SUCCESSOR AGENCIES MTB
Portfolio Management
Portfolio Summary
May 31, 2019

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Local Agency Investment Funds	4,309,828.36	4,309,828.36	4,309,828.36	100.00	1	1	2.416	2.450
Investments	4,309,828.36	4,309,828.36	4,309,828.36	100.00%	1	1	2.416	2.450

Total Earnings	May 31 Month Ending	Fiscal Year To Date
Current Year	8,967.98	103,973.72
Average Daily Balance	4,309,828.36	4,748,866.80
Effective Rate of Return	2.45%	2.39%

Reporting period 05/01/2019-05/31/2019

Run Date: 06/08/2019 - 14:07

Portfolio SA
CP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

SUCCESSOR AGENCIES MTB
Portfolio Management
Portfolio Details - Investments
May 31, 2019

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Local Agency Investment Funds												
SYS100	100	STATE OF CALIFORNIA			4,309,828.36	4,309,828.36	4,309,828.36	2.450		2.450	1	
		Subtotal and Average	4,309,828.36		4,309,828.36	4,309,828.36	4,309,828.36			2.450	1	
		Total and Average	4,309,828.36		4,309,828.36	4,309,828.36	4,309,828.36			2.450	1	

SUCCESSOR AGENCIES MTB
Portfolio Management
Activity Summary
May 2018 through May 2019

Page 1

Month End	Year	Number of Securities	Total Invested	Yield to Maturity		Managed Pool Rate	Number of Investments Purchased	Number of Investments Redeemed	Average Term	Average Days to Maturity
				360 Equivalent	365 Equivalent					
May	2018	1	3,404,080.30	1.775	1.800	1.800	0	0	1	1
June	2018	1	8,404,080.30	1.874	1.900	1.900	0	0	1	1
July	2018	1	8,423,624.95	1.933	1.960	1.960	0	0	1	1
August	2018	1	4,223,624.95	1.992	2.020	2.020	0	0	1	1
September	2018	1	4,223,624.95	2.061	2.090	2.090	0	0	1	1
October	2018	1	4,257,246.18	2.140	2.170	2.170	0	0	1	1
November	2018	1	4,257,246.18	2.229	2.260	2.260	0	0	1	1
December	2018	1	4,257,246.18	2.288	2.320	2.320	0	0	1	1
January	2019	1	4,282,962.08	2.357	2.390	2.390	0	0	1	1
February	2019	1	4,282,962.08	2.357	2.390	2.390	0	0	1	1
March	2019	1	4,282,962.08	2.407	2.440	2.440	0	0	1	1
April	2019	1	4,309,828.36	2.416	2.450	2.450	0	0	1	1
May	2019	1	4,309,828.36	2.416	2.450	2.450	0	0	1	1
Average		1	4,839,947.46	2.173%	2.203%	2.203	0	0	1	1

SUCCESSOR AGENCIES MTB
Portfolio Management
Distribution of Investments By Type
May 2018 through May 2019

Page 1

Security Type	May 2018	June 2018	July 2018	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019	March 2019	April 2019	May 2019	Average by Period
Certificates of Deposit - Bank														
Certificates of Deposit - CU														
Local Agency Investment Funds	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0%
Money Market Funds														
Federal Agency Issues Disc.-At Cost														
Treasury Discounts -At Cost														
Savings Accounts														

SUCCESSOR AGENCIES MTB
Portfolio Management
Interest Earnings Summary
May 31, 2019

Page 1

	May 31 Month Ending	Fiscal Year To Date
CD/Coupon/Discount Investments:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
Pass Through Securities:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
Cash/Checking Accounts:		
Interest Collected	0.00	105,748.06
Plus Accrued Interest at End of Period	17,816.72	17,816.72
Less Accrued Interest at Beginning of Period	(8,848.74)	(19,591.06)
Interest Earned during Period	8,967.98	103,973.72
Total Interest Earned during Period	8,967.98	103,973.72
Total Capital Gains or Losses	0.00	0.00
Total Earnings during Period	8,967.98	103,973.72

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEBELLO APPROVING AND ALLOWING CERTAIN CLAIMS AND
DEMANDS**

**THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES
HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1. That the reference is hereby made to that certain
Register of Audited Demand Nos. 1471, consisting of 10 pages, and
including**

Warrant No. 583710 through 583956;

Warrant No. 1440

**on file in the office of the City Clerk, the same having been audited and
approved by the Controller as required by law.**

**SECTION 2. That the said City Council having examined each such
demand does hereby approve and direct the payment of same, as set forth
in said Register, except the following Warrant No.**

**SECTION 3. That the City Clerk shall certify to the adoption of this
resolution and thence forth and thereafter the same shall be in full force
and effect.**

APPROVED AND ADOPTED THIS 26th DAY OF JUNE, 2019.

JACK HADJINIAN, Mayor

ATTEST:

IRMA BARAJAS, City Clerk



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
4331 - General Account					
583710	06/06/2019	\$161.72	UTILITY SERVICES	39550	AT&T
583711	06/06/2019	\$727.28	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
583712	06/06/2019	\$916.44	TRAVEL & MEETINGS	2431	MANUEL MANCHA
583713	06/06/2019	\$10.87	TRAVEL & MEETINGS	2316	SALVADOR MELENDEZ
583714	06/06/2019	\$335.96	VEHICLE MAINTENANCE/EXPENSES	13010	PAR WEST TURF SERVICES, INC,
583715	06/06/2019	\$1,300.12	UTILITY SERVICES	14730	SAN GABRIEL VALLEY WATER CO.
583716	06/06/2019	\$3,633.57	UTILITY SERVICES	45630	SOUTHERN CALIFORNIA EDISON
583717	06/06/2019	\$2,566.36	UTILITY SERVICES	526	T-MOBILE USA, INC.
583718	06/11/2019	\$5,267.34	SUPPLIES	74990	AUTOZONE, INC
583719	06/11/2019	\$70.00	CONTRACT SERVICES	45540	BENNY'S OIL FILTER RECYCLING
583720	06/11/2019	\$10,159.68	TRANSIT BUS RENOVATIONS	29460	COMPLETE COACH WORKS
583721	06/11/2019	\$4,154.95	TRANSIT BUS RENOVATIONS	70920	DECALS BY DESIGN, INC.
583722	06/11/2019	\$50.00	CONTRACT SERVICES	1569	DISCOVERY BENEFITS
583723	06/11/2019	\$37,806.33	DETENTION SERVICES	76070	GEO CORRECTIONS & DETENTION, INC.
583724	06/11/2019	\$125.00	REFUND	2458	PATRICIA HERNANDEZ
583725	06/11/2019	\$51.87	SUPPLIES	15440	HOSE-MAN, INC.
583726	06/11/2019	\$2,506.71	VEHICLE MAINTENANCE/EXPENSES	29680	INLAND KENWORTH, INC.
583727	06/11/2019	\$10.00	DUES & SUBSCRIPTIONS	9200	LOS ANGELES COUNTY ASSESSOR OFFICE
583728	06/11/2019	\$345.08	CONTRACT SERVICES	74640	MISSION LINEN SUPPLY
583729	06/11/2019	\$250.00	REFUND	2462	KATHERINE NAVARRETTE
583730	06/11/2019	\$264.67	CONTRACT SERVICES	386	NET TRANSCRIPTS INC.
583731	06/11/2019	\$877.44	SUPPLIES	13010	PAR WEST TURF SERVICES, INC,
583732	06/11/2019	\$250.00	REFUND	2463	VIRGINA ROMAN
583733	06/11/2019	\$70.00	RECREATION CLASSES	2461	BRITTANY ROMO
583734	06/11/2019	\$250.00	REFUND	2464	BIANKA RUIZ



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
583735	06/11/2019	\$6,597.00	DUES	11560	SOUTHERN CALIFORNIA ASSOC. OF GOVERNMENTS
583736	06/11/2019	\$239.58	VEHICLE MAINTENANCE/EXPENSES	1798	TRIKKE TECH INC.
583737	06/11/2019	\$250.00	REFUND	2054	ESTHER TRUJILLO
583738	06/11/2019	\$2,834.16	CONTRACT SERVICES	37	U.S. SECURITY ASSOCIATES, INC.
583739	06/11/2019	\$250.00	REFUND	1671	LAURA VELJACIC
583740	06/11/2019	\$640.00	CONTRACT SERVICES	328	ANNE L. DONOFRIO
583741	06/11/2019	\$26,290.50	CONTRACT SERVICES	1631	YORK RISK SERVICES GROUP, INC.
583742	06/11/2019	\$685.52	UTILITY SERVICES	2257	AIRESPRING INC.
583743	06/11/2019	\$353.12	SUPPLIES	74990	AUTOZONE, INC
583744	06/11/2019	\$15,098.63	*SEE ATTACHED	13240	BANKCARD CENTER
583745	06/11/2019	\$260.00	TRAINING	2305	CPRS DISTRICT 13
583746	06/11/2019	\$235.20	ADVERTISING/PRINTING SERVICES	1354	DAILY JOURNAL CORPORATION
583747	06/11/2019	\$47,987.31	PREMIUMS	4110	DELTA DENTAL OF CALIFORNIA
583748	06/11/2019	\$672.00	PERMITS AND FEES	72580	LOS ANGELES COUNTY
583749	06/11/2019	\$42.65	MAIL/ POSTAL EXPENSE	22400	FEDERAL EXPRESS CORPORATION
583750	06/11/2019	\$134.33	REIMBURSEMENT	28400	LILLIAN GUZMAN
583751	06/11/2019	\$2,534.05	VEHICLE MAINTENANCE/EXPENSES	22560	H & H AUTO PARTS WHOLESALE
583752	06/11/2019	\$585.83	PETTY CASH	3280	MONTEBELLO CITY TRANSIT
583753	06/11/2019	\$260.37	PREMIUMS	1990	STANDARD INSURANCE COMPANY
583754	06/11/2019	\$53.50	UTILITY SERVICES	23610	VERIZON WIRELESS
583755	06/11/2019	\$111.99	UTILITY SERVICES	23610	VERIZON WIRELESS
583756	06/11/2019	\$53.99	UTILITY SERVICES	23610	VERIZON WIRELESS
583757	06/11/2019	\$506.39	UTILITY SERVICES	23610	VERIZON WIRELESS
583758	06/11/2019	\$5,535.24	FRINGE BENEFITS	58990	VISION SERVICE PLAN
583759	06/11/2019	\$150.00	TRAVEL & MEETINGS	2315	KIMBERLY COBOS-CAWTHORNE
583760	06/11/2019	\$1,925.83	SUPPLIES	48400	HOME DEPOT CREDIT SERVICES



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
583761	06/11/2019	\$200.00	TRAVEL & MEETINGS	2317	ANGIE JIMENEZ
583762	06/11/2019	\$150.00	TRAVEL & MEETINGS	2316	SALVADOR MELENDEZ
583763	06/19/2019	\$120.45	SUPPLIES	35980	SAEED RADMEHR/ARTE PRINTING
583764	06/19/2019	\$3,401.57	SUPPLIES	2426	XAVIER AMAYA/PRINT IT GRAPHICS
583765	06/19/2019	\$13,473.67	UTILITY SERVICES	45630	SOUTHERN CALIFORNIA EDISON
583766	06/19/2019	\$1,680.00	DUES & SUBSCRIPTIONS	41430	THOMSON REUTERS - WEST
583767	06/19/2019	\$450.00	CONTRACT SERVICES	11820	ADCO SERVICES, INC.
583768	06/19/2019	\$34,524.45	ENGINEERING SERVICES	37720	ADVANCED APPLIED ENGINEERING, INC.
583769	06/19/2019	\$5,758.61	CONTRACT SERVICES	20350	ALLSTAR FIRE EQUIPMENT INC.
583770	06/19/2019	\$2,244.00	CONTRACT SERVICES	38010	ADVANCED AVANT-GARDE CORPORATION
583771	06/19/2019	\$144.00	CONTRACT SERVICES	31160	BESTWAY LAUNDRY SOLUTION
583772	06/19/2019	\$729.36	CONTRACT SERVICES	27170	BEVERLY HOSPITAL
583773	06/19/2019	\$106.94	SUPPLIES	45580	BISHOP SUPPLY COMPANY, INC.
583774	06/19/2019	\$3,381.90	WATER PURCHASE RESALE	19120	CENTRAL BASIN MUNICIPAL WATER DISTRICT
583775	06/19/2019	\$1,211.18	SUPPLIES	10000	CLEAN SWEEP SUPPLY CO. INC
583776	06/19/2019	\$2,719.55	SUPPLIES	33060	CONNEY SAFETY PRODUCTS, LLC
583777	06/19/2019	\$218.40	ADVERTISING/PRINTING SERVICES	1354	DAILY JOURNAL CORPORATION
583778	06/19/2019	\$1,750.00	SUPPLIES	2449	DRONE NERDS, INC
583779	06/19/2019	\$5,332.38	SUPPLIES	70850	E.M. OIL TRANSPORT INC.
583780	06/19/2019	\$2,939.57	CONTRACT SERVICES	371	FLO-SERVICES, INC.
583781	06/19/2019	\$13.86	CONTRACT SERVICES	2068	FOCUS MEDICAL IMAGING, INC.
583782	06/19/2019	\$38.43	VEHICLE MAINTENANCE/EXPENSES	3350	GARVEY EQUIPMENT COMPANY
583783	06/19/2019	\$450.00	CONTRACT SERVICES	405	GREGORY C. REUEL/GCR MARKETING NETWORK
583784	06/19/2019	\$1,045.00	CONTRACT SERVICES	58030	JOHN HELMUTH/REEL SHARP GRINDING
583785	06/19/2019	\$49.13	SUPPLIES	15440	HOSE-MAN, INC.
583786	06/19/2019	\$95.05	SUPPLIES	46770	INDUSTRIAL PIPE & STEEL, LLC



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
583787	06/19/2019	\$2,400.00	CONTRACT SERVICES	1585	DR. ANGELICA LOZA-GOMEZ, M.D., PC
583788	06/19/2019	\$171.92	SUPPLIES	12180	M'S FLOWERS
583789	06/19/2019	\$77.90	CONTRACT SERVICES	74640	MISSION LINEN SUPPLY
583790	06/19/2019	\$350.00	CONTRACT SERVICES	2028	LUCY CORTEZ/MR. G'S CUSTOM UPHOLSTERY
583791	06/19/2019	\$311.18	CONTRACT SERVICES	53120	NATIONAL CONSTRUCTION RENTALS
583792	06/19/2019	\$30.85	CONTRACT SERVICES	36070	PATHOLOGY & LAB. MED. GROUP
583793	06/19/2019	\$372.88	CONTRACT SERVICES	56260	PRUDENTIAL OVERALL SUPPLY
583794	06/19/2019	\$625.00	CONTRACT SERVICES	42750	PSYCHOLOGICAL CONSULTING ASSOCIATES, INC.
583795	06/19/2019	\$2,803.16	VEHICLE MAINTENANCE/EXPENSES	45960	R & R PRODUCTS, INC.
583796	06/19/2019	\$9,318.43	COPIER REPAIR/SERVICES	69730	DE LAGE LANDEN FINANCIAL SERVICES INC./RICOH
583797	06/19/2019	\$23,403.40	STREET STRIPING	2382	SAFE USA, INC.
583798	06/19/2019	\$301.16	SUPPLIES	42210	SAFETY-KLEEN CORP.
583799	06/19/2019	\$594.34	CONTRACT SERVICES	51850	SECURITY SIGNAL DEVICES INC.
583800	06/19/2019	\$318.25	VEHICLE MAINTENANCE/EXPENSES	168	SOUTHERN COACH MFG. CO, INC.
583801	06/19/2019	\$305.44	VEHICLE MAINTENANCE/EXPENSES	1381	STENS SPECIALTY BRANDS LLC
583802	06/19/2019	\$286.73	SUPPLIES	171	ARIZONA MACHINERY
583803	06/19/2019	\$537.65	CONTRACT SERVICES	1963	SUEZ WTS SERVICES USA, INC.
583804	06/19/2019	\$1,961.42	SUPPLIES	69680	TRIANGLE SPORTS, INC.
583805	06/19/2019	\$3,096.73	CONTRACT SERVICES	20070	UC REGENTS
583806	06/19/2019	\$1,872.00	CONTRACT SERVICES	74850	UNIQUE GENERAL SERVICES
583807	06/19/2019	\$433.62	SUPPLIES	59290	UNIVAR USA INC.
583808	06/19/2019	\$2,029.21	CONTRACT SERVICES	22290	WESTERN ALLIED CORPORATION
583809	06/19/2019	\$87.60	SUPPLIES	6390	ZOLL MEDICAL CORPORATION GPO
583810	06/19/2019	\$721.58	CONTRACT SERVICES	26390	APPLE ONE EMPLOYMENT SERVICES
583811	06/19/2019	\$389.82	SUPPLIES	35980	SAEED RADMEHR/ARTE PRINTING
583812	06/19/2019	\$4,450.46	UTILITY SERVICES	39550	AT&T



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
583813	06/19/2019	\$1,722.28	UTILITY SERVICES	39550	AT&T
583814	06/19/2019	\$299.92	VEHICLE MAINTENANCE/EXPENSES	74990	AUTOZONE, INC
583815	06/19/2019	\$3,805.00	CONTRACT SERVICES	38010	ADVANCED AVANT-GARDE CORPORATION
583816	06/19/2019	\$711.00	PERMITS AND FEES	923	BROADCAST MUSIC, INC.
583817	06/19/2019	\$7,398.91	UTILITY SERVICES	47580	CALIFORNIA WATER SERVICE COMPANY
583818	06/19/2019	\$400.00	TRAINING	1394	RUBEN CASTILLO
583819	06/19/2019	\$98.15	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
583820	06/19/2019	\$427.36	CONTRACT SERVICES	25660	E-Z GO DIVISION OF TEXTRON
583821	06/19/2019	\$1,916.00	CONTRACT SERVICES	28730	GARFIELD CAR WASH
583822	06/19/2019	\$606.82	SUPPLIES	3350	GARVEY EQUIPMENT COMPANY
583823	06/19/2019	\$400.00	TRAINING	40130	MICHAEL J. GIRON
583824	06/19/2019	\$1,982.17	SUPPLIES	9470	GRAINGER, INC.
583825	06/19/2019	\$388.95	CONTRACT SERVICES	2407	OSCAR HERNANDEZ PLUMBING
583826	06/19/2019	\$192.42	VEHICLE MAINTENANCE/EXPENSES	27480	R & M HANSEN ENT. INC.
583827	06/19/2019	\$250.00	CONTRACT SERVICES	6690	IRRI-CARE PLUMBING AND BACKFLOW TESTING
583828	06/19/2019	\$475.00	TRAINING	2351	RYAN LANDRUM
583829	06/19/2019	\$400.00	TRAINING	1976	JULIAN LAO
583830	06/19/2019	\$4,384.51	SUPPLIES	26670	LIFE-ASSIST, INC.
583831	06/19/2019	\$1,961.95	CONTRACT SERVICES	1886	LINCOLN TRAINING CENTER AND REHABILITATION WORKSHOP
583832	06/19/2019	\$237.00	TRAINING	1466	MANUEL P LUNA
583833	06/19/2019	\$5,850.00	CONTRACT SERVICES	981	MICHAEL BAKER INTERNATIONAL, INC.
583834	06/19/2019	\$8,387.63	VEHICLE MAINTENANCE/EXPENSES	54300	SHAK ENTERPRISES, INC./MONTEBELLO TIRE PROS
583835	06/19/2019	\$900.00	CONTRACT SERVICES	42750	PSYCHOLOGICAL CONSULTING ASSOCIATES, INC.
583836	06/19/2019	\$2,175.00	CONTRACT SERVICES	952	RELIANT IMMEDIATE CARE MEDICAL GROUP INC
583837	06/19/2019	\$10,671.98	COPIER REPAIR/SERVICES	69730	DE LAGE LANDEN FINANCIAL SERVICES INC./RICOH
583838	06/19/2019	\$313.26	CONTRACT SERVICES	51460	RIO HONDO COMMUNITY COLLEGE



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
583839	06/19/2019	\$237.00	TRAINING	1874	CHRISTOPHER ROMO
583840	06/19/2019	\$90.71	VEHICLE MAINTENANCE/EXPENSES	52940	S & A ENGINE, INC.
583841	06/19/2019	\$77,239.44	UTILITY SERVICES	14730	SAN GABRIEL VALLEY WATER CO.
583842	06/19/2019	\$6,769.35	UTILITY SERVICES	51430	SOUTH MONTEBELLO IRRIGATION DISTRICT
583843	06/19/2019	\$25,489.50	BUILDING DEPARTMENT SERVICES	1639	TRANSTECH ENGINEERS, INC.
583844	06/19/2019	\$4,447.32	UTILITY SERVICES	23610	VERIZON WIRELESS
583845	06/19/2019	\$2,183.16	CONTRACT SERVICES	20060	WATER REPLENISHMENT DISTRICT
583846	06/19/2019	\$6,849.00	CONTRACT SERVICES	40860	WEST COAST ARBORISTS, INC.
583847	06/19/2019	\$1,077.48	SUPPLIES	67320	WINZER CORPORATION
583848	06/19/2019	\$636.54	UTILITY SERVICES	1732	AT&T CORP.
583849	06/19/2019	\$40.00	CARPOOL INCENTIVE	27220	ANTHONY ACEVEZ
583850	06/19/2019	\$12,160.00	ENGINEERING SERVICES	37720	ADVANCED APPLIED ENGINEERING, INC.
583851	06/19/2019	\$2,671.50	CROSSING GUARD SERVICES	40670	ALL CITY MANAGEMENT SERVICES
583852	06/19/2019	\$300.00	CONTRACT SERVICES	1287	ALTA LANGUAGE SERVICES, INC.
583853	06/19/2019	\$40.00	CARPOOL INCENTIVE	567	ARTHUR P ANCHONDO
583854	06/19/2019	\$40.00	CARPOOL INCENTIVE	289	ANDREA ANDRADE
583855	06/19/2019	\$40.00	CARPOOL INCENTIVE	61470	ERIKA L. ANDRADE
583856	06/19/2019	\$40.00	CARPOOL INCENTIVE	2139	DANIEL ANTUNEZ
583857	06/19/2019	\$40.00	CARPOOL INCENTIVE	29630	RICHARD APARICIO
583858	06/19/2019	\$40.00	CARPOOL INCENTIVE	291	ROSA AVALOS
583859	06/19/2019	\$195.00	CONTRACT SERVICES	983	ABBA TERMITE AND PEST CONTROL, INC.
583860	06/19/2019	\$40.00	CARPOOL INCENTIVE	3780	JACOB CASTILLO
583861	06/19/2019	\$40.00	CARPOOL INCENTIVE	68640	LAURA CASTRO
583862	06/19/2019	\$40.00	CARPOOL INCENTIVE	17880	ANI CHUKHURYAN
583863	06/19/2019	\$40.00	CARPOOL INCENTIVE	2322	GIOVANNA CISNEROS
583864	06/19/2019	\$621.34	TRAVEL & MEETINGS	40230	STEVEN COX



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
583865	06/19/2019	\$40.00	CARPOOL INCENTIVE	29020	RAPHAEL DE LA TORRE
583866	06/19/2019	\$20,470.34	POLICE HVAC SERVICES	2443	FM THOMAS AIR CONDITIONING, INC.
583867	06/19/2019	\$33,999.99	TRANSIT POLICE VEHICLE PURCHASES	29160	FORD OF MONTEBELLO
583868	06/19/2019	\$2,511.44	SUPPLIES	2095	FULL TRAFFIC MAINTENANCE INC.
583869	06/19/2019	\$720.00	CONTRACT SERVICES	74240	GLOBAL CTI GROUP, INC.
583870	06/19/2019	\$30.00	CARPOOL INCENTIVE	8260	BEATRICE GOMEZ
583871	06/19/2019	\$42.75	SUPPLIES	9470	GRAINGER, INC.
583872	06/19/2019	\$40.00	CARPOOL INCENTIVE	38440	ANDREW GUZMAN
583873	06/19/2019	\$40.00	CARPOOL INCENTIVE	568	JUAN M HERNANDEZ
583874	06/19/2019	\$40.00	CARPOOL INCENTIVE	4280	NADINE HERNANDEZ
583875	06/19/2019	\$40.00	CARPOOL INCENTIVE	73180	MONICA HUERTA
583876	06/19/2019	\$2,224.24	VEHICLE MAINTENANCE/EXPENSES	69140	HUNTINGTON BEACH MOTORSPORTS, INC.
583877	06/19/2019	\$104.71	SUPPLIES	46770	INDUSTRIAL PIPE & STEEL, LLC
583878	06/19/2019	\$80.00	CARPOOL INCENTIVE	48610	CRYSTAL JAIMEZ
583879	06/19/2019	\$21,255.02	CUSTODIAL SERVICES	1886	LINCOLN TRAINING CENTER AND REHABILITATION WORKSHOP
583880	06/19/2019	\$40.00	CARPOOL INCENTIVE	11280	MICHAEL LOPEZ
583881	06/19/2019	\$47.00	CONTRACT SERVICES	147	LOS ANGELES COUNTY AUDITOR CONTROLLER
583882	06/19/2019	\$30.00	CARPOOL INCENTIVE	50330	ANDREW MARTINEZ
583883	06/19/2019	\$40.00	CARPOOL INCENTIVE	1778	ILENE MARTINEZ
583884	06/19/2019	\$80.00	CARPOOL INCENTIVE	2048	STEPHANIE MEZA
583885	06/19/2019	\$821.25	VEHICLE MAINTENANCE/EXPENSES	1625	NATIONWIDE TRANSIT SALES INC.
583886	06/19/2019	\$40.00	CARPOOL INCENTIVE	2203	SAMANTHA NEVAREZ
583887	06/19/2019	\$1,251.95	VEHICLE MAINTENANCE/EXPENSES	60710	THE AFTERMARKET PARTS COMPANY, LLC
583888	06/19/2019	\$1,452.52	SUPPLIES	15620	OFFICE DEPOT
583889	06/19/2019	\$40.00	CARPOOL INCENTIVE	138	BRIANNON PADILLA
583890	06/19/2019	\$80.00	CARPOOL INCENTIVE	1620	VERONICA PALAFOX



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
583891	06/19/2019	\$55.00	CARPOOL INCENTIVE	1668	MEL PASTION
583892	06/19/2019	\$80.00	CARPOOL INCENTIVE	65330	WENDY PEREZ
583893	06/19/2019	\$40.00	CARPOOL INCENTIVE	2138	ELVA PHAM
583894	06/19/2019	\$40.00	CARPOOL INCENTIVE	34240	ROBERT PORTILLO
583895	06/19/2019	\$1,100.00	CONTRACT SERVICES	42750	PSYCHOLOGICAL CONSULTING ASSOCIATES, INC.
583896	06/19/2019	\$40.00	CARPOOL INCENTIVE	4390	CELIA QUEZADA
583897	06/19/2019	\$40.00	CARPOOL INCENTIVE	13220	JESUS RABELERO
583898	06/19/2019	\$40,000.00	RED LIGHT CAMERA SERVICES	61050	REDFLEX TRAFFIC SYSTEMS
583899	06/19/2019	\$68.10	CONTRACT SERVICES	51460	RIO HONDO COMMUNITY COLLEGE
583900	06/19/2019	\$40.00	CARPOOL INCENTIVE	56830	ESTHER ROBLES
583901	06/19/2019	\$40.00	CARPOOL INCENTIVE	2260	GERARDO RODRIGUEZ
583902	06/19/2019	\$1,726.95	MACHINERY & EQUIPMENTS	64250	SAFE ENTRY TECHNICAL INC.
583903	06/19/2019	\$40.00	CARPOOL INCENTIVE	69960	NICOLE I. SAUCEDO
583904	06/19/2019	\$8,707.05	VEHICLE MAINTENANCE/EXPENSES	1059	AMBER RESOURCES LLC/SAWYER PETROLEUM
583905	06/19/2019	\$82.88	CONTRACT SERVICES	51850	SECURITY SIGNAL DEVICES INC.
583906	06/19/2019	\$690.15	SUPPLIES	1980	SITEONE LANDSCAPE SUPPLY, LLC.
583907	06/19/2019	\$40.00	CARPOOL INCENTIVE	24280	MARTIN SOLANO
583908	06/19/2019	\$40.00	CARPOOL INCENTIVE	33960	DAVID SOSNOWSKI
583909	06/19/2019	\$132.98	PERMITS AND FEES	28240	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT
583910	06/19/2019	\$80.00	CARPOOL INCENTIVE	1091	JANELLE TORRES
583911	06/19/2019	\$40.00	CARPOOL INCENTIVE	595	MATTHEW A VALENZUELA
583912	06/19/2019	\$40.00	CARPOOL INCENTIVE	395	MARIA TERESA VASQUEZ
583913	06/19/2019	\$9,627.43	CNG VEHICLES LIFT GATES	2409	VINCENT BASTA/VINCE'S TRUCK BODIES
583914	06/19/2019	\$1,800.00	CONTRACT SERVICES	9070	ERVIN L. YOUNGBLOOD
583915	06/19/2019	\$40.00	CARPOOL INCENTIVE	2332	HUMBERTO ZARAGOZA
583916	06/19/2019	\$40.00	CARPOOL INCENTIVE	2331	FRANCISCO ZEPEDA



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
583917	06/19/2019	\$3,850.00	CONTRACT SERVICES	2422	AZ CONSTRUCTION INC./ACE FENCE COMPANY
583918	06/19/2019	\$36,778.73	ENGINEERING SERVICES	37720	ADVANCED APPLIED ENGINEERING, INC.
583919	06/19/2019	\$49.28	SUPPLIES	24200	AAT, INC./ALL AMERICA TROPHY
583920	06/19/2019	\$122.64	ADVERTISING/PRINTING SERVICES	35980	SAEED RADMEHR/ARTE PRINTING
583921	06/19/2019	\$1,413.08	VEHICLE MAINTENANCE/EXPENSES	74990	AUTOZONE, INC
583922	06/19/2019	\$20,073.50	CDBG AND HOME SERVICES	38010	ADVANCED AVANT-GARDE CORPORATION
583923	06/19/2019	\$195.00	CONTRACT SERVICES	983	ABBA TERMITE AND PEST CONTROL, INC.
583924	06/19/2019	\$8,975.00	SIDEWALK REPAIRS	2239	CEM CONSTRUCTION CORP
583925	06/19/2019	\$1,050.60	SUPPLIES	10000	CLEAN SWEEP SUPPLY CO. INC
583926	06/19/2019	\$4,668.00	TRANSIT CONTRACT SERVICES	56540	STEVE HINES NO. 1,LLC/COMPLETE PAPERLESS SOLUTIONS
583927	06/19/2019	\$6,300.00	CONTRACT SERVICES	2222	ELEVATOR SUPPORT SERVICES, INC.
583928	06/19/2019	\$1,457.97	VEHICLE MAINTENANCE/EXPENSES	1592	ELLSWORTH TRUCK & AUTO MACHINING
583929	06/19/2019	\$2,988.00	TRANSIT MACHINERY & EQUIPMENTS	2399	ENVOY, INC.
583930	06/19/2019	\$60.00	CONTRACT SERVICES	23660	DAIOHS USA
583931	06/19/2019	\$384.00	CONTRACT SERVICES	70140	GNA-BROOK FIRE PROTECTION, INC.
583932	06/19/2019	\$46.31	SUPPLIES	455	GOLDEN STATE FASTENERS & SUPPLY, INC.
583933	06/19/2019	\$4,262.00	CONTRACT SERVICES	16520	I.D.R., INC.
583934	06/19/2019	\$1,160.00	CONTRACT SERVICES	6690	IRRI-CARE PLUMBING AND BACKFLOW TESTING
583935	06/19/2019	\$2,450.43	CONTRACT SERVICES	2152	JOHNSON CONTROLS, INC.
583936	06/19/2019	\$3,300.00	CONTRACT SERVICES	2263	LAW ENFORCEMENT SOCIAL, LLC.
583937	06/19/2019	\$345.08	CONTRACT SERVICES	74640	MISSION LINEN SUPPLY
583938	06/19/2019	\$124.00	VEHICLE MAINTENANCE/EXPENSES	54300	SHAK ENTERPRISES, INC./MONTEBELLO TIRE PROS
583939	06/19/2019	\$5,328.75	VEHICLE PURCHASES	23460	MOTOROLA SOLUTIONS, INC.
583940	06/19/2019	\$93,431.13	STREET SWEEPING/GRAFFITI SERVICES	35250	NATIONWIDE ENVIRONMENTAL SERVICES
583941	06/19/2019	\$174.98	POSTAL SERVICES	503	NEOPOST USA INC.
583942	06/19/2019	\$470.60	VEHICLE MAINTENANCE/EXPENSES	60710	THE AFTERMARKET PARTS COMPANY, LLC



City of Montebello
Register of Demands No. 1471
From Payment Date: 6/6/19 - To Payment Date: 6/19/19

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
583943	06/19/2019	\$462.63	SUPPLIES	15620	OFFICE DEPOT
583944	06/19/2019	\$2,353.11	MACHINERY & EQUIPMENTS	538	PCMG, INC.
583945	06/19/2019	\$7,775.54	VEHICLE MAINTENANCE/EXPENSES	1635	PSI REPAIR SERVICES, INC.
583946	06/19/2019	\$15,010.00	MEDICAL SERVICES	952	RELIANT IMMEDIATE CARE MEDICAL GROUP INC
583947	06/19/2019	\$10,671.98	COPIER REPAIR/SERVICES	69730	DE LAGE LANDEN FINANCIAL SERVICES INC./RICOH
583948	06/19/2019	\$246.97	VEHICLE MAINTENANCE/EXPENSES	52940	S & A ENGINE, INC.
583949	06/19/2019	\$82.88	CONTRACT SERVICES	51850	SECURITY SIGNAL DEVICES INC.
583950	06/19/2019	\$256.90	CONTRACT SERVICES	36350	SHRED-IT USA
583951	06/19/2019	\$8,166.84	CONTRACT SERVICES	2318	PAUL TALBOT
583952	06/19/2019	\$586.69	SUPPLIES	45120	ULINE
583953	06/19/2019	\$294.46	CONTRACT SERVICES	57140	UNDERGROUND SERVICE ALERT OF SOUTHERN CA
583954	06/19/2019	\$4,700.00	CONTRACT SERVICES	74850	UNIQUE GENERAL SERVICES
583955	06/19/2019	\$328.61	CONTRACT SERVICES	131	UNITED SITE SERVICES, INC.
583956	06/19/2019	\$12,593.00	CONTRACT SERVICES	40860	WEST COAST ARBORISTS, INC.
Subtotal		\$936,909.90			
6093 - Successor Agency					
1440	06/19/2019	\$2,050.00	CONTRACT SERVICES	15180	STEARNS, CONRAD AND SCHMIDT CONSULTING ENG.
Subtotal		\$2,050.00			
Total		<u>\$938,959.90</u>			

CITY OF MONTEBELLO
BANK OF THE WEST CREDIT CARD CHARGES
CHECK #583744 - JUNE 11, 2019

DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR NAME	DEPARTMENT
4/25/19	\$ 124.72	ISCS HOTEL RESERVATION	PLANET HOLLYWOOD	ADMINISTRATION
4/25/19	\$ 124.72	ISCS HOTEL RESERVATION	PLANET HOLLYWOOD	ADMINISTRATION
4/25/19	\$ 180.27	ISCS HOTEL RESERVATION	PLANET HOLLYWOOD	ADMINISTRATION
5/1/19	\$ 300.00	REGISTRATION FEES	NALEO FOUNDATION	ADMINISTRATION
5/1/19	\$ 600.00	REGISTRATION FEES	NALEO FOUNDATION	ADMINISTRATION
5/1/19	\$ 45.00	CONFERENCE MEETING	PAYPAL-LEAGUE OF CA CITIES	ADMINISTRATION
5/2/19	\$ 600.00	REGISTRATION FEES	CA CONTRACT CITIES	ADMINISTRATION
5/2/19	\$ 331.44	CA CONTRACT CITIES CONF	HOTEL METROPOLE	ADMINISTRATION
5/9/19	\$ 9.99	I-PAD SOFTWARE	APPLE I-TUNES	ADMINISTRATION
5/9/19	\$ 9.99	I-PAD SOFTWARE	APPLE I-TUNES	ADMINISTRATION
5/9/19	\$ 9.99	I-PAD SOFTWARE	APPLE I-TUNES	ADMINISTRATION
5/11/19	\$ 9.99	I-PAD SOFTWARE	APPLE I-TUNES	ADMINISTRATION
5/13/19	\$ 375.00	REGISTRATION FEES	LEAGUE OF CA CITIES	ADMINISTRATION
5/14/19	\$ 600.00	REGISTRATION FEES	CA CONTRACT CITIES	ADMINISTRATION
5/15/19	\$ 9.99	I-PAD SOFTWARE	APPLE I-TUNES	ADMINISTRATION
5/17/19	\$ 293.64	CA CONTRACT CITIES CONF	RENAISSANCE HOTEL	ADMINISTRATION
5/18/19	\$ 562.63	CA CONTRACT CITIES CONF	RENAISSANCE HOTEL	ADMINISTRATION
5/6/19	\$ 93.95	PRINTING/SCANNING SERVICES	OFFICE DEPOT	COMMUNITY DEVELOPMENT
4/24/19	\$ 275.67	WATER FILTERS FOR STATIONS	HOME DEPOT	FIRE
4/24/19	\$ 98.42	THERMOSTATS FOR STATIONS	HOME DEPOT	FIRE
5/22/19	\$ 402.35	WILDLAND DRILL TOILET RENTALS	NATIONAL CONSTRUCTION FUND	FIRE
5/23/19	\$ 1,383.18	DRYERS FOR STA 55 & STA 56	HOME DEPOT	FIRE
5/24/19	\$ 280.00	FIRE CHIEF DUES	INTERNATIONAL ASSOC OF FIRE CHIEFS	FIRE
4/29/19	\$ (350.00)	TRAINING (CREDIT)	CA NARCOTIC OFFICER ASSOC	POLICE
5/6/19	\$ 249.00	TRAINING	PAYPAL KIM TURNER LLC	POLICE
5/7/19	\$ 159.26	TRAINING	CSULB	POLICE
5/7/19	\$ 695.00	TRAINING	FBI-LEEDA	POLICE
5/16/19	\$ 54.36	CITIZENS ACADEMY SNACKS	SMART & FINAL	POLICE
5/21/19	\$ 12.87	WORK PHONE CASE	AMAZON	POLICE
5/22/19	\$ 199.00	DIGITAL STORAGE	DROPBOX	POLICE
4/25/19	\$ 71.70	COMPUTER SOFTWARE	ISPY CONNECT	TRANSIT
4/30/19	\$ 1,626.74	FTA TRAINING	EXPEDIA	TRANSIT
5/7/19	\$ (1,626.74)	FTA TRAINING	EXPEDIA	TRANSIT
5/11/19	\$ (101.01)	AVIL TRAINING	FAIRFIELD INN & SUITES	TRANSIT
5/15/19	\$ 30.00	INTERNATIONAL BUS ROADEO	UNITED AIRLINES	TRANSIT

**CITY OF MONTEBELLO
BANK OF THE WEST CREDIT CARD CHARGES
CHECK #583744 - JUNE 11, 2019**

DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR NAME	DEPARTMENT
5/16/19	\$ 1,247.80	INTERNATIONAL BUS ROADEO	HYATT REGENCY	TRANSIT
5/15/19	\$ 1,497.36	INTERNATIONAL BUS ROADEO	HYATT REGENCY	TRANSIT
5/15/19	\$ 1,746.92	INTERNATIONAL BUS ROADEO	HYATT REGENCY	TRANSIT
5/23/19	\$ (249.56)	INTERNATIONAL BUS ROADEO	HYATT REGENCY	TRANSIT
5/24/19	\$ 1,100.02	RESCUE HOOKS	JM TEST SYSTEMS	TRANSIT
5/8/19	\$ 30.00	TRAINING	PAYPAL-CPRS DISTRICT 11	RECREATION
5/14/19	\$ 939.51	RESTROOMS DOORS	ROBERT BROOKE & ASSOCIATES	RECREATION
5/20/19	\$ 385.72	FOLDING TABLES	SAMSLUB	RECREATION
5/21/19	\$ 659.74	FOLDING TABLES	SAMSLUB	RECREATION
TOTAL	\$ 15,098.63			