



PARKS AND RECREATION COMMISSION
MEETING AGENDA

THURSDAY, APRIL 21, 2022 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CA 90640**

PARKS AND RECREATION COMMISSION MEMBERS

**James Santana, Commissioner
Ulysses Urquizo, Commissioner
Delia Lopez, Commissioner
Erika Cabrera-Moriyama, Commissioner**

CITY STAFF

**David Sosnowski, Director of Recreation and Community Services
Laurie Aguilar, Management Analyst
Lizette Guerrero, Administrative Secretary**

NOTICES

COVID-19 NOTICE: The City Council rescinded the Declaration of the Local Emergency and the continuation of teleconferencing open meetings pursuant to AB 361 by adopting Resolution No. 22-21 on Wednesday, April 13, 2022. This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City’s website at: <https://www.cityofmontebello.com/government/live-streaming.html>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887- 1200 ext.374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión. 如果您需要翻译服务，请在会议前 72 小时联系市书记员办公室**

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the Commission/Committee meetings, you may address the Commission/Committee in person the day of the meeting. Speakers will be required to fill out a speaker card provided at the door and turn it into the Administrative Secretary prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

Via Email: The public may also submit emailed comments via the City’s email address: laguilar@cityofmontebello.com, up until the day of the meeting, **Thursday, April 21, 2022 by 3:00 p.m.** These comments will be submitted to all members of the Commission/Committee and may not be read aloud but will be entered into the record of the proceedings to the extent they relate to matters listed on the posted agenda or otherwise address matters/issues within the subject matter jurisdiction of the Commission/Committee. Any requests to provide public comment which is submitted after the deadlines indicated above will not be submitted to the Commission/Committee, with the exception of non-agenda written item comments which will be held over for the next regularly scheduled meeting.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City’s website at: <https://www.cityofmontebello.com/government/commission.html>. The agenda cover sheets may also be emailed upon request.

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Commission/Committee.

NEW BUSINESS

1. ESTABLISH AD-HOC COMMITTEES TO REPLACE CURRENT SUB-COMMITTEES

RECOMMENDATION: It is recommended that the Commission establish Ad-Hoc Committees to replace the current Sub-Committees.

2. REVIEW PROPOSED RIO HONDO RIVER ACCESS IMPROVEMENT PROJECT

RECOMMENDATION: It is recommended that the Commission review the proposed Rio Hondo River Access Improvement Project.

3. REVIEW PROPOSED MULTI-USE SPORTS COURT PROJECT AT MONTEBELLO CITY PARK

RECOMMENDATION: It is recommended that the Commission review the proposed Multi-Use Sports Court project at Montebello City Park.

COMMISSION ORALS

- A. Commissioner James Santana
- B. Commissioner Ulysses Urquiza
- C. Commissioner Delia Lopez
- D. Commissioner Erika Cabrera-Moriyama

STAFF ORALS

- A. City Service Saturday
- B. Farmers' Market
- C. Cogran Update
- D. Youth Sports
- E. Classes/Programs Updates

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next **Regular Meeting on May 19, 2022 at 5:30 p.m.** which can be live streamed at www.cityofmontebello.com (Click on Live Stream).

I, Laurie Aguilar, Management Analyst for the City of Montebello hereby certify that a copy of this agenda has been posted on or before **Monday, April 18, 2022 at 5:30 p.m.**

Management Analyst

CITY OF MONTEBELLO**PARKS AND RECREATION COMMISSION STAFF REPORT**

TO: Honorable Members of the Parks and Recreation Commission

FROM: David Sosnowski, Director of Recreation and Community Services

BY: Laurie Aguilar, Management Analyst

SUBJECT: Establish Ad Hoc Committees to Replace Current Subcommittees

DATE: April 21, 2022

RECOMMENDATION

It is recommended that the Parks and Recreation Commission:

- 1) Establish Ad Hoc Committees to replace the current Subcommittees;
- 2) Take such additional, related, action that may be desirable.

BACKGROUND

On an ongoing basis, the Parks and Recreation Commission ("Commission") reviews members of the Commission subcommittees ("Subcommittees") and appoints new members as needed. The table below provides a list of Subcommittees that have been identified in historical documents and the most recent appointed members.

Parks and Recreation Commission Subcommittees	
Subcommittee	Current Members
Arts and Culture Committee	Lopez, Urquizo
Golf Committee	Vacant, Vacant
Programs Committee	Santana, Vacant
Special Events Committee	Santana, Urquizo
Sports Committee	Vacant, Vacant

ANALYSIS

A common practice among local municipalities is the establishment of "ad hoc committees" with the purpose of providing the various representatives of their legislative bodies (i.e., commissions) with direct involvement in specific subject matters. These ad hoc committees report to and solicit feedback from the full legislative bodies at the

Establish Ad Hoc Committees to Replace Current Subcommittees

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conclusion of the assignment. This process helps ensure that staff efforts reflect the priorities and concerns of the full legislative body.

Under the Ralph M. Brown Act (the “Brown Act” or the “Act,” commencing with section 54950 of the Government Code), all meetings of a legislative body—i.e., a commission, committee, board, or other body of a local agency, shall be open and public. However, strict notice and posting requirements are not applicable to advisory committees, composed solely of the members of the legislative body that are less than a quorum. Here, the purpose and practice of the Commission Subcommittees has been more in line with the purpose and intent of Ad Hoc committees. Ad Hoc Committees are meant to provide limited informational and advisory support to their legislative bodies. Ad Hoc committees have no delegated decision-making power and are composed of less than the quorum of the legislative body. As such, the Act’s noticing and publishing requirements will likely not apply.

Given the Subcommittees’ intended limited purpose here, it has been determined that it is more appropriate for the Commission to establish “Ad Hoc committees” instead of “subcommittees”. The Ad Hoc Committees will be named as follows and continue to cover the same subject matters:

- Arts & Culture Ad Hoc Committee
- Golf Ad-Hoc Committee
- Programs Ad-Hoc Committee
- Special Events Ad-Hoc Committee
- Sports Ad-Hoc Committee

The current appointments and vacancies for each Committee will remain the same.

FISCAL IMPACT

There is no fiscal impact.

SUMMARY

The Parks and Recreation Commission will consider establishing Ad Hoc Committees to replace the current Subcommittees.

ATTACHMENTS

None.

CITY OF MONTEBELLO

PARKS AND RECREATION COMMISSION STAFF REPORT

TO: Honorable Members of the Parks and Recreation Commission

FROM: David Sosnowski, Director of Recreation and Community Services

BY: Laurie Aguilar, Management Analyst

SUBJECT: Rio Hondo River Access Improvement Project

DATE: April 21, 2022

RECOMMENDATION

It is recommended that the Parks and Recreation Commission:

- 1) Review the proposed Rio Hondo River Access Improvement Project;
- 2) Take such additional, related, action that may be desirable.

BACKGROUND

In November 2016, Measure A (The Safe, Clean Neighborhood Parks, Open Space, Beaches, River Protection, and Water Conservation Measure) was approved by voters in Los Angeles County, and replaces the expiring Proposition A to ensure parks, open spaces, beaches, and waterways are built and protected for future generations. The most recent round of competitive grant funding consisted of \$33.4 million in funding available for park development, water conservation projects, and parkland acquisition.

The City applied for both competitive grant opportunities available and was conditionally approved to receive \$477,750 in funding for the Rio Hondo River Access Improvement Project through the Regional Recreation Facilities, Multi-Use Trails, and Accessibility grant program.

ANALYSIS

The Rio Hondo River Access Improvement Project aims to improve connections from the Rio Hondo River entrance on Beverly Boulevard and Grant Rea Park. The project location is an access point along the Rio Hondo River that is currently underutilized and in need of improvements in order to better connect the Montebello community to regional trail systems. The Rio Hondo River trail is a multi-use trail that spans from the Peck Road

Rio Hondo River Access Improvement Project

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Water Conservation Park in El Monte to the Whittier Narrows Recreation Area and is used by bicycles, horseback riders, and runners/walkers. The City aims to provide safer and better maintained connections to the regional community through access point enhancements, such as this project.

The project scope includes improvements to lighting, landscaping, and crosswalks. Additionally, the project will add amenities to the area such as benches, bicycle racks, horse hitching posts, shade structures, water fountains, and interpretative/informational signage.

FISCAL IMPACT

The project will be fully funded through Measure A and there is no requirement of local matching funds.

SUMMARY

The Parks and Recreation Commission will review the proposed Rio River Access Improvement Project.

ATTACHMENTS

- A. Attachment A – Boundary Map



CITY OF MONTEBELLO

PARKS AND RECREATION COMMISSION STAFF REPORT

TO: Honorable Members of the Parks and Recreation Commission
FROM: David Sosnowski, Director of Recreation and Community Services
BY: Laurie Aguilar, Management Analyst
SUBJECT: Multi-Use Sports Courts at Montebello City Park
DATE: April 21, 2022

RECOMMENDATION

It is recommended that the Parks and Recreation Commission:

- 1) Review the proposed Multi-Use Sports Courts project at Montebello City Park;
- 2) Take such additional, related, action that may be desirable.

BACKGROUND

In November 2016, Measure A (The Safe, Clean Neighborhood Parks, Open Space, Beaches, River Protection, and Water Conservation Measure) was approved by voters in Los Angeles County, and replaces the expiring Proposition A to ensure parks, open spaces, beaches, and waterways are built and protected for future generations. Measure A is distributed into seven funding categories, one of them being the Annual Allocations program. Annual allocations are distributed using set formulas and are distributed to local municipalities on an annual basis. Municipalities must submit an application for proposed funding and have the option to allow funds to accrue.

The City plans to submit an application for Measure A Annual Allocation funding for a Multi-Use Sports Court project at Montebello City Park.

ANALYSIS

The proposed project makes improvements to aging tennis courts at Montebello City Park which are currently underutilized due to their condition. The project will revitalize the area through the installation of Multi-Use Sports Courts utilizing the concrete slab in place. The project aims to create a space that is usable by the community and has the ability to serve

Rio Hondo River Access Improvement Project

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multiple purposes and differing community interests. The project scope will additionally include the installation of fencing and lighting surrounding the courts.

The City's Parks Master Plan includes a Specific Site Plan for Montebello City Park which was developed utilizing community feedback. The Site Specific Plan identifies the project area as an ideal location for a fitness pad and multi-use sports courts. The City is in the process of installing a Fitness Court which is funded through a grant from the National Fitness Campaign and Proposition 68 Per Capita grant funds. The addition of the Multi-Use Sports Courts will create an area that promotes healthy lifestyles in the community.

FISCAL IMPACT

The project will be fully funded through Measure A and there is no requirement of local matching funds.

SUMMARY

The Parks and Recreation Commission will review the proposed Multi-Use Sports Courts project at Montebello City Park.

ATTACHMENTS

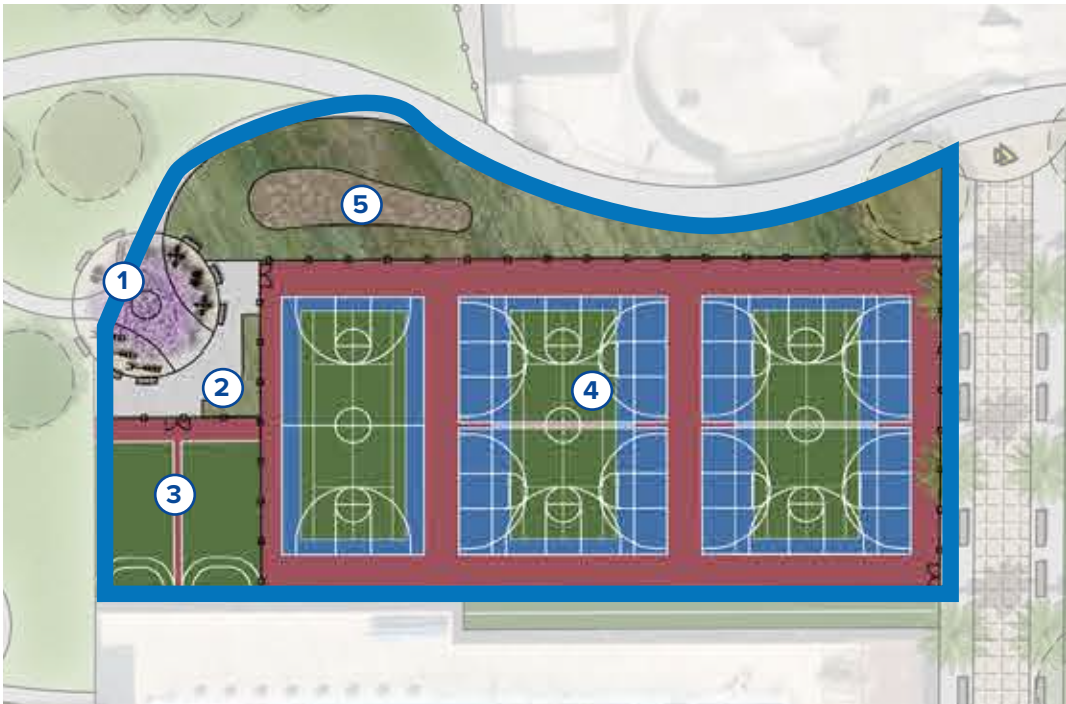
- A. Attachment A – Montebello City Park Site Specific Plan (Area F)

Area F: Fitness Pad & Sports Courts

The fitness pad and sports courts area are located on the western edge of the George Hensel Aquatic Center. This area consolidates the various court uses throughout the park into one central court area. The courts will include multi-sport line striping which may include futsal, tennis, volleyball, basketball and pickleball. The area may also accommodate a sprinting track which may also be utilized for programmed fitness classes such as CrossFit or for informal workouts. The area will include two handball courts to the south of the multi-sport facility. These courts make use of the wall from the aquatic center to not prohibit views into the park. At the southwest entry to the sports courts area there is a fitness pad which may include various outdoor fitness stations. This area also allows for warm up prior to entering the sports courts. A planting area is arranged at the visual entrance of the sports courts area which may feature a donor wall for potential donor support of this facility.



Multi-court sports court



IMPROVEMENT	DESCRIPTION
①	Large Fitness Area with Workout Stations, Central Seating, and an Accent Shade Tree
②	Accent Planting Area with Donor Wall
③	Handball Courts

IMPROVEMENT	DESCRIPTION
④	Multi-Sport Courts (Basketball, Volleyball, Tennis, Pickleball, Futsal)
⑤	Bio-Retention Area

Total Cost of Area F: \$175,800 - \$205,100