

MEETING AGENDA

**CITY OF MONTEBELLO CITY COUNCIL/SUCCESSOR AGENCY
CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA¹ ^{1[2]}
WEDNESDAY, FEBRUARY 28, 2018
5:30 P.M.**

MONTEBELLO CITY COUNCIL

**VANESSA DELGADO
MAYOR**

**JACK HADJINIAN
MAYOR PRO TEM**

**ART BARAJAS
COUNCILMEMBER**

**WILLIAM M. MOLINARI
COUNCILMEMBER**

**VIVIAN ROMERO
COUNCILMEMBER**

**CITY CLERK
IRMA BARAJAS**

**CITY TREASURER
ASHOD MOORADIAN**

CITY STAFF

**ACTING CITY MANAGER
Andrew G. Pasmant**

**CITY ATTORNEY
Arnold M. Alvarez-Glasman**

DEPARTMENT HEADS

**Assistant City Manager
Fire Chief
Interim Police Chief
Interim Director of Finance
Director of Recreation and Community Services
Director of Transportation**

**Danilo Batson
Fernando Pelaez
Brad Keller
Craig Koehler
David Sosnowski
Tom Barrio**

OPENING CEREMONIES

- 1. CALL MEETING TO ORDER: Mayor Delgado**
- 2. ROLL CALL: City Clerk I. Barajas**

¹ *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Building Official at 323/887-1497. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title III203+)*

^{2[2]} *Please note that the information contained in this agenda is a summary of the staff report prepared for each item. Complete copies of each staff report are available in the Office of the City Clerk.*

3. **STATEMENT OF PUBLIC ORAL COMMUNICATIONS FOR CLOSED SESSION ITEMS:**
Members of the public interested in addressing the City Council on Closed Session items must fill out a form provided at the door, and turn it in to the City Clerk prior to the announcement of Closed Session items.

Please be aware that the maximum time allotted for individuals to speak shall not exceed three (3) minutes per speaker. Please be aware that in accordance with State Law, the City Council may not take action or entertain extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

***IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE,
ALL CELL PHONES AND PAGERS.
THANK YOU FOR YOUR COOPERATION.***

ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

4. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Name of Cases: M. Sanchez v. City of Montebello; N. Slevcove v. City of Montebello; A. Fivecoat v. City of Montebello; P. Sherrick v. City of Montebello
5. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Name of Cases: Aguilera v. City of Montebello and Lopez v. City of Montebello
6. **CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Name of Case: Costco v. City of Montebello Successor Agency
- CONFERENCE WITH REAL PROPERTY NEGOTIATIONS**
Government Code Section 54956.8
Property: 1345 N. Montebello Blvd.
Agency Negotiator: City Manager
Negotiating Parties: Costco
Under Negotiation: price and terms
7. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
(Government Code Section 54956.9(d)(2)
One matter
8. **PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
Government Code Section 54957(b)(1)
Title: City Manager
Title: Assistant City Manager
9. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
Government Code Section 54957(b)(1)

REGULAR SESSION

10. **INVOCATION**

PLEDGE OF ALLEGIANCE

11. PRESENTATIONS

A. RECOGNITION OF RESERVE OFFICER RETIREES JOHN JIMENEZ AND ERIC KAWAGUCHI

B. OFO BICYCLE RENTAL SERVICE PRESENTATION

- 12. STATEMENT OF PUBLIC ORAL COMMUNICATIONS:** Members of the public interested in addressing the City Council on any agenda item or topic must fill out a form provided at the door, and turn it in to the City Clerk prior to the beginning Oral Communications. A form does not need to be submitted for public hearing items.

Speakers wishing to address the City Council on an item that is not on the agenda will be called upon in the order that their speaker card was received. Those persons not accommodated during this thirty (30) minute period will have an opportunity to speak under "Oral Communications – Continued" after all scheduled matters have been considered.

Please be aware that the maximum time allotted for individuals to speak shall not exceed three (3) minutes per speaker. Please be aware that in accordance with State Law, the City Council may not take action or entertain extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

- 13. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (30 MINUTES)**

- 14. STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST**

- 15. CORRECTIONS TO THE AGENDA – CITY MANAGER**

- 16. APPROVAL OF AGENDA:** Any items a Councilmember wishes to discuss should be designated at this time. All other items may be approved in a single motion with the exception **Item Nos. 17, 19**, and any items upon which a member of the public or a member of the City Council has requested to speak. Such approval will also waive the reading of any ordinance.

CONSENT MATTERS

- 17. ENCUMBERING / EXPENDING REMAINING PROCEEDS OF THE MONTEBELLO REDEVELOPMENT AGENCY TAX ALLOCATION BONDS, 2009 SERIES A**

COMMENT: The City Council will review this report, and provide direction to staff on encumbering or expending the remaining bond proceeds of the Former Community Redevelopment Agency (Former RDA) of the City of Montebello.

There is no fiscal impact associated with this action at this time.

RECOMMENDATION: It is recommended that the City Council review this report and provide direction to staff regarding encumbering or expending the remaining proceeds of bonds issued by the former Community Redevelopment Agency of the City of Montebello ("Former RDA").

- 18. 2017 HAZARD MITIGATION PLAN**

COMMENT: This recommended action will complete this process and formalize the Plan in accordance with applicable legal requirements.

Approval of the approved 2017 Hazard Mitigation Plan will enable to the City to access up to 100% of eligible cost reimbursement, provided by the State and FEMA, incurred by the City in responding to a declared disaster

RECOMMENDATION: It is recommended that the City Council adopt a Resolution approving the 2017 Hazard Mitigation Plan.

19. CITY PLANNING GRANT TO PREVENT AND COMBAT HOMELESSNESS

COMMENT: The City Council will consider the following alternatives to ensure that the City develop a comprehensive homelessness plan: (1) Create and appoint an Homelessness Ad Hoc Committee; or (2) Allow the Mayor and Mayor Pro Tem to work with the Acting City Manager on the subject of homelessness in the City, as related to the plan development.

There is no impact on the City's General Fund for the development of the plan as this activity is funded by grant funds.

RECOMMENDATION: It is recommended that the City Council consider the following alternatives and how best to obtain City Council direction and input with the development of the Montebello Homelessness Plan: (1) Create and appoint an Homelessness Ad Hoc Committee; or (2) Allow the Mayor and Mayor Pro Tem to work with the Acting City Manager on the subject of homelessness in the City, as related to the plan development.

20. SALE OF VACANT LOT AT SOUTHWEST CORNER OF UNION STREET / CHAPIN ROAD IN THE CITY OF MONTEBELLO, APN # 6354-030-901

COMMENT: The Successor Agency will consider approving the sale of a real property asset located at the southwest corner of Union and Chapin Road (APN # 6354-030-901) to Container Services CA, LLC, for \$3,000, authorize the Agency Counsel to finalize a Purchase and Sale Agreement ("Agreement") for the transaction, and the Executive Director to execute the Agreement on the Successor Agency's behalf.

Proceeds of the Property's sale will be remitted to the Los Angeles County Auditor-Controller for subsequent allocation to area taxing entities, as required by the Dissolution Law. Staff anticipates the City receiving approximately \$350.00 of said proceeds.

RECOMMENDATION: It is recommended that the Successor Agency adopt a Resolution: approving the sale of Successor Agency property located at the southwest corner of Union and Chapin Road (APN # 6354-030-901) to Container Services CA, LLC, for Three Thousand Dollars (\$3,000); authorizing Agency Counsel to finalize a Purchase and Sale Agreement on these terms; and authorizing the Executive Director to execute the Agreement on the Successor Agency's behalf.

21. AWARD OF CONSTRUCTION CONTRACT FOR C.P. 862 - ELLINGBROOK DRIVE STREET IMPROVEMENTS FROM FIRVALE AVENUE TO EASTERLY END CUL-DE-SAC, RFP NO. 18-15 TO SEQUEL CONTRACTORS, INC.

COMMENT: The City Council will consider for approval: 1) awarding a construction contract for C.P. 862 - Ellingbrook Drive Street Improvement Project from Firvale Avenue to Easterly end Cul-de-Sac RFP No. 18-15 in the amount of \$227,182.00 to Sequel Contractors, Inc.; 2) authorizing the Acting City Manager to review and approve all change orders within a 14% contingency of the contract amount as recommended by the Assistant City Manager/Director of Public Works; and 3) authorize the Acting City Manager to execute the Contract Agreement on behalf of the City.

There is no impact on the General Fund Budget as sufficient funds have been budgeted to proceed with the project in the FY 2017-2018 Capital Improvement Project Budget.

RECOMMENDATION: That the City Council approve awarding a Construction Contract for C.P. 862 - Ellingbrook Avenue Street Improvements from Firvale to Easterly end Cul-de-Sac, RFP No. 18-15 in the amount of \$227,182.00 to Sequel Contractors, Inc., authorize the Acting City Manager to review and approve all change orders within a 14% contingency of the contract

amount as recommended by the Assistant City Manager/Director of Public Works, and authorize the Acting City Manager to execute the Contract Agreement on behalf of the City.

22. AGREEMENT FOR UTILITY BILLING ANALYSIS, REQUEST FOR PROPOSALS NO. 17-27 - UTILITY BILLING ANALYSIS

COMMENT: The City Council will consider for approval and award of an Agreement in the amount not to exceed 29% of any fees recovered or saved by the City to Troy & Banks, Inc., for professional services provided under Request for Proposals No. 17-27 – Utility Billing Analysis and authorize the Acting City Manager to execute the Agreement on behalf of the City.

Funding for this project will come from any funds recovered by the City from the services provided by the consultant in the review of utility billings. The selected contractor shall be reimbursed 29% of all funds refunded or credited to the City for past overcharges and 29% of any reductions in future utility billing fees for amounts saved each month for 12 months.

RECOMMENDATION: It is recommended that City Council: (1) Award an Agreement in an amount not exceed 29% of any fees recovered by the City to Troy & Banks, Inc., for the professional services provided under Request for Proposals No. 17-27 – Utility Billing Analysis (RFP No. 17-27); and (2) Authorize the Acting City Manager to execute the Agreement on behalf of the City.

23. AUTHORIZATION FOR PTMISEA ACCOUNT BOND PROGRAM

COMMENT: The City of Montebello is an eligible project sponsor and may receive state funding from the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) account bond program for transit projects now and in the future. The City has been appropriated \$4.7 million for eligible transit projects. PTMISEA funds are released to the City within six months of each project's start date. The City Manager is the designated authority for all transportation funding contracts. The state has requested a certificate or resolution specifically naming the Acting City Manager as the designated person authorized to sign for the PTMISEA account bond program.

Adoption of this resolution will have no adverse impact on the City's cash flow or general fund.

RECOMMENDATION: That the City Council adopt a resolution appointing the Acting City Manager as the authority to execute the Certifications and Assurances for the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) account bond program.

24. AUTHORIZATION FOR CALIFORNIA TRANSIT SECURITY GRANT PROGRAM, CALIFORNIA TRANSIT ASSISTANCE FUND, ACCOUNT BOND PROGRAM

COMMENT: The City Council will consider adopting a resolution appointing the Acting City Manager as the authority to execute the Certifications and Assurances for the California Transit Security Grant Program (CTSGP), California Transit Assistance Fund (CTAF), and account bond program administered by the California Governor's Office Emergency Services (Cal OES).

The total cost of the purchase and installation bus surveillance equipment would be fully-funded by the \$150,000 California Transit Security Grant Program (CTGSP), FY 2016-17 funding. No impact to the general fund.

RECOMMENDATION: Staff requests City Council to adopt a resolution appointing the Acting City Manager as the authority to execute the Certifications and Assurances for the California Transit Security Grant Program (CTSGP), California Transit Assistance Fund (CTAF), and account bond program administered by the California Governor's Office Emergency Services (Cal OES)

25. PARTNERSHIP WITH MONTEBELLO-COMMERCE YMCA FOR COMMUNITY GARDEN

COMMENT: The City Council will consider authorization for the Department of Recreation & Community Services to partner with the Montebello-Commerce YMCA in applying for a grant through the Kaiser Permanente Baldwin Park Medical Center Grant Program to establish a Community Garden at a City Park.

There are no direct or annual costs associated with the application for this grant. The City of Montebello would allow for use of park space and access to irrigation for the garden.

RECOMMENDATION: That the City Council authorize the Department of Recreation & Community Services to partner with the Montebello-Commerce YMCA in applying for a grant through the Kaiser Permanente Baldwin Park Medical Center Grant Program to establish a Community Garden at a City Park and, if awarded, enter into a Temporary Use Agreement with the YMCA to operate and manage the space.

26. REQUEST FOR AUTHORIZATION TO USE ASSET FORFEITURE FUNDS

COMMENT: The City Council will consider approval of a resolution appropriating \$38,045.41 of Drug Asset Forfeiture funds to purchase four (4) leased vehicles, which are at the conclusion of their 4-year lease agreement (set to expire February of 2018).

This request for funds would have no fiscal impact to the General Fund as the funds requested are proceeds of the drug asset forfeiture account.

RECOMMENDATION: It is recommended that the City Council approve the appropriation of Drug Asset Forfeiture funds to purchase four (4) leased vehicles at the conclusion of the 4-year lease agreement (set to expire February of 2018). The resolution would approve the transferring of funds from the Asset Forfeiture account to a Police Department account.

27. SECOND READING – AMENDMENT TO THE CHAPTER 5.90 OF THE MONTEBELLO MUNICIPAL CODE, AND AN AMENDMENT TO THE ZONING CODE, BOTH RELATING TO COMMERCIAL CANNABIS ACTIVITIES; ISSUANCE OF SOLICITATION FOR APPLICATIONS FOR CULTIVATION, MANUFACTURING, AND TESTING SITES

COMMENT: The City Council will consider approving the Second Reading of Second Reading of: (1) an Ordinance amending Chapter 5.90, “Commercial Cannabis Activities,” of the Montebello Municipal Code, and; (2) an Ordinance approving an Amendment to the Montebello Zoning Code relating to commercial cannabis cultivation, manufacturing, and testing activities.

Relatedly, the City Council will consider formally directing issuance of a Solicitation inviting interested parties to apply for consideration to operate a cultivation, manufacturing, or testing facility, as such was presented to and approved by the City Council at its last meeting.

RECOMMENDATION: It is recommended that the City Council approve: (a) the Second Reading of: (1) an Ordinance amending Chapter 5.90, “Commercial Cannabis Activities,” of the Montebello Municipal Code, and; (2) an Ordinance approving an Amendment to the Montebello Zoning Code relating to commercial cannabis cultivation, manufacturing, and testing activities; and (b) direct the issuance of the Solicitation for Applications approved by the City Council at its previous meeting.

28. CITY WARRANTS AND AUTHORIZED SIGNATURES

COMMENT: The City Council will consider updating the City’s resolution related to “authorized signatories” on City Warrants, Checks and Bank Accounts.

There is no impact to the General Fund.

RECOMMENDATION: Approve and adopt the Resolution related to “authorized signatories” for City Warrants, Checks, and Bank Accounts.

29. CITY OF MONTEBELLO-LOCAL AGENCY INVESTMENT FUND (LAIF)

COMMENT: The City Council will consider updating the authorized signatories for the Successor Agency and City LAIF accounts.

There is no fiscal impact to the Successor Agency or City’s General Funds associated with these actions.

RECOMMENDATION: Approve and adopt the resolutions to update the authorized officers for the Successor Agency and City LAIF accounts.

30. MONTHLY INVESTMENT REPORT – JANUARY 2018

RECOMMENDED ACTION: Move to approve and file said report.

31. CLAIMS AGAINST THE CITY

RECOMMENDED ACTION: Move to ***DENY*** the following claims: D. Chan in the amount of \$417.00.

32. PAYMENT OF BILLS: RESOLUTION APPROVING THE CITY/SUCCESSOR AGENCY WARRANT REGISTER OF DEMANDS DATED FEBRUARY 28, 2018

RECOMMENDED ACTION: Adopt the proposed resolution approving the Warrant Register dated February 28, 2018.

33. APPROVAL OF MINUTES: REGULAR MEETINGS OF OCTOBER 11, AND OCTOBER 25, 2017, AND SPECIAL MEETING OF NOVEMBER 8, 2017

RECOMMENDED ACTION: Move to approve and file said minutes.

33. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (CONTINUED IF NECESSARY)

COUNCIL ORALS

34. COUNCILMEMBER MOLINARI

None.

35. COUNCILMEMBER BARAJAS

None.

36. MAYOR PRO TEM HADJINIAN

None.

37. COUNCILMEMBER ROMERO

- a. Report on ICA Conference
- b. Update on Caltrans
- c. Update on recent legislative bills

38. MAYOR DELGADO

None.

ADJOURNMENT

CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Andrew G. Pasmant, Acting City Manager

BY: Christopher G. Cardinale, Assistant City Attorney

SUBJECT: Encumbering / Expending Remaining Proceeds of the Montebello
Redevelopment Agency Tax Allocation Bonds, 2009 Series A

DATE: February 28, 2018

RECOMMENDATION

It is recommended that the City Council review this report and provide direction to staff regarding encumbering or expending the remaining proceeds of bonds issued by the former Community Redevelopment Agency of the City of Montebello ("Former RDA").

BACKGROUND

A. Issuance of the Bonds and Pre-Dissolution Use of Proceeds

In 2009, the Former RDA issued its Montebello Redevelopment Agency Tax Allocation Bonds, 2009 Series A, in the principle amount of \$10,495,000 (the "Bonds"). After funding the cost of issuance and the various reserve accounts, the Bonds resulted in \$9,336,183 in usable proceeds (the "Bond Proceeds").

As explained in the Official Statement, the purpose of the Bonds was to finance redevelopment activities of benefit to the Montebello Hills Project Area ("MHPA"), and specifically:

"[T]o fund certain redevelopment activities of the Agency. These activities are expected to include the Taylor Ranch Center construction, street construction, and other public improvements and equipment."

Between 2009, and June 30, 2011, the Former RDA used the Bond Proceeds for various qualifying purposes, as follows:

Project Expenditures	April – June 30, 2009	FY 2009-2010	FY 2010-11	Aggregate Total
Taylor Ranch ¹	\$61,200.00	\$943,322.65	\$103,058.14	\$1,107,580.79
Whittier Blvd Phase II	-	\$27,648.24	\$889,590.62	\$917,238.86
Street Improvement - Hillside	-	\$1,565,499.85	\$210.00	\$1,565,709.85
Portable Radio Project	\$681,892.59	\$60,846.43	-	\$742,739.02
Underwriters Discount	\$157,425.00	-	-	-
Cost of Issuance	\$178,758.30	-	-	-
Total Expenditures: \$ 4,669,451.82				

As of the date of this report, approximately \$4,666,731.18 in Bond Proceeds has yet to be spent (“Remaining Proceeds”).

B. Dissolution of the Former RDA and Freeze on RDA Activities

As of June 28, 2011, the redevelopment “Dissolution Law” (Health & Safety Code § 34170 *et seq.*) immediately froze the Former RDA’s ability to use the Remaining Proceeds for new redevelopment projects. This “freeze” remained in place until the Legislature enacted Assembly Bill 1484 (“AB 1484”) on June 27, 2012. AB 1484 empowered the Successor Agency to spend the Remaining Proceeds for purposes consistent with the Bond covenants, but only after it received a “finding of completion” (“FOC”) from the Department of Finance (“DOF”).

Because of litigation between the City and DOF, which resulted in a reduction of the funds the City was required to remit to the State from \$7.4 to \$1.8 million, the Successor Agency did not receive a FOC until December 15, 2016.

C. The Bond Proceeds Are Transferred to the City

After receiving a FOC, the Successor Agency promptly applied for Oversight Board and DOF approval to transfer the Remaining Proceeds to the City; as permitted by the Dissolution Law. The transfer was effectuated through a “Bond Proceeds Expenditure Agreement” (“Agreement”), by which the Successor Agency agreed to transfer the Remaining Proceeds to the City, and the City agreed to use the funds for qualifying purposes and in accordance with applicable Bond covenants.

¹ The expenditures for Taylor Ranch were approved by the City Council in May and September of 2009, and consisted of earth work and the identification and remediation of abandoned oil wells on the site.

The Agreement was approved by DOF on April 5, 2016, and the Remaining Proceeds were transferred to the City during the first half of Fiscal Year 2016-2017.²

DISCUSSION

Because the Bonds were issued on a “tax exempt” basis, the City’s use of the Remaining Proceeds is governed by regulations issued by the federal Internal Revenue Service (“IRS”). Specifically, as a condition of issuing the “tax exempt” Bonds, the Former Agency must have “reasonably expected” to spend 85% of the Bond Proceeds within three (3) years. Though this determination was made by the Former RDA at the time the Bonds were issued, the IRS retroactively reviews the “reasonableness” of the Former RDA’s finding based on the latter’s subsequent action(s).

Based on guidance provided by the Successor Agency’s Bond Counsel (NortonRoseFulbright), the IRS utilizes a “spend down” schedule to evaluate an agency’s compliance with expenditure requirements. This schedule contemplates the expenditure of tax exempt bond proceeds as follows: 10% in the first year; 30% by the end of the second year; 60% by the end of the third year; and 85% by the end of the fifth year.

Failure to comply with these IRS guidelines risks the incursion of fines, penalties, and the forfeiture of the Bonds’ tax exempt status.

As of the date of this report, the Bonds were issued over eight (8) years ago, yet approximately fifty percent (50%) of the usable proceeds remain unspent. Though California law prohibited the Former RDA or Successor Agency from utilizing the Remaining Proceeds for portions of this time period, the City remains responsible (by way of the Agreement and associated covenants) for encumbering or expending the Remaining Proceeds as soon as possible to ensure compliance with IRS regulations.

Staff recommends that the City Council review this report, and provide direction to staff concerning use and management of the Remaining Proceeds in the coming months.

FISCAL IMPACTS

There is no fiscal impact associated with this action at this time. However, if the bonds revert from a tax exempt status to a taxable status, the cost of serving the debt will increase.

² The Bonds were refunded by the Successor Agency in 2015, but the refunding transaction did not impact the Remaining Proceeds.

SUMMARY

The City Council will review this report, and provide direction to staff on encumbering or expending the remaining bond proceeds of the Former Community Redevelopment Agency (Former RDA) of the City of Montebello.

4811-2547-3118, v. 2

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andrew G. Pasmant, Acting City Manager

BY: Danilo Batson, Assistant City Manager / Director of Public Works
Matthew Feske, Planning Manager

SUBJECT: 2017 Hazard Mitigation Plan

DATE: February 28, 2018

RECOMMENDATION

It is recommended that the City Council adopt a Resolution approving the 2017 Hazard Mitigation Plan.

DISCUSSION

The Montebello City Council, CalOES, and FEMA have reviewed and approved the City of Montebello's 2017 Hazard Mitigation Plan ("Plan"), and the City Council will not consider formal adoption of the Plan. The City's adoption of the Plan is a prerequisite for the City obtaining State funding in the event of an emergency or natural disaster. The following previous actions have been taken in connection therewith:

- In 2016, the Plan was initiated.
- In 2017, the Plan was completed.
- In 2017, Montebello City Council held a public hearing and approved the Plan, subject to review and approval by CalOES and FEMA.
- In 2017, CalOES reviewed, approved, and forwarded the Plan to FEMA.
- In 2018, FEMA reviewed and approved the Montebello 2017 Hazard Mitigation Plan.

This recommended action will complete this process and formalize the Plan in accordance with applicable legal requirements.

FISCAL IMPACT

Approval of the approved 2017 Hazard Mitigation Plan will enable to the City to access up to 100% of eligible cost reimbursement, provided by the State and FEMA, incurred by the City in responding to a declared disaster.

ATTACHMENTS

- A. Resolution
- B. 2017 Hazard Mitigation Plan

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO, CALIFORNIA, APPROVING AND ADOPTING THE 2017 HAZARD MITIGATION PLAN

WHEREAS, in 2016, the City of Montebello ("City") began preparation of the 2017 Hazard Mitigation Plan (the "Plan"), which is a prerequisite to obtaining funding from the state or federal governing in the event of a natural disaster or emergency;

WHEREAS, on March 8, 2017, the City Council approved the proposed Plan, which was subsequent approved by CalOES on November 21, 2017, and by FEMA on December 22, 2017;

WHEREAS, it is now necessary and appropriate for the City Council to consider approving and adopting the formal Plan; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
MONTEBELLO, HEREBY RESOLVES AND DECLARES AS FOLLOWS:**

SECTION 1. The City Council approves and adopts the Plan as is presented herewith this Resolution, and authorizes and directs staff to make necessary and appropriate typographical and editorial changes thereto, and the City Manager to take such other actions as are reasonably necessary to effectuate the purpose of this Resolution.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution, and it shall become effective immediately upon approval.

PASSED AND ADOPTED this 28th day of February, 2018 by the Planning Commission.

Vanessa Delgado, Mayor

Attest:

Irma Barajas, City Clerk

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF MONTEBELLO)

I, Irma Barajas, City Clerk of the City of Montebello, do hereby certify that the foregoing Resolution No. _____ was duly adopted by the City Council of the City of Montebello at their regular meeting on February 28, 2018, and carried by the following vote:

AYES:

NOES

ABSTAIN:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said City on this ____ day of _____ 2018.

Irma Barajas, City Clerk

Hazard Mitigation Plan



Approved and Adopted
February 28, 2018

Final



City of
MONTEBELLO
CALIFORNIA



THIS PAGE IS LEFT BANK INTENTIONALLY



Q&A | ELEMENT A: PLANNING PROCESS | A1c.

Q: Does the plan identify who represented each jurisdiction? (At a minimum, it must identify the jurisdiction represented and the person's position or title and agency within the jurisdiction.) (Requirement §201.6(c)(1))

A: See **Credits** below.

Credits

Montebello City Council

Vivian Romero, Mayor
William M. Molinari, Mayor Pro Tem
Art Barajas, Councilmember
Vanessa Delgado, Councilmember
Jack Hadjinian, Councilmember

Montebello Planning Commission

Daniel Gonzalez, Chair
Kevork Bagoian, Vice Chair
Sona Mooradian, Commissioner
Brissa Sotelo, Commissioner
Sergio Zazueta, Commissioner

City Administration

Francesca Tucker-Schuyler, City Manager
Danilo Batson, Assistant City Manager

City Staff

Matthew Feske, Planning Manager
Dan Frances, Fire Chief
Kevin McClure, Police Chief
David Sosnowski, Director of Recreation and Community Services
Tom Barrio, Director of Transportation
Steve Kwon, Director of Finance
Kurt Johnson, Fire Marshall



Consultants

California Consulting
Emergency Planning Consulting

Hazard Mitigation Planning Team:

Agency	Name	Department	Position
City of Montebello	Francesca Tucker-Schuyler	City Administration	City Manager
	Danilo Batson	City Administration	Assistant City Manager
	Matthew Feske	Planning Division	Planning Manager
	Dan France	Fire Department	Fire Chief
	Kurt Johnson	Fire Department	Fire Marshal
	Brad Keller	Police Department	Captain
	Rick Rojas	Police Department	Lieutenant
	David Sosnowski	Recreation and Community Services	Director
California Consulting	Allison Richards	Business Development	Senior Director
Emergency Planning Consultants	Carolyn J. Harshman	Consultant	President

Point of Contact

To request information or provide comments regarding this mitigation plan, please contact:

Name & Position Title	Matthew Feske, Planning Manager
Email	mfeske@cityofmontebello.com
Mailing Address	1600 W. Beverly Boulevard Montebello, CA 90640
Telephone Number	(323) 887-1200



Consulting Services



Emergency Planning Consultants

- ✓ Project Manager: Carolyn J. Harshman, CEM, President
- ✓ Lead Research Assistant: Alex L. Fritzler
- ✓ HAZUS/GIS: Michael McDaniel

3665 Ethan Allen Avenue
San Diego, California 92117
Phone: 858-483-4626
epc@pacbell.net
www.carolynharshman.com



Mapping

The maps in this plan were provided by Emergency Planning Consultants, City of Montebello, County of Los Angeles, Federal Emergency Management Agency (FEMA), and acquired from public Internet sources. Care was taken in the creation of the maps contained in this Plan, however they are provided "as is". The City of Montebello cannot accept any responsibility for any errors, omissions or positional accuracy, and therefore, there are no warranties that accompany these products (the maps). Although information from land surveys may have been used in the creation of these products, in no way does this product represent or constitute a land survey. Users are cautioned to field verify information on this product before making any decisions.

Mandated Content

In an effort to assist the readers and reviewers of this document, the jurisdiction has inserted “markers” emphasizing mandated content as identified in the Disaster Mitigation Act of 2000 (Public Law – 390). Following is a sample marker:

EXAMPLE

Q&A | ELEMENT A: PLANNING PROCESS | A1a.

Q: Does the plan document the planning process, including how it was prepared (with a narrative description, meeting minutes, sign-in sheets, or another method)? (Requirement §201.6(c)(1))

A:

Table of Contents

CREDITS.....ERROR! BOOKMARK NOT DEFINED.

TABLE OF CONTENTS..... 6

PART I: PLANNING PROCESS 8

INTRODUCTION 8

PLANNING PROCESS.....17

PART II: RISK ASSESSMENT 33

COMMUNITY PROFILE.....33

RISK ASSESSMENT38

EARTHQUAKE HAZARDS49

Newport-Inglewood M7.1 Earthquake Scenario58

San Andreas M8.0 Earthquake Scenario.....66

Whittier M6.8 Earthquake Scenario74

Puente Hills M7.1 Earthquake Scenario81

Sierra Madre M7.2 Earthquake Scenario88

WILDFIRE HAZARDS97

FLOOD HAZARDS.....101

Rio Hondo 100-Year Flood Scenario105

DAM FAILURE HAZARDS109

Whittier Narrows Dam Failure Scenario.....112



DROUGHT HAZARDS	117
PART III: MITIGATION STRATEGIES	120
MITIGATION STRATEGIES	120
Mitigation Actions Matrix	128
PLAN MAINTENANCE	147
PART IV: APPENDIX	154
GENERAL HAZARD OVERVIEWS	154
Earthquake Hazards	154
Wildfire Hazards	158
Flood Hazards	162
Dam Failure Hazards	166
Drought Hazards	167
ATTACHMENTS	172
FEMA Letter of Approval	172
City Council Staff Report	173
City Council Resolution	178
Planning Team Sign-In Sheets	180
City Council Web Postings and Notices	182
Planning Commission Notice and Minutes	184



Part I: PLANNING PROCESS

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | A1b.

Q: Does the plan list the jurisdiction(s) participating in the plan that are seeking approval?
(Requirement §201.6(c)(1))

A: See **Introduction** below.

Introduction

The Hazard Mitigation Plan (Mitigation Plan) was prepared in response to Disaster Mitigation Act of 2000 (DMA 2000). DMA 2000 (also known as Public Law 106-390) requires state and local governments to prepare mitigation plans to document their mitigation planning process, and identify hazards, potential losses, mitigation needs, goals, and strategies. This type of planning supplements the City's comprehensive land use planning and emergency management planning programs. This document is a federally mandated update to the City of Montebello 2004 Local Hazard Mitigation Plan and ensures continuing eligibility for Hazard Mitigation Grant Program (HMGP) funding.

DMA 2000 was designed to establish a national program for pre-disaster mitigation, streamline disaster relief at the federal and state levels, and control federal disaster assistance costs. Congress believed these requirements would produce the following benefits:

- ✓ Reduce loss of life and property, human suffering, economic disruption, and disaster costs.
- ✓ Prioritize hazard mitigation at the local level with increased emphasis on planning and public involvement, assessing risks, implementing loss reduction measures, and ensuring critical facilities/services survive a disaster.
- ✓ Promote education and economic incentives to form community-based partnerships and leverage non-federal resources to commit to and implement long-term hazard mitigation activities.

In addition to compliance with regulations contained in DMA 2000, the City desires to conform to the standards contained in California Assembly Bill 2140. As such, the Hazard Mitigation Plan is an attachment to the City's General Plan Safety Element (2017).

The following FEMA definitions are used throughout this plan (Source: FEMA, 2002, *Getting Started, Building Support for Mitigation Planning*, FEMA 386-1):

Hazard Mitigation – “Any sustained action taken to reduce or eliminate the long-term risk to human life and property from hazards”.

Planning – “The act or process of making or carrying out plans; specifically, the establishment of goals, policies, and procedures for a social or economic unit.”



Planning Approach

The four-step planning approach outlined in the FEMA publication, *Developing the Mitigation Plan: Identifying Mitigation Actions and Implementing Strategies* (FEMA 386-3) was used to develop this plan:

- ✓ **Develop mitigation goals and objectives** - The risk assessment (hazard characteristics, inventory, and findings), along with municipal policy documents, were utilized to develop mitigation goals and objectives.
- ✓ **Identify and prioritize mitigation actions** - Based on the risk assessment, goals and objectives, existing literature/resources, and input from participating entities, mitigation activities were identified for each hazard. Activities were 1) qualitatively evaluated against the goals and objectives, and other criteria; 2) identified as high, medium, or low priority; and 3) presented in a series of hazard-specific tables.
- ✓ **Prepare implementation strategy** - Generally, high priority activities are recommended for implementation first. However, based on community needs and goals, project costs, and available funding, some medium or low priority activities may be implemented before some high priority items.
- ✓ **Document mitigation planning process** - The mitigation planning process is documented throughout this plan.

Hazard Land Use Policy in California

Planning for hazards should be an integral element of any City's land use planning program. All California cities and counties have General Plans (also known as Comprehensive Plans) and the implementing ordinances that are required to comply with the statewide land use planning regulations.

The continuing challenge faced by local officials and state government is to keep the network of local plans effective in responding to the changing conditions and needs of California's diverse communities, particularly in light of the very active seismic region in which we live.

Planning for hazards requires a thorough understanding of the various hazards facing the City and region as a whole. Additionally, it's important to take an inventory of the structures and contents of various City holdings. These inventories should include the compendium of hazards facing the City, the built environment at risk, the personal property that may be damaged by hazard events and most of all, the people who live in the shadow of these hazards. Such an analysis is found in this hazard mitigation plan.

State and Federal Partners in Hazard Mitigation

All mitigation is local and the primary responsibility for development and implementation of risk reduction strategies and policies lies with each local jurisdiction. Local jurisdictions, however, are not alone. Partners and resources exist at the regional, state and federal levels. Numerous public agencies have a role in hazard identification and mitigation.

Some of the key agencies include:

- ✓ California Office of Emergency Services (Cal OES) is responsible for disaster mitigation, preparedness, response, recovery, and the administration of federal funds after a major disaster declaration;



- ✓ Southern California Earthquake Center (SCEC) gathers information about earthquakes, integrates information on earthquake phenomena, and communicates this to end-users and the general public to increase earthquake awareness, reduce economic losses, and save lives.
- ✓ California Department of Forestry and Fire Protection (CAL FIRE) is responsible for all aspects of wildland fire protection on private and state properties, and administers forest practices regulations, including landslide mitigation, on non-federal lands.
- ✓ California Division of Mines and Geology (DMG) is responsible for geologic hazard characterization, public education, and the development of partnerships aimed at reducing risk.
- ✓ California Division of Water Resources (DWR) plans, designs, constructs, operates, and maintains the State Water Project; regulates dams; provides flood protection and assists in emergency management. It also educates the public, serves local water needs by providing technical assistance
- ✓ FEMA provides hazard mitigation guidance, resource materials, and educational materials to support implementation of the capitalized DMA 2000.
- ✓ United States Census Bureau (USCB) provides demographic data on the populations affected by natural disasters.
- ✓ United States Department of Agriculture (USDA) provides data on matters pertaining to land management.

“Floods and hurricanes happen. The hazard itself is not the disaster – it’s our habits, it’s how we build and live in those areas...that’s the disaster.”

**Craig Fugate,
FEMA Director**

Hazard Mitigation Legislation

Hazard Mitigation Grant Program

In 1974, Congress enacted the Robert T. Stafford Disaster Relief and Emergency Act, commonly referred to as the Stafford Act. In 1988, Congress established the Hazard Mitigation Grant Program (HMGP) via Section 404 of the Stafford Act. Regulations regarding HMGP implementation based on the DMA 2000 were initially changed by an Interim Final Rule (44 CFR Part 206, Subpart N) published in the Federal Register on February 26, 2002. A second Interim Final Rule was issued on October 1, 2002.

The HMGP helps states and local governments implement long-term hazard mitigation measures for natural hazards by providing federal funding following a federal disaster declaration. Eligible applicants include state and local agencies, Indian tribes or other tribal organizations, and certain nonprofit organizations.

In California, the HMGP is administered by Cal OES. Examples of typical HMGP projects include:

- ✓ Property acquisition and relocation projects
- ✓ Structural retrofitting to minimize damages from earthquake, flood, high wind, wildfire, or other natural hazards
- ✓ Elevation of flood-prone structures
- ✓ Vegetative management programs, such as:



- Brush control and maintenance
- Fuel break lines in shrubbery
- Fire-resistant vegetation in potential wildland fire areas

Pre-Disaster Mitigation Program

The Pre-Disaster Mitigation Program (PDM) was authorized by §203 of the Stafford Act, 42 United States Code, as amended by §102 of the DMA 2000. Funding is provided through the National Pre-Disaster Mitigation Fund to help state and local governments (including tribal governments) implement cost-effective hazard mitigation activities that complement a comprehensive mitigation program.

In Fiscal Year 2009, two types of grants (planning and competitive) were offered under the PDM Program. Planning grants allocate funds to each state for Mitigation Plan development. Competitive grants distribute funds to states, local governments, and federally recognized Indian tribal governments via a competitive application process. FEMA reviews and ranks the submittals based on pre-determined criteria. The minimum eligibility requirements for competitive grants include participation in good standing in the National Flood Insurance Program (NFIP) and a FEMA-approved Mitigation Plan.

(Source: <http://www.fema.gov/fima/pdm.shtm>)

Flood Mitigation Assistance Program

The Flood Mitigation Assistance (FMA) Program was created as part of the National Flood Insurance Reform Act (NFIRA) of 1994 (42 U.S.C. 4101). Financial support is provided through the National Flood Insurance Fund to help states and communities implement measures to reduce or eliminate the long-term risk of flood damage to buildings, manufactured homes, and other structures insurable under the NFIP.

Three types of grants are available under FMA: planning, project, and technical assistance. Planning grants are available to states and communities to prepare Flood Mitigation Plans. NFIP-participating communities with approved Flood Mitigation Plans can apply for project grants to implement measures to reduce flood losses. Technical assistance grants in the amount of 10 percent of the project grant are available to the state for program administration. Communities that receive planning and/or project grants must participate in the NFIP. Examples of eligible projects include elevation, acquisition, and relocation of NFIP-insured structures. (Source: <http://www.fema.gov/fima/fma.shtm>)



Q&A | ELEMENT C. MITIGATION STRATEGY | C2

Q: Does the Plan address each jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii))

A: See **NFIP Participation** below.

National Flood Insurance Program

Established in 1968, the NFIP provides federally-backed flood insurance to homeowners, renters, and businesses in communities that adopt and enforce floodplain management ordinances to reduce future flood damage. The City of Montebello adopted a floodplain management ordinance in 1998 and has Flood Insurance Rate Maps (FIRM) that show floodways, 100-year flood zones, and 500-year flood zones. The City Engineer is designated as floodplain administrator.

NFIP Participation

The City of Montebello participates in NFIP and the FEMA FIRM maps for the City of Montebello were last updated September 26, 2008. Unfortunately, FEMA flood maps are not entirely accurate. These studies and maps represent flood risk at the point in time when FEMA completed the studies, and does not incorporate planning for floodplain changes in the future due to new development. Although FEMA is considering changing that policy, it is optional for local communities. According to FEMA, the City of Montebello is designated a No Special Flood Hazard Area (NSFHA). A Non-Special Flood Hazard Area (NSFHA) is an area that is in a moderate- to low-risk flood zone (Zones B, C, X Pre- and Post-FIRM). An NSFHA is not in any immediate danger from flooding caused by overflowing rivers or hard rains. City of Montebello is rated as Zone X.

However, it's important to note that structures within a NSFHA are still at risk. In fact, over 20-percent of all flood insurance claims come from areas outside of mapped high-risk flood zones.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B4

Q: Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii))

A: See **Repetitive Loss Properties** below.

Repetitive Loss Properties

Repetitive Loss Properties (RLPs) are most susceptible to flood damages; therefore, they have been the focus of flood hazard mitigation programs. Unlike a Countywide program, the Floodplain Management Plan (FMP) for repetitive loss properties involves highly diversified property profiles, drainage issues, and property owner's interest. It also requires public involvement processes unique to each RLP area. The objective of an FMP is to provide specific potential mitigation measures and activities to best address the problems and needs of communities with repetitive loss properties. A repetitive loss property is one for which two or more claims of \$1,000 or more have been paid by the National Flood Insurance Program (NFIP)



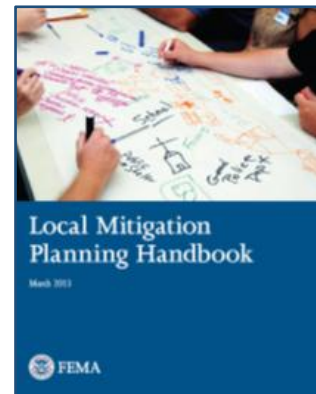
within any given ten-year period. According to NFIP resources, there are no Repetitive Loss Properties (RLPs) within the City of Montebello.

State and Federal Guidance in Hazard Mitigation

While local jurisdictions have primary responsibility for developing and implementing hazard mitigation strategies, they are not alone. Various state and federal partners and resources can help local agencies with mitigation planning.

The Mitigation Plan was prepared in accordance with the following regulations and guidance documents:

- ✓ DMA 2000 (Public Law 106-390, October 10, 2000)
- ✓ 44 CFR Parts 201 and 206, Mitigation Planning and Hazard Mitigation Grant Program, Interim Final Rule, October 1, 2002
- ✓ 44 CFR Parts 201 and 206, Mitigation Planning and Hazard Mitigation Grant Program, Interim Final Rule, February 26, 2002
- ✓ How-To Guide for Using HAZUS-MH for Risk Assessment, (FEMA 433), February 2004
- ✓ Mitigation Planning "How-to" Series (FEMA 386-1 through 9 available at: <http://www.fema.gov/fima/planhowto.shtml>)
- ✓ Getting Started: Building Support For Mitigation Planning (FEMA 386-1)
- ✓ Understanding Your Risks: Identifying Hazards and Estimating Losses (FEMA 386-2)
- ✓ Developing the Mitigation Plan: Identifying Mitigation Actions and Implementing Strategies (FEMA 386-3)
- ✓ Bringing the Plan to Life: Implementing the Mitigation Plan (FEMA 386-4)
- ✓ Using Benefit-Cost Review in Mitigation Planning (FEMA 386-5)
- ✓ Integrating Historic Property and Cultural Resource Considerations into Mitigation Planning (FEMA 386-6)
- ✓ Integrating Manmade Hazards Into Mitigation Planning (FEMA 386-7)
- ✓ Multi-Jurisdictional Mitigation Planning (FEMA 386-8)
- ✓ Using the Mitigation Plan to Prepare Successful Mitigation Projects (FEMA 386-9)
- ✓ State and Local Plan Interim Criteria Under the DMA 2000, July 11, 2002, FEMA
- ✓ Mitigation Planning Workshop For Local Governments-Instructor Guide, July 2002, FEMA
- ✓ Report on Costs and Benefits of Natural Hazard Mitigation, Document #294, FEMA
- ✓ LHMP Development Guide – Appendix A - Resource, Document, and Tool List for Local Mitigation Planning, December 2, 2003, Cal OES
- ✓ Local Mitigation Plan Review Guide (FEMA 2011)
- ✓ Local Mitigation Planning Handbook (FEMA 2013)





How is the Plan Organized?

The structure of the plan enables the reader to use a section of interest to them and allows the City to review and update sections when new data is available. The ease of incorporating new data into the plan will result in a Mitigation Plan that remains current and relevant.

Following is a description of each section of the plan:

Part I: Planning Process

Introduction

Describes the background and purpose of developing a mitigation plan.

Planning Process

Describes the mitigation planning process including: stakeholders and integration of existing data and plans.

Part II: Risk Assessment

Community Profile

Summarizes the history, geography, demographics, and socioeconomics of the City.

Risk Assessment

This section provides information on hazard identification, vulnerability and risk associated with hazards in the City.

City-Specific Hazard Analysis

Describes the hazards posing a significant threat to the City including:

Earthquake | Wildfire | Flooding | Dam Failure | Drought

Each City-Specific Hazard Analysis includes information on previous occurrences, local conditions, hazard assessment, and local impacts.

Part III: Mitigation Strategies

Mitigation Strategies

Documents the goals, community capabilities, and priority setting methods supporting the Plan. Also highlights the Mitigation Actions Matrix: 1) goals met; 2) identification, assignment, timing, and funding of mitigation activities; 3) benefit/cost/priorities; 4) plan implementation method; and 5) action item status.

Plan Maintenance

Establishes tools and guidelines for maintaining and implementing the Mitigation Plan.

Part IV: Appendix

The plan appendices are designed to provide users of the Mitigation Plan with additional information to assist them in understanding the contents of the mitigation plan, and potential resources to assist them with implementation.

General Hazard Overviews

Generalized subject matter information discussing the science and background associated with the identified hazards.



Attachments

FEMA Letter of Approval
City Council Staff Report
City Council Resolution
Community Meeting Sign-in Sheet
Planning Commission Notice and Minutes
Planning Team Sign-in Sheets
Web Postings and Notices

Plan Adoption and Approval

As per DMA 2000 and supporting Federal regulations, the Mitigation Plan is required to be adopted by the City Council and approved by FEMA. See the **Planning Process Section** for details.

Who Does the Mitigation Plan Affect?

This plan provides a framework for planning for natural hazards. The resources and background information in the plan are applicable City-wide and to City-owned facilities outside of the City boundaries, and the goals and recommendations provide groundwork for local mitigation plans and partnerships. **Map: City of Montebello** shows the regional proximity of the City to its adjoining communities.



Planning Process

Throughout the project, the City followed its traditional approach to developing policy documents which included preparation of a First Draft Plan for review by the City's Hazard Mitigation Planning Team who served as the primary stakeholders. Next, following necessary updates from the internal review, a Second Draft Plan was shared with the secondary stakeholders including: general public, external agencies (utilities, special districts, adjoining jurisdictions), and community meetings - all during the plan writing phase. Next, the comments gathered from the secondary stakeholders were incorporated into the Third Draft Plan and forwarded to Cal OES and FEMA for review and conditional approval. Mandated revisions were incorporated into the Fourth Draft Plan before presentation to City Council. The Final Draft Plan was then submitted to FEMA for final approval. The planning process described above is portrayed below in the Planning Phases Timeline:

Q&A | ELEMENT A: PLANNING PROCESS | A1a.

Q: Does the plan document the planning process, including how it was prepared (with a narrative description, meeting minutes, sign-in sheets, or another method)?

A: See **Plan Methodology** and **Planning Phases Timeline** below.

Q&A | ELEMENT A: PLANNING PROCESS | A3

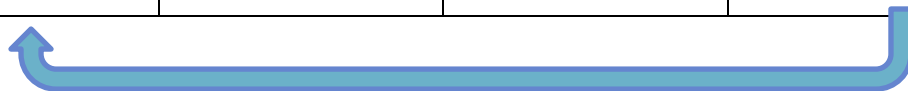
Q: Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))

A: See **Planning Phases Timeline** below.



Figure: Planning Phases Timeline

PLANNING PHASES TIMELINE			
Plan Writing Phase (First & Second Draft Plan)	Plan Adoption Phase (Third & Fourth Draft Plan)	Plan Approval Phase (Final Draft Plan & Final Plan)	Plan Implementation Phase
• Planning Team input – research, meetings, writing, reading of First Draft Plan • Incorporate input into Second Draft Plan • Post Second Draft Plan and encourage input by the general public and external agencies • Post invitations and conduct two community meetings • Incorporate input gathered on Second Draft Plan into Third Draft Plan • Forward copy of Third Draft Plan to Cal OES for initial review and input	• Post notice for Planning Commission and conduct meeting • Post notice for City Council and conduct meeting • Incorporate results of Planning Commission and City Council meetings into Final Draft Plan • Incorporate any input gathered during Planning Commission and City Council • Incorporate any input from the initial review by Cal OES	• Resubmit Final Draft Plan to Cal OES • After first draft review and completion of any edits, Cal OES forwards Plan to FEMA • Incorporate any mandated FEMA revisions • Receive FEMA approval. • Incorporate FEMA approval into Final Plan	• Conduct quarterly Planning Team meetings • Integrate mitigation action items into budget, CIP and other funding and strategic documents





Plan Methodology

The Planning Team discussed knowledge of natural hazards and past historical events, as well as planning and zoning codes, ordinances, and recent regulatory changes.

The rest of this section describes the mitigation planning process including 1) Planning Team involvement, 2) inclusion of secondary stakeholders – general public, external agencies, and community meetings, and 3) integration of existing data and plans.

Q&A | ELEMENT A: PLANNING PROCESS | A1a.

Q: Does the plan document the planning process, including how it was prepared (with a narrative description, meeting minutes, sign-in sheets, or another method)? (Requirement §201.6(c)(1))

A: See **Table: Planning Team Timeline** and **Table: Planning Team Level of Participation** below.

Planning Team Involvement

The Planning Team consisted of representatives from City of Montebello departments related to hazard mitigation processes including: Fire, Planning and Community Development, Public Works, and Recreation and Community Services, and Police. The Planning Team served as the primary stakeholders throughout the planning process. The Planning Team was responsible for the following tasks:

- ✓ Confirming planning goals
- ✓ Prepare timeline for plan update
- ✓ Ensure plan meets DMA 2000 requirements
- ✓ Organize and solicit involvement of the general public and external agencies
- ✓ Analyze existing data and reports
- ✓ Update hazard information
- ✓ Review HAZUS loss projection estimates
- ✓ Update status of Mitigation Action Items
- ✓ Develop new Mitigation Action Items
- ✓ Participate in Planning Team meetings, community meetings, Planning Commission meeting, and City Council meeting
- ✓ Provide existing resources including maps and data



Table: Planning Team Level of Participation

Name	Research and Writing of Plan	Project Kickoff Meeting 9/6/2016	Planning Team Meeting 9/15/2016	Planning Team Meeting 10/25/2016	Planning Team Meeting 11/7/2016	Planning Team Meeting 11/14/2016	Review First Draft Plan	Attend Community Meeting (12/6/16)	Attend Community Meeting (12/19/16)	Attend Planning Commission Meeting (2/21/17)	Attend City Council Meeting (2/22/17)	Submit Final Draft Plan to Cal OES and FEMA
City of Montebello												
Dan Amador			X									
Danilo Batson			X	X	X	X	X					
Matthew Feske		X	X	X	X	X	X	X		X	X	X
Dan France				X	X		X					
Kurt Johnson		X		X	X	X	X		X			
Brad Keller			X				X					
Ben Kim		X	X	X	X	X	X		X	X	X	
Lovell Williams									X			
Rick Rojas			X									
David Sosnowski				X	X	X	X					
California Consulting												
Allison Richards		X	X							X	X	
Emergency Planning Consultants												
Carolyn J. Harshman	X	X	X	X	X	X				X	X	



Table: Planning Team Timeline

Task	September 2016	October	November	December	January 2017	February	March	April	May	June	July	August
EPC Research & Writing	X	X	X	X	X	X	X					
Planning Team Meetings (4 hours)												
- Meeting #1 Hazard Overview	X											
- Meeting #2 Status of Hazard Mitigation Action Items and Develop New Items and Review Existing Safety Element Goals and Policies		X										
- Meeting #3 Review First Draft Plan			X									
Post Second Draft Plan on City's Website			X									
Conduct Community Meetings				XX								
Submit Third Draft Plan to Cal OES for Initial Review					X							
Present Third Draft Plan to Planning Commission (with CEQA & General Plan Safety Element)						X						



Present Third Draft Plan to City Council (with CEQA & General Plan Safety Element)						X						
Submit Final Draft Plan to Cal OES												X
Cal OES forwards Final Draft Plan to FEMA												X
FEMA reviews Final Draft Plan												
FEMA issues final approval												



Q&A | ELEMENT A: PLANNING PROCESS | A2a.

Q: Does the plan document an opportunity for neighboring communities, local, and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development, as well as other interested parties to be involved in the planning process? (Requirement §201.6(b)(2))

A: See **Stakeholder Involvement** below.

Q&A | ELEMENT A: PLANNING PROCESS | A2b.

Q: Does the plan document an opportunity for neighboring communities, local, and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development, as well as other interested parties to be involved in the planning process? (Requirement §201.6(b)(2))

A: See **Stakeholder Involvement** below.

Stakeholder Involvement

A Hazard Mitigation Planning Team (Planning Team) consisting of department representatives from City of Montebello worked with Emergency Planning Consultants to create the updated Plan. **The Planning Team served as the primary stakeholders throughout the planning process.**

As required by DMA 2000, the Planning Team involved “the public” in a variety of forums. External agencies (including utility providers, special districts and adjoining jurisdictions) were emailed an invitation to attend a briefing on November 7, 2016 regarding the Mitigation Plan and the General Plan Safety Element. Next, the Second Draft Plan was announced and posted on the City’s website on November 17, 2016. External agencies and the general public were informed of its availability. On December 6, 2016 and December 19, 2016, Community Meetings were held to provide an overview on both the Mitigation Plan and the General Plan Safety Element.

The general public, external agencies, attendees at the Community Meetings all served as secondary stakeholders with opportunities to contribute to the plan during the Plan Writing Phase.

Following are the external agencies invited to attend the briefing on November 7, 2016 and participate in contributing to the Second Draft Plan. None of the invitees attended the briefing or sent comments on the Second Draft Plan.

All information gathered from the general public and external agencies was incorporated into the Third Draft Plan. Community meeting sign-in sheets and other supporting documentation are located in the **Appendix (Attachments)**. Following is a specific accounting of information received including date, agency, name, position title, and how the information was addressed:



Date	Agency Represented, Name, Position Title	Information Received	How Information was Addressed
10/13/16	City of Pico Rivera, Bob J. Archuleta, Mayor	None	
10/13/16	City of Pico Rivera, Rene Bobadilla, City Manager	None	
10/13/16	City of Pico Rivera, Benjamin Martinez, Director of Community and Economic Development	None	
10/13/16	City of Monterey Park, Mitchell Ing, Mayor	None	
10/13/16	City of Monterey Park, Ron Bow, City Manager	None	
10/13/16	City of Monterey Park, Michael Huntley, Director of Community and Economic Development	None	
10/13/16	City of South El Monte, Gloria Olmos, Mayor Pro Tem	None	
10/13/16	City of South El Monte, Jennifer Vasquez, City Manager	None	
10/13/16	City of South El Monte, Manuel Mancha, Director of Community and Economic Development	None	
10/13/16	City of Commerce, Ivan Altamirano, Mayor	None	
10/13/16	City of Commerce, Jorge Rifa, City Administrator	None	
10/13/16	City of Commerce, Maryam Babaki, Director	None	



Date	Agency Represented, Name, Position Title	Information Received	How Information was Addressed
	of Public Works and Development Services		
10/13/16	County of Los Angeles, Hilda Solis, 1 st District, Board of Supervisors	None	
10/13/16	County of Los Angeles, Richard Bruckner, Director of Planning	None	
10/13/16	Southern California Edison, Marc Sullivan, New Business Analyst	None	
10/13/16	Southern California Gas, Rodger Schwecke, VP, Gas Transmission and Storage	None	
10/13/16	CalTrans, Rusty Thornton, Chief, System Planning	None	
10/13/16	Southern California Association of Governments, Naresh Amatya, Acting Director, Transportation Planning	None	
10/13/16	Central Basin Municipal Water District, Jacques Koontz, Engineering & Operations Manager	None	
10/13/16	Cal Water, Henery Wind, Acting Manager	None	
10/13/16	Montebello Land and Water Company, Ken Bradbury, General Manager	None	
10/13/16	San Gabriel Valley Water Company, Leo Barrera,	None	



Date	Agency Represented, Name, Position Title	Information Received	How Information was Addressed
	Customer Service Manager		
10/13/16	South Montebello Irrigation, Brian Sinclair, Manager	None	
12/19/16 12/27/16	Citizens Coalition for a Safety Community, Dr. Tom Williams, Senior Technical Adviser	Dr. Williams attended the Community Workshop on 12/19/16 and followed up with written communication dated 12/27/16. Following is a summary of the comments relating to the Hazard Mitigation Plan: 1. Lack of mention of Montebello Oil Field, Montebello Gas Storage Facility, and Monterey Park Landfill. 2. Climate – challenged definition of Mediterranean climate and El Nino. 3. Population – update 2014 Department of Finance information to available 2016 data. 4. Land Use Categories – missing Commercial and Manufacturing. 5. Emergency Response Plan – missing. 6. Earthquake Hazards – no mention on 1989 Montebello Earthquake. Other questions are raised concerning earthquake hazards.	Much of the information conveyed by Dr. Williams backs up the fact the City of Montebello needs a comprehensive Technical Background Report with its next update to the Safety Element. The need for a Technical Background Report is already identified in the Mitigation Actions Matrix. Also, several points raised were site-specific emergency response actions that are not included in a general non-response document like the Hazard Mitigation Plan. At present, the City is actively involved in updating its Emergency Operations Plan which addresses such site-specific information. Following are comments intended to address specific issues identified by Dr. Williams: 1. Mention of the oil and gas facilities have been added to the Risk Assessment Section. 2. Climate – provided further definition of Mediterranean climate and El Nino. 3. Population – updated data to 2016 results. 4. Land Use Categories – added Commercial and Manufacturing. 5. Emergency Response Plan - the Hazard Mitigation Plan is dedicated to identifying hazards (primarily natural hazards) while documenting existing and future actions that will minimize or eliminate threats associated with the hazards. It is not intended in any regard to address



Date	Agency Represented, Name, Position Title	Information Received	How Information was Addressed
			preparedness, response, or recovery. The City maintains an Emergency Operations Plan for overall coordination during a major emergency while emergency response department (Fire, Police, Public Works) maintain discipline-specific Standard Operating Procedures and Pre-Plans. Additionally, high vulnerability (e.g. special populations, hazardous materials) sites are required to maintain Emergency Response Plans. 6. Earthquake Hazards - Montebello Earthquake added. Other questions relating to earthquake hazards would best be addressed in a Safety Element Technical Background Report (as identified earlier). Regulations relating to hazard mitigation plans (DMA 2000) do not require scientific or geological investigations but rather a generalized summary of available maps and reports.
11/30/16 12/19/16 12/22/16	James Flournoy	Mr. Flournoy emailed comments to the City of Montebello on 11/30/16. In addition, he attended the Community Meeting on 12/19/16. Additional comments were received from Mr. Flournoy dated 12.22/16 however those comments focused on the General Plan Safety Element and are therefore not included here. Following is a summary of the comments relating to the Hazard Mitigation Plan: 1. Several disagreements with the	1. The geologic and seismic information was provided by a licensed geotechnical engineering. Also, both the Mitigation Plan and General Plan Safety Element identify the need for an updated Technical Background Report. The present TBR is dated 1975. 2. The Calculated Priority Risk Index is a very generalized tool used to convey information about various hazards. It is not intended in any regard to be scientific or objective. It is a tool developed by FEMA for use in emergency operations plans in order to generally describe the probability, impact, duration, and warning associated with a range of hazards. 3. The Hazard Mitigation Plan is not written as



Date	Agency Represented, Name, Position Title	Information Received	How Information was Addressed
		analysis of the seismic threat to Montebello. 2. Challenges to the ratings in the CPRI. 3. Request for maps of water tanks and all stiff non-ductile piping.	nor to be used as an Emergency Operations Plan. The City is presently involved in updating the EOP which will include a comprehensive hazard analysis.
12/19/16 12/23/16	Yvonne Watson	Ms. Watson attended the Community Meeting on 12/19/16 and emailed comments to the City of Montebello on 12/23/16. Following is a summary of the comments relating to the Hazard Mitigation Plan: 1. The Montebello Fault should be considered as a possible risk. 2. Information on the 2012 and 2013 fires should be included. 3. The Flood Insurance Rate Map cuts off the northeast area of Montebello which is most vulnerable to flooding. 4. Mitigation action items suggested relating to dam inundation and drought. 5. Mitigation action item relating to extreme temperatures and wind. 6. Recommend City prepare a Threat & Hazard Identification and Risk Assessment (THIRA).	1. The geologic and seismic information was provided by a licensed geotechnical engineering. Also, both the Mitigation Plan and General Plan Safety Element identify the need for an updated Technical Background Report. The present TBR is dated 1975. 2. The Mitigation Plan identifies “wildfire” as a significant threat however does not discuss structure or other non-wildfire events. The City’s update to the Emergency Operations Plan will include a thorough hazard analysis including all types of fires. 3. FIRM map was corrected. 4. Action items added to the Mitigation Actions Matrix – Flooding and Drought. 5. Action items added to the Mitigation Actions Matrix – Multi-Hazard. 6. Action item added to Mitigation Actions Matrix. Note: the THIRA was designed by FEMA to be used in association with an Emergency Operations Plan. The intent of the Mitigation Plan is to provide a very generalized and educational overview of hazards while also identifying ongoing and future mitigation actions.



External agencies were invited via email and provided with an electronic link to the City's website containing the Second Draft Plan. In the same email the external agencies were invited to attend a briefing on November 14th of both the updated Mitigation Plan and the updated General Plan Safety Element. No external agencies attended and no comments received on either document.

Q&A | ELEMENT C. MITIGATION STRATEGY | C1a.

Q: Does the plan document each jurisdiction's existing authorities, policies, programs and resources? (Requirement §201.6(c)(3))

A: See **Capability Assessment – Existing Processes and Programs** below.

Capability Assessment – Existing Processes and Programs

The City will incorporate mitigation planning as an integral component of daily operations. This will be accomplished by the Planning Team working with their respective departments to integrate mitigation strategies into the planning documents and operational guidelines within the City. In addition to the Capability Assessment below, the Planning Team will strive to identify additional policies, programs, practices, and procedures that could be created or modified to address mitigation activities.

Table: Capability Assessment - Existing Processes and Programs

Process	Action	Implementation of Plan
Hazard Mitigation	Ensure representation on Planning Team includes all departments responsible for the existing processes and programs identified in this table.	✓ <i>Planning Team's effectiveness in implementing Plan and creating a culture of mitigation</i> ✓ <i>Planning Team members become "ambassadors" in the various departments charged with influencing development, infrastructure, and future planning</i> ✓ <i>Involve Hazard Mitigation Planning Team in review of future updates of the City General Plan or Zoning Ordinance to ensure consideration of threats posed by hazards (See Mitigation Actions Matrix)</i>
Administrative	Departmental or organizational work plans, policies, and procedural changes	✓ <i>Planning and Community Development Department</i> ✓ <i>Public Works Department</i> ✓ <i>Other departments as appropriate</i> ✓ <i>Continue training staff for all aspects of Emergency Management and ensure adequate staffing levels by cross-training staff for each identified capability/task</i>
	Other plans	✓ <i>Reference plan in Emergency Operations Plan</i>
Budgetary	Capital and operational budgets	✓ <i>Include line item mitigation measures in budget as appropriate</i>



Process	Action	Implementation of Plan
Regulatory	Executive orders, ordinances, and other directives	✓ <i>Building Code</i> ✓ <i>Capital Improvement Plan (Project related to hazard mitigation)</i> ✓ <i>Incorporate mitigation goals in future updates to the General Plan Safety Element</i> ✓ <i>General Plan (Institutionalize hazard mitigation in land use and new construction)</i> ✓ <i>National Flood Insurance Program</i> ✓ <i>Storm Water Management Plan</i> ✓ <i>Zoning Ordinance</i>
Funding	Traditional and nontraditional sources	✓ <i>Once plan is approved, seek authority to use bonds, fees, loans, and taxes to finance projects</i> ✓ <i>Seek assistance from federal and state government, foundation, nonprofit, and private sources, such as Hazard Mitigation Grant Program</i> ✓ <i>Research and grant opportunities through U.S. Department of Housing and Urban Development, Community Development Block Grant</i>
Partnerships	Creative funding and initiatives	✓ <i>Community volunteers</i> ✓ <i>In-kind resources</i> ✓ <i>Public-private partnerships</i> ✓ <i>State support</i>
Partnerships	Advisory bodies and committees	✓ <i>Disaster Management Area Coordinator</i>

Q&A | ELEMENT A: PLANNING PROCESS | A4

Q: Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))

A: See **Use of Existing Data** below.

Use of Existing Data

The Planning Team gathered and reviewed existing data and plans during plan writing and specifically noted as “sources”. Numerous electronic and hard copy documents were used to support the planning process:

- ✓ City of Montebello General Plan and Elements
 - *Zoning map included in the Community Profile section.*
 - *The Community Profile sections includes City specific geography, environmental, population, housing and demographic information, and transportation information.*
- ✓ City of Montebello Emergency Operations Plan
 - *The Community Profile section includes City specific employment and transportation information.*



- ✓ County of Los Angeles All-Hazards Mitigation Plan (2014)
 - *Information about hazards in the County contributed to the hazard-specific sections in the City's Mitigation Plan.*
- ✓ California State Hazard Mitigation Plan (2013)
 - *Used to identify hazards posing greatest threats to State.*
- ✓ HAZUS maps and reports
 - *Numerous HAZUS results have been included for Earthquake, Flooding, and Dam Failure scenarios to determine specific risk to City of Montebello.*
- ✓ Census data
 - *The Community Profile includes Census information from the California Department of Finance.*
- ✓ FEMA "How To" Mitigation Series (386-1 to 386-9)
 - *The Series were introduced as resources in each of the Planning Team meetings.*
 - *Mitigation Measures Categories and 4-Step Planning Process are quoted in the Executive Summary.*
- ✓ National Flood Insurance Program
 - *The NFIP website was used to confirm there are no repetitive loss properties within the City.*
- ✓ Local Flood Insurance Rate Maps
 - *Provided by FEMA and included in Flood Hazard section.*

Q&A | ELEMENT E: PLAN ADOPTION | E1

Q: Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5))

A: See **Plan Adoption Process** below.

Plan Adoption Process

Adoption of the plan by the local governing body demonstrates the City's commitment to meeting mitigation goals and objectives. Governing body approval legitimizes the plan and authorizes responsible agencies to execute their responsibilities.

Upon receipt of the conditional approval from FEMA, the Fourth Draft Plan was presented to the Planning Commission. In preparation for the City Council meeting, the Planning Team prepared a staff report including an overview of the Planning Process, Risk Assessment, Mitigation Goals, and Mitigation Actions. The staff report also included a summary of the input received during the Planning Commission meeting and any comments from the general public and external agencies received preceding the City Council meeting. During the Council meeting, the Mayor encouraged participants to present their views and make suggestions on the Plan.

The City Council heard the item on February 22, 2017. The City Council voted to adopt the updated Mitigation Plan. The Resolution of adoption by the City Council is in the **Appendix**.



Plan Approval

Following the adoption by City Council, the Final Draft Plan was submitted to FEMA with a request for approval. FEMA issued a final approval on [REDACTED]. A copy of the FEMA Letter of Approval is in the **Appendix**.



Part II: RISK ASSESSMENT

Community Profile

Geography and the Environment

According to the City's General Plan Housing Element (2013), the City of Montebello has a total land area of 8.25 square miles. The City of Montebello is located approximately 7 miles southeast of downtown Los Angeles and is bounded by the cities of Monterey Park and Rosemead on the north, the City of Commerce and unincorporated portions of Los Angeles County on the west, the Whittier Narrows Recreation area on the east, the City of Commerce on the southwest and the City of Pico Rivera on the southeast.



Originally an agricultural community, Montebello had an ideal climate, productive soil, and an abundance of water for farming. From the turn of the century continuing through the 1920's, the area was well known for its production of flowers, vegetables, berries, and fruits. The discovery of oil by Standard Oil Company on the Anita Baldwin property in 1917, brought about a new era for the City. By 1920, Montebello Oil Fields accounted for one-eighth of total California crude oil production. On October 19, 1920, Montebello was incorporated as the 35th of the present cities in Los Angeles County. Since that time the Montebello Oil Fields continues to be in use in varying degrees based on location. Also, Montebello Gas Storage Facility (operated by Southern California Gas Company) is actively producing and processing natural gas. According to Southern California Gas Company in 2016, the site includes a total of 46 active wells producing 1 million cubic feet of natural gas from residual supplies and 100 barrels of oil every day.

Climate

The Los Angeles metropolitan area averages year-round moderate-to-warm weather. The climate is classified as a Mediterranean climate, which is a type of dry subtropical climate, characterized by seasonal changes in rainfall—with a dry summer and a winter rainy season—but relatively modest transitions in temperature. The City of Montebello is located 15 miles inland from the Pacific. Marine layer clouds are common early in the day before giving way to sunny afternoons. The City experiences average temperature of about 71°F during summer and about 57°F during winter months. Montebello receives an average of 17 inches of rainfall per year.

As the State of California and the Los Angeles region has undergone a several-year drought, rainfall has been much lower in the City. However, rainfall totals were on the rise throughout the preparation of the update to the Plan.

Furthermore, actual rainfall in the Southern California region tends to fall in large amounts during sporadic and often heavy storms rather than consistently over storms at somewhat regular intervals. In short, rainfall in Southern California might be characterized as feast or famine within a single year.



Population and Demographics

Montebello experienced steady population growth in its earlier days and a boom after the end of World War II. Population growth continued into the 1980's though the rate of growth slowed in the decade following 2000 due to demographic trends and limited new housing development. According to the California Department of Finance (2014), the population has grown to 63,745 as of 2014. From 2000 to 2014, the City's population growth rate of 2.6% was lower than the Los Angeles County rate of 5.7%.

According to the California Department of Finance (2014), the demographic makeup of the City is as follows:

Table: City of Montebello Demographics
(Source: California Department of Finance, E-5, 2014)

Racial/Ethnic Group	2000	2014	Change	Change %
Hispanic	46,364	51,506	5,142	11%
White	6,899	4,908	(1,991)	-29%
Black	373	382	9	2%
American Indian Eskimo	124	128	4	3%
Asian or Pacific Islander	7,085	6,438	(647)	-9%
Other	1,305	383	(922)	-71%
Total	62,150	63,745	1,595	3%

Housing and Community Development

Table: City of Montebello Housing
(Source: California Department of Finance, E-5, 2014)

2014	Number	Percent %
Housing Type:		
1-unit, detached	9,823	49.6%
1-unit, attached	1,542	7.8%
2-4 Units	2,466	12.4%
5+ Units	5,717	28.9%
Mobile homes/Other	266	1.3%
Housing Statistics:		
Total Available Housing Units	19,814	100%
Owner-Occupied Housing	9,035	45.6%



2014	Number	Percent %
Renter-Occupied	10,779	54.5%
Average Household Size:	3.3 persons	
Median Home Price:	\$385,000	

Employment and Industry

According to the City of Montebello General Plan Housing Element (2013), during the 24 years between 1990 and 2014, the number of residents employed in the manufacturing and retail trade sectors experienced significant declines. During this same period, the number of residents employed in the health services, education, arts, and public administration increased.

Jobs in education account for the majority of jobs offered in Montebello. The Montebello Unified School District is the largest employer in the City, with multiple schools providing jobs for administrators, teachers, and custodians, as well jobs located at the central administration offices.

Table: City of Montebello Industry
(Source: American Community Survey - 2014)

Industry	2014	
	Number	Percent %
Agriculture, forestry, fishing and hunting, and mining	77	0.3%
Construction	1,391	5.3%
Manufacturing	2,947	11.2%
Wholesale Trade	1,316	5.0%
Retail Trade	2,912	11.1%
Transportation and Warehousing, and Utilities	1,881	7.1%
Information	587	2.2%
Finance and insurance, and real estate and rental and leasing	1,570	6.0%
Professional, scientific, and management, and administrative and waste management services	2,506	9.5%
Educational services, and health care and social assistance	5,734	21.8%
Arts, entertainment, and recreation, and accommodation and food services	2,321	8.8%
Other services, except public administration	1,762	6.7%
Public administration	1,308	5.0%



Table: City of Montebello Occupation
(Source: American Community Survey - 2014)

Occupation	2014	
	Number	Percent
Civilian employed population (16 years and over)	26,312	100.0%
Management, business, science, and arts occupations	7,658	29.1%
Service occupations	4,589	17.4%
Sales and office occupations	7,475	28.4%
Natural resources, construction, and maintenance occupations	2,039	7.8%
Production, transportation, and material moving	4,551	17.3%

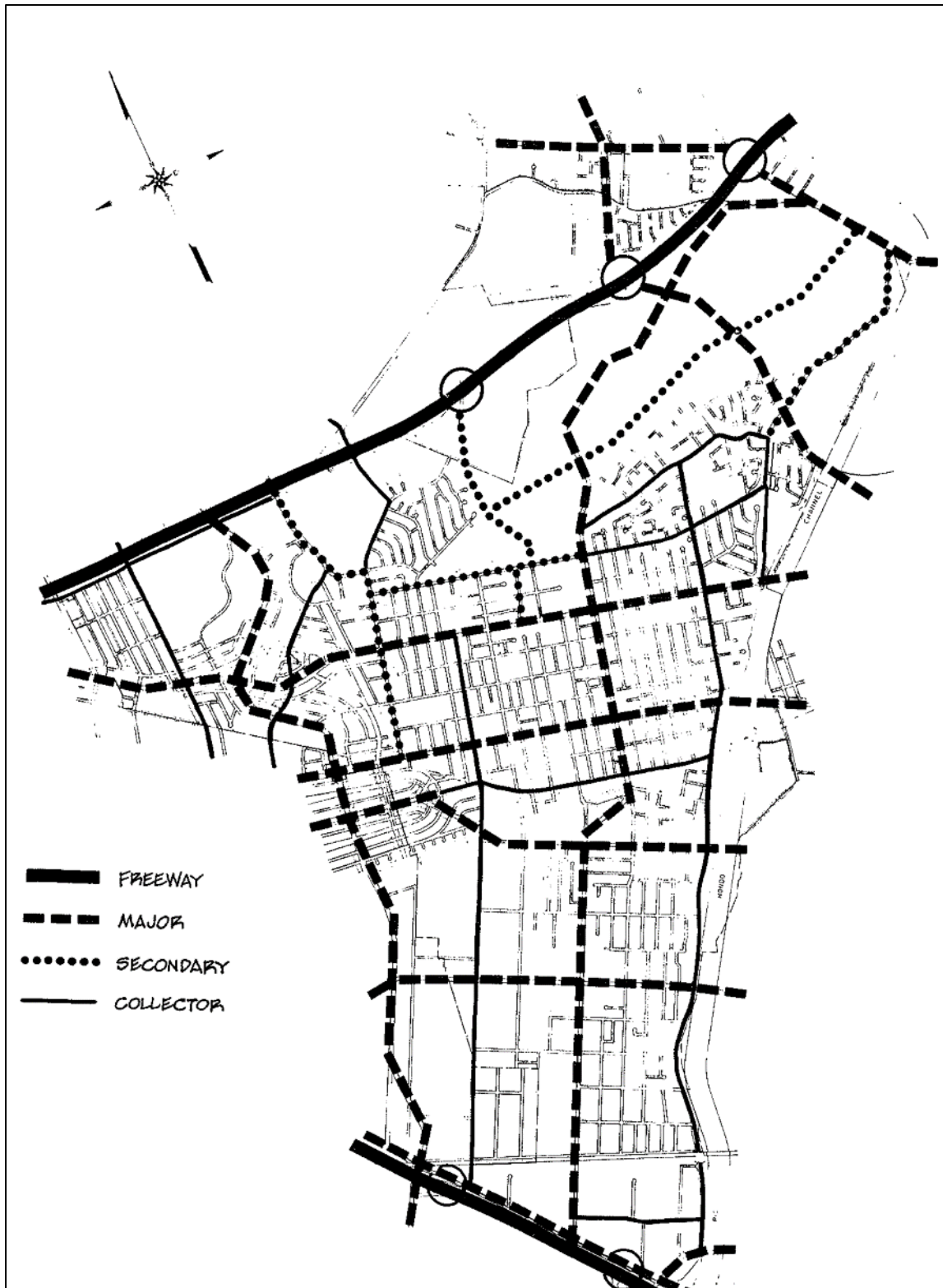
Transportation

According to the City of Montebello's Emergency Operations Plan (2005), there are 122 miles of streets within the City including four major east west routes and two north south routes. The City is bounded by the Santa Ana Freeway (Highway 5) on the south and the Pomona Freeway (605 Freeway) on the east. These freeways are major north-south transportation routes. South Montebello is home to 10 major trucking company terminals and is a corridor for two major rail lines.

Montebello Bus Lines' (MBL) provides transportation services to residents of Montebello and neighboring cities. MBL is the third largest municipal bus system in Los Angeles County, behind Long Beach Transit and Santa Monica's Big Blue Bus. With a fleet of 66 buses, MBL serves over 8 million passengers a year throughout the communities of Alhambra, Bell Gardens, Boyle Heights, Commerce, Downtown Los Angeles, East Los Angeles, La Mirada, Montebello, Monterey Park, Pico Rivera, Rosemead, South Gate and Whittier. In addition to providing transportation services, MBL also maintains the Montebello Metrolink Station and over 800 bus stops. MBL secures dedicated transportation funding from federal, state and local agencies to provide public transit services.



Map: Major Roadways
Source – General Plan Circulation Element





Risk Assessment

What is a Risk Assessment?

Conducting a risk assessment can provide information regarding: the location of hazards; the value of existing land and property in hazard locations; and an analysis of risk to life, property, and the environment that may result from natural hazard events. Specifically, the five levels of a risk assessment are as follows:

1. *Hazard Identification*
2. *Profiling Hazard Events*
3. *Vulnerability Assessment/Inventory of Existing Assets*
4. *Risk Analysis*
5. *Assessing Vulnerability/Analyzing Development Trends*

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B1a.

Q: Does the plan include a general **description** of all natural hazards that can affect each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Hazard Identification** below.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B1b.

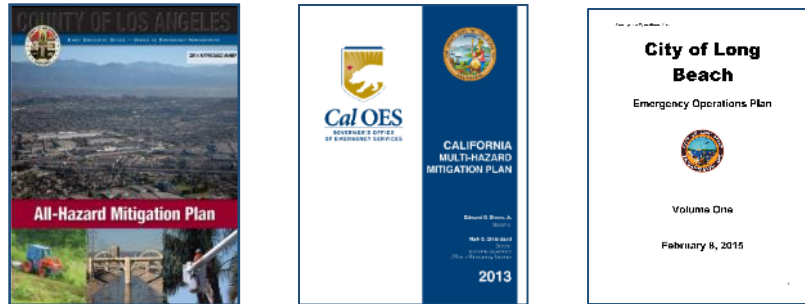
Q: Does the plan provide rationale for the omission of any natural hazards that are commonly recognized to affect the jurisdiction(s) in the planning area? (Requirement §201.6(c)(2)(i))

A: See **Hazard Identification** below.

1) *Hazard Identification*

This section is the description of the geographic extent, potential intensity, and the probability of occurrence of a given hazard. Maps are used in this plan to display hazard identification data. The City of Montebello utilized the categorization of hazards as identified in California Multi-Hazard Mitigation Plan (2013), including: Earthquakes, Floods, Levee failures, Wildfires, Landslides and earth movements, Tsunami, Climate-related hazards, and Volcanoes.

Next, the Planning Team reviewed existing documents to determine which of these hazards posed the most significant threat to the City. In other words, which hazards were most likely to cause impacts that you require a local declaration of emergency.



The geographic extent of each of the identified hazards was identified by the Planning Team utilizing maps and data contained in the City's General Plan and City's Emergency Operations Plan. In addition, numerous internet resources and the County of Los Angeles All-Hazards Mitigation Plan served as valuable resources. Utilizing the Calculated Priority Risk Index (CPRI) ranking technique, the Planning Team concluded the following hazards posed a significant threat against the City:

Earthquake | Wildfire | Flooding | Dam Failure | Drought

The hazard ranking system is described in **Table: Calculated Priority Risk Index**, while the actual ranking is shown in **Table: Calculated Priority Risk Index Ranking for City of Montebello**.



Table: Calculated Priority Risk Index
(Source: Federal Emergency Management Agency)

CPRI Category	Degree of Risk			Assigned Weighting Factor
	Level ID	Description	Index Value	
Probability	Unlikely	Extremely rare with no documented history of occurrences or events. Annual probability of less than 1 in 1,000 years.	1	45%
	Possibly	Rare occurrences. Annual probability of between 1 in 100 years and 1 in 1,000 years.	2	
	Likely	Occasional occurrences with at least 2 or more documented historic events. Annual probability of between 1 in 10 years and 1 in 100 years.	3	
	Highly Likely	Frequent events with a well-documented history of occurrence. Annual probability of greater than 1 every year.	4	
Magnitude/ Severity	Negligible	Negligible property damages (less than 5% of critical and non-critical facilities and infrastructure. Injuries or illnesses are treatable with first aid and there are no deaths. Negligible loss of quality of life. Shut down of critical public facilities for less than 24 hours.	1	30%
	Limited	Slight property damage (greater than 5% and less than 25% of critical and non-critical facilities and infrastructure). Injuries or illnesses do not result in permanent disability, and there are no deaths. Moderate loss of quality of life. Shut down of critical public facilities for more than 1 day and less than 1 week.	2	
	Critical	Moderate property damage (greater than 25% and less than 50% of critical and non-critical facilities and infrastructure). Injuries or illnesses result in permanent disability and at least 1 death. Shut down of critical public facilities for more than 1 week and less than 1 month.	3	
	Catastrophic	Severe property damage (greater than 50% of critical and non-critical facilities and infrastructure). Injuries and illnesses result in permanent disability and multiple deaths. Shut down of critical public facilities for more than 1 month.	4	
Warning Time	> 24 hours	Population will receive greater than 24 hours of warning.	1	15%
	12–24 hours	Population will receive between 12-24 hours of warning.	2	
	6-12 hours	Population will receive between 6-12 hours of warning.	3	
	< 6 hours	Population will receive less than 6 hours of warning.	4	
Duration	< 6 hours	Disaster event will last less than 6 hours	1	10%
	< 24 hours	Disaster event will last less than 6-24 hours	2	
	< 1 week	Disaster event will last between 24 hours and 1 week.	3	
	> 1 week	Disaster event will last more than 1 week	4	



Table: Calculated Priority Risk Index Ranking for City of Montebello

Hazard	Probability	Weighted 45% (x.45)	Magnitude Severity	Weighted 30% (x.3)	Warning Time	Weighted 15% (x.15)	Duration	Weighted 10% (x.1)	CPRI Totals
Earthquake – San Andreas M8.0	3	1.35	3	1.2	4	0.6	1	0.1	2.95
Earthquake – Newport-Inglewood M7.1	3	1.35	3	1.2	4	0.6	1	0.1	2.95
Earthquake – Puente Hills M7.1	3	1.35	3	1.2	4	0.6	1	0.1	2.95
Earthquake – Whittier M6.8	3	1.35	3	1.2	4	0.6	1	0.1	2.95
Earthquake – Sierra Madre M6.8	3	1.35	3	1.2	4	0.6	1	0.1	2.95
Wildfire	2	.90	2	0.6	3	0.45	3	0.3	2.25
Flooding	2	.90	2	0.6	1	0.15	2	0.2	1.85
Dam Failure	2	.90	3	0.9	2	0.3	4	0.4	2.50
Drought	1	.45	2	0.6	1	0.15	4	0.4	1.60



2) Profiling Hazard Events

Profiling of hazards involves a process of describing the causes and characteristics of each hazard and what part of the City's facilities, infrastructure, and environment may be vulnerable to each specific hazard. A profile of each hazard discussed in this plan is provided in the City-Specific Hazard Analysis. **Table: Vulnerability: Location, Extent, and Probability in City of Montebello** indicates a generalized perspective of the community's vulnerability of the various hazards according to extent (or degree), location, and probability.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B1c.

Q: Does the plan include a description of the **location** for all natural hazards that can affect each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Table: Vulnerability: Location, Extent, and Probability in City of Montebello** below.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B1d.

Q: Does the plan include a description of the **extent** for all natural hazards that can affect each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Table: Vulnerability: Location, Extent, and Probability in City of Montebello** below.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B2a.

Q: Does the plan include information on **previous occurrences** of hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Table: Vulnerability: Location, Extent, and Probability in City of Montebello** below.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B2b.

Q: Does the plan include information on the **probability** of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Table: Vulnerability: Location, Extent, and Probability in City of Montebello** below.



Table: Vulnerability: Location, Extent, Probability, and Previous Occurrences in City of Montebello

Hazard	Location (Where)	Extent (How Big an Event)	Probability (How Often) *	Previous Occurrences
Earthquake	Entire Project Area	The Southern California Earthquake Center (SCEC) in 2007 concluded that there is a 99.7 % probability that an earthquake of M6.7 or greater will hit California within 30 years. ¹	Moderate	1994 – Northridge Earthquake
Wildfire	North and Eastern boundaries of City	Cities to the east of the City maintain severe FRAP ratings.	Low	None
Flooding	Rio Hondo Flood Control Channel which runs north to south through length of City and San Gabriel River Basin along east side of City	Urban flooding from severe weather.	Moderate	November 2014 - Urban Flooding from heavy rain
Dam Failure	Eastern boundary of City along Rio Hondo Flood Control Channel	Water depth inundation up to 40 feet along Rio Hondo Flood Control Channel	Low	None
Drought	Entire Project Area	Droughts in urban areas vary considerably in scope and intensity. Likely emergency water shortage regulations would restrict such activities as watering of landscape, washing of cars, and other non-safety related activities.	Moderate	None
* Probability is defined as: Low = 1:1,000 years, Moderate = 1:100 years, High = 1:10 years				
¹ Uniform California Earthquake Rupture Forecast				

3) Vulnerability Assessment/Inventory of Existing Assets

A Vulnerability Assessment in its simplest form is a simultaneous look at the geographical location of hazards and an inventory of the underlying land uses (populations, structures, etc.). Facilities that provide critical and essential services following a major emergency are of particular concern because these locations house staff and equipment necessary to provide important public safety, emergency response, and/or disaster recovery functions.



Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3b.

Q: Is there a description of each identified hazard's overall **vulnerability** (structures, systems, populations, or other community assets defined by the community that are identified as being susceptible to damage and loss from hazard events) for each jurisdiction? (Requirement §201.6(c)(2)(ii))

A: See **Critical Facilities** below.

Critical Facilities

FEMA separates critical buildings and facilities into the five categories shown below based on their loss potential. Following are FEMA's definition of the five categories of critical facilities:

Essential Facilities are essential to the health and welfare of the whole population and are especially important following hazard events. Essential facilities include hospitals and other medical facilities, police and fire stations, emergency operations centers and evacuation shelters, and schools.

Transportation Systems include airways – airports, heliports; highways – bridges, tunnels, roadbeds, overpasses, transfer centers; railways – trackage, tunnels, bridges, rail yards, depots; and waterways – canals, locks, seaports, ferries, harbors, drydocks, piers.

Lifeline Utility Systems such as potable water, wastewater, oil, natural gas, electric power and communication systems.

High Potential Loss Facilities are facilities that would have a high loss associated with them, such as nuclear power plants, dams, and military installations.

Hazardous Materials Facilities include facilities housing industrial/hazardous materials, such as corrosives, explosives, flammable materials, radioactive materials, and toxins.

Table: Critical Facilities Vulnerable to Hazards illustrates the hazards with potential to impact critical facilities owned by or providing critical services to the City of Montebello.



Table: Critical Facilities Vulnerable to Hazards

Name of Facility	Earthquake	Wildfire	Flooding	Dam Failure	Drought
ESSENTIAL FACILITIES:					
City Hall 1600 W. Beverly Boulevard	X				X
Montebello Fire Department (Station No. 56) 600 N. Montebello Boulevard	X				X
Montebello Fire Station No. 56 1166 S. Greenwood Avenue	X				X
Montebello Fire Station No. 57 2950 Via Acosta Street	X				X
Montebello Police Department 1600 W. Beverly Boulevard	X				X
Beverly Hospital 309 W. Beverly Boulevard	X				X
TRANSPORTATION SYSTEMS:					
Roads and Bridges	X	X	X	X	X
LIFELINE UTILITY SYSTEMS:					
Water, Electricity, Natural Gas, Oil, and Fuel	X	X	X	X	X
HIGH POTENTIAL LOSS FACILITIES:					
Whittier Narrows Dam 909 N. Lincoln Avenue	X		X	X	X
HAZARDOUS MATERIALS FACILITIES:					
<i>This information is maintained by the City of Montebello Fire Department and is available upon request.</i>					



4) Risk Analysis

Estimating potential losses involves assessing the damage, injuries, and financial costs likely to be sustained in a geographic area over a given period of time. This level of analysis involves using mathematical models. The two measurable components of risk analysis are magnitude of the harm that may result and the likelihood of the harm occurring. Describing vulnerability in terms of dollar losses provides the community and the state with a common framework in which to measure the effects of hazards on assets. For each hazard where data was available, quantitative estimates for potential losses have been included in the hazard assessment. Data was not available to make vulnerability determinations in terms of dollar losses for all of the identified hazards. The **Mitigation Actions Matrix** includes an action item to conduct such an assessment in the future.

5) Assessing Vulnerability/ Analyzing Development Trends

This step provides a general description of City facilities and contents in relation to the identified hazards so that mitigation options can be considered in land use planning and future land use decisions. This Mitigation Plan provides comprehensive description of the character of the City of Montebello in the **Community Profile Section**. This description includes the geography and environment, population and demographics, land use and development, housing and community development, employment and industry, and transportation and commuting patterns. Analyzing these components of the City of Montebello can help in identifying potential problem areas and can serve as a guide for incorporating the goals and ideas contained in this mitigation plan into other community development plans.

Hazard assessments are subject to the availability of hazard-specific data. Gathering data for a hazard assessment requires a commitment of resources on the part of participating organizations and agencies. Each hazard-specific section of the plan includes a section on hazard identification using data and information from City, County, state, or federal sources.

Regardless of the data available for hazard assessments, there are numerous strategies the City can take to reduce risk. These strategies are described in the action items detailed in the Mitigation Actions Matrix in the **Mitigation Strategies Section**. Mitigation strategies can further reduce disruption to critical services, reduce the risk to human life, and alleviate damage to personal and public property and infrastructure.

Land and Development

The City of Montebello General Plan provides the framework for the growth and development of the City. This Plan is one of the City's most important tools in addressing environmental challenges including transportation and air quality; growth management; conservation of natural resources; clean water and open spaces. The land use composition of the City is approximately 70% residential and 30% mixed use/commercial/industrial.



Q&A | ELEMENT D. MITIGATION STRATEGY | D1

Q: Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3))

A: See **Changes in Development** below.

Changes in Development

Since the adoption of the 2004 Plan, there have been no significant alterations to the development pattern of the City in the hazard prone areas. This conclusion was reached after a thorough review of the General Plan and discussion with the Planning Team.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3a.

Q: Is there a description of each hazard's **impacts** on each jurisdiction (what happens to structures, infrastructure, people, environment, etc.)? (Requirement §201.6(c)(2)(ii))

A: See **Impacts to Types of Land Uses** below.

Impacts to Types of Land Uses

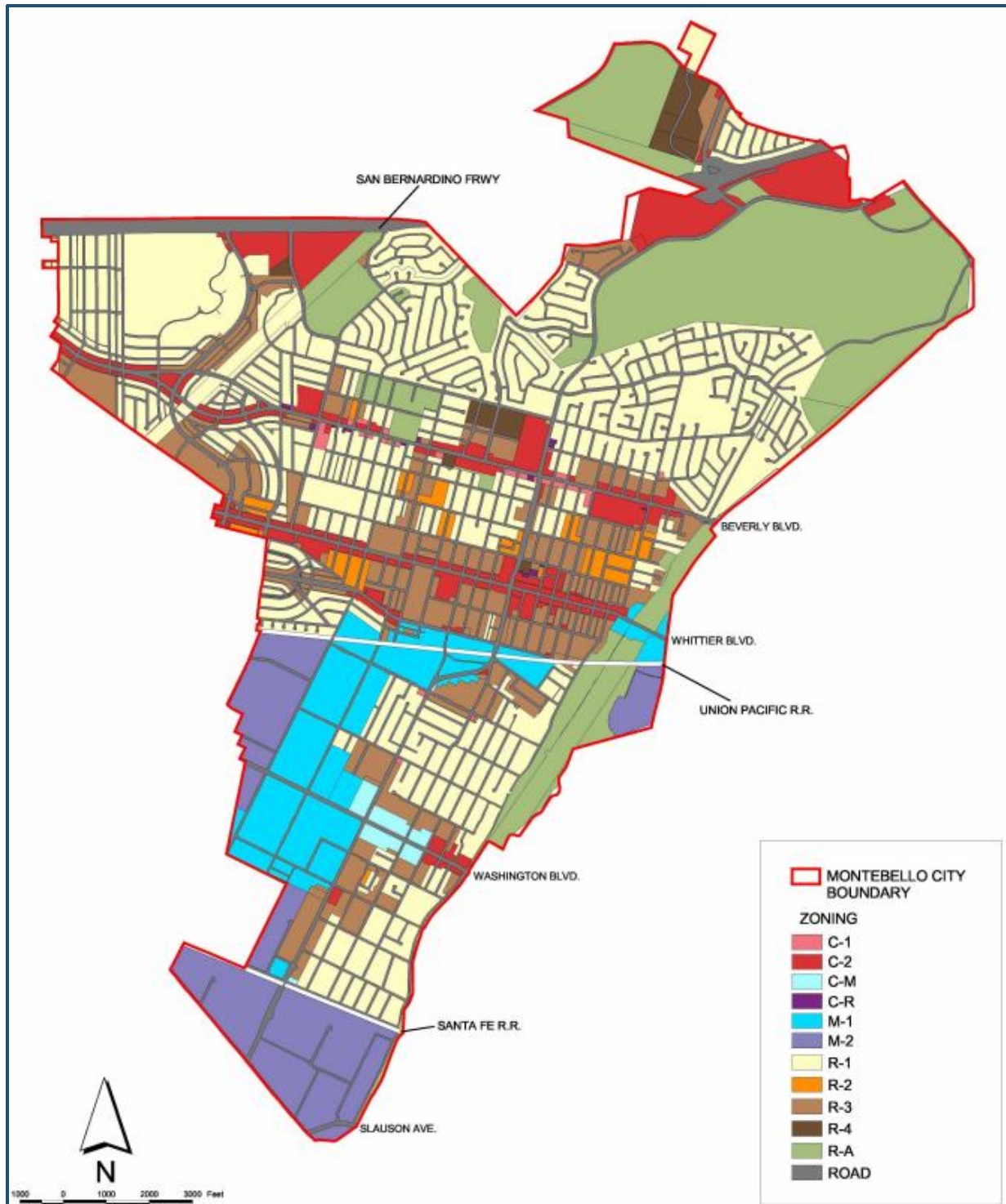
City of Montebello's General Plan identifies a range of land uses as shown below.

Table: Impacts to Existing and Future Land Uses in the City of Montebello
(Source: EPC Analysis Based on City of Montebello General Plan – Land Use Element)

Category of Land Use Designation	Earthquake	Wildfire	Flooding	Dam Failure	Drought
Residential					
R-1 Low-Density Residential	X	X	X	X	X
R-2 Medium-Density Residential	X	X			X
R-3 High-Density Residential	X		X	X	X
R-4 Very High-Density Residential	X				X
R-A Mixed Use	X	X	X	X	X
Commercial					
C-1 Neighborhood Commercial	X				X
C-2 General Commercial	X				X
C-M Heavy Commercial	X				X
C-R Commercial Restricted	X				X
Manufacturing					
M-1 Light Manufacturing	X			X	X
M-2 Heavy Manufacturing	X			X	X



Map: City of Montebello Zoning Map
(Source: City of Montebello)



Earthquake Hazards

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B2a.

Q: Does the plan include information on **previous occurrences** of hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Previous Occurrences of Earthquakes in the City of Montebello** below.

Previous Occurrences of Earthquakes in the City of Montebello

On June 12, 1989, the magnitude 4.9 Montebello Earthquake struck the community resulting in minimal damage.

Also, the magnitude 6.7 Northridge Earthquake occurred in 1994 impacting Montebello and the surrounding region.

In January 1994, the magnitude 6.7 Northridge Earthquake (thrust fault) which produced severe ground motion, caused 57 deaths, 9,253 injuries and left over 20,000 displaced. Scientists have stated that such devastating shaking should be considered the norm near any large thrust earthquake. Recent reports from scientists of the U.S. Geological Survey and the Southern California Earthquake Center say that the Los Angeles Area could expect one earthquake every year of magnitude 5.0 or more for the foreseeable future.



Since the writing of the 2004 Mitigation Plan, there have been no significant earthquake events impacting the City of Montebello.

Previous Occurrences of Earthquakes in Los Angeles County

Southern California has a history of powerful and relatively frequent earthquakes, dating back to the powerful magnitude 8.0+ 1857 San Andreas Earthquake which did substantial damage to the relatively few buildings that existed at the time.

Paleoseismological research indicates that large magnitude (8.0+) earthquakes occur on the San Andreas Fault at intervals between 45 and 332 years with an average interval of 140 years. Other lesser faults have also caused very damaging earthquakes since 1857. Notable earthquakes include the 1933 Long Beach Earthquake, the 1971 San Fernando Earthquake, the 1987 Whittier Earthquake and the 1994 Northridge Earthquake.



Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B1a.

Q: Does the plan include a general **description** of all natural hazards that can affect each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Local Conditions** below.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3b.

Q: Is there a description of each identified hazard's overall **vulnerability** (structures, systems, populations, or other community assets defined by the community that are identified as being susceptible to damage and loss from hazard events) for each jurisdiction? (Requirement §201.6(c)(2)(ii))

A: See **Local Conditions** below.

Local Conditions

No Alquist-Priolo Earthquake fault zone is known to directly underlie the City of Montebello, however the East Montebello fault is located approximately $\frac{1}{4}$ mile to the northeast of the City. The entire City of Montebello is also mapped on the Puente Hills Blind Thrust Fault Zone (PHT). There is limited direct local evidence of different potential impacts, and information regarding degree of activity and damage-generating potential by the PHT. The PHT poses a potential ground surface co-seismic deformation hazard in the northern portion of the City, as shown on **Map: Puente Hills Blind Thrust Contours**.

The Puente Hills Blind Thrust Contours (and some regional faults) are displayed in **Map: Puente Hills Blind Thrust Contours**. A closer look at local faults is available in **Map: Local Faults**.

Earthquake faults posing the greatest threat to the City would originate from the closest faults: Puente Hills Blind Thrust or East Montebello Fault. Other regional faults including Newport-Inglewood, San Andreas, Whittier, and Sierra Madre are close or capable of generating strong shaking. Following is a summary of the various faults:

Newport-Inglewood Fault Zone

The Newport-Inglewood Fault Zone lies approximately 14 miles southwest of Montebello. The Newport-Inglewood Fault System is a nearly linear alignment of faults extending 45 miles along the southwestern side of the Los Angeles basin. It can be traced as a series of topographic hills, ridges, and mesas from the Santa Monica Mountains to Newport Beach, where it trends offshore. Structures along the zone of deformation act as groundwater barriers and, at greater depths, as petroleum traps. Continuing seismic activity has been evidenced most prominently in recent times by the 1920 Inglewood and 1933 Long Beach earthquakes.

San Andreas Fault Zone

The San Andreas Fault Zone is located approximately 34 miles northeast of the City of Montebello. This fault zone extends from the Gulf of California northward to the Cape



Mendocino area where it continues northward along the ocean floor. The total length of the San Andreas Fault Zone is approximately 750 miles. The activity of the fault has been recorded during historic events, including the 1906 (M8.0) event in San Francisco and the 1857 (M7.9) event between Cholame and San Bernardino, where at least 250 miles of surface rupture occurred. These seismic events are among the most significant earthquakes in California history. Geologic evidence suggests that the San Andreas Fault has a 50 percent chance of producing a magnitude 7.5 to 8.5 earthquake (comparable to the great San Francisco earthquake of 1906) within the next 30 years.

Whittier Fault Zone

The Whittier Fault zone lies approximately 7 miles southeast of Montebello. The Whittier Fault is a 25 mile right-lateral strike-slip fault that runs along the Chino Hills range between the cities of Chino Hills and Whittier. It is estimated that this fault could generate up to a magnitude 7.2 earthquake.

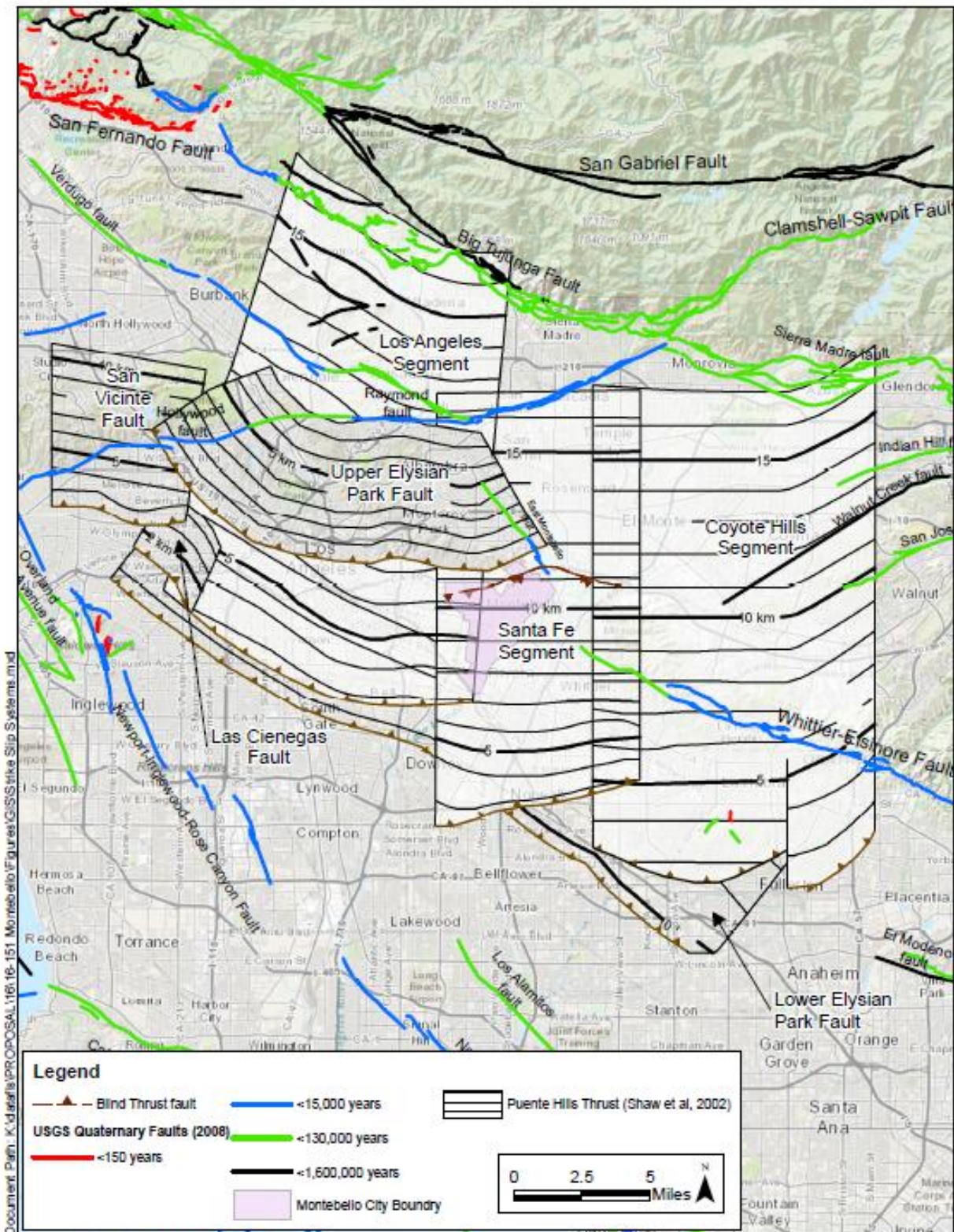
Puente Hills Fault Zone

The Puente Hills Fault Zone is located approximately 8 miles south of the City. According to USGS, the Puente Hills Fault Zone was most recently responsible for the M5.1 La Habra earthquake on March 28, 2014 which caused an estimated \$2.6 million in damage. The USGS estimates that a future, larger M7.5 earthquake along the Puente Hills Fault Zone could kill 3,000 to 18,000 people and cause up to \$250 billion in Southern California region. In contrast, a larger M8.0 quake along the San Andreas would cause an estimated 1,800 deaths.

Sierra Madre Fault Zone

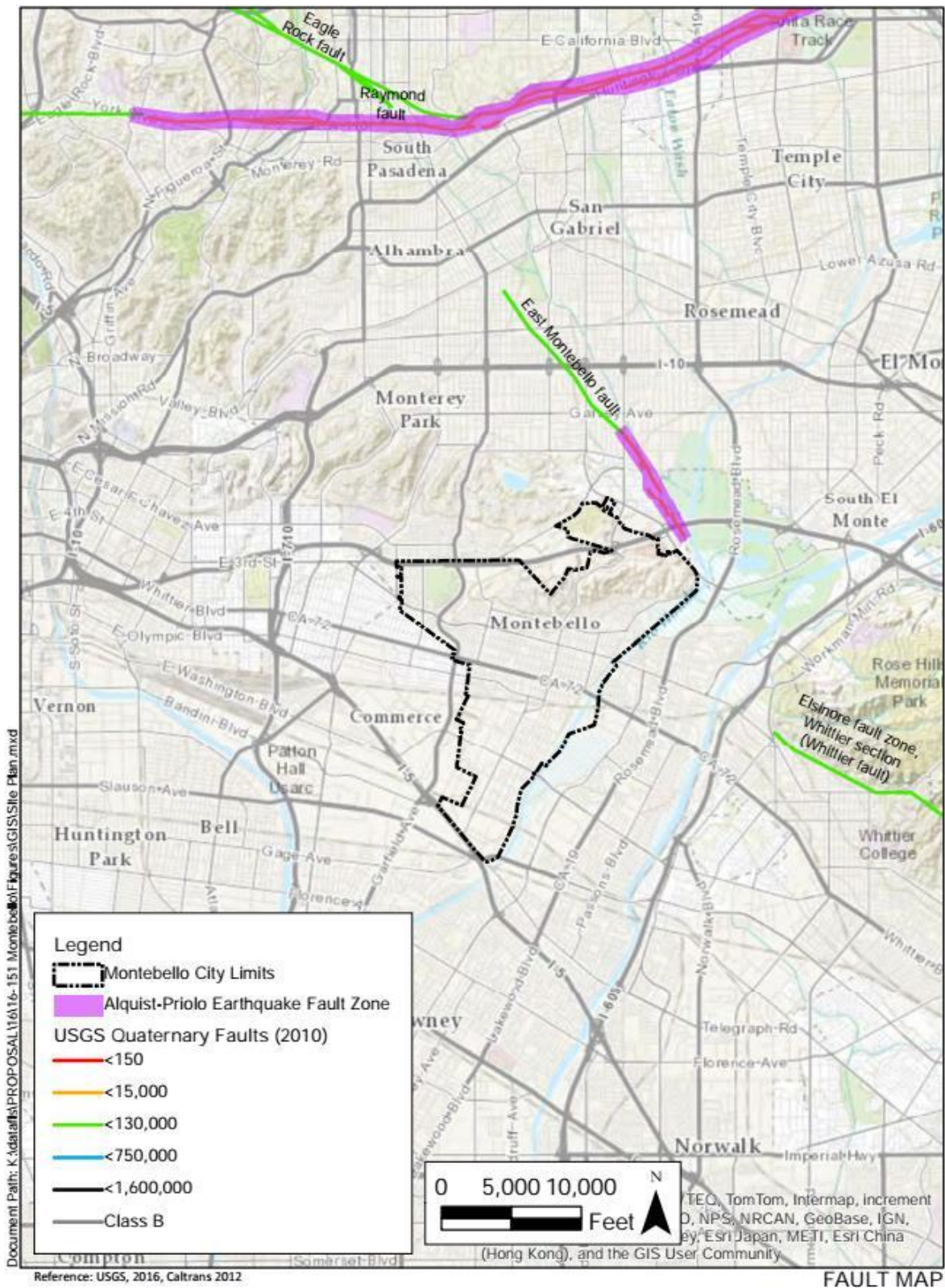
The Sierra Madre Fault Zone lies approximately 12 miles northeast of Montebello. This fault zone is a series of moderate angle, north-dipping, reverse faults (thrust faults). Movement along these frontal faults has resulted in the uplift of the San Gabriel Mountains. According to the Southern California Earthquake Data Center, rupture on the Sierra Madre Fault Zone (theoretically) could be limited to one segment at a time, it has recently been suggested that a large event on the San Andreas Fault to the north (like that of 1857) could cause simultaneous rupture on reverse faults south of the San Gabriel Mountains – the Sierra Madre Fault Zone being a prime example of such. Whether this could rupture multiple Sierra Madre Fault Zone segments simultaneously is unknown. Seismic activity on the Sierra Madre Fault is expected to have a maximum magnitude of 7.2.

**Map: Puente Hills Blind Thrust Fault Contours
(Source: Diaz-Yourman & Associates)**





Map: Local Faults
(Source: Diaz-Yourman & Associates)





Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3a.

Q: Is there a description of each hazard's **impacts** on each jurisdiction (what happens to structures, infrastructure, people, environment, etc.)? (Requirement §201.6(c)(2)(ii))

A: See **Impact of Earthquakes in the City of Montebello** below.

Impact of Earthquakes in the City of Montebello

Based on the risk assessment, it is evident that earthquakes will continue to have potentially devastating economic impacts to certain areas of the City. Impacts that are not quantified, but can be anticipated in future events, include:

- ✓ Injury and loss of life;
- ✓ Commercial and residential structural damage;
- ✓ Disruption of and damage to public infrastructure;
- ✓ Secondary health hazards e.g. mold and mildew;
- ✓ Damage to roads/bridges resulting in loss of mobility;
- ✓ Significant economic impact (jobs, sales, tax revenue) upon the community;
- ✓ Negative impact on commercial and residential property values; and
- ✓ Significant disruption to students and teachers as temporary facilities and relocations would likely be needed.

Earthquake-Induced Landslides

Earthquake-induced landslides are secondary earthquake hazards that occur from ground shaking. They can destroy the roads, buildings, utilities, and other critical facilities necessary to respond and recover from an earthquake. Many communities in Southern California have a high likelihood of encountering such risks, especially in areas with steep slopes.

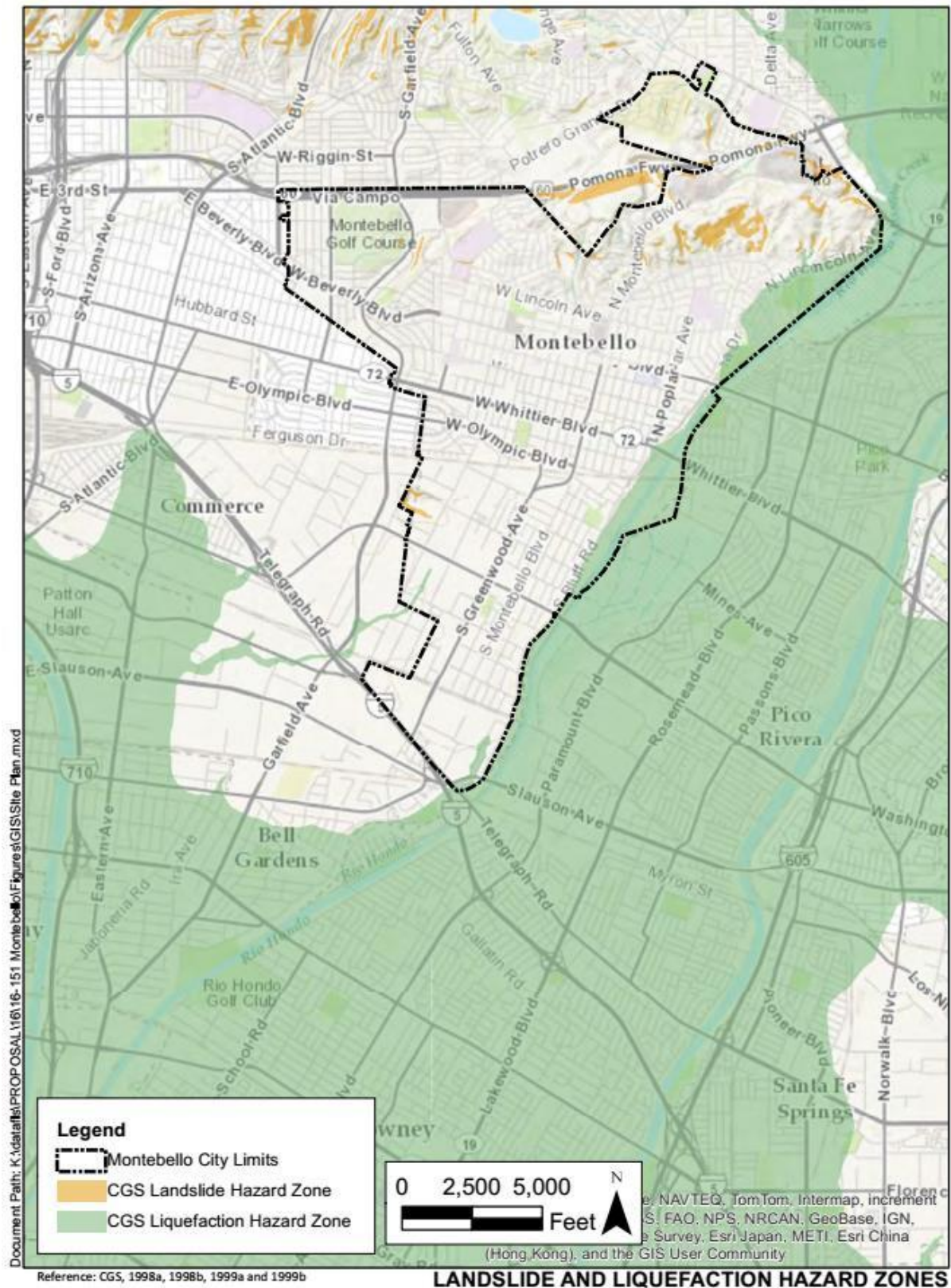
Liquefaction

Liquefaction is a phenomenon in which the strength and stiffness of a soil is reduced by earthquake shaking or other events. Liquefaction occurs in saturated soils, which are soils in which the space between individual soil particles is completely filled with water. This water exerts a pressure on the soil particles that influences how tightly the particles themselves are pressed together. Prior to an earthquake, the water pressure is relatively low. However, earthquake shaking can cause the water pressure to increase to the point where the soil particles can readily move with respect to each other. Because liquefaction only occurs in saturated soil, its effects are most commonly observed in low lying areas. Typically, liquefaction is associated with shallow groundwater, which is less than 50 feet beneath the earth's surface. According to the City of Montebello General Plan, areas of Montebello that may be subject to potential liquefaction are located along the eastern boundary of the City, parallel to the Rio Hondo River.

Map: Landslide and Liquefaction Zones shows the moderate risk of earthquake-induced landslide and liquefaction risk within the City.



Map: Landslide and Liquefaction Zones
(Source: Diaz-Yourman & Associates)





Exposure

The data in this section was generated using the Hazards United States – Multi Hazard (HAZUS-MH) software program. Once the location and size of a hypothetical earthquake are identified, HAZUS-MH estimates the intensity of the ground shaking, the number of buildings damaged, the number of casualties, the amount of damage to transportation systems and utilities, the number of people displaced from their homes, and the estimated cost of repair and clean up.

Building Inventory

HAZUS estimates approximately 90% of the building stock within the City of Montebello is residential housing. In terms of building construction types found in the region, wood frame construction makes up 88% of the building inventory.

Critical Facility Inventory

HAZUS breaks critical facilities into two (2) groups: essential facilities and high potential loss facilities (HPL). Essential facilities include hospitals, medical clinics, schools, fire stations, police stations and emergency operations facilities. High potential loss facilities include dams, levees, military installations, nuclear power plants and hazardous material sites.

Table: Critical Facility Inventory – HAZUS

Essential Facilities	Count	High Potential Loss (HPL) Facilities	Count
Hospitals	1	Dams	0
Schools	21	Levees	0
Fire Stations	1	Military Installations	0
Police Stations	1	Nuclear Power Plants	0
Emergency Operations Facilities	0	Hazardous Material Sites	18

Transportation and Utility Lifeline Inventory

Within HAZUS, the lifeline inventory is divided between transportation and utility lifeline systems. Transportation systems include highways, railways, light rail, bus, ports, ferry and airports. Utility systems include potable water, wastewater, natural gas, crude & refined oil, electric power and communications.



Casualties

HAZUS estimates the number of people that will be injured and killed by the earthquake. The casualties are broken down into four (4) severity levels that describe the extent of the injuries. The levels are described as follows:

- ✓ **Severity Level 1:** Injuries will require medical attention but hospitalization is not needed.
- ✓ **Severity Level 2:** Injuries will require hospitalization but are not considered life-threatening
- ✓ **Severity Level 3:** Injuries will require hospitalization and can become life threatening if not promptly treated.
- ✓ **Severity Level 4:** Victims are killed by the earthquake.

The casualty estimates are provided for three (3) times of day: 2:00 AM, 2:00 PM and 5:00 PM. These times represent the periods of the day that different sectors of the community are at their peak occupancy loads. The 2:00 AM estimate considers that the residential occupancy load is maximum, the 2:00 PM estimate considers that the educational, commercial and industrial sector loads are maximum and 5:00 PM represents peak commute time.

Building-Related Losses

Building losses are broken into two categories: direct building losses and business interruption losses. The direct building losses are the estimated costs to repair or replace the damage caused to the building and its contents. The business interruption losses are the losses associated with inability to operate a business because of the damage sustained during the earthquake. Business interruption losses also include the temporary living expenses for those people displaced from their homes because of the earthquake.



HAZUS Earthquake Event Summary Results

Newport-Inglewood M7.1 Earthquake Scenario

Building Damage

Table: Expected Building Damage by Occupancy – Newport-Inglewood M7.1

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Agriculture	8	2	1	0	0
Commercial	761	199	109	20	2
Education	26	6	2	0	0
Government	10	2	1	0	0
Industrial	148	43	27	5	0
Other Residential	995	302	113	20	1
Religion	62	15	7	1	0
Single Family	8,975	2,381	373	12	3
Total	10,986	2,949	635	59	7

Table: Expected Building Damage by Building Type – Newport-Inglewood M7.1

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Wood	9,796	2,624	411	12	4
Steel	231	59	40	7	1
Concrete	224	62	30	6	0
Precast	188	55	41	9	0
RM	384	65	43	9	0
URM	61	22	14	3	1
MH	102	62	57	13	1
Total	10,986	2,949	635	59	7



Transportation and Utility Lifeline Damage

Table: Expected Utility System Pipeline Damage – Newport-Inglewood M7.1

System	Total Pipelines (Length km)	Number of Leaks	Number of Breaks
Potable Water	2,555	98	25
Waste Water	1,533	70	18
Natural Gas	1,022	20	5
Oil	0	0	0

Table: Potable Water and Electric Power System Performance – Newport-Inglewood M7.1

	Total # of Households	Number of Households without Service				
		At Day 1	At Day 3	At Day 7	At Day 30	At Day 90
Potable Water	19,552	0	0	0	0	0
Electric Power		0	0	0	0	0

Shelter Requirement

HAZUS estimates the number of households that are expected to be displaced from their homes due to the earthquake and the number of displaced people that will require accommodations in temporary public shelters. The model estimates 60 households to be displaced due to the earthquake. Of these, 58 people (out of a total population of 64,394) will seek temporary shelter in public shelters.



Casualties

The table below represents a summary of casualties estimated for Newport-Inglewood M7.1 earthquake scenario.

Table: Casualty Estimates – Newport-Inglewood M7.1

Time	Sector	Level 1	Level 2	Level 3	Level 4
2AM	Commercial	0	0	0	0
	Commuting	0	0	0	0
	Educational	0	0	0	0
	Hotels	0	0	0	0
	Industrial	0	0	0	0
	Other-Residential	7	1	0	0
	Single-Family	9	1	0	0
	TOTAL	16	2	0	0
2PM	Commercial	14	2	0	0
	Commuting	0	0	0	0
	Educational	5	1	0	0
	Hotels	0	0	0	0
	Industrial	3	0	0	0
	Other-Residential	2	0	0	0
	Single-Family	2	0	0	0
	TOTAL	26	3	0	0
5PM	Commercial	10	1	0	0
	Commuting	0	0	0	0
	Educational	0	0	0	0
	Hotels	0	0	0	0
	Industrial	2	0	0	0
	Other-Residential	3	0	0	0
	Single-Family	3	0	0	0
	TOTAL	18	1	0	0



Economic Losses

The total economic loss estimated for the Newport-Inglewood M7.1 earthquake scenario is **\$137.45 million dollars** which includes building and lifeline related losses based on the region's available inventory. The following tables provide more detailed information about these losses.

Table: Building-Related Economic Losses (\$ Dollars) – Newport-Inglewood M7.1

Category	Area	Single Family	Other Residential	Commercial	Industrial	Others	Total
Income Losses	Wage	\$0	\$120,200	\$2,993,400	\$300,200	\$132,700	\$3,546,500
	Capital-Related	\$0	\$51,100	\$2,298,100	\$182,300	\$34,800	\$2,566,300
	Rental	\$514,800	\$1,135,800	\$1,985,200	\$124,800	\$49,600	\$3,810,200
	Relocation	\$1,770,600	\$867,700	\$2,969,500	\$488,000	\$454,100	\$6,549,900
	Subtotal	\$2,285,400	\$2,174,800	\$10,246,200	\$1,095,300	\$671,200	\$16,472,900
Capital Stock Losses	Structural	\$4,894,500	\$2,294,100	\$5,408,100	\$1,787,100	\$600,500	\$14,984,300
	Non-Structural	\$27,429,500	\$17,688,800	\$16,943,700	\$7,768,500	\$2,731,100	\$72,561,600
	Content	\$8,780,900	\$4,668,700	\$9,553,200	\$5,666,700	\$1,477,900	\$30,147,400
	Inventory	\$0	\$0	\$370,200	\$1,089,900	\$2,900	\$1,463,000
	Subtotal	\$41,104,900	\$24,651,600	\$32,275,200	\$16,312,200	\$4,812,400	\$119,156,300
TOTAL		\$43,390,300	\$26,826,400	\$42,521,400	\$17,407,500	\$5,483,600	\$135,629,200



Table: Transportation System Economic Losses (\$ Dollars) – Newport-Inglewood M7.1

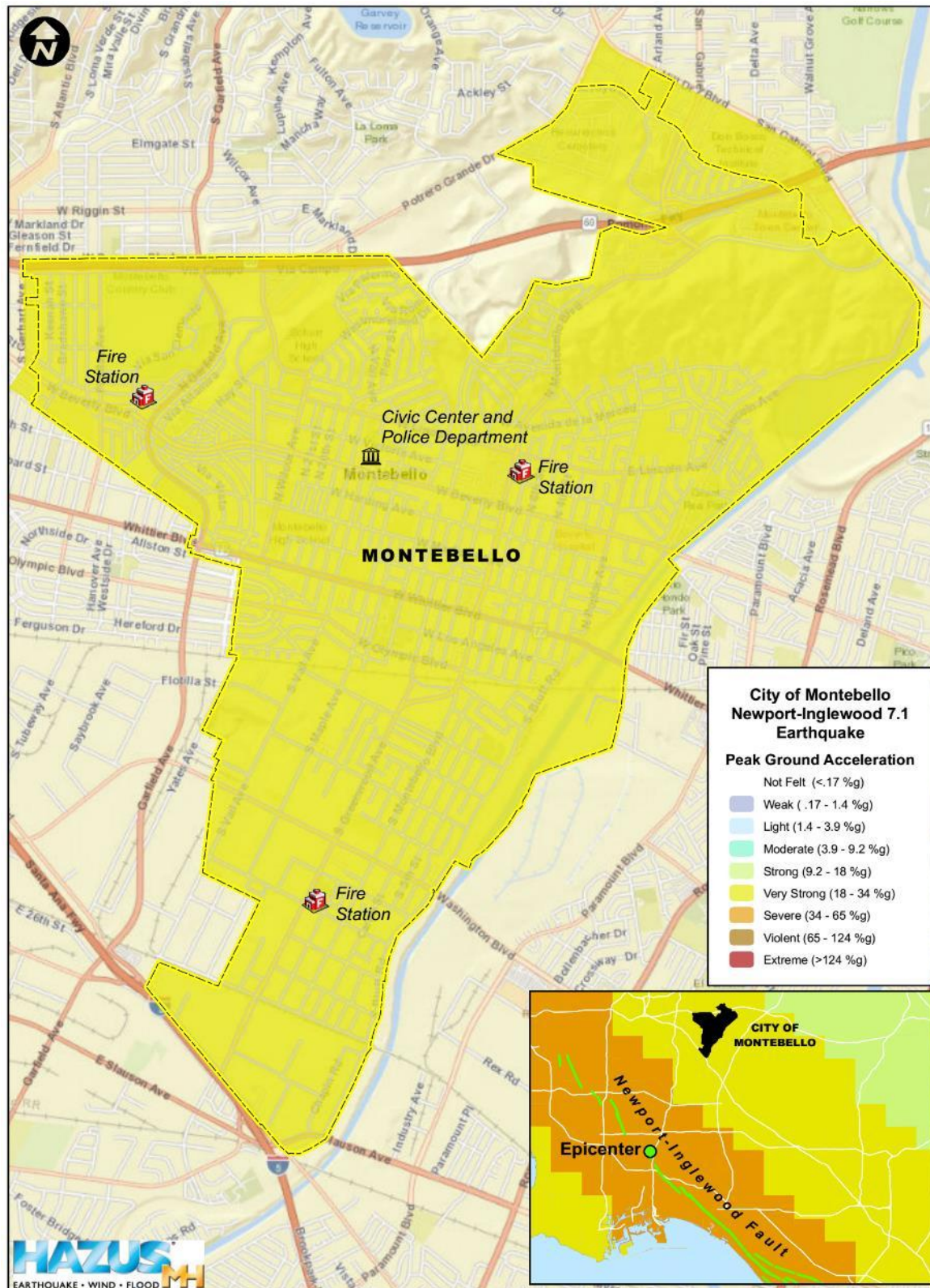
System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Highway	Segments	\$389,155,800	\$0	0%
	Bridges	\$37,540,300	\$414,500	1%
	Tunnels	\$0	\$0	0%
Railways	Segments	\$7,156,200	\$0	0%
	Bridges	\$102,600	\$600	1%
	Tunnels	\$0	\$0	0%
	Facilities	\$2,663,000	\$556,000	20%
Light Rail	Segments	\$36,013,100	\$0	0%
	Bridges	\$0	\$0	0%
	Tunnels	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Bus	Facilities	\$0	\$0	0%
Ferry	Facilities	\$0	\$0	0%
Port	Facilities	\$0	\$0	0%
Airport	Facilities	\$0	\$0	0%
TOTAL		\$472,631,000	\$971,100	



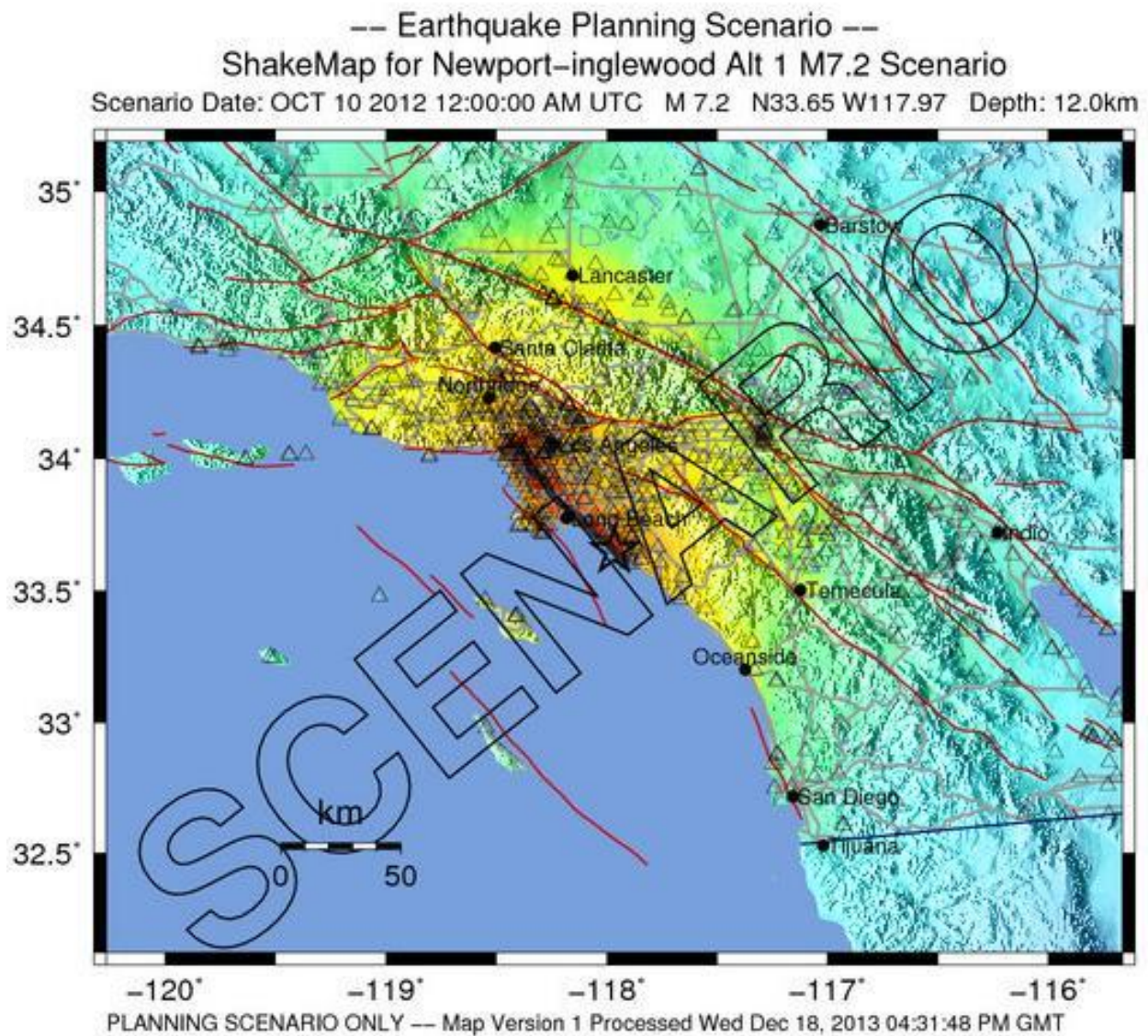
Table: Utility System Economic Losses (\$ Dollars) – Newport-Inglewood M7.1

System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Potable Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$51,096,200	\$442,200	1%
Waste Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$30,657,700	\$316,900	1%
Natural Gas	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$20,438,500	\$90,900	1%
Oil Systems	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Electrical Power	Facilities	\$0	\$0	0%
Communication	Facilities	\$0	\$0	0%
TOTAL		\$102,192,400	\$850,000	

Map: Shake Intensity Map – Newport-Inglewood M7.1
(Source: Emergency Planning Consultants)



Map: Seismic Shaking Intensities for the Newport-Inglewood M7.2
(Source: State of California Department of Conservation)



PERCEIVED SHAKING	Not felt	Weak	Light	Moderate	Strong	Very strong	Severe	Violent	Extreme
POTENTIAL DAMAGE	none	none	none	Very light	Light	Moderate	Mod./Heavy	Heavy	Very Heavy
PEAK ACC. (%g)	<0.1	0.5	2.4	6.7	13	24	44	83	>156
PEAK VEL. (cm/s)	<0.07	0.4	1.9	5.8	11	22	43	83	>160
INSTRUMENTAL INTENSITY	I	II-III	IV	V	VI	VII	VIII	IX	X+

Scale based upon Wald, et al.; 1999



San Andreas M8.0 Earthquake Scenario

Building Damage

Table: Expected Building Damage by Occupancy – San Andreas M8.0

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Agriculture	5	3	2	1	1
Commercial	455	276	171	97	93
Education	18	9	3	2	2
Government	7	3	2	1	2
Industrial	88	55	37	20	24
Other Residential	784	379	159	58	52
Religion	40	22	11	6	7
Single Family	7,983	3,579	181	1	0
Total	9,379	4,326	566	184	181

Table: Expected Building Damage by Building Type – San Andreas M8.0

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Wood	8,701	3,891	206	32	16
Steel	85	84	99	35	35
Concrete	135	85	33	25	45
Precast	119	88	53	14	19
RM	300	96	43	30	31
URM	33	35	27	6	1
MH	8	47	104	43	34
Total	9,379	4,326	566	184	181



Transportation and Utility Lifeline Damage

Table: Expected Utility System Pipeline Damage – San Andreas M8.0

System	Total Pipelines (Length km)	Number of Leaks	Number of Breaks
Potable Water	2,555	53,757	13,439
Waste Water	1,533	38,526	9,632
Natural Gas	1,022	11,050	2,763
Oil	0	0	0

Table: Potable Water and Electric Power System Performance – San Andreas M8.0

	Total # of Households	Number of Households without Service				
		At Day 1	At Day 3	At Day 7	At Day 30	At Day 90
Potable Water	19,552	19,552	19,552	19,552	19,552	19,552
Electric Power		0	0	0	0	0

Shelter Requirement

HAZUS estimates the number of households that are expected to be displaced from their homes due to the earthquake and the number of displaced people that will require accommodations in temporary public shelters. The model estimates 298 households to be displaced due to the earthquake. Of these, 271 people (out of a total population of 64,394) will seek temporary shelter in public shelters.



Casualties

The table below represents a summary of casualties estimated for San Andreas M8.0 earthquake scenario.

Table: Casualty Estimates – San Andreas M8.0

Time	Sector	Level 1	Level 2	Level 3	Level 4
2AM	Commercial	3	1	0	0
	Commuting	0	0	0	0
	Educational	0	0	0	0
	Hotels	0	0	0	0
	Industrial	5	1	0	0
	Other-Residential	57	17	3	6
	Single-Family	11	1	0	0
	TOTAL	76	20	3	6
2PM	Commercial	187	57	10	19
	Commuting	0	0	1	0
	Educational	76	24	4	8
	Hotels	0	0	0	0
	Industrial	36	11	2	3
	Other-Residential	13	4	1	1
	Single-Family	2	0	0	0
	TOTAL	316	97	17	33
5PM	Commercial	132	40	7	13
	Commuting	4	5	9	2
	Educational	8	2	0	1
	Hotels	0	0	0	0
	Industrial	23	7	1	2
	Other-Residential	22	6	1	2
	Single-Family	4	0	0	0
	TOTAL	192	61	19	20



Economic Losses

The total economic loss estimated for the San Andreas M8.0 earthquake scenario is **\$936.08 million dollars** which includes building and lifeline related losses based on the region's available inventory. The following tables provide more detailed information about these losses.

Table: Building-Related Economic Losses (\$ Dollars) – San Andreas M8.0

Category	Area	Single Family	Other Residential	Commercial	Industrial	Others	Total
Income Losses	Wage	\$0	\$1,072,100	\$17,255,100	\$1,247,900	\$760,700	\$20,335,800
	Capital-Related	\$0	\$455,000	\$13,868,100	\$757,100	\$206,900	\$15,287,100
	Rental	\$334,400	\$3,505,900	\$8,260,200	\$438,500	\$328,100	\$12,867,100
	Relocation	\$810,800	\$2,221,200	\$12,303,500	\$1,555,400	\$2,948,600	\$19,839,500
	Subtotal	\$1,145,200	\$7,254,200	\$51,686,900	\$3,998,900	\$4,244,300	\$68,329,500
Capital Stock Losses	Structural	\$5,072,900	\$7,120,200	\$28,774,700	\$9,039,600	\$4,529,800	\$54,537,200
	Non-Structural	\$41,589,300	\$47,615,200	\$86,829,700	\$36,377,600	\$16,822,700	\$229,234,500
	Content	\$20,444,400	\$13,148,000	\$41,387,200	\$24,388,200	\$7,854,700	\$107,222,500
	Inventory	\$0	\$0	\$1,433,300	\$4,893,800	\$16,100	\$6,343,200
	Subtotal	\$67,106,600	\$67,883,400	\$158,424,900	\$74,699,200	\$29,223,300	\$397,337,400
TOTAL		\$68,251,800	\$75,137,600	\$210,111,800	\$78,698,100	\$33,467,600	\$465,666,900



Table: Transportation System Economic Losses (\$ Dollars) – San Andreas M8.0

System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Highway	Segments	\$389,155,800	\$0	0%
	Bridges	\$37,540,300	\$4,691,800	13%
	Tunnels	\$0	\$0	0%
Railways	Segments	\$7,156,200	\$0	0%
	Bridges	\$102,600	\$7,300	7%
	Tunnels	\$0	\$0	0%
	Facilities	\$2,663,000	\$708,800	27%
Light Rail	Segments	\$36,013,100	\$0	0%
	Bridges	\$0	\$0	0%
	Tunnels	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Bus	Facilities	\$0	\$0	0%
Ferry	Facilities	\$0	\$0	0%
Port	Facilities	\$0	\$0	0%
Airport	Facilities	\$0	\$0	0%
TOTAL		\$472,631,000	\$5,407,900	

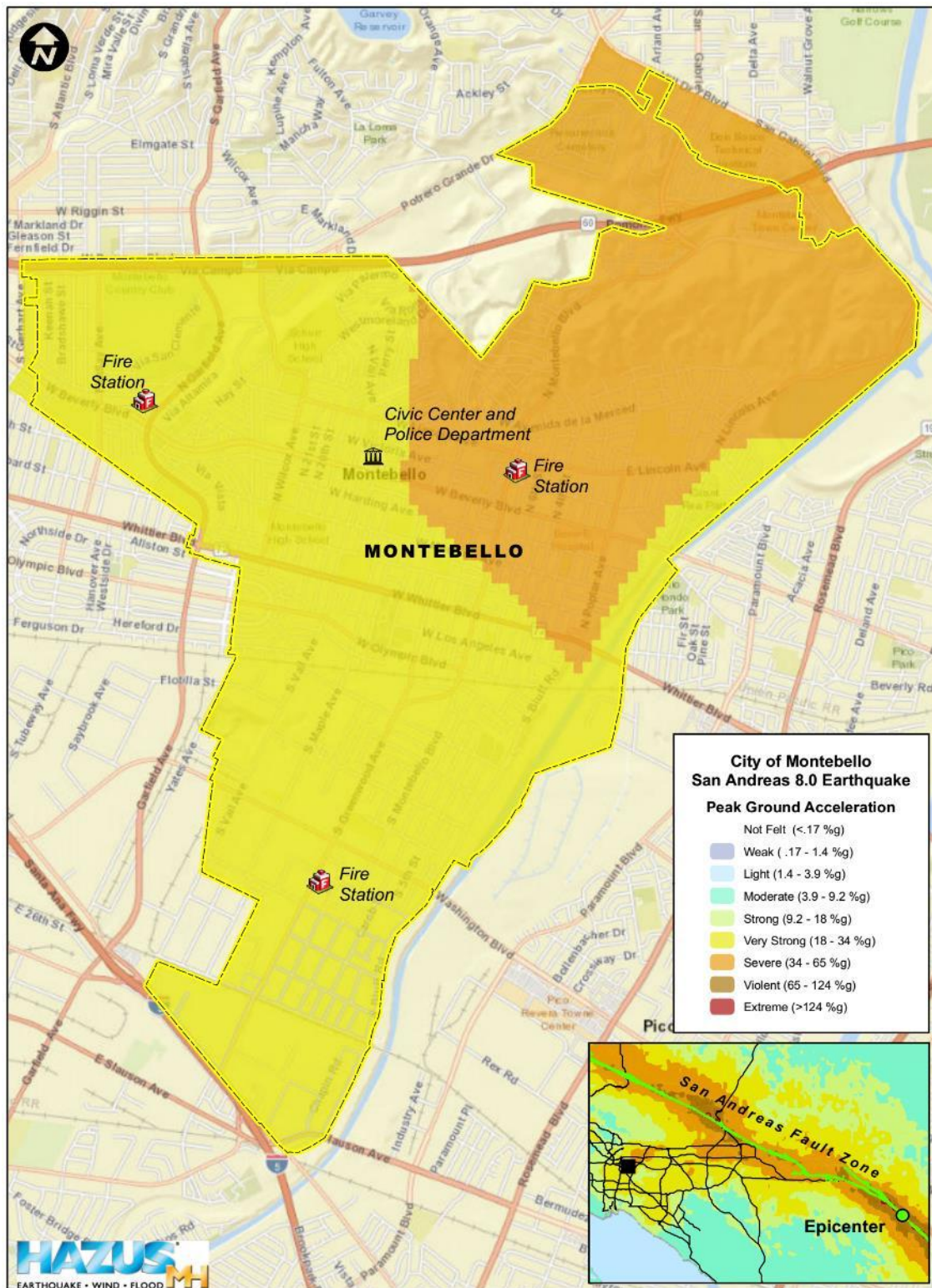


Table: Utility System Economic Losses (\$ Dollars) – San Andreas M8.0

System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Potable Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$51,096,200	\$241,908,300	0%
Waste Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$30,657,700	\$173,367,600	0%
Natural Gas	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$20,438,500	\$49,725,600	0%
Oil Systems	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Electrical Power	Facilities	\$0	\$0	0%
Communication	Facilities	\$0	\$0	0%
TOTAL		\$102,192,400	\$465,001,500	

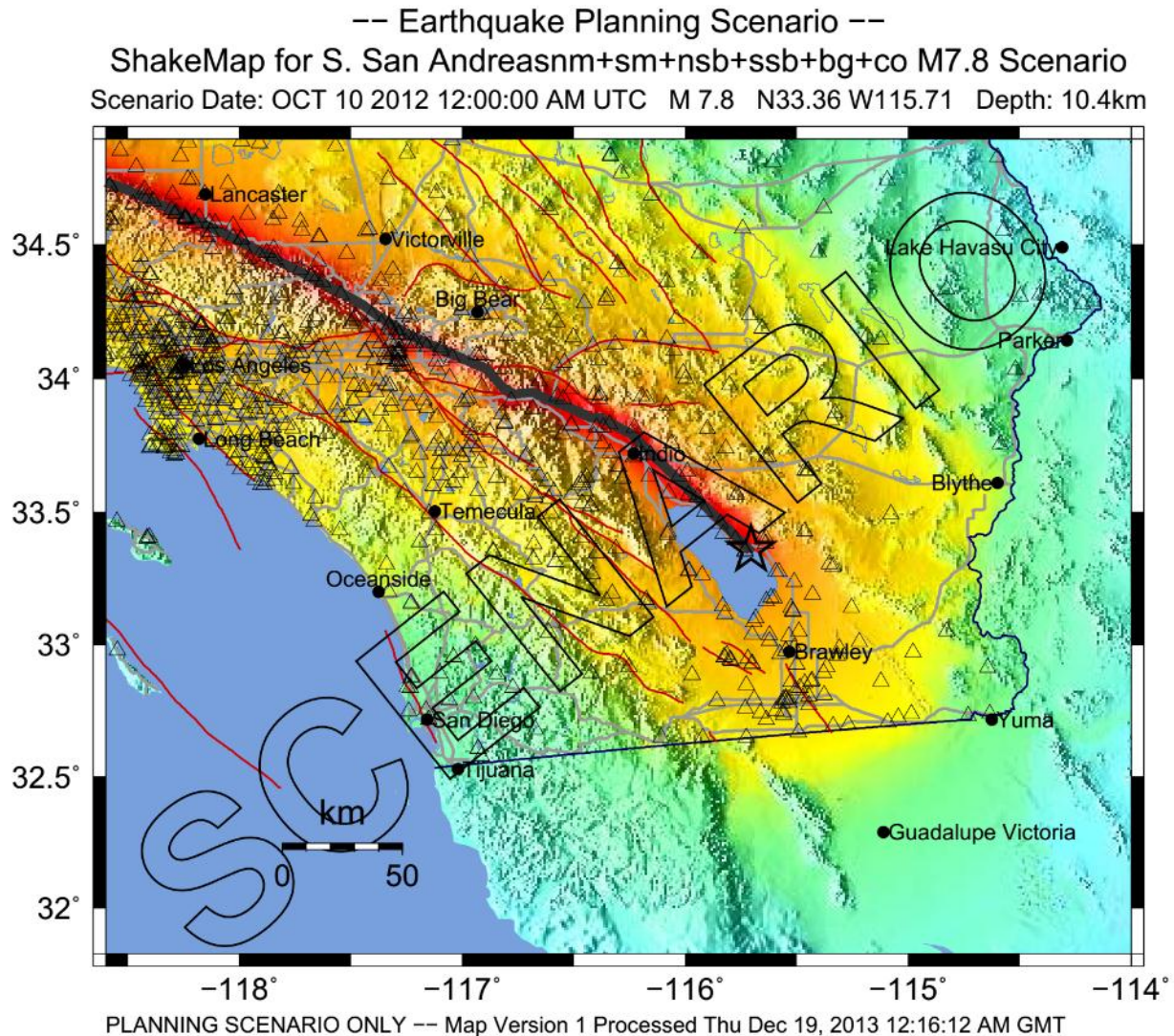


Map: Shake Intensity Map – San Andreas M8.0
(Source: Emergency Planning Consultants)





Map: Seismic Shaking Intensities for the San Andrea Fault M7.8
(Source: State of California Department of Conservation)



PERCEIVED SHAKING	Not felt	Weak	Light	Moderate	Strong	Very strong	Severe	Violent	Extreme
POTENTIAL DAMAGE	none	none	none	Very light	Light	Moderate	Mod./Heavy	Heavy	Very Heavy
PEAK ACC.(%g)	<0.1	0.5	2.4	6.7	13	24	44	83	>156
PEAK VEL.(cm/s)	<0.07	0.4	1.9	5.8	11	22	43	83	>160
INSTRUMENTAL INTENSITY	I	II-III	IV	V	VI	VII	VIII	IX	X+

Scale based upon Wald, et al.; 1999



Whittier M6.8 Earthquake Scenario

Building Damage

Table: Expected Building Damage by Occupancy – Whittier M6.8

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Agriculture	6	4	2	0	0
Commercial	532	368	175	16	0
Education	20	11	3	0	0
Government	8	4	2	0	0
Industrial	100	76	44	5	0
Other Residential	725	493	187	26	1
Religion	46	28	11	1	0
Single Family	7,219	4,276	248	1	0
Total	8,656	5,259	672	49	1

Table: Expected Building Damage by Building Type – Whittier M6.8

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Wood	7,870	4,700	276	1	1
Steel	153	106	71	7	0
Concrete	157	113	48	5	0
Precast	115	104	67	6	0
RM	313	123	59	5	0
URM	32	40	26	3	0
MH	16	72	124	21	0
Total	8,656	5,259	672	49	1



Transportation and Utility Lifeline Damage

Table: Expected Utility System Pipeline Damage – Whittier M6.8

System	Total Pipelines (Length km)	Number of Leaks	Number of Breaks
Potable Water	2,555	53,757	13,439
Waste Water	1,533	38,526	9,632
Natural Gas	1,022	11,050	2,763
Oil	0	0	0

Table: Potable Water and Electric Power System Performance – Whittier M6.8

	Total # of Households	Number of Households without Service				
		At Day 1	At Day 3	At Day 7	At Day 30	At Day 90
Potable Water	19,552	19,552	19,552	19,552	19,552	19,552
Electric Power		0	0	0	0	0

Shelter Requirement

HAZUS estimates the number of households that are expected to be displaced from their homes due to the earthquake and the number of displaced people that will require accommodations in temporary public shelters. The model estimates 35 households to be displaced due to the earthquake. Of these, 33 people (out of a total population of 64,394) will seek temporary shelter in public shelters.



Casualties

The table below represents a summary of casualties estimated for Whittier M6.8 earthquake scenario.

Table: Casualty Estimates – Whittier M6.8

Time	Sector	Level 1	Level 2	Level 3	Level 4
2AM	Commercial	0	0	0	0
	Commuting	0	0	0	0
	Educational	0	0	0	0
	Hotels	0	0	0	0
	Industrial	0	0	0	0
	Other-Residential	9	1	0	0
	Single-Family	10	0	0	0
	TOTAL	19	1	0	0
2PM	Commercial	16	2	0	0
	Commuting	0	0	0	0
	Educational	5	0	0	0
	Hotels	0	0	0	0
	Industrial	3	0	0	0
	Other-Residential	2	0	0	0
	Single-Family	2	0	0	0
	TOTAL	28	2	0	0
5PM	Commercial	11	1	0	0
	Commuting	0	0	0	0
	Educational	1	0	0	0
	Hotels	0	0	0	0
	Industrial	2	0	0	0
	Other-Residential	3	0	0	0
	Single-Family	4	0	0	0
	TOTAL	21	1	0	0



Economic Losses

The total economic loss estimated for the Whittier M6.8 earthquake scenario is **\$646.75 million dollars** which includes building and lifeline related losses based on the region's available inventory. The following tables provide more detailed information about these losses.

Table: Building-Related Economic Losses (\$ Dollars) – Whittier M6.8

Category	Area	Single Family	Other Residential	Commercial	Industrial	Others	Total
Income Losses	Wage	\$0	\$151,300	\$3,893,300	\$344,200	\$194,000	\$4,582,800
	Capital-Related	\$0	\$64,400	\$3,059,000	\$209,000	\$49,600	\$3,382,000
	Rental	\$421,700	\$1,302,400	\$2,635,400	\$148,200	\$65,800	\$4,573,500
	Relocation	\$1,074,800	\$974,800	\$3,847,200	\$588,100	\$592,500	\$7,077,400
	Subtotal	\$1,496,500	\$2,492,900	\$13,434,900	\$1,289,500	\$901,900	\$19,615,700
Capital Stock Losses	Structural	\$5,995,200	\$2,934,200	\$6,432,600	\$1,984,500	\$808,600	\$18,155,100
	Non-Structural	\$38,585,400	\$25,007,600	\$21,457,100	\$8,815,400	\$3,904,600	\$97,770,100
	Content	\$15,115,900	\$7,394,100	\$12,396,300	\$6,431,800	\$2,225,000	\$43,563,100
	Inventory	\$0	\$0	\$471,600	\$1,226,900	\$4,600	\$1,703,100
	Subtotal	\$59,696,500	\$35,335,900	\$40,757,600	\$18,458,600	\$6,942,800	\$161,191,400
TOTAL		\$61,193,000	\$37,828,800	\$54,192,500	\$19,748,100	\$7,844,700	\$180,807,100



Table: Transportation System Economic Losses (\$ Dollars) – Whittier M6.8

System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Highway	Segments	\$389,155,800	\$0	0%
	Bridges	\$37,540,300	\$442,900	1%
	Tunnels	\$0	\$0	0%
Railways	Segments	\$7,156,200	\$0	0%
	Bridges	\$102,600	\$200	1%
	Tunnels	\$0	\$0	0%
	Facilities	\$2,663,000	\$497,000	19%
Light Rail	Segments	\$36,013,100	\$0	0%
	Bridges	\$0	\$0	0%
	Tunnels	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Bus	Facilities	\$0	\$0	0%
Ferry	Facilities	\$0	\$0	0%
Port	Facilities	\$0	\$0	0%
Airport	Facilities	\$0	\$0	0%
TOTAL		\$472,631,000	\$940,100	

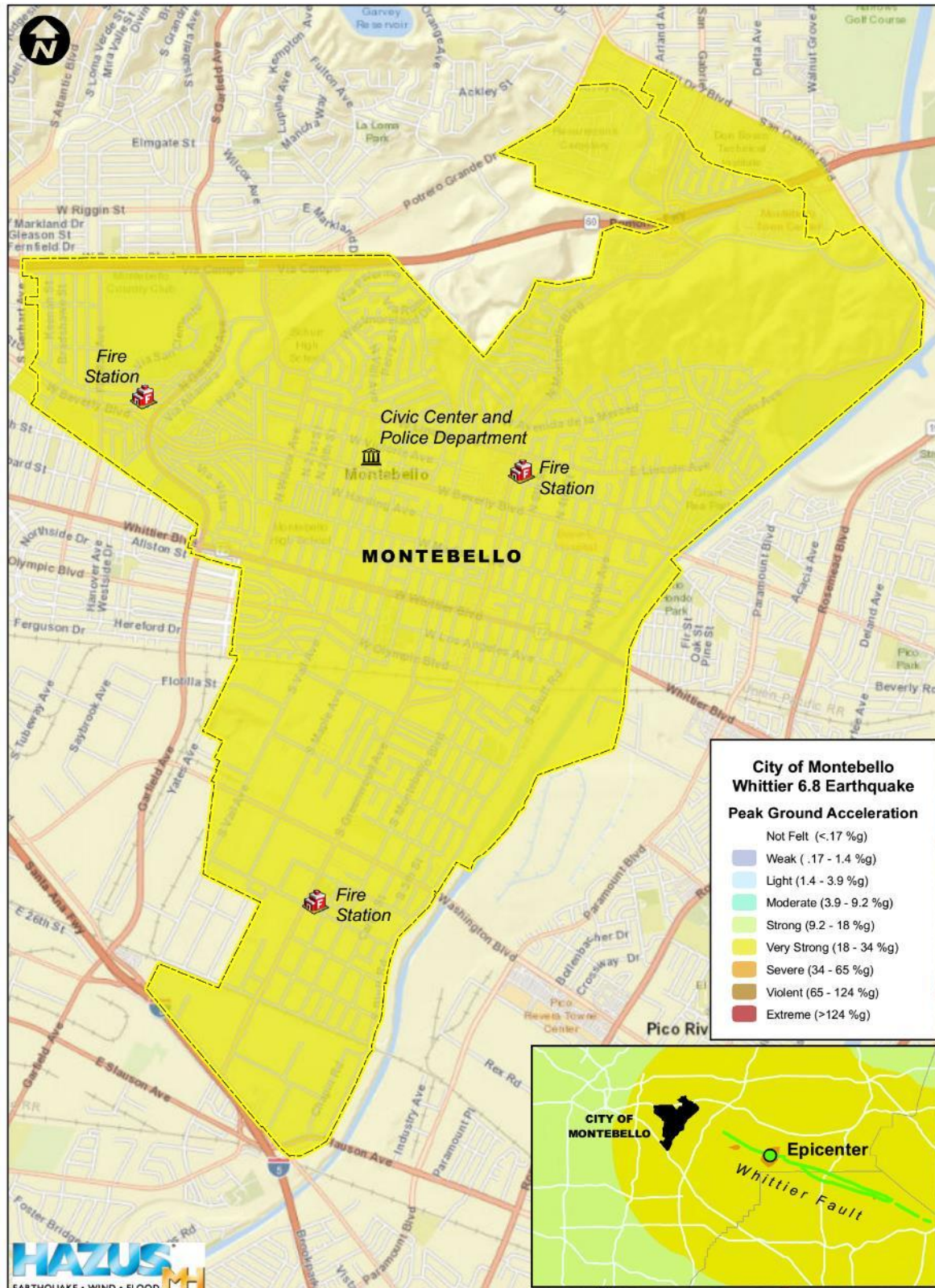


Table: Utility System Economic Losses (\$ Dollars) – Whittier M6.8

System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Potable Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$51,096,200	\$241,908,300	473%
Waste Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$30,657,700	\$173,367,600	565%
Natural Gas	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$20,438,500	\$49,725,600	243%
Oil Systems	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Electrical Power	Facilities	\$0	\$0	0%
Communication	Facilities	\$0	\$0	0%
TOTAL		\$102,192,400	\$465,001,500	



Map: Shake Intensity Map – Whittier M6.8
(Source: Emergency Planning Consultants)





Puente Hills M7.1 Earthquake Scenario

Building Damage

Table: Expected Building Damage by Occupancy – Puente Hills M7.1

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Agriculture	4	3	3	1	0
Commercial	310	289	323	136	33
Education	14	10	8	3	0
Government	5	4	3	1	0
Industrial	53	54	72	35	10
Other Residential	469	492	320	120	29
Religion	28	24	22	9	2
Single Family	4,903	4,796	1,863	144	36
Total	5,786	5,674	2,615	449	112

Table: Expected Building Damage by Building Type – Puente Hills M7.1

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Wood	5,326	5,265	2,057	156	41
Steel	85	75	111	53	13
Concrete	92	92	88	42	9
Precast	65	68	101	48	11
RM	186	112	134	60	8
URM	18	23	32	18	10
MH	15	40	91	71	18
Total	5,786	5,674	2,615	449	112



Transportation and Utility Lifeline Damage

Table: Expected Utility System Pipeline Damage – Puente Hills M7.1

System	Total Pipelines (Length km)	Number of Leaks	Number of Breaks
Potable Water	2,555	506	126
Waste Water	1,533	362	91
Natural Gas	1,022	104	26
Oil	0	0	0

Table: Potable Water and Electric Power System Performance – Puente Hills M7.1

	Total # of Households	Number of Households without Service				
		At Day 1	At Day 3	At Day 7	At Day 30	At Day 90
Potable Water	19,552	2,711	582	0	0	0
Electric Power		7,390	4,102	1,435	237	11

Shelter Requirement

HAZUS estimates the number of households that are expected to be displaced from their homes due to the earthquake and the number of displaced people that will require accommodations in temporary public shelters. The model estimates 521 households to be displaced due to the earthquake. Of these, 507 people (out of a total population of 64,394) will seek temporary shelter in public shelters.



Casualties

The table below represents a summary of casualties estimated for the Puente Hills M7.1 earthquake scenario.

Table: Casualty Estimates – Puente Hills M7.1

Time	Sector	Level 1	Level 2	Level 3	Level 4
2AM	Commercial	2	0	0	0
	Commuting	0	0	0	0
	Educational	0	0	0	0
	Hotels	0	0	0	0
	Industrial	3	1	0	0
	Other-Residential	47	10	1	2
	Single-Family	39	5	0	0
	TOTAL	90	16	1	2
2PM	Commercial	108	26	4	7
	Commuting	0	0	0	0
	Educational	35	8	1	2
	Hotels	0	0	0	0
	Industrial	21	5	1	1
	Other-Residential	11	2	0	0
	Single-Family	9	1	0	0
	TOTAL	184	42	6	10
5PM	Commercial	76	18	3	5
	Commuting	3	3	6	1
	Educational	3	1	0	0
	Hotels	0	0	0	0
	Industrial	13	3	0	1
	Other-Residential	18	4	0	1
	Single-Family	15	2	0	0
	TOTAL	128	31	9	8



Economic Losses

The total economic loss estimated for the Puente Hills M7.1 scenario earthquake is **\$604.81 million dollars** which includes building and lifeline related losses based on the region's available inventory. The following tables provide more detailed information about these losses.

Table: Building-Related Economic Losses (\$ Dollars) – Puente Hills M7.1

Category	Area	Single Family	Other Residential	Commercial	Industrial	Others	Total
Income Losses	Wage	\$0	\$787,500	\$15,432,600	\$1,511,100	\$596,100	\$18,327,300
	Capital-Related	\$0	\$335,100	\$11,732,200	\$917,600	\$159,400	\$13,144,300
	Rental	\$2,641,000	\$5,782,700	\$8,934,500	\$578,600	\$263,200	\$18,200,000
	Relocation	\$10,054,800	\$4,396,800	\$13,834,800	\$2,201,100	\$2,425,300	\$32,912,800
	Subtotal	\$12,695,800	\$11,302,100	\$49,934,100	\$5,208,400	\$3,444,000	\$82,584,400
Capital Stock Losses	Structural	\$19,848,500	\$10,664,600	\$28,837,300	\$9,887,900	\$3,154,000	\$72,392,300
	Non-Structural	\$108,807,200	\$74,593,400	\$75,802,400	\$35,396,100	\$11,454,300	\$306,053,400
	Content	\$37,941,800	\$20,092,200	\$39,163,800	\$25,487,100	\$5,815,300	\$128,500,200
	Inventory	\$0	\$0	\$1,569,100	\$4,925,400	\$12,400	\$6,506,900
	Subtotal	\$166,597,500	\$105,350,200	\$145,372,600	\$75,696,500	\$20,436,000	\$513,452,800
TOTAL		\$179,293,300	\$116,652,300	\$195,306,700	\$80,904,900	\$23,880,000	\$596,037,200



Table: Transportation System Economic Losses (\$ Dollars) – Puente Hills M7.1

System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Highway	Segments	\$389,155,800	\$0	0%
	Bridges	\$37,540,300	\$3,214,900	9%
	Tunnels	\$0	\$0	0%
Railways	Segments	\$7,156,200	\$0	0%
	Bridges	\$102,600	\$9,700	10%
	Tunnels	\$0	\$0	0%
	Facilities	\$2,663,000	\$1,170,100	44%
Light Rail	Segments	\$36,013,100	\$0	0%
	Bridges	\$0	\$0	0%
	Tunnels	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Bus	Facilities	\$0	\$0	0%
Ferry	Facilities	\$0	\$0	0%
Port	Facilities	\$0	\$0	0%
Airport	Facilities	\$0	\$0	0%
TOTAL		\$472,631,000	\$4,394,700	

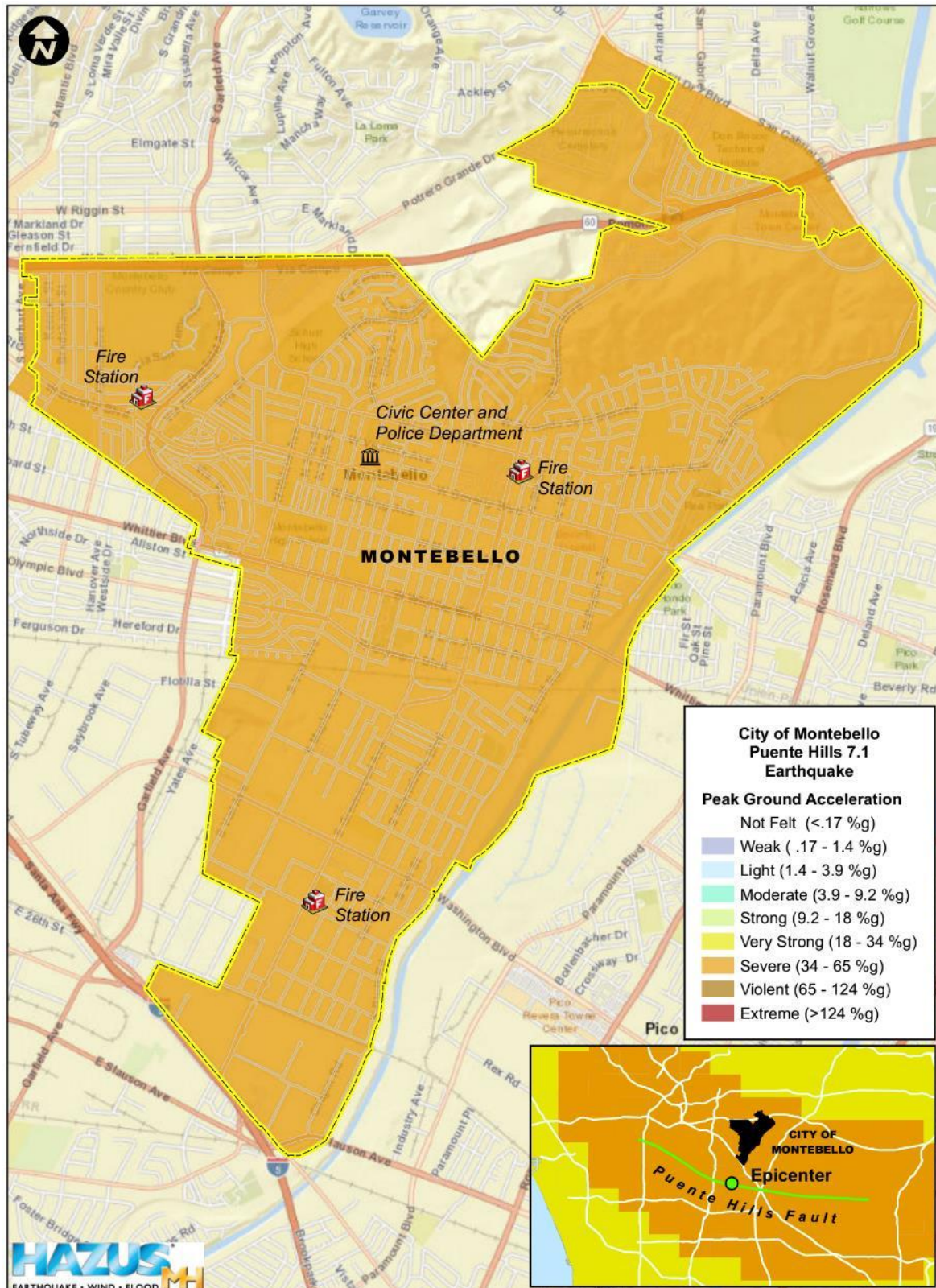


Table: Utility System Economic Losses (\$ Dollars) – Puente Hills M7.1

System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Potable Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$51,096,200	\$2,276,000	4%
Waste Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$30,657,700	\$1,631,200	5%
Natural Gas	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$20,438,500	\$467,900	2%
Oil Systems	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Electrical Power	Facilities	\$0	\$0	0%
Communication	Facilities	\$0	\$0	0%
TOTAL		\$102,192,400	\$4,375,100	



Map: Shake Intensity Map – Puente Hills M7.1
(Source: Emergency Planning Consultants)





Sierra Madre M7.2 Earthquake Scenario

Building Damage

Table: Expected Building Damage by Occupancy – Sierra Madre M7.2

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Agriculture	7	3	1	0	0
Commercial	691	228	140	29	3
Education	23	7	4	1	0
Government	9	3	2	0	0
Industrial	140	46	31	7	1
Other Residential	917	345	140	27	2
Religion	56	18	9	2	0
Single Family	8,179	2,971	566	22	5
Total	10,021	3,621	894	89	11

Table: Expected Building Damage by Building Type – Sierra Madre M7.2

	None	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count	Count
Wood	8,491	3,258	618	22	6
Steel	209	67	51	10	1
Concrete	204	71	39	9	1
Precast	172	60	49	12	1
RM	355	76	55	13	0
URM	55	24	17	5	1
MH	86	64	65	18	1
Total	10,021	3,621	894	89	11



Transportation and Utility Lifeline Damage

Table: Expected Utility System Pipeline Damage – Sierra Madre M7.2

System	Total Pipelines (Length km)	Number of Leaks	Number of Breaks
Potable Water	2,555	10	35
Waste Water	1,553	100	25
Natural Gas	1,022	29	7
Oil	0	0	0

Table: Potable Water and Electric Power System Performance – Sierra Madre M7.2

	Total # of Households	Number of Households without Service				
		At Day 1	At Day 3	At Day 7	At Day 30	At Day 90
Potable Water	19,552	3	0	0	0	0
Electric Power		0	0	0	0	0

Shelter Requirement

HAZUS estimates the number of households that are expected to be displaced from their homes due to the earthquake and the number of displaced people that will require accommodations in temporary public shelters. The model estimates 92 households to be displaced due to the earthquake. Of these, 83 people (out of a total population of 64,394) will seek temporary shelter in public shelters.



Casualties

The table below represents a summary of casualties estimated for Sierra Madre M7.2 earthquake scenario.

Table: Casualty Estimates – Sierra Madre M7.2

Time	Sector	Level 1	Level 2	Level 3	Level 4
2AM	Commercial	0	0	0	0
	Commuting	0	0	0	0
	Educational	0	0	0	0
	Hotels	0	0	0	0
	Industrial	1	0	0	0
	Other-Residential	10	1	0	0
	Single-Family	12	1	0	0
	TOTAL	23	2	0	0
2PM	Commercial	21	3	0	1
	Commuting	0	0	0	0
	Educational	7	1	0	0
	Hotels	0	0	0	0
	Industrial	4	1	0	0
	Other-Residential	2	0	0	0
	Single-Family	2	0	0	0
	TOTAL	36	5	0	1
5PM	Commercial	15	2	0	0
	Commuting	0	0	1	0
	Educational	1	0	0	0
	Hotels	0	0	0	0
	Industrial	2	0	0	0
	Other-Residential	4	0	0	0
	Single-Family	4	0	0	0
	TOTAL	26	2	1	0



Economic Losses

The total economic loss estimated for the Sierra Madre M7.2 earthquake scenario is **\$182.31 million dollars** which includes building and lifeline related losses based on the region's available inventory. The following tables provide more detailed information about these losses.

Table: Building-Related Economic Losses (\$ Dollars) – Sierra Madre M7.2

Category	Area	Single Family	Other Residential	Commercial	Industrial	Others	Total
Income Losses	Wage	\$0	\$229,300	\$4,141,800	\$294,700	\$207,100	\$4,872,900
	Capital-Related	\$0	\$97,500	\$3,269,300	\$178,900	\$56,500	\$3,602,200
	Rental	\$782,400	\$1,604,300	\$2,551,700	\$121,700	\$77,100	\$5,137,200
	Relocation	\$2,785,300	\$1,199,400	\$3,848,800	\$485,200	\$762,400	\$9,081,100
	Subtotal	\$3,567,700	\$3,130,500	\$13,811,600	\$1,080,500	\$1,103,100	\$22,693,400
Capital Stock Losses	Structural	\$7,119,600	\$3,152,200	\$6,707,200	\$1,778,500	\$1,004,700	\$19,762,200
	Non-Structural	\$40,018,100	\$23,751,700	\$21,049,100	\$7,713,400	\$4,219,200	\$96,751,500
	Content	\$13,232,900	\$6,340,300	\$11,712,700	\$5,594,000	\$2,254,700	\$39,134,600
	Inventory	\$0	\$0	\$427,100	\$1,070,200	\$4,600	\$1,501,900
	Subtotal	\$60,370,600	\$33,244,200	\$39,896,100	\$16,156,100	\$7,483,200	\$157,150,200
TOTAL		\$63,938,300	\$36,374,700	\$53,707,700	\$17,236,600	\$8,586,300	\$179,843,600



Table: Transportation System Economic Losses (\$ Dollars) – Sierra Madre M7.2

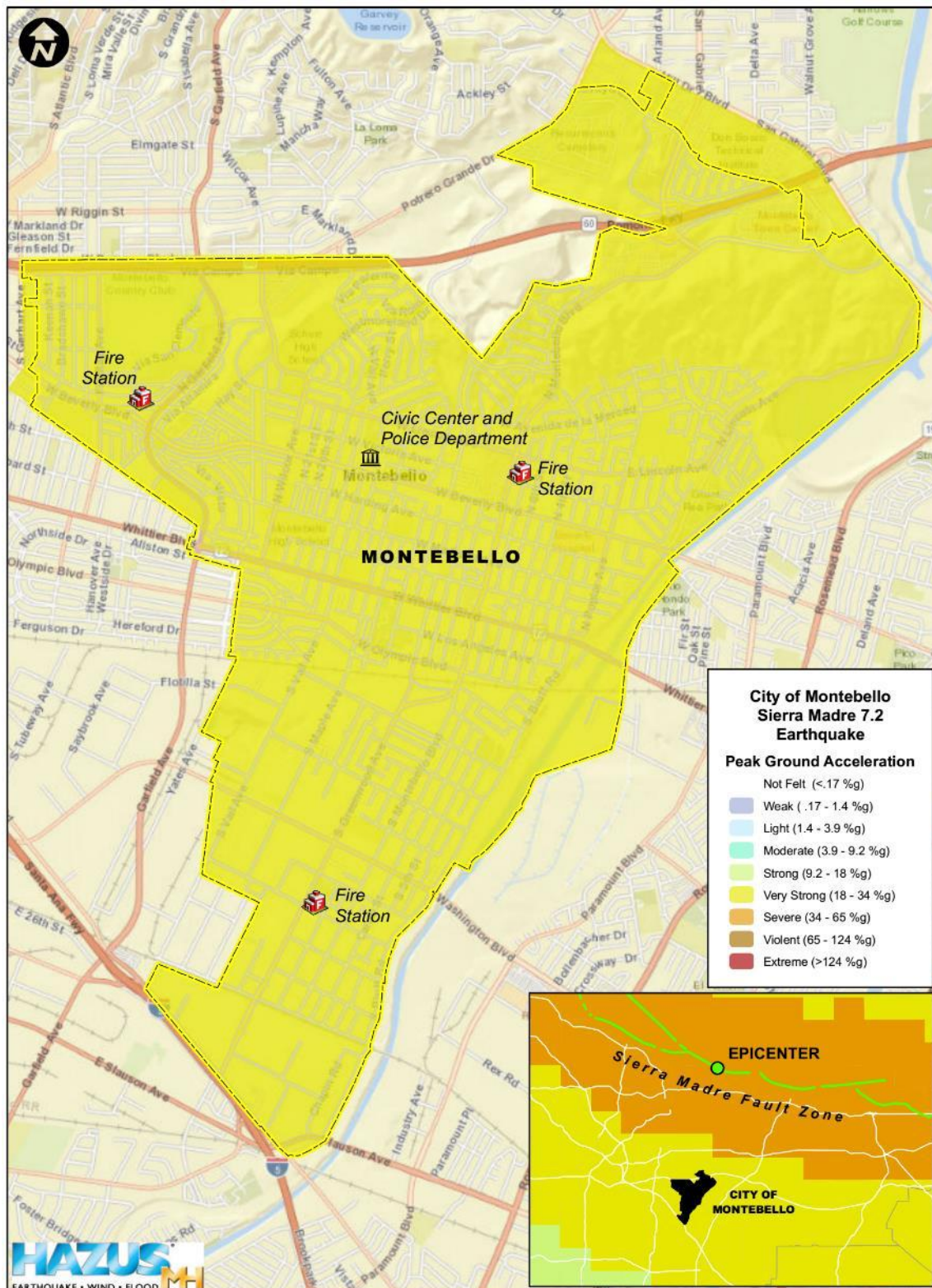
System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Highway	Segments	\$389,155,800	\$0	0%
	Bridges	\$37,540,300	\$788,800	2%
	Tunnels	\$0	\$0	0%
Railways	Segments	\$7,156,200	\$0	0%
	Bridges	\$102,600	\$400	1%
	Tunnels	\$0	\$0	0%
	Facilities	\$2,663,000	\$471,700	17%
Light Rail	Segments	\$36,013,100	\$0	0%
	Bridges	\$0	\$0	0%
	Tunnels	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Bus	Facilities	\$0	\$0	0%
Ferry	Facilities	\$0	\$0	0%
Port	Facilities	\$0	\$0	0%
Airport	Facilities	\$0	\$0	0%
TOTAL		\$472,631,000	\$1,260,900	



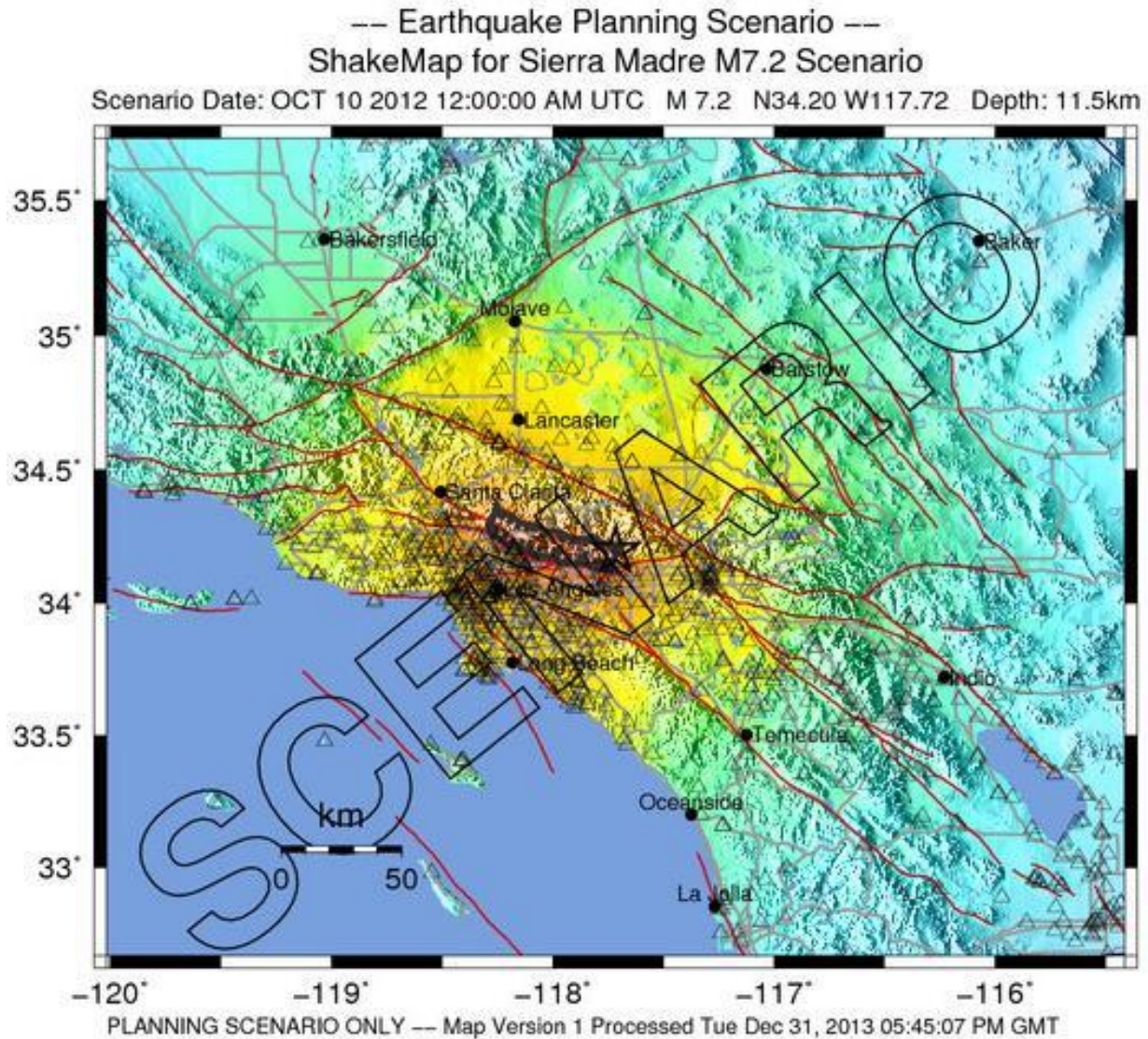
Table: Utility System Economic Losses (\$ Dollars) – Sierra Madre M7.2

System	Component	Total Inventory Value	Economic Loss	Loss Ratio %
Potable Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$51,096,200	\$627,900	1%
Waste Water	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$30,657,700	\$450,000	2%
Natural Gas	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
	Distribution Lines	\$20,438,500	\$129,100	1%
Oil Systems	Pipelines	\$0	\$0	0%
	Facilities	\$0	\$0	0%
Electrical Power	Facilities	\$0	\$0	0%
Communication	Facilities	\$0	\$0	0%
TOTAL		\$102,192,400	\$1,207,000	

Map: Shake Intensity Map – Sierra Madre M7.2
(Source: Emergency Planning Consultants)



Map: Seismic Shaking Intensities for the Sierra Madre M7.2
(Source: State of California Department of Conservation)



PERCEIVED SHAKING	Not felt	Weak	Light	Moderate	Strong	Very strong	Severe	Violent	Extreme
POTENTIAL DAMAGE	none	none	none	Very light	Light	Moderate	Mod./Heavy	Heavy	Very Heavy
PEAK ACC. (%g)	<0.1	0.5	2.4	6.7	13	24	44	83	>156
PEAK VEL. (cm/s)	<0.07	0.4	1.9	5.8	11	22	43	83	>160
INSTRUMENTAL INTENSITY	I	II-III	IV	V	VI	VII	VIII	IX	X+

Scale based upon Wald, et al.; 1999



Structures and Building Code

The built environment is susceptible to damage from earthquakes. Buildings that collapse can trap and bury people. Lives are at risk, and the cost to clean up the damages is great. In most California communities, including the City of Montebello, many buildings were built before 1993 when building codes were not as strict. In addition, retrofitting is not required except under certain conditions and can be expensive. Therefore, the number of buildings at risk remains high. The California Seismic Safety Commission makes annual reports on the progress of the retrofitting of unreinforced masonry buildings. According to the City of Montebello General Plan, All URM buildings within the City have been identified and upgraded to meet current requirements.

Implementation of earthquake mitigation policy most often takes place at the local government level. The City of Montebello Planning and Community Development Department enforces building codes pertaining to earthquake hazards.

Additionally, the City has implemented basic building requirements that are above and beyond what the State demands for hazard mitigation. Newly constructed buildings in Montebello that are built in an area subject to Earthquake-induced landslide or liquefaction are typically built with extra foundation support. Such support is found in the post-tension reinforced concrete foundation; this same technique is used by coastal cities to prevent home destruction during cases of liquefaction.

Generally, these codes seek to discourage development in areas that could be prone to flooding, landslide, wildfire and/or seismic hazards; and where development is permitted, that the applicable construction standards are met. Developers in hazard-prone areas may be required to retain a qualified professional engineer to evaluate level of risk on the site and recommend appropriate mitigation measures.



Wildfire Hazards

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B2a.

Q: Does the plan include information on **previous occurrences** of hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Previous Occurrences of Wildfire in the City of Montebello** below.

Previous Occurrences of Wildfire in the City of Montebello

Fortunately, there have been no wildfire outbreaks within the City. However, bordering areas are highly prone to wildfires and, therefore, the City is exposed to a threat from wildfires originating outside the City specifically from the east toward the Hacienda Hills.

Although no wildfires have impacted the City, the most recent fire event to impact the City was a brush fire in August 2015. A homeless man sparked a 384-acre wildfire in the Rio Hondo Riverbed while cooking food in the brush. Although no structures were damaged, four firefighters suffered minor injuries while fighting the fire.



Previous Occurrences of Wildfire in Los Angeles County

Due to its weather, topography, and native vegetation, the majority of Los Angeles County is at risk from wildland fires. The extended droughts characteristic of California's Mediterranean climate result in large areas of dry vegetation that provide fuel for wildland fires. Furthermore, the native vegetation typically has a high oil content that makes it highly flammable. The area is also intermittently impacted by Santa Ana winds, the hot, dry winds that blow across southern California in the spring and late fall.

The most recent significant wildfire event to impact the County of Los Angeles was the Station Fire in 2009. The Station Fire destroyed 209 structures and burned a total of 160,577 acres within Los Angeles County. According to the United States Forest Service, the Station Fire was the 10th largest in modern California history, and the largest wildfire in Los Angeles County to date.



Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B1a.

Q: Does the plan include a general **description** of all natural hazards that can affect each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Local Conditions** below.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3b.

Q: Is there a description of each identified hazard's overall **vulnerability** (structures, systems, populations, or other community assets defined by the community that are identified as being susceptible to damage and loss from hazard events) for each jurisdiction? (Requirement §201.6(c)(2)(ii))

A: See **Local Conditions** below.

Local Conditions

According to **Map: Local, State, and Federal Responsibility Areas - Very High Fire Hazard Severity Zones** the City of Montebello is not designated a very high fire hazard severity zone (VHFHSZ). However, the immediate areas due east of Montebello including the City of Whittier and the unincorporated community of Hacienda Heights are at severe risk to wildfires. These areas are at significant risk during the summer months, extended periods of heat, and long periods of no rain. Strong, easterly Santa Ana winds have the potential to direct wildfires from the west into the City of Montebello.

Although unlikely, the northeastern portion of the City is at greatest risk of wildfire impact due to the wildland/urban interface and primarily chaparral fuel source.





Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3a.

Q: Is there a description of each hazard's **impacts** on each jurisdiction (what happens to structures, infrastructure, people, environment, etc.)? (Requirement §201.6(c)(2)(ii))

A: See **Impact of Wildfire in the City of Montebello** below.

Impact of Wildfire in the City of Montebello

Wildfires and their impact varies by location and severity of any given wildfire event, and will likely only affect certain areas of the county during specific times. Based on the risk assessment, it is evident that wildfires will have a potentially devastating economic impact to certain areas of the City.

Impact that is not quantified, but anticipated in future events includes:

- ✓ Injury and loss of life
- ✓ Commercial and residential structural damage
- ✓ Disruption of and damage to public infrastructure
- ✓ Secondary health hazards e.g. mold and mildew
- ✓ Damage to roads/bridges resulting in loss of mobility
- ✓ Significant economic impact (jobs, sales, tax revenue) upon the community
- ✓ Negative impact on commercial and residential property values
- ✓ Significant disruption to students and teachers as temporary facilities and relocations would likely be needed



Flood Hazards

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B2a.

Q: Does the plan include information on **previous occurrences** of hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Previous Occurrences of Flooding in the City of Montebello** below.

Previous Occurrences of Flooding in the City of Montebello

Flooding has not been a serious hazard to Montebello in several decades, and the risk of disastrous flooding in the City is considered minimal. The vast majority of Montebello – despite notable areas identified below – does not lie within a 100- or 500- year floodplain, as delineated by the Federal Emergency Management Agency (FEMA). However, the potential for a localized flood event still exists within Montebello, and it is an important hazard to be addressed in the City's Hazard Mitigation Plan.

Since the writing of the 2004 Mitigation Plan, there have been no significant flooding events impacting the City of Montebello.

Previous Occurrences of Flooding in Los Angeles County

Los Angeles County records reveal since 1861, the Los Angeles River has flooded 30 times, on average once every 6.1 years. But averages are deceiving, for the Los Angeles basin goes through periods of drought and then periods of above average rainfall. Between 1889 and 1891 the river flooded every year, from 1941 to 1945, the river flooded 5 times. Conversely, from 1896 to 1914, and again from 1944 to 1969, a period of 25 years, the river did not have serious floods.

Average annual precipitation in Los Angeles County ranges from 13 inches on the coast to approximately 40 inches on the highest point of the Peninsular Mountain Range that transects the County. Several factors determine the severity of floods, including rainfall intensity and duration. A large amount of rainfall over a short time span can result in flash flood conditions. A sudden thunderstorm or heavy rain, dam failure, or sudden spills can cause flash flooding. The National Weather Service's definition of a flash flood is a flood occurring in a watershed where the time of travel of the peak of flow from one end of the watershed to the other is less than six hours.

The towering mountains that give the Los Angeles region its spectacular views also wring a great deal of rain out of the storm clouds that pass through. Because the mountains are so steep, the rainwater moves rapidly down the slopes and across the coastal plains on its way to the ocean.

Naturally, this rainfall moves rapidly downstream, often with severe consequences for anything in its path. In extreme cases, flood-generated debris flows will roar down a canyon at speeds near 40 miles per hour with a wall of mud, debris and water, tens of feet high. Flooding occurs when climate, geology, and hydrology combine to create conditions where water flows outside of its usual course.



Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B1a.

Q: Does the plan include a general **description** of all natural hazards that can affect each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Local Conditions** below.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3b.

Q: Is there a description of each identified hazard's overall **vulnerability** (structures, systems, populations, or other community assets defined by the community that are identified as being susceptible to damage and loss from hazard events) for each jurisdiction? (Requirement §201.6(c)(2)(ii))

A: See **Local Conditions** below.

Local Conditions

According to the National Flood Insurance Program, the City is designated as Zone "X" or minimal flood hazard. However, the City contains four specific areas considered to be at special risk of flooding:

1. West side of Grant Rea Park along the Rio Hondo Channel
2. Garfield Avenue between Via Paseo and Beverly Boulevard
3. East side of Rio Hondo Channel from Beverly Terrace to Mines Avenue
4. Mines Avenue from Maple Avenue to Greenwood

Map: Rio Hondo 100-Year Flood Scenario shows the 100-year Rio Hondo flood impact scenario on the eastern portion of the City.

Urban Flooding

Portions of the City of Montebello are prone to urban flooding, also sometimes referred to as ponding, due to debris accumulation on storm drains and in flood control channels and basins, overburdened pumping stations and aged drainage systems. Low-lying areas of the City are particularly susceptible to urban flooding.

Flood control channels and basins are at risk of overflowing their banks during times of heavy rainfall and reservoir water release, specifically the Rio Hondo Flood Control Channel which runs north to south through the length of City and the San Gabriel River basin, which runs along the east side of the City. The Los Angeles County Department of Public Works and the Army Corp of Engineers are responsible for notifying the jurisdiction at the onset of planned water releases.

National Flood Insurance Program

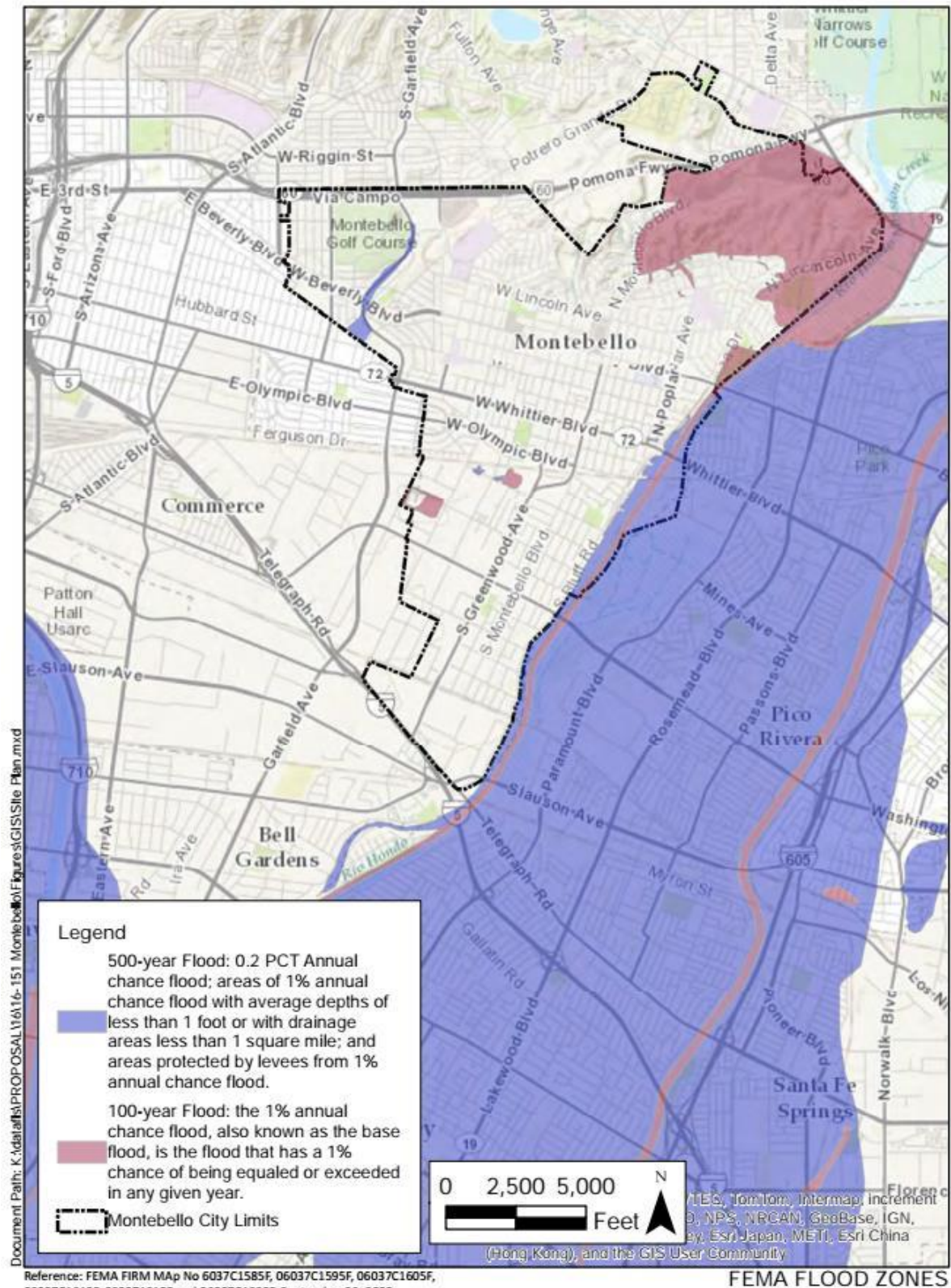
The City participates in the National Flood Insurance Program (NFIP). Created by Congress in 1968, the NFIP makes flood insurance available in communities that enact minimum floodplain management rules consistent with the Code of Federal Regulations §60.3.



According to **Map: FEMA Flood Zones**, the built areas of the City are in “Flood Zone X” and “Flood Zone D”. Zone X is defined as the area outside the 500-year flood and protected by levee from 100-year flood. Zone D is defined as areas in which flood hazards are undetermined (no analysis of flood hazards has been conducted), but possible.



Map: FEMA Flood Zones
(Source: Diaz-Yourman & Associates)





Rio Hondo 100-Year Flood Scenario

Building Damage

Table: Expected Building Damage by Occupancy – Rio Hondo 100-Year Flood

	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count
Agriculture	0	0	0	0
Commercial	0	0	0	0
Education	0	0	0	0
Government	0	0	0	0
Industrial	1	0	0	0
Other Residential	0	0	0	0
Religion	0	0	0	0
Single Family	8	54	38	19
Total	9	54	38	19

Table: Expected Building Damage by Building Type – Rio Hondo 100-Year Flood

	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count
Concrete	0	0	0	0
MH	0	0	0	0
Masonry	0	0	0	0
Steel	1	0	0	0
Wood	8	54	38	19
Total	9	54	38	19

Shelter Requirement

HAZUS estimates the number of households that are expected to be displaced from their homes due to the flood and the number of displaced people that will require accommodations in temporary public shelters. The model estimates 304 households to be displaced due to the flood. Displacement includes households evacuated from within or very near to the inundated area. Of these, 877 people (out of a total population of 62,453) will seek temporary shelter in public shelters.



Economic Losses

The total economic loss estimated for the Rio Hondo 100-Year Flood scenario is **\$31.38 million dollars** which includes building and lifeline related losses based on the region's available inventory. The following tables provide more detailed information about these losses.

Table: Building-Related Economic Losses (\$ Dollars) – Rio Hondo 100-Year Flood

Category	Area	Residential	Commercial	Industrial	Others	Total
Building Loss	Building	\$13,429,000	\$1,004,000	\$1,260,000	\$62,000	\$15,755,000
	Content	\$8,530,000	\$2,438,000	\$3,643,000	\$314,000	\$14,925,000
	Inventory	\$0	\$54,000	\$610,000	\$2,000	\$666,000
	Subtotal	\$21,959,000	\$3,496,000	\$0	\$378,000	\$31,346,000
Business Interruption	Income	\$1,000	\$4,000	\$0	\$0	\$5,000
	Relocation	\$19,000	\$0	\$0	\$0	\$19,000
	Rental Income	\$4,000	\$0	\$0	\$0	\$4,000
	Wage	\$3,000	\$3,000	\$0	\$1,000	\$7,000
	Subtotal	\$27,000	\$7,000	\$0	\$1,000	\$35,000
TOTAL		\$21,986,000	\$3,503,000	\$0	\$379,000	\$31,381,000



Map: Rio Hondo 100-Year Flood Scenario
Source: Emergency Planning Consultants





Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3a.

Q: Is there a description of each hazard's **impacts** on each jurisdiction (what happens to structures, infrastructure, people, environment, etc.)? (Requirement §201.6(c)(2)(ii))

A: See **Impact of Flooding in the City of Montebello** below.

Impact of Flooding in the City of Montebello

Floods and their impacts vary by location and severity of any given flood event, and likely only affect certain areas of the County during specific times. Based on the risk assessment, it is evident that floods will continue to have devastating economic impact to certain areas of the City.

Impact that is not quantified, but anticipated in future events includes:

- ✓ Injury and loss of life;
- ✓ Commercial and residential structural damage;
- ✓ Disruption of and damage to public infrastructure;
- ✓ Secondary health hazards e.g. mold and mildew
- ✓ Damage to roads/bridges resulting in loss of mobility
- ✓ Significant economic impact (jobs, sales, tax revenue) upon the community
- ✓ Negative impact on commercial and residential property values and
- ✓ Significant disruption to students and teachers as temporary facilities and relocations would likely be needed.



Dam Failure Hazards

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B2a.

Q: Does the plan include information on **previous occurrences** of hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Previous Occurrences of Dam Failure in the City of Montebello** below.

Previous Occurrences of Dam Failure in the City of Montebello

The City of Montebello has not been recently affected by a release/failure of any of the dam facilities identified in **Table: Dams Near City of Montebello**.

Since the writing of the 2004 Mitigation Plan, there have been no dam failure events in the City of Montebello.

Previous Occurrences of Dam Failure in Montebello County

There are a total of 103 dams in Los Angeles County, owned by 23 agencies or organizations, ranging from the Federal government to Home Owner Associations. These dams hold billions of gallons of water in reservoirs. Releases of water from the major reservoirs are designed to protect Southern California from flood waters and to store domestic water. Seismic activity can compromise the dam structures, and the resultant flooding could cause catastrophic flooding. Following the 1971 Sylmar earthquake the Lower Van Norman Dam showed signs of structural compromise, and tens of thousands of persons had to be evacuated until the dam could be drained. The dam has never been refilled.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B1a.

Q: Does the plan include a general **description** of all natural hazards that can affect each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Local Conditions** below.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3b.

Q: Is there a description of each identified hazard's overall **vulnerability** (structures, systems, populations, or other community assets defined by the community that are identified as being susceptible to damage and loss from hazard events) for each jurisdiction? (Requirement §201.6(c)(2)(ii))

A: See **Local Conditions** below.

Local Conditions

Loss of life and damage to structures, roads, and utilities may result from a dam failure. Economic losses also result from a lowered tax base and lack of utility profits. These effects



would certainly accompany the failure of one of the major dams located near the City of Montebello. Because dam failure has severe consequences, FEMA requires that all dam owners develop Emergency Action Plans (EAP) for warning, evacuation, and post-flood actions. Although there may be coordination with county officials in the development of the EAP, the responsibility for developing potential flood inundation maps and facilitation of emergency response is the responsibility of the dam owner.

Whittier Narrows Dam

According to the U.S. Army Corps of Engineers, Whittier Narrows Dam is a flood risk management and water conservation project constructed in 1957 and operated by the U.S. Army Corps of Engineers, Los Angeles District. The project is located, as its name implies, at the "Whittier Narrows," a natural gap in the hills that form the southern boundary of the San Gabriel Valley. The Rio Hondo and the San Gabriel rivers flow through this gap and are impounded by the reservoir. The communities of Montebello and Pico Rivera are located immediately downstream.

Whittier Narrows Dam, a typically dry flood risk management structure located 11 miles east of downtown Los Angeles, has been reclassified from Dam Safety Action Classification (DSAC) 2 to DSAC 1.

The DSAC 1 rating indicates that the U.S. Army Corps of Engineers considers the incremental risk – the combination of life or economic consequences with the likelihood of failure – to be very high. The reclassification as DSAC 1 identifies the dam as one of the highest priority dam safety projects in the Corps' portfolio of dams.

In a May 25, 2016, memorandum to Col. Kirk Gibbs, commander of the Corps' Los Angeles District, Mr. James Dalton, chief of Engineering and Construction at Corps headquarters, emphasized that new findings with respect to the anticipated performance of the spillway gates drove the reclassification.

The Los Angeles District is currently working with a nationwide team of experts to develop a plan to reduce the risk associated with the spillway. The Corps anticipates that some of the potential solutions will be in operation prior to the 2016-2017 winter rains; other measures will likely be installed before the end of 2017.

Map: Dam Failure Inundation – Whittier Narrows Dam (HAZUS) below shows the potential water depth inundation from a failure of the Whittier Narrows Dam.

Garvey Reservoir

Garvey Reservoir, owned by the Metropolitan Water District of Southern California (MWD), stores municipal water supplies for MWD customers. The reservoir lies impounded behind a north dam and a south dam. MWD completed a substantial overhaul of the facility in 1999 to address seepage and ensure overall reservoir integrity. The state Department of Conservation, Division of Dam Safety conducts periodic dam inspections to verify the dams' ability to withstand seismic stresses. A major seismic event has the potential to cause significant damage and potential failure at this facility.

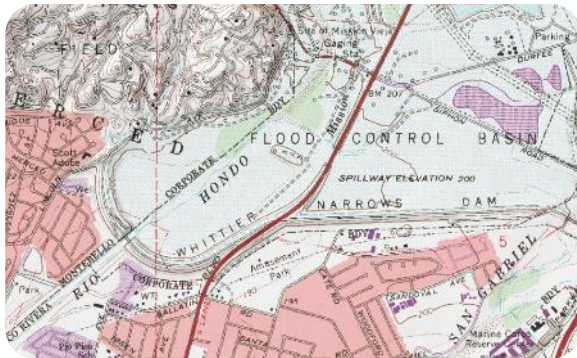
According to the City of Monterey Park's website, in the unlikely event of a conjectured catastrophic failure at Garvey Reservoir, properties to the north and south of the reservoir could

be flooded. If the south dam failed, flood waters of average depth six to seven feet would cascade down the slope bank and into the residential neighborhoods below. At the Pomona Freeway, the water would spread laterally along the north side of the freeway before flowing through freeway under crossings into the City of Montebello.

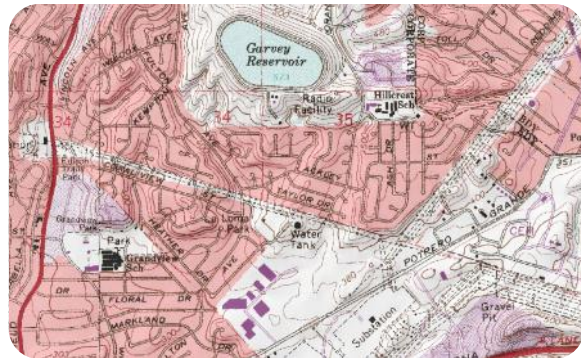
Table: Dams near City of Montebello

Name of Facility	Owner	Primary Purpose
Whittier Narrows	U.S. Army Corps of Engineers (ACOE)	Flood Control
Garvey Reservoir	Metropolitan Water District	Water Supply Storage

Whittier Narrows Dam



Garvey Reservoir





Whittier Narrows Dam Failure Scenario

Building Damage

Table: Expected Building Damage by Occupancy – Whittier Narrows Dam Failure Scenario

	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count
Agriculture	0	0	0	0
Commercial	0	0	0	0
Education	0	0	0	0
Government	0	0	0	0
Industrial	0	0	0	0
Other Residential	0	0	0	0
Religion	0	0	0	0
Single Family	9	56	48	36
Total	9	56	48	36

Table: Expected Building Damage by Building Type – Whittier Narrows Dam Failure Scenario

	Slight	Moderate	Extensive	Complete
	Count	Count	Count	Count
Concrete	0	0	0	0
MH	0	0	0	0
Masonry	0	0	0	0
Steel	0	0	0	0
Wood	9	56	48	36
Total	9	56	48	36

Shelter Requirement

HAZUS estimates the number of households that are expected to be displaced from their homes due to the flood and the number of displaced people that will require accommodations in temporary public shelters. The model estimates 335 households to be displaced due to the flood. Displacement includes households evacuated from within or very near to the inundated area. Of these, 950 people (out of a total population of 62,453) will seek temporary shelter in public shelters.



Economic Losses

The total economic loss estimated for the Whittier Narrows Dam failure scenario is **\$39.19 million dollars** which includes building and lifeline related losses based on the region's available inventory. The following tables provide more detailed information about these losses.

Table: Building-Related Economic Losses (\$ Dollars) – Whittier Narrows Dam Failure Scenario

Category	Area	Residential	Commercial	Industrial	Others	Total
Building Loss	Building	\$17,379,000	\$1,319,000	\$1,314,000	\$96,000	\$20,108,000
	Content	\$10,859,000	\$3,106,000	\$3,849,000	\$498,000	\$18,312,000
	Inventory	\$0	\$70,000	\$642,000	\$4,000	\$716,000
	Subtotal	\$28,238,000	\$4,495,000	\$0	\$598,000	\$39,136,000
Business Interruption	Income	\$1,000	\$7,000	\$0	\$0	\$8,000
	Relocation	\$25,000	\$0	\$0	\$0	\$25,000
	Rental Income	\$6,000	\$0	\$0	\$0	\$6,000
	Wage	\$4,000	\$5,000	\$0	\$1,000	\$10,000
	Subtotal	\$36,000	\$12,000	\$0	\$1,000	\$49,000
TOTAL		\$28,274,000	\$4,507,000	\$0	\$599,000	\$39,185,000

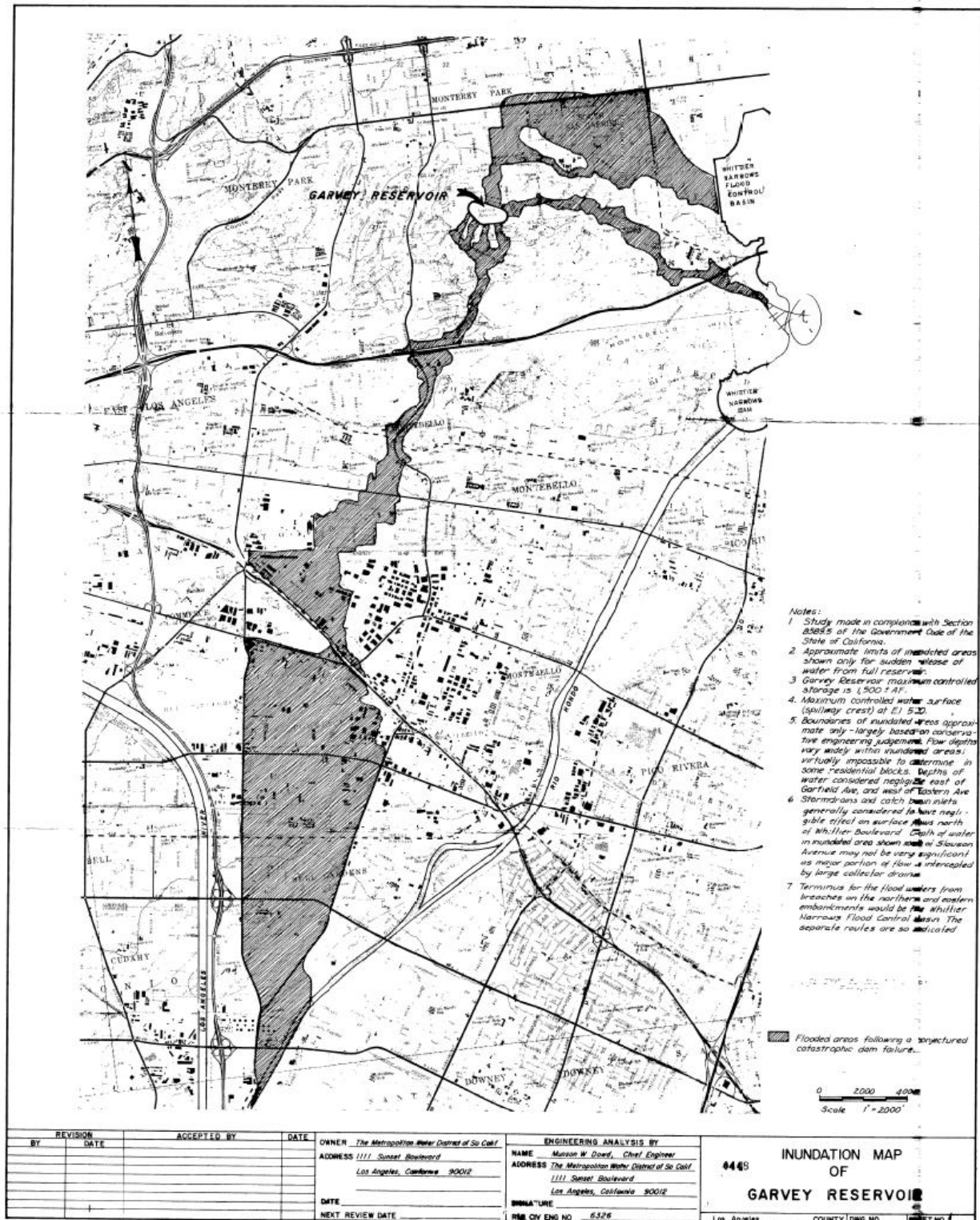


Map: Dam Failure Inundation – Whittier Narrows Dam (HAZUS)
Source: Emergency Planning Consultants





Map: Dam Failure Inundation – Garvey Reservoir
(Source: Cal OES Dam Safety Program)





Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3a.

Q: Is there a description of each hazard's **impacts** on each jurisdiction (what happens to structures, infrastructure, people, environment, etc.)? (Requirement §201.6(c)(2)(ii))

A: See **Impact of Dam Failure in the City of Montebello** below.

Impact of Dam Failure in the City of Montebello

Based on the risk assessment, it is evident that dam failures will continue to have potentially devastating economic impacts to certain areas of the City.

Impacts that are not quantified, but can be anticipated in future events, include:

- ✓ Injury and loss of life
- ✓ Commercial and residential structural damage
- ✓ Disruption of and damage to public infrastructure
- ✓ Secondary health hazards e.g. mold and mildew
- ✓ Damage to roads/bridges resulting in loss of mobility
- ✓ Significant economic impact (jobs, sales, tax revenue) upon the community
- ✓ Negative impact on commercial and residential property values
- ✓ Significant disruption to students and teachers as temporary facilities and relocations are needed



Drought Hazards

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B2a.

Q: Does the plan include information on **previous occurrences** of hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Previous Occurrences of Drought in the City of Montebello** below.

Previous Occurrences of Drought in the City of Montebello

Fortunately, there is no history of severe drought (e.g. restaurants with restricted hours, emergency water distribution to residents, etc.) within the City of Montebello. However, the City is designated on the U.S. Drought Monitor as experiencing an “exceptional drought”. This designation comes from a combination of a significant decrease in rain combined with water supply restrictions resulting from the state-wide California drought. These conditions were increasingly evident from 2012 to early in 2017.

Since the writing of the 2004 Mitigation Plan, there have been no significant damages to the City from a drought.

Previous Occurrences of Drought in Los Angeles County

The region’s Mediterranean climate makes it especially susceptible to variations in rainfall. Though the potential risk to the City of Montebello is in no way unique, severe water shortages could have a bearing on the economic well-being of the community. Comparison of climate (rainfall) records from Los Angeles with water well records beginning in 1930 from the San Gabriel Valley indicates the existence of wet and dry cycles on a 10-year scale as well as for much longer periods. The climate record for the Los Angeles region beginning in 1890 suggests drying conditions over the last century. With respect to the present day, climate data also suggests that the last significant wet period was the 1940s. Well level data and other sources seem to indicate the historic high groundwater levels (reflecting recharge from rainfall) occurred in the same decade. Since that time, rainfall (and groundwater level trends) appears to be in decline. This slight declining trend, however, is not believed to be significant. Climatologists compiled rainfall data from 96 stations in the State that spanned a 100-year period between 1890 and 1990. An interesting note is that during the first 50 years of the reporting period, there was only one year (1890) that had more than 35 inches of rainfall, whereas the second 50-year period recording of 5 year intervals (1941, 1958, 1978, 1982, and 1983) that exceeded 35 inches of rainfall in a single year. The year of maximum rainfall was 1890 when the average annual rainfall was 43.11 inches. The second wettest year on record occurred in 1983 when the State’s average was 42.75 inches.

The driest year of the 100-year reported in the study was 1924 when the State’s average rainfall was only 10.50 inches. The region with the most stations reporting the driest year in 1924 was the San Francisco Bay area. The second driest year was 1977 when the average was 11.57 inches. The most recent major drought (1987 to 1990) occurred at the end of a sequence of very wet years (1978 to 1983). The debate continues whether “global warming” is occurring, and the degree to which global climate change will have an effect on local micro-climates. The semi-arid southwest is particularly susceptible to variations in rainfall. A study that documented annual precipitation for California since 1600 from reconstructed tree ring data indicates that



there was a prolonged dry spell from about 1755 to 1820 in California. Fluctuations in precipitation could contribute indirectly to a number of hazards including wildfire and the availability of water supplies.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B1a.

Q: Does the plan include a general **description** of all natural hazards that can affect each jurisdiction? (Requirement §201.6(c)(2)(i))

A: See **Local Conditions** below.

Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3b.

Q: Is there a description of each identified hazard's overall **vulnerability** (structures, systems, populations, or other community assets defined by the community that are identified as being susceptible to damage and loss from hazard events) for each jurisdiction? (Requirement §201.6(c)(2)(ii))

A: See **Local Conditions** below.

Local Conditions

According to the City of Montebello General Plan, water service for the City is provided by five service providers in five different districts: California Water Service Company, Central Basin/Metropolitan Water District (MWD), Montebello Land and Water, San Gabriel Valley Water Company, and the South Montebello Irrigation District.

A significant drought has hit the state of California since 2012. The drought has depleted reservoir levels all across the state. In January of 2014, Governor Brown declared a state of emergency and directed state officials to take all necessary actions to prepare for water shortages. As the drought prolonged into 2015, to help cope with the drought, Governor Brown gave an executive order in April 2015 which mandated a statewide 25 percent reduction in water use. In January of 2016, the Department of Water Resources and the United States Bureau of Reclamation have finalized the 2016 Drought Contingency Plan that outlines State Water Project and Central Valley Project operations for February 2016 to November 2016. The plan was developed in coordination with staff from State and federal agencies. Although the drought has more significantly impacted surface waters and other agencies that use water for agriculture, the City of Montebello is still affected by the drought, primarily due to reduced reliability of imported water.



Q&A | ELEMENT B: HAZARD IDENTIFICATION AND RISK ASSESSMENT | B3a.

Q: Is there a description of each hazard's **impacts** on each jurisdiction (what happens to structures, infrastructure, people, environment, etc.)? (Requirement §201.6(c)(2)(ii))

A: See **Impact of Drought in the City of Montebello** below.

Impact of Drought in the City of Montebello

Based on the risk assessment, it is evident that drought events continue to have potentially devastating economic impacts to certain areas of the City.

Impacts that are not quantified, but can be anticipated in future events, include:

- ✓ Injury and loss of life
- ✓ Disruption of and damage to public infrastructure
- ✓ Significant economic impact (jobs, sales, tax revenue) upon the community
- ✓ Negative impact on commercial and residential property values
- ✓ Uncontrolled fires and associated injuries and damage



PART III: MITIGATION STRATEGIES

Mitigation Strategies

Overview of Mitigation Strategy

As the cost of damage from natural disasters continues to increase nationwide, the City of Montebello recognizes the importance of identifying effective ways to reduce vulnerability to disasters. Mitigation Plans assist communities in reducing risk from natural hazards by identifying resources, information and strategies for risk reduction, while helping to guide and coordinate mitigation activities throughout the City.

The plan provides a set of action items to reduce risk from natural hazards through education and outreach programs, and to foster the development of partnerships. Further, the plan provides for the implementation of preventative activities, including programs that restrict and control development in areas subject to damage from natural hazards.

The resources and information within the Mitigation Plan:

1. Establish a basis for coordination and collaboration among agencies and the public in the City of Montebello;
2. Identify and prioritize future mitigation projects; and
3. Assist in meeting the requirements of federal assistance programs

The Mitigation Plan is integrated with other City plans including the City of Montebello Emergency Operations Plan, General Plan as well as department-specific standard operating procedures.

Mitigation Measure Categories

Following is FEMA's list of mitigation categories. The activities identified by the Planning Team are consistent with the six broad categories of mitigation actions outlined in FEMA publication 386-3 *Developing the Mitigation Plan: Identifying Mitigation Actions and Implementing Strategies*.

- ✓ **Prevention:** Government administrative or regulatory actions or processes that influence the way land and buildings are developed and built. These actions also include public activities to reduce hazard losses. Examples include planning and zoning, building codes, capital improvement programs, open space preservation, and storm water management regulations.
- ✓ **Property Protection:** Actions that involve modification of existing buildings or structures to protect them from a hazard, or removal from the hazard area. Examples include acquisition, elevation, relocation, structural retrofits, storm shutters, and shatter-resistant glass.
- ✓ **Public Education and Awareness:** Actions to inform and educate citizens, property owners, and elected officials about hazards and potential ways to mitigate them. Such actions include outreach projects, real estate disclosure, hazard information centers, and school-age and adult education programs.



- ✓ **Natural Resource Protection:** Actions that, in addition to minimizing hazard losses preserve or restore the functions of natural systems. Examples include sediment and erosion control, stream corridor restoration, watershed management, forest and vegetation management, and wetland restoration and preservation.
- ✓ **Emergency Services:** Actions that protect people and property during and immediately following a disaster or hazard event. Services include warning systems, emergency response services, and protection of critical facilities.
- ✓ **Structural Projects:** Actions that involve the construction of structures to reduce the impact of a hazard. Such structures include dams, levees, floodwalls, retaining walls, and safe rooms.

Q&A | ELEMENT C. MITIGATION STRATEGY | C3

Q: Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i))

A: See **Goals** below.

Goals

The Planning Team developed mitigation goals to avoid or reduce long-term vulnerabilities to hazards. These general principles clarify desired outcomes.

The goals are based on the risk assessment and Planning Team input, and represents a long-term vision for hazard reduction or enhanced mitigation capabilities. They are compatible with community needs and goals expressed in other planning documents prepared by the City.

Each goal is supported by mitigation action items. The Planning Team developed these action items through its knowledge of the local area, risk assessment, review of past efforts, identification of mitigation activities, and qualitative analysis.

The five mitigation goals and descriptions are listed below.

Protect Life and Property

Implement activities that assist in protecting lives by making homes, businesses, infrastructure, critical facilities, and other property more resistant to losses from natural, human-caused, and technological hazards.

Improve hazard assessment information to make recommendations for avoiding new development in high hazard areas and encouraging preventative measures for existing development in areas vulnerable to natural, human-caused, and technological hazards.

FEMA defines **Goals** as general guidelines that explain what you want to achieve. They are usually broad policy-type statements, long-term, and represent global visions.

FEMA defines **Mitigation Activities** as specific actions that help you achieve your goals and objectives.



Enhance Public Awareness

Develop and implement education and outreach programs to increase public awareness of the risks associated with natural, human-caused, and technological hazards.

Provide information on tools; partnership opportunities, and funding resources to assist in implementing mitigation activities.

Preserve Natural Systems

Support management and land use planning practices with hazard mitigation to protect life.

Preserve, rehabilitate, and enhance natural systems to serve hazard mitigation functions.

Encourage Partnerships and Implementation

Strengthen communication and coordinate participation with public agencies, citizens, non-profit organizations, business, and industry to support implementation.

Encourage leadership within the City and public organizations to prioritize and implement local and regional hazard mitigation activities.

Strengthen Emergency Services

Establish policy to ensure mitigation projects for critical facilities, services, and infrastructure.

Strengthen emergency operations by increasing collaboration and coordination among public agencies, non-profit organizations, business, and industry.

Coordinate and integrate hazard mitigation activities where appropriate, with emergency operations plans and procedures.

The Planning Team also developed hazard-specific mitigation goals, which appear in the **Mitigation Strategies Section**.

How are the Mitigation Action Items Organized?

The action items are a listing of activities in which City agencies and citizens can be engaged to reduce risk. Each action item includes an estimate of the timeline for implementation.

The action items are organized within the following **Mitigation Actions Matrix**, which lists all of the multi-hazard (actions that reduce risks for more than one specific hazard) and hazard-specific action items included in the mitigation plan. Data collection and research and the public participation process resulted in the development of these action items. The Matrix includes the following information for each action item:

Funding Source

The action items can be funded through a variety of sources, possibly including: operating budget/general fund, development fees, Community Development Block Grant (CDBG), Hazard Mitigation Grant Program (HMGP), other Grants, private funding, Capital Improvement Plan, and other funding opportunities.



Coordinating Organization

The Mitigation Actions Matrix assigns primary responsibility for each of the action items. The hierarchies of the assignments vary – some are positions, others departments, and other committees. The primary responsibility for implementing the action items falls to the entity shown as the “Coordinating Organization”. The coordinating organization is the agency with regulatory responsibility to address hazards, or that is willing and able to organize resources, find appropriate funding, or oversee activity implementation, monitoring, and evaluation. Coordinating organizations may include local, County, or regional agencies that are capable of or responsible for implementing activities and programs.

Plan Goals Addressed

The plan goals addressed by each action item are included as a way to monitor and evaluate how well the mitigation plan is achieving its goals once implementation begins.

The plan goals are organized into the following five areas:

- ✓ Protect Life and Property
- ✓ Enhance Public Awareness
- ✓ Preserve Natural Systems
- ✓ Encourage Partnerships and Implementation
- ✓ Strengthen Emergency Services



Q&A | ELEMENT C. MITIGATION STRATEGY | C5a.

Q: Does the plan explain how the mitigation actions and projects will be prioritized (including cost benefit review)? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))

A: See **Benefit/Cost Ratings** and **Priority Rating** below.

Benefit/Cost Ratings

The benefits of proposed projects were weighed against estimated costs as part of the project prioritization process. The benefit/cost analysis was not of the detailed variety required by FEMA for project grant eligibility under the Hazard Mitigation Grant Program (HMGP) and Pre-Disaster Mitigation (PDM) grant program. A less formal approach was used because some projects may not be implemented for up to 10 years, and associated costs and benefits could change dramatically in that time. Therefore, a review of the apparent benefits versus the apparent cost of each project was performed. Parameters were established for assigning subjective ratings (high, medium, and low) to the costs and benefits of these projects.

Cost ratings were defined as follows:

High: Existing jurisdictional funding will not cover the cost of the action item so other sources of revenue would be required.

Medium: The action item could be funded through existing jurisdictional funding but would require budget modifications.

Low: The action item could be funded under existing jurisdictional funding.

Benefit ratings were defined as follows:

High: The action item will provide short-term and long-term impacts on the reduction of risk exposure to life and property.

Medium: The action item will have long-term impacts on the reduction of risk exposure to life and property.

Low: The action item will have only short-term impacts on the reduction of risk exposure to life and property.



Priority Rating

Going beyond rating “benefit and cost”, the Planning Team adopted the following process for rating the “priority” of each mitigation action item. Designations of “High”, “Medium”, and “Low” priority have been assigned to each action item using the following criteria:

Does the Action:

- ☐ solve the problem?
- ☐ address Vulnerability Assessment?
- ☐ reduce the exposure or vulnerability to the highest priority hazard?
- ☐ address multiple hazards?
- ☐ benefits equal or exceed costs?
- ☐ implement a goal, policy, or project identified in the General Plan or Capital Improvement Plan?

Can the Action:

- ☐ be implemented with existing funds?
- ☐ be implemented by existing state or federal grant programs?
- ☐ be completed within the 5-year life cycle of the LHMP?
- ☐ be implemented with currently available technologies?

Will the Action:

- ☐ be accepted by the community?
- ☐ be supported by community leaders?
- ☐ adversely impact segments of the population or neighborhoods?
- ☐ require a change in local ordinances or zoning laws?
- ☐ positive or neutral impact on the environment?
- ☐ comply with all local, state and federal environmental laws and regulations?

Is there:

- ☐ sufficient staffing to undertake the project?
- ☐ existing authority to undertake the project?

As mitigation action items were updated or written the Planning Team, representatives were provided worksheets for each of their assigned action items. Answers to the criteria above determined the priority according to the following scale.

- 1-6 = Low priority
- 7-12 = Medium priority
- 13-18 = High priority



Q&A | ELEMENT C. MITIGATION STRATEGY | C1b.

Q: Does the plan document each jurisdiction's ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3))c

A: See **Mitigation Actions Matrix** below.

Q&A | ELEMENT C. MITIGATION STRATEGY | C4a.

Q: Does the plan identify and analyze a comprehensive range (different alternatives) of specific mitigation actions and projects to reduce the impacts from hazards? (Requirement §201.6(c)(3)(ii))

A: See **Mitigation Actions Matrix** below.

Q&A | ELEMENT C. MITIGATION STRATEGY | C4b.

Q: Does the plan identify mitigation actions for every hazard posing a threat to each participating jurisdiction? (Requirement §201.6(c)(3)(ii))

A: See **Mitigation Actions Matrix** below.

Q&A | ELEMENT C. MITIGATION STRATEGY | C4c.

Q: Do the identified mitigation actions and projects have an emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii))

A: See **Mitigation Actions Matrix** below.

Q&A | ELEMENT C. MITIGATION STRATEGY | C5a.

Q: Does the plan explain how the mitigation actions and projects will be prioritized (including cost benefit review)? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))

A: See **Mitigation Actions Matrix** below.

Q&A | ELEMENT C. MITIGATION STRATEGY | C5b.

Q: Does the plan identify the position, office, department, or agency responsible for implementing and administering the action/project, potential funding sources and expected timeframes for completion? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))

A: See **Mitigation Actions Matrix** below.



Q&A | ELEMENT D. MITIGATION STRATEGY | D2

Q: Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3))

A: See **Mitigation Actions Matrix** below.

Q&A | ELEMENT D. MITIGATION STRATEGY | D3

Q: Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3))

A: See **Mitigation Actions Matrix** below.



Mitigation Actions Matrix

Following is **Table: Mitigation Actions Matrix** which identifies the existing and future mitigation activities developed by the Planning Team.

Table: Mitigation Actions Matrix

Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
MULTI-HAZARD ACTION ITEMS														
MH-1 Educate the general public on all-hazards mitigation & response (through phone directory, website and billing inserts) in English and Spanish.	Administration, Fire	Ongoing		X					AB	AB	H	L	L	Status - Website, Nixle
MH-2 Develop and promote relationships and interagency partnership to identify deficiencies of early warning systems.	Administration, Fire	Ongoing	X	X		X	X		AB	AB	H	L	M	
MH-3 Build Montebello Community Training Room for City and MMPC use.	South Montebello Irrigation District	Complete	X	X					AB					Completed 2010
MH-4 Educate the public about the importance of implementing the hazard mitigation plan.	Fire, Building, Public Works, and all related City Departments	Ongoing	X	X	X	X	X		AB	AB	H	L	M	
MH-5 Educate public on importance of their participation of mitigation plan.	All City Departments	2005		X					AB					Deleted - redundant
MH-6 Educate the public about how to prepare for	Planning	Ongoing	X	X	X	X	X		AB	AB	M	L	M	



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
natural hazards relevant to location.														
MH-7 Educate public about evacuation procedures.	Fire, Police	Ongoing	X	X	X	X	X		AB	AB	H	L	M	
MH-8 Promote business mitigation awareness of hazards and opportunities for mitigation.	Fire, Police	Ongoing	X	X	X	X	X		AB	AB	H	L	M	
MH-9 Engage the private sector to contribute.	All City Departments	2004												Deleted
MH-10 Provide schools with seasonal disaster preparedness literature for students to take home to their families.	Fire, Police	Ongoing	X	X	X	X	X		AB	AB	H	L	M	
MH-11 Design and post disaster preparedness and related links on Fire Department web site.	Fire	Ongoing	X	X	X	X	X		AB	AB	H	H	M	
MH-12 Propagate wide spread mitigation with both public and private sectors.	All City Departments	2006	X						AB					Deleted - redundant
MH-13 Improve interagency response methods and procedures.	All Departments	Ongoing	X	X	X	X	X		AB, GR	AB	H	L	M	
MH-14 Develop disaster response drill pre-plans and procedures improved annually.	All Departments	Ongoing	X	X	X	X	X		AB, GR	AB	M	L	M	
MH-15 Improve ability and preparedness of emergency responders and the public.	Fire, Police and Affiliated Agencies/Departments	2006		X			X		AB					Deleted - redundant
MH-16 Increase training, personnel and	Fire	Ongoing	X	X	X	X	X		AB	AB	H	L	M	Utilized AFG Grants in the



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
equipment through alternative funding sources.														past
MH-18 Evaluate/identify and provide shelter resource needs and growth development.	Fire, Red Cross and Shelter Locations	2007												Deleted – not the job of the City
MH-19 Maximize financial reimbursement following disaster declaration by updating knowledge of Disaster Cost Recovery regulations.	Fire, Finance	Ongoing		X		X			AB	AB	H	L	H	Revised action item and moved from EQ
MH-20 Develop Continuity of Operations Plans (COOP) for each department. COOP planning ensures that the critical functions can continue to operate during and after an emergency incident which may prevent access to normally operating systems, such as physical plant, data or communication networks, or transportation.	Fire	1-5 years							GR	AB	H	L	L	New, Status – Transit and Finance COOPs completed in 2012
MH-21 Based on hazard information in the Mitigation Plan and General Plan Safety Element, update the Land Use Element to: ✓ Guide development away from hazardous areas; ✓ Reduce density in the hazardous areas; or ✓ Encourage greater development restrictions on the property.	Planning	1-5 years	X	X	X	X	X		GR	AB	H	M	M	New
MH-22 Encourage development and testing of site	Fire	Ongoing	X	X		X	X		AB	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
emergency plans for schools, factories, office buildings, shopping malls, hospitals, correctional facilities, stadiums, recreation areas, and other similar facilities.														
MH-23 Train emergency response personnel for various contingencies and response activities, such as evacuation, traffic control, search, and rescue.	Fire	Ongoing	X	X	X	X	X		AB, GR	AB	H	M	H	New
MH-24 Encourage participation by community members in Community Emergency Response Team (CERT). CERT is a volunteer group of citizens who are trained and equipped to respond if emergency services are unable to meet all of the immediate needs of the community following a major disaster.	Fire	Ongoing	X	X	X	X	X		AB	AB	H	M	H	New
MH-25 Educate the public on how insurance should not be considered an alternative to reducing damages for any type of hazard. Instead, insurance does have the value of protecting oneself from financial devastation if damage were to occur.	Planning	Ongoing	X	X	X	X	X		AB	AB	H	L	H	New
MH-26 Encourage residents to prepare themselves by understanding their local hazards,	Fire	Ongoing	X	X	X	X	X		AB	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
stocking up with necessary items, and planning for how family members should respond if any of a number of possible emergency or disaster events strike.														
MH-27 City to pursue funding to purchase back-up generators for pumping and lift stations in sanitary sewer systems, along with other measures (e.g., alarms, meters, remote controls, and switchgear upgrades).	Fire, Planning, Public Works	1-5 years	X	X	X	X	X	Y	AB, GR	AB	H	M	H	New
MH-28 Utilize new Digital Billboards along Interstate 5 to broadcast emergency notices.	Fire	Ongoing	X	X	X	X	X		AB	AB	H	L	H	New
MH-29 Replace Police Dispatch consoles to be P25 compliant.	Police, Fire	ASAP	X	X	X	X	X	Y	GR	AB	H	M	H	New
MH-30 Seek funding and write a Grading Ordinance.	Planning, Public Works	1 year	X	X	X	X	X		GR	AB	H	M	H	New
MH-31 Pursue funding and prepare Technical Background Report in time for next update to the General Plan Safety Element.														
MH-31 Prepare a post-disaster recovery ordinance that regulates repair activity. It prepares a community to respond to a disaster event in an orderly fashion by requiring citizens to: 1) obtain permits for repairs, 2) refrain from making repairs,	Planning, Building, Public Works, Fire	1-5 years	X	X	X	X	X	Y	GR	AB	H	M	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
or 3) make repairs using standard methods.														
MH-32 Maintain the update to the Disaster Movement and Evacuation Route Map.	Planning, Fire	Ongoing	X	X	X	X	X		AB	AB	H	L	H	New
MH-33 Upgrade and improve Greenwood Avenue and Montebello Boulevard as the community's major north-south connector.	Public Works, Planning	1-5 years	X	X	X	X	X	Y	AB, GR	AB	H	H	H	New. Drawn from General Plan Circulation Element
MH-34 Improvements to Greenwood Avenue and Montebello Boulevard should include widening, grade separation structures and signalization.	Public Works, Planning	1-5 years	X	X	X	X	X	Y	AB, GR	AB	H	H	H	New. Drawn from General Plan Circulation Element
MH-35 City should seek to provide an adequate circulation system in the hills which services major regional traffic generators, yet preserves areas which are attractive for residential, open space, and recreational development.	Public Works, Planning	1-5 years	X	X	X	X	X	Y	AB, GR	AB	H	L	H	New. Drawn from General Plan Circulation Element
MH-36 City of Montebello should not be bisected by a new freeway route.	Public Works, Planning	1-5 years	X	X	X	X	X	Y	AB	AB	H	L	H	New. Drawn from General Plan Circulation Element
MH-37 Improve north-south circulation in Montebello by providing at least one major street with a grade-separated railroad crossing.	Public Works, Planning	1-5 years	X	X	X	X	X	Y	AB, GR	AB	H	M	H	New. Drawn from General Plan Circulation Element
MH-38 Provide a circulation system for the Montebello Hills which services the various types of residential and commercial development but at	Public Works, Planning	1-5 years	X	X	X	X	X	Y	AB, GR	AB	H	H	H	New. Drawn from General Plan Circulation Element



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
the same time preserves the unique environmental and aesthetic qualities of the hill area.														
MH-39 Provide heating centers as well as cooling centers to protect vulnerable residents from the effects of frost/freezing as well as those of excessive heat, and to host a Community Meeting on how insulate dwellings against extreme weather.	Fire	1-5 years	X	X	X	X	X		AB	AB	H	L	H	New
MH-40 Hold a Community Meeting on how to “wind-proof” dwellings and residences through the use of landscaping design, structural “tie downs,” storage of outdoor furniture and children’s toys.	Fire	1-5 years	X	X	X	X	X		AB	AB	H	L	H	New
MH-41 Prepare a Threat & Hazard Identification and Risk Assessment (THIRA).	Fire	1-5 years	X	X	X	X	X		AB	AB	H	M	H	New
EARTHQUAKE ACTION ITEMS														
EQ-1 Interdepartmental personnel training for earthquake seismic construction and retrofit.	Building, Fire	2005	X						AB					Completed
EQ-2 As projects are submitted, conduct seismic inspections for residential (and eventually commercial buildings) with pre-1960 foundations.	Building, Fire	Ongoing	X	X				Y	AB					Revised action item
EQ-3 Identify Residential Structures not in compliance with Post 1993 building codes	Building, Fire	2006	X						AB, GR					Deleted – cost prohibitive



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
(through systematic inspections and surveys).														
EQ-4 Adopt Municipal Code to enforce seismic upgrades for existing buildings receiving inspections or permits and to ensure seismic codes are implemented in the plans of new buildings & infrastructure.	Building, Fire	Ongoing	X	X	X	X	X	Y	AB	AB	H	L	H	Adopted 2008, 2010, 2013, and 2016 Amendments to the California Building Code
EQ-5 Maximize financial reimbursement following disaster declaration by updating knowledge of Disaster Cost Recovery regulations.	All City Departments	2006		X										Deleted - moved to Multi-Hazard
EQ-6 Prevent structural damage to structures in event of an earthquake.	Fire, Building	2004	X						AB					Deleted
EQ-7 Protect life and property in event of a major earthquake.	Fire, Building, EOC	2005	X			X	X		GF					Deleted
EQ-8 Evaluate City facilities that are subject to earthquake damage and design retrofit schedule to mitigate hazard.	Building, Fire	Ongoing	X	X	X	X	X	Y	AB, GR	AB	H	L	H	New
EQ-9 Protect new residential structures built within urban wild land interface development area.	Fire, Building	Ongoing	X	X	X	X	X	Y	AB	AB	H	L	H	Status – fuel modification completed as part of Specific Plan development.
EQ-10 Information gained from seismic hazard mapping can be used to assess risk. The first step is collection of geologic information on seismic	Fire, Planning, Building Inspection, Public Works	Ongoing	X	X	X	X	X	Y	AB	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
sources, soil conditions, and related potential hazards. The second step is to prepare a map showing the approximate locations of various hazards.														
EQ-11 FEMA's HAZUS is a computer-based tool used to quantitatively estimate losses from an earthquake and other hazards. HAZUS was used in the 2016 Mitigation Plan and should be included in the next update.	Planning	5 years	X	X	X	X	X		AB, GR	AB	H	L	H	New
EQ-12 Prepare a campaign for City facilities, residents, and businesses to utilize non-structural mitigation techniques. Many injuries in earthquakes are caused by non-structural hazards, such as attachments to buildings. These include lighting fixtures, windows (glass), pictures, tall bookcases, computers, ornamental decorations on the outside of the buildings (like parapets), gas lines, etc. Activities that can reduce the risk of injury and damage include: anchoring tall bookcases and file cabinets, installing latches on drawers and cabinet doors, restraining desktop computers and appliances, using flexible connections on gas and water lines,	Fire	1-5 years	X	X	X	X	X		AB, GR	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
mounting framed pictures and mirrors securely, and anchoring and bracing propane tanks and gas cylinders.														
WILDFIRE ACTION ITEMS														
WF-1 Prevent the ignition and spread of wild fires within the borders of Montebello.	Fire	2004	X						GF					Deleted – not applicable to properties in the City
WF-2 Prevent the buildup of ignitable fire load/brush.	Fire	2004	X											Deleted – not applicable to properties in the City
WF-3 Educate the public on importance of the abatement of brush around their homes.	Fire	Ongoing	X	X		X			AB	AB	H	L	H	Revised timeline
WF-4 Prevent brush exposure fires to residential development.	Fire	2004	X						GF					Deleted – not applicable to properties in the City
WF-5 Prevent fires/additional damage due to earthquakes.	Building, Fire	2004	X		X	X			AB, GR	AB				
WF-7 Protect electrical utilities from seismic damage.	Building, Fire	2004	X						GF					Deleted – cost prohibitive
WF-9 Educate the public on the fact that wildfires can be prevented by arson prevention clean-up activities in areas of abandoned or collapsed structures, accumulated junk or debris, and in areas with a history of storing flammable materials where spills or dumping may have occurred.	Fire	Ongoing	X	X	X	X			AB, GR	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
WF-10 Roads and driveways should be kept accessible to emergency vehicles and fire equipment. Driveways should be relatively straight and flat, with at least some open spaces to turn. Bridges should be strong enough to support emergency vehicles, with clearance wide and high enough for two-way traffic and emergency vehicle access. Addresses should be visible from the road, and keys to gates around property should be provided to the Fire Department.	Fire	Ongoing	X	X	X	X			AB, GR	AB	H	L	H	New
WF-11 Inform the public that hillsides facing south or west are more vulnerable to increased dryness and heat from sun exposure. Structures should be set back from slopes outside of the “convection cone” of intense heat that is projected up the slope of a hill as a wildfire “climbs” it.	Fire	Ongoing	X	X	X	X			AB, GR	AB	H	L	H	New
WF-12 Inform public that in wildfire prone areas, risk may be decreased by enclosing the foundations of homes and other buildings, rather than leaving them open where undersides can be exposed to blown embers or other materials.	Fire	Ongoing	X	X	X	X			AB, GR	AB	H	L	H	New
WF-13 Inform public that wildfire risk can be alleviated by safely using and storing necessary	Fire	Ongoing	X	X	X	X			AB, GR	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
flammable materials, including machine fuels. Approved safety cans should be used for storing gasoline, oily rags and other flammable materials. Firewood should be stacked at least 100 feet away and uphill from homes.														
WF-14 Inform public to install and maintain smoke detectors and fire extinguishers on each floor of their homes or other buildings. This equipment should be tested and/or inspected regularly, and smoke detector batteries should be changed twice a year. Everyone in a household or building can be taught how to use a fire extinguisher. Other valuable fire mitigation systems include interior and exterior sprinkler systems.	Fire, Building, Planning	Ongoing	X	X	X	X		Y	AB, GR	AB	H	L	H	New
WF-15 Water supplies for emergency firefighting should be maintained in accordance with National Fire Protection Association (NFPA) standards. Residents should identify and maintain any number of outside water sources such as small ponds, cisterns, wells, swimming pools or hydrants. It is a good idea to have a garden hose that is long enough to reach any area of a home or other structures on a property.	Fire	Ongoing	X	X	X	X			AB, GR	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
WF-16 Instruct residents on proper evacuation procedures, such as wearing protective clothing (e.g., sturdy shoes, cotton or woolen clothing, long pants, a long-sleeved shirt, gloves and a handkerchief to protect the face); taking a Disaster Supplies Kit; and choosing a route away from fire hazards.	Fire	Ongoing	X	X	X	X			AB, GR	AB	H	L	H	New
WF-17 Instruct residents on need to keep roads and driveways accessible to emergency vehicles and fire equipment. Driveways should be relatively straight and flat, with at least some open spaces to turn. Bridges should be strong enough to support emergency vehicles, with clearance wide and high enough for two-way traffic and emergency vehicle access. Addresses should be visible from the road, and keys to gates around property should be provided to the local fire department.	Fire	Ongoing	X	X	X	X			AB, GR	AB	H	L	H	New
WF-18 Develop program to encourage residents to plan several escape routes away from their homes, by car and foot. It is a good idea to keep a set of hand tools that can be used as fire tools, such as a rake, axe, hand/chainsaw, bucket and shovel. When wildfire threatens, residents should	Fire	Ongoing	X	X	X	X			AB, GR	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
be instructed to carry and listen to battery-operated radios for reports and evacuation information, and follow instructions from local officials. Cars should be backed into garages or parked in open space facing the direction of escape, with doors and windows closed and the key in the ignition. Garage windows and doors should be closed but left unlocked. If residents have time, they can take steps to protect their homes by closing windows, vent doors, venetian blinds and heavy drapes; removing lightweight curtains; shutting off natural gas at the meter; turning off pilot lights; closing fireplace screens; and moving flammable furniture into the center of the home away from windows and sliding-glass doors. Outside, residents can seal attic and ground vents with precut plywood or commercial seals; turn off propane tanks; place combustible patio furniture inside; connect garden hose to outside taps; set up a portable gasoline-powered pump; place lawn sprinklers on the roof and near aboveground fuel tanks; wet the roof, wet or remove shrubs within 15 feet of the home; and														



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
gather fire tools.														
WF-19 Continue to utilize Code Enforcement staff to monitor overgrown vegetation and Palm fronds.	Building, Fire	Ongoing	X	X	X	X			AB	AB	H	L	H	New
FLOODING ACTION ITEMS														
FLD-1 Study urban flood areas and determine if failure of streets are soil or pavement related.	Engineering, Streets	1-5 years	X		X	X		Y	GR	AB	H	H	H	Status – history of street collapses
FLD-2 Distribute information on the National Flood Insurance Program to local businesses in or near flood areas.	Fire, Finance, Economic Development	Ongoing	X	X					AB					
FLD-3 Prevent urban flooding from contamination of city drainage channels.	Fire, Public Works	2004	X					Y	GF					
FLD-4 Maximize effectiveness of mitigating against flood hazards impacting private properties.	Fire, Police, Building, Public Works, Impacted Property Owners	Ongoing	X	X	X	X	X		AB, GR, P	AB	L	H	L	
FLD-5 Proactive annual clean out storm drains.	Public Works	Ongoing	X		X	X		Y	AB, GR	AB	H	M	H	New
FLD-6 Design and construct pump stations in areas subject to urban flooding.	Public Works	1-5 years	X		X	X		Y	AB, GR	AB	H	M	H	New
FLD-7 Seek funding and develop Storm Drain Management Plan and Waste Water Management Plan.	Public Works	1-5 years	X		X	X		Y	AB, GR	AB	H	H	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
FLD-8 Ensure subdivision design standards require elevation data collection during the platting process. Lots may be required to have buildable space above the base flood elevation.	Planning	1-5 years	X		X	X		Y	AB, GR	AB	H	L	H	New
FLD-9 Requirements for building design standards and enforcement for properties in the floodplain include the following: 1) that a residential structure be elevated; and 2) that a nonresidential structure be elevated or floodproofed.	Planning	1-5 years	X		X	X		Y	AB, GR	AB	H	L	H	New
FLD-10 Inform residents that purchasing flood insurance does not prevent a flood from occurring, but it does mitigate a property owner's financial exposure to loss from flood damage. National Flood Insurance Program (NFIP) policies are only available in communities that participate in the program, which is administered by FEMA.	Planning, Fire	1-5 years	X		X	X			AB, GR	AB	H	L	H	New
FLD-11 Use caution in considering alternative uses of wetlands to mitigate flooding. With special soils and hydrology, wetlands serve as natural collection basins for floodwaters. Acting like sponges, wetlands collect water, filter it, and release it slowly into rivers and streams. Protecting and preserving wetlands can go a long	Planning, Fire	1-5 years	X		X	X			AB, GR	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
way toward preventing flooding in other areas.														
FLD-12 Work with LA County and Army Corps of Engineers to ensure integrity of dams and reservoirs. Although dams and levees may have been constructed properly, failure to maintain them can lead to significant loss of life and property if they are stressed and broken or breached during a flood event. An inspection, maintenance and enforcement program helps to ensure continued structural integrity. Dams or levees need to be kept in good repair. Unnecessary or old and structurally unsound dams should be removed. Planning for dam breaks can include constructing emergency access roads as well as automating pump and flood gate operation. And it never hurts to regulate development in a dam's hydraulic shadow, where flooding would occur if there were a severe dam failure.	Planning, Fire, Public Works	1-5 years	X		X	X			AB, GR	AB	H	L	H	New
FLD-13 Ensure Zoning Ordinance prohibits containers of hazardous materials such as petroleum or chemicals to be located in a flood	Planning, Fire	1-5 years	X		X	X		Y	AB, GR	AB	H	L	H	New



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
hazard area. If such a location is necessary, hazardous material containers need to be anchored, because the contents can contaminate water and multiply the damaging effects of flooding by causing fires or explosions, or by otherwise making structures unusable.														
FLD-14 Write a Floodplain Ordinance	Planning	1-5 years	X	X	X	X	X	Y	GR	AB	H	M	H	New
FLD-15 Educate the affected neighborhoods about their specific risks associated with dam failure.	Fire	1-5 year	X	X	X	X	X		GR	AB	H	L	H	New
FLD-16 City staff should continue to work with the Army Corps of Engineers on possible solutions to minimizing threat of dam failure.	Fire, Public Works	Ongoing	X	X	X	X	X		GR	AB	H	M	H	New
DAM FAILURE ACTION ITEMS														
DAM-1 Develop a Dam Inundation Evacuation Plan.	Fire	1 year	X	X	X	X	X		AB	AB	M	L	M	New
DAM-2 Coordinate with LA County about notification system pertaining to the dams/reservoirs in the region.	Fire, Police	1 year	X	X	X	X	X		AB	AB	M	L	M	New
DROUGHT ACTION ITEMS														
DR-1 Enforce Water Conservation Ordinance which prioritizing or controls water use.	Planning	Ongoing						Y	AB	AB	H	H	H	Status – Ordinance effective in 2015



Mitigation Action Item	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2017 Comments and Status - Completed, Revised, Deleted, New, Deferred, and Notes
DR-2 Encourage water saving measures by the City, residents, and businesses including installing low-flow water saving showerheads and toilets and washing of cars	Building, Code Enforcement	Ongoing	X	X	X	X	X	Y	AB	AB	H	L	H	New
DR-3 Continue the current restrictions on outdoor water usage; encourage water conservation (consider incentives such as small rewards or recognitions for installing drought resistance landscaping); discourage water waste by issuing warnings to offenders; host a Water Conservation workshop; invest in water-related “freebies” such as shower timers to give away during City events; encourage proper use of rain barrels; inquire about the Central Basin Municipal Water District retrofit fit efforts; and encourage the use of recycled water where appropriate.	Building, Code Enforcement	Ongoing	X	X	X	X	X		GR	AB	H	L	H	New



Plan Maintenance

The plan maintenance process includes a schedule for monitoring and evaluating the Plan annually and producing a plan revision every five years. This section describes how the City will integrate public participation throughout the plan maintenance process.

Method and Scheduling of Plan Implementation

The Planning Team that was involved in research and writing of the Plan will also be responsible for implementation. The Planning Team will be led by the Chair of the Planning Team and will be referred to as the Local Mitigation Officer.

	Year 1	Year 2	Year 3	Year 4	Year 5
Monitoring	X	X	X	X	X
Evaluating					X
Internal Planning Team Evaluation	X	X	X	X	X
Cal OES and FEMA Evaluation					X
Updating					X

Monitoring and Implementing the Plan

Plan Adoption

Adoption of the Mitigation Plan by the City's governing body is one of the prime requirements for approval of the plan. Once the plan is completed, the City Council will be responsible for adopting the Mitigation Plan. The governing body has the responsibility and authority to promote sound public policy regarding hazards. The local agency governing body will have the authority to periodically update the plan as it is revised to meet changes in the hazard risks and exposures in the City. The approved Mitigation Plan will be significant in the future growth and development of the City.

The City Council will be responsible for adopting the Mitigation Plan. This governing body has the authority to promote sound public policy regarding hazards. Once the plan has been adopted, the Local Mitigation Officer will be responsible for submitting it to the State Hazard Mitigation Officer at California Emergency Management Agency (Cal OES). Cal OES will then submit the plan to the Federal Emergency Management Agency (FEMA) for review and approval. This review will address the requirements set forth in 44 C.F.R. Section 201.6 (Local Mitigation Plans). Upon acceptance by FEMA, City of Montebello will gain eligibility for Hazard Mitigation Grant Program funds.

Local Mitigation Officer

Under the direction of the Local Mitigation Officer, the Planning Team will take responsibility for plan maintenance and implementation. The Local Mitigation Officer will facilitate the Planning Team meetings and will assign tasks such as updating and presenting the Plan to the members of the Planning Team. Plan implementation and evaluation will be a shared responsibility among all of the Planning Team members. The Local Mitigation Officer will coordinate with City leadership to ensure funding for 5-year updates to Plan as required by FEMA.



The Planning Team will be responsible for coordinating implementation of plan action items and undertaking the formal review process. The Local Mitigation Officer will be authorized to make changes in assignments to the current Planning Team.

The Planning Team will meet no less than quarterly. Meeting dates will be scheduled once the final Planning Team has been established. These meetings will provide an opportunity to discuss the progress of the action items and maintain the partnerships that are essential for the sustainability of the mitigation plan.

Q&A | ELEMENT C. MITIGATION STRATEGY | C6a.

Q: Does the plan identify the local planning mechanisms where hazard mitigation information and/or actions may be incorporated? (Requirement §201.6(c)(4)(ii))

A: See **Implementation through Existing Program** below.

Implementation through Existing Programs

The City of Montebello addresses statewide planning goals and legislative requirements through its General Plan, its Capital Improvement Plan, and City Building and Safety Codes. The Mitigation Plan provides a series of recommendations - many of which are closely related to the goals and objectives of existing planning programs. The City of Montebello will implement recommended mitigation action items through existing programs and procedures.

The City of Montebello Planning and Community Development Department is responsible for adhering to the State of California's Building and Safety Codes. In addition, the Planning Team will work with other agencies at the state level to review, develop and ensure Building and Safety Codes are adequate to mitigate or present damage by hazards. This is to ensure that life-safety criteria are met for new construction.

Some of the goals and action items in the Mitigation Plan will be achieved through activities recommended in the CIP. Various City departments develop the CIP and review it on an annual basis. Upon annual review of the CIP, the Planning Team will work with the City departments to identify areas that the Mitigation Plan action items are consistent with CIP goals and integrate them where appropriate.

As indicated in the Mitigation Actions Matrix, several action items have been added to ensure implementation through other existing planning mechanisms. Also, the **Table: Capability Assessment: Existing Processes and Programs** identifies the need to maintain balance and diversify the Hazard Mitigation Planning Team to accomplish an efficient and effective implementation of the Plan. These actions have been added because during the 2017 planning process, the Planning Team recognized that some of the 2004 action items were completed by the City but not as a deliberate act to implement the Mitigation Plan. The 2017 Plan's success will be ensured by the following:

- Diversity of Planning Team membership
- Quarterly implementation meetings and reporting
- Including Planning Team in review of development projects
- Sharing Mitigation Plan with Community Development Department and Public Works Department



Upon FEMA approval, the Planning Team will begin the process of incorporating existing planning mechanisms at the City level. The meetings of the Planning Team will provide an opportunity for Planning Team members to report back on the progress made on the integration of mitigation planning elements into City planning documents and procedures.

Economic Analysis of Mitigation Projects

FEMA's approach to identify the costs and benefits associated with hazard mitigation strategies, measures, or projects fall into two general categories: benefit/cost analysis and cost-effectiveness analysis.

Conducting benefit/cost analysis for a mitigation activity can assist communities in determining whether a project is worth undertaking now, in order to avoid disaster-related damages later.

Cost-effectiveness analysis evaluates how best to spend a given amount of money to achieve a specific goal. Determining the economic feasibility of mitigating hazards can provide decision-makers with an understanding of the potential benefits and costs of an activity, as well as a basis upon which to compare alternative projects.

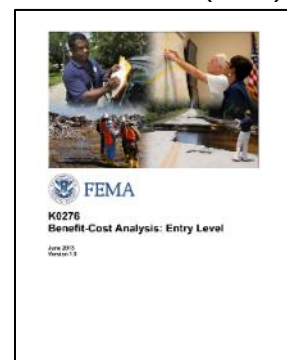
Given federal funding, the Planning Team will use a FEMA-approved benefit/cost analysis approach to identify and prioritize mitigation action items. For other projects and funding sources, the Planning Team will use other approaches to understand the costs and benefits of each action item and develop a prioritized list.

The “benefit”, “cost”, and overall “priority” of each mitigation action item was included in the Mitigation Actions Matrix located in Part III: Mitigation Strategies. A more technical assessment will be required in the event grant funding is pursued through the Hazard Mitigation Grant Program. FEMA Benefit-Cost Analysis Guidelines are discussed below.

FEMA Benefit-Cost Analysis Guidelines

The Stafford Act authorizes the President to establish a program to provide technical and financial assistance to state and local governments to assist in the implementation of hazard mitigation measures that are cost effective and designed to substantially reduce injuries, loss of life, hardship, or the risk of future damage and destruction of property. To evaluate proposed hazard mitigation projects prior to funding FEMA requires a Benefit-Cost Analysis (BCA) to validate cost effectiveness. BCA is the method by which the future benefits of a mitigation project are estimated and compared to its cost. The end result is a benefit-cost ratio (BCR), which is derived from a project's total net benefits divided by its total project cost. The BCR is a numerical expression of the cost effectiveness of a project. A project is considered to be cost effective when the BCR is 1.0 or greater, indicating the benefits of a prospective hazard mitigation project are sufficient to justify the costs.

Although the preparation of a BCA is a technical process, FEMA has developed software, written materials, and training to support the effort and assist with estimating the expected future benefits over the useful life of a retrofit project. It is imperative to conduct a BCA early in the project development process to ensure the likelihood of meeting the cost-effective eligibility requirement in the Stafford Act.





The BCA program consists of guidelines, methodologies and software modules for a range of major natural hazards including:

- ✓ Flood (Riverine, Coastal Zone A, Coastal Zone V)
- ✓ Hurricane Wind
- ✓ Hurricane Safe Room
- ✓ Damage-Frequency Assessment
- ✓ Tornado Safe Room
- ✓ Earthquake
- ✓ Wildfire

The BCA program provides up to date program data, up to date default and standard values, user manuals and training. Overall, the program makes it easier for users and evaluators to conduct and review BCAs and to address multiple buildings and hazards in a single BCA module run.

Q&A | ELEMENT A: PLANNING PROCESS | A6a.

Q: Does the plan identify how, when, and by whom the plan will be **monitored** (how will implementation be tracked) over time? (Requirement §201.6(c)(4)(i))

A: See **Monitoring the Plan** below.

Q&A | ELEMENT A: PLANNING PROCESS | A6c.

Q: Does the plan identify how, when, and by whom the plan will be **updated** during the 5-year cycle? (Requirement §201.6(c)(4)(i))

A: See **Monitoring the Plan** below.

Monitoring the Plan

Under the direction of the Local Mitigation Officer, the Planning Team will take responsibility for plan maintenance and implementation. Quarterly meetings will be established to ensure the identified mitigation action items are being accomplished. On the fifth year of the planning cycle, the Planning Team will meet to evaluate the effectiveness of the planning process and to update the overall content of the Plan. The Local Mitigation Officer will coordinate with City leadership to ensure funding for 5-year updates to Plan as required by FEMA.

The Planning Team will be responsible for coordinating implementation of plan by monitoring the progress of the mitigation action items and documenting progress notes for each item. It will be up to the Local Mitigation Officer to hold either a live meeting versus tasking the coordinating agencies with status updates on their own assigned mitigation action items. The monitoring meetings will take place no less than quarterly. These meetings will provide an opportunity to discuss the progress of the action items and maintain the partnerships that are essential for the sustainability of the mitigation plan. See the **Quarterly Implementation Report** discussed below which will be a valuable tool for the Planning Team to measure the success of the Hazard



Mitigation Plan. The focus of the quarterly meetings will be on the progress and changes to the Mitigation Action Items.

An equally part of the monitoring process is the need to maintain a strategic planning process which needs to include funding and organizational support. In that light, at least one year in advance of the FEMA-mandated 5-year submission of an update, the Local Mitigation Officer will convene the Planning Team to discuss funding and timing of the update planning process.

On the fifth year of the planning cycles, the Planning Team will broaden its scope to include discussions and research on all of the sections within the Plan with particular attention given go goal achievement and public participation.

Quarterly Implementation Report First Quarter 2018														
Item Identifier Action Item and Ideas for Implementation	Coordinating Agency	Timeline	Goal: Protect Life and Property	Goal: Public Awareness	Goal: Natural Systems	Goal: Emergency Services	Goal: Partnerships and Implementation	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y)	Funding Source: AB-Annual Budget, GR-Grant, P-Private	Planning Mechanism: GP-General Plan, CIP, AB-Annual Budget, GR-Grant	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	First Quarter 2018 Comments
MULTI-HAZARD ACTION ITEMS														
MH-1 Educate the general public on all-hazards mitigation & response (through phone directory, website and billing inserts) in English and Spanish.	Administration, Fire	Ongoing		X					AB	AB	H	L	L	
MH-2 Develop and promote relationships and interagency partnership to identify deficiencies of early warning systems.	Administration, Fire	Ongoing	X	X		X	X		AB	AB	H	L	M	



Q&A | ELEMENT A: PLANNING PROCESS | A6b.

Q: Does the plan identify how, when, and by whom the plan will be **evaluated** (assessing the effectiveness of the plan at achieving stated purpose and goals) over time? (Requirement §201.6(c)(4)(i))

A: See **Evaluating and Updating the Plan** below.

Evaluating and Updating the Plan

Formal Update Process

The Mitigation Plan will be monitored on a quarterly basis to determine the effectiveness of mitigation action items and to reflect changes in land development or programs that may affect mitigation actions or their priorities. The evaluation process includes a firm schedule and timeline, and identifies the agencies and organizations participating in plan evaluation. The Local Mitigation Officer or designee will be responsible for contacting the Planning Team members and organizing the quarterly meeting. Planning Team members will also be responsible for participating in the formal update to the Plan every fifth year of the planning cycle.

The Planning Team will review the goals and mitigation action items to determine their relevance to changing situations in the City, as well as changes in State or Federal policy, and to ensure they are addressing current and expected conditions. The Planning Team will also review the Plan's **Risk Assessment** portion of the Plan to determine if this information should be updated or modified, given any new available data. The **coordinating organizations** responsible for the various action items will report on the status of their projects, including the success of various implementation processes, difficulties encountered, success of coordination efforts, and which strategies should be revised. Amending will be made to the Mitigation Actions Matrix and other sections in the Plan as deemed necessary by the Planning Team.



Q&A | ELEMENT A: PLANNING PROCESS | A5

Q: Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii))

A: See **Continued Public Involvement** below.

Continued Public Involvement

The City of Montebello is dedicated to involving the public and external agencies directly in the continual review and updates to the Mitigation Plan. Copies of the plan will be catalogued and made available at City Hall and at all City operated public libraries. The existence and location of these copies will be publicized in City newsletters and on the City website. This site will also contain an email address and phone number where people can direct their comments and concerns. A public meeting will also be held after each evaluation or when deemed necessary by the Planning Team. The meetings will provide the public a forum in which they can express their concerns, opinions, or ideas about the Plan.

The Local Mitigation Officer will be responsible for using City resources to publicize the annual public meetings and maintain public involvement through the public access channel, web page, and newspapers.



PART IV: APPENDIX

General Hazard Overviews

Earthquake Hazards

Measuring and Describing Earthquakes

An earthquake is a sudden motion or trembling that is caused by a release of strain accumulated within or along the edge of the Earth's tectonic plates. The effects of an earthquake can be felt far beyond the site of its occurrence. They usually occur without warning and, after just a few seconds, can cause massive damage and extensive casualties. Common effects of earthquakes are ground motion and shaking, surface fault ruptures, and ground failure. Ground motion is the vibration or shaking of the ground during an earthquake. When a fault ruptures, seismic waves radiate, causing the ground to vibrate. The severity of the vibration increases with the amount of energy released and decreases with distance from the causative fault or epicenter. Soft soils can further amplify ground motions. The severity of these effects is dependent on the amount of energy released from the fault or epicenter. One way to express an earthquake's severity is to compare its acceleration to the normal acceleration due to gravity. The acceleration due to gravity is often called "g". A ground motion with a peak ground acceleration of 100%g is very severe. Peak Ground Acceleration (PGA) is a

When a fault ruptures, seismic waves radiate, causing the ground to vibrate. The severity of the vibration increases with the amount of energy released and decreases with distance from the causative fault or epicenter.

measure of the strength of ground motion. PGA is used to project the risk of damage from future earthquakes by showing earthquake ground motions that have a specified probability (10%, 5%, or 2%) of being exceeded in 50 years. These ground motion values are used for reference in construction design for earthquake resistance. The ground motion values can also be used to assess relative hazard between sites, when making economic and safety decisions.

Another tool used to describe earthquake intensity is the Magnitude Scale. The Magnitude Scale is sometimes referred to as the Richter Scale. The two are similar but not exactly the same. The Magnitude Scale was devised as a means of rating earthquake strength and is an indirect measure of seismic energy released. The Scale is logarithmic with each one-point increase corresponding to a 10-fold increase in the amplitude of the seismic shock waves generated by the earthquake. In terms of actual energy released, however, each one-point increase on the Richter

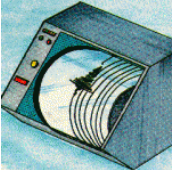
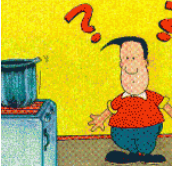
scale corresponds to about a 32-fold increase in energy released. Therefore, a Magnitude 7 (M7) earthquake is 100 times (10×10) more powerful than a M5 earthquake and releases 1,024 times (32×32) the energy.

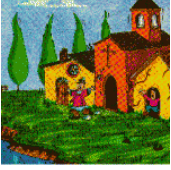
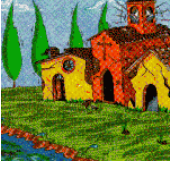
An earthquake generates different types of seismic shock waves that travel outward from the focus or point of rupture on a fault. Seismic waves that travel through the earth's crust are called body waves and are divided into primary (P) and secondary (S) waves. Because P waves move faster (1.7 times) than S waves, they arrive at the seismograph first. By measuring the time delay between arrival of the P and S waves and knowing the distance to the epicenter, seismologists can compute the magnitude for the earthquake.

The duration of an earthquake is related to its magnitude but not in a perfectly strict sense. There are two ways to think about the duration of an earthquake. The first is the length of time it takes for the fault to rupture and the second is the length of time shaking is felt at any given point (e.g. when someone says "I felt it shake for 10 seconds" they are making a statement about the duration of shaking). (Source: www.usgs.gov)

The Modified Mercalli Scale (MMI) is another means for rating earthquakes, but one that attempts to quantify intensity of ground shaking. Intensity under this scale is a function of distance from the epicenter (the closer to the epicenter the greater the intensity), ground acceleration, duration of ground shaking, and degree of structural damage. The Modified Mercalli Intensity Scale below rates the level of severity of an earthquake by the amount of damage and perceived shaking.

Table: Modified Mercalli Intensity Scale

	MMI Value	Description of Shaking Severity	Summary Damage Description Used on 1995 Maps	Full Description
	I	N/A	N/A	Not Felt
	II	N/A	N/A	Felt by persons at rest, on upper floors, or favorably placed.
	III	N/A	N/A	Felt indoors. Hanging objects swing. Vibration like passing of light trucks. Duration estimated. May not be recognized as an earthquake.
	IV	N/A	N/A	Hanging objects swing. Vibration like passing of heavy trucks; or sensation of a jolt like a heavy ball striking the walls. Standing motorcars rock. Windows, dishes, doors rattle. In the upper range of IV, wooden walls and frame creak.
	V	Light	Pictures Move	Felt outdoors; direction estimated. Sleepers wakened. Liquids disturbed, some spilled. Small unstable objects displaced or upset. Doors swing, close, open. Shutters, pictures move. Pendulum clock stop, start, change rate.

	MMI Value	Description of Shaking Severity	Summary Damage Description Used on 1995 Maps	Full Description
	VI	Moderate	Objects Fall	Felt by all. Many frightened and run outdoors. Persons walk unsteadily. Windows, dishes, glassware broken. Knickknacks, books, etc., off shelves. Pictures off walls. Furniture moved or overturned. Weak plaster and masonry D cracked.
	VII	Strong	Nonstructural Damage	Difficult to stand. Noticed by drivers of motorcars. Hanging objects quiver. Furniture broken. Damage to masonry, including cracks. Weak chimneys broken at roofline. Fall of plaster, loose bricks, stones, tiles, cornices. Some cracks in masonry C. Small slides and caving in along sand or gravel banks. Concrete irrigation ditches damaged.
	VIII	Very Strong	Moderate Damage	Steering of motorcars affected. Damage to masonry C, partial collapse. Some damage to masonry B; none to masonry A. Fall of stucco and some masonry walls. Twisting, fall of chimneys, factory stacks, monuments, towers, and elevated tanks. Frame houses moved on foundations if not bolted down; loose panel walls thrown out. Cracks in wet ground and on steep slopes.
	IX	Violent	Heavy damage	General panic. Damage to masonry buildings ranges from collapse to serious damage unless modern design. Wood-frame structures rack, and, if not bolted, shifted off foundations. Underground pipes broken.
	X	Very Violent	Extreme Damage	Most masonry and frame structures destroyed with their foundations. Some well-built wooden structures and bridges destroyed. Serious damage to dams, dikes, embankments. Large landslides. Water thrown on banks of canals, rivers, lakes, etc. Sand and mud shifted horizontally on beaches and flat land.
	XI	N/A	N/A	Rails bent greatly. Underground pipelines completely out of services.
	XII	N/A	N/A	Damage nearly total. Large rock masses displaced. Lines of sight and level distorted. Objects thrown into air.



Earthquake Related Hazards

Ground shaking, landslides, liquefaction, and amplification are the specific hazards associated with earthquakes. The severity of these hazards depends on several factors, including soil and slope conditions, proximity to the fault, earthquake magnitude, and the type of earthquake.

Ground Shaking

Ground shaking is the motion felt on the earth's surface caused by seismic waves generated by the earthquake. It is the primary cause of earthquake damage. The strength of ground shaking depends on the magnitude of the earthquake, the type of fault, and distance from the epicenter (where the earthquake originates). Buildings on poorly consolidated and thick soils will typically see more damage than buildings on consolidated soils and bedrock.

Seismic activity along nearby or more distant fault zones are likely to cause ground shaking within the City limits.

Earthquake-Induced Landslide Potential

Generally, these types of failures consist of rock falls, disrupted soil slides, rock slides, soil lateral spreads, soil slumps, soil block slides, and soil avalanches. Areas having the potential for earthquake-induced landslides generally occur in areas of previous landslide movement, or where local topographic, geological, geotechnical, and subsurface water conditions indicate a potential for permanent ground displacements.

Liquefaction

Liquefaction occurs when ground shaking causes wet granular soils to change from a solid state to a liquid state. This results in the loss of soil strength and the soil's ability to support weight. Buildings and their occupants are at risk when the ground can no longer support these structures. Liquefaction generally occurs during significant earthquake activity, and structures located on soils such as silt or sand may experience significant damage during an earthquake due to the instability of structural foundations and the moving earth. Many communities in Southern California are built on ancient river bottoms and have sandy soil. In some cases, the soil may be subject to liquefaction, depending on the depth of the water table.

Wildfire Hazards

Definition

A wildfire is an uncontrolled fire spreading through vegetative fuels and exposing or possibly consuming structures. They often begin unnoticed and spread quickly. Naturally occurring and non-native species of grasses, brush, and trees fuel wildfires. A wildland fire is a wildfire in an area in which development is essentially nonexistent, except for roads, railroads, power lines and similar facilities. A wildland/urban interface fire is a wildfire in a geographical area where structures and other human development meet or intermingle with wildland or vegetative fuels.

People start more than 80 percent of wildfires, usually as debris burns, arson, or carelessness. Lightning strikes are the next leading cause of wildfires. Wildfire behavior is based on three primary factors: fuel, topography, and weather. The type, and amount of fuel, as well as its burning qualities and level of moisture affect wildfire potential and behavior. The continuity of fuels, expressed in both horizontal and vertical components is also a determinant of wildfire potential and behavior. Topography is important because it affects the movement of air (and thus the fire) over the ground surface. The slope and shape of terrain can change the speed at which the fire travels, and the ability of firefighters to reach and extinguish the fire. Weather affects the probability of wildfire and has a significant effect on its behavior. Temperature, humidity and wind (both short and long term) affect the severity and duration of wildfires. Riverside County's topography, consisting of semi-arid plains and rolling highlands, when fueled by shrub overgrowth, occasional Santa Ana winds and high temperatures, creates an ever-present threat of wildland fire. Extreme weather conditions such as high temperature, low humidity, and/or winds of extraordinary force may cause an ordinary fire to expand into one of massive proportions.



For thousands of years, fires have been a natural part of the ecosystem in Southern California. However, wildfires present a substantial hazard to life and property in communities built within or adjacent to hillsides and mountainous areas. There is a huge potential for losses due to wildland/urban interface fires in Southern California.

Wildfire Threat

In urban areas, the effectiveness of fire protection efforts is based upon several factors, including the age of structures, efficiency of circulation routes that ultimately affect response times and availability of water resources to combat fires. In wildland areas, taking the proper precautions, such as the use of fire resistant building materials, a pro-active fire Prevention inspection program, and the development of defensible space around structures where combustible vegetation is controlled, can protect developed lands from fires and, therefore, reduce the potential loss of life and property.

Other factors contribute to the severity of fires including weather and winds. Specifically, winds commonly referred to as Santa Ana winds, which occur during fire season (typically from June to the first significant rain in November) are particularly significant. Such “fire weather” is characterized by several days of hot dry weather and high winds, resulting in low fuel moisture in vegetation.



California experiences large, destructive wildland fires almost every year, and Los Angeles County is no exception. Wildland fires have occurred within the County, particularly in the fall of the year, ranging from small, localized fires to disastrous fires covering thousands of acres. The most severe fire protection problem in the area is wildland fire during Santa Ana wind conditions.

The 2003 Southern California Fires

The fall of 2003 marked the most destructive wildfire season in California history. In a ten-day period, 12 separate fires raged across Southern California in Los Angeles, Riverside, and San Bernardino, San Diego and Ventura counties. The massive “Cedar Fire” in San Diego County alone consumed 2,800 homes and burned over a quarter of a million acres.

In October 2003, Southern California experienced the most devastating wildland fire disaster in state history. According to the Governor’s Blue Ribbon Panel Fire Commission Report (2004), over 739,597 acres burned; 3,631 homes, 36 commercial properties, and 1,169 outbuildings were destroyed; 246 people were injured; and 24 people died, including one firefighter. At the height of the siege, 15,631 personnel were assigned to fight the fires.



The 2007 Southern California Fires

In late October 2007, Southern California experienced an unusually severe fire weather event characterized by intense, dry, gusty Santa Ana winds. This weather event drove a series of destructive wildfires that took a devastating toll on people, property, natural resources, and infrastructure. Although some fires burned into early November, the heaviest damage occurred during the first three days of the siege when the winds were the strongest.

According to CAL FIRE, during this siege, 17 people lost their lives, ten were killed by the fires outright, three were killed while evacuating, four died from other fire siege related causes, and 140 firefighters, and an unknown number of civilians were injured. A total of 3,069 homes and other buildings were destroyed, and hundreds more were damaged. Hundreds of thousands of people were evacuated at the height of the siege. The fires burned over half a million acres, including populated areas, wildlife habitat and watershed. Portions of the electrical power distribution network, telecommunications systems, and even some community water sources were destroyed. Transportation was disrupted over a large area for several days, including numerous road closures. Both the Governor of California and the President of the United States personally toured the ongoing fires. Governor Schwarzenegger proclaimed a state of



emergency in seven counties before the end of the first day. President Bush quickly declared a major disaster. While the total impact of the 2007 fire siege was less than the disastrous fires of 2003, it was unquestionably one of the most devastating wildfire events in the history of California.

Wildfire Characteristics

There are three categories of wildland/urban interface fire: The classic wildland/urban interface exists where well-defined urban and suburban development presses up against open expanses of wildland areas; the mixed wildland/urban interface is characterized by isolated homes, subdivisions, and small communities situated predominantly in wildland settings. The occluded wildland/urban interface exists where islands of wildland vegetation occur inside a largely urbanized area. Certain conditions must be present for significant interface fires to occur. The most common conditions include: hot, dry and windy weather; the inability of fire protection forces to contain or suppress the fire; the occurrence of multiple fires that overwhelm committed resources; and a large fuel load (dense vegetation). Once a fire has started, several conditions influence its behavior, including fuel topography, weather, drought, and development.

Southern California has two distinct areas of risk for wildland fire. The foothills and lower mountain areas are most often covered with scrub brush or chaparral. The higher elevations of mountains also have heavily forested terrain. The lower elevations covered with chaparral create one type of exposure.

The higher elevations of Southern California's mountains are typically heavily forested. The magnitude of the 2003 fires is the result of three primary factors: (1) severe drought, accompanied by a series of storms that produce thousands of lightning strikes and windy conditions; (2) an infestation of bark beetles that has killed thousands of mature trees; and (3) the effects of wildfire suppression over the past century that has led to buildup of brush and small diameter trees in the forests.

The Interface

One challenge Southern California faces regarding the wildfire hazard is from the increasing number of houses being built on the urban/wildland interface. Every year the growing population expands further into the hills and mountains, including forest lands. The increased "interface" between urban/suburban areas, and the open spaces created by this expansion, produces a significant increase in threats to life and property from fires, and pushes existing fire protection systems beyond original or current design and capability. Property owners in the interface are not aware of the problems and fire hazards or risks on their own property. Furthermore, human activities increase the incidence of fire ignition and potential damage.

Fuel

Fuel is the material that feeds a fire and is a key factor in wildfire behavior. Fuel is classified by volume and by type. Volume is described in terms of "fuel loading," or the amount of available vegetative fuel.

The type of fuel also influences wildfire. Chaparral is a primary fuel of Southern California wildfires. Chaparral habitat ranges in elevation from near sea level to over 5,000 feet in Southern California. Chaparral communities experience long dry summers and receive most of their annual precipitation from winter rains. Although chaparral is often considered as a single



species, there are two distinct types; hard chaparral and soft chaparral. Within these two types are dozens of different plants, each with its own particular characteristics.

An important element in understanding the danger of wildfire is the availability of diverse fuels in the landscape, such as natural vegetation, manmade structures and combustible materials. A house surrounded by brushy growth rather than cleared space allows for greater continuity of fuel and increases the fire's ability to spread. After decades of fire suppression "dog-hair" thickets have accumulated, which enable high intensity fires to flare and spread rapidly.

Topography

Topography influences the movement of air, thereby directing a fire course. For example, if the percentage of uphill slope doubles, the rate of spread in wildfire will likely double. Gulches and canyons can funnel air and act as chimneys, which intensify fire behavior and cause the fire to spread faster. Solar heating of dry, south-facing slopes produces up slope drafts that can complicate fire behavior. Unfortunately, hillsides with hazardous topographic characteristics are also desirable residential areas in many communities. This underscores the need for wildfire hazard mitigation and increased education and outreach to homeowners living in interface areas.

Weather

Weather patterns combined with certain geographic locations can create a favorable climate for wildfire activity. Areas where annual precipitation is less than 30 inches per year are extremely fire susceptible. High-risk areas in Southern California share a hot, dry season in late summer and early fall when high temperatures and low humidity favor fire activity. The so-called "Santa Ana" winds, which are heated by compression as they flow down to Southern California from Utah, create a particularly high risk, as they can rapidly spread what might otherwise be a small fire.

Drought

Recent concerns about the effects of climate change, particularly drought, are contributing to concerns about wildfire vulnerability. The term 'drought' is applied to a period in which an unusual scarcity of rain causes a serious hydrological imbalance. Unusually dry winters, or significantly less rainfall than normal, can lead to relatively drier conditions and leave reservoirs and water tables lower. Drought leads to problems with irrigation and contributes to additional fires, or increased difficulty in fighting fires.

Development

Growth and development in scrubland and forested areas is increasing the number of human-caused structures in Southern California interface areas. Wildfire affects development, yet development can also influence wildfire. Owners often prefer homes that are private with scenic views, nestled in vegetation, and use natural materials. A private setting is usually far from public roads, or hidden behind a narrow, curving driveway. These conditions, however, make evacuation and firefighting difficult. The scenic views found along mountain ridges can also mean areas of dangerous topography. Natural vegetation contributes to scenic beauty, but it may also provide a ready trail of fuel leading a fire directly to the combustible fuels of the home itself.

Flood Hazards

Flood Terminology

Floodplain

A floodplain is a land area adjacent to a river, stream, lake, estuary, or other water body that is subject to flooding. This area, if left undisturbed, acts to store excess flood water. The floodplain is made up of two sections: the floodway and the flood fringe.

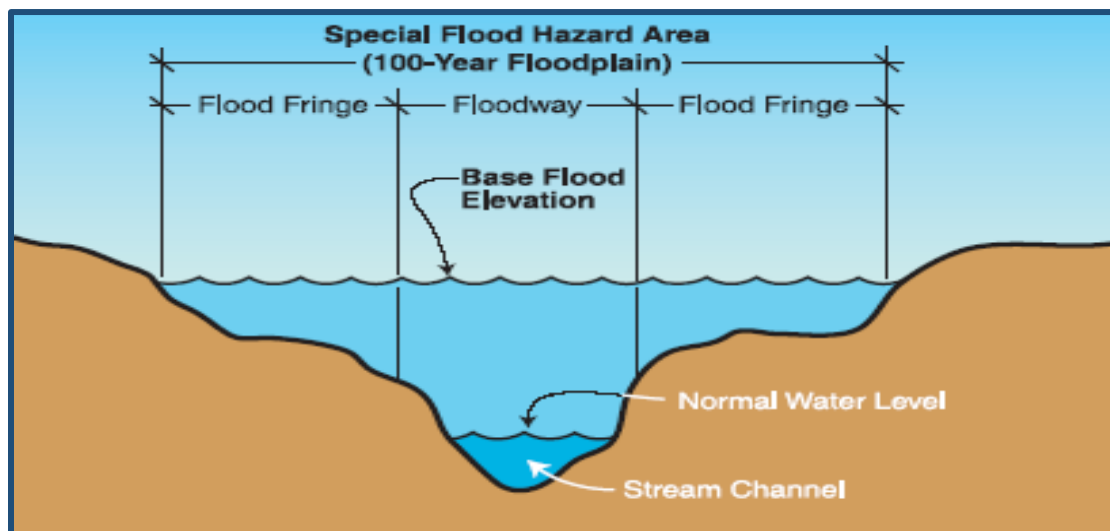
100-Year Flood

The 100-year flooding event is the flood having a one percent chance of being equaled or exceeded in magnitude in any given year. Contrary to popular belief, it is not a flood occurring once every 100 years. The 100-year floodplain is the area adjoining a river, stream, or watercourse covered by water in the event of a 100-year flood. Schematic: Floodplain and Floodway shows the relationship of the floodplain and the floodway.

The 100-year flooding event is the flood having a 1% chance of being equaled or exceeded in magnitude in any given year.

Contrary to popular belief, it is not a flood occurring once every 100 years.

Figure: Floodplain and Floodway
(Source: FEMA How-To-Guide Assessing Hazards)



Floodway

The floodway is one of two main sections that make up the floodplain. Floodways are defined for regulatory purposes. Unlike floodplains, floodways do not reflect a recognizable geologic feature. For NFIP purposes, floodways are defined as the channel of a river or stream, and the overbank areas adjacent to the channel. The floodway carries the bulk of the flood water downstream and is usually the area where water velocities and forces are the greatest. NFIP regulations require that the floodway be kept open and free from development or other structures that would obstruct or divert flood flows onto other properties.



Base Flood Elevation (BFE)

The term "Base Flood Elevation" refers to the elevation (normally measured in feet above sea level) that the base flood is expected to reach. Base flood elevations can be set at levels other than the 100-year flood. Some communities use higher frequency flood events as their base flood elevation for certain activities, while using lower frequency events for others. For example, for the purpose of storm water management, a 25-year flood event might serve as the base flood elevation; while the 500-year flood event serves as base flood elevation for the tie down of mobile homes. The regulations of the NFIP focus on development in the 100-year floodplain.

Types of Flooding

Two types of flooding primarily affect the City of Montebello: slow-rise or flash flooding. Slow-rise floods in Montebello may be preceded by a warning period of hours or days. Evacuation and sandbagging for slow-rise floods have often effectively lessened flood related damage. Conversely, flash floods are most difficult to prepare for, due to extremely limited, if any, advance warning and preparation time. Unlike most of California, the areas of Los Angeles County that are subject to slow-rise flooding are not associated with overflowing rivers, aqueducts, canals or lakes. Slow-rise flooding in Montebello is usually the result of one or a combination of the following factors: extremely heavy rainfall, saturated soil, area recently burned in wild fires with inadequate new ground cover growth, or heavy rainfall with runoff from melting mountain snow.

Urban Flooding

As land is converted from fields or woodlands to roads and parking lots, it loses its ability to absorb rainfall. Urbanization of a watershed changes the hydrologic systems of the basin. Heavy rainfall collects and flows faster on impervious concrete and asphalt surfaces. The water moves from the clouds, to the ground, and into streams at a much faster rate in urban areas. Adding these elements to the hydrological systems can result in flood waters that rise very rapidly and peak with violent force.

The City of Montebello has a high concentration of impermeable surfaces that either collect water, or concentrate the flow of water in unnatural channels. During periods of urban flooding, streets can become swift moving rivers and basements can fill with water. Storm drains often back up with vegetative debris causing additional, localized flooding.

Riverine Flooding

Riverine flooding is the overbank flooding of rivers and streams. The natural processes of riverine flooding add sediment and nutrients to fertile floodplain areas. Flooding in large river systems typically results from large-scale weather systems that generate prolonged rainfall over a wide geographic area, causing flooding in hundreds of smaller streams, which then drain into the major rivers. Shallow area flooding is a special type of riverine flooding. FEMA defines shallow flood hazards as areas that are inundated by the 100-year flood with flood depths of only one to three feet. These areas are generally flooded by low velocity sheet flows of water.



Definitions of FEMA Flood Zone Designations

Flood zones are geographic areas that the FEMA has defined according to varying levels of flood risk. These zones are depicted on a community's Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map. Each zone reflects the severity or type of flooding in the area.

Moderate to Low Risk Areas

In communities that participate in the NFIP, flood insurance is available to all property owners and renters in these zones:

ZONE	DESCRIPTION
B and X (shaded)	Area of moderate flood hazard, usually the area between the limits of the 100-year and 500-year floods. B Zones are also used to designate base floodplains of lesser hazards, such as areas protected by levees from 100-year flood, or shallow flooding areas with average depths of less than one foot or drainage areas less than 1 square mile.
C and X (unshaded)	Area of minimal flood hazard, usually depicted on FIRMs as above the 500-year flood level. Zone C may have ponding and local drainage problems that don't warrant a detailed study or designation as base floodplain. Zone X is the area determined to be outside the 500-year flood and protected by levee from 100-year flood.

High Risk Areas

In communities that participate in the NFIP, mandatory flood insurance purchase requirements apply to all of these zones:

ZONE	DESCRIPTION
A	Areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage. Because detailed analyses are not performed for such areas; no depths or base flood elevations are shown within these zones.
AE	The base floodplain where base flood elevations are provided. AE Zones are now used on new format FIRMs instead of A1-A30 Zones.
A1-30	These are known as numbered A Zones (e.g., A7 or A14). This is the base floodplain where the FIRM shows a BFE (old format).
AH	Areas with a 1% annual chance of shallow flooding, usually in the form of a pond, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Base flood elevations derived from detailed analyses are shown at selected intervals within these zones.
AO	River or stream flood hazard areas, and areas with a 1% or greater chance of shallow flooding each year, usually in the form of sheet flow, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage. Average flood depths derived from detailed analyses are shown within these zones.



ZONE	DESCRIPTION
AR	Areas with a temporarily increased flood risk due to the building or restoration of a flood control system (such as a levee or a dam). Mandatory flood insurance purchase requirements will apply, but rates will not exceed the rates for unnumbered A zones if the structure is built or restored in compliance with Zone AR floodplain management regulations.
A99	Areas with a 1% annual chance of flooding that will be protected by a Federal flood control system where construction has reached specified legal requirements. No depths or base flood elevations are shown within these zones.

Undetermined Risk Areas

ZONE	DESCRIPTION
D	Areas with possible but undetermined flood hazards. No flood hazard analysis has been conducted. Flood insurance rates are commensurate with the uncertainty of the flood risk.



Dam Failure Hazards

Hazard Characteristics

Definition

Dams are man-made structures built for a variety of uses including flood protection, power, agriculture, water supply, and recreation. When dams are constructed for flood protection, they usually are engineered to withstand a flood with a computed risk of occurrence. For example, a dam may be designed to contain a flood at a location on a stream that has a certain probability of occurring in any one year. If a larger flood occurs, then that structure will be overtopped. Overtopping is the primary cause of earthen dam failure in the United States.

Failed dams can create floods that are catastrophic to life and property as a result of the tremendous energy of the released water. A catastrophic dam failure could easily overwhelm local response capabilities and require mass evacuations to save lives. Dams typically are constructed of earth, rock, concrete, or mine tailings. Two factors that influence the potential severity of a full or partial dam failure are the amount of water impounded and the density, type, and value of development and infrastructure located downstream.

Dam failures can result from any one or a combination of the following causes:

- ✓ Prolonged periods of rainfall and flooding, resulting in excess overtopping flows
- ✓ Earthquake
- ✓ Inadequate spillway capacity, resulting in excess overtopping flows
- ✓ Internal erosion caused by embankment or foundation leakage or piping
- ✓ Improper design
- ✓ Improper maintenance
- ✓ Negligent operation
- ✓ Failure of upstream dams on the same waterway

Since 1929, the State of California is responsible for overseeing dams to safeguard life and property (California Department of Resources, 1995). This legislation was prompted by the 1928 failure of St. Francis Dam. In 1965, the law was amended to include off stream storage reservoirs due to the 1963 failure of Baldwin Hill Reservoir. In 1973, Senate Bill 896 was enacted to require dam owners, under the direction of Cal OES, to show the possible inundation path in the event of a dam failure.

Governmental assistance could be required and continued for an extended period. These efforts are required to remove debris and clear roadways, demolish unsafe structures, assist in reestablishing public services and utilities, and provide continuing care and welfare for the affected population including, as required, temporary housing for displaced persons.



Drought Hazards

Hazard Characteristics

Definition

Drought is defined as a deficiency of precipitation over an extended period of time, usually a season or more. This deficiency results in a water shortage for some activity, group, or environmental sector. Drought should be considered relative to some long-term average condition of balance between precipitation and evapotranspiration (i.e., evaporation + transpiration) in a particular area, a condition often perceived as "normal". It is also related to the timing (e.g., principal season of occurrence, delays in the start of the rainy season, occurrence of rains in relation to principal crop growth stages) and the effectiveness of the rains (e.g., rainfall intensity, number of rainfall events). Other climatic factors such as high temperature, high wind, and low relative humidity are often associated with it in many regions of the world and can significantly aggravate its severity. Drought should not be viewed as merely a physical phenomenon or natural event. Its impacts on society result from the interplay between a natural event (less precipitation than expected resulting from natural climatic variability) and the demand people place on water supply. Human beings often exacerbate the impact of drought. Recent droughts in both developing and developed countries and the resulting economic and environmental impacts and personal hardships have underscored the vulnerability of all societies to this "natural" hazard.

One dry year does not normally constitute a drought in California, but serves as a reminder of the need to plan for droughts. California's extensive system of water supply infrastructure - its reservoirs, groundwater basins, and inter-regional conveyance facilities - mitigates the effect of short-term dry periods for most water users. Defining when a drought begins is a function of drought impacts to water users. Hydrologic conditions constituting a drought for water users in one location may not constitute a drought for water users elsewhere, or for water users having a different water supply. Individual water suppliers may use criteria such as rainfall/runoff, amount of water in storage, or expected supply from a water wholesaler to define their water supply conditions.

Many governmental utilities, the National Oceanic and Atmospheric Administration (NOAA), and the California Department of Water Resources, as well as academic institutions such as the University of Nebraska-Lincoln's National Drought Mitigation Center and the National Drought Mitigation Center, generally agree that there is no clear definition of drought. Drought is highly variable depending on location.

Drought Threat

The region's Mediterranean climate makes it especially susceptible to variations in rainfall. Severe water shortages could have a bearing on the economic well-being of the community. Comparison of climate (rainfall) records from Los Angeles with water well records beginning in 1930 from the San Gabriel Valley indicates the existence of wet and dry cycles on a 10-year scale as well as for much longer periods. The climate record for the Los Angeles region beginning in 1890 suggests drying conditions over the last century. With respect to the present day, climate data also suggests that the last significant wet period was the 1940s. Well level data and other sources seem to indicate the historic high groundwater levels (reflecting recharge from rainfall) occurred in the same decade. Since that time, rainfall (and groundwater level trends) appears to be in decline. This slight declining trend, however, is not believed to be significant. Climatologists compiled rainfall data from 96 stations in the State that spanned a



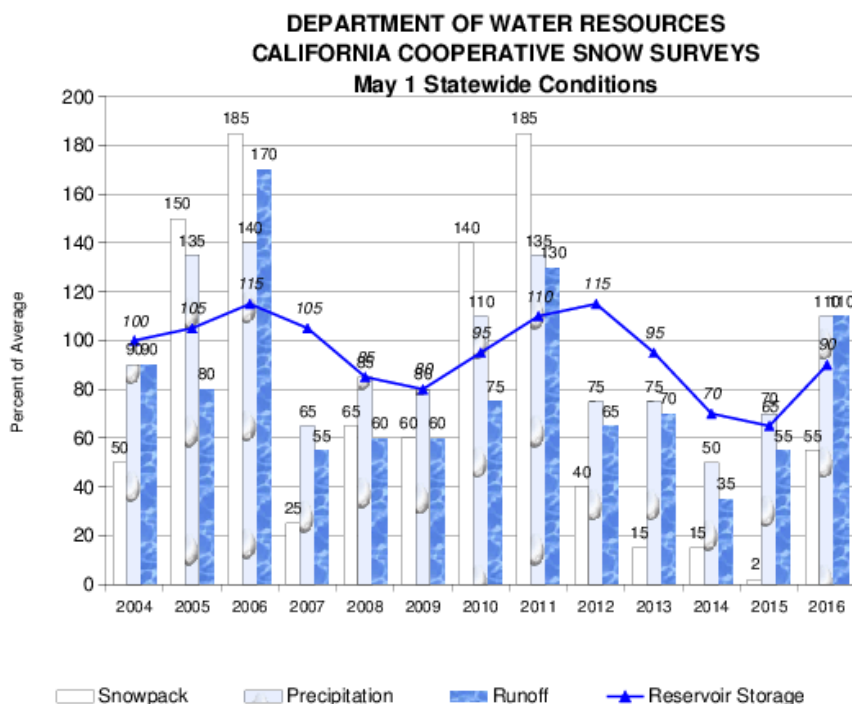
100-year period between 1890 and 1990. An interesting note is that during the first 50 years of the reporting period, there was only one year (1890) that had more than 35 inches of rainfall, whereas the second 50-year period recording of 5 year intervals (1941, 1958, 1978, 1982, and 1983) that exceeded 35 inches of rainfall in a single year. The year of maximum rainfall was 1890 when the average annual rainfall was 43.11 inches. The second wettest year on record occurred in 1983 when the State's average was 42.75 inches.

The driest year of the 100-year reported in the study was 1924 when the State's average rainfall was only 10.50 inches. The region with the most stations reporting the driest year in 1924 was the San Francisco Bay area. The second driest year was 1977 when the average was 11.57 inches. The most recent major drought (1987 to 1990) occurred at the end of a sequence of very wet years (1978 to 1983). The debate continues whether "global warming" is occurring, and the degree to which global climate change will have an effect on local micro-climates. The semi-arid southwest is particularly susceptible to variations in rainfall. A study that documented annual precipitation for California since 1600 from reconstructed tree ring data indicates that there was a prolonged dry spell from about 1755 to 1820 in California. Fluctuations in precipitation could contribute indirectly to a number of hazards including wildfire and the availability of water supplies.

General Situation

Figure: Water Supply Conditions below illustrates several indicators commonly used to evaluate California water conditions. The percent of average values are determined for measurement sites and reservoirs in each of the State's ten major hydrologic regions. Snow pack is an important indicator of runoff from Sierra Nevada watersheds, the source of much of California's developed water supply.

Figure: Water Supply Conditions – 2016
(Source: California Department of Water Resources)





Drought is a gradual phenomenon. Although droughts are sometimes characterized as emergencies, they differ from typical emergency events. Most natural disasters, such as floods or forest fires, occur relatively rapidly and afford little time for preparing for disaster response. Droughts occur slowly, over a multiyear period. There is no universal definition of when a drought begins or ends.

Types of Drought

There are four different ways that drought can be defined:

- (1) Meteorological - a measure of departure of precipitation from normal. Due to climatic differences what is considered a drought in one location may not be a drought in another location.
- (2) Agricultural - refers to a situation when the amount of moisture in the soil no longer meets the needs of a particular crop.
- (3) Hydrological - occurs when surface and subsurface water supplies are below normal.
- (4) Socioeconomic - refers to the situation that occurs when physical water shortage begins to affect people.

Historical California Droughts

A significant drought, reported by many of the ranchers in southern California, occurred in 1860. The great drought of the 1930s, coined the "Dust Bowl," was geographically centered in the Great Plains yet ultimately affected water shortages in California. The drought conditions in the plains resulted in a large influx of people to the west coast. Approximately 350,000 people from Arkansas and Oklahoma immigrated mainly to the Great Valley of California. As more people moved into California, including Los Angeles County increases in intensive agriculture led to overuse of the Santa Ana River watershed and groundwater resulting in regional water shortages. Several bills have been introduced into Congress in an effort to mitigate the effects of drought. In 1998, President Clinton signed into law the National Drought Policy Act, which called for the development of a national drought policy or framework that integrates actions and responsibilities among all levels of government. In addition, it established the National Drought Policy Commission to provide advice and recommendations on the creation of an integrated federal policy. The most recent bill introduced into Congress was the National Drought Preparedness Act of 2003, which established a comprehensive national drought policy and statutorily authorized a lead federal utility for drought assistance. Currently there exists only an ad-hoc response approach to drought unlike other disasters (e.g., hurricanes, floods, and tornadoes) which are under the purview of FEMA.

Droughts exceeding three years are relatively rare in Northern California, the source of much of the State's developed water supply. The 1929-34 droughts established the criteria commonly used in designing storage capacity and yield of large Northern California reservoirs. The driest single year of California's measured hydrologic record was 1977. According to USGS, California's most recent multi-year droughts occurred between 1987-92, 2006-2010 and 2012-2016.

The Long-term Climatic Viewpoint

The historical record of California hydrology is brief in comparison to geologically modern climatic conditions. The following sampling of changes in climatic conditions over time helps put California's twentieth century droughts into perspective. Most of the dates shown below are necessarily approximations.



Not only must the climatic conditions be inferred from indirect evidence, but the onset or extent of changed conditions may vary with geographic location. Readers interested in the subject of paleo-climatology are encouraged to seek out the extensive body of popular and scientific literature on this subject.

Past California Droughts

The historical record of California hydrology is brief in comparison to the time period of geologically modern climatic conditions. The following samplings of changes in climatic and hydrologic conditions help put California's twentieth century droughts into perspective, by illustrating the variability of possible conditions. Most of the dates shown below are approximations, since the dates must be inferred from indirect sources.

11,000 years before present

Beginning of Holocene Epoch- Recent time, the time since the end of the last major glacial epoch.

6,000 years before present

Approximate time when trees were growing in areas now submerged by Lake Tahoe. Lake levels were lower then, suggesting a drier climate.

900-1300 A.D. (Approximate)

The Medieval Warm Period, a time of warmer global average temperatures. The Arctic ice pack receded, allowing Norse settlement of Greenland and Iceland. The Anasazi civilization in the Southwest flourished, its irrigation systems supported by monsoonal rains.

1300-1800 A.D. (approximate)

The Little Ice Age, a time of colder average temperatures. Norse colonies in Greenland failed near the start of the time period, as conditions became too cold to support agriculture and livestock grazing. The Anasazi culture began to decline about 1300 and had vanished by 1600, attributed in part to drought conditions that made agriculture infeasible.

Mid - 1500s A.D.

Severe, sustained drought throughout much of the continental U.S., according to dendrochronology. Drought suggested as a contributing factor in the failure of European colonies at Parris Island, South Carolina and Roanoke Island, North Carolina.

1850s A.D.

Sporadic measurements of California precipitation began.

1890s A.D.

Long-term stream flow measurements began at a few California locations.



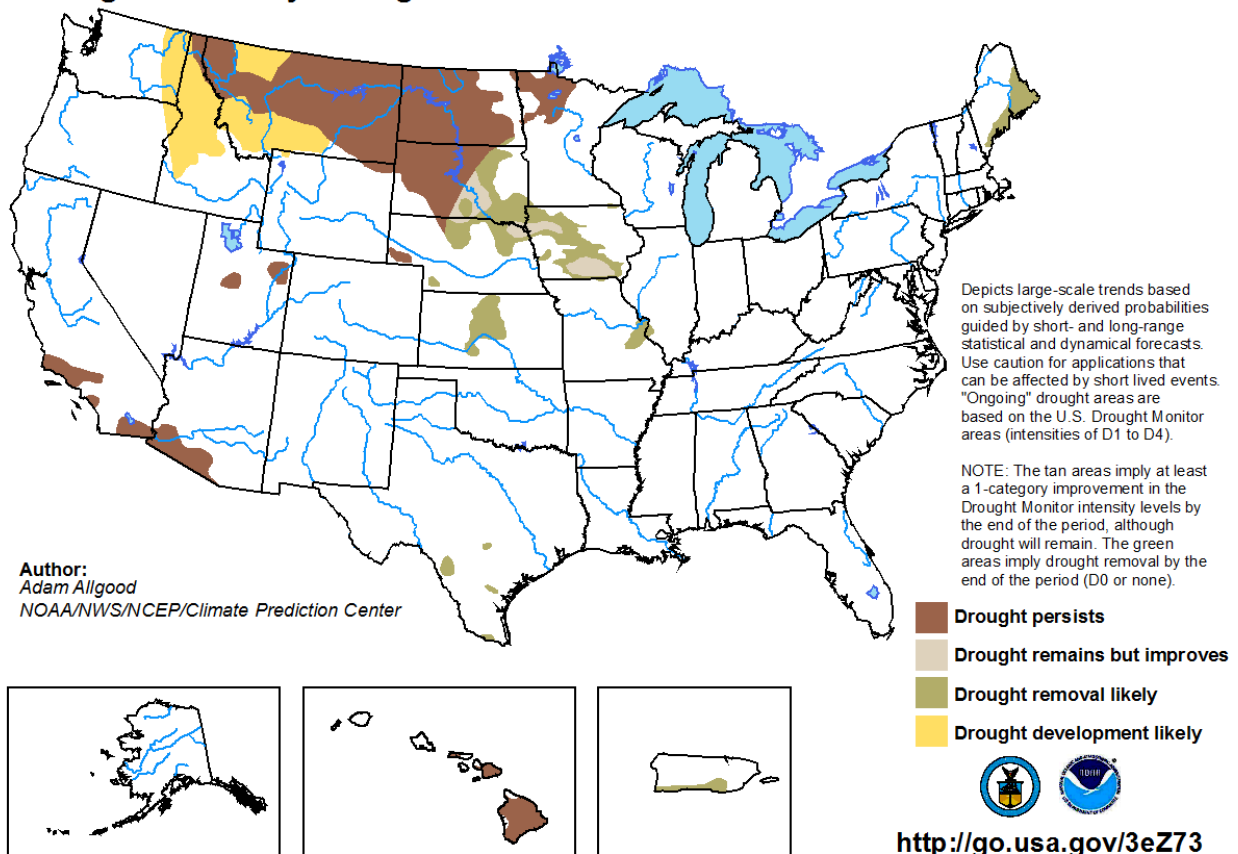
Palmer Drought Severity Index

Of the many varied indexes used to measure drought, the "Palmer Drought Severity Index" (PDSI) is the most commonly used drought index in the United States. Developed by meteorologist Wayne Palmer, the PDSI is used to measure dryness based on recent temperature compared to the amount of precipitation. It utilizes a number range, 0 as normal, drought shown in terms of minus numbers, and wetness shown in positive numbers. The PDSI is most effective at analyzing long-range drought forecasts or predications. Thus, the PDSI is very effective at evaluation trends in the severity and frequency of prolonged periods of drought, and conversely wet weather. The National Oceanic and Atmospheric Administration (NOAA) publish weekly Palmer maps, which are also used by other scientists to analyze the long-term trends associated with global warming and how this has affected drought conditions.

The following map is the most current snapshot of drought conditions across the U.S. It is provided by NOAA's Climate Prediction Center.

Map: U.S. Seasonal Drought Outlook
(Source: NOAA Climate Prediction Center)

U.S. Seasonal Drought Outlook *Valid for August 17 - November 30, 2017* Drought Tendency During the Valid Period *Released August 17, 2017*





Attachments

FEMA Letter of Approval

U.S. Department of Homeland Security
1111 Broadway, Suite 1200
Oakland, CA 94607-4053



FEMA

December 22, 2017

Matthew Fuske
Planning Manager
City of Montebello
1600 West Beverly Boulevard
Montebello, CA 90640

Dear Mr. Fuske:

We have completed our review of the *City of Montebello 2017 Hazard Mitigation Plan*, and have determined that this plan is eligible for final approval pending its adoption by the City of Montebello.

Formal adoption documentation must be submitted to the FEMA Region IX office by the jurisdiction within one calendar year of the date of this letter, or the entire plan must be updated and resubmitted for review. We will approve the plan upon receipt of the documentation of formal adoption.

If you have any questions regarding the planning or review processes, please contact Alison Kearns, Senior Community Planner, at (510) 627-7125 or by email at alison.kearns@fema.dhs.gov.

Sincerely,

Jeffrey D. Lusk
Division Director
Mitigation Division
FEMA Region IX

Enclosure

cc: Jennifer Hogan, State Hazard Mitigation Officer, California Governor's Office of
Emergency Services
Julie Norris, Mitigation and Dam Safety Branch Chief, California Governor's Office of
Emergency Services

www.fema.gov



City Council Staff Report



STAFF REPORT

Public Hearing 7A

TO: Honorable Chair and Planning Commissioners

DATE: March 7, 2017

FROM: Ben Kim, Director of Planning and Community Development

BY: Matthew Feske, Planning Manager

SUBJECT: 2017 Hazard Mitigation Plan and 2017 Safety Element of the Montebello General Plan.

RECOMMENDATION:

That the Planning Commission conduct a public hearing and, upon conclusion, adopt a Resolution recommending that the City Council adopt a Negative Declaration, the 2017 Hazard Mitigation Plan, and the 2017 Safety Element of the Montebello General Plan.

ENVIRONMENTAL DETERMINATION

The General Plan Update is considered a "project" under the California Environmental Quality Act ("CEQA"). An Initial Study was prepared which analyzed the potential environmental impacts, and found no significant environmental impacts will result from the proposed 2017 Hazard Mitigation Plan and 2017 Safety Element update.

BACKGROUND

State law requires that cities to have a General Plan which contains seven (7) mandatory elements including: Land Use, Circulation, Housing, Open Space, Conservation, Safety, and Noise. Cities periodically amend these elements in order to reflect changing conditions within the community and also to maintain compliance with state and federal laws. The General Plan's Safety Element establishes goals and policies to protect the community from risks associated with seismic, geologic, flood, and wildfire hazards. The proposed 2017 Safety Element Update to Montebello's General Plan is intended to bring the Safety Element into compliance with applicable state standards.

The California Disaster Assistance Act, enacted in 2007, established a disaster assistance program that provides financial assistance from the State for costs incurred by local governments as a result of a disaster event. The Act includes provisions to motivate local officials to take a proactive stance by including lessons learned from past disasters in general plan and zoning ordinances as a means of preventing and/or mitigating future impacts from disaster events on new building.

1

ITEM # 7A
GPA02-16
MF



Senate Bill 1241 (Kehoe, 2012) requires that the Safety Element of local general plan be revised, upon the next update to the Housing Element, to address state responsibility areas and very high fire hazard severity zones. The revision includes information about wildfire hazards, as well as goals, policies, and objectives and feasible implementation measures for the protection of the community from the unreasonable risk of wildfire.

ANALYSIS

CALIFORNIA DISASTER ASSISTANCE ACT

Under the California Disaster Assistance Act of 2006 (Government Code section 8680 et seq.), if the City has declared a local emergency it may apply to receive aid from the State for the repair, restoration, maintenance, or replacement of real property used for essential governmental services that was damaged or destroyed by the disaster. The Act limits the State's share of funding for such repair, restoration, maintenance, or replacement to 75 percent of the total state eligible costs unless the City has adopted a Local Hazard Mitigation Plan (LHMP) as part of the Safety Element of its General Plan. If the City adopts an LHMP, and its adoption is referenced in the Safety Element, the State share of local costs may be increased up to 100 percent of the local costs.

LOCAL HAZARD MITIGATION PLAN

The City last adopted a revised LHMP in 2005; however, the LHMP must be revised, reviewed, and approved every five (5) years. The City began the plan revision process in 2016 and is tentatively scheduled for adoption by the City Council on March 8, 2017. FEMA approval the LHMP is anticipated in the summer of 2017.

The City developed its LHMP in accordance with the federal Disaster Mitigation Act of 2000 ("DMA 2000"), which requires that cities, counties, and special districts have a LHMP to be eligible to receive Federal Emergency Management Agency (FEMA) hazard mitigation funds. The purpose of the LHMP is to reduce or eliminate long-term risk to people and property from natural hazards and their effects within the City boundaries. The intent of the LHMP is to provide the strategy that will enable the City to become less vulnerable to future disaster losses.

Reference to the adoption of the LHMP is specifically required to be in the Safety Element of the General Plan to qualify for the increased state share provided in the law. Staff has reviewed the Safety Element of the City General Plan and recommends that the text of the 2017 City Hazard Mitigation Plan ("HMP") provided in Appendix A of the Safety Element be replaced with the text of the revised 2017 plan after this document receives final approval from FEMA.

The HMP is organized into three parts:

- Part I: Background contains an Introduction and Community Profile
- Part II: Hazard Analysis contains Risk Assessment and Hazard-Specific Sections
- Part III: Mitigation Strategies contains Mitigation Strategies, Planning Process, and Plan Maintenance; and Part IV: Appendices.

The City's HMP Team (Planning Team), consisting of City staff from various departments which used FEMA's guidelines to accomplish the following:



- Develop a Planning Team;
- Identify hazards of concern (particularly floods, fires and earthquakes);
- Profile these hazards;
- Estimate inventory at risk and potential losses associated with these hazards;
- Develop mitigation strategies and goals that address these hazards; and,
- Develop plan maintenance procedures for implementation after the California Office of Emergency Services (Cal OES) review and the Federal Emergency Management Agency (FEMA) approve the mitigation plan.

As required by DMA 2000, the City has proactively notified the community about the City's HMP process and solicited public comments/input (between December, 2016 to March 6, 2017) through a variety of different methods such as: advertising on the City's website, publication in the Whittier Daily News and within City Hall, and two (2) Public Community Meetings. In addition, key emergency responders such as the Los Angeles County Fire Department and the Montebello Police Department shared their expertise during the planning process. Therefore, the attached 2017 Hazard Mitigation Plan documents the process and outcome of the City's mitigation planning efforts.

It is also important to note that the City will continue to incorporate mitigation planning as an integral component of City operations through existing processes, procedures and programs, as identified in the Mitigation Actions Matrix. Emphasis on mitigating earthquakes, floods, wildfires, and drought have been given particular attention, as these four natural hazards have historically posed the greatest threats to Montebello.

As part of the 2017 Plan update, the Planning Team also identified five (5) mitigation goals that summarize the hazard reduction outcomes desired. These include:

- Protecting Life and Property;
- Enhancing Public Awareness;
- Protecting Natural Systems;
- Increasing Partnerships and Implementation; and,
- Improving Emergency Services

These goals, along with their corresponding objectives, guided the development and implementation of specific mitigation activities. In fact, many of the mitigation objectives and action items come from current programs. Emphasis was also placed on the effectiveness of the activities with respect to their estimated cost(s). Existing documents including the City's General Plan, County of Los Angeles All-Hazards Mitigation Plan, and the State of California Hazard Mitigation Plan all served as resources throughout the update process.

SENATE BILL 1241 (KEHOE, STATUTES OF 2012)

California's increasing population and the expansion of development into previously undeveloped areas is creating more "wildland-urban interface" ("WUI") issues with a corresponding increased risk of loss to human life, natural resources and economic assets associated with wildland fires. The changing climate, specifically rising temperatures and increasing temporal variability of water availability, is substantially increasing wildfire risk in many areas.



To address the increasing "wildland-urban interface," Senate Bill 1241 (Kehoe, Statutes of 2012) revised the safety element requirements for state responsibility areas and very high fire hazard severity zones (Government Code Sections 65302 and 65302.5) to require that, during the next revision of the housing element on or after January 1, 2014, the Safety Element be reviewed and updated as necessary to address the risk of fire in state responsibility areas and very high fire hazard severity zones. The City Council approved a revised Housing Element of the City General Plan in 2014.

Proposed Revisions to the Safety Element

Senate Bill 1241 (Kehoe, Statutes of 2012) revised the safety element requirements for state responsibility areas and very high fire hazard severity zones. The following changes are included to bring the General Plan Safety Element into compliance with the legislation:

- The Fire Hazard Map was updated with current data including the federal responsibility areas (FRA)
- SB 1241 requires the City to identify the general location and distribution of existing and planned uses of land in very high fire hazard severity zones and in state responsibility areas, including structures, roads, utilities, and essential public facilities. New maps that display the required data.
- Policies and actions to reduce the risk of urban and wildland fire hazards:
 - Avoiding or minimizing the wildfire hazards associated with new uses of land.
 - Locating, whenever feasible, new essential public facilities outside of high fire risk areas, including, but not limited to, hospitals and health care facilities, emergency shelters, emergency command centers, and emergency communication facilities, or identifying construction methods or other methods to minimize damage if these facilities are located in a state responsibility area or very high fire hazard severity zone.
 - Designing adequate infrastructure if a new development is located in a state responsibility area or in a very high fire hazard severity zone, including safe access for emergency response vehicles, visible street signs, and water supplies for structural fire suppression.
 - Working cooperatively with public agencies with responsibility for fire protection.
 - Enforce and make the necessary findings required by the Subdivision Map Act for development located within a State Responsibility Area (SRA) or a very high fire hazard severity zone.

These changes are incorporated into the revised Fire Hazard section of the Safety Element.

Consultation with the State of California

Under California Government Code Section 65302(g), the City is required to consult with the Office of Emergency Services (since merged with the California Emergency Management Agency (CalEMA)), Board of Forestry and Fire Protection (BOF), and to submit one (1) copy of its draft General Plan Safety Element to the California Geological Survey (CGS) for review. Staff has contacted CGS, FEMA & BOF and is awaiting their responses.

NOTICES

4

ITEM # 7A
GPA02-16
MF



Pursuant to the California Environmental Quality Act (CEQA) Section 21091, a "Notice of Intent to Adopt a Negative Declaration" was performed as follows:

- Notice of Intent to Adopt a Negative Declaration was published in the newspaper on January 19, 2017; and
- Notice of Intent to Adopt a Negative Declaration was recorded at the Los Angeles County Clerk's Office on January 19, 2017.

Pursuant to the Montebello Municipal Code Chapter 17.78 (Public Hearings, Notices and Appeals), notice of the Planning Commission meeting was performed as follows

- Public Hearing Noticing was published in the newspaper on February 23, 2017.

FISCAL IMPACT

Approval of the 2017 Hazard Mitigation Plan and 2017 Safety Element of the General Plan will enable to the City to access up to 100% of funding provided by the State should a disaster occur.

ATTACHMENT(S)

- A. Planning Commission Resolution
- B. Notice of Intent to Adopt a Negative Declaration
- C. Negative Declaration
- D. Public Hearing Notice
- E. Draft City Council Resolutions
- F. 2017 Hazard Mitigation Plan
- G. 2017 General Plan Safety Element with Appendix: Hazard Mitigation Plan



City Council Resolution

CITY OF MONTEBELLO PLANNING COMMISSION

RESOLUTION NO. 03-17

RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF MONTEBELLO, CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL ADOPT A NEGATIVE DECLARATION, THE 2017 HAZARD MITIGATION PLAN, AND THE 2017 SAFETY ELEMENT OF THE MONTEBELLO GENERAL PLAN.

WHEREAS, in 2015, the City of Montebello began preparation of the 2017 Hazard Mitigation Plan and the 2017 Safety Element of the Montebello General Plan, the latter of which must be updated to address specific safety issues including flooding, dam inundation, and fire hazards;

WHEREAS, pursuant to section 21067 of the Public Resources Code, and section 15367 of the CEQA Guidelines (Cal. Code Regs., tit. 14, § 15000 *et seq.*), the City is the lead agency for the proposed updates to the 2017 Hazard Mitigation Plan and 2017 Safety Element of the Montebello General Plan (jointly the "Project"), and such is considered a "project" under the California Environmental Quality Act ("CEQA");

WHEREAS, an Initial Study was prepared and analyzed the potential environmental impacts of the proposed Project and found that there was no likelihood that any significant environmental impacts would be caused by approval of the Project, and therefore adoption of a Negative Declaration for the Project is appropriate under CEQA;

WHEREAS, a Notice of Intent to Adopt a Negative Declaration was prepared and recorded at the Los Angeles County Clerk Office notifying the public of the public review period from January 19, 2017, to February 18, 2017;

WHEREAS, on March 7, 2017, the Planning Commission conducted a duly noticed public hearing in compliance with Chapter 17.78 of the Montebello Municipal Code regarding the Project, and the Planning Commission has duly considered the staff report and corresponding attachments thereto, public testimony, and all other matters presented in connection with this matter; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, the Planning Commission of the City of Montebello hereby resolves, finds, and declares as follows:

SECTION 1. Based upon the staff report and corresponding attachments thereto, public testimony, and all other matters presented in connection with this matter, the Planning Commission finds and declares the foregoing recitals to be true and correct, and incorporates the same as substantive findings of this Resolution.



SECTION 2. The Planning Commission hereby recommends that the City Council adopt a Negative Declaration, the 2017 Hazard Mitigation Plan, and the 2017 Safety Element of the Montebello General Plan, as each of the foregoing were presented to the Planning Commission at the hearing on this matter.

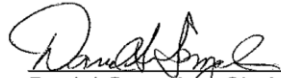
PASSED AND ADOPTED this 7th day of March, 2017 by the Planning Commission.

AYES: Gonzales, Sotelo, Calland, Mooradian, and Zazueta

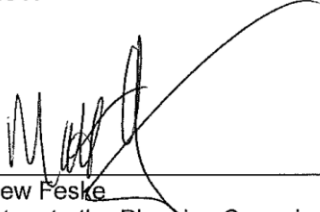
NOES:

ABSENT:

ABSTAIN:


Daniel Gonzales, Chair

ATTEST:


Matthew Feske
Secretary to the Planning Commission



Planning Team Sign-In Sheets

City of Montebello Project Kickoff Meeting General Plan Safety Element and Hazard Mitigation Plan September 6, 2016	
Name	Department
CAROLYN HARSHMAN	EMERGENCY PLANNING CONSULTANTS
ALLISON RICHARDS	CALIFORNIA CONSULTING
Matthew Fedke	Planning
LEN KIM	CDD
Kurt Johnson	City of Montebello - Fire Department

City of Montebello Planning Team Meeting #1 General Plan Safety Element and Hazard Mitigation Plan September 15, 2016	
Name	Department
CAROLYN HARSHMAN	EMERGENCY PLANNING CONSULTANTS
Dan Amador	Montebello F.D.
BRAD KELLER	P.D.
RIK ROSAS	PD
BEAS KIM	CDD
Danilo Batson	Public Works



City of Montebello
Planning Team Meeting #2
Hazard Mitigation Plan
October 25, 2016

Name	Department
CAROLYN HARSHMAN	EMERGENCY PLANNING CONSULTANTS
Kurt Johnson	MFD
Daniel France	MFD dfrance@cityofmontebello.com - please add
Alison Richards	CA CONSULTING
LARRY JACKSON	MTB P.D.
David Slesinski	Parks & Rec.
Danilo Batsch	Public Works
DAN FRANCE	FIRE

City of Montebello
Planning Team Meeting
General Plan Safety Element & Hazard Mitigation Plan Reviews
November 14, 2016

Name	Department
CAROLYN HARSHMAN	EMERGENCY PLANNING CONSULTANTS
Ben Kim	CDP
Matthew Feske	CDP
Kurt Johnson	MFD
David Slesinski	Parks & Rec.



City Council Web Postings and Notices

MEETING AGENDA

**CITY OF MONTEBELLO CITY COUNCIL/SUCCESSOR AGENCY
CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA^{1 1[2]}
WEDNESDAY, MARCH 8, 2017
5:30 P.M.**

MONTEBELLO CITY COUNCIL

**VIVIAN ROMERO
MAYOR**

**WILLIAM M. MOLINARI
MAYOR PRO TEM**

**VANESSA DELGADO
COUNCILMEMBER**

**JACK HADJINIAN
COUNCILMEMBER**

**ART BARAJAS
COUNCILMEMBER**

**CITY CLERK
IRMA BARAJAS**

**CITY TREASURER
ASHOD MOORADIAN**

CITY STAFF

**CITY MANAGER
Francesca Tucker-Schuyler**

**CITY ATTORNEY
Arnold Alvarez-Glasman**

DEPARTMENT HEADS

**Assistant City Manager
Interim Fire Chief
Police Chief
Interim Director of Finance
Director of Planning & Community Development
Director of Recreation and Community Services
Director of Transportation**

**Danilo Batson
Kurt Norwood
Kevin McClure
William Quan
Ben Kim
David Sosnowski
Tom Barrio**

OPENING CEREMONIES

- 1. CALL MEETING TO ORDER: Mayor Romero**
- 2. ROLL CALL: City Clerk I. Barajas**



PUBLIC HEARING

13. PUBLIC HEARING: 2017 HAZARD MITIGATION PLAN AND 2017 SAFETY ELEMENT OF THE MONTEBELLO GENERAL PLAN

COMMENT: Approval of the 2017 Hazard Mitigation Plan and 2017 Safety Element of the Montebello General Plan would comply with the new State legislation and would allow the City to access up to 100% of funding provided by the State should a disaster occur.

Approval of the 2017 Hazard Mitigation Plan and 2017 Safety Element of the General Plan will enable to the City to access up to 100% of funding provided by the State should a disaster occur.

RECOMMENDATION: Conduct public hearing and, upon conclusion, adopt Negative Declaration, the 2017 Hazard Mitigation Plan, and the 2017 Safety Element of the Montebello General Plan.



Planning Commission Notice and Minutes



NOTICE OF PUBLIC HEARING CITY OF MONTEBELLO PLANNING COMMISSION

General Plan Amendment Safety Element/Hazard Mitigation Plan

Project Description: The proposed project is an update to the General Plan Safety Element. The Safety Element is one of seven required elements of the General Plan. The project is a policy document that focuses on identifying natural or human-made hazards (seismic and geologic hazards, fire hazards, flood hazards, oilfield hazards and other local hazards) in the City and specifies policies and programs to mitigate hazards to the public. The local Hazard Mitigation Plan (HMP) is a distinct separate document from the Safety Element. It satisfies federal requirements and provides eligibility to receive federal funding for pre-disaster mitigation and post-disaster relief. The HMP will be incorporated as an appendix into the Safety Element. No construction is required or proposed as part of the project.

Environmental: A Negative Declaration has been prepared and posted.

NOTICE IS HEREBY GIVEN that the City of Montebello Planning Commission will hold a public hearing on the Initial Study, Negative Declaration and proposed. The meeting is scheduled on:

Date: Tuesday, March 7, 2017
Time: 6:30 p.m.
Place: City Hall Council Chambers
1600 W. Beverly Blvd.
Montebello, CA 90640

Any party interested in speaking may appear at the public hearing and comment on the project. Written comments may also be mailed or delivered to the City of Montebello Planning Commission at the Planning Division office address identified below. If you challenge the matter in court, you may be limited to raising those issues you or someone else raised at the public hearing, or in written correspondence delivered to the City of Montebello at, or prior to, the public hearing.

For more information about the project and the related environmental documentation please contact:

Contact Person: Matthew Feske
Phone: 323.887.1200
Email: mfeske@cityofmontebello.com
Address: City of Montebello, City Hall, Planning and Community Development Department, 1600 W. Beverly Blvd, Montebello, CA 90640
City Website: www.cityofmontebello.com



**CITY OF MONTEBELLO
PLANNING COMMISSION
MINUTES
March 7, 2017**

Planning Commission meets at 6:30 p.m., on the day scheduled in City Hall Council Chambers

1. CALL MEETING TO ORDER
6:37 p.m. by Chair Gonzales

2. ROLL CALL
Commissioners Present: Chair Gonzales, Vice Chair Sotelo, Commissioner Calland, Commissioner Mooradian, and Commissioner Zazueta

Also present: Director of Planning and Community Development – Ben Kim
Planning Manager – Matthew Feske
Planning Commission Counsel – Chris Cardinale
Administrative Secretary – Tamara Arzumanyan

3. PLEDGE OF ALLEGIANCE
Commissioner Mooradian

4. STATEMENT OF PUBLIC ORAL COMMUNICATIONS
None

5. APPROVAL OF MINUTES:
A. February 21, 2017

MOTION – Vice Chair Sotelo approve February 21, 2017 minutes
SECOND – Commissioner Mooradian
ACTION - Motion passed 5-0-0

6. STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST
None

7. PUBLIC HEARINGS
A. GPA02-16 _ 2017 Hazard Mitigation Plan and 2017 Safety Element of Montebello General Plan to adopt a Resolution recommending that the City Council adopt a Negative Declaration, the 2017 Hazard Mitigation plan, and the 2017 Safety Element of the Montebello General Plan.

Mr. Feske made a brief presentation.

Ms. Richards (California Consulting) and Ms. Harshman (Emergency Planning Consultants) made a brief presentation about Safety Element, General Plan, Goals, Policies, & Implementation, Mitigation Actions.

MOTION: Calland approve Planning Commission Resolution recommending approval to the City Council

SECOND: Sotelo

ACTION: Motion passed 5-0-0



10. SCHEDULED MATTER
None

11. STAFF COMMUNICATIONS TO THE PLANNING COMMISSION
None

12. PLANNING COMMISSION ORALS

Chair Gonzales – None
Vice Chair Sotelo – None
Commissioner Calland – None
Commissioner Mooradian – None
Commissioner Zazueta – None

13. ADJOURNMENT

MOTION – Commissioner Calland
SECOND – Vice Chair Sotelo
ACTION – Motion passed 5-0-0

The meeting adjourned at 7:00 p.m.



Matthew Feske, Planning Manager

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andrew G. Pasmant, Acting City Manager

BY: Danilo Batson, Assistant City Manager / Director of Public Works
Camila Easland, Administrative Analyst

SUBJECT: City Planning Grant to Prevent and Combat Homelessness

DATE: February 28, 2018

RECOMMENDATION

It is recommended that the City Council consider the following alternatives and how best to obtain City Council direction and input with the development of the Montebello Homelessness Plan:

1. Create and appoint an Homelessness Ad Hoc Committee; or
2. Allow the Mayor and Mayor Pro Tem to work with the Acting City Manager on the subject of homelessness in the City, as related to the plan development.

BACKGROUND

Since the inception of the Los Angeles County Homeless Initiative (HI) in 2015, cities have played a vital role by participating in the development and implementation of the strategies that aim to prevent and combat homelessness.

On June 13, 2017, the Los Angeles County Board of Supervisors approved Measure H funding recommendations. The Board also allocated \$2,000,000 in one-time funding from the County general fund to support coordination by the Councils of Governments and planning efforts for cities in the Los Angeles Continuum of Care to develop a comprehensive plan to prevent and combat homelessness.

On September 13, 2017, the City of Montebello applied for the 2017-2018 City Planning Grants to Prevent and Combat Homelessness with LA County. After the review of the proposals, the City was granted \$50,000 to perform a study and develop a plan to address homelessness locally and regionally.

ANALYSIS

On February 13, 2018, the City entered in a Memorandum of Understanding (MOU) with the San Gabriel Valley Council of Government (SGVCOG) which allowed the City to use LeSar's Development Consultants, who is developing the plans for other participating cities in the San Gabriel Valley. The City optioned to partner with the SGVCOG in order to better coordinate with the neighboring cities when choosing the Measure H strategies that are relevant to alleviate homelessness locally and regionally.

Since the purpose of the plan is to set goals aligned with Measure H strategies and funding opportunities, it is important to have the City Council's input during the planning phase, which will involve meetings with staff, stakeholders, and community members in order to develop a comprehensive plan. The grant requires that the plan be completed by May 2018. Once a draft is prepared the plan will be present to City Council for consideration and approval.

FISCAL IMPACT

There is no impact on the City's General Fund for the development of the plan as this activity is funded by grant funds.

SUMMARY

The City Council will consider the following alternatives to ensure that the City develop a comprehensive homelessness plan:

1. Create and appoint an Homelessness Ad Hoc Committee; or
2. Allow the Mayor and Mayor Pro Tem to work with the Acting City Manager on the subject of homelessness in the City, as related to the plan development.

ATTACHMENTS

- A.** Consultant's Work Plan
- B.** Homeless Initiative Strategies Chart
- C.** Measure H Funding Allocations

ATTACHMENT “A”

BASIC PLANNING PROCESS

The following scope of work describes how CONSULTANT will pursue the work for a single city, with a similar model and approach applied to all cities. This model and approach can also be adapted to accommodate the unique needs of cities that choose to supplement their plans with additional activities. (See Appendix E, Fee Schedule for Additions to Homelessness Plans). CONSULTANT proposes completing the work in four phases:

Phase I: Initial Research, Kick-Off, and Planning

Once cities are assigned, CONSULTANT will immediately reach out to each City to set up an initial “Kick Off” planning call with key city stakeholders and the CONSULTANT project team and gather background information on the City’s efforts to address homelessness. Prior to the call, CONSULTANT will review these materials and conduct initial research on the City, Point-In-Time Count figures, identified sub-populations, current services being provided, non-profit local partners, housing market dynamics, and any past/current efforts to address homelessness. CONSULTANT anticipates that the initial planning call will focus on outlining key steps in the planning process, including the process of gathering stakeholder feedback, and will provide the City with an opportunity to describe its history addressing homelessness, define City-specific objectives and preliminary goals for the plan, and determine key points of contact with the city for ongoing communication. Lastly, CONSULTANT will schedule bi-weekly check-in calls with each City to last the duration of the project.

Phase II: Stakeholder Outreach, Input, and Summarization of Key Themes

In Phase II, CONSULTANT will work with the City to identify key stakeholders and determine the best way to gather feedback, most likely through the facilitation of in-person public feedback meetings. For key stakeholders that may not be able to attend meetings, CONSULTANT can conduct one-on one or small group interviews via phone. CONSULTANT will also ensure that perspectives from individual’s currently experiencing homelessness are included, most likely through the facilitation of an in-person public meeting or targeted survey. Once a plan and schedule is finalized for stakeholder feedback, CONSULTANT will draft a work schedule with the city and provide to the SGVCOG. For the sake of budgeting, CONSULTANT expects to provide the following stakeholder outreach for each city:

- Facilitate 3 two-hour in-person public input sessions, of which 1 will be targeted to individuals or families currently experiencing homelessness in the city
- Conduct 5 one-on-one interviews with key stakeholders identified by the city

Based on feedback from a variety of public stakeholders, CONSULTANT will summarize key themes and provide to the City via summary document.

Phase III: Drafting, Reviewing, and Submitting the Homeless Plan

ATTACHMENT “A”

With input from public and key stakeholders, will then conduct a half-day homeless plan visioning session to outline specific goals and subsequent supporting actions, and policy changes associated with each goal. In addition CONSULTANT will work with city staff during half day session to begin thinking about how to measure each goal, who is responsible for goal oversight, city resources that may need to be leveraged, and goal timelines. Another topic during the session will include identifying which County Homeless Initiative Strategies the city is currently participating in or is planning to participate and how it is reflected in the city plan. Lastly, CONSULTANT will discuss the city’s vision for how they participate as a regional partner.

Based on the information obtained, CONSULTANT will draft the plan using the approved City Plan to Prevent and Combat Homelessness Template. CONSULTANT will work with city stakeholders to identify who will need to review each plan and the process. CONSULTANT understands that each city may have a different process but in general CONSULTANT expects to conduct at minimum two rounds of comment periods for the draft plan. As part of the first round of plan review, CONSULTANT will provide a draft plan to the SGVCOG for feedback. CONSULTANT will incorporate recommendations from the SGVCOG and other stakeholders and provide a final draft to the city for submission to the County.

Phase IV: Presentations to Key Stakeholders, and Participation in SGVCOG Post-Plan Regional Summit

CONSULTANT will create a PowerPoint presentation and accompanying one-page summary that provides an overview of the plan for each city in preparation for two in-person meetings to present the approved plan to stakeholders identified by the city to educate and answer any questions. Lastly, CONSULTANT will participate in Post Plan Regional Summit with the SGVCOG.

ATTACHMENT “A”

Task	Description	Deliverables
Phase 1: Initial Research, Kick Off, and Planning		
1.1 Background research on city	Conduct background research on city and its past and current efforts to address homelessness, including a basic needs assessment, gaps analysis, and asset map. Review all data include Point-In-Time Counts, housing market data, and any past reports/public documents.	NA
1.2 Initial “Kick Off” Call	Kick off call with city team to discuss current status of homelessness, City-specific objectives and preliminary goals for the plan, and key steps in the planning process, including the process of gathering stakeholder feedback. Define and determine key points of contact with the city for ongoing communication, and get tentative meeting schedule dates on calendar	NA
1.3 Finalize Work Schedule with city	Work with city team to finalize stakeholder outreach dates and create final work schedule	NA
1.4 Submit work schedule to SGVCOG	Submit final work schedule to SGVCOG	Submit final work schedule to SGVCOG
Phase 2: Stakeholder Outreach, Input, and Summarization of Key Themes		
2.1 Prepare agenda for Stakeholder Outreach meetings	With city team, create agenda for stakeholder outreach meetings	NA
2.2 Prepare meeting questions and interview questions	With city team, draft outreach meeting questions and interview questions	NA
2.3 Facilitate stakeholder outreach meetings	Facilitate three stakeholder outreach meetings including one targeted to currently homeless households	Facilitate 3 sessions
2.4 Conduct Key Stakeholder Interviews	Conduct five one on one interviews with key stakeholders identified by the city	Conduct 5 interviews
2.5 Summarize stakeholder feedback into Summary Document	Summarize input gathered through stakeholder outreach meetings and interviews into themes and create document	Submit summary document to city team
Phase 3: Draft Homeless Plan, Review Process, and Submitting Final Plan		
3.1 Plan Visioning Session	Facilitate half-day Homeless Plan visioning session with city team to identify specific components of plan including goals, actions, policy changes, metrics, ownership, and connections to County Homeless Initiative.	Facilitate half day session
3.2 Draft Initial Plan for Review	Draft plan using approved Homeless Plan template. The plan will include: • City-specific objectives and goals • Findings from the needs assessment, gaps analysis, and asset mapping • Key strategies and an implementation plan, including City employees or other stakeholders leading plan	NA

ATTACHMENT “A”

Task	Description	Deliverables
	implementation • Description of collaborative structures and partnerships, including linkages to LA County homelessness initiatives and the Coordinated Entry System • Federal, state, and local funding opportunities • Summary of the City’s interest in the development of shelters, shared housing, and affordable or permanent supportive housing	
3.3 Finalize all feedback from two rounds of feedback	Submit draft for two rounds of review. First round of review will include SGVCOG and other stakeholders identified by city. Second round will include key city team	Send draft plan to SGVCOG
3.4 Prepare final plan for submission to city	Incorporate all input from two rounds of review and complete final plan. Submit final plan to city.	Complete final plan
Phase 4: Presentations to Key Stakeholders and Participation in SGVCOG Post Plan Regional Summit		
4.1 Create PowerPoint Presentation and One-Page Summary	Create PowerPoint presentation and one-page summary of the final plan.	PowerPoint Presentation
4.2 Conduct Two Education/Question and Answer Meetings	Conduct/facilitate two community meetings to present the plan to educate community members and allow for questions/answers	Facilitation of two community meetings
4.3 Participate Post Plan Summit	Participate in SGVCOG Post Plan Regional Summit	Attendance at Summit
Overall Project Management		
5.1 Communication with city team, SGVCOG, and sub-regional groups	Regular communication with city team including bi-weekly check-ins, and discussions of how to advance “fair share” parameters and models	NA
5.2 Internal Workload Planning	Internal workload planning and coordination among LDC project team	NA

Approved County Strategies to Combat Homelessness

E. Create a Coordinated System

E1 – Advocate with Relevant Federal and State Agencies to Streamline Applicable Administrative Processes for SSI and Veterans Benefits	E5 – Decriminalization Policy	E13 – Coordination of Funding for Supportive Housing
	E6 – Countywide Outreach System (H)	E14 – Enhanced Services for Transition Age Youth (H)
	E7 – Strengthen the Coordinated Entry System (H)	E15 – Homeless Voter Registration and Access to Vital Records
	E8 – Enhance the Emergency Shelter System (H)	E16 – Affordable Care Act Opportunities
E2 – Drug Medi-Cal Organized Delivery System for Substance Use Disorder Treatment Services	E9 – Discharge Data Tracking System	E17 – Regional Homelessness Advisory Council and Implementation Coordination
E3 – Creating Partnerships for Effective Access and Utilization of ACA Services by Persons Experiencing Homelessness	E10 – Regional Coordination of Los Angeles County Housing Authorities	
E4 – First Responders Training	E11 – County Specialist Support Team	
	E12 – Enhanced Data Sharing and Tracking	

A. Prevent Homelessness

- A1 – Homeless Prevention Program for Families **(H)**
- A2 – Discharge Planning Guidelines
- A3 – Housing Authority Family Reunification Program
- A4 – Discharges From Foster Care and Juvenile Probation
- *A5 – Homeless Prevention Program for Individuals **(H)***

B. Subsidize Housing

- B1 – Provide Subsidized Housing to Homeless Disabled Individuals Pursuing SSI **(H)**
- B2 – Expand Interim Assistance Reimbursement to additional County Departments and LAHSA
- B3 – Partner with Cities to Expand Rapid Re-Housing **(H)**
- B4 – Facilitate Utilization of Federal Housing Subsidies **(H)**
- B5 – Expand General Relief Housing Subsidies
- B6 – Family Reunification Housing Subsidy **(H)**
- B7 – Interim/Bridge Housing for those Exiting Institutions **(H)**
- B8 – Housing Choice Vouchers for Permanent Supportive Housing

C. Increase Income

- C1 – Enhance the CalWORKs Subsidized Employment Program for Homeless Families
- C2 – Increase Employment for Homeless Adults by Supporting Social Enterprise **(H)**
- C3 – Expand Targeted Recruitment and Hiring Process to Homeless/Recently Homeless People to Increase Access to County Jobs
- C4 – Establish a Countywide SSI Advocacy Program for People Experiencing Homelessness or At Risk of Homelessness **(H)**
- C5 – Establish a Countywide Veterans Benefits Advocacy Program for Veterans Experiencing Homelessness or At Risk of Homelessness **(H)**
- C6 – Targeted SSI Advocacy for Inmates **(H)**
- *C7 – Subsidized Employment for Homeless Adults **(H)***

D. Provide Case Management and Services

- D1 – Model Employment Retention Support Program
- D2 – Expand Jail In Reach **(H)**
- D3 – Supportive Services Standards for Subsidized Housing
- D4 – Regional Integrated Re-entry Networks – Homeless Focus **(H)**
- D5 – Support for Homeless Case Managers
- D6 – Criminal Record Clearing Project **(H)**
- *D7 – Provide Services and Rental Subsidies for Permanent Supportive Housing **(H)***

F. Increase Affordable/Homeless Housing

- | | | |
|--|---|---|
| F1 – Promote Regional SB 2 Compliance and Implementation | F4 – Development of Second Dwelling Units Pilot Program | <i>*F7 – Preserve current affordable housing and promote the development of affordable housing for homeless families and individuals (H)</i> |
| F2 – Linkage Fee Nexus Study | F5 – Incentive Zoning / Value Capture Strategies | |
| F3 – Support Inclusionary Zoning for Affordable Housing Rental Units | F6 – Using Public Land for Homeless Housing | |
| | | |

(H) - Strategies eligible to receive Measure H funding.

* - Strategies in italics were added in the Measure H ordinance approved by the Board of Supervisors on December 6, 2016. All others were approved on February 9, 2016.

MEASURE H FUNDING ALLOCATIONS*
FY 2017-18 through FY 2019-20

#	STRATEGY	FY 2017-18 Final (In Millions)	FY 2018-19 Tentative (In Millions)	FY 2019-20 Tentative (In Millions)
A PREVENT HOMELESSNESS				
A1	Homeless Prevention Program for Families	\$3.000	\$6.000	\$6.000
A5	Homeless Prevention Program for Individuals	\$5.500	\$11.000	\$11.000
B SUBSIDIZE HOUSING				
B1	Provide Subsidized Housing to Homeless Disabled Individuals Pursuing Supplemental Security Income	\$5.138	\$5.138	\$5.138
B3	Expand Rapid Rehousing	\$57.000	\$73.000	\$86.000
B4	Facilitate Utilization of Federal Housing Subsidies	\$6.280	\$7.190	\$7.120
B6	Family Reunification Housing Subsidies ¹	\$0.116	\$4.500	\$4.500
B7	Interim/Bridge Housing for those Exiting Institutions	\$13.000	\$25.342	\$29.458
C INCREASE INCOME				
C2	Increase Employment for Homeless Adults by Supporting Social Enterprise ²	\$0.000	\$2.000	\$2.000
C4 C5 C6	Countywide Supplemental Security/Social Security Disability Income and Veterans Benefits Advocacy	\$15.680	\$15.680	\$12.000
C7	Subsidized Employment for Homeless Adults ²	\$5.000	\$5.150	\$5.300
D PROVIDE CASE MANAGEMENT AND SERVICES				
D2	Jail In-Reach	\$0.000	\$1.120	\$2.230
D4	Regional Integrated Re-entry Network	\$0.000	\$0.000	\$1.360
D6	Criminal Record Clearing Project	\$0.623	\$1.130	\$1.490
D7	Provide Services for Permanent Supportive Housing	\$25.100	\$49.300	\$72.100
E CREATE A COORDINATED SYSTEM				
E6	Expand Countywide Outreach System	\$19.000	\$27.000	\$27.000
E7	Strengthen the Coordinated Entry System	\$26.000	\$35.500	\$35.500
E8	Enhance the Emergency Shelter System	\$56.000	\$69.885	\$82.693
E14	Enhance Services for Transition Age Youth	\$5.000	\$19.000	\$19.200
F INCREASE AFFORDABLE/HOMELESS HOUSING				
F7	Preserve and Promote the Development of Affordable Housing for Homeless Families and Individuals	\$10.000	\$15.000	\$20.000
F7	Housing Innovation Fund (One-time) ³	\$5.000	\$0.000	\$0.000
MISC.	CENTRAL MEASURE H ADMINISTRATION⁴	\$1.500	\$1.500	\$1.500
Total Funding Recommendations		\$258.937	\$374.435	\$431.589

*Approved by the Board of Supervisors on June 13, 2017 based on Measure H Planning Group Funding Recommendations.

¹ The Planning Group's funding recommendation for Strategy B6 is subject to \$2 million in DCFS funding previously approved for this strategy not being restricted to CalWORKs Welfare-to-Work participants, and DCFS has agreed to drop this restriction.

² The funding for Strategies C2 and C7 in FY 2018-19 and FY 2019-20 can be used interchangeably.

³ This funding will carry over into future years until it is fully utilized.

⁴ Cost for additional staff for the CEO Office of Homelessness, annual evaluation, annual audit, and oversight committee.

CITY OF MONTEBELLO

SUCCESSOR AGENCY AGENDA STAFF REPORT

TO: Honorable Chair and Members of the Successor Agency

FROM: Andrew G. Pasmant, Acting Executive Director

BY: Christopher G. Cardinale, Assistant Agency Counsel

SUBJECT: Sale of Vacant Lot at Southwest Corner of Union Street / Chapin Road in the City of Montebello, APN # 6354-030-901

DATE: February 28, 2018

RECOMMENDATION

It is recommended that the Successor Agency adopt a Resolution: approving the sale of Successor Agency property located at the southwest corner of Union and Chapin Road (APN # 6354-030-901) to Container Services CA, LLC, for Three Thousand Dollars (\$3,000); authorizing Agency Counsel to finalize a Purchase and Sale Agreement on these terms; and authorizing the Executive Director to execute the Agreement on the Successor Agency's behalf.

DISCUSSION

The redevelopment "Dissolution Law" (H&S Code § 31470 *et seq.*) requires the Montebello Successor Agency ("Successor Agency") to dispose of the real property assets of the former Community Redevelopment Agency of the City of Montebello ("Former RDA"). The Successor Agency's Long Range Property Management Plan (the "Plan") governs the disposition method for all Former RDA properties listed on the Plan, and any proposed sale must be approved by the Montebello Oversight Board ("Oversight Board").

Among the properties included in the Plan is a remnant, vacant parcel located at the southwest corner of Union Street and Chapin Road (APN # 6354-030-901) (the "Property"). The Property is a corner lot that is rectangular in shape, is significantly longer than it is wide, and is comprised of 18,760 square feet. The Property is zoned M-2 (Heavy Industrial) and designated as a "transportation easement" in the City's General Plan. The Property is further depicted in Attachment "1" hereto.

The Property is undevelopable, and the Plan indicates that it has no negligible value. Currently, it attracts illegal dumping and parking activities, and has been used unlawfully as a location for vehicle repairs or storage. The City has attempted to clean and

maintain the Property against these nuisance activities, but the frequency of these activities makes enforcement costly and difficult.

The adjacent property owner, Container Services CA, LLC, ("Container Services") has received various complaints of individuals using the Property lot to illegally access their business location for unlawful purposes. In hopes of permanently stopping these activities, Container Services has offered to acquire the Property for \$3,000. Container Services intends to install a fence around the Property, and thereafter utilize it for purposes consistent with the Montebello Zoning Code and General Plan.

The Oversight Board unanimously approved the proposed sale during its meeting on February 14, 2018, and advance notice of said meeting was provided to the public. Successor Agency staff now recommends the Successor Agency approve the sale, the proceeds of which will be distributed to taxing entities, though the City will save the cost and staff time associated with maintaining the Property.

SUMMARY

The Successor Agency will consider approving the sale of a real property asset located at the southwest corner of Union and Chapin Road (APN # 6354-030-901) to Container Services CA, LLC, for \$3,000, authorize the Agency Counsel to finalize a Purchase and Sale Agreement ("Agreement") for the transaction, and the Executive Director to execute the Agreement on the Successor Agency's behalf.

FISCAL IMPACTS

Proceeds of the Property's sale will be remitted to the Los Angeles County Auditor-Controller for subsequent allocation to area taxing entities, as required by the Dissolution Law. Staff anticipates the City receiving approximately \$350.00 of said proceeds.

ATTACHMENTS

- 1 – Depiction of the Property
- 2 – Proposed Resolution

SUCCESSOR AGENCY RESOLUTION NO. _____

**A RESOLUTION OF THE MONTEBELLO SUCCESSOR AGENCY APPROVING
THE SALE OF PROPERTY LOCATED AT THE SOUTHWEST CORNER OF UNION
STREET AND CHAPIN ROAD IN ACCORDANCE WITH THE SUCCESSOR
AGENCY’S LONG RANGE PROPERTY MANAGEMENT PLAN**

WHEREAS, the former Community Redevelopment Agency of the City of Montebello (“Agency”) was a community redevelopment agency organized and existing under the California Redevelopment Law;

WHEREAS, the Agency was dissolved effective February 1, 2012, by way of Assembly Bill 1x26 (as subsequently amended from time to time, the “Dissolution Act”) and the California Supreme Court’s decision in *California Redevelopment Association v. Matosantos* (2011) 53 Cal.4th 231;

WHEREAS, the Dissolution Act created a “successor agency” for each dissolved redevelopment agency, and charged such agencies with completing various tasks and obligations geared towards “winding down” the affairs of their respective redevelopment agency;

WHEREAS, the Dissolution Act created an “oversight board” for each successor agency, and charged such boards with overseeing, reviewing, and approving enumerated successor agency actions;

WHEREAS, upon dissolution of the Agency, all real property assets of the former Agency were transferred to the Successor Agency for management and disposition in accordance with the Dissolution Act;

WHEREAS, the Successor Agency is required to prepare a Long Range Property Management Plan (“LRPMP”) to address the disposition and use of all real property assets of the former Agency, and to submit an Oversight Board-approved LRPMP to the Department of Finance (“Finance”) within six (6) months of receiving a “finding of completion” (“FOC”) (Health & Safety Code § 34191.4.);

WHEREAS, on November 12, 2014, the Oversight Board approved and adopted an initial LRPMP for the Successor Agency in anticipation of its receipt of a FOC;

WHEREAS, on May 6, 2015, the Oversight Board approved a revision to the LRPMP (the “Plan”);

WHEREAS, Finance issued the Successor Agency a FOC on December 16, 2015, and approved the Successor Agency’s Plan on December 17, 2015;

WHEREAS, the Dissolution Act requires the Oversight Board to approve actions taken by the Successor Agency to implement the Finance-Approved Plan, and such Oversight Board actions are not subject to further review or approval by Finance (Health & Safety Code §§ 34181(a); 34191.5(f));

WHEREAS, the Plan includes an undevelopable and vacant parcel located at the southwest corner of Union and Chapin Road (APN # 6354-030-901) (the “Property”), and the Plan indicates that the Property has no fair market value and directs its sale or disposition to an adjacent property owner;

WHEREAS, Container Services CA, LLC, (“Container Services”), the tenant and/or possessor in interest of a neighboring parcel, has offered to purchase the Property for Three Thousand Dollars (\$3,000), and thereafter secure it against nuisance-like activities currently being conducted thereon, and put the Property to a beneficial use that is consistent with the Montebello General Plan and Zoning Code;

WHEREAS, the Successor Agency has applied for the Oversight Board’s approval of the Property sale to Container Services, and the Oversight Board has duly considered the Successor Agency’s request; and

WHEREAS, based upon such materials, the Oversight Board finds that the sale of the Property to Container Services is consistent with the Plan, and furthers the interests of the area taxing entities, as proceeds of the sale will be allocated to taxing entities, and the City of Montebello and Successor Agency will be relieved of the cost and responsibility for maintaining it.

NOW THEREFORE, THE MONTEBELLO OVERSIGHT BOARD HEREBY FINDS, DECLARES AND RESOLVES AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and incorporated into this Resolution by this reference, and constitute a material part hereof.

SECTION 2. The Oversight Board hereby approves sale of the Property to Container Services, in the amount of One Hundred and Six Thousand Dollars (\$106,000).

SECTION 3. The Oversight Board authorizes and directs Successor Agency staff to take such further action(s) as required to finalize the sale transaction, including the drafting and execution of a Purchase and Sale Agreement that complies with this Resolution, and thereafter directs remittance of the sale proceeds to the Los Angeles County Auditor-Controller for allocation to area taxing entities.

SECTION 4. The Secretary shall certify to the passage and adoption of this resolution, which shall become effective immediately upon adoption.

PASSED, APPROVED and ADOPTED this ____th day of February, 2018.

Oversight Board Chair

ATTEST:

Oversight Board Secretary

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Montebello Oversight Board at its meeting held on the ___th day of February 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Oversight Board Secretary

CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Andrew G. Pasmant, Acting City Manager

BY: Danilo Batson, Assistant City Manager / Director of Public Works

SUBJECT: Award of Construction Contract for C.P. 862 – Ellingbrook Drive Street Improvements from Firvale Avenue to Easterly End Cul-de-Sac, RFP No. 18-15 to Sequel Contractors, Inc.

DATE: February 28, 2018

RECOMMENDATION

That the City Council approve awarding a Construction Contract for C.P. 862 – Ellingbrook Avenue Street Improvements from Firvale to Easterly end Cul-de-Sac, RFP No. 18-15 in the amount of \$227,182.00 to Sequel Contractors, Inc., authorize the Acting City Manager to review and approve all change orders within a 14% contingency of the contract amount as recommended by the Assistant City Manager/Director of Public Works, and authorize the Acting City Manager to execute the Contract Agreement on behalf of the City.

BACKGROUND

As part of FY 2017-2018 Capital Improvement Budget, total of \$309,831.00 of Measure R Funds was allocated for street improvements (including engineering, inspection, and construction services) on Ellingbrook Avenue from Firvale Avenue to Easterly end Cul-de-Sac.

The Project will consist of removal and reconstruction of existing concrete sidewalks, curb and gutters, driveway approaches, curb ramps, cold milling existing AC pavement, adjustment of sewer manholes frames and covers, raising water valve covers to finished grade, installation of pavement markings, curb painting. A full set of plans and specifications are available for review in the office of the City Clerk.

ANALYSIS

The Notice Inviting Bids was published in the Comet Newspaper on January 11, 2018 and January 18, 2018. The notice and the PS&E were also published on Planet Bids, with a copy also available at the City Clerk's Office.

On January 29, 2018 the City received six (6) bids for construction of the project. Results of the bids are as follows:

<u>Company</u>	<u>Bid Amount</u>
Sequel Contractors, Inc.	\$227,182.00
COPP Contracting, Inc.	\$249,916.85
All American Asphalt	\$264,801.50
Hardy and Harper, Inc.	\$276,000.00
Excel Paving Company	\$296,992.00
EC Construction	\$312,036.98

Sequel Contractors, Inc. submitted the lowest responsive bid in the amount of \$227,182.00. Staff checked the listed references and concluded that Excel Paving Company is a responsive bidder and reputable contractor, with a good history of work experience in these types of projects. Therefore, Sequel Contractors, Inc., is the apparent lowest responsive and responsible bidder.

The Project costs are as follows:

\$ 18,141.00	Design Phase (Plans, Specifications, & Estimate)
\$ 6,479.00	Project Management
\$ 5,000.00	Geotechnical Investigation
\$ 15,549.00	Construction Management & Inspection
\$ 5,500.00	Topographical Survey
\$ 227,182.00	Construction Contract Cost
<u>\$ 31,805.48</u>	<u>14% Contingency</u>
\$ 309,656.48	Total

FISCAL IMPACTS

Total Project costs will be \$309,656.48 including the cost of design, topographic survey, geotechnical Investigation, project management, construction management and inspection, project construction cost and a fourteen percent (14%) construction contingency.

There is no impact on the General Fund Budget as sufficient funds have been budgeted to proceed with the project in the FY 2017-2018 Capital Improvement Project Budget.

SUMMARY

The City Council will consider for approval: 1) awarding a construction contract for C.P. 862 – Ellingbrook Drive Street Improvement Project from Firvale Avenue to Easterly end Cul-de-Sac RFP No. 18-15 in the amount of \$227,182.00 to Sequel Contractors, Inc.; 2) authorizing the Acting City Manager to review and approve all change orders within a 14% contingency of the contract amount as recommended by the Assistant City

Manager/Director of Public Works; and 3) authorize the Acting City Manager to execute the Contract Agreement on behalf of the City.

ATTACHMENTS

Bid Summary
Contract Agreement

BID SUMMARY															
Ellingbook Drive Street Improvement Project															
From Firvale Ave. to Easterly end Cul-de-sac															
FY 2017-2018															
Project Nos. 100.401.10															
CP 862, RFP#18-15															
				Bidder No. 1		Bidder No. 2		Bidder No. 3		Bidder No. 4		Bidder No. 5		Bidder No. 6	
				Sequel Contractors, Inc.		COPP Contracting, Inc.		All American Asphalt		Hardy & Harper, Inc.		Excel Paving Company		EC Construction	
ITEM	BID ITEM	QTY.	UNITS	BID	TOTAL	BID	TOTAL	BID	TOTAL	BID	TOTAL	BID	TOTAL	BID	TOTAL
No.				PRICE	AMT.	PRICE	AMT.	PRICE	AMT.	PRICE	AMT.	PRICE	AMT.	PRICE	AMT.
1	Mobilization/Demobilization (max 3% of total of all other prime contract bid items)	1	LS	\$ 5,200.00	\$ 5,200.00	\$ 7,600.00	\$ 7,600.00	\$ 7,500.00	\$ 7,500.00	\$ 7,000.00	\$ 7,000.00	\$ 8,000.00	\$ 8,000.00	\$ 2,500.00	\$ 2,500.00
2	Traffic Control Plan	1	LS	\$ 4,500.00	\$ 4,500.00	\$ 6,000.00	\$ 6,000.00	\$ 16,300.00	\$ 16,300.00	\$ 30,000.00	\$ 30,000.00	\$ 12,556.00	\$ 12,556.00	\$ 7,500.00	\$ 7,500.00
3	Sawcut and Remove Existing Concrete Sidewalk	3,520	SF	\$ 1.50	\$ 5,280.00	\$ 6.00	\$ 21,120.00	\$ 2.00	\$ 7,040.00	\$ 2.34	\$ 8,236.80	\$ 2.25	\$ 7,920.00	\$ 5.00	\$ 17,600.00
4	Sawcut and Remove Existing Concrete Curb and Gutter	425	LF	\$ 20.00	\$ 8,500.00	\$ 23.00	\$ 9,775.00	\$ 15.00	\$ 6,375.00	\$ 20.00	\$ 8,500.00	\$ 21.00	\$ 8,925.00	\$ 20.00	\$ 8,500.00
5	Sawcut and Remove Existing Concrete Driveway Approach	815	SF	\$ 4.60	\$ 3,749.00	\$ 6.00	\$ 4,890.00	\$ 4.00	\$ 3,260.00	\$ 4.54	\$ 3,700.10	\$ 7.00	\$ 5,705.00	\$ 6.00	\$ 4,890.00
6	Cold Mill Existing AC Pavement 2" to 1" Deep	33,180	SF	\$ 0.25	\$ 8,295.00	\$ 0.22	\$ 7,299.60	\$ 0.30	\$ 9,954.00	\$ 0.24	\$ 7,963.20	\$ 0.20	\$ 6,636.00	\$ 0.28	\$ 9,290.40
7	Cold Mill Existing AC Pavement 1" Deep	50,650	SF	\$ 0.12	\$ 6,078.00	\$ 0.16	\$ 8,104.00	\$ 0.25	\$ 12,662.50	\$ 0.18	\$ 9,117.00	\$ 0.20	\$ 10,130.00	\$ 0.26	\$ 13,169.00
8	Construct Concrete Sidewalk	2,710	SF	\$ 5.00	\$ 13,550.00	\$ 7.20	\$ 19,512.00	\$ 6.00	\$ 16,260.00	\$ 7.00	\$ 18,970.00	\$ 8.00	\$ 21,680.00	\$ 10.00	\$ 27,100.00
9	Construct Concrete Curb & Gutter	220	LF	\$ 55.00	\$ 12,100.00	\$ 28.00	\$ 6,160.00	\$ 40.00	\$ 8,800.00	\$ 44.00	\$ 9,680.00	\$ 48.00	\$ 10,560.00	\$ 121.25	\$ 26,675.00
10	Construct Concrete Curb Ramp	12	EA	\$ 3,500.00	\$ 42,000.00	\$ 2,450.00	\$ 29,400.00	\$ 3,000.00	\$ 36,000.00	\$ 2,300.00	\$ 27,600.00	\$ 5,000.00	\$ 60,000.00	\$ 3,500.00	\$ 42,000.00
11	Construct Concrete Driveway Approach	815	SF	\$ 6.00	\$ 4,890.00	\$ 8.25	\$ 6,723.75	\$ 10.00	\$ 8,150.00	\$ 11.00	\$ 8,965.00	\$ 10.00	\$ 8,150.00	\$ 15.00	\$ 12,225.00
12	Provide and Place Crushed Miscellaneous Base (CMB)	66	TON	\$ 65.00	\$ 4,290.00	\$ 100.00	\$ 6,600.00	\$ 150.00	\$ 9,900.00	\$ 150.00	\$ 9,900.00	\$ 130.00	\$ 8,580.00	\$ 145.38	\$ 9,595.08
13	Construct ARHM Overlay (2"-Thick)	1,250	TON	\$ 72.00	\$ 90,000.00	\$ 78.91	\$ 98,637.50	\$ 73.00	\$ 91,250.00	\$ 77.00	\$ 96,250.00	\$ 76.00	\$ 95,000.00	\$ 89.59	\$ 111,987.50
14	Adjust Existing Storm Drain/Sewer/Utility Manhole Frames and Covers to Finished Grade	8	EA	\$ 800.00	\$ 6,400.00	\$ 740.00	\$ 5,920.00	\$ 950.00	\$ 7,600.00	\$ 1,000.00	\$ 8,000.00	\$ 700.00	\$ 5,600.00	\$ 810.00	\$ 6,480.00
15	Adjust Water Valve Cans and Covers to Finished Grade	11	EA	\$ 250.00	\$ 2,750.00	\$ 150.00	\$ 1,650.00	\$ 700.00	\$ 7,700.00	\$ 100.00	\$ 1,100.00	\$ 650.00	\$ 7,150.00	\$ 100.00	\$ 1,100.00
16	Adjust Existing Water Meters/Utility Vaults Covers to Finished Grade	2	EA	\$ 250.00	\$ 500.00	\$ 400.00	\$ 800.00	\$ 150.00	\$ 300.00	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
17	Install Public Improvement Project Signs	2	EA	\$ 800.00	\$ 1,600.00	\$ 1,000.00	\$ 2,000.00	\$ 1,150.00	\$ 2,300.00	\$ 1,000.00	\$ 2,000.00	\$ 550.00	\$ 1,100.00	\$ 750.00	\$ 1,500.00
18	Traffic Signing, Striping, Markings and Curb Painting	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 1,725.00	\$ 1,725.00	\$ 1,700.00	\$ 1,700.00	\$ 4,000.00	\$ 4,000.00	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00	\$ 2,000.00
30	Provide Construction Survey	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 8,750.00	\$ 8,750.00	\$ 10,017.90	\$ 10,017.90	\$ 13,500.00	\$ 13,500.00	\$ 3,925.00	\$ 3,925.00
31	Provide Soil and Pavement Testing Services as Needed - Allowance	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
	TOTAL BASE BID				\$ 227,182.00		\$ 249,916.85		\$ 264,801.50		\$ 276,000.00		\$ 296,992.00		\$ 312,036.98

CONTRACT AGREEMENT

FOR

**ELLINGBROOK DRIVE STREET IMPROVEMENTS PROJECT
FROM FIRVALE AVE TO EASTERLY END CUL-DE-SAC**

**FY 2017/2018
PROJECT No. 100.401.10
C.P. No. 862
RFP # 18-15**

IN THE CITY OF MONTEBELLO

This Contract Agreement is made and entered into for the above stated project this _____ day of _____, 20____. BY AND BETWEEN the City of Montebello, as AGENCY, and _____ as CONTRACTOR. WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I

The contract documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices, together with this Contract Agreement and all required bonds, insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, or extending the work contemplated as may be required to insure its completion in acceptable manner. All of the provisions of said contract documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and perform all work required for the above stated project, and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

CONTRACTOR agrees to receive and accept the unit or lump sum prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ, and does hereby employ, CONTRACTOR to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in the contract documents.

ARTICLE V

CONTRACTOR acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for worker's compensation, or to undertake self-insurance in accordance with the provisions of that code, and certifies compliance with such provisions.

ARTICLE VI

CONTRACTOR agrees to indemnify, defend and hold harmless AGENCY and all of its officers and agents from any claims, demand, or causes of action, including related expenses, attorney's fees, and costs, based on, arising out of, or in any way related to the work undertaken by CONTRACTOR hereunder

ARTICLE VII

CONTRACTOR affirms that the signatures, titles, and seals set forth hereinafter in execution of this Contract Agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having principal interest herein.

ARTICLE VIII

CONTRACTOR shall take and assume all responsibility for the work. CONTRACTOR shall bear all losses and damages directly or indirectly resulting to him, to the City, or to others on account of the performance under this contract, or the character of the work, accidents or any other causes whatsoever.

CONTRACTOR shall assume the defense and indemnify and save harmless the City, its officers, employees and Engineer from all claims, loss, damage, injury and liability of every kind, nature and description, directly or indirectly arising from performance of this contract or work, regardless of responsibility for negligence; from any and all claims, loss, damage, injury, and liability, howsoever the same may be caused, resulting directly or indirectly from the nature of the work covered by this contract, or CONTRACTOR's performance thereunder, regardless of responsibility for negligence.

ARTICLE IX

STATE LABOR CODE. Contractor agrees to abide by the provisions of the State Labor Code, and to comply with the prevailing rates of wages and apprenticeship employment standards established by the State Director of Industrial Relations and /or the requirements of the federal government and applicable federal wage rates.

The total contract price of this agreement is \$ _____ based on estimated quantities given on the Bid Sheet.

ARTICLE X

The total contract construction period for this project is **twenty-five (25) working days** from the effective date of Notice-to-Proceed to be issued by the AGENCY.

ARTICLE XI (PREVAILING WAGES)

(a) Contractor agrees to comply with the provisions of California Labor Code Section 1773.8, which requires the payment of travel and subsistence payments to each worker needed to execute the work to the extent required by law.

(b) Contractor agrees to comply with the provisions of California Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the Agency, forfeit no more than fifty dollars (\$50) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for any public work done under the contract by Contractor or by a subcontractor.

(c) Contractor agrees to comply with the provisions of California Labor Code Section 1776 which requires Contractor and each subcontractor to (i) keep accurate payroll records, (ii) certify and make such payroll records available for inspection as provided by Section 1776, and (iii) inform the Agency of the location of the records. The Contractor is responsible for compliance with Section 1776 by itself and all of its subcontractors.

(d) Contractor agrees to comply with the provisions of California Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that the Contractor is responsible for compliance with Section 1777.5 by itself and all of its subcontractors.

(e) Contractor agrees to comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours without approval of the City. The Contractor shall, as a penalty to the Agency, forfeit twenty-five dollar (\$25) for each worker employed in the execution of the contract by the Contractor or by any subcontractor for each calendar day or portion thereof during which such worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division, 2, Part 7, Chapter 1, Article 3 of the California Labor Code. The Contractor may, with the approval of the City Engineer, use his employees to carry out work on the project beyond the normal eight (8) hour workday and on Saturdays, Sundays and Holidays provided the employees are paid at the following hourly rates:

For Daytime Work

- Week days (Monday through Fridays) after eight (8) hours daily and not to exceed twelve (12) hours daily total per day and not exceeding forty-eight (48) hours work in a seven (7) day period week at one and one-half (1.5) times the prevailing hourly wage for the initial eight (8) hours of regular work time for the time worked after the initial eight (8) hours regular time.
- Saturdays, Sundays and Holidays for time worked after forty (40) hours of regular work time in a seven (7) day period week at the rate of two (2.0) times the prevailing hourly wage for the initial eight (8) hours of regular weekday work time and not to exceed a total of forty-eight (48) hours of work within the seven (7) day work week period.

(f) California Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Contractor hereby certifies as follows:

“I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker’s compensation or under self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this contract.”

ARTICLE XII (PROMPT PAYMENT)

Prompt Progress Payment to Subcontractors

Attention is directed to Section 7108.5 of the California Business and Professions Code, which requires a prime contractor or subcontractor to pay any subcontractor not later than 10 days of receipt of each progress payment, unless otherwise agreed to in writing. In addition, Federal Regulation (49 CFR 26.29) requires a prime contractor or subcontractor to pay a subcontractor no later than 30 days of receipt of each payment, unless any delay or postponement of payment among the parties takes place only for good cause and with the prior written approval of the agency. Section 7108.5 of the California Business and Professions Code also contains enforcement actions and penalties.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Contract Agreement to be executed in triplicate by setting hereunto their names, titles, hands, and seals this _____ day of _____, 20____.

CONTRACTOR: _____

(Title)

Contractor’s License No. _____

AGENCY Business License No. _____

Federal Tax Identification No.: _____

Subscribed and sworn to this _____ day of _____, 20_____.

NOTARY PUBLIC _____

AGENCY: _____

Andrew G. Pasmant, Acting City Manager of the City of Montebello

ATTESTED: _____

Irma Barajas, City Clerk, City Clerk of the City of Montebello

Date _____

FAITHFUL PERFORMANCE BOND
FOR

**ELLINGBROOK DRIVE STREET IMPROVEMENTS PROJECT
FROM FIRVALE AVE TO EASTERLY END CUL-DE-SAC**

**FY 2017/2018
PROJECT No. 100.401.10
C.P. No. 862
RFP # 18-15**

IN THE CITY OF MONTEBELLO

KNOW ALL MEN BY THESE PRESENTS that _____
_____ as CONTRACTOR and
_____, as SURETY, are held and
firmly bound unto the City of Montebello, as AGENCY, in the penal sum of
_____ dollars
(\$_____), which is one-hundred percent (100%) of the total contract amount for the above
stated project, for the payment of which sum, CONTRACTOR and SURETY agree to be bound,
jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has been
awarded and is about to enter into the annexed Contract Agreement with AGENCY for the above
stated project, if CONTRACTOR faithfully performs and fulfills all obligations under the contract
documents in the manner and time specified therein, then this obligation shall be null and void,
otherwise it shall remain in full force and effect in favor of AGENCY; provided that any alterations
in the obligations or time for completion made pursuant to the terms of the contract documents shall
not in any way release either CONTRACTOR or SURETY, and notice of such alterations is hereby
waived by SURETY.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this _____
day of _____, 20_____.

CONTRACTOR* _____

SURETY* _____

Subscribed and sworn to this _____ day of _____, 20_____.

NOTARY PUBLIC _____

* Provide CONTRACTOR/SURETY name, address and telephone number and the name, title,
address and telephone number of authorized representative.

MATERIAL AND LABOR BOND
FOR
**ELLINGBROOK DRIVE STREET IMPROVEMENTS PROJECT
FROM FIRVALE AVE TO EASTERLY END CUL-DE-SAC**

**FY 2017/2018
PROJECT No. 100.401.10
C.P. No. 862
RFP # 18-15**

IN THE CITY OF MONTEBELLO

KNOW ALL MEN BY THESE PRESENTS that _____,
_____, as CONTRACTOR,
and _____, as SURETY, are
held and firmly bound unto the City of Montebello, as AGENCY, in the penal sum of
_____ dollars
(\$ _____), which is fifty percent (50%) of the total contract amount for the above
stated project, for payment of which sum, CONTRACTOR and SURETY agree to be bound,
jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has
been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the
above stated project, if CONTRACTOR or any subcontractor fails to pay for any labor or
material of any kind used in the performance of the work to be done under said contract, or fails
to submit amounts due under the State Unemployment Insurance Act with respect to said labor,
SURETY will pay for the same in an amount not exceeding the sum set forth above, which
amount shall inure to the benefit of all persons entitled to file claims under the State Code of
Civil Procedures; provided that any alteration made pursuant to the terms of the contract
documents shall not in any way release either CONTRACTOR or SURETY, and notice of said
alterations is hereby waived by SURETY.

IN WITNESS WHEREOF the parties have set their names, titles, hands, and seals this _____
day of _____, 20_____.

CONTRACTOR* _____

SURETY* _____

Subscribed and sworn to this _____ day of _____, 20_____.

NOTARY PUBLIC _____

* Provide CONTRACTOR/SURETY name, address and telephone number and the name, title,
address and telephone number of authorized representative.

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andrew G. Pasmant, Acting City Manager

BY: Danilo Batson, Assistant City Manager / Director of Public Works

THROUGH: Robert Portillo, Transit Administration Manager
Matthew Feske, Planning Manager

SUBJECT: Agreement for Utility Billing Analysis, Request for Proposals No. 17-27 -
Utility Billing Analysis

DATE: February 28, 2018

RECOMMENDATION

It is recommended that City Council:

1. Award an Agreement in an amount not exceed 29% of any fees recovered by the City to Troy & Banks, Inc., for the professional services provided under Request for Proposals No. 17-27 – Utility Billing Analysis (RFP No. 17-27).
2. Authorize the Acting City Manager to execute the Agreement on behalf of the City.

BACKGROUND

On June 29, 2017, the City of Montebello solicited Proposals from qualified firms to provide utility billing analysis services to assist the City in the possible recovery of any excess fees paid to various utilities. A copy of RFP No. 17-27 is available for review in the office of the City Clerk.

On July 27, 2017 at 5:00 P.M., proposals were due to the City Clerk's Office.

ANALYSIS

The intent of the project is to administer the process for claiming reimbursement for Utility Billing Analysis on behalf of the City to identify and recover past overcharges on the utility accounts; to identify and obtain ongoing cost reductions based on the new or different rate schedules, rate options, or other billing adjustments; and to measure and report the refunds recouped and ongoing savings realized as a result of the consultants work.

On July 27, 2017, two (2) proposals were received, as follows:

Date on Proposal	Company (Proposer)	Price (Overall Pricing)
July 27, 2017	Utility Cost Management, LLC	38% of recovery and future cost savings
July 27, 2017	Troy & Banks, Inc.	29% of recovery and future cost savings

The Evaluation Committee reviewed and evaluated the proposals in accordance with the scoring criteria established in RFP No. 17-27. The scoring criteria are:

Category & Description	Points
Merit of proposals/presentation	20
Project understanding	25
Knowledge and expertise of personnel/firm	20
Proposal annual fee	10
References and Record of Past Performance	25
TOTAL POINTS AVAILABLE	100

On October 18, 2017, the respondents to RFP No. 17-27 were given the opportunity to present and answer question before an Evaluation Committee. The Evaluation Committee scored the firms as follows:

Company	Score (Average)
Troy and Banks	87.33
Utility Cost Management LLC	66.66

Troy and Banks has experience in providing similar services to other agencies on similar projects. They are open to any changes that the City might need or may arise as in the implementation and completion of the project.

FISCAL IMPACT

Funding for this project will come from any funds recovered by the City from the services provided by the consultant in the review of utility billings. The selected contractor shall be reimbursed 29% of all funds refunded or credited to the City for past overcharges and 29% of any reductions in future utility billing fees for amounts saved each month for 12 months.

SUMMARY

The City Council will consider for approval and award of an Agreement in the amount not to exceed 29% of any fees recovered by the City to Troy & Banks, Inc., for professional services provided under Request for Proposals No. 17-27 – Utility Billing Analysis and authorize the Acting City Manager to execute the Agreement on behalf of the City.

ATTACHMENTS

- Draft Agreement

AGREEMENT NO. _____

**PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MONTEBELLO
AND [CONTRACTOR'S NAME] FOR UTILITY BILLING ANALYSIS**

COVER PAGE

Contractor: [insert name of contractor]
Responsible Principal of Contractor: [insert name, title]
Notice Information - Contractor: [insert name of contractor]
[insert street address]
[insert city, state, zip code]
Attention: [insert name, title]
Phone: [insert phone number]
Facsimile: [insert fax number]

City of Montebello
1600 W. Beverly Blvd.
Montebello, CA 90640

Attention: Andrew G. Pasmant
Acting City Manager
Telephone: (323) 887-1394
Commencement Date:
[insert commencement date]

Termination Date: [insert termination date]

Consideration: Total not to exceed \$[insert amount] (includes all applicable sales tax); and more particularly described in Exhibit C

This Contract is made between the City of Montebello ("City"), a California municipal corporation ("City"), and [Contractor's Name], a [State incorporated in] corporation ("Contractor").

The City and Contractor (sometimes herein individually a "Party", and jointly the "Parties") agree as follows:

1.0 EMPLOYMENT OF CONTRACTOR.

City agrees to engage Contractor to perform, and Contractor agrees to perform for City, the services as hereinafter set forth.

2.0 SCOPE OF SERVICES.

2.1 Contractor shall perform all work necessary to complete the services set forth in the Request for Proposals dated _____, attached hereto as Exhibit "A", and Contractor's proposal to the City ("Proposal") dated _____, attached hereto as Exhibit "B", both of which are attached to and incorporated into this Contract, by reference.

2.2 All services shall be performed to the satisfaction of City.

2.3 All services shall be performed according to the standards then prevailing in the profession in the State of California.

3.0 PERSONNEL.

3.1 Contractor represents that it employs, or will employ, at its own expense, all personnel required to perform the services under this Contract.

3.2 Contractor shall not subcontract any services to be performed by it under this Contract without prior written approval of City.

3.3 All of the services required hereunder will be performed by Contractor or by City-approved subcontractors. Contractor, and all personnel engaged in the work, shall be fully qualified and authorized or permitted under State and local law to perform such services.

4.0 TERM.

The term of this Contract shall commence on the date first set forth above and continue for a one (1) year term. This Agreement may be extended for up to two (2) additional years upon such terms and conditions mutually agreed upon by the Parties in writing.

5.0 COMPENSATION AND FEES.

5.1 Contractor shall be compensated for services rendered as follows: 1) 29% of all funds refunded or credited to the City for past overcharges and 2) 29% of any reductions in future billing fees for amounts saved each month for 12 months. For satisfactory and timely performance of the services, the City will pay Contractor in accordance with the payment schedule and rates set forth in Exhibit "C", attached and incorporated herein.

5.2 Contractor's grand total compensation for each year during the term of this Contract, including change orders, shall not exceed **[state amount]** without the prior written authorization of the City.

5.3 Contractor shall, at its sole cost and expense, furnish all necessary and incidental labor, material, supplies, facilities, equipment and transportation which may be required for furnishing services pursuant to this Contract. Materials shall be of the highest quality. The above Contract fee shall include all staff time and all clerical, administrative, overhead, insurance, reproduction, telephone, air travel, auto rental, subsistence, and all related costs and expenses.

6.0 PAYMENT.

6.1 Contractor shall submit monthly invoices to the City for the services, authorized expenses, and authorized extra work actually performed or incurred in the immediately preceding calendar month.

6.2 Each such invoice shall state the basis for the amount invoiced, including a detailed description of the services completed, the number of hours spent, reimbursable expenses incurred and any extra work performed.

6.3 Contractor shall submit a progress report with each invoice that describes in reasonable detail the services and the extra work, if any, performed in the immediately preceding calendar month.

6.4 Contractor understands and agrees that invoices which lack sufficient detail to measure performance will be returned and not processed for payment.

6.5 City will pay Contractor the amount invoiced within thirty (30) days after the City approves the invoice.

6.6 Payment of such invoices shall be payment in full for all services, authorized costs and authorized extra work covered by that invoice.

7.0 CHANGE ORDERS.

The Director of the Department of Finance shall have the authority to issue change orders for administrative and non-material changes to the scope of services and to the time for performance as long as the change orders do not increase the compensation due to Contractor under this Contract and as long as the time is not extended beyond three years. The City Manager, shall have the authority to issue administrative change orders to increase the compensation due Contractor under this Contract, but the combined total amount of such change orders shall not exceed Fifty Thousand Dollars (\$50,000) in any calendar year.

8.0 CITY'S RESPONSIBILITY.

City shall cooperate with Contractor as may be reasonably necessary for Contractor to perform its services; and will give any required decisions as promptly as practicable so as to avoid unreasonable delay in the progress of Contractor's services.

9.0 GENERAL TERMS AND CONDITIONS.

9.1 INDEPENDENT CONTRACTOR.

9.1.1 It is understood that in the performance of the services herein provided for, Contractor shall be, and is, an independent contractor, and is not an agent or employee of City and shall furnish such services in its own manner and method except as required by this Contract. Further, Contractor has and shall retain the right to exercise full control over the employment, direction, compensation and discharge of all persons employed by Contractor in the performance of the services hereunder. Contractor shall be solely responsible for, and shall indemnify, defend and save City harmless from all matters relating to the payment of its employees, including compliance with social security, withholding and all other wages, salaries, benefits, taxes, exactions, and regulations of any nature whatsoever.

9.1.2 Contractor acknowledges that Contractor and any subcontractors, agents or employees employed by Contractor shall not, under any circumstances, be considered employees of the City, and that they shall not be entitled to any of the benefits or rights afforded employees of City, including, but not limited to, sick leave, vacation leave, holiday pay, Public Employees Retirement System benefits, or health, life, dental, long-term disability or workers' compensation insurance benefits.

9.2 **CONTRACTOR NOT AGENT.** Except as the City may authorize in writing, Contractor and its subcontractors shall have no authority, express or implied, to act on behalf of or bind the City in any capacity whatsoever as agents or otherwise.

9.3 **OWNERSHIP OF WORK.** All reports, drawings, plans, specifications, computer disks, memory disk/card and printouts, studies, memoranda, computation sheets and other documents prepared by Contractor in furtherance of the work shall be the sole property of City and shall be delivered to City whenever requested. Contractor shall keep such documents and materials on file and available for audit by the City for at least three (3) years after completion or earlier termination of this Contract. Contractor may make duplicate copies of such materials and documents for its own files or for such other purposes as may be authorized in writing by the City.

9.4 CORRECTION OF WORK. Contractor shall promptly correct any defective, inaccurate or incomplete tasks, deliverables, goods, services and other work, without additional cost to the City. The performance or acceptance of services furnished by Contractor shall not relieve the Contractor from the obligation to correct subsequently discovered defects, inaccuracy or incompleteness.

9.5 WAIVER. A parties' waiver of any term, condition, breach or default of this Contract shall not be considered to be a waiver of any other term, condition, default or breach, nor of a subsequent breach of the one waived.

9.6 SUCCESSORS. This Contract shall inure to the benefit of, and shall be binding upon, the parties hereto and their respective heirs, successors and/or assigns.

9.7 NO ASSIGNMENT. Contractor shall not assign or transfer this Contract or any rights hereunder without the prior written consent of the City, which approval may be withheld in the City's sole discretion. Any unauthorized assignment or transfer shall be null and void and shall constitute a material breach by the Contractor of its obligations under this Contract. No assignment shall release the original parties or otherwise constitute a novation.

9.8 COMPLIANCE WITH LAWS. Contractor shall comply with all Federal, State, County and City laws, ordinances, rules and regulations, which are, as amended from time to time, incorporated herein and applicable to the performance hereof. Violation of any law material to performance of this Contract shall entitle the City to terminate the Contract and otherwise pursue its remedies.

9.9 ATTORNEY'S FEES. If any action at law or in equity is brought to enforce or interpret the terms of this Contract, the prevailing party shall be entitled to reasonable attorney's fees, costs, experts fees, and expenses incurred in addition to any other relief to which such party may be entitled.

9.10 APPLICABLE LAW. This Contract, and the rights and duties of the parties hereunder (both procedural and substantive), shall be governed by and construed according to the laws of the State of California.

9.11 ENTIRE AGREEMENT. This Contract, including any exhibits attached hereto, constitutes the entire agreement and understanding between the parties regarding its subject matter and supersedes all prior or contemporaneous negotiations, representations, understandings, correspondence, documentation and agreements (written or oral).

9.12 WRITTEN AGREEMENT. This Contract may only be changed by written amendment signed by Contractor and the City Manager or other authorized representative of the City, subject to any requisite authorization by the City Council. Any oral representations or modifications concerning this Contract shall be of no force or effect.

9.13 SEVERABILITY. If any provision in this Contract is held by any court of competent jurisdiction to be invalid, illegal, void, or unenforceable, such portion shall be deemed severed from this Contract, and the remaining provisions shall nevertheless continue in full force and effect as fully as though such invalid, illegal, or unenforceable portion had never been part of this Contract.

9.14 ORDER OF PRECEDENCE. In case of conflict between the terms of this Contract and the terms contained in any document attached as an Exhibit or otherwise incorporated by reference, the terms of this Contract shall strictly prevail. The terms of the City's Request for Proposals shall control over the Contractor's Proposal.

9.15 CHOICE OF FORUM. The parties hereby agree that this Contract is to be enforced in accordance with the laws of the State of California, is entered into and/or is to be performed in the City of Montebello and that all claims or controversies arising out of or related to performance under this Contract shall be submitted to and resolved in a forum within the County of Los Angeles at a place to be determined by the rules of the forum.

9.16 DUPLICATE ORIGINALS. There shall be two (2) fully signed copies of this Contract, each of which shall be deemed an original.

9.17 TIME OF ESSENCE. Time is strictly of the essence of this contract and each and every covenant, term and provision hereof.

9.18 AUTHORITY OF CONTRACTOR. The Contractor hereby represents and warrants to the City that the Contractor has the right, power, legal capacity and authority to enter into and perform its obligations under this Contract, and its execution of this Contract has been duly authorized.

9.19 INDEMNITY.

9.19.1 Professional Liability. When the law establishes a professional standard of care for Contractor's Services, to the fullest extent permitted by law, Contractor shall indemnify, protect, defend and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or Sub-consultants (or any City or individual that Contractor shall bear the legal liability thereof) in the performance of professional services under this agreement.

9.19.2 Indemnity for other than professional liability. Other than in the performance of professional services and to the full extent permitted by law, Contractor shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability

(including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Contractor or by any individual or agent for which Contractor is legally liable, including but not limited to officers, agents, employees or subcontractors of Contractor.

9.20 INSURANCE. Contractor shall procure and maintain for the duration of the Contract, at its own expense, the following types and minimum insurance coverage:

- 9.20.1 Commercial General Liability Insurance in an amount no less than \$1,000,000 per occurrence with an aggregate of no less than twice the per occurrence limit. Such insurance shall be endorsed to name the City and its respective officers, agents, and employees as additional insured. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its sub-consultants.
- 9.20.2 Business Automobile Liability Insurance in an amount no less than \$1,000,000 per accident. Such insurance shall include coverage for owned, hired, and non-owned autos.
- 9.20.3 Workers' Compensation Insurance meeting all statutory benefit requirements of the Labor Code of the State of California and Employers Liability insurance with a minimum of \$1,000,000 per claim. The workers' compensation insurance shall be endorsed to waive any right to subrogation against the City and its officers, agents, and employees. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its sub-consultants.
- 9.20.4 Professional Errors & Omissions Insurance with a minimum of \$2,000,000 limit per claim.

- 9.20.5 Crime/Employee Dishonesty Coverage of \$1,000,000 to include employee dishonesty, disappearance, theft, and forgery or alteration coverage in a form and issued by an insurance or bonding company or companies acceptable to the City.
- 9.20.6 Proof of insurance Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, Insurance certificates and endorsement must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Contract. City reserves the right to require complete, certified copies of all required insurance policies, at any time.
- 9.20.7 City's rights of enforcement In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.
- 9.20.8 Acceptable Insurers. All insurance policies shall be issued by an insurance company with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.
- 9.20.9 Contractor's Insurance Shall be primary with regards to any claim for damages arising out of the work performed under this Contract. The City, its officers, agents, and employees shall be named as additional insured's under the Commercial General Liability policy. The insurer shall provide 30 days written notice via a special endorsement to the City regarding non-renewal, expiration or any changes in coverage. Appropriate insurance certificates and endorsements shall be provided to the City for review and approval prior to execution of the Contract.

9.21 NOTICES. Any notice or demand to be given by one party to the other be given in writing and by personal delivery or prepaid first-class, registered or certified mail, addressed as follows. Notice simply to the City of Montebello or any other City department is not adequate notice.

If to the City:

1600 W. Beverly Blvd.
Montebello, CA 90640
Attention: Andrew G. Pasmant
Acting City Manager
Telephone: (323) 887-1394

If to the Contractor:

Any such notice shall be deemed to have been given upon delivery, if personally delivered, or, if mailed, upon receipt or upon expiration of three (3) business days from the date of posting, whichever is earlier. Either party may change the address at which it desires to receive notice upon giving written notice of such request to the other party.

9.22 TERMINATION FOR CONVENIENCE. City may terminate this Contract in whole or in part at any time, for any cause or without cause, upon fifteen (15) calendar days' written notice to Contractor. If the Contract is thus terminated by City for reasons other than Contractor's failure to perform its obligations, City shall pay Contractor a prorated amount based on the services satisfactorily completed and accepted prior to the effective date of termination. Such payment shall be Contractor's exclusive remedy for termination without cause.

9.23 DEFAULT. In the event either party materially defaults in its obligations hereunder, the other party may declare a default and terminate this Contract by written notice to the defaulting party. The notice shall specify the basis for the default. The Contract shall terminate unless such default is cured before the effective date of termination stated in such notice, which date shall be no sooner than ten (10) days after the date of the notice.

Termination for cause shall relieve the terminating party of further liability or responsibility under this Contract, including the payment of money, except for payment for services satisfactorily and timely performed prior to the service of the notice of termination, and except for reimbursement of (1) any payments made by the City for service not subsequently performed in a timely and satisfactory manner, and (2) costs incurred by the City in obtaining substitute performance.

9.24 MAINTENANCE AND INSPECTION OF RECORDS. The City, or its authorized auditors or representatives, shall have access to and the right to audit and reproduce any of the Contractor's records to the extent the City deems necessary to insure it is receiving all money to which it is entitled under the Contract and/or is paying only the amounts to which Contractor is properly entitled under the Contract or for other purposes relating to the Contract.

The Contractor shall maintain and preserve all such records for a period of at least three (3) years after termination of the Contract.

The Contractor shall maintain all such records in the City of Montebello. If not, the Contractor shall, upon request, promptly deliver the records to the City of Montebello or reimburse the City for all reasonable and extra costs incurred in conducting the audit at a location other than the City of Montebello, including, but not limited to, such additional (out of the City) expenses for personnel, salaries, private auditors, travel, lodging, meals and overhead.

9.25 CONFLICT. Contractor hereby represents, warrants, and certifies that no member, officer or employee of the Contractor is a director, officer or employee of the City of Montebello, or a member of any of its boards, commissions or committees, except to the extent permitted by law. Contractor shall avoid all conflicts of interest or appearance of conflicts of interest in performance of this Contract.

9.26 CONFIDENTIALITY OF INFORMATION. All data, documents, or other information developed or received, verbally or in writing, in performance of the agreement between the Contractor and the City are confidential and not to be disclosed to any person except as authorized by the City, the Contractor, or as required by law. Contractor shall have the responsibility to develop and implement processes and procedures relating to the protection of the City's electronic data, including a suitable security and back-up system for all stored data and a written policy with respect to disaster recovery, physical and electronic data security, and electronic data retention, as per the standards for Accreditation with Excellence by the California Association of Joint Powers Authorities (CAJPA).

9.27 EQUAL EMPLOYMENT OPPORTUNITY PRACTICES. Contractor certifies and represents that, during the performance of this Contract, it and any other parties with whom it may subcontract shall adhere to equal employment opportunity practices to assure that applicants, employees and recipients of service are treated equally and are not discriminated against because of their race, religion, color, national origin, ancestry, disability, sex, age, medical condition, sexual orientation or marital status. Contractor further certifies that it will not maintain any segregated facilities. Contractor further agrees to comply with The Equal Employment Opportunity Practices provisions as set forth in Exhibit "D".

///
///
///
///
///
///
///
///
///
///
///
///
///
///
///

IN WITNESS WHEREOF, the Parties have signed this Agreement as of the date stated in the introductory clause.

City of Montebello, a California general law city and California municipal corporation

[CONTRACTOR'S NAME, a [State incorporated in] corporation

By: _____

Andrew G. Pasmant

Acting City Manager

By: _____

Name: _____

Title: _____

ATTEST:

Irma Barajas, City Clerk

By: _____

Name: _____

Title: _____

APPROVED AS TO FORM:

Arnold Alvarez-Glasman, City Attorney

EXHIBIT F TO SERVICES CONTRACT

EQUAL EMPLOYMENT OPPORTUNITY PRACTICES PROVISIONS

- A. Contractor certifies and represents that, during the performance of this Agreement, the contractor and each subcontractor shall adhere to equal opportunity employment practices to assure that applicants and employees are treated equally and are not discriminated against because of their race, religious creed, color, national origin, ancestry, handicap, sex, or age. Contractor further certifies that it will not maintain any segregated facilities.
- B. Contractor agrees that it shall, in all solicitations or advertisements for applicants for employment placed by or on behalf of Contractor, state that it is an "Equal Opportunity Employer" or that all qualified applicants will receive consideration for employment without regard to their race, religious creed, color, national origin, ancestry, handicap, sex or age.
- C. Contractor agrees that it shall, if requested to do so by the City, certify that it has not, in the performance of this Agreement, discriminated against applicants or employees because of their membership in a protected class.
- D. Contractor agrees to provide the City with access to, and, if requested to do so by City, through its awarding authority, provide copies of all of its records pertaining or relating to its employment practices, except to the extent such records or portions of such records are confidential or privileged under state or federal law.
- E. Nothing contained in this Agreement shall be construed in any manner as to require or permit any act which is prohibited by law.

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andrew Pasmant, Acting City Manager

BY: Tom Barrio, Director of Transportation

SUBJECT: AUTHORIZATION FOR PTMISEA ACCOUNT BOND PROGRAM

DATE: February 28, 2018

RECOMMENDATION

That the City Council adopt a resolution appointing the Acting City Manager as the authority to execute the Certifications and Assurances for the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) account bond program.

BACKGROUND

1. The City of Montebello is an eligible project sponsor and may receive state funding from the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) account bond program for transit projects now and in the future.
2. The City has been appropriated \$4.7 million for eligible transit projects. Eligible projects are transit capital projects for the purpose of one of the following:
 - a. Rehabilitation, safety, or modernization improvements.
 - b. Capital service enhancements or expansions.
 - c. New capital projects.
 - d. Bus rapid transit improvements.
 - e. Rolling stock procurement, rehabilitation, expansion or replacement.
3. PTMISEA funds are released to the City within six months of each project's start date. The Transportation Department is responsible for submitting semi-annual reports on the activity of projects as well as funds expended. Supporting documentation and amendments to projects are also submitted on a case by case basis.
4. The Acting City Administrator is the designated authority for all transportation funding contracts. The state has requested a certificate or resolution specifically naming the City Administrator as the designated person authorized to sign for the PTMISEA account bond program.

ANALYSIS

After reviewing the eligible project guidelines, staff has determined the most effective use of these funds is for the following projects:

- Bus Wash
- Security Equipment, Five Buses
- Three Remanufactured Electric Buses
- Pico Terminal Rehabilitation
- Grant Rea Park Terminal Rehabilitation
- Midlife Bus Upgrade
- Repower 4 Hybrid Buses
- Transit Facility Master Plan

FISCAL IMPACT

The total cost of the projects list is \$4,706,305 from Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) funds.

No impact to the General Fund.

SUMMARY

The City of Montebello is an eligible project sponsor and may receive state funding from the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) account bond program for transit projects now and in the future. The City has been appropriated \$4.7 million for eligible transit projects. PTMISEA funds are released to the City within six months of each project's start date. The City Manager is the designated authority for all transportation funding contracts. The state has requested a certificate or resolution specifically naming the Acting City Manager as the designated person authorized to sign for the PTMISEA account bond program. Adoption of this resolution will have no adverse impact on the City's cash flow or general fund.

ATTACHMENTS

- Governing Body Resolution
- Authorized Agent Form
- Assurances

RESOLUTION #_____

**AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES
FOR THE PUBLIC TRANSPORTATION MODERNIZATION, IMPROVEMENT, AND SERVICE
ENHANCEMENT ACCOUNT BOND PROGRAM**

WHEREAS, the City of Montebello is an eligible project sponsor and may receive state funding from the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 88 (2007) named the Department of Transportation (Department) as the administrative agency for the PTMISEA; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing PTMISEA funds to eligible project sponsors (local agencies); and

WHEREAS, the City of Montebello wishes to delegate authorization to execute these documents and any amendments thereto to the Acting City Manager.

WHEREAS, the City of Montebello has identified a list of projects to be funded through the PTMISEA, included in the Staff Report; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Montebello that the fund recipient agrees to comply with all conditions and requirements set forth in the Certifications and Assurances document and applicable statutes, regulations and guidelines for all PTMISEA funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Acting City Manager be authorized to execute all required documents of the PTMISEA program and any Amendments thereto with the California Department of Transportation.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates written below.

CITY

Vanessa Delgado, Mayor

Date

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold Alvarez-Glasman, City Attorney

Division of Mass Transportation
Public Transportation Modernization, Improvement, and
Service Enhancement Account (PTMISEA)
Authorized Agent Form



Authorized Agent

AS THE Acting City Manager
(Chief Executive Officer / Director / President / Secretary)

OF THE City of Montebello
(Name of State Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) funds provided by the California Department of Transportation, Division of Mass Transportation. This form is valid at the beginning of Fiscal Year 2010-2011 until the end of the PTMISEA Program. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself.

Danilo Baston, Assistant City Manager OR
(Name and Title of Authorized Agent)

(Name and Title of Authorized Agent) OR

(Name and Title of Authorized Agent)

Andrew Pasmant Acting City Manager
(Print Name) (Title)

(Signature)

Approved this _____ day of _____, 20____

Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Bond Program

Certifications and Assurances

Project Sponsor: City of Montebello.

Effective Date of this Document: February 28, 2018.

The California Department of Transportation (Department) has adopted the following certifications and assurances for the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) bond program. As a condition of the receipt of PTMISEA bond funds, project sponsors must comply with these terms and conditions.

A. General

- (1) The project sponsor agrees to abide by the current PTMISEA Guidelines
- (2) The project sponsor must submit to the Department a PTMISEA Program Expenditure Plan, listing all projects to be funded for the life of the bond, including the amount for each project and the year in which the funds will be requested.
- (3) The project sponsor must submit to the Department a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

- (1) The project sponsor certifies that required environmental documentation is complete before requesting an allocation of PTMISEA funds. The project sponsor assures that projects approved for PTMISEA funding comply with Public Resources Code § 21100 and § 21150.
- (2) The project sponsor certifies that PTMISEA funds will be used only for the transit capital project and that the project will be completed and remains in operation for its useful life.
- (3) The project sponsor certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.

- (4) The project sponsor certifies that they will notify the Department of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
- (5) The project sponsor must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
- (6) Any interest the project sponsor earns on PTMISEA funds must be used only on approved PTMISEA projects.
- (7) The project sponsor must notify the Department of any changes to the approved project with a Corrective Action Plan (CAP).
- (8) Under extraordinary circumstances, a project sponsor may terminate a project prior to completion. In the event the Project Sponsor terminates a project prior to completion, the Project Sponsor must (1) contact the Department in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.
- (9) Funds must be encumbered and liquidated within the time allowed in the applicable budget act.

C. Reporting

- (1) Per Government Code § 8879.55, the project sponsor must submit the following PTMISEA reports:
 - a. Semi-Annual Progress Reports by February 15th and August 15th each year.
 - b. A Final Report within six months of project completion.
 - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of PTMISEA bond funds. A copy of the audit report must be submitted to the Department within six months of the close of the year (December 31) each year in which PTMISEA funds have been received or expended.

D. Cost Principles

- (1) The project sponsor agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (2) The project sponsor agrees, and will assure that its contractors and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual project cost items and (b) those parties shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving PTMISEA funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (3) Any project cost for which the project sponsor has received payment that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 49 CFR, Part 18, are subject to repayment by the project sponsor to the State of California (State). Should the project sponsor fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the project sponsor from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

E. Record Retention

- (1) The project sponsor agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the project sponsor, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of the project sponsor, its contractors and subcontractors connected with PTMISEA funding shall be maintained for a minimum of three (3) years from the date of final payment and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the project sponsor, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Project Sponsor pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the project sponsor's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with

the performance of the project sponsor's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the project sponsor shall furnish copies thereof if requested.

- (3) The project sponsor, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

- (1) A project sponsor may lend its unused funds from one year to another project sponsor for an eligible project, for maximum fund use each fiscal year (July 1 – June 30). The project sponsor shall collect no interest on this loan.
- (2) Once funds have been appropriated in the budget act, a project sponsor may begin a project with its own funds before receiving an allocation of bond funds, but does so at its own risk.
- (3) The Department may perform an audit and/or request detailed project information of the project sponsor's PTMISEA funded projects at the Department's discretion at any time prior to the completion of the PTMISEA program.

I certify all of these conditions will be met.

CITY OF MONTEBELLO

BY:

Andrew Pasmant, Acting City Manager

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andrew Pasmant, Acting City Manager

BY: Tom Barrio, Director of Transportation

SUBJECT: AUTHORIZATION FOR CALIFORNIA TRANSIT SECURITY GRANT PROGRAM, CALIFORNIA TRANSIT ASSISTANCE FUND, ACCOUNT BOND PROGRAM

DATE: February 28, 2018

RECOMMENDATION

Staff requests City Council to adopt a resolution appointing the Acting City Manager as the authority to execute the Certifications and Assurances for the California Transit Security Grant Program (CTSGP), California Transit Assistance Fund (CTAF), and account bond program administered by the California Governor's Office Emergency Services (Cal OES)

BACKGROUND

1. The City of Montebello is an eligible project sponsor and may receive state funding from the California Governor's Office Emergency Services (Cal OES), California Transit Security Grant Program (CTSGP) account bond program for transit projects now and in the future.
2. The City has been appropriated \$150,000 for eligible transit projects. Eligible projects are transit capital projects for the purpose of one of the following:
 - a. Construction or renovation projects that are designed to enhance the security of public transit stations, tunnels, guideways, elevated structures or other transit facilities and equipment.
 - b. Explosive device mitigation and remediation equipment.
 - c. Chemical, biological, radiological and nuclear explosives search, rescue or response equipment.
 - d. Interoperable communications equipment.
 - e. Physical security enhancement equipment.
 - f. The installation of fencing, barriers, gates or related security enhancements that are designed to improve the physical security of transit stations, tunnels, guideways, elevated structures or other transit facilities and equipment.
 - g. Other security and safety related projects approved by Cal OES.

3. CTSGP – CTAF funds are released to the City within six months of each project's start date. The Transportation Department is responsible for submitting semi-annual reports on the activity of projects as well as funds expended. Supporting documentation and amendments to projects are also submitted on a case by case basis.
4. The Acting City Manager is the designated authority for all transportation funding contracts. The state has requested a certificate or resolution specifically naming the Acting City Manager as the designated person authorized to sign for the CTSGP - CTAF account bond program.
5. Adoption of this resolution will have no adverse impact on the City's cash flow or general fund.

ANALYSIS

This project consists of the installation of bus surveillance equipment in Montebello Bus Lines vehicles. The surveillance equipment provides enhanced security for Montebello Bus Lines passengers and employees by recording activity inside and surrounding the bus. The surveillance equipment serves as a deterrent to criminal activity on the bus and the recordings can be used for follow-up by the Montebello Police Department. The video recordings can also be used in claims management.

FISCAL IMPACT

The total cost of the purchase and installation bus surveillance equipment would be fully-funded by the \$150,000 California Transit Security Grant Program (CTGSP), FY 2016-17 funding. No impact to the general fund.

SUMMARY

The City Council will consider adopting a resolution appointing the Acting City Manager as the authority to execute the Certifications and Assurances for the California Transit Security Grant Program (CTSGP), California Transit Assistance Fund (CTAF), and account bond program administered by the California Governor's Office Emergency Services (Cal OES).

ATTACHMENTS

- Governing Body Resolution
- Authorized Agent Form
- Assurances

RESOLUTION NO. _____

**AUTHORIZATION FOR THE EXECUTION OF THE
CERTIFICATIONS AND ASSURANCES
CALIFORNIA EMERGENCY MANAGEMENT AGENCY PROPOSITION 1B ACCOUNT BOND
PROGRAM**

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the City of Montebello is eligible to receive CTSGP funds; and

WHEREAS, the City of Montebello will apply for FY 2016-17 CTSGP funds in an amount up to \$150,000 for the purchase and installation of Bus Surveillance Equipment, which will allow Montebello Bus Lines and Police staff to investigate security and safety issues onboard buses and surrounding traffic; and

WHEREAS, City of Montebello recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires City of Montebello to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of City of Montebello to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEBELLO THAT MR. ANDREW PASMANT, AND/OR HIS DESIGNEE, is hereby authorized to execute for and on behalf of City of Montebello, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the California Governor's Office of Emergency Services under the CTSGP.

Passed and approved this 28th Day of February, 2018.

Vanessa Delgado, MAYOR

ATTEST:

IRMA BARAJAS-CITY CLERK

Authorized Agent Signature Authority

AS THE Acting City Manager
(Chief Executive Officer / Director / President / Secretary)

OF THE City of Montebello
(Name of State Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named state organization, any actions necessary for the purpose of obtaining state financial assistance provided by the California Governor's Office of Emergency Services.

Danilo Baston, Assistant City Manager, OR
(Name or Title of Authorized Agent)

_____, OR
(Name or Title of Authorized Agent)

_____.
(Name or Title of Authorized Agent)

Signed and approved this _____ day of _____, 20_____

(Signature)

Grant Assurances

California Transit Security Grant Program California Transit Assistance Fund

Name of Applicant: City of Montebello

Grant Cycle: FY 2016-17 Grant Number: 6861-0002, FIPS #037-48816

Address: 1600 West Beverly Boulevard

City: Montebello State: CA Zip Code: 90640

Telephone Number: (323) 216-9532

E-Mail Address: apasmant@cityofmontebello.com

As the duly authorized representative of the applicant, I certify that the applicant named above:

1. Has the legal authority to apply for Transit System Safety, Security, and Disaster Response Account funds, and has the institutional, managerial and financial capability to ensure proper planning, management and completion of the grant provided by the State of California and administered by the California Governor's Office Emergency Services (Cal OES).
2. Will assure that grant funds are only used for allowable, fair, and reasonable costs.
3. Will give the State of California generally and Cal OES in particular, through any authorized representative, access to and the right to examine all paper or electronic records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or Cal OES directives.
4. Will provide progress reports and other information as may be required by Cal OES.
5. Will initiate and complete the work within the applicable timeframe after receipt of Cal OES approval.
6. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have family, business or other ties.
7. Will comply with all California and federal statutes relating to nondiscrimination. These include but are not limited to:

- a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352), as amended, which prohibits discrimination on the basis of race, color or national origin;
 - b. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex;
 - c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §§ 794) which prohibits discrimination on the basis of handicaps;
 - d. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age;
 - e. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255) as amended, relating to nondiscrimination on the basis of drug abuse;
 - f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - g. Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290dd-2), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - h. Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing;
 - i. Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and
 - j. The requirements on any other nondiscrimination statute(s) which may apply to the application.
8. Will comply, if applicable, with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
9. Will comply with applicable environmental standards which may be prescribed pursuant to California or federal law. These may include, but are not limited to, the following:
- a. California Environmental Quality Act. California Public Resources Code Sections 21080-21098. California Code of Regulations, Title 14, Chapter 3 Sections 15000-15007;
 - b. Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - c. Notification of violating facilities pursuant to EO 11738;
 - d. Protection of wetlands pursuant to EO 11990;
 - e. Evaluation of flood hazards in floodplains in accordance with EO 11988;
 - f. Assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
 - g. Conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
 - h. Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and

- i. Protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
10. Will comply, if applicable, with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et. seq.) related to protecting components or potential components of the national wild and scenic rivers system.
11. Will assist Cal OES, as appropriate, in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §§ 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq).
12. Will comply with Standardized Emergency Management System requirements as stated in the California Emergency Services Act, Gov Code §§ 8607 et seq. and CCR Title 19, Sections 2445, 2446, 2447 and 2448.
13. Will:
 - a. Promptly return to the State of California all the funds received which exceed the approved, actual expenditures as accepted by Cal OES;
 - b. In the event the approved amount of the grant is reduced, the reimbursement applicable to the amount of the reduction will be promptly refunded to the State of California; and
 - c. CTSGP-CTAF funds must be kept in a separate interest bearing account. Any interest that is accrued must be accounted for and used towards the approved Prop1B project approved by Cal OES.
14. Will comply, if applicable, with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
15. Agrees that equipment acquired or obtained with grant funds:
 - a. Will be made available under the California Disaster and Civil Defense Master Mutual Aid Agreement in consultation with representatives of the various fire, emergency medical, hazardous materials response services, and law enforcement agencies within the jurisdiction of the applicant;
 - b. Will be made available pursuant to applicable terms of the California Disaster and Civil Defense Master Mutual Aid Agreement and deployed with personnel trained in the use of such equipment in a manner consistent with the California Law Enforcement Mutual Aid Plan or the California Fire Services and Rescue Mutual Aid Plan.
16. Will comply, if applicable, with Subtitle A, Title II of the Americans with Disabilities Act (ADA) 1990.

17. Will comply with all applicable requirements, and all other California and federal laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this program.
18. Understands that failure to comply with any of the above assurances may result in suspension, termination or reduction of grant funds.
 - a. The applicant certifies that it and its principals:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
 2. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and (d) have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.
19. Will retain records for thirty-five years after notification of grant closeout by the State.
20. Will comply with the audit requirements set forth in the Office of Management and Budget (OMB) Circular A-133, "Audit of States, Local Governments and Non-Profit Organizations."
21. Grantees and subgrantees will use their own procurement procedures which reflect applicable state and local laws and regulations.
22. Grantees and subgrantees will comply with their own contracting procedures or with the California Public Contract Code, whichever is more restrictive.
23. Grantees and subgrantees will maintain procedures to minimize the time elapsing between the award of funds and the disbursement of funds.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Signature of Authorized Agent: _____

Printed Name of Authorized Agent: Andrew Pasmant

Title: Acting City Manager Date: _____

CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Andrew Pasmant, Acting City Manager

BY: David Sosnowski, Director of Recreation & Community Services

SUBJECT: Partnership with Montebello-Commerce YMCA for Community Garden

DATE: February 28, 2018

RECOMMENDATION

That the City Council authorize the Department of Recreation & Community Services to partner with the Montebello-Commerce YMCA in applying for a grant through the Kaiser Permanente Baldwin Park Medical Center Grant Program to establish a Community Garden at a City Park and, if awarded, enter into a Temporary Use Agreement with the YMCA to operate and manage the space.

BACKGROUND

Kaiser Permanente Baldwin Park Medical Center provides grants to local nonprofit health and human service organizations, cities, and schools that address the priority health needs of the local community.

The Montebello-Commerce YMCA has proposed a partnership with the City of Montebello to apply for the Kaiser Permanente Grant Program in efforts to establish a public Community Garden at one of the City's parks.

ANALYSIS

Staff met with representatives from the Montebello-Commerce YMCA to identify potential locations for the Community Garden and have suggested Montebello City Park's former bocce courts, Holifield Park's fenced area of the scout house as potential locations. These locations were identified for their current infrastructure of fencing, lack of current use and accessible irrigation. The area at City Park is approximately 4,050 square feet (45' x 90'). The area at Holifield Park is approximately 4,500 square feet (50' x 90').

The Montebello-Commerce YMCA would be the lead agency in applying for this competitive grant. The grant amount requested is to cover the cost for the YMCA to hire a Community Garden Manager for one year. The Garden Manager will be responsible for overseeing the maintenance of the garden.

If awarded the grant, the YMCA would fund raise or seek donation or gifts in-kind for site preparations needed to create the Community Garden. The City of Montebello's contributions to this project will be in-kind for use of park space and access to irrigation to offer the Garden to the Community. Continuation of the Community Garden beyond the initial funding year would be contingent on 1) the availability of funding and resources from the YMCA and 2) the City opting to renew the annual Temporary Use Agreement.

FISCAL IMPACT

There are no direct or annual costs associated with the application for this grant. The City of Montebello would allow for use of park space and access to irrigation for the garden.

SUMMARY

The City Council will consider authorization for the Department of Recreation & Community Services to partner with the Montebello-Commerce YMCA in applying for a grant through the Kaiser Permanente Baldwin Park Medical Center Grant Program to establish a Community Garden at a City Park.

ATTACHMENTS

Site pictures of potential Community Garden locations at City Park and Holifield Park

Montebello City Park – Bocce Court Area
Approximately 4,050 square feet



Holifield Park- Scout House Area
Approximately 4,500 square feet



CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Andrew G. Pasmant, Acting City Manager
BY: Brad Keller, Interim Chief of Police
SUBJECT: Request for Authorization to Use Asset Forfeiture Funds
DATE: February 28, 2018

RECOMMENDATION

It is recommended that the City Council approve the appropriation of Drug Asset Forfeiture funds to purchase four (4) leased vehicles at the conclusion of the 4-year lease agreement (set to expire February of 2018)

The attached resolution would approve the transferring of funds from the Asset Forfeiture account to a Police Department account

BACKGROUND

The Investigations Unit conducts a great deal of surveillance activities that require dependable vehicles. These detectives are also on-call 24 hours a day and require the use of a take home vehicle, which allows them to respond at a moment's notice. Detectives are also tasked with locating and apprehending violent offenders in our community or those that have fled to avoid capture for crimes committed in the City of Montebello. Many times this requires an immediate response and surveillance activities.

On February 25, 2015 (Resolution # 15-09), the Montebello Police Department entered into a lease with Enterprise Leasing Company, to lease vehicles for our Detective Fleet. This lease allowed the Police Department to update its aging fleet, while having preventative service and collision repair covered by the lease price. The lease agreement on four (4) of the vehicles is set to expire.

The below vehicles are in superior working order and are fully outfitted with emergency equipment. It is recommended that asset forfeiture funds be used to purchase the vehicles at the end of the lease term.

The lease agreement for each of the four (4) vehicles is as follows:

- 2015 Chevy Colorado, City Identification number 115202, VIN # 1GCGSBE37F1171404. (Lease expires 02/28/18).
- 2014 Ford F-150, City Identification number 115203, VIN # 1FTFW1CT6EKD26417. (Lease expires 02/28/18).
- 2015 Honda Accord, City Identification number 115204, VIN # IHGCR3F87FA018016. (Lease expires 02/28/18).
- 2015 Nisan Pathfinder, City Identification number 115205, VIN # 5N1AR2MN6FC608037. (Lease expires 02/28/18).

The requested funds will ensure that our Investigations Bureau continues to have assigned vehicles that are dependable, which is essential in the 24 hour / 7 day a week nature of the assignment.

The purchase of the four (4) leased vehicles provides reliable vehicles for Detectives without having to purchase four new vehicles. Federal law permits the use of drug asset forfeiture funds to purchase law enforcement equipment.

ANALYSIS

Detectives are assigned vehicles for use while on duty and as take-home cars. They are subject to call-out and have collateral duties that require them to drive into Montebello and throughout the County to conduct business. These vehicles are fully equipped with emergency equipment.

The purchase of these vehicles will not increase the size of the Police Department vehicle fleet, as no new vehicles will be added. Replacing these vehicles with a new purchase or entering into a new lease would not be cost effective; particularly because the vehicles are in excellent condition and have low miles.

The total funds requested to purchase and register the vehicles is **\$ 38,045.41.**

The use of Drug Asset Forfeiture funds to purchase equipment and or vehicles is listed as permissible use of equitable shared property in the Department of Justice (DOJ) guidelines. This use of Drug Asset Forfeiture funds will supplement and not supplant existing budget appropriations.

FISCAL IMPACTS

This request for funds would have no fiscal impact to the General Fund as the funds requested are proceeds of the drug asset forfeiture account.

1. The four Investigations Unit vehicles listed have a lease that will expire on February 28, 2018. In this case, the mileage and nature of use would make it appropriate to purchase them at the end of the lease. These vehicles are fully equipped with emergency equipment, at a cost of over \$ 6,000.00 per vehicle. If approved, these vehicles will remain in the fleet of the Investigation Unit
2. Funds requested to purchase the following vehicles from Enterprise - with a lease agreement ending in February 2018:
 - 2015 Chevy Colorado, City ID # 115202 - Cost to purchase \$ 7569.10
 - 2014 Ford F-150, City ID # 115203 - Cost to purchase \$ 8808.83
 - 2015 Honda Accord, City ID # 115204 - Cost to purchase \$ 7619.68
 - 2015 Nissan Pathfinder, City ID # 115205 - Cost to purchase \$ 8047.80
3. These vehicles are already in our fleet, as part of a lease agreement that was approved by City Council resolution 15-09. This request is to purchase the vehicles from Enterprise (Lease Company) as the lease term is set to expire. The term on the listed vehicles was for three years.
4. The total cost to purchase the four vehicles is **\$ 32,045.41**
5. These vehicles will need to be registered with the California Department of Motor Vehicle, along with other mandatory fees associated with the purchase. It is requested that **\$ 6,000.00** be earmarked to complete the registration process with DMV.
6. The asset forfeiture account is approximately 1 million dollars.

SUMMARY

The City Council will consider approval of a resolution appropriating \$38,045.41 of Drug Asset Forfeiture funds to purchase four (4) leased vehicles, which are at the conclusion of their 4-year lease agreement (set to expire February of 2018).

The funds once transferred from the Drug Asset Forfeiture account to a Police Department account will be used to purchase 4 vehicles in excellent condition for the Montebello Police Investigation Unit.

ATTACHMENTS

Bills of Sale from Enterprise FM Exchange

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MONTEBELLO
AUTHORIZING THE APPROPRIATIONS OF FUNDS**

THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES HEREBY
RESOLVE AS FOLLOWS:

SECTION 1. That the Finance Director is hereby authorized to make the
following appropriation:

FROM		TO	
<u>Account Number</u>	<u>Amount</u>	<u>Account Number</u>	<u>Amount</u>
230-2920	\$ 38,045.41	230-99-847-6082	\$ 38,045.41
(Drug Asset Forfeiture Account)		(Drug Asset Lease for Vehicles account)	

SECTION 2. That the City Clerk shall certify to the adoption of this resolution.
ADOPTED AND APPROVED this **28th day of February, 2018.**

Vanessa Delgado, Mayor

ATTEST:

Irma Barajas, City Clerk

**FLEET
MANAGEMENT**

Please mail to:
Enterprise FM Exchange
9315 Olive Blvd
St. Louis, MO 63132
1-800-543-8226
EFM_Car_Sales@efleets.com

Payoff good through 02/28/18**BILL OF SALE****Printed as of 02/19/18**

BUYER(S)		SALE DATE		GPBR	
BUYER City of Montebello		CAR SALE #		UNIT NO. LATD54	
CO-BUYER		A SALE PRICE \$8,047.80			
		B ADDITIONAL EQUIPMENT			
STREET ADDRESS 1600 W. Beverly Blvd.		APT #		C SUBTOTAL (A PLUS B) \$8,047.80	
CITY/STATE/ZIP Montebello / California / 90640				D SALES TAX \$0.00	
DAY PHONE (310) 817-7373		EVENING PHONE		OTHER CHARGES	
FAX		E TITLE FEE \$0.00			
PURCHASE VEHICLE		F DOCUMENTARY FEE			
YR/MAKE/MODEL/SERIES 2015 Nissan Pathfinder SV 4dr Front-wheel Drive (3186671)		G ACCUMULATED PERSONAL PROPERTY TAX \$0.00			
VIN# S N 1 A R 2 M N 6 F C 6 0 8 0 3 7		H ACCUMULATED LICENSE FEES \$0.00			
MILEAGE		I			
COLOR Pearl White		J			
The vehicle is sold "As Is - not expressly warranted or guaranteed" with All Faults: BUYER UNDERSTANDS THAT THIS VEHICLE IS BEING SOLD "AS IS NOT EXPRESSLY WARRANTED OR GUARANTEED WITH ALL FAULTS AND IS NOT COVERED BY DEALER WARRANTIES. I UNDERSTAND THAT THE SELLER IS NOT REQUIRED TO MAKE ANY REPAIRS AFTER BUYER BUYS THIS VEHICLE AND BUYER WILL HAVE TO PAY FOR REPAIRS THIS VEHICLE WILL NEED."		K			
		L			
		M			
		N			
		O			
		P TOTAL OTHER (E THRU O) \$0.00			
		Q SELLING PRICE (C PLUS D PLUS P) \$8,047.80			

ADDITIONAL

Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC do hereby transfer, set over and assign all of its rights (but not its obligations) to sell the Vehicle(s) described herein to Enterprise Fleet Management Exchange, Inc. pursuant to the Master Exchange Agreement between Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC and Enterprise Fleet Management Exchange, Inc.

Notice is hereby given that all of Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC rights (but not its obligations) to sell the vehicle(s) have been assigned to Enterprise Fleet Management Exchange, Inc. pursuant to the Master Exchange Agreement between Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC and Enterprise Fleet Management Exchange, Inc.

Payments for the vehicle(s) are to be made payable to "Enterprise Fleet Management Exchange, Inc."
Buyer is responsible for obtaining any necessary Insurance coverage on the purchased vehicle. Any coverage maintained by seller does not transfer with the purchased vehicle.

There may be additional charges outstanding that are not included in the Selling Price. Please refer to your most recent Billing Statement on <https://efmfleetaccess.efleets.com/fleetweb/login>. The title for the vehicle will only be released once all outstanding charges have been cleared.

Please remit payment by certified check.

LIENHOLDER		LIENHOLDER ADDRESS		LIEN DATE		LIENHOLDER PHONE	
BUYER City of Montebello		SELLER The Legal Entity as listed on the Vehicle(s) Title(s) ("Seller")					
SIGNATURE 		ADDRESS 9315 Olive Boulevard					
CO-BUYER		CITY/STATE/ZIP St. Louis / MO / 63132					
SIGNATURE		DATE		APPROVED BY		DATE	

LESSEE ODOMETER (MILEAGE) DISCLOSURE STATEMENT

Federal Law (and State Law if applicable) requires that the lessee disclose the mileage to the lessor in connection with the transfer of ownership. Failure to complete or making a false statement may result in fines and/or imprisonment. Complete disclosure form below and return to lessor.

I, **LUIS LOPEZ** (Name of person making disclosure) state that the odometer now reads **87,977**
(PRINT)

(no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

- ☐ 1. I hereby certify that to the best of my knowledge the odometer reading as stated above reflects the amount of mileage in excess of the designed mechanical odometer limit of the vehicle described below.
- ☐ 2. I hereby certify that to the best of my knowledge the odometer reading as stated above is not the actual mileage.
- ☐ 3. I hereby certify that to the best of my knowledge the vehicle described above does not have an air bag on or off switch which has been installed by someone other than the vehicle manufacturer and any existing air bag has not been deactivated.

YMMS	Unit Number
2015 Nissan Pathfinder SV 4dr Front-wheel Drive (3186671)	LATD54
VEHICLE IDENTIFICATION NUMBER	
5N1AR2MN6FC608037	

LESSEE'S NAME		
City of Montebello Police Dept.		
STREET ADDRESS		
1600 W. Beverly Blvd.		
CITY	STATE	ZIP CODE
Montebello	California	90640
LESSEE'S SIGNATURES		DATE
X [Signature] FOR CITY OF MONTEBELLO		X 2/20/18

LESSOR'S LEGAL NAME		
ENTERPRISE FLEET MANAGEMENT		
STREET ADDRESS		
9315 Olive Blvd		
CITY	STATE	ZIP CODE
St. Louis	MO	63146
DATE DISCLOSURE FORM SENT TO LESSEE		DATE COMPLETED FORM RECEIVED FROM LESSEE
2/19/2018		
LESSOR'S SIGNATURE		

Please return to:
Enterprise FM Exchange
9315 Olive Blvd
St. Louis, MO 63132
1-800-543-8226
EFM_Car_Sales@efleets.com

LATD54 - City of Montebello Police Dept. - Payoff

Dear City of Montebello,

Attached you will find the requested Bill of Sale; please verify the name, address and phone number are correct and the address is the same place you would like the title mailed. Please also update the mileage and confirm vehicle color. If everything appears to be correct, please find instructions below for proceeding. If anything does **NOT** appear to be correct, please provide the appropriate corrections when the documents are submitted. The title will be assigned **EXACTLY** as it states on the Bill of Sale.

*****Please note, we request funds to be a certified check. If we receive a company or personal check, we will hold all paperwork for an additional 7-10 business days for processing.*****

1. Complete the odometer disclosure statement and sign at the bottom of the page.
2. Write a certified check in the amount of \$8,047.80 for the Bill of Sale made payable to:
Enterprise Fleet Management Exchange, Inc. (Preferred Method)

OR

Enterprise FM Exchange

*****Our bank will only accept checks made out to these payable names, no abbreviations or variances will be accepted. If we receive a certified check made out incorrectly, we will return to you to have it corrected.*****

3. Please mail Bill of Sale, certified check, and completed Odometer Statement to the following:

Enterprise FM Exchange

Attn: Purchase Option Team

9315 Olive Boulevard

St. Louis, MO 63132

*****Please note, if the vehicle is paid off and sale price is \$1.00, this is for documentation purposes only. The purchaser will not need to provide a physical check for this transaction. Please email or mail the completed documents using the contact information below.*****

As a reminder, the Selling Price does not include the Accounts Receivable balance due including any current month charges. The title will only be released, once the Accounts Receivable balance has been paid. Please refer to your most recent Billing Statement on <https://efmfleetaccess.efleets.com/fleetweb/login>.

Once we receive the signed Bill of Sale, payment for the selling price, and completed Odometer Statement, we will begin to process the transaction and the title will be received in approximately 10-14 business days.

We will need to be in receipt of the Bill of Sale, payment, and Odometer Statement no later than 03/01/18. The figures provided are only valid through 02/28/18. If we do not receive the requested documents by 03/01/18, please contact your Account Fleet Coordinator to provide new payoff figures.

Please let us know if you have any questions.



Enterprise Fleet Management Purchase Option Team

1-800-543-8226 direct

EFM_Car_Sales@efleets.com

9315 Olive BLVD

Saint Louis, MO 63132

**FLEET
MANAGEMENT**

Please mail to:
Enterprise FM Exchange
9315 Olive Blvd
St. Louis, MO 63132
1-800-543-8226
EFM_Car_Sales@efleets.com

Payoff good through 02/28/18**BILL OF SALE****Printed as of 02/19/18**

BUYER(S)		SALE DATE		GPBR	
BUYER City of Montebello		CAR SALE #		UNIT NO.	
				LATD55	
CO-BUYER		A SALE PRICE			
		\$7,619.68			
		B ADDITIONAL EQUIPMENT			
STREET ADDRESS		APT #		C SUBTOTAL (A PLUS B)	
1600 W. Beverly Blvd.				\$7,619.68	
CITY/STATE/ZIP		D SALES TAX		\$0.00	
Montebello / California / 90640					
DAY PHONE		EVENING PHONE		OTHER CHARGES	
(310) 817-7373					
FAX		E TITLE FEE		\$0.00	
		F DOCUMENTARY FEE			
PURCHASE VEHICLE		G ACCUMULATED PERSONAL PROPERTY TAX		\$0.00	
YR/MAKE/MODEL/SERIES		H ACCUMULATED LICENSE FEES		\$0.00	
2015 Honda Accord EX-L V-6 w/Navigation (A6) 4dr Sedan (3186673)					
VIN#		I			
1 H G C R 3 F 8 7 F A 0 1 8 0 1 6		J			
MILEAGE		K			
		L			
COLOR		M			
White Orchid Pearl		N			
		O			
The vehicle is sold "As Is - not expressly warranted or guaranteed" with All Faults: BUYER UNDERSTANDS THAT THIS VEHICLE IS BEING SOLD "AS IS NOT EXPRESSLY WARRANTED OR GUARANTEED WITH ALL FAULTS AND IS NOT COVERED BY DEALER WARRANTIES. I UNDERSTAND THAT THE SELLER IS NOT REQUIRED TO MAKE ANY REPAIRS AFTER BUYER BUYS THIS VEHICLE AND BUYER WILL HAVE TO PAY FOR REPAIRS THIS VEHICLE WILL NEED."		P TOTAL OTHER (E THRU O)		\$0.00	
		Q SELLING PRICE (C PLUS D PLUS P)		\$7,619.68	

ADDITIONAL

Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC do hereby transfer, set over and assign all of its rights (but not its obligations) to sell the Vehicle(s) described herein to Enterprise Fleet Management Exchange, Inc. pursuant to the Master Exchange Agreement between Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC and Enterprise Fleet Management Exchange, Inc.

Notice is hereby given that all of Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC rights (but not its obligations) to sell the vehicle(s) have been assigned to Enterprise Fleet Management Exchange, Inc. pursuant to the Master Exchange Agreement between Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC and Enterprise Fleet Management Exchange, Inc.

Payments for the vehicle(s) are to be made payable to "Enterprise Fleet Management Exchange, Inc."

Buyer is responsible for obtaining any necessary insurance coverage on the purchased vehicle. Any coverage maintained by seller does not transfer with the purchased vehicle.

There may be additional charges outstanding that are not included in the Selling Price. Please refer to your most recent Billing Statement on <https://efmfleetaccess.efleets.com/fleetweb/login>. The title for the vehicle will only be released once all outstanding charges have been cleared.

Please remit payment by certified check.

LIENHOLDER		LIENHOLDER ADDRESS		LIEN DATE		LIENHOLDER PHONE	
BUYER				SELLER			
City of Montebello				The Legal Entity as listed on the Vehicle(s) Title(s) ("Seller")			
SIGNATURE		DATE		ADDRESS			
		2/20/18		9315 Olive Boulevard			
CO-BUYER				CITY/STATE/ZIP			
				St. Louis / MO / 63132			
SIGNATURE		DATE		APPROVED BY		DATE	

LESSEE ODOMETER (MILEAGE) DISCLOSURE STATEMENT

Federal Law (and State Law if applicable) requires that the lessee disclose the mileage to the lessor in connection with the transfer of ownership. Failure to complete or making a false statement may result in fines and/or imprisonment. Complete disclosure form below and return to lessor.

I, Luis Lopez (Name of person making disclosure) state that the odometer now reads 80,477
(PRINT)

(no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

- ☐ 1. I hereby certify that to the best of my knowledge the odometer reading as stated above reflects the amount of mileage in excess of the designed mechanical odometer limit of the vehicle described below.
- ☐ 2. I hereby certify that to the best of my knowledge the odometer reading as stated above is not the actual mileage.
- ☐ 3. I hereby certify that to the best of my knowledge the vehicle described above does not have an air bag on or off switch which has been installed by someone other than the vehicle manufacturer and any existing air bag has not been deactivated.

YMMS	Unit Number
2015 Honda Accord EX-L V-6 w/Navigation (A6) 4dr Sedan (31866	LATD55
VEHICLE IDENTIFICATION NUMBER	
1HGCR3F87FA018016	

LESSEE'S NAME		
City of Montebello Police Dept.		
STREET ADDRESS		
1600 W. Beverly Blvd.		
CITY	STATE	ZIP CODE
Montebello	California	90640
LESSEE'S SIGNATURES		DATE
X [Signature] FOR CITY OF MONTEBELLO		X 2/20/18

LESSOR'S LEGAL NAME		
ENTERPRISE FLEET MANAGEMENT		
STREET ADDRESS		
9315 Olive Blvd		
CITY	STATE	ZIP CODE
St. Louis	MO	63146
DATE DISCLOSURE FORM SENT TO LESSEE		DATE COMPLETED FORM RECEIVED FROM LESSEE
2/19/2018		
LESSOR'S SIGNATURE		

Please return to:
Enterprise FM Exchange
9315 Olive Blvd
St. Louis, MO 63132
1-800-543-8226
EFM_Car_Sales@efleets.com

LATD55 - City of Montebello Police Dept. - Payoff

Dear City of Montebello,

Attached you will find the requested Bill of Sale; please verify the name, address and phone number are correct and the address is the same place you would like the title mailed. Please also update the mileage and confirm vehicle color. If everything appears to be correct, please find instructions below for proceeding. If anything does **NOT** appear to be correct, please provide the appropriate corrections when the documents are submitted. The title will be assigned **EXACTLY** as it states on the Bill of Sale.

*****Please note, we request funds to be a certified check. If we receive a company or personal check, we will hold all paperwork for an additional 7-10 business days for processing.*****

1. Complete the odometer disclosure statement and sign at the bottom of the page.
2. Write a certified check in the amount of \$7,619.68 for the Bill of Sale made payable to:
Enterprise Fleet Management Exchange, Inc. (Preferred Method)

OR

Enterprise FM Exchange

*****Our bank will only accept checks made out to these payable names, no abbreviations or variances will be accepted. If we receive a certified check made out incorrectly, we will return to you to have it corrected.*****

3. Please mail Bill of Sale, certified check, and completed Odometer Statement to the following:

Enterprise FM Exchange
Attn: Purchase Option Team
9315 Olive Boulevard
St. Louis, MO 63132

*****Please note, if the vehicle is paid off and sale price is \$1.00, this is for documentation purposes only. The purchaser will not need to provide a physical check for this transaction. Please email or mail the completed documents using the contact information below.*****

As a reminder, the Selling Price does not include the Accounts Receivable balance due including any current month charges. The title will only be released, once the Accounts Receivable balance has been paid. Please refer to your most recent Billing Statement on <https://efmfleetaccess.efleets.com/fleetweb/login>.

Once we receive the signed Bill of Sale, payment for the selling price, and completed Odometer Statement, we will begin to process the transaction and the title will be received in approximately 10-14 business days.

We will need to be in receipt of the Bill of Sale, payment, and Odometer Statement no later than 03/01/18. The figures provided are only valid through 02/28/18. If we do not receive the requested documents by 03/01/18, please contact your Account Fleet Coordinator to provide new payoff figures.

Please let us know if you have any questions.



Enterprise Fleet Management Purchase Option Team

1-800-543-8226 direct

EFM_Car_Sales@efleets.com

9315 Olive BLVD

Saint Louis, MO 63132



Please mail to:
Enterprise FM Exchange
9315 Olive Blvd
St. Louis, MO 63132
1-800-543-8226
EFM_Car_Sales@efleets.com

Payoff good through 02/28/18

BILL OF SALE

Printed as of 02/19/18

BUYER(S)		SALE DATE	GPBR
BUYER City of Montebello		CAR SALE #	2F28.811
CO-BUYER		A SALE PRICE	UNIT NO. LATD52
		\$8,808.83	
STREET ADDRESS 1600 W. Beverly Blvd.		B ADDITIONAL EQUIPMENT	
CITY/STATE/ZIP Montebello / California / 90640		C SUBTOTAL (A PLUS B)	\$8,808.83
DAY PHONE (310) 817-7373		D SALES TAX	\$0.00
EVENING PHONE		OTHER CHARGES	
FAX		E TITLE FEE	\$0.00
PURCHASE VEHICLE		F DOCUMENTARY FEE	
YR/MAKE/MODEL/SERIES 2014 Ford F-150 XLT 4x2 SuperCrew Cab Styleside 5.5 ft. box 145 in. WB (3186670)		G ACCUMULATED PERSONAL PROPERTY TAX	\$0.00
VIN# 1 F T F W 1 C T 6 E K D 2 6 4 1 7		H ACCUMULATED LICENSE FEES	\$0.00
MILEAGE		I	
COLOR Ingot Silver Metallic Chrome Door Handles w Black Bezels		J	
The vehicle is sold "As Is - not expressly warranted or guaranteed" with All Faults: BUYER UNDERSTANDS THAT THIS VEHICLE IS BEING SOLD "AS IS NOT EXPRESSLY WARRANTED OR GUARANTEED WITH ALL FAULTS AND IS NOT COVERED BY DEALER WARRANTIES. I UNDERSTAND THAT THE SELLER IS NOT REQUIRED TO MAKE ANY REPAIRS AFTER BUYER BUYS THIS VEHICLE AND BUYER WILL HAVE TO PAY FOR REPAIRS THIS VEHICLE WILL NEED."		K	
		L	
		M	
		N	
		O	
		P TOTAL OTHER (E THRU O)	\$0.00
		Q SELLING PRICE (C PLUS D PLUS P)	\$8,808.83

ADDITIONAL

Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC do hereby transfer, set over and assign all of its rights (but not its obligations) to sell the Vehicle(s) described herein to Enterprise Fleet Management Exchange, Inc. pursuant to the Master Exchange Agreement between Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC and Enterprise Fleet Management Exchange, Inc.

Notice is hereby given that all of Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC rights (but not its obligations) to sell the vehicle(s) have been assigned to Enterprise Fleet Management Exchange, Inc. pursuant to the Master Exchange Agreement between Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC and Enterprise Fleet Management Exchange, Inc.

Payments for the vehicle(s) are to be made payable to "Enterprise Fleet Management Exchange, Inc."

Buyer is responsible for obtaining any necessary insurance coverage on the purchased vehicle. Any coverage maintained by seller does not transfer with the purchased vehicle.

There may be additional charges outstanding that are not included in the Selling Price. Please refer to your most recent Billing Statement on <https://efmfleetaccess.efleets.com/fleetweb/login>. The title for the vehicle will only be released once all outstanding charges have been cleared.

Please remit payment by certified check.

LIENHOLDER	LIENHOLDER ADDRESS	LIEN DATE	LIENHOLDER PHONE
BUYER City of Montebello	SELLER The Legal Entity as listed on the Vehicle(s) Title(s) ("Seller")		
SIGNATURE 	ADDRESS 9315 Olive Boulevard		
CO-BUYER	CITY/STATE/ZIP St. Louis / MO / 63132		
SIGNATURE	DATE	APPROVED BY	DATE

LESSEE ODOMETER (MILEAGE) DISCLOSURE STATEMENT

Federal Law (and State Law if applicable) requires that the lessee disclose the mileage to the lessor in connection with the transfer of ownership. Failure to complete or making a false statement may result in fines and/or imprisonment. Complete disclosure form below and return to lessor.

I, WIS LOPEZ (Name of person making disclosure) state that the odometer now reads 96,854
(PRINT)

(no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

- ☐ 1. I hereby certify that to the best of my knowledge the odometer reading as stated above reflects the amount of mileage in excess of the designed mechanical odometer limit of the vehicle described below.
- ☐ 2. I hereby certify that to the best of my knowledge the odometer reading as stated above is not the actual mileage.
- ☐ 3. I hereby certify that to the best of my knowledge the vehicle described above does not have an air bag on or off switch which has been installed by someone other than the vehicle manufacturer and any existing air bag has not been deactivated.

YMMS	Unit Number
2014 Ford F-150 XLT 4x2 SuperCrew Cab Styleside 5.5 ft. box 14!	LATD52
VEHICLE IDENTIFICATION NUMBER	
1FTFW1CT6EKD26417	

LESSEE'S NAME		
City of Montebello Police Dept.		
STREET ADDRESS		
1600 W. Beverly Blvd.		
CITY	STATE	ZIP CODE
Montebello	California	90640
LESSEE'S SIGNATURES		DATE
X [Signature] FOR CITY OF MONTEBELLO		X 2/20/18

LESSOR'S LEGAL NAME		
ENTERPRISE FLEET MANAGEMENT		
STREET ADDRESS		
9315 Olive Blvd		
CITY	STATE	ZIP CODE
St. Louis	MO	63146
DATE DISCLOSURE FORM SENT TO LESSEE		DATE COMPLETED FORM RECEIVED FROM LESSEE
2/19/2018		
LESSOR'S SIGNATURE		

Please return to:
Enterprise FM Exchange
9315 Olive Blvd
St. Louis, MO 63132
1-800-543-8226
EFM_Car_Sales@efleets.com

LATD52 - City of Montebello Police Dept. - Payoff

Dear City of Montebello,

Attached you will find the requested Bill of Sale; please verify the name, address and phone number are correct and the address is the same place you would like the title mailed. Please also update the mileage and confirm vehicle color. If everything appears to be correct, please find instructions below for proceeding. If anything does **NOT** appear to be correct, please provide the appropriate corrections when the documents are submitted. The title will be assigned **EXACTLY** as it states on the Bill of Sale.

*****Please note, we request funds to be a certified check. If we receive a company or personal check, we will hold all paperwork for an additional 7-10 business days for processing.*****

1. Complete the odometer disclosure statement and sign at the bottom of the page.
2. Write a **certified check** in the amount of \$8,808.83 for the Bill of Sale made payable to:
Enterprise Fleet Management Exchange, Inc. (Preferred Method)

OR

Enterprise FM Exchange

*****Our bank will only accept checks made out to these payable names, no abbreviations or variances will be accepted. If we receive a certified check made out incorrectly, we will return to you to have it corrected.*****

3. Please mail Bill of Sale, certified check, and completed Odometer Statement to the following:

Enterprise FM Exchange
Attn: Purchase Option Team
9315 Olive Boulevard
St. Louis, MO 63132

*****Please note, if the vehicle is paid off and sale price is \$1.00, this is for documentation purposes only. The purchaser will not need to provide a physical check for this transaction. Please email or mail the completed documents using the contact information below.*****

As a reminder, the Selling Price does not include the Accounts Receivable balance due including any current month charges. The title will only be released, once the Accounts Receivable balance has been paid. Please refer to your most recent Billing Statement on <https://efmfleetaccess.efleets.com/fleetweb/login>.

Once we receive the signed Bill of Sale, payment for the selling price, and completed Odometer Statement, we will begin to process the transaction and the title will be received in approximately 10-14 business days.

We will need to be in receipt of the Bill of Sale, payment, and Odometer Statement no later than 03/01/18. The figures provided are only valid through 02/28/18. If we do not receive the requested documents by 03/01/18, please contact your Account Fleet Coordinator to provide new payoff figures.

Please let us know if you have any questions.



Enterprise Fleet Management Purchase Option Team

1-800-543-8226 direct

EFM_Car_Sales@efleets.com

9315 Olive BLVD

Saint Louis, MO 63132

**FLEET
MANAGEMENT**

Please mail to:
Enterprise FM Exchange
9315 Olive Blvd
St. Louis, MO 63132
1-800-543-8226
EFM_Car_Sales@efleets.com

Payoff good through 02/28/18**BILL OF SALE****Printed as of 02/19/18**

		SALE DATE	GPBR
BUYER(S)			2F28,B11
BUYER		CAR SALE #	UNIT NO.
City of Montebello			LATD53
		A SALE PRICE	
		\$7,569.10	
CO-BUYER		B ADDITIONAL EQUIPMENT	
STREET ADDRESS	APT #	C SUBTOTAL (A PLUS B)	\$7,569.10
1600 W. Beverly Blvd.		D SALES TAX	\$0.00
CITY/STATE/ZIP		OTHER CHARGES	
Montebello / California / 90640			
DAY PHONE	EVENING PHONE	E TITLE FEE	\$0.00
(310) 817-7373		F DOCUMENTARY FEE	
FAX		G ACCUMULATED PERSONAL PROPERTY TAX	\$0.00
PURCHASE VEHICLE		H ACCUMULATED LICENSE FEES	\$0.00
YR/MAKE/MODEL/SERIES		I	
2015 Chevrolet Colorado LT 4x2 Crew Cab 6 ft. box 140.5 in. WB (3190358)		J	
VIN#		K	
1 G C G S B E 3 7 F 1 1 7 1 4 0 4		L	
MILEAGE		M	
		N	
COLOR		O	
Black		P TOTAL OTHER (E THRU O)	\$0.00
The vehicle is sold "As Is - not expressly warranted or guaranteed" with All Faults: BUYER UNDERSTANDS THAT THIS VEHICLE IS BEING SOLD "AS IS NOT EXPRESSLY WARRANTED OR GUARANTEED WITH ALL FAULTS AND IS NOT COVERED BY DEALER WARRANTIES. I UNDERSTAND THAT THE SELLER IS NOT REQUIRED TO MAKE ANY REPAIRS AFTER BUYER BUYS THIS VEHICLE AND BUYER WILL HAVE TO PAY FOR REPAIRS THIS VEHICLE WILL NEED."		Q SELLING PRICE (C PLUS D PLUS P)	\$7,569.10

ADDITIONAL

Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC do hereby transfer, set over and assign all of its rights (but not its obligations) to sell the Vehicle(s) described herein to Enterprise Fleet Management Exchange, Inc. pursuant to the Master Exchange Agreement between Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC and Enterprise Fleet Management Exchange, Inc.

Notice is hereby given that all of Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC rights (but not its obligations) to sell the vehicle(s) have been assigned to Enterprise Fleet Management Exchange, Inc. pursuant to the Master Exchange Agreement between Enterprise Fleet Management, Inc., Enterprise FM Trust and EC Sales, LLC and Enterprise Fleet Management Exchange, Inc.

Payments for the vehicle(s) are to be made payable to "Enterprise Fleet Management Exchange, Inc."

Buyer is responsible for obtaining any necessary insurance coverage on the purchased vehicle. Any coverage maintained by seller does not transfer with the purchased vehicle.

There may be additional charges outstanding that are not included in the Selling Price. Please refer to your most recent Billing Statement on <https://efmfleetaccess.efleets.com/fleetweb/login>. The title for the vehicle will only be released once all outstanding charges have been cleared.

Please remit payment by certified check.

LIENHOLDER		LIENHOLDER ADDRESS		LIEN DATE	LIENHOLDER PHONE
BUYER		SELLER			
City of Montebello		The Legal Entity as listed on the Vehicle(s) Title(s) ("Seller")			
SIGNATURE		ADDRESS			
		9315 Olive Boulevard			
CO-BUYER		CITY/STATE/ZIP			
		St. Louis / MO / 63132			
SIGNATURE		DATE	APPROVED BY	DATE	

LESSEE ODOMETER (MILEAGE) DISCLOSURE STATEMENT

Federal Law (and State Law if applicable) requires that the lessee disclose the mileage to the lessor in connection with the transfer of ownership. Failure to complete or making a false statement may result in fines and/or imprisonment. Complete disclosure form below and return to lessor.

I, **LUIS LOPEZ** (Name of person making disclosure) state that the odometer now reads **83,340**
(PRINT)

(no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

- ☐ 1. I hereby certify that to the best of my knowledge the odometer reading as stated above reflects the amount of mileage in excess of the designed mechanical odometer limit of the vehicle described below.
- ☐ 2. I hereby certify that to the best of my knowledge the odometer reading as stated above is not the actual mileage.
- ☐ 3. I hereby certify that to the best of my knowledge the vehicle described above does not have an air bag on or off switch which has been installed by someone other than the vehicle manufacturer and any existing air bag has not been deactivated.

YMMS	Unit Number
2015 Chevrolet Colorado LT 4x2 Crew Cab 6 ft. box 140.5 in. WB	LATD53
VEHICLE IDENTIFICATION NUMBER	
1GCGSBE37F1171404	

LESSEE'S NAME		
City of Montebello Police Dept.		
STREET ADDRESS		
1600 W. Beverly Blvd.		
CITY	STATE	ZIP CODE
Montebello	California	90640
LESSEE'S SIGNATURES		DATE
X [Signature] FOR CITY OF MONTEBELLO		X 2/20/18

LESSOR'S LEGAL NAME		
ENTERPRISE FLEET MANAGEMENT		
STREET ADDRESS		
9315 Olive Blvd		
CITY	STATE	ZIP CODE
St. Louis	MO	63146
DATE DISCLOSURE FORM SENT TO LESSEE		DATE COMPLETED FORM RECEIVED FROM LESSEE
2/19/2018		
LESSOR'S SIGNATURE		

Please return to:
Enterprise FM Exchange
9315 Olive Blvd
St. Louis, MO 63132
1-800-543-8226
EFM_Car_Sales@efleets.com

LATD53 - City of Montebello Police Dept. - Payoff

Dear City of Montebello,

Attached you will find the requested Bill of Sale; please verify the name, address and phone number are correct and the address is the same place you would like the title mailed. Please also update the mileage and confirm vehicle color. If everything appears to be correct, please find instructions below for proceeding. If anything does **NOT** appear to be correct, please provide the appropriate corrections when the documents are submitted. The title will be assigned **EXACTLY** as it states on the Bill of Sale.

*****Please note, we request funds to be a certified check. If we receive a company or personal check, we will hold all paperwork for an additional 7-10 business days for processing.*****

1. Complete the odometer disclosure statement and sign at the bottom of the page.
2. Write a certified check in the amount of \$7,569.10 for the Bill of Sale made payable to:
Enterprise Fleet Management Exchange, Inc. (Preferred Method)

OR

Enterprise FM Exchange

*****Our bank will only accept checks made out to these payable names, no abbreviations or variances will be accepted. If we receive a certified check made out incorrectly, we will return to you to have it corrected.*****

3. Please mail Bill of Sale, certified check, and completed Odometer Statement to the following:

Enterprise FM Exchange
Attn: Purchase Option Team
9315 Olive Boulevard
St. Louis, MO 63132

*****Please note, if the vehicle is paid off and sale price is \$1.00, this is for documentation purposes only. The purchaser will not need to provide a physical check for this transaction. Please email or mail the completed documents using the contact information below.*****

As a reminder, the Selling Price does not include the Accounts Receivable balance due including any current month charges. The title will only be released, once the Accounts Receivable balance has been paid. Please refer to your most recent Billing Statement on <https://efmfleetaccess.efleets.com/fleetweb/login>.

Once we receive the signed Bill of Sale, payment for the selling price, and completed Odometer Statement, we will begin to process the transaction and the title will be received in approximately 10-14 business days.

We will need to be in receipt of the Bill of Sale, payment, and Odometer Statement no later than 03/01/18. The figures provided are only valid through 02/28/18. If we do not receive the requested documents by 03/01/18, please contact your Account Fleet Coordinator to provide new payoff figures.

Please let us know if you have any questions.



Enterprise Fleet Management Purchase Option Team

1-800-543-8226 direct

EFM_Car_Sales@efleets.com

9315 Olive BLVD

Saint Louis, MO 63132

CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Andrew G. Pasmant, Acting City Manager

BY: Christopher G. Cardinale, Assistant City Attorney

SUBJECT: Second Reading – Amendment to the Chapter 5.90 of the Montebello Municipal Code, and an Amendment to the Zoning Code, Both Relating to Commercial Cannabis Activities; Issuance of Solicitation for Applications for Cultivation, Manufacturing, and Testing Sites

DATE: February 28, 2018

RECOMMENDATION

It is recommended that the City Council approve: (a) the Second Reading of: (1) an Ordinance amending Chapter 5.90, "Commercial Cannabis Activities," of the Montebello Municipal Code, and; (2) an Ordinance approving an Amendment to the Montebello Zoning Code relating to commercial cannabis cultivation, manufacturing, and testing activities; and (b) direct the issuance of the Solicitation for Applications approved by the City Council at its previous meeting.

DISCUSSION

During its meeting on February 14, 2018, the City Council conducted a duly notice public hearing and approved first reading of the above-described ordinances. The City Council will now consider second reading of the ordinances, and if approved by the City Council, the ordinances will become effective thirty (30) days thereafter.

Further, if second reading is approved, staff will move forward with issuing the solicitation for applications from parties interested in operating commercial cannabis cultivation, manufacturing, or testing facilities in the City.

The staff report from the February 14 meeting, which provides additional background on this item, is attached for reference.

SUMMARY

The City Council will consider approving the Second Reading of Second Reading of: (1) an Ordinance amending Chapter 5.90, "Commercial Cannabis Activities," of the

Montebello Municipal Code, and; (2) an Ordinance approving an Amendment to the Montebello Zoning Code relating to commercial cannabis cultivation, manufacturing, and testing activities.

Relatedly, the City Council will consider formally directing issuance of a Solicitation inviting interested parties to apply for consideration to operate a cultivation, manufacturing, or testing facility, as such was presented to and approved by the City Council at its last meeting.

ATTACHMENTS

- 1 – Ordinance Amending Chapter 5.90
- 2 – Ordinance Amending the Montebello Zoning Code
- 3 – Staff Report / Materials from meeting on February 14, 2018

ATTACHMENT 1
County of Los Angeles Cannabis Regulations

No.	Jurisdiction	Authorized Commercial Cannabis Activities
1	Avalon	Deliveries for medical
2	Baldwin Park	Cultivation, manufacture, and delivery for medical and adult use
3	Bell	Cultivation, manufacture, testing, and delivery for medical
4	Bellflower	Cultivation, manufacture, delivery, and retail sale for medical and adult use
5	Beverly Hills	Outdoor personal cultivation for medical and adult use
6	Burbank	Outdoor personal cultivation for medical and adult use
7	Carson	Cultivation, manufacture, testing, and delivery for medical and adult use
8	Cudahy	Cultivation, manufacture, testing, and delivery for medical
9	Culver City	Cultivation, manufacturing, testing, delivery, and retail sale for medical and adult use
10	El Monte	Cultivation, manufacture, testing, and delivery for medical
11	El Segundo	Outdoor personal cultivation for medical and adult use
12	Huntington Park	Cultivation, manufacture, delivery, and retail sales for medical and adult use
13	Lancaster	Cultivation and manufacture for medical
14	Long Beach	Outdoor personal cultivation for medical and adult use; cultivation, testing, manufacture, delivery, and retail sale for medical
15	Los Angeles	Outdoor personal cultivation for medical and adult use; cultivation, testing, manufacture, delivery, and retail sale for medical and adult use
16	Lynwood	Cultivation, testing, manufacture, and delivery for medical and adult use
17	Malibu	Outdoor personal cultivation for medical and adult use; retail sale for medical
18	Maywood	Outdoor personal cultivation for medical and adult use; cultivation, testing, manufacture, delivery, and retail sale for medical and adult use
19	Monrovia	Testing for medical
20	Palmdale	Cultivation for medical
21	Palos Verdes Estates	Delivery for medical
22	Pasadena	Delivery for medical
23	Redondo Beach	Outdoor personal cultivation for medical and adult use
24	Rolling Hills	Delivery for medical
25	Santa Monica	Cultivation, manufacture, testing, delivery, and retail sale for medical
26	Unincorporated Los Angeles	Outdoor personal cultivation for medical and adult use
27	Vernon	Outdoor personal cultivation for medical and adult use; retail sale for medical
28	West Hollywood	Outdoor personal cultivation for medical and adult use; testing and retail sale for medical and adult use

ATTACHMENT 2
County of Orange Cannabis Regulations

No.	Jurisdiction	Authorized Commercial Cannabis Activities
1	Anaheim	Outdoor personal cultivation for medical and adult use
2	Costa Mesa	Manufacture, testing, and delivery for medical
3	Cypress	Outdoor personal cultivation for medical and adult use
4	Dana Point	Outdoor personal cultivation for medical and adult use
5	Fountain Valley	Outdoor personal cultivation for medical and adult use
6	Fullerton	Outdoor personal cultivation for medical and adult use
7	Garden Grove	Outdoor personal cultivation for medical and adult use
8	Irvine	Outdoor personal cultivation for medical and adult use
9	La Palma	Outdoor personal cultivation for medical and adult use
10	Laguna Hills	Outdoor personal cultivation for medical and adult use
11	Laguna Woods	Outdoor personal cultivation for medical and adult use
12	Los Alamitos	Outdoor personal cultivation for medical and adult use
13	Newport Beach	Outdoor personal cultivation for medical and adult use
14	Orange	Outdoor personal cultivation for medical and adult use
15	Santa Ana	Retail sales for medical and adult use
16	Stanton	Outdoor personal cultivation for medical and adult use
17	Unincorporated Orange County	Outdoor personal cultivation for medical and adult use
18	Villa Park	Outdoor personal cultivation for medical and adult use
19	Westminster	Outdoor personal cultivation for medical and adult use
20	Yorba Linda	Outdoor personal cultivation for medical and adult use

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO, CALIFORNIA, AMENDING
CHAPTER 5.90 OF THE MONTEBELLO MUNICIPAL
CODE PERTAINING TO COMMERCIAL CANNABIS
ACTIVITIES**

WHEREAS, the City of Montebello (“City”) is a general law city, incorporated under the laws of the State of California, with the power to make and enforce within its jurisdictional limits all local, police, sanitary, land use, and other ordinances and regulations not in conflict with general laws of the state;

WHEREAS, in 1996, California voters approved the Compassionate Use Act (“CUA”), the purpose of which was to ensure that persons needing cannabis for medical purposes have the freedom to use it without fear of criminal prosecution;

WHEREAS, in 2004, the Legislature enacted Senate Bill 420 to enact the “Medical Marijuana Program Act” (“MMP”) to clarify the scope of the CUA and provide qualifying patients and their primary caregivers criminal immunities for the collective or cooperative cultivation of cannabis for medical purposes;

WHEREAS, neither the CUA nor MMP impact cities’ rights to regulate or entirely prohibit the cultivation, manufacture, or distribution of cannabis within their jurisdictions, and accordingly in 2013 the City Council adopted an Ordinance enacting Chapter 9.30 which, among other things, prohibited the cultivation or distribution of medical cannabis within City limits, which was amended and updated by Ordinance No. 2365 adopted on January 28, 2015;

WHEREAS, in October 2015, a citizen-sponsored initiative petition was circulated proposing to legalize medical cannabis cultivation and distribution in the City, and the petition received approximately 3,000 signatures from City residents;

WHEREAS, in 2016, the Legislature approved the “Comprehensive Medical Cannabis Regulation and Safety Act,” enacting a licensing and regulatory scheme for medical cannabis, and thereby further refining and regulating medical cannabis activities;

WHEREAS, on November 8, 2016, California voters approved Proposition 64, the “Adult Use of Marijuana Act (the “AUMA”), which became effective immediately and enacted a statutory scheme legalizing, controlling, and regulating the cultivation, processing, manufacture, distribution, testing, and sale of non-medical cannabis and cannabis products for use by adults aged twenty-one (21) and older;

WHEREAS, the AUMA immediately legalized the personal cultivation of up to six (6) cannabis plants upon the grounds of a private residence, and allowed cities to regulate but not prohibit indoor personal cultivation activities, but authorized cities to regulate or prohibit outdoor personal cultivation activities;

WHEREAS, the AUMA's legalization of commercial cannabis activities, including but not limited to the cultivation, manufacture, testing, or sale of cannabis and cannabis products, was stayed pending the State's development of regulations and a permitting scheme which are required to be in place by January 1, 2018, at which point such commercial cannabis activities will be legal in the State of California;

WHEREAS, in anticipation of voters approving the AUMA, and to provide staff time to review regulatory options, on October 26, 2016, the City Council adopted Urgency Ordinance declaring and establishing a temporary moratorium on all commercial cannabis-related activities proposed to be legalized under the AUMA ("Moratorium"), which was extended by the City Council in November 2016;

WHEREAS, following enactment of the AUMA, on January 25, 2017, the City Council adopted Ordinance No. 2393 to regulate and establish a permitting scheme for the indoor personal cultivation of cannabis, and to prohibit the outdoor personal cultivation of cannabis, both as authorized by the AUMA;

WHEREAS, in preparation for implementation of the AUMA, the State has prepared regulations governing commercial cannabis activities and will begin issuing licenses for such activities on or before January 1, 2018, and cities throughout California have been reviewing their existing regulatory schemes and policies to prepare for the prohibition, regulation, or permitting of various commercial cannabis activities authorized by the AUMA;

WHEREAS, the City Council of the City of Montebello is dedicated to regulating the operation of businesses and uses of land in the community in a manner that satisfies the needs and desires of the community, is flexible to changes in State laws and policies, and which identifies and takes advantage of new sources of revenue so that vital public services may be adequately funded;

WHEREAS, over the past decade the State's regulation of medical and commercial cannabis activities has changed significantly, local governments' treatment of medical and commercial cannabis activities has responded in kind, and the City has continually evaluated its regulation of such activities in light of local planning and fiscal goals and objectives, and particularly the desires of the community;

WHEREAS, several cities in Los Angeles County, including those neighboring Montebello, have adopted or are in the process of adopting local ordinances that permit and regulate commercial cannabis activities, and the City's Economic Development Subcommittee has recommended that the City Council revise the City's existing regulations to address regulatory changes at the State and local levels of government, and to take advantage of potential new local revenue opportunities;

WHEREAS, in light of voter's overwhelming approval of the AUMA, the initiative petitions that have been circulated in Montebello proposing to permit various cannabis-related activities, the State laws and regulations that will impose stringent operating and licensing

requirements on cannabis businesses, and the ever-increasing revenue needs of the City, the City Council of the City of Montebello has determined that it is prudent and desirable to allow certain cannabis-related activities and businesses to operate in the City, provided that the location and manner of such activities and businesses is be subject to stringent local regulation; and

WHEREAS, accordingly the City Council of the City of Montebello desires to adopt this Ordinance to accomplish the above-described purposes, and in so doing finds and declares that this Ordinance constitutes a valid exercise of police power in accordance with Article 11, Section 7 of the California Constitution, is consistent with the language and intent of the AUMA, and furthers the health, safety, and general welfare of the residents of the City of Montebello.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES ORDAIN AS FOLLOWS:

SECTION 1. Incorporation of Recitals

The City Council for the City of Montebello finds and declares that the foregoing recitals are true and correct, and incorporates said recitals fully into this Ordinance as substantive findings.

SECTION 2. Chapter 5.90, “Cannabis Cultivation, Manufacturing, and Testing,” of the Montebello Municipal Code, is hereby repealed in its entirety and replaced with the following:

Chapter 5.90 – Commercial Cannabis Activities

5.90.010	Definitions
5.90.020	Commercial Cannabis Activities Prohibited; Exceptions
5.90.030	Relationship to other laws
5.90.040	Cannabis Cultivation, Manufacturing, and Testing Facilities
5.90.050	Application Requirements; Development Agreement and Conditional Use Permit Required
5.90.060	Permitted Zones and Locations; Outdoor Activities Prohibited
5.90.070	No Transfer or Change in Ownership or Location
5.90.080	Nonconforming Uses
5.90.090	Fees and Charges
5.90.100	Limitation on Liability
5.90.110	Inspections
5.90.120	Records
5.90.130	Audits
5.90.140	Violations
5.90.150	Interpretation
5.90.160	Severability

Section 5.90.010 Definitions

For purposes of this chapter, the following definitions shall apply:

“Act” shall mean the California Medical and Adult-Use Cannabis Regulation and Safety Act, as in Business & Professions Code section 26000 *et seq.*

“Applicant” shall mean and refer to a person applying for a development agreement pursuant to this chapter.

“Bureau” shall have the same meaning as in Section 26001(e) of the Business and Professions Code, as the same may be amended from time to time.

“Cannabis” shall have the same meaning as in subsection (f) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Cannabis accessories” shall have the same meaning as in subsection (g) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Cannabis concentrate” as used in this chapter shall have the same meaning as in subsection (h) of Section 26001 of the Business and Professions Code.

“Cannabis products” as used in this chapter shall have the same meaning as in subsection (i) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Commercial cannabis activity” shall have the same meaning as in subsection (k) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time, as the same may be amended from time to time.

“Cultivation” shall have the same meaning as in of subsection (l) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Cultivation site” as used in this chapter shall have the same meaning as in subsection (m) of Business and Professions Code section 26001, as the same may be amended from time to time.

“Customer” as used in this chapter shall have the same meaning as in subsection (n) of Business and Professions Code section 26000, as the same may be amended from time to time.

“Day care center” as used in this chapter shall have the same meaning as in subsection (o) of Business & Professions Code section 26001, as the same may be amended from time to time.

“Development agreement” as used in this chapter shall mean the agreement entered into between a person and the City authorizing said person to engage in commercial cannabis activity within the City’s jurisdictional boundaries.

“Delivery” shall have the same meaning as set forth in subsection (p) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Distribution” shall have the same meaning as in subsection (j) of Section-26001 of the Business and Professions Code, as the same may be amended from time to time.

“Distributor” shall have the same meaning as in subsection (a)(2) of Section 26070 of the Business and Professions Code, as the same may be amended from time to time.

“License” shall have the same meaning as in subsection (y) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Licensee” shall have the same meaning as in subsection (z) of Business and Professions Code section 26000, as the same may be amended from time to time.

“Manufacture” shall have the same meaning as in subsection (ag) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Manufacturer” shall have the same meaning as in subsection (ah) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Manufacture site” shall mean a location where a person conducts the production, preparation, propagation, or compounding of cannabis or cannabis products either directly or indirectly or by extraction methods, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis at a fixed location that packages or repackages cannabis or cannabis products or labels or relabels its container.

“Microbusiness” shall have the same meaning as in subsection (a)(3)(A) of Section 26070 of the Business and Professions Code, as the same may be amended from time to time.

“Operation” or “operate” shall have the same meaning as in subsection (ak) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Owner” as used in this chapter shall have the same meaning as in subsection (al) of Business and Professions Code section 26001, as the same may be amended from time to time.

“Permittee” shall mean a person that has entered into a development agreement with the City authorizing said person to engage in commercial cannabis within the City’s jurisdictional boundaries.

“Person” shall have the same meaning as in subsection (an) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Premises” shall have the same meaning as in subsection (ap) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Purchaser” shall have the same meaning as in subsection (ar) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Regulations” shall mean the regulations in the California Code of Regulations (Title 16, Div. 24) to implement, interpret, and make specific the Act, and providing licensing and enforcement criteria for commercial cannabis businesses in California.

“Retailer” or “retail” shall have the same meaning as in subsection (a)(1) of Section 26070 of the Business and Professions Code, as the same may be amended from time to time.

“Sell,” “sale,” and “to sell” shall have the same meaning as in subsection (as) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Testing laboratory” shall have the same meaning as in subsection (at) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

“Youth Center” as used in this chapter shall have the same meaning as in subsection (av) of Section 26001 of the Business and Professions Code, as the same may be amended from time to time.

Section 5.90.020 Commercial Cannabis Activities Prohibited; Exceptions

A. It shall be unlawful for any person to operate, cause, allow, assist, participate in, engage in, or in any way conduct any commercial cannabis activity within the City, including but not limited to the cultivation, delivery, distribution, manufacture, testing, transport, retail, microbusiness, purchase, sale, testing, distribution, giving away, or otherwise transferring of cannabis or cannabis products, or any other activities for which a license is available under the Act or the Regulations.

B. The prohibitions of subsection (A) shall not apply to the following persons, provided said person operates the specified activity in strict accordance with state law and this Code: (1) a clinic, licensed pursuant to Chapter 1 of Division 2 of the Health and Safety Code; (2) health care facility, licensed pursuant to Chapter 2 of Division 2 of the Health and Safety Code; (3) a residential care facility for persons with

chronic life-threatening illness, licensed pursuant to Chapter 3.01 of Division 2 of the Health and Safety Code; (3) a residential care facility for the elderly, licensed pursuant to Chapter 3.2 of Division 2 of the Health and Safety Code; (4) a residential hospice or home health agency, licensed pursuant to Chapter 8 of the Health and Safety Code; (5) personal indoor cultivation in compliance with Chapter 9.60 of this Code; (6) a licensee's transportation of cannabis or cannabis products on public roads pursuant to subsection (b) of Section 26080 of the Business and Professions Code, as the same may be amended from time to time; or (7) a permittee under this chapter, provided that said person has entered into a development agreement with the City, has been granted a conditional use permit pursuant to Chapter 17.70, has been issued the requisite license from the Bureau, and otherwise complies, at all times, with the provisions of this Code.

Section 5.90.030 Relationship to other laws

Except as otherwise provided herein, this chapter incorporates the requirements of the Act and Regulations. In the event of any conflict between the provisions of this chapter and the provisions of the foregoing, the more restrictive provision shall control.

Section 5.90.040 Cannabis Cultivation, Manufacturing, and Testing Facilities

A. No person shall operate a cultivation site, manufacturing site, or testing laboratory in the City, or otherwise engage in the cultivation, manufacture, or testing of cannabis or cannabis products, for profit or otherwise, except in strict accordance with this chapter, the terms and conditions of the development agreement, any conditions of approval specified in the conditional use permit, and other applicable provisions of this Code.

B. The effectiveness of any provision in this Chapter that provides for the operation of specified commercial cannabis activities in the City is conditioned upon the City Council's adoption of an amendment to Title 17 of this Code adding cannabis cultivation sites, manufacturing sites, and/or testing laboratories, as applicable, as an authorized land use in the City.

Section 5.90.050 Application Requirements; Development Agreement and Conditional Use Permit Required

A. The City Council may, in its sole discretion, approve and direct the issuance of a notice inviting applications, a request for applications, or similar solicitation inviting persons interested in operating commercial cannabis activities in the City to submit an application for a development agreement.

B. Whether to issue a solicitation for applications, the manner of accepting applications, the manner of application review, and whether to approve or deny any such application shall be subject to the sole and absolute discretion of the City Council. The criteria utilized in evaluating or scoring any application for a development agreement shall be that specified in this chapter, elsewhere in this code, or in the solicitation for

applications issued by the City Council. Subject to the discretion of the City Council, the solicitation may include provisions pertaining to: the information required to be submitted by applicants, including but not limited to the application information specified in the Regulations for a license from the Bureau; the City's application review, vetting, and approval processes; the review and scoring criteria that will be utilized by the City in distinguishing among applicants; applicant background checks and verification requirements; conditions of approval; security features and requirements; operating guidelines, standards, limitations, and requirements; site improvement obligations; maintenance requirements; book, accounting, and record keeping requirements; and/or a draft development agreement.

C. A development agreement approved by the City Council is required before any person operates a cultivation site, manufacturing site, or testing laboratory in the City. Said development agreement shall set forth the terms and conditions under which the commercial cannabis activities may be operated, in addition to the terms and conditions otherwise set forth in this Chapter or elsewhere in this Code. Subject to the agreement of any permittee and approval of the City Council, such additional terms and conditions of the development agreement may include, but are not limited to, public outreach and education requirements, community service requirements, the payment of mutually agreeable fees and charges, development and operating plans (including site plan, floor plan, and elevations), security measures, operating standards and procedures, site location and design standards, and such other terms and conditions as may be agreed upon by a permittee and the City Council, as well as those that the City Council deems necessary to protect and promote the public health, safety, and welfare of the community.

D. In addition to a development agreement, no person shall operate a cultivation site, manufacturing site, or testing laboratory unless and until a conditional use permit therefor has been approved by the Planning Commission or City Council, as applicable, in accordance with Chapter 17.70 of this Code. The application process for the conditional use permit shall be the same as is generally applicable to conditional use permits in the City, provided that a development agreement between the permittee and the City shall be a condition precedent to approving a conditional use permit.

E. Nothing in this chapter is intended or shall be construed as requiring the City Council to approve or any development agreements or to otherwise allow commercial cannabis activities in the City. No application for a development agreement will be accepted except during the times specified by the City Council in a solicitation for applications. The City Council's solicitation for, review of, and approval of any application for a development agreement is discretionary, and nothing in this chapter is intended or shall be interpreted as rendering commercial cannabis activities a "by-right" land use in the City.

Section 5.90.060 Permitted Zones; and Locations—~~Restrictions~~; Outdoor Activities Prohibited

A. No commercial cannabis activities shall be permitted in the City except in the zones and locations authorized by Title 17, and except upon the specific premises identified in a permittee's development agreement and conditional use permit.

B. No commercial cannabis activities shall be operated except within a fully enclosed and permanent building. For purposes of this section, the phrase "fully enclosed and permanent building" shall mean a structure having a roof that is enclosed on all sides and is intended and has a useful life appropriate for long-term use, as contrasted with a "temporary building" that is not designed or intended to be permanently located, placed, or affixed to the premises.

Section 5.90.070 No Transfer or Change in Ownership or Location

A. No permittee may sell, transfer, pledge, assign, grant an option, or otherwise dispose of, in whole or in part, their rights or interest under a development agreement entered into pursuant to this chapter, and no owner may sell, transfer, pledge, assign, grant an option, or otherwise dispose of, in whole or in part, their ownership interest in a cultivation site, manufacturing site, or testing laboratory permitted under this chapter, without the advanced discretionary approval of the City Council. Before approving any such request, the City may require the purchaser, assignee, or transferee to provide the same information and materials that are required of an initial applicant, including the payment of associated fees.

B. Before exercising any rights under a development agreement, permittees shall demonstrate proof of lawful possession of the premises where commercial cannabis activities will be operated with such evidence consisting of properly executed deeds of trust, leases, licenses, or similar documents evidencing the permittee's right to possession and use of the premises. Subject to the criteria specified by the City Council in a solicitation for applications, a development agreement may be awarded contingent upon an applicant's subsequent identification of a premises that is acceptable to the City, or subject to an applicant's provision of an option, letter of intent, or similar instrument executed by the current owner of the proposed premises in favor of a permittee or applicant authorizing commercial cannabis activities to be operated thereon.

C. A permittee shall only operate commercial cannabis activities within the area, building, structure, and portion of the premises that is specifically described in development agreement and/or conditional use permit. A permittee shall not relocate, move, or otherwise alter the location of its operations from the specific area so identified without first obtaining approval from the City, regardless of any possessory interest or right to possession to such additional areas. No permittee shall add additional or contiguous units or areas, thereby altering the initially approved premises, without first obtaining the approval of the City Council.

D. No permittee shall sublet, transfer, or otherwise assign any portion of any approved premises for any purpose, unless approved in advance by the City Council.

E. No permittee shall make any physical change, alternation, or modification to the approved premises that materially or substantively alters, in the discretion of the Building Official, the location, production estimates, or the usage of the premises from the plans approved in the development agreement and/or conditional use permit, without the advanced approval of the City Council. For purposes of this subsection, the phrase “materially or substantively alters” shall mean any physical change, alternation, or modification to the area of the premises identified a development agreement or conditional use permit for the operation of commercial cannabis activities that either: (1) increases the capacity or scope of commercial cannabis activities by 5% or more, or (2) requires a building permit under this Code.

Section 5.90.080 Nonconforming Uses

Any premises, location, or person establishing or operating commercial cannabis activities in the City in violation of this chapter shall not be considered a lawful or permitted nonconforming use. Any such unlawfully established business, location, or operation shall constitute a public nuisance subject to abatement by the City.

Section 5.90.090 Fees and Charges

A. Each applicant or permittee shall timely and fully pay all fees set forth in this section. The failure of an applicant to pay the requisite fees is grounds for denial, and the failure of a permittee to pay the requisite fees shall constitute a breach of the development agreement, and is grounds for revocation of the conditional use permit. Except as otherwise provided herein, the amount of each fee may be established by resolution of the City Council.

1. Application fee to cover the City’s costs incurred in the initial acceptance and review of an application for a development agreement, due and payable in full at the time an application is submitted.

2. Processing fee to cover the City’s costs incurred in the review, investigation, scoring, and/or selection of applicant for the award of a development agreement, in accordance with evaluation criteria specified by the City Council in a notice inviting applications, a request for applications, or similar solicitation, due and payable in full at the time an application is submitted. The City may charge a separate processing fee for each round of the application review and selection process.

B. In addition to the fees specified in subsection (A), applicants and permittees shall timely pay all other applicable fees provided for in this Code, including, but not limited to, fees associated with processing applications for conditional use permits, development agreements, building permits, and plan checks, as well as the City’s cost of preparing a development agreement.

C. In addition to the fees set forth in this section, a development agreement entered into pursuant to this chapter may provide for a permittee to pay the City a fair share contribution towards the City's costs incurred in, without limitation, enforcing the provisions of this chapter, inspecting for and remediating any direct or secondary negative impacts of the commercial cannabis activities, and mitigating impacts to the City's existing public facilities caused by the commercial cannabis facility. If applicable, the remediation payments described in this section shall be memorialized in a development agreement, and paid by a permittee to the City in strict accordance with the terms thereof.

Section 5.90.100 Limitation on Liability

A. To the fullest extent permitted by law, the City shall not assume any liability whatsoever, with respect to receiving, ~~or~~ reviewing, processing, denying, or approving any application to operate commercial cannabis activities under this chapter.

B. As a condition of submitting an application for a development agreement, and as a further condition of approval, each applicant or permittee, as applicable, shall: (1) agree to indemnify the City and its elected and appointed officers, employees, and representatives, from and against any claims, damages, injuries, or liabilities of any kind relating to or arising from an application, the City's denial or approval of an application, or the operation of commercial cannabis activities; (2) waive any and all claims, damages, injuries, or liabilities of any kind against the City and its elected and appointed officers, employees, and representatives; (3) agree to defend, at its sole cost and expense, any action against the City and/or its elected and appointed officers, employees, and representatives, relating to or arising from an application, denial or approval of an application, or the operation of a commercial cannabis activity; and (4) agree to reimburse the City for any court costs and attorneys' fees (with legal counsel of the City's choice) incurred in any legal challenge relating to an application, the denial or approval of any application, or the operation of a commercial cannabis activity.

Section 5.90.110 Inspections

The City Manager, local law enforcement or code enforcement, or other public safety personnel, shall have the right to enter any and all portions of a premises from time to time, without notice, a search warrant, inspection warrant, subpoena, or court order, between the hours of 10:00 a.m. and 8:00 p.m., or any other reasonable time, to ensure compliance with this chapter, the Act, the Regulations, and any provision or condition of the development agreement or conditional use permit. Such inspection shall include the authority to review or copy any recordings, documents, or other records required to be maintained on the premises. It is unlawful for any permittee, owner, landlord, lessee, employee, or any other person having any responsibility over the operation of the premises to refuse to allow, impede, obstruct or interfere with an inspection or the review or copying of records required under this chapter, including but not limited to, the concealment, destruction, and falsification of any recordings, records, or monitoring.

Section 5.90.120 Records

A. Permittees shall maintain records at the premises accurately and truthfully documenting the following:

1. The full name, address, and telephone number(s) of the owner, landlord and/or lessee of the premises;
2. The full name, address, and telephone number(s) of all persons or owners who are engaged in the management of the premises, and the exact nature of each member's participation in the management or ownership of the premises.
3. All receipts of the premises, including but not limited to all payments, purchases, contributions, reimbursements, and reasonable compensation, whether in cash or in kind, concerning commercial cannabis activities, whether among licensees or otherwise.
4. Proof of compliance with the Act and Regulations, including but not limited to the license issued by the Bureau authorizing a permittee to operate commercial cannabis activities on the premises.
5. Any other documentation described in the development agreement required to be maintained on the premises.

B. The foregoing records shall be maintained by permittees for a period of seven (7) years and shall be made available by the permittee to the Montebello Police Department, other local law enforcement, or the City Manager upon request. If such records are not produced as requested, the City may seek a search warrant, subpoena, or court order to compel access thereto. The records shall be stored at the premises in a manner capable of being reproduced promptly and accurately. Any loss, damage or destruction of the records shall be reported to the Montebello Police Department within twenty-four (24) hours of the loss, destruction or damage.

Section 5.90.130 Audits

No later than February 15 of every calendar year, each permittee shall file with the city one (1) copy of an audit of its operations for the previous calendar year, completed and certified by an independent certified public accountant in accordance with generally accepted auditing and accounting principles. The audit shall include, but not be limited to, a discussion, analysis, and verification of each of the records required to be maintained pursuant to this chapter.

Section 5.90.140 Violations

A. The City may initiate abatement proceedings as authorized by this Code or state law to correct or cure any violation of this chapter or Code. The City shall be entitled to recover its courts costs and reasonable attorneys' fees in the event of a ~~successful~~ court order or judgment of abatement is entered in favor of the City.

B. Any person violating any of the provisions of this chapter shall be guilty of a misdemeanor, and upon conviction thereof shall be punishable pursuant to Section 1.12.010 of this Code.

C. The penalties and remedies provided herein are in addition to other remedies available at law, and the City shall have the discretion to pursue and prosecute any such available remedy.

Section 5.90.150 Interpretation

The provisions of this chapter shall be read consistent with all the provisions of state and local law, and their implementing regulations, as well as the other provisions of this Code.

Section 5.90.160 Severability

Should any provision of this chapter, or its application to any persons or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable, or otherwise void, that determination shall have no effect on any other provision of this chapter or the application of this chapter to any other person or circumstance and, to that end, the provisions hereof are severable.

SECTION 3. CEQA. The City Council, on the basis of the whole record and exercising independent judgment, finds that this Ordinance is not subject to environmental review pursuant to Sections 15060(c)(2) and 15060(c)(3) of the State Guidelines for Implementation of the California Environmental Quality Act (CEQA). Sections 15060(c)(2) and 15060(c)(3) pertain to activities that will not result in a direct or reasonably foreseeable indirect change to the environment and that are not defined as a project under Section 15378. Each of the actions or activities authorized by this Ordinance are subject to future and speculative discretionary actions of the City Council, and according environmental review of any resulting impacts is premature.

SECTION 4. SEVERABILITY. If any section, subsection, line, sentence, clause, phrase, or word of this Ordinance is for any reason held to be invalid or unconstitutional, either facially or as applied, by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Montebello hereby declares that it would have passed this Ordinance, and each and every individual section, subsection, line, sentence, clause, phrase, or word without regard to any such decision.

SECTION 5. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days after approval by the City Council.

SECTION 6. PUBLICATION. The City Clerk shall certify to the adoption of this Ordinance causing it to be posted as required by law.

PASSED, APPROVED AND ADOPTED this __th day of February, 2018.

Vanessa Delgado, Mayor

APPROVED AS TO FORM:

ATTEST:

Arnold M. Alvarez-Glasman
City Attorney

Irma Bernal-Barajas
City Clerk

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF MONTEBELLO, CALIFORNIA, APPROVING ZONING
CODE AMENDMENT NO. ZC XX-17 PERTAINING TO
CANNABIS CULTIVATION, MANUFACTURING, AND
TESTING FACILITIES**

WHEREAS, the City of Montebello (“City”) is a general law city, incorporated under the laws of the State of California, and has the power to make and enforce with its jurisdictional limits all local, police, sanitary, and other ordinances and regulations not in conflict with general laws of the state;

WHEREAS, the Montebello Zoning Code (Title 17 of the Montebello Municipal Code, hereinafter the “Zoning Code”) generally prohibits all land uses in the City that are not expressly listed as a permitted land use, with the list of permitted land uses in the City’s various zoning districts is set forth in Appendix A to the Zoning Code;

WHEREAS, in 1996, California voters approved the Compassionate Use Act (“CUA”), the purpose of which was to ensure that persons needing cannabis for medical purposes have the freedom to use it without fear of criminal prosecution;

WHEREAS, in 2004, the Legislature enacted Senate Bill 420 to enact the “Medical Marijuana Program Act” (“MMP”) to clarify the scope of the CUA and provide qualifying patients and their primary caregivers criminal immunities for the collective or cooperative cultivation of cannabis for medical purposes;

WHEREAS, neither the CUA nor MMP impact cities’ rights to regulate or entirely prohibit the cultivation, manufacture, or distribution of cannabis within their jurisdictions, and accordingly in 2013 the City Council adopted an Ordinance enacting Chapter 9.30 which, among other things, prohibited the cultivation or distribution of medical cannabis within City limits, which was amended and updated by Ordinance No. 2365 adopted on January 28, 2015;

WHEREAS, in October 2015, a citizen-sponsored initiative petition was circulated proposing to legalize medical cannabis cultivation and distribution in the City, and the petition received approximately 3,000 signatures from City residents;

WHEREAS, in 2016, the Legislature approved the “Comprehensive Medical Cannabis Regulation and Safety Act,” enacting a licensing and regulatory scheme for medical cannabis, and thereby further refining and regulating medical cannabis activities;

WHEREAS, on November 8, 2016, California voters approved Proposition 64, the Adult Use of Marijuana Act (the “AUMA”), which became effective immediately and enacted a statutory scheme legalizing, controlling, and regulating the cultivation, processing, manufacture, distribution, testing, and sale of non-medical cannabis and cannabis products for use by adults aged twenty-one (21) and older;

WHEREAS, the AUMA immediately legalized the personal cultivation of up to six (6) cannabis plants upon the grounds of a private residence, and allowed cities to regulate but not prohibit indoor personal cultivation activities, but authorized cities to regulate or prohibit outdoor personal cultivation activities;

WHEREAS, the AUMA's legalization of commercial cannabis activities, including but not limited to the cultivation, manufacture, testing, or sale of cannabis and cannabis products, was stayed pending the State's development of regulations and a permitting scheme which are required to be in place by January 1, 2018, at which point such commercial cannabis activities will be legal in the State of California;

WHEREAS, in anticipation of voters approving the AUMA, and to provide staff time to review regulatory options, on October 26, 2016, the City Council adopted Urgency Ordinance declaring and establishing a temporary moratorium on all commercial cannabis-related activities proposed to be legalized under the AUMA ("Moratorium"), which was extended by the City Council in November 2016;

WHEREAS, following enactment of the AUMA, on January 25, 2017, the City Council adopted Ordinance No. 2393 to regulate and establish a permitting scheme for the indoor personal cultivation of cannabis, and to prohibit the outdoor personal cultivation of cannabis, both as authorized by the AUMA;

WHEREAS, in preparation for implementation of the AUMA, the State has prepared regulations governing commercial cannabis activities and will begin issuing licenses for such activities on or before January 1, 2018, and cities throughout California have been reviewing their existing regulatory schemes and policies to prepare for the prohibition, regulation, or permitting of various commercial cannabis activities authorized by the AUMA;

WHEREAS, the City Council of the City of Montebello is dedicated to regulating the operation of businesses and uses of land in the community in a manner that satisfies the needs and desires of the community, is flexible to changes in State laws and policies, and which identifies and takes advantage of new sources of revenue so that vital public services may be adequately funded;

WHEREAS, over the past decade the State's regulation of medical and commercial cannabis activities has changed significantly, local governments' treatment of medical and commercial cannabis activities has responded in kind, and the City has continually evaluated its regulation of such activities in light of local planning and fiscal goals and objectives, and particularly the desires of the community;

WHEREAS, several cities in Los Angeles County, including those neighboring Montebello, have adopted or are in the process of adopting local ordinances that permit and regulate medical and commercial cannabis activities, and the City's Economic Development Subcommittee has recommended that the City Council revise the City's existing regulations to

address regulatory changes at the State and local levels of government, and to take advantage of potential new local revenue opportunities;

WHEREAS, in light of voter's overwhelming approval of the AUMA, the initiative petitions that have been circulated in Montebello proposing to permit various cannabis-related activities, the State laws and regulations that will impose stringent operating and licensing requirements on cannabis businesses, and the ever-increasing revenue needs of the City, the City Council of the City of Montebello has determined that it is prudent and desirable to allow certain cannabis-related activities and businesses to operate in the City, provided that the location and manner of such activities and businesses is be subject to stringent local regulation;

WHEREAS, the City Council has heretofore enacted Chapter 5.90 allowing cannabis cultivation and manufacturing businesses, and cannabis testing laboratories to operate in the City;

WHEREAS, the effectiveness of Chapter 5.90 is subject to the City Council's approval of an amendment to the Zoning Code specifying the zoning districts in which such facilities may operate, as well as minimum development and location restrictions therefore, and provided further that the owners of such facilities enter into a development agreement with the City and receive a conditional use permit;

WHEREAS, the City has heretofore held a duly noticed "Town Hall Meeting" at which it invited members of the public and industry experts to engage in an open dialogue about the positives and negatives of allowing commercial cannabis activities in the City, and the concerns expressed have been duly considered and incorporated into this ordinance;

WHEREAS, the Planning Commission has heretofore held a duly noticed public hearing, after which it adopted a resolution recommending that the City Council adopt this ordinance;

WHEREAS, the City Council has held a duly noticed public hearing concerning this ordinance, and has considered staff reports, presentations, oral and written testimony, the Planning Commission's recommendation, and such other matters presented during the City Council's consideration of this ordinance, and all other prerequisites to the adoption of this Ordinance have occurred;

WHEREAS, the City Council finds and determines that this ordinance furthers the public health, safety, and general welfare of the community, and the public interest, convenience, and necessity, by identifying permissible zoning districts for the establishment and operation of cannabis facilities, and enacting minimum regulations governing such uses to ensure the consistency of land uses throughout the City; and

WHEREAS, the City Council further finds and declares that this ordinance is necessary and appropriate to ensure commercial cannabis activities are operated in a manner that is compatible with and not detrimental to other land uses in the vicinity, and further that this ordinance is consistent with purposes and goals of the Montebello General Plan, including but

not limited to making allowance for a variety of land uses that serve the needs and desires of the community.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES ORDAIN AS FOLLOWS:

SECTION 1. Incorporation of Recitals

The City Council for the City of Montebello, based on the entire record before it, finds and declares that the foregoing recitals are true and correct, and incorporates said recitals fully into this Ordinance as substantive findings.

SECTION 2. Chapter 17.71, “Cannabis Cultivation, Manufacturing, and Testing Facilities,” is hereby added to Title 17 of the Montebello Municipal Code as follows:

Section 17.71.010 – Definitions

The terms and phrases used in this chapter shall have the same meaning as in Chapter 5.90 of this code.

Section 17.71.010 – Permitted Zones; Distance from sensitive uses.

A. Cannabis cultivation sites, manufacturing sites, and testing laboratories shall be permitted only in Light Manufacturing (M-1) and Heavy Manufacturing (M-2) zones, subject to a development agreement and conditional use permit approved by the City, as described in Chapter 5.90.

B. No premises operating commercial cannabis activities shall be located within a 600-foot radius of a school providing instruction in kindergarten or any grades 1 through 12, a day care center, or a youth center that is in existence at the time the development agreement is approved by the City. The distance specified in this subsection shall be the horizontal distance measured in a straight line from the property line of the school, day care, or youth center to the closest property line of the lot on which the premises is to be located, without regard to intervening structures.

Section 17.71.020 – Minimum Development and Operating Standards.

A. Permittees, and the premises upon which commercial cannabis activities are operated, shall strictly comply with this code, the development agreement approved by the City, the conditional use permit approved by the City, the Act, and the Regulations. To the extent of a conflict among any of the foregoing, the more restrictive provision shall control unless a different intent is clear from context.

B. All premises where commercial cannabis activities are operated shall comply with the following minimum development and operating standards:

1. All cultivation, manufacturing, testing, storage, and other operations of commercial cannabis activities shall occur in a fully enclosed and permanent building, as described in Chapter 5.90.

2. Persons under the age of 21 shall be prohibited from the premises at all times.

3. A premises shall notify patrons of the following through the posting of a sign in a conspicuous location: (a) that loitering on and around the premises is prohibited by California Penal Code § 647(e); (b) that patrons must immediately leave the site upon concluding the reason for their visit, and may not consume cannabis or cannabis products on the premises; (c) that patrons may be subject to prosecution under federal law; and (d) that the use of cannabis or cannabis products may impair a person's ability to drive a motor vehicle or operate machinery.

4. Permittees shall provide the name and phone number of an on-site staff person to the Montebello Police Department and City Manager for notification if there are operational problems or emergencies associated with the premises or the operation thereof.

5. All commercial cannabis activities shall be operated within the specific part of the premises specified in the development agreement or conditional use permit, and no commercial cannabis activities shall exceed the square footage authorized in the controlling development agreement, conditional use permit, or the licensee's license, whichever is most restrictive.

6. All exterior windows, doors, loading and unloading docks or bays, and any points of ingress or ingress into the structure on the premises in which commercial cannabis activities will be operated shall be secured from unauthorized entry by commercial grade, nonresidential locks, and in a manner approved by the Montebello Police Department. The exterior of each of the foregoing areas shall be illuminated during evening and early morning hours.

7. The ingress and egress points of any storage areas for cannabis or cannabis products shall be locked and secured at all times, and under the control of and accessible only by permittee's authorized personnel.

8. Each permittee shall implement a track-and-trace system, approved by the Montebello Police Department and compliant with the Act and Regulations, to record the chain of supply of cannabis or cannabis products from "seed-to-sale."

9. The operation of commercial cannabis activities, cannabis or cannabis products, shall not be visible from any public right-of-way.

10. The exterior appearance of the premises, including but not limited to the design, color, landscaping, screening, architectural treatments, signage, and similar aesthetic features of the premises shall comply with the standards applicable to the underlying zoning

district, as may be modified or supplemented through the development agreement or conditional use permit.

11. Except as modified herein, or in a development agreement or conditional use permit, the premises shall comply with the development standards applicable to the underlying zoning district.

12. All exterior signage on the premises shall comply with the standards of this code, or the development agreement or conditional use permit, whichever are more restrictive.

13. The exterior of the premises shall comply with the City's generally applicable lighting standards including, without limitation, fixture type, wattage, illumination levels, shielding, and associated approvals and permits.

14. All waste generated by or resulting from commercial cannabis activities shall be disposed of as required by law, and pending disposal shall be stored in a locked and secure area that is under the control of and accessible only by permittee's authorized personnel.

15. There shall not be on-site sales of alcohol or tobacco products, and no on-site consumption of food, alcohol, tobacco, cannabis, or cannabis products on the premises.

16. Except as otherwise set forth in a development agreement, the hours of operation for a premises shall be limited to: Monday – Sunday 8:00 a.m. to 8:00 p.m.

17. The premises shall provide an odor absorbing ventilation and exhaust system so that odor generated inside the structure where commercial cannabis activities are operated is not detected outside the structure, anywhere on adjacent property, public rights-of-way, or within any other unit or structure on the premises aside from the structure where commercial cannabis activities are operated.

18. If hazardous materials, flammable gas, flammable liquefied gas, flammable and combustible liquids, or other flammable material, as those terms are defined in California Fire Code Section 202, are to be used in the operation of commercial cannabis activities, then the provisions of California Fire Code Section 407 shall be applicable where hazardous materials subject to permits under California Fire Code Section 50 (Hazardous Materials) are located on the premises or where required by the Montebello Fire Department.

19. Storage, use and handling of compressed gasses in compressed gas containers, cylinders, tanks, and systems shall comply with California Fire Code Chapter 53. Partially full compressed gas containers, cylinders or tanks containing residual gases shall be considered as full for the purposes of the controls required. Compressed gasses classified as hazardous materials shall also comply with California Fire Code Chapter 50 for general requirements and California Fire Code Chapter 53 addressing specific hazards, including California Fire Code Chapter 58 (Flammable Gases), California Fire Code Chapter 60 (Highly Toxic and Toxic Materials), California Fire Code Chapter 63 (Oxidizers, Oxidizing Gases and

Oxidizing Cryogenic Fluids), and California Fire Code Chapter 64 (Pyrophoric Materials), Prevention, control and mitigation of dangerous conditions related to storage, use, dispensing, mixing and handling of flammable and combustible liquids shall be in accordance with California Fire Code Chapters 50 and 57.

20. All manufacturing, cultivation, and testing sites are Group F-1 (Factory Industrial Moderate-Hazard) Occupancy under the California Fire Code. All new construction is required to be fire sprinkled pursuant to the Fire Code. For premises sited in an existing structure, an automatic fire sprinkler system shall be provided throughout all buildings contained in a Group F-1 Occupancy where one of the following conditions exist: (a) Group F-1 fire area exceeds twelve thousand square feet; (b) Group F-1 fire area is located more than three stories above grade plane; or (c) the combined area of all Group F-1 fire areas on all floors, including any mezzanines, exceeds twenty-four thousand square feet.

21. All areas where commercial cannabis activities are operated are wet locations, and the electrical system in such areas shall comply with all City and California building codes, fire codes, electrical codes, and other applicable laws.

Section 17.71.040 – Minimum Security Standards.

A. Permittees shall comply with the security standards and requirements set forth in this code, the development agreement approved by the City, the conditional use permit approved by the City, the Act, and the Regulations. To the extent of a conflict among any of the foregoing, the most restrictive provision shall control unless a different intent is clear from context.

B. All permittees and premises where commercial cannabis activities are operated shall comply with the following minimum security standards:

1. Security Cameras.

a. Security cameras shall be installed and maintained on the premises in a good working condition, and capable of producing digitally recorded documentation in a format approved by the Montebello Police Department.

b. All security cameras on the premises shall be in use 24 hours per day, 7 days per week. Permittees are responsible for ensuring that all surveillance equipment is properly functioning and maintained so that the playback quality is suitable for viewing and the surveillance equipment is capturing the identity of all individuals and activities in the monitored areas.

c. All video surveillance equipment shall have sufficient battery backup to support a minimum of four hours of recording in the event of a power outage.

d. The areas of the premises to be covered by the security cameras include, but are not limited to: all storage areas for cannabis or cannabis products; all areas where commercial cannabis activities are operated; each location where weighing, packaging,

transport, preparation, or tagging activities occur; the interior and exterior of all points of ingress or egress to storage areas; all doors and windows; loading and unloading bays, the interior and exterior of all points of ingress or egress to the structure on the premises where commercial cannabis activities are operated, and all points of ingress or egress to the premises.

e. Surveillance recording equipment must be housed in a designated, locked, and secured room or other enclosure with access limited to authorized employees, serving personnel, or local law enforcement agencies for law enforcement purposes.

f. All entrances and exits to the facility shall be recorded from both indoor and outdoor vantage points. At least one camera shall be dedicated to recording the access points to the secured surveillance recording area.

g. Permittees shall keep a current list of all authorized employees and personnel who have access to the surveillance system and/or room on the premises. Permittees shall keep a surveillance equipment maintenance activity log to record all service activity, including the identity of the individual performing the service, the service date and time, and the reason for service. Such records shall be maintained on the premises and shall be made available to the City upon request.

h. The system shall be capable of recording all pre-determined surveillance areas in any lighting conditions.

i. Video surveillance equipment shall, at a minimum, consist of digital or network video recorders, cameras capable of meeting the requirements described in this chapter, video monitors, digital archiving devices, a color printer, and the capability to produce still color photograph from any camera image, live or recorded. The date and time shall be embedded on all surveillance recordings without significantly obscuring the picture, and time is to be measured in accordance with the official United States time established by the National Institute of Standards and Technology and the U.S. Naval Observatory.

j. Video surveillance systems must be equipped with a failure notification system that provides prompt notification to the permittee of any prolonged surveillance interruption and/or the complete failure of the surveillance system.

k. A sign shall be posted in a conspicuous place near each point of public access which shall be not less than 12 inches wide and 12 inches long, composed of letters not less than one inch in height, stating "All Activities Monitored by Video Camera" or "These Premises Are Being Digitally Recorded" or otherwise advising all persons entering the premises that a video surveillance and camera recording system is in operation and recording all activity as provided in this code.

l. All surveillance recordings must be kept for a minimum of 90 days and be in a format that can be easily accessed for viewing. Video recordings must be archived in a format that ensures authentication of the recording as legitimately-captured video and guarantees that no alteration of the recorded image has taken place.

m. After the 90-day surveillance video retention period has lapsed, surveillance video recordings must be erased or destroyed prior to being discarded or disposed of for any other purposes. Surveillance video recordings may not be destroyed if the premises knows or should have known of a pending criminal, civil, or administrative investigation or any other proceedings for which the recording may contain relevant information.

n. Upon request, permittees shall make available to the Montebello Police Department or local law enforcement agency, for law enforcement purposes, all information related to security alarm systems, recordings, monitoring, and/or system activity.

o. Permittees may utilize off-site monitoring and video recording storage, or an independent third-party service, to satisfy the requirements of this section, provided the standards exercised at the remote location meet or exceed all standards for on-site monitoring set forth herein.

2. Alarm System

a. The premises shall be alarmed with a reliable, commercial alarm system that is operated and monitored by a security company or alarm business that is operating in full compliance with this Code, including but not limited to Chapter 8.24.

b. Permittees shall maintain up to date and current records and existing contracts on the premises that describe the location and operation of each security alarm system, a schematic of security zones, the name of the alarm company, and the name of any vendor monitoring the premises.

c. At a minimum, the alarm system shall monitor all exterior points of access into the structure on the premises where commercial cannabis activities are operated, including but not limited to windows and doors.

d. Security Guard. At all times a premises is open to the public, at least one security guard who is licensed, possesses a valid Department of Consumer Affairs “security guard card,” and has a valid Santa Ana Business License.

3. Records. All records applicable to the surveillance system, alarm system, and track-and-trace system shall be maintained on the premises, and available for inspection upon request by the Montebello Police Department or other local law enforcement personnel for law enforcement purposes or to ensure compliance with this code, the Act, or the Regulations.

SECTION 3. Appendix A – Index of Primary Uses, of Title 17, “Zoning,” of the Montebello Municipal Code, is hereby amended to add “cannabis cultivation sites,” “cannabis manufacturing sites,” “cannabis testing laboratory,” and footnote 63 to Appendix A, as follows:

USE	ZONE										
	R-A	R-1	R-2	R-3	R-4	C-R	C-1	C-2	C-M	M-1	M-2
Cannabis Cultivation Site ⁶³										C	C
Cannabis Manufacturing Site ⁶³										C	C
Cannabis Testing Laboratory ⁶³										C	C

Footnotes for Appendix A:

63. Establishment of a cannabis cultivation site, cannabis manufacturing site, or cannabis testing laboratory, or any combination of the foregoing, is subject to the approval of a development agreement by the city, a conditional use permit, and the provisions of Chapter 5.90 and Title 17.

SECTION 4. CEQA. The City Council, on the basis of the whole record and exercising independent judgment, finds that this the Ordinance is not subject to environmental review pursuant to Sections 15060(c)(2) and 15060(c)(3) of the State Guidelines for Implementation of the California Environmental Quality Act (“CEQA”). Sections 15060(c)(2) and 15060(c)(3) pertain to activities that will not result in a direct or reasonably foreseeable indirect change to the environment and that are not defined as a project under Section 15378. The operation and establishment of a cannabis cultivation business, cannabis manufacturing business, or cannabis testing laboratory in the City will be subject to future discretionary approval(s) by the Planning Commission and/or City Council.

SECTION 5. SEVERABILITY. If any section, subsection, line, sentence, clause, phrase, or word of this Ordinance is for any reason held to be invalid or unconstitutional, either facially or as applied, by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Montebello hereby declares that it would have passed this Ordinance, and each and every individual section, subsection, line, sentence, clause, phrase, or word without regard to any such decision.

SECTION 6. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days after approval by the City Council.

SECTION 7. PUBLICATION. The City Clerk shall certify to the adoption of this Ordinance causing it to be posted as required by law.

PASSED, APPROVED AND ADOPTED this ____that day of _____, 2018.

Vivian Romero, Mayor

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman
City Attorney

ATTEST:

Irma Barajas
City Clerk

CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Andrew G. Pasmant, Acting City Manager

BY: Christopher G. Cardinale, Assistant City Attorney

SUBJECT: Public Hearing – Amendment to the Chapter 5.90 of the Montebello Municipal Code, and an Amendment to the Zoning Code, Both Relating to Commercial Cannabis Activities; Solicitation of Applications for Cultivation, Manufacturing, and Testing Sites

DATE: February 14, 2018

RECOMMENDATION

It is recommended that the City Council: (1) receive a presentation from staff concerning an Ordinance amending Chapter 5.90 and a Zoning Amendment relating to commercial cannabis activities; (2) conduct a public hearing on the proposed Zoning Amendment; and (3) either (a) approve first reading of the Amendment to Chapter 5.90 and the Zoning Code Amendment, and approve issuance of a Solicitation for Applications for Commercial Cannabis Sites; or (b) provide alternative direction to staff.

BACKGROUND

A. The Adult Use of Marijuana Act

Over the past two (2) decades, California's regulation of medical and non-medicinal cannabis has changed significantly. While the cultivation, manufacture, sale, use, and possession of cannabis were once crimes under California law, in 1996 these activities were "decriminalized" for medicinal purposes by the Compassionate Use Act of 1996 ("CUA"). Then in 2016, California voters approved the "Adult Use of Marijuana Act" ("AUMA") to legalize such cannabis activities for non-medical or "adult use" purposes.

In June 2017, the California Legislature approved, and the Governor signed, Senate Bill 94 into law – the "Medicinal and Adult-Use Cannabis Regulation and Safety Act" ("MAUCRSA"). The MAUCRSA merged California's preexisting licensing scheme for medical cannabis (enacted in 2015 by the "Medical Cannabis Regulation and Safety Act"), with the licensing scheme enacted by the AUMA for "adult-use" cannabis. The result is a single statutory scheme governing various medicinal and adult use cannabis activities which are cumulatively defined as "commercial cannabis activities."

As required by the AUMA, on January 1, 2018, the California Bureau of Cannabis Control (“Bureau”) began issuing licenses allowing recipients to engage in “commercial cannabis activities,” including the cultivation, manufacture, testing, and retail sale of cannabis and cannabis products. On December 12, 2017, the Bureau adopted Regulations to clarify and implement various provisions of the AUMA.

B. Local Regulation of Commercial Cannabis Activities

Cities and counties have the authority to regulate or entirely prohibit any or all “commercial cannabis activities” for which a license is available under state law. Local governments have varied in their regulatory approach, but a growing number have authorized at least some cannabis activities to be operated within their jurisdiction. A list of jurisdictions in Los Angeles and Orange Counties that, as of January 3, 2018, allow some form of commercial cannabis activities is included in Attachments “1” and “2,” respectively.

C. Montebello’s Regulation of Commercial Cannabis Activities

The City of Montebello has historically banned all commercial cannabis activities. More recently, in anticipation of voters’ approval of the AUMA, on October 26, 2016, the City Council approved a temporary moratorium on all commercial cannabis activities in the City. The moratorium expired on October 25, 2017.

(1) Chapter 9.60 – Personal Indoor Cultivation

On January 25, 2017, the City Council adopted Ordinance No. 2393 to add Chapter 9.60 to the Montebello Municipal Code (“MMC” or “Code”), “Personal Marijuana Cultivation.” Chapter 9.60 now requires permit before any person may cultivate cannabis inside their private residence, and bans all outdoor personal cultivation activities.

(2) Chapter 5.90 – Cannabis Cultivation, Manufacturing, and Testing

During its meeting on September 13, 2017, the City Council adopted Ordinance No. 2399 to enact Chapter 5.90, “Cannabis Cultivation, Manufacturing and Testing” (“Chapter 5.90”). Chapter 5.90 authorizes persons to engage in the cultivation, manufacture, and testing of cannabis and cannabis products in the City, provided that: (1) an amendment to the Montebello Zoning Code is approved that adds cultivation, manufacturing, and testing sites as permissible land uses in the City; and (2) each operator receives a conditional use permit and development agreement from the City.

(3) Planning Commission’s Approval of Zoning Code Amendment

On September 5, 2017, the Planning Commission conducted a duly noticed public hearing, and recommended the City Council approve a Zoning Amendment to allow the cultivation, manufacture, and/or testing of cannabis and cannabis products in the M-1

(Light Manufacturing) and M-2 (Heavy Manufacturing) zoning districts. The proposed Zoning Amendment also included minimum development, operating, and security standards, and prohibited such facilities from being located within 600 feet of any school, day care, or youth center. The Zoning Amendment further memorialized the conditional use permit and development agreement as operating conditions.

On September 27, 2017, the City Council held a public hearing on the proposed Zoning Amendment. After briefly discussing the matter, the City Council tabled it to a future meeting.

DISCUSSION

Three (3) separate actions are presented for the City Council's consideration: (1) an Ordinance amending Chapter 5.90; (2) the Zoning Amendment; and (3) a proposed solicitation or invitation for interested parties to apply for a development agreement. Each are discussed in turn below.

A. Ordinance Amending Chapter 5.90

As summarized above, the City Council enacted Chapter 5.90 shortly after the MAUCRSA became law, and before the Bureau issued their Regulations. Relatedly, on September 16, 2017, the Legislature enacted Assembly Bill 133 to amend state law regarding the delivery and transportation of cannabis.

As a result of these revisions to state law, Chapter 5.90 currently includes language and terms that, though not directly contrary to state law, creates unnecessary confusion for the public and potential operators. For example, Section 5.90.010 of the Code currently defines several terms with reference to Section 19300.5(ad) of the Business and Professions Code; a section that has been repealed by the Legislature. Similarly, Chapter 5.90 references various state statutes that have since been renumbered or re-codified to different sections, and Chapter 5.90 lacks reference to the Regulations or the MAUCRSA.

To address these issues, and to avoid unnecessary confusion, the City Attorney's Office recommends that the City Council adopt the attached Ordinance to "clean up" Chapter 5.90. The proposed Ordinance is substantively similar to the current version of Chapter 5.90, but includes a few new sections to correspond to the Zoning Amendment approved by the Planning Commission, and to respond to recent changes in state law.

B. Zoning Amendment

The proposed Zoning Amendment would add cannabis cultivation, manufacture, and testing facilities as a permitted use in M-1 and M-2 zoning districts, subject to the City's issuance of a conditional use permit and development agreement.

The attached version of the Zoning Amendment was approved by the Planning Commission, and the City Council has several options. It may: (1) adopt the Zoning Amendment as presented; (2) adopt a more restrictive version of the Zoning Amendment; (3) refer the Zoning Amendment back to the Planning Commission for further consideration; or (4) simply deny it. The following considerations may bear on the City Council's decision.

(1) Permissible Zoning Districts

The location of M-1 and M-2 zoning districts in the City are reflected in "light blue" and "dark blue," respectively, on the attached zoning maps. (Attachments 3-6.) These zoning districts are predominately located south of Whittier Blvd., and along the "fringe" of the City's eastern, western, and southern boundaries.

M-1 zones authorize less-intensive industrial uses, and accordingly are located adjacent to residential and commercial zones. The purpose of the M-1 zone "is to provide areas for the establishment of light industrial plants and related activities, and to promote the concentration of such uses in a manner which will foster mutually beneficial relationships within the area." (MMC § 17.34.010.) Uses that are permitted conditionally are by right in the M-1 zone include: acetylene storage; adult businesses (e.g. adult bookstores and gentleman's clubs); air pollution stations; airports and heliports; building storage yards; animal shelters; appliance and auto repair; tattoo establishments; bottling plants; crematoriums; commercial incinerators; and the manufacturing of boxes, candles, cellophane products, ceramics, cigars and cigarettes, cosmetics, and ammunition.

M-2 zones permit heavier and more intensive industrial uses, and therefore are "buffered" from other zoning districts by the M-1 zone. The purpose of the M-2 zone "is to preserve the lands of the city appropriate for heavy industrial uses, to promote uniform and orderly industrial development, to create and protect property values...and to [establish an] aesthetically pleasant industrial district [in the City]." The uses permitted conditionally or by right include those authorized in the M-1 zone, as well as: slaughterhouses; sewage disposal plants; recycling facilities; rock crushing; wire fabrication; welding shops; heavy truck cleaning and washing; sand and gravel storage; impound yards; tanneries; steam electric generating stations; and the manufacturing of yard products, vitamins, toys, tile, stoves, stationary, prefabricated buildings, and soft drinks.

The land uses authorized in the M-1 and M-2 zoning districts are consistent with the indoor cultivation, manufacturing, and testing of cannabis and cannabis products; particularly given the minimum development standards proposed in the Zoning Amendment, as well as the additional regulations the City may impose through a conditional use permit or development agreement.

(2) Buffer From Sensitive Uses

Referenced above, the Zoning Amendment approved by the Planning Commission prevents commercial cannabis activities from being established within 600 feet of any school (K-12), licensed day care facilities, and youth centers (places where persons under the age of 18 regularly congregate).

This restriction mirrors that imposed by state law, but the City has the authority to impose more restrictive distance requirements. For example, the City may impose a greater “buffer” from schools, day cares, or youth centers than the 600 feet mandated by state law, and may add buffers from additional “sensitive uses” (such as residential zones, city facilities, or places of worship).

Attached to this report are four (4) different zoning maps illustrating where commercial cannabis activities would be permitted based upon differing buffer requirements and sensitive uses. Though the City Council will retain the discretion to approve each operating site through the conditional use permit and development agreement process, it may desire to enact more stringent regulations than approved by the Planning Commission.

(3) Development, Operating, and Security Standards

Finally, the proposed Zoning Amendment includes minimum standards governing the development, operation, and security requirements for commercial cannabis sites. These regulations are self-explanatory, and the City Council will have the opportunity to impose additional or alternative restrictions on individual operators through the conditional use permit or development agreement, and based on the location, scope, and nature of each individual operator. Staff notes that operators of commercial cannabis activities also must comply with the stringent operating requirements of the MAUCRSA, AUMA, and Regulations.

C. Solicitation / Invitation to Submit Applications for Commercial Cannabis Activities

Because persons must enter into a development agreement before operating commercial cannabis activities in the City, it is necessary and appropriate to define the application submission, review, and approval process. Should the City allow these land uses, it has an interest in ensuring operators have the requisite knowledge, skill, and expertise to ensure operations comply with state law, the MMC, and do not negatively impact adjacent land uses.

To that end, attached for the City Council's consideration is a draft “Solicitation of Applications to Operate Cannabis Cultivation, Manufacturing, and Testing Facilities.”. The Solicitation, in large part, tracks California's application requirements applicable to licenses issued by the Bureau, and requires applicants to submit detailed personal, financial, criminal history, experience, and related information to the City. It also

requires applicants to identify the nature, size, and scope of the proposed commercial cannabis activities, as well as detailed site and security plans.

As currently proposed, the Solicitation contemplates a three (3) step application review process. First, all applications undergo an initial screening by staff to ensure applicants are complete and comply with minimum requirements. Applications that survive this initial review are then forwarded to a “review committee” comprised of representatives from the Police and Fire Departments, City Administration, Building / Public Works / Engineering, and the City Attorney’s Office. The review committee will score each application, and then forward the scores for review and consideration by the City Council. This process is similar to that utilized to review standard requests for proposals, and will include background and criminal records checks, as well as applicant interviews and presentations.

If the City Council approves the Solicitation (or an amended version thereof), it will be published and the application period will remain open for 30 days (or other period directed by the City Council). Issuing the Solicitation does not require the City Council to approve any applications, but will provide the City Council to review and consider operating proposals before deciding whether to allow the use.

D. Notice and Participation in Drafting Process

Notice of this public hearing has been provided as required by law. The subject of cannabis regulation has been addressed by the City Council on several previous occasions, and the Planning Commission held a public hearing on the Zoning Amendment. Additionally, a “town hall” meeting was held where members of the public were provided an opportunity to pose questions to experts in the field on both sides of the issue.

Staff has previously met with the Police and Fire Departments to discuss their respective concerns with commercial cannabis activities in the City, and the proposed ordinances were circulated to these Departments, as well as to Planning and Administration, during the week of February 5, 2018. Concerns expressed have been incorporated in the proposed ordinances.

FISCAL IMPACT

As a separate agenda item, the City Council will consider the adoption of fees to recover the City’s costs of receiving and reviewing applications.

Additionally, approved operators will be required to reimburse the City for the cost to prepare the development agreement, and the agreement will include a negotiated annual payment to the City. The monies received will be available to fund law enforcement and public safety services, street and public infrastructure improvements, and other activities necessary to enforce compliance with the Code and remediate any negative impacts of the business.

Because these annual payments will be negotiated, at this time staff is unable to estimate the total amount of new revenues the City can anticipate receiving. That said, this will be a component of the development agreement review process, and the City Council retains the discretion to refuse approval of any or all applications if it finds the negotiated payments will be inadequate to offset the City's costs.

CEQA EXEMPTION

The proposed actions are all exempt from the California Environmental Quality Act ("CEQA"), pursuant to Sections 15060(c)(2) and 15060(c)(3) of the State Guidelines for Implementation of CEQA. The establishment or operation of commercial cannabis activities in the City will be subject to future discretionary action by the Planning Commission and City Council, and accordingly the environmental impacts of the proposed actions are too speculative at this time for meaningful analysis.

SUMMARY

The City Council will: (1) receive a presentation from staff concerning an Ordinance amending Chapter 5.90 and a Zoning Amendment relating to commercial cannabis activities; (2) conduct a public hearing on the proposed Zoning Amendment; and (3) either (a) approve first reading of the Amendment to Chapter 5.90 and the Zoning Code Amendment, and approve issuance of a Solicitation for Applications for Commercial Cannabis Sites; or (b) provide alternative direction to staff.

ATTACHMENTS

- 1 – Chart of Los Angeles County Cannabis Regulations
- 2 – Chart of Orange County Cannabis Regulations
- 3 – Zoning map showing 600 ft buffer from schools, day cares, and youth centers
- 4 – Zoning map showing 1000 ft buffer from schools, day cares, and youth centers
- 5 – Zoning map showing 600 ft. buffer from schools, day cares, youth centers, and residential zones.
- 6 – Zoning map showing 1000 ft. buffer from schools, day cares, youth centers, and residential zones.
- 7 – Draft Solicitation for Development Agreement Applications (circulated under separate cover)
- 8 – Amendment to Chapter 5.90
- 9 – Zoning Code Amendment

ATTACHMENT 1
County of Los Angeles Cannabis Regulations

No.	Jurisdiction	Authorized Commercial Cannabis Activities
1	Avalon	Deliveries for medical
2	Baldwin Park	Cultivation, manufacture, and delivery for medical and adult use
3	Bell	Cultivation, manufacture, testing, and delivery for medical
4	Bellflower	Cultivation, manufacture, delivery, and retail sale for medical and adult use
5	Beverly Hills	Outdoor personal cultivation for medical and adult use
6	Burbank	Outdoor personal cultivation for medical and adult use
7	Carson	Cultivation, manufacture, testing, and delivery for medical and adult use
8	Cudahy	Cultivation, manufacture, testing, and delivery for medical
9	Culver City	Cultivation, manufacturing, testing, delivery, and retail sale for medical and adult use
10	El Monte	Cultivation, manufacture, testing, and delivery for medical
11	El Segundo	Outdoor personal cultivation for medical and adult use
12	Huntington Park	Cultivation, manufacture, delivery, and retail sales for medical and adult use
13	Lancaster	Cultivation and manufacture for medical
14	Long Beach	Outdoor personal cultivation for medical and adult use; cultivation, testing, manufacture, delivery, and retail sale for medical
15	Los Angeles	Outdoor personal cultivation for medical and adult use; cultivation, testing, manufacture, delivery, and retail sale for medical and adult use
16	Lynwood	Cultivation, testing, manufacture, and delivery for medical and adult use
17	Malibu	Outdoor personal cultivation for medical and adult use; retail sale for medical
18	Maywood	Outdoor personal cultivation for medical and adult use; cultivation, testing, manufacture, delivery, and retail sale for medical and adult use
19	Monrovia	Testing for medical
20	Palmdale	Cultivation for medical
21	Palos Verdes Estates	Delivery for medical
22	Pasadena	Delivery for medical
23	Redondo Beach	Outdoor personal cultivation for medical and adult use
24	Rolling Hills	Delivery for medical
25	Santa Monica	Cultivation, manufacture, testing, delivery, and retail sale for medical
26	Unincorporated Los Angeles	Outdoor personal cultivation for medical and adult use
27	Vernon	Outdoor personal cultivation for medical and adult use; retail sale for medical
28	West Hollywood	Outdoor personal cultivation for medical and adult use; testing and retail sale for medical and adult use

ATTACHMENT 2
County of Orange Cannabis Regulations

No.	Jurisdiction	Authorized Commercial Cannabis Activities
1	Anaheim	Outdoor personal cultivation for medical and adult use
2	Costa Mesa	Manufacture, testing, and delivery for medical
3	Cypress	Outdoor personal cultivation for medical and adult use
4	Dana Point	Outdoor personal cultivation for medical and adult use
5	Fountain Valley	Outdoor personal cultivation for medical and adult use
6	Fullerton	Outdoor personal cultivation for medical and adult use
7	Garden Grove	Outdoor personal cultivation for medical and adult use
8	Irvine	Outdoor personal cultivation for medical and adult use
9	La Palma	Outdoor personal cultivation for medical and adult use
10	Laguna Hills	Outdoor personal cultivation for medical and adult use
11	Laguna Woods	Outdoor personal cultivation for medical and adult use
12	Los Alamitos	Outdoor personal cultivation for medical and adult use
13	Newport Beach	Outdoor personal cultivation for medical and adult use
14	Orange	Outdoor personal cultivation for medical and adult use
15	Santa Ana	Retail sales for medical and adult use
16	Stanton	Outdoor personal cultivation for medical and adult use
17	Unincorporated Orange County	Outdoor personal cultivation for medical and adult use
18	Villa Park	Outdoor personal cultivation for medical and adult use
19	Westminster	Outdoor personal cultivation for medical and adult use
20	Yorba Linda	Outdoor personal cultivation for medical and adult use

CITY OF MONTEBELLO
CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Andrew G. Pasmant, Acting City Manager

BY: Craig Koehler, Finance Administrator

SUBJECT: City Warrants and Authorized Signatures

DATE: February 28, 2018

RECOMMENDATION

Approve and adopt the attached Resolution related to “authorized signatories” for City Warrants, Checks, and Bank Accounts.

BACKGROUND

On February 13, 2018, the City hired a Finance Administrator in order to include the signing authority of this individual and title, a resolution is needed. The officials serving in these signatory positions regularly sign warrants, checks, and bank account authorizations on the City’s behalf, and a resolution identifying these appointed officials for this purpose is recommended.

ANALYSIS

In order to reflect the aforementioned change, a revised authorized signature resolution is recommended.

FISCAL IMPACTS

No impact to the General Fund.

SUMMARY

The City Council will consider updating the City’s resolution related to “authorized signatories” on City Warrants, Checks and Bank Accounts.

ATTACHMENTS

Attachment “A” - Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF MONTEBELLO, CALIFORNIA, RELATING
TO AUTHORIZED SIGNATORIES ON CITY
WARRANTS, CHECKS, AND BANK ACCOUNTS**

**THE CITY COUNCIL OF THE CITY OF MONTEBELLO,
CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That all warrants upon the City Treasury shall be signed via electronic signature by **Vanessa Delgado** as Mayor, or by **Jack Hadjinian** as Mayor Pro Tempore, by **Andrew Pasmant** as Acting City Manager, or by **Danilo Batson** as Assistant City Manager, and shall be accepted by the signature of **Ashod Mooradian** as City Treasurer or by **Craig Koehler** as Finance Administrator.

SECTION 2. That checks upon the following funds/accounts shall be signed via electronic signature by **Vanessa Delgado** as Mayor, or by **Jack Hadjinian** as Mayor Pro Tempore; by **Andrew Pasmant** as Acting City Manager, or by **Danilo Batson** as Assistant City Manager, and shall be accepted by the signature of **Ashod Mooradian** as City Treasurer or by **Craig Koehler** as Finance Administrator: Payroll, Trust and Agency, Health Account, Retirement Account, Workers Compensation Account, Liability Account, Successor Agency, Housing Successor, Recreation Revenue and all other City and Agency Operational and Investment Accounts.

SECTION 3. That liability checks requiring two (2) authorized signatories shall be executed by either **Vanessa Delgado** as Mayor, or **Jack Hadjinian** as Mayor Pro Tempore, or **Ashod Mooradian** as City Treasurer, or **Andrew Pasmant**, as Acting City Manager or **Danilo Batson** as Assistant City Manager or **Craig Koehler**, as Finance Administrator.

SECTION 4. That workers compensation checks requiring two (2) authorized signatories shall be executed by either **Vanessa Delgado** as Mayor, or **Jack Hadjinian** as Mayor Pro Tempore, or **Ashod Mooradian** as City Treasurer, or **Andrew Pasmant** as Acting City Manager, or **Danilo Batson** as Assistant City Manager, or **Craig Koehler**, as Finance Administrator.

SECTION 5. That Resolution No. 18-08 is hereby repealed and rescinded.

SECTION 6. That the City Clerk shall certify to the adoption of this resolution and shall forward a certified copy hereof to the City's banking and financial

institutions.

APPROVED AND ADOPTED THIS 28th DAY OF FEBRUARY, 2018.

Vanessa Delgado, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

CITY OF MONTEBELLO

CITY COUNCIL AND SUCCESSOR AGENCY AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members
Honorable Chair and Members of the Successor Agency

FROM: Andrew G. Pasmant, Acting City Manager / Executive Director

BY: Craig Koehler, Finance Administrator

SUBJECT: City of Montebello-Local Agency Investment Fund (LAIF)

DATE: February 28, 2018

RECOMMENDATION

Approve and adopt the attached resolutions to update the authorized officers for the Successor Agency and City LAIF accounts.

BACKGROUND

The Successor Agency and City each maintain accounts with the Local Agency Investment Fund (LAIF), managed by the State Treasurer's Office. The City has recently hired a Finance Administrator and recommends that the signatories for these accounts be updated to reflect these individuals and titles.

The two (2) attached resolutions, one for the Successor Agency and one for the City Council, accomplish this purpose.

FISCAL IMPACTS

There is no impact to the Successor Agency or City's General Funds associated with these actions.

SUMMARY

The City Council will consider updating the authorized signatories for the Successor Agency and City LAIF accounts.

ATTACHMENTS

Attachment "A" – Resolution (General)
Attachment "B" – Resolution (Successor Agency)

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEBELLO, CALIFORNIA, AUTHORIZING
INVESTMENT OF MONIES IN THE LOCAL AGENCY
INVESTMENT FUND**

**THE CITY COUNCIL OF THE CITY MONTEBELLO DOES HEREBY RESOLVE AS
FOLLOWS:**

WHEREAS, pursuant to Chapter 730 of the statutes of 1976, Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the City Council does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein is in the best interests of the City of Montebello.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes the deposit and withdrawal of City of Montebello monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following City of Montebello officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Ashod Mooradian
NAME

Andrew Pasmant
NAME

City Treasurer
TITLE

Acting City Manager
TITLE

SIGNATURE

SIGNATURE

Danilo Batson
NAME

Craig Koehler
NAME

Assistant City Manager
TITLE

Finance Administrator
TITLE

SIGNATURE

SIGNATURE

APPROVED AND ADOPTED THIS 28 DAY OF FEBRUARY, 2018.

Vanessa Delgado, Mayor

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE
FORMER COMMUNITY REDEVELOPMENT AGENCY OF THE
CITY OF MONTEBELLO AUTHORIZING INVESTMENT OF
MONIES IN THE LOCAL AGENCY INVESTMENT FUND**

**THE SUCCESSOR AGENCY OF THE FORMER COMMUNITY DEVELOPMENT
AGENCY OF THE CITY MONTEBELLO DOES HEREBY RESOLVE AS FOLLOWS:**

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976, Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Successor Agency does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein is in the best interests of the Successor Agency, and consistent with the purposes and requirements of the Redevelopment Dissolution Law (Health & Safety Code § 34170 *et seq*).

NOW, THEREFORE, BE IT RESOLVED, that the Successor Agency hereby authorizes the deposit and withdrawal of the Successor Agency's monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following Successor Agency of the Former Community Redevelopment Agency of the City of Montebello officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Ashod Mooradian
NAME

Andrew Pasmant
NAME

City Treasurer
TITLE

Acting Executive Director
TITLE

SIGNATURE

SIGNATURE

Danilo Batson
NAME

Craig Koehler
NAME

Assistant City Manager
TITLE

Finance Administrator
TITLE

SIGNATURE

SIGNATURE

APPROVED AND ADOPTED THIS 28 DAY OF FEBRUARY, 2018.

Vanessa Delgado, Chair

ATTEST:

APPROVED AS TO FORM:

Irma Barajas, City Clerk

Arnold M. Alvarez-Glasman, Agency Counsel

CITY OF MONTEBELLO

February 28, 2018

TO: Honorable Mayor and City Council
FROM: Craig A. Koehler, Finance Administrator
SUBJECT: Monthly Investment Reports-January 2018

Attached are the Monthly Investment Reports listing investments for the City and the Successor Agency as of January 31, 2018. This report is in compliance with the City's Investment policy. Government Code Section 53646b(3) requires that the City Treasurer or Chief Fiscal Officer of the City report to its legislative body the City's ability to meet its expenditure requirements for the next six months. We estimate that the City will have sufficient liquidity and revenue to meet its expenditure requirements during the next six months.

wbq
Att:

ref:invest.doc

CITY OF MONTEBELLO
Portfolio Management
Portfolio Summary
January 31, 2018

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Certificates of Deposit - Bank	250,000.00	250,000.00	250,000.00	0.96	365	103	0.898	0.910
Certificates of Deposit - CU	758,164.44	758,164.44	758,164.44	2.90	366	106	1.284	1.302
Local Agency Investment Funds	20,472,016.27	20,472,016.27	20,472,016.27	78.29	1	1	1.361	1.380
Savings Accounts	4,667,750.51	4,667,750.51	4,667,750.51	17.85	1	1	1.252	1.270
Investments	26,147,931.22	26,147,931.22	26,147,931.22	100.00%	15	5	1.335	1.354

Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	23,752.48	132,020.05
Average Daily Balance	21,735,782.49	19,358,951.92
Effective Rate of Return	1.29%	1.16%

ITEM# 30

Reporting period 01/01/2018-01/31/2018

Run Date: 02/13/2018 - 06:34

Portfolio GEN
CP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

CITY OF MONTEBELLO
Portfolio Management
Portfolio Details - Investments
January 31, 2018

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
SYS18	18	EAST WEST BANK		05/15/2017	250,000.00	250,000.00	250,000.00	0.910		0.910	103	05/15/2018
		Subtotal and Average	250,000.00		250,000.00	250,000.00	250,000.00			0.910	103	
Certificates of Deposit - CU												
SYS17	17	F&A FEDERAL CREDIT UNION		04/27/2017	259,164.44	259,164.44	259,164.44	1.450		1.450	85	04/27/2018
SYS19	SYS19	UNITED FEDERAL CREDIT UNION		07/25/2017	250,000.00	250,000.00	250,000.00	1.350		1.350	174	07/25/2018
SYS16	16	ST. VINCENT'S MEDICAL FCU		03/31/2017	249,000.00	249,000.00	249,000.00	1.100		1.100	60	04/02/2018
		Subtotal and Average	758,164.44		758,164.44	758,164.44	758,164.44			1.302	106	
Local Agency Investment Funds												
SYS200	200	STATE OF CALIFORNIA			20,472,016.27	20,472,016.27	20,472,016.27	1.380		1.380	1	
		Subtotal and Average	16,059,867.96		20,472,016.27	20,472,016.27	20,472,016.27			1.380	1	
Savings Accounts												
697530	500	F&A FEDERAL CREDIT UNION			1,019.03	1,019.03	1,019.03	0.500		0.500	1	
950516181	600	PLAZA BANK			4,666,731.48	4,666,731.48	4,666,731.48	1.270		1.270	1	
		Subtotal and Average	4,667,750.09		4,667,750.51	4,667,750.51	4,667,750.51			1.270	1	
		Total and Average	21,735,782.49		26,147,931.22	26,147,931.22	26,147,931.22			1.354	5	

ITEM# 30

CITY OF MONTEBELLO
Portfolio Management
Activity By Type
January 1, 2018 through January 31, 2018

Page 1

CUSIP	Investment #	Issuer	Beginning Balance	Stated Rate	Transaction Date	Purchases or Deposits	Redemptions or Withdrawals	Ending Balance
Certificates of Deposit - Bank								
		Subtotal	250,000.00					250,000.00
Certificates of Deposit - CU								
		Subtotal	758,164.44					758,164.44
Local Agency Investment Funds (Monthly Summary)								
SYS200	200	STATE OF CALIFORNIA		1.380		6,525,145.24	0.00	
		Subtotal	13,946,871.03			6,525,145.24	0.00	20,472,016.27
Savings Accounts (Monthly Summary)								
697530	500	F&A FEDERAL CREDIT UNION		0.500		0.43	0.00	
950516181	600	PLAZA BANK		1.270		5,009.43	5,009.43	
		Subtotal	4,667,750.08			5,009.86	5,009.43	4,667,750.51
		Total	19,622,785.55			6,530,155.10	5,009.43	26,147,931.22

ITEM# 30

CITY OF MONTEBELLO
Portfolio Management
Activity Summary
January 2017 through January 2018

Page 1

Month End	Year	Number of Securities	Total Invested	Yield to Maturity		Managed Pool Rate	Number of Investments Purchased	Number of Investments Redeemed	Average Term	Average Days to Maturity
				360 Equivalent	365 Equivalent					
January	2017	7	19,769,747.78	0.751	0.761	0.760	0	0	24	7
February	2017	7	18,769,748.17	0.767	0.777	0.777	0	0	25	5
March	2017	8	18,520,748.60	0.817	0.828	0.821	1	2	21	8
April	2017	7	23,557,049.61	0.900	0.913	0.910	1	1	17	10
May	2017	8	31,721,112.97	0.937	0.950	0.940	2	1	13	9
June	2017	7	31,721,113.39	0.993	1.007	1.010	0	0	13	8
July	2017	8	24,773,276.17	1.052	1.066	1.080	1	1	16	13
August	2017	7	20,773,276.60	1.042	1.056	1.070	0	0	19	13
September	2017	7	18,773,277.02	1.075	1.090	1.120	0	0	21	13
October	2017	7	14,822,784.70	1.091	1.106	1.160	0	0	26	14
November	2017	7	11,622,785.12	1.092	1.107	1.190	0	0	33	15
December	2017	7	19,622,785.55	1.256	1.274	1.280	0	0	20	8
January	2018	7	26,147,931.22	1.335	1.354	1.380	0	0	15	5
Average		7	21,584,279.76	1.008%	1.022%	1.038	0	0	20	10

ITEM# 30

CITY OF MONTEBELLO
Portfolio Management
Distribution of Investments By Type
January 2017 through January 2018

Page 1

Security Type	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017	July 2017	August 2017	September 2017	October 2017	November 2017	December 2017	January 2018	Average by Period
Certificates of Deposit - Bank	1.3	1.4	1.4	1.1	0.8	0.8	1.0	1.2	1.3	1.7	2.2	1.3	1.0	1.3%
Certificates of Deposit - CU	5.1	5.4	4.1	3.2	2.4	2.4	3.1	3.7	4.0	5.1	6.5	3.9	2.9	4.0%
Local Agency Investment Funds	93.6	93.3	94.6	95.7	82.1	82.1	77.1	72.7	69.8	61.7	51.2	71.1	78.3	78.7%
Money Market Funds														
Commercial Paper Disc. -At Cost														
Federal Agency Issues Disc.-At Cost														
Treasury Discounts -At Cost														
Miscellaneous Discounts -At Cost														
Savings Accounts	0.0	0.0	0.0		14.7	14.7	18.8	22.5	24.9	31.5	40.2	23.8	17.9	16.1%

ITEM# 30

CITY OF MONTEBELLO
Portfolio Management
Interest Earnings Summary
January 31, 2018

Page 1

	January 31 Month Ending	Fiscal Year To Date
CD/Coupon/Discount Investments:		
Interest Collected	1,034.53	7,065.12
Plus Accrued Interest at End of Period	-3.13	-3.16
Less Accrued Interest at Beginning of Period	(-0.26)	(5.58)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	1,031.66	7,056.38
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	1,031.66	7,056.38
Pass Through Securities:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
Cash/Checking Accounts:		
Interest Collected	30,155.10	158,283.74
Plus Accrued Interest at End of Period	22,496.09	22,496.09
Less Accrued Interest at Beginning of Period	(29,930.37)	(55,816.16)
Interest Earned during Period	22,720.82	124,963.67
Total Interest Earned during Period	23,752.48	132,020.05
Total Capital Gains or Losses	0.00	0.00
Total Earnings during Period	23,752.48	132,020.05

ITEM# 30

CITY OF MONTEBELLO
INVESTMENT PORTFOLIO DETAIL-INVESTMENTS
January-18

GENERAL FUND		12/31/17	1/12/18	1/22/18	1/31/18				BALANCE		
LOCAL AGENCY INVESTMENT FUNDS											
STATE OF CALIFORNIA		13,946,871.03	25,145.24	6,500,000.00					20,472,016.27	78.29%	MAX. %
SUBTOTAL		13,946,871.03	25,145.24	6,500,000.00	0.00	0.00	0.00	0.00	20,472,016.27	78.29%	\$30M
FEDERAL AGENCY ISSUES											
FAI		0.00							0.00	0.00%	
FAI		0.00							0.00	0.00%	
FAI		0.00							0.00	0.00%	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00%	50.00%
CERTIFICATE OF DEPOSITS (CDs)											
F&A FCU (4/27/17-4/27/18) @ 1.45%		259,164.44							259,164.44	0.99%	
CD		0.00							0.00	0.00%	
East West Bank (5/15/17-5/15/18) @ 0.91%		250,000.00							250,000.00	0.96%	
United Federal Credit Union (7/25/17-7/25/18) @ 1.35%		250,000.00							250,000.00	0.96%	
St. Vincent's Medical FCU (3/31/17-4/2/18) @ 1.10%		249,000.00							249,000.00	0.95%	
SUBTOTAL		1,008,164.44	0.00	0.00	0.00	0.00		0.00	1,008,164.44	3.85%	None
CREDIT UNION SAVINGS ACCOUNTS											
F&A FCU Savings (opened 4/28/14)		1,018.60			0.43				1,019.03	0.00%	
Savings		0.00							0.00	0.00%	
SUBTOTAL		1,018.60	0.00	0.00	0.43	0.00		0.00	1,019.03	0.00%	None
TREASURY SECURITIES											
T-Bill		0.00							0.00	0.00%	
T-Bill		0.00							0.00	0.00%	
T-Bill		0.00							0.00	0.00%	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00%	80.00%
MONEY MARKET FUNDS											
Pacific Premier Bank*/Plaza Bank (opened 5/30/17)		4,666,731.48							4,666,731.48	17.85%	
MMF		0.00							0.00	0.00%	
SUBTOTAL		4,666,731.48	0.00	0.00	0.00	0.00		0.00	4,666,731.48	17.85%	25.00%
TOTAL GENERAL INVESTMENTS		19,622,785.55	25,145.24	6,500,000.00	0.43	0.00		0.00	26,147,931.22	100.00%	

*11/1/17 - Plaza Bank officially became part of Pacific Premier Bank

Total cash balance is reported on the Monthly Cash Report

INVESTMENT PORTFOLIO CHANGES

GENERAL FUND

	Nov-17 Monthly	Majority Sources of Revenue
Beginning Balance:	\$14,822,784.70	
11/6/17	(\$1,200,000.00)	LAIF Withdrawal; Payroll and Warrants
11/16/17	(\$1,000,000.00)	LAIF Withdrawal; Payroll
11/30/17	(\$1,000,000.00)	LAIF Withdrawal; Payroll
11/30/17	\$0.42	Savings Account Interest
Ending Balance:	<u>\$11,622,785.12</u>	(\$3,199,999.58) Monthly Difference

	Dec-17 Monthly	Majority Sources of Revenue
Beginning Balance:	\$11,622,785.12	
12/11/17	(\$1,000,000.00)	LAIF Withdrawal; Warrants
12/27/17	\$6,000,000.00	LAIF Deposit; Property Tax
12/28/17	\$3,000,000.00	LAIF Deposit; Prop A & C Funds
12/29/17	\$0.43	Savings Account Interest
Ending Balance:	<u>\$19,622,785.55</u>	\$8,000,000.43 Monthly Difference

	Jan-18 Monthly	Majority Sources of Revenue
Beginning Balance:	\$19,622,785.55	
1/12/18	\$25,145.24	LAIF Investment Interest
1/22/18	\$6,500,000.00	LAIF Deposit; Property Tax
1/31/18	\$0.43	Savings Account Interest
Ending Balance:	<u>\$26,147,931.22</u>	\$6,525,145.67 Monthly Difference

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

February 01, 2018

CITY OF MONTEBELLO

CITY CONTROLLER
1600 WEST BEVERLY BLVD
MONTEBELLO, CA 90640

[PMIA Average Monthly Yields](#)

Account Number:

[Tran Type Definitions](#)

January 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/12/2018	1/11/2018	QRD		SYSTEM	25,145.24
1/22/2018	1/22/2018	RD			6,500,000.00

Account Summary

Total Deposit:	6,525,145.24	Beginning Balance:	13,946,871.03
Total Withdrawal:	0.00	Ending Balance:	20,472,016.27

SUCCESSOR AGENCIES MTB
Portfolio Management
Portfolio Summary
January 31, 2018

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Local Agency Investment Funds	2,693,105.56	2,693,105.56	2,693,105.56	100.00	1	1	1.361	1.380
Investments	2,693,105.56	2,693,105.56	2,693,105.56	100.00%	1	1	1.361	1.380

Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	2,931.51	27,529.92
Average Daily Balance	2,689,787.99	4,115,211.53
Effective Rate of Return	1.28%	1.14%

ITEM# 30

Reporting period 01/01/2018-01/31/2018

Run Date: 02/13/2018 - 06:40

Portfolio SA
CP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

SUCCESSOR AGENCIES MTB
Portfolio Management
Portfolio Details - Investments
January 31, 2018

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Local Agency Investment Funds												
SYS100	100	STATE OF CALIFORNIA			2,693,105.56	2,693,105.56	2,693,105.56	1.380		1.380	1	
		Subtotal and Average	2,689,787.99		2,693,105.56	2,693,105.56	2,693,105.56			1.380	1	
		Total and Average	2,689,787.99		2,693,105.56	2,693,105.56	2,693,105.56			1.380	1	

ITEM# 30

Run Date: 02/13/2018 - 06:40

Portfolio SA
CP
PM (PRF_PM2) 7.3.0

Report Ver. 7.3.6.1

SUCCESSOR AGENCIES MTB
Portfolio Management
Activity By Type
January 1, 2018 through January 31, 2018

Page 1

CUSIP	Investment #	Issuer	Beginning Balance	Stated Rate	Transaction Date	Purchases or Deposits	Redemptions or Withdrawals	Ending Balance
Local Agency Investment Funds (Monthly Summary)								
SYS100	100	STATE OF CALIFORNIA		1.380		9,349.52	0.00	
		Subtotal	2,683,756.04			9,349.52	0.00	2,693,105.56
		Total	2,683,756.04			9,349.52	0.00	2,693,105.56

ITEM# 30

SUCCESSOR AGENCIES MTB
Portfolio Management
Activity Summary
January 2017 through January 2018

Page 1

Month End	Year	Number of Securities	Total Invested	Yield to Maturity		Managed Pool Rate	Number of Investments Purchased	Number of Investments Redeemed	Average Term	Average Days to Maturity
				360 Equivalent	365 Equivalent					
January	2017	1	6,844,783.23	0.750	0.760	0.760	0	0	1	1
February	2017	1	6,844,783.23	0.766	0.777	0.777	0	0	1	1
March	2017	1	6,844,783.23	0.810	0.821	0.821	0	0	1	1
April	2017	1	6,857,878.27	0.898	0.910	0.910	0	0	1	1
May	2017	1	2,857,878.27	0.927	0.940	0.940	0	0	1	1
June	2017	1	7,357,878.27	0.996	1.010	1.010	0	0	1	1
July	2017	1	7,368,507.15	1.065	1.080	1.080	0	0	1	1
August	2017	1	3,168,507.15	1.075	1.090	1.090	0	0	1	1
September	2017	1	3,168,507.15	1.105	1.120	1.120	0	0	1	1
October	2017	1	3,183,756.04	1.105	1.120	1.120	0	0	1	1
November	2017	1	3,183,756.04	1.174	1.190	1.190	0	0	1	1
December	2017	1	2,683,756.04	1.262	1.280	1.280	0	0	1	1
January	2018	1	2,693,105.56	1.361	1.380	1.380	0	0	1	1
Average		1	4,850,606.13	1.023%	1.037%	1.037	0	0	1	1

ITEM# 30

SUCCESSOR AGENCIES MTB
Portfolio Management
Distribution of Investments By Type
January 2017 through January 2018

Security Type	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017	July 2017	August 2017	September 2017	October 2017	November 2017	December 2017	January 2018	Average by Period
Certificates of Deposit - Bank														
Certificates of Deposit - CU														
Local Agency Investment Funds	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0%
Money Market Funds														
Federal Agency Issues Disc.-At Cost														
Treasury Discounts -At Cost														
Savings Accounts														

ITEM# 30

SUCCESSOR AGENCIES MTB
Portfolio Management
Interest Earnings Summary
January 31, 2018

Page 1

	January 31 Month Ending	Fiscal Year To Date
CD/Coupon/Discount Investments:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
Pass Through Securities:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
Cash/Checking Accounts:		
Interest Collected	9,349.52	35,227.29
Plus Accrued Interest at End of Period	2,977.92	2,977.92
Less Accrued Interest at Beginning of Period	(9,395.93)	(10,675.29)
Interest Earned during Period	2,931.51	27,529.92
Total Interest Earned during Period	2,931.51	27,529.92
Total Capital Gains or Losses	0.00	0.00
Total Earnings during Period	2,931.51	27,529.92

ITEM# 30

Successor Agencies of the City of Montebello
INVESTMENT PORTFOLIO DETAIL-INVESTMENTS
January-18

	12/31/17	1/12/18					BALANCE		
Successor Agencies of the City of Montebello									
LOCAL AGENCY INVESTMENT FUNDS									
STATE OF CALIFORNIA	2,683,756.04	9,349.52					2,693,105.56	100.00%	\$30M
SUBTOTAL	2,683,756.04	9,349.52	0.00	0.00	0.00	0.00	2,693,105.56	100.00%	
FEDERAL AGENCY ISSUES									
FAI	0.00						0.00	0.00%	
FAI	0.00						0.00	0.00%	
FAI	0.00						0.00	0.00%	
SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	50.00%
CERTIFICATE OF DEPOSITS (CDs)									
CD	0.00						0.00	0.00%	
CD	0.00						0.00	0.00%	
CD	0.00						0.00	0.00%	
SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	NONE
SAVINGS ACCOUNTS									
Savings	0.00						0.00	0.00%	
Savings	0.00						0.00	0.00%	
Savings	0.00						0.00	0.00%	
SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	NONE
TREASURY SECURITIES									
T-Bill	0.00						0.00	0.00%	
T-Bill	0.00						0.00	0.00%	
T-Bill	0.00						0.00	0.00%	
SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	80.00%
MONEY MARKET FUND									
MMF	0.00						0.00	0.00%	
SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	25.00%
TOTAL CRA INVESTMENTS	2,683,756.04	9,349.52	0.00	0.00	0.00	0.00	2,693,105.56	100.00%	

Total cash balance is reported on the Monthly Cash Report

INVESTMENT PORTFOLIO CHANGES

SUCCESSOR AGENCY AND HOUSING SUCCESSOR AGENCY INVESTMENT BALANCE

	Nov-17 Monthly	
Beginning Balance	<u>\$3,183,756.04</u>	
1/0/00	\$0.00	
Ending Balance:	<u><u>\$3,183,756.04</u></u>	\$0.00 Monthly Difference

	Dec-17 Monthly	
Beginning Balance	<u>\$3,183,756.04</u>	
12/13/17	(\$500,000.00) LAIF Withdrawal;Warrants	
Ending Balance:	<u><u>\$2,683,756.04</u></u>	(\$500,000.00) Monthly Difference

	Jan-18 Monthly	
Beginning Balance	<u>\$2,683,756.04</u>	
1/12/18	\$9,349.52 LAIF Investment Interest	
Ending Balance:	<u><u>\$2,693,105.56</u></u>	\$9,349.52 Monthly Difference

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

February 01, 2018

S/A CITY OF MONTEBELLO FOR MONTEBELLO
REDEVELOPMENT AGENCY
DIRECTOR OF FINANCE
1600 WEST BEVERLY BLVD
MONTEBELLO, CA 90640

[PMIA Average Monthly Yields](#)

Account Number:

[Tran Type Definitions](#)

January 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/12/2018	1/11/2018	QRD		SYSTEM	9,349.52

Account Summary

Total Deposit:	9,349.52	Beginning Balance:	2,683,756.04
Total Withdrawal:	0.00	Ending Balance:	2,693,105.56

**CITY OF MONTEBELLO
MONTHLY CASH REPORT (ALL ACCOUNTS)
BALANCE AS OF JANUARY 31, 2018**

BANK OF THE WEST

	Account Number	Account Name	1/31/18	Type	Purpose
1	XXXX-XX770	Housing Successor Agency of the City of Montebello	\$1,313,532.50	S	Checking Account
2	XXXX-XX093	Successor Agency of the City of Montebello	\$2,664,669.07	S	Checking Account
3	XXXX-71041	City of Montebello	\$323,394.57	G	Checking Account (Recreation On-line payments)
4	XXXX-00184	City of Montebello - FSA	\$13,150.05	T	Checking Account (Flexible Spending Account)
5	XXXX-XX079	Liability Account	\$46,555.63	G	Disbursement of Liability Checks
6	XXXX-XX331	General	\$3,468,406.64	G	Disbursement of City issued checks (AP/Payroll)
7	XXXX-XX554	Workers' Compensation	\$111,357.02	G	Disbursement of Workers Compensation Checks
8	XXXX-XX287	Trust & Agency	\$1,171,201.91	T	Holding Account
9	XXXX-XX803	Police Retiree Health Account	\$868,752.25	T	Interest Checking;T&A Holding Acct 1% per MOU
10	XXXX-XX267	Payroll	\$0.00	G	Checking Account;Process checks for Payroll
11	XXXX-XX362	Fire Retiree Health Account	\$386,996.49	T	Interest Checking;T&A Holding Acct 1% per MOU
			<u>\$10,368,016.13</u>		

STATE OF CALIFORNIA

	Account Number	Account Name	1/31/18	Type	Purpose
1	XX-XX-551	General	\$20,472,016.27	G	Invest Idle Cash
2	XX-XX-068	Successor Agency City of Mtb for Mtb RDA	\$2,693,105.56	S	Invest Idle Cash
			<u>\$23,165,121.83</u>		

EAST WEST BANK

	Account Number	Account Name	1/31/18	Type	Purpose
1	CD	Certificate of Deposit (5/15/17 - 5/15/18)	\$250,000.00	G	Investment
			<u>\$250,000.00</u>		

F&A FEDERAL CREDIT UNION

	Account Number	Account Name	1/31/18	Type	Purpose
1	XXXX30	Savings Account	\$1,019.03	G	Interest Savings Account
2	CD	Certificate of Deposit (4/27/17 - 4/27/18)	\$259,164.44	G	Investment
			<u>\$260,183.47</u>		

ST. VINCENT'S MEDICAL FEDERAL CREDIT UNION

	Account Number	Account Name	1/31/18	Type	Purpose
1	CD	Certificate of Deposit (3/31/17 - 4/2/18)	\$249,000.00	G	Investment
			<u>\$249,000.00</u>		

UNITED FEDERAL CREDIT UNION

	Account Number	Account Name	1/31/18	Type	Purpose
1	CD	Certificate of Deposit (7/25/17 - 7/25/18)	\$250,000.00	G	Investment
			<u>\$250,000.00</u>		

PACIFIC PREMIER BANK/PLAZA BANK

	Account Number	Account Name	1/31/18	Type	Purpose
1	XXXXXX181	Money Market Fund	\$4,666,731.48	G	Investment
			<u>\$4,666,731.48</u>		

FIRST MERCANTILE TRUST

	Account Number	Account Name	1/31/18	Type	Purpose
	XXX-XX-X746	CORPORATE ACCOUNT	\$12.95	M	401 a(h) employee benefit
	XXX-XX-X999	TRUST ACCOUNT	\$13,396.21	M	401 a(h) employee benefit
			<u>\$13,409.16</u>		

Total General Cash/Investments	\$30,097,645.08	G	General
Total SA Cash/Investments	\$6,671,307.13	S	Successor Agencies
Total T&A Cash/Investments	\$2,440,100.70	T	Trust & Agency
Total Trustee Cash	\$13,409.16	M	401 a(h) Trust Accounts
Total Cash/Investments	<u>\$39,222,462.07</u>		

CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

DATE: February 28, 2018
TO: Honorable Mayor and City Council Members
FROM: Andrew G. Pasmant, Acting City Manager
BY: Danilo Batson, Assistant City Manager / Director of Public Works
SUBJECT: Claims Against The City

The following claim(s) fall under the City's Self-Insurance liability program and have been placed on the agenda for denial:

1. D. Chan v. City of Montebello

Claimant alleges that while stopped on Washington Blvd at Greenwood waiting for the signal to change, it was raining very hard and a transformer blew up. Wires struck the back window of her car and burned the glass. The transformer belongs to Southern California Edison (SCE) so claimant was advised to contact SCE to file a claim.

Amount claimed: \$417.00

Payment Register

From Payment Date: 2/13/2018 - To Payment Date: 2/21/2018

Number	Date	Payee Name	Transaction Amount
4331 - General Account			
<u>Check</u>			
576684	02/13/2018	ACC BUSINESS	\$1,366.77
576685	02/13/2018	AMERICAN MOVING PARTS	\$113.25
576686	02/13/2018	APPLE ONE EMPLOYMENT SERVICES	\$1,249.53
576687	02/13/2018	ARROW INTERNATIONAL, INC.	\$1,214.23
576688	02/13/2018	BANKCARD CENTER	\$11,878.22
576689	02/13/2018	CHARTER COMMUNICATIONS	\$19.65
576690	02/13/2018	CINTAS CORPORATION	\$211.94
576691	02/13/2018	CLEAN SWEEP SUPPLY CO. INC	\$406.46
576692	02/13/2018	DISCOVERY BENEFITS	\$50.00
576693	02/13/2018	DODGE DATA AND ANALYTICS LLC	\$802.50
576694	02/13/2018	E.M. OIL TRANSPORT INC.	\$917.70
576695	02/13/2018	FEDERAL EXPRESS CORPORATION	\$124.59
576696	02/13/2018	FIRE FIGHTERS SAFETY INC.	\$560.81
576697	02/13/2018	MONTEBELLO TIRE PROS	\$15,142.49
576698	02/13/2018	MOTOROLA SOLUTIONS, INC.	\$497,467.20
576699	02/13/2018	PEOPLE READY INC.	\$355.20
576700	02/13/2018	PHILLIPS 66-CONOCO-76	\$3,088.48
576701	02/13/2018	PRUDENTIAL OVERALL SUPPLY	\$147.59
576702	02/13/2018	RICOH AMERICAS CORP.	\$168.52
576703	02/13/2018	SAWYER PETROLEUM	\$383.76
576704	02/13/2018	SOTO, JORGE	\$1,880.00
576705	02/13/2018	SOUTHERN CALIFORNIA EDISON	\$10,348.93
576706	02/13/2018	SOUTHERN CALIFORNIA GAS CO.	\$17,382.49
576707*	02/13/2018	THE INTERVIEWS & INTERROGATIONS INSTITUTE	\$460.00
576708	02/13/2018	TRANSIT TALENT.COM	\$115.00
576709	02/13/2018	UNDERWRITERS LABORATORIES INC.	\$1,900.00
576710	02/13/2018	USPS-HASLER	\$9,000.00
576711	02/13/2018	VERIZON WIRELESS	\$38.01
576712	02/13/2018	VERIZON WIRELESS	\$2,011.07
576713	02/13/2018	VERIZON WIRELESS	\$3,262.02
576714	02/13/2018	WHITTIER FERTILIZER COMPANY	\$90.67
576715	02/21/2018	AAA ELECTRICAL SUPPLY	\$140.21
576716	02/21/2018	AFLAC	\$9,446.20
576717	02/21/2018	APPLE ONE EMPLOYMENT SERVICES	\$1,246.98
576718	02/21/2018	ARTE PRINTING	\$952.65
576719	02/21/2018	AT&T	\$1,550.27
576720	02/21/2018	AT&T	\$799.82
576721	02/21/2018	BIRCH COMMUNICATIONS	\$643.18
576722	02/21/2018	BIRCH COMMUNICATIONS	\$744.16
576723	02/21/2018	BIRCH COMMUNICATIONS	\$643.18

Payment Register

From Payment Date: 2/13/2018 - To Payment Date: 2/21/2018

Number	Date	Payee Name	Transaction Amount
576724	02/21/2018	BIRCH COMMUNICATIONS	\$643.18
576725	02/21/2018	BIRCH COMMUNICATIONS	\$427.87
576726	02/21/2018	CALIFORNIA WATER SERVICE COMPANY	\$129.71
576727	02/21/2018	CODE RED FIRE, INC.	\$34.00
576728	02/21/2018	DELTA DENTAL OF CALIFORNIA	\$46,574.02
576729	02/21/2018	FEDERAL EXPRESS CORPORATION	\$60.72
576730	02/21/2018	INTERNATIONAL COUNCIL OF SHOPPING CENTERS	\$50.00
576731	02/21/2018	INTERSTATE BATTERY SYSTEMS	\$1,066.52
576732	02/21/2018	N/S CORPORATION	\$631,095.38
576733	02/21/2018	RICOH AMERICAS CORP.	\$4,756.84
576734	02/21/2018	SAWYER PETROLEUM	\$47,394.25
576735	02/21/2018	SOUTHERN CALIFORNIA EDISON	\$67,917.08
576736	02/21/2018	SOUTHERN CALIFORNIA GAS CO.	\$1,428.12
576737	02/21/2018	T-MOBILE USA, INC.	\$4,602.25
576738	02/21/2018	T-MOBILE USA, INC.	\$2,298.90
576739	02/21/2018	TPX COMMUNICATIONS	\$614.37
576740	02/21/2018	VISION SERVICE PLAN	\$7,926.11
576741	02/21/2018	WAYNE ELECTRIC COMPANY	\$4,049.13
576742	02/21/2018	WECK LABORATORIES, INC.	\$469.50
576743	02/21/2018	ADCO SERVICES, INC.	\$6,080.00
576744	02/21/2018	ADORNO YOSS ALVARADO & SMITH	\$13,745.00
576745	02/21/2018	ADVANCED APPLIED ENGINEERING, INC.	\$48,422.25
576746	02/21/2018	ALL CITY MANAGEMENT SERVICES	\$2,126.87
576747	02/21/2018	ALTEC CAPITAL SERVICES, LLC	\$2,311.79
576748	02/21/2018	AMAYA, CECILIA	\$40.00
576749	02/21/2018	ANCHONDO, ARTHUR, P	\$40.00
576750	02/21/2018	ANDRADE, ANDREA	\$40.00
576751	02/21/2018	ANDRADE, ERIKA L	\$40.00
576752	02/21/2018	ANGULO, PAT	\$40.00
576753	02/21/2018	APARICIO, RICHARD	\$60.00
576754	02/21/2018	ASTRO PLUMBING SUPPLY CO.	\$74.30
576755	02/21/2018	ATHENS SERVICES	\$236,254.40
576756	02/21/2018	AUTOZONE	\$1,998.97
576757	02/21/2018	AVALOS, ROSA	\$80.00
576758	02/21/2018	AVANT GARDE	\$10,969.00
576759	02/21/2018	BENS'S AIRLESS SERVICE	\$488.92
576760	02/21/2018	BERITICH, ANDREW	\$40.00
576761	02/21/2018	BEST BUY CHEMICAL & SUPPLY CO.	\$319.64
576762	02/21/2018	BISHOP COMPANY	\$1,762.02
576763	02/21/2018	BOUND TREE MEDICAL, LLC.	\$456.45
576764	02/21/2018	BRIGADE PEST MANAGEMENT	\$100.00
576765	02/21/2018	BUSWEST, LLC	\$8,688.83

City of Montebello

Payment Register

From Payment Date: 2/13/2018 - To Payment Date: 2/21/2018

Number	Date	Payee Name	Transaction Amount
576766	02/21/2018	CASAS, MARIA E	\$1,612.80
576767	02/21/2018	CASTILLO, JACOB	\$40.00
576768	02/21/2018	CAT TRACKING INC.	\$8,700.00
576769	02/21/2018	CINTAS CORPORATION	\$124.47
576770	02/21/2018	CLEAN ENERGY FUELS	\$8,093.36
576771	02/21/2018	CLEAN SWEEP SUPPLY CO. INC	\$2,015.44
576772	02/21/2018	COMPUTER PROTECTION TECHNOLOGY, INC	\$5,302.00
576773	02/21/2018	CUMMINS PACIFIC, LLC	\$2,208.36
576774	02/21/2018	CURTIS, L.N. & SONS	\$74.97
576775	02/21/2018	DATA CONNECT ENTERPRISE, INC.	\$151.39
576776	02/21/2018	DE LA TORRE, RAPHAEL	\$40.00
576777	02/21/2018	DIAZ WINDOW CLEANING SERVICE	\$340.00
576778*	02/21/2018	DIGITAL EMS SOLUTIONS INC.	\$17,700.00
576779	02/21/2018	EASTMONT PAINT & DECORATING	\$912.90
576780	02/21/2018	ENTRUST RESOURCES	\$697.50
576781	02/21/2018	FINISH LINE CHARTER	\$595.00
576782	02/21/2018	FLEET PRIDE, INC.	\$628.62
576783	02/21/2018	GARCIA, MARIA TERESA	\$40.00
576784	02/21/2018	GARFIELD CAR WASH	\$1,440.00
576785	02/21/2018	GLASMAN, NATALIE	\$40.00
576786	02/21/2018	GNA-BROOK FIRE PROTECTION, INC.	\$410.45
576787	02/21/2018	GOLDEN STATE ELEVATOR SERVICE INC.	\$120.00
576788	02/21/2018	GOMEZ, BEATRICE	\$40.00
576789*	02/21/2018	GONSALVES & SONS, JOE A	\$4,000.00
576790	02/21/2018	GONZALES , V, RUDY	\$70.00
576791	02/21/2018	GUZMAN, ANDREW	\$40.00
576792	02/21/2018	H & H AUTO PARTS WHOLESALE	\$1,489.85
576793	02/21/2018	HARDY AUTO PARTS	\$1,024.22
576794	02/21/2018	HD INDUSTRIES	\$1,065.58
576795	02/21/2018	HERNANDEZ, NADINE	\$40.00
576796	02/21/2018	HODGE PRODUCTS, INC.	\$1,458.75
576797	02/21/2018	HOSE-MAN, INC.	\$98.80
576798	02/21/2018	HUERTA, MONICA	\$40.00
576799	02/21/2018	INTERSTATE BATTERY SYSTEMS	\$1,653.42
576800	02/21/2018	JAIMEZ, CRYSTAL	\$40.00
576801	02/21/2018	JCL TRAFFIC SERVICES	\$40.62
576802	02/21/2018	KAO, C, LILY	\$70.00
576803	02/21/2018	KESHISHYAN, JENNY CHAN	\$40.00
576804*	02/21/2018	KIMBALL MIDWEST	\$444.35
576805	02/21/2018	LEIBOLD McCLENDON & MANN	\$1,262.00
576806	02/21/2018	LIFE-ASSIST, INC.	\$3,239.74
576807	02/21/2018	LINCOLN TRAINING CENTER	\$20,915.02

Payment Register

From Payment Date: 2/13/2018 - To Payment Date: 2/21/2018

Number	Date	Payee Name	Transaction Amount
576808	02/21/2018	LOPEZ, MICHAEL	\$40.00
576809	02/21/2018	LOS ALAMITOS AUTO PARTS	\$1,079.69
576810	02/21/2018	LOS ANGELES FREIGHTLINER, INC.	\$971.58
576811	02/21/2018	LOZA-GOMEZ, ANGELICA	\$2,400.00
576812	02/21/2018	MARIA, LUZ	\$40.00
576813	02/21/2018	MCA CONSULTANTS	\$6,530.00
576814	02/21/2018	MEJIA, LUIS ENRIQUE	\$250.00
576815	02/21/2018	MELENDEZ, JOSE	\$40.00
576816	02/21/2018	MICHELIN NORTH AMERICA, INC.	\$19,306.57
576817	02/21/2018	MONTEBELLO GLASS & MIRROR CO.	\$803.35
576818	02/21/2018	MUNCIE TRANSIT SUPPLY	\$1,647.37
576819	02/21/2018	NATIONWIDE ENVIRONMENTAL SERVICES	\$126,365.31
576820	02/21/2018	NEW FLYER PARTS	\$204.75
576821	02/21/2018	NUNEZ, MANUEL	\$399.00
576822	02/21/2018	OFFICE DEPOT	\$1,099.74
576823	02/21/2018	ORTIZ, JESSICA	\$40.00
576824	02/21/2018	PADILLA, BRIANNON	\$40.00
576825	02/21/2018	PALAFIX, VERONICA	\$110.00
576826	02/21/2018	PALARDY & MILLER AUTOBODY	\$924.68
576827	02/21/2018	PANOSIAN, JO ANN	\$40.00
576828	02/21/2018	PAR WEST TURF SERVICES, INC.	\$161.51
576829	02/21/2018	PC INDUSTRIAL PRODUCTS LLC	\$360.65
576830	02/21/2018	PCMG, INC. DBA PCM GOV, INC.	\$707.35
576831	02/21/2018	PEREZ, WENDY	\$40.00
576832	02/21/2018	PORTILLO, ROBERT	\$40.00
576833	02/21/2018	PRUDENTIAL OVERALL SUPPLY	\$147.59
576834	02/21/2018	QUALITY JET ROOTER	\$1,162.60
576835	02/21/2018	REDFLEX TRAFFIC SYSTEMS	\$20,000.00
576836	02/21/2018	RENTERIA, JOAQUIN B.	\$96.00
576837	02/21/2018	RIVERS, ALBERT	\$110.00
576838	02/21/2018	ROBLES, ESTHER	\$40.00
576839	02/21/2018	RODRIGUEZ, JESSICA	\$57.00
576840	02/21/2018	S & A ENGINE, INC.	\$331.86
576841	02/21/2018	SAUCEDO, NICOLE I	\$40.00
576842	02/21/2018	SAVEDRA, MICHAEL	\$40.00
576843	02/21/2018	SEA-CLEAR POOLS	\$4,042.90
576844*	02/21/2018	SHI INTERNATIONAL CORP.	\$537.64
576845	02/21/2018	SHRED-IT USA LLC.	\$112.20
576846	02/21/2018	SOCAL COMPLIANCE SERVICES	\$495.00
576847	02/21/2018	SOLANO, MARTIN	\$40.00
576848	02/21/2018	SOSNOWSKI, DAVID	\$40.00
576849	02/21/2018	SUNGULYAN, MARIAN	\$73.00

City of Montebello

Payment Register

From Payment Date: 2/13/2018 - To Payment Date: 2/21/2018

Number	Date	Payee Name	Transaction Amount
576850	02/21/2018	TANK SPECIALIST OF CALIFORNIA	\$2,550.97
576851	02/21/2018	TOKHMANIAN, ELIZABETH	\$70.00
576852	02/21/2018	TORRES, JANELLE	\$40.00
576853	02/21/2018	TURF TEAM INC.	\$1,680.00
576854	02/21/2018	UNDERGROUND SERVICE ALERT OF SOUTHERN CA	\$194.80
576855	02/21/2018	UNIQUE GENERAL SERVICES	\$10,068.00
576856	02/21/2018	VALENCIA, ASHLIE	\$40.00
576857	02/21/2018	VALENZUELA, MATTHEW , A	\$40.00
576858	02/21/2018	VARGAS, CLAUDIA S	\$40.00
576859	02/21/2018	VARGAS, DELFINA	\$40.00
576860	02/21/2018	VASQUEZ & COMPANY LLP	\$9,830.00
576861	02/21/2018	VEGA, MATTHEW	\$40.00
576862	02/21/2018	VELJACIC, LAURA	\$250.00
576863	02/21/2018	WATER REPLENISHMENT DISTRICT	\$3,593.40
576864	02/21/2018	WAYNE ELECTRIC COMPANY	\$5,343.18
576865	02/21/2018	WEST COAST ARBORISTS, INC.	\$2,920.00
576866	02/21/2018	WESTERN ALLIED CORPORATION	\$2,374.00
576867	02/21/2018	WINZER CORPORATION	\$1,125.66
576868	02/21/2018	YORK RISK SERVICES GROUP, INC.	\$25,649.25
576869*	02/21/2018	ZONES, INC.	\$12,491.52
576870	02/21/2018	ZUMAR INDUSTRIES, INC.	\$256.95
Type Check Totals:			\$2,112,044.80

4331 - General Account Totals

6093 - Successor Agency

Check

1382	02/21/2018	SCS FIELD SERVICES	\$2,050.00
1383	02/21/2018	VASQUEZ & COMPANY LLP	\$4,801.00
Type Check Totals:			\$6,851.00

6093 - Successor Agency Totals

*Pursuant for Resolution #17-40- Any new contract not submitted for approval by the City Council the first time a payment for any such contract is listed on a warrant register.



CHECK REGISTER DETAIL SUMMARY

CHECK #	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
4331 - General Account					
576684	02/13/2018	\$1,366.77	UTILITY SERVICES	1732	AT&T CORP.
576685	02/13/2018	\$113.25	VEHICLE MAINTENANCE/EXPENSES	47980	AMERICAN MOVING PARTS
576686	02/13/2018	\$1,249.53	CONTRACT SERVICES	26390	APPLE ONE EMPLOYMENT SERVICES
576687	02/13/2018	\$1,214.23	SUPPLIES	614	ARROW INTERNATIONAL, INC.
576688	02/13/2018	\$11,878.22	MACHINERY & EQUIPMENTS	13240	BANKCARD CENTER
576689	02/13/2018	\$19.65	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
576690	02/13/2018	\$211.94	CONTRACT SERVICES	36870	CINTAS CORPORATION
576691	02/13/2018	\$406.46	SUPPLIES	10000	CLEAN SWEEP SUPPLY CO. INC
576692	02/13/2018	\$50.00	CONTRACT SERVICES	1569	DISCOVERY BENEFITS
576693	02/13/2018	\$802.50	ADVERTISING/PRINTING SERVICES	1847	DODGE DATA AND ANALYTICS LLC
576694	02/13/2018	\$917.70	CONTRACT SERVICES	70850	E.M. OIL TRANSPORT INC.
576695	02/13/2018	\$124.59	MAIL/ POSTAL EXPENSE	22400	FEDERAL EXPRESS CORPORATION
576696	02/13/2018	\$560.81	UNIFORM EXPENSE	908	FIRE FIGHTERS SAFETY INC.
576697	02/13/2018	\$15,142.49	VEHICLE MAINTENANCE/EXPENSES	54300	SHAK ENTERPRISES, INC./MONTEBELLO TIRE PROS
576698	02/13/2018	\$497,467.20	MACHINERY & EQUIPMENTS	23460	MOTOROLA SOLUTIONS, INC.
576699	02/13/2018	\$355.20	CONTRACT SERVICES	1522	PEOPLE READY INC.
576700	02/13/2018	\$3,088.48	FUEL	19700	SYNCHRONY BANK/PHILLIPS-66
576701	02/13/2018	\$147.59	CONTRACT SERVICES	56260	PRUDENTIAL OVERALL SUPPLY
576702	02/13/2018	\$168.52	MACHINERY & EQUIPMENTS	69730	DE LAGE LANDEN FINANCIAL SERVICES INC.
576703	02/13/2018	\$383.76	FUEL	1059	AMBER RESOURCES LLC
576704	02/13/2018	\$1,880.00	CONTRACT SERVICES	68000	JORGE SOTO
576705	02/13/2018	\$10,348.93	UTILITY SERVICES	45630	SOUTHERN CALIFORNIA EDISON
576706	02/13/2018	\$17,382.49	FUEL INVENTORY	40520	SOUTHERN CALIFORNIA GAS CO.
576707*	02/13/2018	\$460.00	TRAINING	1943	THE INTERVIEWS & INTERROGATIONS INSTITUTE
576708	02/13/2018	\$115.00	ADVERTISING/PRINTING SERVICES	6460	TRANSIT TALENT.COM

576709	02/13/2018	\$1,900.00	VEHICLE MAINTENANCE/EXPENSES	46590	UNDERWRITERS LABORATORIES INC.
576710	02/13/2018	\$9,000.00	MAIL/ POSTAL EXPENSE	68120	USPS-HASLER
576711	02/13/2018	\$38.01	UTILITY SERVICES	23610	VERIZON WIRELESS
576712	02/13/2018	\$2,011.07	UTILITY SERVICES	23610	VERIZON WIRELESS
576713	02/13/2018	\$3,262.02	UTILITY SERVICES	23610	VERIZON WIRELESS
576714	02/13/2018	\$90.67	SUPPLIES	33390	WHITTIER FERTILIZER COMPANY
576715	02/21/2018	\$140.21	SUPPLIES	16030	AAA ELECTRICAL SUPPLY
576716	02/21/2018	\$9,446.20	INSURANCE	55860	AFLAC
576717	02/21/2018	\$1,246.98	CONTRACT SERVICES	26390	APPLE ONE EMPLOYMENT SERVICES
576718	02/21/2018	\$952.65	SUPPLIES	35980	SAEED RADMEHR/ARTE PRINTING
576719	02/21/2018	\$1,550.27	UTILITY SERVICES	39550	AT&T
576720	02/21/2018	\$799.82	UTILITY SERVICES	39550	AT&T
576721	02/21/2018	\$643.18	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
576722	02/21/2018	\$744.16	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
576723	02/21/2018	\$643.18	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
576724	02/21/2018	\$643.18	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
576725	02/21/2018	\$427.87	UTILITY SERVICES	657	BIRCH COMMUNICATIONS
576726	02/21/2018	\$129.71	UTILITY SERVICES	47580	CALIFORNIA WATER SERVICE COMPANY
576727	02/21/2018	\$34.00	PREVENTIVE MAINTENANCE	438	CODE RED FIRE, INC.
576728	02/21/2018	\$46,574.02	OTHER GROUP INSURANCE PAYABLE	4110	DELTA DENTAL OF CALIFORNIA
576729	02/21/2018	\$60.72	MAIL/ POSTAL EXPENSE	22400	FEDERAL EXPRESS CORPORATION
576730	02/21/2018	\$50.00	DUES & SUBSCRIPTIONS	5290	INTERNATIONAL COUNCIL OF SHOPPING CENTERS
576731	02/21/2018	\$1,066.52	VEHICLE MAINTENANCE/EXPENSES	27480	R & M HANSEN ENT. INC.
576732	02/21/2018	\$631,095.38	CONTRACT SERVICES	19250	N/S CORPORATION
576733	02/21/2018	\$4,756.84	COPIER REPAIR/SERVICES	69730	DE LAGE LANDEN FINANCIAL SERVICES INC.
576734	02/21/2018	\$47,394.25	FUEL INVENTORY	1059	AMBER RESOURCES LLC/SAWYER PETROLEUM
576735	02/21/2018	\$67,917.08	UTILITY SERVICES	45630	SOUTHERN CALIFORNIA EDISON
576736	02/21/2018	\$1,428.12	UTILITY SERVICES	40520	SOUTHERN CALIFORNIA GAS CO.
576737	02/21/2018	\$4,602.25	UTILITY SERVICES	526	T-MOBILE USA, INC.
576738	02/21/2018	\$2,298.90	UTILITY SERVICES	526	T-MOBILE USA, INC.
576739	02/21/2018	\$614.37	UTILITY SERVICES	72570	U.S. TELEPACIFIC CORP

576740	02/21/2018	\$7,926.11	OTHER GROUP INSURANCE PAYABLE	58990	VISION SERVICE PLAN
576741	02/21/2018	\$4,049.13	VEHICLE MAINTENANCE/EXPENSES	25860	WAYNE HARMEIER INC.
576742	02/21/2018	\$469.50	CONTRACT SERVICES	183	WECK LABORATORIES ENVIRONMENTAL SERVICES, INC.
576743	02/21/2018	\$6,080.00	CONTRACT SERVICES	11820	ADCO SERVICES, INC.
576744	02/21/2018	\$13,745.00	CONTRACT SERVICES	17680	ALVARADOSMITH
576745	02/21/2018	\$48,422.25	CONTRACT SERVICES	37720	ADVANCED APPLIED ENGINEERING, INC.
576746	02/21/2018	\$2,126.87	CONTRACT SERVICES	40670	ALL CITY MANAGEMENT SERVICES
576747	02/21/2018	\$2,311.79	LEASE PAYMENT	47	ALTEC CAPITAL SERVICES
576748	02/21/2018	\$40.00	CARPPOOL INCENTIVE	1974	CECILIA AMAYA
576749	02/21/2018	\$40.00	CARPPOOL INCENTIVE	567	ARTHUR P ANCHONDO
576750	02/21/2018	\$40.00	CARPPOOL INCENTIVE	289	ANDREA ANDRADE
576751	02/21/2018	\$40.00	CARPPOOL INCENTIVE	61470	ERIKA L. ANDRADE
576752	02/21/2018	\$40.00	CARPPOOL INCENTIVE	32840	PAT ANGULO
576753	02/21/2018	\$60.00	CARPPOOL INCENTIVE	29630	RICHARD APARICIO
576754	02/21/2018	\$74.30	SUPPLIES	31270	STARBOARD TACK SUPPLY INC.
576755	02/21/2018	\$236,254.40	CONTRACT SERVICES	40970	ARAKELIAN ENTERPRISES/ATHENS
576756	02/21/2018	\$1,998.97	VEHICLE MAINTENANCE/EXPENSES	74990	AUTOZONE, INC
576757	02/21/2018	\$80.00	CARPPOOL INCENTIVE	291	ROSA AVALOS
576758	02/21/2018	\$10,969.00	CONTRACT SERVICES	38010	ADVANCED AVANT-GARDE CORPORATION
576759	02/21/2018	\$488.92	CONTRACT SERVICES	200	BEN BRADSHAW
576760	02/21/2018	\$40.00	CARPPOOL INCENTIVE	60290	ANDREW BERITICH
576761	02/21/2018	\$319.64	SUPPLIES	55870	DAVID C. MYSZA
576762	02/21/2018	\$1,762.02	SUPPLIES	45580	BISHOP SUPPLY COMPANY, INC.
576763	02/21/2018	\$456.45	SUPPLIES	159	BOUND TREE MEDICAL, LLC.
576764	02/21/2018	\$100.00	CONTRACT SERVICES	1170	BRIGADE PEST MANAGEMENT
576765	02/21/2018	\$8,688.83	VEHICLE MAINTENANCE/EXPENSES	968	BUSWEST, LLC
576766	02/21/2018	\$1,612.80	RECREATION CLASSES	40850	MARIA E. CASAS
576767	02/21/2018	\$40.00	CARPPOOL INCENTIVE	3780	JACOB CASTILLO
576768	02/21/2018	\$8,700.00	CONTRACT SERVICES	1619	CAT TRACKING INC.
576769	02/21/2018	\$124.47	CONTRACT SERVICES	36870	CINTAS CORPORATION
576770	02/21/2018	\$8,093.36	CONTRACT SERVICES	52710	CLEAN ENERGY FUELS

576771	02/21/2018	\$2,015.44	SUPPLIES	10000	CLEAN SWEEP SUPPLY CO. INC
576772	02/21/2018	\$5,302.00	CONTRACT SERVICES	59180	COMPUTER PROTECTION TECHNOLOGY, INC
576773	02/21/2018	\$2,208.36	VEHICLE MAINTENANCE/EXPENSES	950	CUMMINS PACIFIC, LLC
576774	02/21/2018	\$74.97	CONTRACT SERVICES	26080	L. N. CURTIS & SONS
576775	02/21/2018	\$151.39	MACHINERY & EQUIPMENTS	1898	DATA CONNECT ENTERPRISE, INC.
576776	02/21/2018	\$40.00	CARPOOL INCENTIVE	29020	RAPHAEL DE LA TORRE
576777	02/21/2018	\$340.00	CONTRACT SERVICES	19300	CARLOS DIAZ
576778*	02/21/2018	\$17,700.00	CONTRACT SERVICES	1939	DIGITAL EMS SOLUTIONS INC.
576779	02/21/2018	\$912.90	SUPPLIES	40930	EASTMONT PAINT & DECORATING
576780	02/21/2018	\$697.50	CONTRACT SERVICES	61460	ENTRUST RESOURCES
576781	02/21/2018	\$595.00	CONTRACT SERVICES	75230	FINISH LINE CHARTER
576782	02/21/2018	\$628.62	VEHICLE MAINTENANCE/EXPENSES	38020	FLEET PRIDE, INC.
576783	02/21/2018	\$40.00	CARPOOL INCENTIVE	395	MARIA TERESA GARCIA
576784	02/21/2018	\$1,440.00	CONTRACT SERVICES	28730	GARFIELD CAR WASH
576785	02/21/2018	\$40.00	CARPOOL INCENTIVE	809	NATALIE GLASMAN
576786	02/21/2018	\$410.45	PREVENTIVE MAINTENANCE	70140	GNA-BROOK FIRE PROTECTION, INC.
576787	02/21/2018	\$120.00	CONTRACT SERVICES	1650	GOLDEN STATE ELEVATOR SERVICE INC.
576788	02/21/2018	\$40.00	CARPOOL INCENTIVE	8260	BEATRICE GOMEZ
576789*	02/21/2018	\$4,000.00	CONTRACT SERVICES	1960	JOE A. GONSALVES & SON
576790	02/21/2018	\$70.00	REFUND	1968	RUDY V. GONZALES
576791	02/21/2018	\$40.00	CARPOOL INCENTIVE	38440	ANDREW GUZMAN
576792	02/21/2018	\$1,489.85	VEHICLE MAINTENANCE/EXPENSES	22560	H & H AUTO PARTS WHOLESALE
576793	02/21/2018	\$1,024.22	VEHICLE MAINTENANCE/EXPENSES	30190	I.B. AUTO PARTS, INC.
576794	02/21/2018	\$1,065.58	VEHICLE MAINTENANCE/EXPENSES	270	HARBOR DIESEL AND EQUIPMENT, INC.
576795	02/21/2018	\$40.00	CARPOOL INCENTIVE	4280	NADINE HERNANDEZ
576796	02/21/2018	\$1,458.75	SUPPLIES	59300	HODGE PRODUCTS, INC.
576797	02/21/2018	\$98.80	SUPPLIES	15440	HOSE-MAN, INC.
576798	02/21/2018	\$40.00	CARPOOL INCENTIVE	73180	MONICA HUERTA
576799	02/21/2018	\$1,653.42	VEHICLE MAINTENANCE/EXPENSES	27480	R & M HANSEN ENT. INC.
576800	02/21/2018	\$40.00	CARPOOL INCENTIVE	48610	CRYSTAL JAIMEZ
576801	02/21/2018	\$40.62	SUPPLIES	1612	JCL TRAFFIC SERVICES

576802	02/21/2018	\$70.00	REFUND	1967	LILY C KAO
576803	02/21/2018	\$40.00	CARPOOL INCENTIVE	50070	JENNY CHAN KESHISHYAN
576804*	02/21/2018	\$444.35	SUPPLIES	1931	MIDWEST MOTOR SUPPLY CO. INC./KIMBALL MIDWEST
576805	02/21/2018	\$1,262.00	CONTRACT SERVICES	24760	LEIBOLD McCLENDON & MANN
576806	02/21/2018	\$3,239.74	SUPPLIES	26670	LIFE-ASSIST, INC.
576807	02/21/2018	\$20,915.02	CONTRACT SERVICES	1886	LINCOLN TRAINING CENTER AND REHABILITAION WORKSHOP
576808	02/21/2018	\$40.00	CARPOOL INCENTIVE	11280	MICHAEL LOPEZ
576809	02/21/2018	\$1,079.69	SUPPLIES	585	KENNEY HOLDINGS, LLC
576810	02/21/2018	\$971.58	VEHICLE MAINTENANCE/EXPENSES	20620	LOS ANGELES TRUCK CENTERS, LLC
576811	02/21/2018	\$2,400.00	CONTRACT SERVICES	1585	DR. ANGELICA LOZA-GOMEZ, M.D., PC
576812	02/21/2018	\$40.00	CARPOOL INCENTIVE	71590	LUZ MARIA
576813	02/21/2018	\$6,530.00	CONTRACT SERVICES	19040	MUNICIPAL CONTRACT ADMINISTRATORS, INC
576814	02/21/2018	\$250.00	GENERAL GOVERNMENT	1965	LUIS ENRIQUE MEJIA
576815	02/21/2018	\$40.00	CARPOOL INCENTIVE	35830	JOSE MELENDEZ
576816	02/21/2018	\$19,306.57	CONTRACT SERVICES	110	MICHELIN NORTH AMERICA, INC
576817	02/21/2018	\$803.35	CONTRACT SERVICES	42040	MONTEBELLO GLASS & MIRROR CO.
576818	02/21/2018	\$1,647.37	VEHICLE MAINTENANCE/EXPENSES	1385	MUNCIE RECLAMATION AND SUPPLY COMPANY
576819	02/21/2018	\$126,365.31	CONTRACT SERVICES	35250	NATIONWIDE ENVIRONMENTAL SERVICES
576820	02/21/2018	\$204.75	VEHICLE MAINTENANCE/EXPENSES	60710	THE AFTERMARKET PARTS COMPANY, LLC
576821	02/21/2018	\$399.00	RECREATION CLASSES	41180	MANUEL NUNEZ
576822	02/21/2018	\$1,099.74	SUPPLIES	15620	OFFICE DEPOT
576823	02/21/2018	\$40.00	CARPOOL INCENTIVE	1596	JESSICA ORTIZ
576824	02/21/2018	\$40.00	CARPOOL INCENTIVE	138	BRIANNON PADILLA
576825	02/21/2018	\$110.00	CARPOOL INCENTIVE	1620	VERONICA PALAFOX
576826	02/21/2018	\$924.68	SUPPLIES	26500	PALARDY & MILLER AUTOBODY
576827	02/21/2018	\$40.00	CARPOOL INCENTIVE	59960	JO ANN PANOSIAN
576828	02/21/2018	\$161.51	SUPPLIES	13010	PAR WEST TURF SERVICES, INC,
576829	02/21/2018	\$360.65	SUPPLIES	523	PC INDUSTRIAL PRODUCTS LLC
576830	02/21/2018	\$707.35	MACHINERY & EQUIPMENTS	538	PCMG, INC.
576831	02/21/2018	\$40.00	CARPOOL INCENTIVE	65330	WENDY PEREZ
576832	02/21/2018	\$40.00	CARPOOL INCENTIVE	34240	ROBERT PORTILLO

576833	02/21/2018	\$147.59	CONTRACT SERVICES	56260	PRUDENTIAL OVERALL SUPPLY
576834	02/21/2018	\$1,162.60	CONTRACT SERVICES	6070	QUALITY JET ROOTER
576835	02/21/2018	\$20,000.00	CONTRACT SERVICES	61050	REDFLEX TRAFFIC SYSTEMS
576836	02/21/2018	\$96.00	RECREATION CLASSES	65000	JOAQUIN B. RENTERIA
576837	02/21/2018	\$110.00	CARPOOL INCENTIVE	57000	ALBERT RIVERS
576838	02/21/2018	\$40.00	CARPOOL INCENTIVE	56830	ESTHER ROBLES
576839	02/21/2018	\$57.00	GENERAL GOVERNMENT	1959	JESSICA RODRIGUEZ
576840	02/21/2018	\$331.86	CONTRACT SERVICES	52940	S & A ENGINE, INC.
576841	02/21/2018	\$40.00	CARPOOL INCENTIVE	69960	NICOLE I. SAUCEDO
576842	02/21/2018	\$40.00	CARPOOL INCENTIVE	61140	MICHAEL SAVEDRA
576843	02/21/2018	\$4,042.90	CONTRACT SERVICES	19910	SEA-CLEAR POOLS
576844*	02/21/2018	\$537.64	MACHINERY & EQUIPMENTS	1937	SHI INTERNATIONAL CORP.
576845	02/21/2018	\$112.20	CONTRACT SERVICES	36350	SHRED-IT USA
576846	02/21/2018	\$495.00	CONTRACT SERVICES	419	SOCAL COMPLIANCE SERVICES
576847	02/21/2018	\$40.00	CARPOOL INCENTIVE	24280	MARTIN SOLANO
576848	02/21/2018	\$40.00	CARPOOL INCENTIVE	33960	DAVID SOSNOWSKI
576849	02/21/2018	\$73.00	REFUND	1972	MARIAN SUNGULYAN
576850	02/21/2018	\$2,550.97	CONTRACT SERVICES	9270	TANK SPECIALIST OF CALIFORNIA
576851	02/21/2018	\$70.00	REFUND	1966	ELIZABETH TOKHMANIAN
576852	02/21/2018	\$40.00	CARPOOL INCENTIVE	1091	JANELLE TORRES
576853	02/21/2018	\$1,680.00	CONTRACT SERVICES	1166	TURF TEAM INC.
576854	02/21/2018	\$194.80	CONTRACT SERVICES	57140	UNDERGROUND SERVICE ALERT OF SOUTHERN CA
576855	02/21/2018	\$10,068.00	CONTRACT SERVICES	74850	UNIQUE GENERAL SERVICES
576856	02/21/2018	\$40.00	CARPOOL INCENTIVE	1973	ASHLIE VALENCIA
576857	02/21/2018	\$40.00	CARPOOL INCENTIVE	595	MATTHEW A VALENZUELA
576858	02/21/2018	\$40.00	CARPOOL INCENTIVE	52570	CLAUDIA S. VARGAS
576859	02/21/2018	\$40.00	CARPOOL INCENTIVE	62650	DELFINA VARGAS
576860	02/21/2018	\$9,830.00	CONTRACT SERVICES	75020	VASQUEZ & CO.,LLP
576861	02/21/2018	\$40.00	CARPOOL INCENTIVE	1701	MATTHEW VEGA
576862	02/21/2018	\$250.00	REFUND	1671	LAURA VELJACIC
576863	02/21/2018	\$3,593.40	CONTRACT SERVICES	20060	WATER REPLENISHMENT DISTRICT

576864	02/21/2018	\$5,343.18	VEHICLE MAINTENANCE/EXPENSES
576865	02/21/2018	\$2,920.00	CONTRACT SERVICES
576866	02/21/2018	\$2,374.00	CONTRACT SERVICES
576867	02/21/2018	\$1,125.66	SUPPLIES
576868	02/21/2018	\$25,649.25	CONTRACT SERVICES
576869*	02/21/2018	\$12,491.52	MACHINERY & EQUIPMENTS
576870	02/21/2018	\$256.95	SUPPLIES

Total		\$2,112,044.80	
--------------	--	-----------------------	--

6093 - Successor Agency

1382	02/21/2018	\$2,050.00	CONTRACT SERVICES
1383	02/21/2018	\$4,801.00	CONTRACT SERVICES

Total		\$6,851.00	
--------------	--	-------------------	--

25860	WAYNE HARMEIER INC.
40860	WEST COAST ARBORISTS, INC.
22290	WESTERN ALLIED CORPORATION
67320	WINZER CORPORATION
1631	YORK RISK SERVICES GROUP, INC.
1927	ZONES, INC.
26850	ZUMAR INDUSTRIES, INC.

15180	STEARNS, CONRAD AND SCHMIDT CONSULTING ENG.
75020	VASQUEZ & CO.,LLP

* Pursuant to Resolution #17-40 - Any new contract not submitted for approval by the City Council the first time a payment for any such contract is listed on a warrant register.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEBELLO APPROVING AND ALLOWING CERTAIN CLAIMS AND
DEMANDS**

**THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES
HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1. That the reference is hereby made to that certain
Register of Audited Demand Nos. 1440, consisting of five pages, and
including**

Warrant No. 576684 through 576870;

Warrant No. 1382 through 1383;

**on file in the office of the City Clerk, the same having been audited and
approved by the Controller as required by law.**

**SECTION 2. That the said City Council having examined each such
demand does hereby approve and direct the payment of same, as set forth
in said Register, except the following Warrant No.**

**SECTION 3. That the City Clerk shall certify to the adoption of this
resolution and thence forth and thereafter the same shall be in full force
and effect.**

APPROVED AND ADOPTED THIS 28th DAY OF FEBRUARY, 2018.

VANESSA DELGADO, Mayor

ATTEST:

IRMA BARAJAS, City Clerk

MINUTES

THE CITY OF MONTEBELLO CITY COUNCIL MET AT THE ABOVE TIME AND PLACE IN A REGULAR SESSION.

OPENING CEREMONIES

1. **CALL MEETING TO ORDER:** Mayor Romero called the meeting to order at the hour of 5:38 p.m.
2. **ROLL CALL:** City Clerk I. Barajas
MEMBERS PRESENT: Barajas, Hadjinian, Delgado, Molinari, Romero
3. **STATEMENT OF PUBLIC ORAL COMMUNICATIONS FOR CLOSED SESSION ITEMS:** City Attorney Alvarez-Glasman

ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

None.

Mayor Romero recessed the meeting into Closed Session at the hour of 5:38 p.m. to discuss the following items. At the hour of 7:00 p.m., Mayor Romero reconvened the meeting.

CLOSED SESSION

The City Attorney provided a briefing on the item listed for Closed Session as follows:

4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: G. Romo v. City of Montebello, MNTA 3489

City Councilmembers provided authorization to City Manager to pay medical bills. No final action. Nothing further to report.

5. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: I. Navarro v. City of Montebello

Direction was provided. No final Action, nothing further to report.

6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: T. Nguyen v. City of Montebello

City Attorney provided briefing, direction was provided for final resolution, nothing further to report.

7. PUBLIC EMPLOYEE RELEASE

Government Code Section 54957

One matter discussed, direction provided.

8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code section 54956.8

Property: 1345 N. Montebello Blvd

Agency Negotiators: Francesca Tucker-Schuyler, Executive Director

Negotiating Parties: Costco

Under negotiations: price and terms of sale

Briefing was provided, direction given, no final action taken, nothing further to report.

9. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of Case: JCS v. City of Montebello

Councilmembers received a briefing, direction was provided, no action taken.

REGULAR SESSION

10. INVOCATION

11. PLEDGE OF ALLEGIANCE

12. STATEMENT OF PUBLIC ORAL COMMUNICATIONS: City Attorney Alvarez-Glasman

13. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (30 MINUTES)

Colleen Jousma invited everyone to the Pet Fair at City Park on November 4, 2017, from 10:00 a.m. to 4:00 p.m.

Linda Nicklas spoke about misinformation given to voters regarding Measure S.

Maribel Briseno spoke about figures from last year's draft budget.

14. STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

Ana LeNoue, Avant Garde, gave an update on the Bus Stop Improvement Project.

Director Davie Sosnowski spoke about the upcoming 97th Anniversary Parade on Saturday, October 14, 2018, at 11:00 a.m.

Director David Sosnowski also announced the Pink Shawl Walk on Thursday, October 12, 2018, at 5:30 p.m., beginning at City Hall and ending at the Montebello Senior Center. There is a \$5 donation for each walker and shuttle service will be available to get back to your car.

Mayor Romero stated that she attended Tom Dutcher's Memorial Service on October 9, 2018.

15. APPROVAL OF AGENDA: Councilmember Delgado moved, seconded by Councilmember Barajas that all items be approved in a single motion with the exception of Item Nos. 16, 17, and 27. Such approval will also waive the reading of any ordinance.

PUBLIC HEARINGS

16. PUBLIC HEARING - ZONING CODE AMENDMENT (ZCA02-17) TO THE MONTEBELLO MUNICIPAL CODE TITLE 17 ("ZONING") AND APPENDIX A ("INDEX OF PRIMARY USES") PERTAINING TO MEDICAL AND COMMERCIAL INDOOR CULTIVATION, MANUFACTURING AND TESTING OF CANNABIS IN THE M-1 (LIGHT MANUFACTURING) AND M-2 (HEAVY MANUFACTURING) ZONES.

The Public Hearing was opened at the hour of 7:23 p.m. Councilmember Delgado motioned, seconded by Mayor Pro Tem Molinari to continue the Public Hearing to a future meeting. Motion carried 4-1 on the following roll call voted:

AYES: Barajas, Delgado, Molinari, Romero

NOES: Hadjinian

17. PUBLIC HEARING - 2017 HOUSING ELEMENT OF THE MONTEBELLO GENERAL PLAN

Planning Manager Feske gave a brief summary on the 2017 Housing element of the Montebello General Plan.

The Public Hearing was opened at the hour of 7:25 p.m. There being no public testimony, the Public Hearing was closed at the hour of 7:25 p.m.

Councilmember Hadjinian moved, seconded by Councilmember Barajas to conduct public hearing and, upon conclusion, adopt a Negative Declaration and approve the 2017 Housing Element of the Montebello General Plan. Motion carried unanimously.

CONSENT MATTERS

18. RESOLUTION AMENDING THE CAPITAL IMPROVEMENT BUDGET FOR FY 2017-2018 AND APPROVING A LIST OF PROJECTS FOR SENATE BILL 1 (SB1) ROAD MAINTENANCE REPAIR ACCOUNTABILITY ACT (RMRA) FUNDS.

Councilmember Hadjinian moved, seconded by Councilmember Barajas to adopt the project list as part of the FY 2017/18 Budget in order to spend new RMRA Funds, and adopt Resolution No. 17-94 and No. 17-95. Motion carried unanimously.

19. REQUEST TO ACCEPT AS COMPLETE FRANKEL AVENUE STREET IMPROVEMENT FROM BLUFF ROAD TO 5TH STREET, AND 16TH STREET IMPROVEMENT FROM MADISON AVENUE TO HARDING AVENUE, CP 850, BID # 15-17

Councilmember Delgado moved, seconded by Councilmember Barajas to accept as complete Frankel Avenue Street Improvement from Bluff Road to 5th Street, and 16th Street Improvement from Madison Avenue to Harding Avenue, CP 850, Bid # 15-17 (Fiscal Year 2016/2017), and authorize the City Clerk to process the Notice of Completion. Motion carried unanimously.

20. REQUEST FOR AUTHORIZATION TO USE ASSET FORFEITURE FUNDS (PURCHASE OF FOUR LEASED VEHICLES)

Councilmember Delgado moved, seconded by Councilmember Barajas to approve the appropriation of Drug Asset Forfeiture Funds to purchase four (4) leased vehicles at the conclusion of the 4-year lease agreement (set to expire September and October 2017). The resolution would approve the transferring of funds from the Asset Forfeiture Account to a Police Department Account, Resolution No. 17-96. Motion carried unanimously.

21. REQUEST FOR AUTHORIZATION TO USE ASSET FORFEITURE FUNDS (PURCHASE OF CHEVY TAHOE)

Councilmember Delgado moved, seconded by Councilmember Barajas to approve the appropriation of Drug Asset Forfeiture funds to purchase one (1) new Chevy Tahoe for use by Police Administration. The Resolution No. 17-97 would approve the transferring of funds from the Asset Forfeiture Account to a Police Department Account. Motion carried unanimously.

22. AWARD CUSTODIAL SERVICES CONTRACT, REQUEST FOR PROPOSAL NO. 18-12

Councilmember Delgado moved, seconded by Councilmember Barajas (1) Award a contract in the amount of \$274,524 to Lincoln Training Center; (2) Authorize the City Manager to execute Contract Agreement No. 3311 on behalf of the City; and (3) Approve Resolution No. 17-98 adding the needed funding to the Outside Contract Accounts for Public Works Department in the amount of \$22,962 and for Police Department in the amount of \$17,568 in order to fund these requested services. Motion carried unanimously

23. ACCEPTANCE OF 2015 STATE HOMELAND SECURITY GRANT AWARD AND APPROPRIATE FUNDS TO FACILITATE COMMUNICATIONS PROJECTS

Linda Nicklas stated the grant is a good asset for the City and a good investment.

Councilmember Hadjinian moved, seconded by Councilmember Barajas to approve acceptance of the 2015 Homeland Security Grant Award and appropriate funds to facilitate communications projects and successfully apply and receive grant monies to reimburse the City for expenditures.

24. EXTENSION OF SOFTWARE MAINTENANCE AGREEMENT - TYLER TECHNOLOGIES

Councilmember Delgado moved, seconded by Councilmember Barajas to approve a software maintenance agreement No. 3310 with Tyler Technologies for ongoing management and maintenance of the City's financial and human resources software systems; and authorize the City Manager to execute the Agreement on behalf of the City. Motion carried unanimously.

25. ICMA-RC 457 PLAN - LOAN IMPLEMENTATION

Councilmember Delgado moved, seconded by Councilmember Barajas to approve implementation of the ICMA-RC Loan Program associated with employees' Deferred Compensation 457 Retirement Plan, and adopt Resolution No. 17-99. Motion carried unanimously.

26. ADMINISTRATIVE POLICY

This item was held over for a future meeting.

27. BUDGET APPROPRIATION TRANSIT DEPARTMENT

Councilmember Delgado moved, seconded by Councilmember Barajas to approve the budget appropriation, Resolution No. 17-100, for estimated payroll expenses related to the Transportation Department. Motion carried unanimously.

28. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO ADOPTING THE COMPENSATION PLAN AND TABLE OF ORGANIZATION (POSITION LISTING)

Councilmember Delgado moved, seconded by Councilmember Barajas to adopt Resolution No. 17-101. Motion carried unanimously.

29. CLAIMS AGAINST THE CITY

Councilmember Delgado moved, seconded by Councilmember Barajas to DENY the following claims: G. Vasquez in an unknown amount; and P. Chan in the amount of \$4,500.00. Motion carried unanimously.

30. PAYMENT OF BILLS: RESOLUTION APPROVING THE CITY/SUCCESSOR AGENCY WARRANT REGISTER OF DEMANDS DATED OCTOBER 11, 2017

Councilmember Delgado moved, seconded by Councilmember Barajas to adopt the Resolution No. 17-102 approving the Warrant Register dated October 11, 2017.

31. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (CONTINUED IF NECESSARY)

COUNCIL ORALS

32. COUNCILMEMBER BARAJAS

None.

33. COUNCILMEMBER HADJINIAN

The enforcement of heavy truck parking overnight on residential streets, and including unauthorized commercial vehicles parked at a residence.

Councilmember Hadjinian has been receiving complaints. Trucks park at Via Val Verde and Beverly Blvd. Staff was directed to look into raising fees.

34. COUNCILMEMBER DELGADO

None.

35. MAYOR PRO TEM MOLINARI

a. Questions regarding the expenditure of public funds to inform the community on the issues on the Special Election Ballot for November 7, 2017

Councilmember Hadjinian stated that the City Council has been abiding by the guidelines.

b. Information regarding Warrant No. 574386 related to my questions at the last Council meeting.

Staff stated that the Finance software only allows for one entry on the Warrant Register. In regards to Warrant No 574386, out of 41 entries, only 12 of them have nothing to do with travel or meetings.

36. MAYOR ROMERO

a. Public outreach on matters impacting the community.

Heldover.

b. Concerns with public improvements associated with development projects.

Heldover.

c. Community heroes in times of crisis.

Montebello resident, Dennis Guerrero, had car shot, when transporting victims of the Las Vegas shooting.

ADJOURNMENT

Mayor Romero wished her Mom, Yolanda Romero, a Happy Birthday. Upon motion carried unanimously, Mayor Romero adjourned the meeting at the hour of 8:15 p.m., with a moment of silence in memory and in honor of the victims of the Las Vegas shooting.

APPROVAL OF MINUTES: Upon motion carried unanimously, the minutes of October 11, 2017, were approved as written on February 28, 2018.

VANESSA DELGADO, Mayor

ATTEST:

IRMA BARAJAS, City Clerk

THE CITY OF MONTBELLO CITY COUNCIL MET AT THE ABOVE TIME AND PLACE IN A REGULAR SESSION.

OPENING CEREMONIES

- 1. CALL MEETING TO ORDER:** Mayor Romero called the meeting to order at the hour of 5:45 p.m.
- 2. ROLL CALL:** Deputy City Clerk Guzman
MEMBERS PRESENT: Hadjinian, Delgado, Molinari, Romero
MEMBERS ABSENT: Barajas

Councilmember Hadjinian moved, seconded by Councilmember Delgado to excuse Councilmember Barajas. Motion carried 4-0.

- 3. STATEMENT OF PUBLIC ORAL COMMUNICATIONS FOR CLOSED SESSION ITEMS:** Deputy City Attorney Cardinale

ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

None.

Mayor Romero recessed the meeting into Closed Session at the hour of 5:46 p.m. to discuss the following items. At the hour of 6:15 p.m., Mayor Romero reconvened the meeting.

CLOSED SESSION

The City Attorney provided a briefing on the item listed for Closed Session as follows:

- 4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Name of Case: A. Vargas v. City of Montebello

Four Councilmembers were present and received a briefing from Legal Counsel. Direction for settlement was given, but not finalized. No final action, nothing further to report.

REGULAR SESSION

- 5. INVOCATION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. STATEMENT OF PUBLIC ORAL COMMUNICATIONS:** Deputy City Attorney Cardinale.
- 8. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (30 MINUTES)**

Victor Romero spoke about his interest in mountain bike races and added that the City would make money hosting a marathon.

Delia Delgado spoke in support of Measure S.

Charles Pell spoke about how the City Council should choose what to spend and pay on the Warrant Register.

Linda Nicklas spoke about a Measure S sign that was removed from a location, and asked for a \$200 refund for the sign.

Michael Popoff spoke about Measure S and where the revenue would go if the measure should pass.

Mike and Rosemary Torres spoke about how the City Council has done nothing regarding the Athens lawsuit, and asked that the City Council think about the community when voting on the Cannabis issue.

David Torres spoke in support of Measure S.

9. STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

None.

10. APPROVAL OF AGENDA: Councilmember Hadjinian moved, seconded by Mayor Pro Tem Molinari that all items be approved in a single motion with the exception of Item No. 11, 12, 13 and 21. Such approval will also waive the reading of any ordinance. Motion carried unanimously.

PUBLIC HEARINGS

11. PUBLIC HEARING - ZONING CODE AMENDMENT (ZCA02-17) TO THE MONTEBELLO MUNICIPAL CODE TITLE 17 ("ZONING") AND APPENDIX A ("INDEX OF PRIMARY USES") PERTAINING TO MEDICAL AND COMMERCIAL INDOOR CULTIVATION, MANUFACTURING AND TESTING OF CANNABIS IN THE M-1 (LIGHT MANUFACTURING) AND M-2 (HEAVY MANUFACTURING) ZONES.

Mayor Delgado motioned, seconded by Mayor Pro Tem Molinari to continue this matter to a future date. Motion carried on 4-0-1 roll call vote of the City Council as follows:

AYES:	Hadjinian, Delgado, Molinari, Romero
NOES:	None
ABSENT:	Barajas

CONSENT MATTERS

12. CP-852 AWARD OF VARIOUS STREET CONTRACTS (2ND, 3RD, 5TH, AND MARKLAND)

(Councilmember Hadjinian moved, seconded by Mayor Pro Tem Molinari to 1) award a construction contract for C.P. 852 – Various Street Improvement Project 2nd Street from Beverly Boulevard to Victoria Avenue, 3rd Street from Beverly Boulevard to Victoria Avenue, 5th Street from Lincoln Avenue to Victoria Avenue, and Markland Drive from Via Campo to City Limit), Bid #18-8 - in the amount of \$273,212.00 to Sequel Contractors, Inc.; (2) authorize the City Manager to review and approve all change orders within a 15% contingency of the contract amount as recommended by the Assistant City Manager/Director of Public Works; and (3) authorize the City Manager to execute Contract Agreement No. 3314 on behalf of the City. Motion carried unanimously.

13. RESOLUTION ADOPTING A COMPLETE STREETS POLICY PURSUANT TO THE CALIFORNIA COMPLETE STREETS ACT OF 2008

Councilmember Hadjinian moved, seconded by Mayor Romero to approve Resolution Mo. 17-104 adopting a Complete Streets Policy. Motion carried unanimously.

14. CITYWIDE BUS STOP IMPROVEMENT PROJECT - DESIGN APPROVAL

Ana LeNoue, Avant Garde, gave a report on the project.

Mayor Pro Tem Molinari asked if there were any other concepts and added that the color is very drab.

Councilmember Hadjinian thanked Ms. LeNoue and the Tolar representative for their involvement in the project.

Councilmember Hadjinian moved, seconded by Councilmember Delgado approve the proposed new Bus Shelter Design and complimentary bench and trash receptacle. Motion carried 3-1 (Molinari voted No).

15. AWARD OF CONTRACT FOR CONSTRUCTION MANAGEMENT SERVICES FOR CITYWIDE BUS STOP DESIGN, FABRICATION AND INSTALLATION SERVICE PROJECT, RFP NO.17-17

Councilmember Hadjinian moved, seconded by Mayor Pro Tem Molinari to award a contract to AVANT GARDE for Construction Management Services (CMS) for Citywide Bus Stop Design, Fabrication and Installation Service Project in the amount of \$54,570, as recommended by the Director of Transportation; authorize the City Manager to execute Agreement No. 3315 on behalf of the City. Motion carried unanimously.

16. GRANTS ADMINISTRATIVE POLICY

Councilmember Hadjinian moved, seconded by Mayor Pro Tem Molinari to adopt a Grant Administrative Policy in accordance with the provisions of the Federal Single Audit Act of 1996, the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and other State regulations as part of the City's Administrative Policies. Motion carried unanimously.

17. FINANCIAL REPORT FISCAL YEAR 2017-2018 - (JULY 1, 2017 THROUGH SEPTEMBER 30, 2017)

Councilmember Hadjinian moved, seconded by Mayor Pro Tem Molinari to receive and file the Financial Reports for General Fund, Enterprise Funds and Self-Insurance Fund for the period of July 1, 2017 through September 30, 2017. Motion carried unanimously.

18. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO ESTABLISHING HOLIDAYS FOR EMPLOYEES IN THE CITY'S SERVICE FOR CALENDAR YEAR COMMENCING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018

Councilmember Hadjinian moved, seconded by Mayor Pro Tem Molinari to approve the Resolution No. 17-105. Motion carried unanimously.

19. MONTHLY INVESTMENT REPORT – SEPTEMBER 2017

Councilmember Hadjinian moved, seconded by Mayor Pro Tem Molinari to approve and file said report. Motion carried unanimously.

20. CLAIMS AGAINST THE CITY

Councilmember Hadjinian moved, seconded by Mayor Pro Tem Molinari to **DENY** the following claims: J. Herrera in the amount of \$130.00. Motion carried unanimously.

21. PAYMENT OF BILLS: RESOLUTION APPROVING THE CITY/SUCCESSOR AGENCY WARRANT REGISTER OF DEMANDS DATED OCTOBER 25, 2017

Mayor Pro Tem Molinari asked for backup for Warrant No. 574753 for \$12,726.53 and added that he did not support the payment of \$18,428.69 for payment to legal counsel regarding the JCS lawsuit.

Councilmember Hadjinian moved, seconded by Councilmember Delgado to adopt Resolution No. 17-106 approving the Warrant Register dated October 25, 2017. Motion carried 3-1 (Molinari voted No).

22. APPROVAL OF MINUTES: REGULAR SESSIONS OF JUNE 28 AND JULY 12, 2017

Councilmember Hadjinian moved, seconded by Mayor Pro Tem Molinari to approve and file said minutes. Motion carried unanimously.

23. PUBLIC ORAL COMMUNICATIONS ON OPEN SESSION ITEMS (CONTINUED IF NECESSARY)

COUNCIL ORALS

24. COUNCILMEMBER HADJINIAN

None.

25. COUNCILMEMBER DELGADO

None.

26. MAYOR PRO TEM MOLINARI

a. Clarification on 2017-2018 budget deficit

Mayor Pro Tem Molinari asked for a clarification of the budget deficit.

b. Response to Governor Brown's veto on SB649 that was to allow mobile phone cell site equipment on utility poles and public buildings with no local control.

Mayor Pro Tem Molinari spoke in support of Governor Brown's veto on SB649. Councilmember Hadjinian and Mayor Romero agreed with Mayor Pro Tem Molinari and added that a "thank you" goes out to Governor Brown and the League of California Cities.

27. COUNCILMEMBER BARAJAS

None.

28. MAYOR ROMERO

a. Public outreach on matters impacting the community.

Not discussed

b. Concerns with public improvements associated with development projects.

Mayor Romero spoke about various concerns regarding public improvements at the Monterey Park Marketplace project.

c. Discussion on complete streets.

Approval of Complete Streets Policy took place under Item No. 13 above. No additional discussion took place.

ADJOURNMENT

Upon motion carried unanimously, Mayor Romero adjourned the meeting at the hour of 7:50 p.m.

APPROVAL OF MINUTES: Upon motion carried unanimously, the minutes of October 25, 2017, were approved as written on February 28, 2018.

MINUTES

THE CITY OF MONTEBELLO CITY COUNCIL MET AT THE ABOVE TIME AND PLACE IN A SPECIAL SESSION.

OPENING CEREMONIES

1. **CALL MEETING TO ORDER:** Mayor Romero called the meeting to order at the hour 4:42 p.m.
2. **ROLL CALL:** City Clerk I. Barajas
MEMBERS PRESENT: Delgado, Molinari, Barajas, Hadjinian, Romero
STAFF PRESENT: City Manager Tucker-Schuyler, City Attorney Alvarez-Glasman
3. **STATEMENT OF PUBLIC ORAL COMMUNICATIONS:** City Attorney Alvarez-Glasman

Mayor Romero recessed the meeting into Closed Session at the hour of 4:43 p.m. to discuss the following item. At the hour of 6:09 p.m., Mayor Romero reconvened the meeting.

CLOSED SESSION

The City Attorney provided a briefing on the item listed for Closed Session as follows:

4. **PUBLIC EMPLOYEE DISMISSAL/DISCIPLINE/RELEASE**
Government Code Section 54957(b)(1)

All five Councilmembers were present. Report was provided. No final action.

ADJOURNMENT

Upon motion carried unanimously, Mayor Romero adjourned the meeting at the hour of 6:10 p.m.

APPROVAL OF MINUTES: Upon motion carried unanimously, the minutes of the Special Meeting of November 8, 2017 were approved as written on February 28, 2018.

VANESSA DELGADO, Mayor

ATTEST:

IRMA BARAJAS, City Clerk