



**CITY OF MONTEBELLO
CITY COUNCIL AND PUBLIC FINANCING AUTHORITY
JOINT REGULAR MEETING AGENDA**

WEDNESDAY, AUGUST 24, 2022 AT 5:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL/PUBLIC FINANCING AUTHORITY

**Kimberly A. Cobos-Cawthorne, Mayor/Chairperson
Angie M. Jimenez, Mayor Pro Tem/Vice Chairperson
Scarlet Peralta, Councilmember/Member
Salvador Melendez, Councilmember/Member
David N. Torres, Councilmember/Member**

**CITY MANAGER/EXECUTIVE
DIRECTOR**

René Bobadilla, City Manager

CITY TREASURER

Rafael Gutierrez

**CITY ATTORNEY/AUTHORITY
COUNSEL**

Arnold M. Alvarez-Glasman

**CITY CLERK/SECRETARY OF
AUTHORITY**

Christopher Jiemenez

DEPARTMENT HEADS

**Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Director of Transportation**

**Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Nicholas Razo
Joseph Palombi
James Enriquez
David Sosnowski
Lupita Ibarra**

NOTICES

COVID-19 NOTICE: The City Council rescinded the Declaration of the Local Emergency and the continuation of teleconferencing open meetings pursuant to AB 361 by adopting Resolution No. 22-21 on Wednesday, April 13, 2022. This City Council Meeting/Pubic Financing Authority Joint Regular Meeting ("Council"/ "PFA") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.cityofmontebello.com/government/live-streaming.html>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务, 请在会议前 72 小时联系市书记员办公室

RULES OF DECORUM:

As Established by Ordinance 2443, adopted on October 27, 2021: Signs, placards, banners, horns, noise-making devices, or other similar items shall not be permitted in the audience during a Public Meeting if the presence of such item disturbs, disrupts or otherwise impedes the orderly conduct of the meeting. All persons attending a public meeting shall remain seated in the seats provided, unless addressing the body at the podium or entering or leaving the meeting. No member of the audience shall willfully interrupt the orderly conduct at the meeting, this includes clapping or otherwise speaking from their seats. The presiding officer shall direct the removal of any individual whose willful interruption renders infeasible the orderly conduct of the meeting. In the event the removal of the individual or individuals willfully interrupting the meeting does not restore order, the presiding officer may order the meeting room cleared and continue in session. Speakers shall not engage in willful conduct which interrupts the meeting or interferes with the orderly conduct of the meeting. Any person who becomes boisterous while addressing the Council/PFA or who otherwise disrupts the orderly conduct of the Council/PFA's business shall be subject to removal from the Chambers after being admonished by the presiding officer.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council in person the day of the meeting. Speakers will be required to fill out a speaker card provided at the door and turn it into the Deputy City Clerk prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. Closed Session begins at 5:00 p.m. and Regular Session begins no later than 6:00 p.m.

Via Email: The public may also submit emailed comments via the City's email address: ccpubliccomment@cityofmontebello.com, up until the day of the meeting, **Wednesday, August 24, 2022 by 3:00 p.m.** These comments will be submitted to all members of the City Council/PFA and may not be read aloud but will be entered into the record of the proceedings to the extent they relate to matters listed on the posted agenda or otherwise address matters/issues within the subject matter jurisdiction of the City Council/PFA. Any requests to provide public comment which is submitted after the deadlines indicated above will not be submitted to the City Council/PFA, with the exception of non-agenda written item comments which will be held over for the next regularly scheduled meeting.

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: <https://www.cityofmontebello.com/council-agendas.html>.

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS FOR CLOSED SESSION ITEMS

At this time, the general public may address the City Council/PFA on Closed Session Items. Please be aware that the maximum time allotted for members of the public to speak on Closed Session Items shall not exceed three (3) minutes per person. State Law prohibits the City Council/PFA from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

CLOSED SESSION 5:00 P.M.

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **THREAT TO PUBLIC SERVICES OR FACILITIES**
Government Code Section 54957
Consultation with City Manager, Police Chief, City Attorney and other related City officials.

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Government Code Section 54956.8
Property: 901 Via San Clemente, Montebello CA
Agency's Negotiator: René Bobadilla, City Manager
Negotiating Party: Topgolf
Under Negotiation: Price and Terms

3. **CONFERENCE WITH LABOR NEGOTIATORS**
Government Code Section 54957.6
Agency Negotiators: René Bobadilla, Nicholas Razo
Employee Groups: MEMA

4. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Government Code Section 54956.8
Property: 701 West Whittier Boulevard, Montebello
Agency Negotiator: René Bobadilla, City Manager
Under Negotiation: Price and Terms

REGULAR SESSION NO LATER THAN 6:00 P.M.

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA CITY MANAGER

CEREMONIAL/PRESENTATIONS

5. EAST LOS ANGELES COLLEGE PRESENTATION
6. RECOGNITION OF RUN MONTEBELLO RUN
7. RECOGNITION OF BEVERLY HOSPITAL NEW CATH LAB PROCLAMATION

PUBLIC COMMENTS ON NON-AGENDA AND AGENDA ITEMS (30 MINUTES)

At this time, the general public may address the City Council on both non-agenda *and* agenda items. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

REGULAR BUSINESS

8. **INTRODUCTION AND FIRST READING OF ORDINANCE NO. 2453 – ASSEMBLY BILL 481 ESTABLISHING A MILITARY USE POLICY**

RECOMMENDATION: It is recommended that the City Council:

- 1) Introduce and conduct the first reading of Ordinance No. 2453 establishing a Military Equipment Use Policy in compliance with Assembly Bill 481 (“AB 481”); and
- 2) Take such additional, related, action that may be desirable.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a Councilmember wishes to discuss should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any ordinance.

9. **ADOPTION OF RESOLUTION NO. 22-71 APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF MONTEBELLO AND THE MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION AND APPROVING AN AMENDMENT OF THE TABLE OF ORGANIZATION/MASTER CONTROL AND ADOPTION OF RESOLUTION NO. 22-72 TO APPROVE UPDATING THE COMPENSATION PLAN AND TABLE OF ORGANIZATION**

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt Resolution No. 22-71 approving a Memorandum of Understanding (MOU) between the City of Montebello (City) and the Montebello Executive Management Association (MEMA); and
- 2) Approve an Amendment of the Table of Organization/Master Control adding the position of Director of Public Affairs – Information Technology; and
- 3) Adopt Resolution No. 22-72 updating the Compensation Plan and Table of Organization; and
- 4) Take such additional, related action that may be desirable.

10. **SECOND READING AND ADOPTION OF ORDINANCE NO. 2452 UPDATING MONTEBELLO MUNICIPAL CODE CHAPTER 2.16 – DIRECTOR OF FINANCE**

RECOMMENDATION: It is recommended that the City Council:

- 1) Waive Second Reading and adopt Ordinance No. 2452 Amending Montebello Municipal Code Chapter 2.16.020 – Director of Finance, Powers and Duties; and
- 2) Take such additional, related action(s) that may be desirable.

11. **TREASURER’S REPORT FOR THE QUARTER ENDING JUNE 30, 2022**

RECOMMENDATION: It is recommended that the City Council:

- 1) Receive and file the Quarterly Treasurer’s Report for the quarter ending June 30, 2022.

12. **ADOPT RESOLUTION NO. 22-68 AUTHORIZING THE DIRECTOR OF FINANCE TO SUBMIT A CLAIM FOR FUNDING PROVIDED BY THE TRANSPORTATION DEVELOPMENT ACT THROUGH THE LOCAL TRANSPORTATION FUND AND THE STATE TRANSIT ASSISTANCE FUND FOR FISCAL YEAR 2022-23**

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt Resolution No. 22-68 authorizing the Director of Finance to submit a claim for funding provided by the Transportation Development Act through the Local Transportation Fund and the State Transit Assistance Fund for Fiscal Year 2022-23; and
- 2) Take such additional, related, action that may be desirable.

13. **APPROVE A MEMORANDUM OF AGREEMENT NO. 22-16 BETWEEN THE CITY OF MONTEBELLO AND THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) TO FUND THE MONTEBELLO COMMUNITY ASSISTANCE PROGRAM**

RECOMMENDATION: It is recommended that the City Council:

- 1) Authorize the City Manager to execute a Memorandum of Agreement between the City of Montebello and the San Gabriel Valley Council of Governments (SGVCOG) to receive funding up to \$50,000 for the Montebello Community Assistance Program (MCAP); and
- 2) Amend the Fiscal Year 2022-23 budget by increasing appropriations by \$50,000 in expenditure Account No. 265-85-852-6040.10 (Grants, Fire, SGVCOG Homeless Grant, Outside Contracts) and \$50,000 in revenue Account No. 265-99-4109.94 (Grants, Miscellaneous Grants, SGVCOG Homeless Grant); and
- 3) Take such additional, related, action that may be desirable.

14. **PAYMENT OF BILLS: ADOPT RESOLUTION NO. 22-70 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED AUGUST 24, 2022**

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt Resolution No. 22-70 approving the Warrant Register dated August 24, 2022.

AB 1234 TRAVEL REPORTS

Members of the City Council will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL ORALS

Council member announcements; requests for future agenda items; conference/meetings reports.

-
- Salvador Melendez, Councilmember

 - Scarlet Peralta, Councilmember

 - Angie M. Jimenez, Mayor Pro Tem

 - David N. Torres, Councilmember

 - Kimberly A. Cobos-Cawthorne, Mayor
 - a. Montebello Fire , MCAP, Montebello Police and Building and Safety

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on Wednesday, September 14, 2022 at 5:00 p.m.** which can be live streamed at www.cityofmontebello.com (Click on Live Stream).

I, Alicia Fernandez, Deputy City Clerk for the City of Montebello hereby certify that a copy of this agenda has been posted on or before **Sunday, August 21, 2022 by 5:00 p.m.**



Alicia Fernandez, Senior Deputy City Clerk



CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: Chief Paul Espinosa, Montebello Police Department

SUBJECT: Introduction and First Reading of Ordinance No. 2453 – Assembly Bill 481 Establishing a Military Use Policy

DATE: August 24, 2022

RECOMMENDATIONS:

It is recommended that the City Council:

- 1) Introduce and conduct the first reading of Ordinance No. 2453 establishing a Military Equipment Use Policy in compliance with Assembly Bill 481 (“AB 481”); and
- 2) Take such additional, related, action that may be desirable.

FISCAL IMPACT

None.

BACKGROUND

On June 22, 2022, the Montebello Police Department (“MPD”) presented a Military Equipment Use Policy to the City Council for approval and direction to bring back an Ordinance to adopt the Policy. Pursuant to the City Council’s approval and direction, the MPD is proposing the attached Ordinance No. 2453 (Attachment “A”) to adopt and establish the approved Military Equipment Use Policy (Attachment “B”).

Assembly Bill 481 codified in Government Code sections 7070 through 7075, requires a law enforcement agency (“LEA”) to obtain approval from the applicable governing body, via adoption of a Military Equipment Use Policy (the “Policy”) by Ordinance prior to the LEA funding, acquiring, or using military equipment. In accordance with the requirements of AB 481, the Policy was made available to the public on the MPD website on May 27, 2022.

**Introduction and First Reading of Ordinance No. 2453 – Assembly Bill 481
Establishing a Military Use Policy**

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AB 481 also required a public hearing be held where the public may comment on the Policy before City Council adopts the Ordinance formally establishing the Policy. If the Ordinance is introduced by the City Council, a public hearing will be conducted before the second reading of said Ordinance.

DISCUSSION

“Military equipment” as defined under AB 481 includes, but is not limited to, unmanned aerial or ground vehicles, armored vehicles, command and control vehicles, pepper balls, less lethal shotguns, less lethal 40mm projectile launchers, long range acoustic devices, and flashbangs. Notwithstanding the definition stated above, “military equipment” does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency, per Government Code section 7070(c)(16).

The MPD does not currently have any military equipment that is prohibited or controlled by the Federal Defense Logistics Agency.

SUMMARY

Staff recommends that the City Council introduce and conduct the first reading of Ordinance No. 2453 establishing the Military Equipment Use Policy.

ATTACHMENTS:

- A. Attachment A – Ordinance No. 2453
- B. Attachment B – Montebello Police Department Military Equipment Use Policy 707

ORDINANCE NO. 2453

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO, CALIFORNIA, ADDING SECTION 2.20.050 “MILITARY EQUIPMENT USE POLICY” TO CHAPTER 2.20, TITLE 2, OF THE MONTEBELLO MUNICIPAL CODE ESTABLISHING A MILITARY EQUIPMENT USE POLICY IN COMPLIANCE WITH ASSEMBLY BILL 481

RECITALS

WHEREAS, on September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 (“AB 481”) (creating Government Code section 7070, et seq.), relating to the use of military equipment by California law enforcement agencies; and

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used; and

WHEREAS, AB 481 requires that a law enforcement agency possessing and using qualifying military equipment must prepare a written and publicly released military equipment use policy document covering the inventory, description, purpose, use, acquisition, maintenance, fiscal impacts, procedures, training, oversight, and complaint process applicable to the Montebello Police Department’s use of such equipment; and

WHEREAS, the Military Equipment Use Policy (“Policy”) and supporting information must be approved by the governing body by ordinance and reviewed annually; and

WHEREAS, Government Code section 7070(c)((16) states that “military equipment” does not include general equipment not designed as prohibited or controlled by the federal Defense Logistics Agency; and

WHEREAS, the Montebello Police Department does not yet possess those items of equipment that qualify as “military equipment” under AB 481, but may possess such items in the future; and

WHEREAS, the City Council of the City of Montebello (“City”), having received the information required under AB 481 regarding the Montebello Police Department’s use of military equipment as defined in said law, deems it to be in the best interest of the City to approve the Military Equipment Use Policy as set forth herein.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO
HEREBY ORDAINS AS FOLLOWS:**

SECTION 1. The above recitals are true and correct and made part of this Ordinance.

SECTION 2. AMENDMENTS; ADDITIONS. Section 2.20.050, "Military Equipment Use Policy," is added to Chapter 2.20, "Police and Fire Departments," of Title 2, "Administration and Personnel," of the Montebello Municipal Code and will read as follows (additions in double underline):

**TITLE 2 – ADMINISTRATION AND PERSONNEL
CHAPTER 2.20 – POLICE AND FIRE DEPARTMENTS**

2.20.050 Military Equipment Use Policy

- A. The City Council has made the following determinations:
1. In the event that the Montebello Police Department ("Department") obtains equipment that qualifies as "military equipment" under Assembly Bill 481, the military equipment will be identified in the Montebello Military Equipment Use Policy ("Policy") and will be necessary where there is no reasonable alternative that can achieve the same objective of officer and civilian safety;
 2. The Policy will safeguard the public's welfare, safety, civil rights, and civil liberties;
 3. The military equipment identified in the Policy will be reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety, if any.
- B. The Department has submitted a proposed Policy to the City Council and has made those documents available on the Department's website for at least 30 days prior to the public hearing concerning the military equipment use issue.
- C. The Policy was considered by the City Council as an agenda item in an open session of a regular meeting, noticed in accordance with the Ralph M. Brown Act, at which public comment was permitted.
- D. The Policy shall be made publicly available on the Department's website for as long as the military equipment is available for use.

ORDINANCE NO. 2453

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E. The Department shall submit an annual military equipment report to the City Council, containing the information required in Government Code section 7072, and the City Council shall determine whether each type of military equipment identified in that report has complied with the standards for approval set forth section (A)(1-3) above. The City Council shall review this ordinance and vote on whether to renew it, on an annual basis at a regular meeting, in accordance with Government Code section 7071(e)(2).

SECTION 3. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days after approval by the Council.

SECTION 4. PUBLICATION. The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published or posted according to law.

APPROVED AND ADOPTED this 14th day of September 2022.

Kimberly A. Cobos-Cawthorne, Mayor

ATTEST:

Christopher Jimenez, City Clerk

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman, City Attorney

ORDINANCE NO. 2453

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I HEREBY CERTIFY that the foregoing Ordinance was introduced at the regular meeting of the City Council on the 24th day of August 2022 and was adopted by the City Council of the City of Montebello at its meeting held on the 14th day of September 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Christopher Jimenez, City Clerk

Military Equipment

707.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072) for the Montebello Police Department (“Department”).

707.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department. **Military**

equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue handguns.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

Montebello Police Department

Montebello PD Policy Manual

Military Equipment

707.2 POLICY

It is the policy of the Montebello Police Department that members of this Department comply with the provisions of Government Code § 7071 with respect to military equipment.

707.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this Department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying Department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Montebello Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the [department/office]'s funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the Department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

707.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

- The Montebello Police Department does not currently have any "Military Equipment" that is prohibited or controlled by the Federal Defense Logistics Agency per CA Government Code 7070(c)(16).

707.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the

Montebello Police Department

Montebello PD Policy Manual

Military Equipment

Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the Department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this Department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

707.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

707.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the Department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in Department inventory.

707.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment. Any member of the public can submit a question, comment or concern by contacting the Montebello Police Department.



CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: René Bobadilla, P.E., City Manager

SUBJECT: **Adoption of Resolution No. 22-71 Approving a Memorandum of Understanding between the City of Montebello and the Montebello Executive Management Association, Approving an Amendment of the Table of Organization/Master Position Control, and Adoption of Resolution No. 22-72 Updating the Compensation Plan and Table of Organization**

DATE: August 24, 2022

RECOMMENDATION (S):

It is recommended that the City Council:

- 1) Adopt Resolution No. 22-71 approving a Memorandum of Understanding (MOU) between the City of Montebello (City) and the Montebello Executive Management Association (MEMA); and
- 2) Approve an Amendment of the Table of Organization/Master Position Control adding the position of Director of Public Affairs – Information Technology; and
- 3) Adopt Resolution No. 22-72 updating the Compensation Plan and Table of Organization; and
- 4) Take such additional, related action that may be desirable.

FISCAL IMPACT

The Fiscal Year (FY) 2022-23 budget was developed to include sufficient budget for current and projected salaries across all departments – including recently approved salary increases for various employee associations and other adjustments such as annual performance related increases. Approval of the MOU between the City and MEMA will see adjustments to some non-salary items.

The majority of non-salary fringe benefits contained in the MEMA MOU have no impact

CITY COUNCIL AGENDA REPORT – MEETING OF AUGUST 24, 2022
Adoption of Resolution No. 22-71 Approving a Memorandum of Understanding between the City of Montebello and the Montebello Executive Management Association, Approving an Amendment of the Table of Organization/Master Position Control, and Adoption of Resolution No. 22-72 Updating the Compensation Plan and Table of Organization

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on the budget, with the MOU updates being completed to align language with what was previously approved for other employee associations (e.g., approved City Holidays, vacation and sick time accruals and cash out provisions, etc.).

Two items included in the proposed MEMA MOU will have a fiscal impact: updated longevity pay provisions and a defined contribution program. In an effort to improve retention and recruitment efforts, longevity pay is being adjusted to reflect approximate amounts in parity with what the City's Police and Fire Management employees currently receive. In addition, a defined contribution program is being introduced that requires the MEMA member to contribute a percentage of their salary towards the program to match the City's contribution.

The estimated annual cost of the updated longevity benefit will be \$197,200. The actual longevity benefit amount incurred depends on the MEMA member's total years of public service. In addition, the estimated cost of the deferred compensation program for a fiscal year is \$37,300 (i.e., employer contribution).

BACKGROUND

The City's Executive Management Team (EMT) is comprised of the Assistant City Manager, Department Directors, and Public Safety Chiefs (Police and Fire). The EMT is responsible for managing all aspects of the organization's \$200 million annual operating and capital budget, and its workforce of over 600 full-time and part-time employees. As a full-service city, the organization depends on the experience, knowledge, and skills of the EMT – individually and collectively – to provide effective leadership and strategic management.

On September 9, 2020, the City Council adopted Resolution No. 20-74 approving a comprehensive compensation and fringe benefits package for the EMT, to create administrative efficiency, improve internal equity, and help recruit and retain the most qualified and dedicated Department Directors and Public Safety Chiefs (see Attachment A). In addition, the resolution created separate vacation and sick leave banks, and continued the practice of each CalPERS (California Public Employees' Retirement System) Classic members paying their full share of the employee portion of retirement (i.e., 8% for non-safety and 9% for safety). In accordance with the California Public Employees' Pension Reform Act (PEPRA) of 2013 (AB 340), each CalPERS PEPRA member continued paying their full share of the normal cost of retirement (i.e., 6.5%). This resolution and all sections within it are effective through June 30, 2023.

On January 13, 2021, the City entered into Side Letter No. 1 (SL No. 1) with certain EMT members to amend, clarify, and modify certain provisions of Resolution No. 20-74 (see Attachment B). Specifically, SL No.1 deleted and/or added language to the following

CITY COUNCIL AGENDA REPORT – MEETING OF AUGUST 24, 2022
Adoption of Resolution No. 22-71 Approving a Memorandum of Understanding between the City of Montebello and the Montebello Executive Management Association, Approving an Amendment of the Table of Organization/Master Position Control, and Adoption of Resolution No. 22-72 Updating the Compensation Plan and Table of Organization

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provisions:

- Section 3. Compensation
- Section 5. Health and Related Benefits
- Section 19A. Severance Pay
- Section 19B. Termination for Cause
- Section 20. Technology Stipend

These changes were mutually agreed upon through a Meet and Confer Process subsequent to a closed session at a special meeting called by the City Council on December 29, 2020.

In January 2021, the City Manager issued a response letter to the EMT's Petition for Recognition (Petition) as the Montebello Executive Management Association (MEMA). In accordance with Resolution No. 01-76, Employee-Employer Relations Resolution (EERR), the City provided notification that the Petition complies with EERR. Furthermore, the City determined and acknowledged that it is appropriate to recognize MEMA as the exclusively recognized employee association representing the Assistant City Manager, Department Directors, and Public Safety Chiefs, effective January 28, 2021.

Classification and Compensation Study

In FY 2020-21, the City conducted a Classification and Compensation Study (Class and Comp) to review salary and benefits for all full-time job classifications, including executive management classifications. Every job classification in the City – regardless of whether the position was filled at the time – was compared to an agreed upon comparator group comprised of seventeen (17) similar cities. In summer 2021, the results were presented to the City Council and shared with all employee groups, with numerous town hall meetings held to explain the Class and Comp and its conclusions. Using the comparator group of similar cities as the defined market, the Class and Comp concluded that 83% of City salaries (i.e., base pay) were more than 5% behind the market, with no position more than 5% ahead of market.

The City has ten (10) separate and distinct employee groups, with most of the employee groups now having a comprehensive Memorandum of Understanding (MOU) that governs salary, benefits, and other aspects of employment. The most recent set of MOU's expired on December 31, 2021. The intent of the Class and Comp was to determine a path forward for labor negotiations that would bring all salary ranges closer to market within three (3) years. In addition, the Class and Comp created a comprehensive salary schedule with defined ranges and steps for the first time in the City's history.

Over the course of three (3) regularly scheduled City Council meetings, the City Council approved comprehensive MOU's with eight (8) of the ten (10) employee groups as

CITY COUNCIL AGENDA REPORT – MEETING OF AUGUST 24, 2022
Adoption of Resolution No. 22-71 Approving a Memorandum of Understanding between the City of Montebello and the Montebello Executive Management Association, Approving an Amendment of the Table of Organization/Master Position Control, and Adoption of Resolution No. 22-72 Updating the Compensation Plan and Table of Organization

Page 4 of 6

follows:

April 27, 2022

- Montebello Mid-Management Association (MMMA) – Resolution No. 22-24
- Montebello Management Professionals Association (MMPA) – Resolution No. 22-25
- Montebello City Employees Association (MCEA) – Resolution No. 22-26
- Montebello Fire Management Association (MFMA) – Resolution No. 22-27

May 11, 2022

- Montebello Supervisors Association (MSA) – Resolution No. 22-32
- Montebello Firefighters Association (MFA) – Resolution No. 22-33

June 8, 2022

- Montebello Police Officers Association (MPOA) – Resolution No. 22-37
- Montebello Police Management Association (MPMA) – Resolution No. 22-38

The listed City Council approved MOU's between the City and each respective employee group are effective for the period of January 1, 2022 through June 30, 2025 (MMMA, MMPA, MCEA, MFMA, MSA, MFA), and for the period of January 1, 2022 through June 30, 2023 (MPOA, MPMA). SMART TD (the International Association of Sheet Metal, Air, Rail, and Transportation Workers), remains as the only employee group not to have a City Council approved comprehensive MOU.

ANALYSIS

The City worked diligently to update MOU provisions that align with new points of agreement and remove any language that was unclear or antiquated to create administrative efficiency, and improve internal equity for all employee groups. Moreover, by implementing comprehensive MOU's the City is better positioned to recruit and retain the most qualified and dedicated employees for all full-time job classifications, including executive management classifications. By standardizing MOU language across all groups, it is appropriate to create a comprehensive MOU for the MEMA members that includes standard language for things such as City recognized Holidays, sick and vacation cash out, retiree health benefits, and other "boilerplate" clauses found in the eight (8) MOUs previously approved by the City Council.

To ensure fairness and equity for all employee groups, the City met with MEMA board members in July and August 2022, to discuss a proposal for the successor MOU. MEMA was provided time to review the proposed MOU and identify questions for clarification and/or craft a counter-proposal, with subsequent meetings held as necessary to analyze each proposal and counter-proposal.

CITY COUNCIL AGENDA REPORT – MEETING OF AUGUST 24, 2022
Adoption of Resolution No. 22-71 Approving a Memorandum of Understanding between the City of Montebello and the Montebello Executive Management Association, Approving an Amendment of the Table of Organization/Master Position Control, and Adoption of Resolution No. 22-72 Updating the Compensation Plan and Table of Organization

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Staff recommends that the City Council consider approving the proposed MOU, between MEMA and the City, which accurately identifies the tentatively agreed upon provisions and incorporates all current active provisions from Resolution No. 20-74 and SL No. 1 (see Attachment C). The tentatively agreed upon provisions include the placement of executive management classifications on the City’s new comprehensive, standard salary matrix that is consistent with the eight (8) comprehensive MOU’s previously approved by the City Council.

In addition to placement on the City’s standard salary matrix, other non-salary fringe benefit adjustments include: a monthly auto allowance increase from \$450 to \$550, and an employer contribution of two percent (2%) of an employee’s base salary to a defined contribution plan that the City established in accordance with IRS guidelines for executive management employees – which requires MEMA members to contribute a like amount.

This MOU also memorializes changes made to the terms and conditions of City policy, No. 2.060.227 – Longevity Pay, consistent with the other employee groups. The changes tentatively agreed to during a Meet and Confer Process, to adjust longevity pay are as follows:

Years of Full-time Service	Monthly Compensation
5 – 9 years	\$730.38
10 – years	\$1,278.17
15 – 19 years	\$1,825.96
20+ years	\$2,373.75

In addition, the MOU includes an Additional Retiree Benefit (ARB) provision consistent with other employee groups that will be paid to eligible MEMA members throughout the employee's lifetime. This benefit will not apply to the employee's survivors.

Lastly, the MOU creates an additional executive management classification: Director of Public Affairs and Information Technology. The Department of Public Affairs and Information Technology will be responsible for overseeing public affairs and communication, and the administration of the City's information and communications systems and infrastructure. The citywide master position control has been updated to include this new position (see Attachment F).

The MOU has a term that will be effective upon ratification and run through June 30, 2024.

Adoption of Resolution No. 22-71 Approving a Memorandum of Understanding between the City of Montebello and the Montebello Executive Management Association, Approving an Amendment of the Table of Organization/Master Position Control, and Adoption of Resolution No. 22-72 Updating the Compensation Plan and Table of Organization

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SUMMARY

Staff recommends that the City Council adopt Resolution No. 22-71 approving an MOU, between the City and MEMA, which will have an effective term commencing upon ratification and run through June 30, 2024 (see Attachment D); approve an amendment of the Table of Organization/Master Control adding the position of Director of Public Affairs – Information Technology; adopt Resolution 22-72 updating the “Compensation Plan and Table of Organization” to place all MEMA classifications on the citywide salary matrix (see Attachment E); and direct staff to take such additional related, action that may be desirable.

ATTACHMENT(S):

- A. Attachment A – Resolution No. 20-74
- B. Attachment B – Side Letter No. 1 between certain Executive Management Personnel and the City of Montebello
- C. Attachment C – Proposed Memorandum of Understanding between the Montebello Executive Management Association and the City of Montebello
- D. Attachment D – Resolution No. 22-71 Approving a Memorandum of Understanding between the City of Montebello and the Montebello Executive Management Association
- E. Attachment E – Resolution No. 22-72 to Approve Updating the Compensation Plan and Table of Organization
- F. Attachment F – Table of Organization / Master Position Control

RESOLUTION NO. 20-74

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO, CALIFORNIA, PROVIDING FOR A SALARY SCHEDULE, FRINGE BENEFITS AND RELATED COMPENSATION FOR EXECUTIVE MANAGEMENT EMPLOYEES OF THE CITY OF MONTEBELLO

WHEREAS, City Council has set forth various fringe benefits and related compensation for Executive Management Employees of the City on an individual, contract basis; and

WHEREAS, it is desirous to implement a standardized salary schedule, fringe benefits and special compensation resolution into a single document for the purpose of efficiency and improved management of benefits and compensation considerations; and

WHEREAS, the City Council has expressed a desire to attract and retain qualified and tenured Executive management staff and have recognized the need to improve salary and benefits for Executive Management Employees, that are consistent and competitive with cities in the region and have included those changes in this resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTBELLO, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. PURPOSE

The purpose of this resolution is to consolidate and standardize the presentation of salary schedules, fringe benefits and special compensation information by incorporating previously approved, individual Executive Management contracts into a single document. By adopting this Resolution, it is the City Council's intent that all previous contracts with individual Executive Management employees be superseded with the exception of the Fire Chief and Police Chief.

SECTION 1.1 PURPOSE - FIRE CHIEF AND POLICE CHIEF "CARVE OUT"

Fringe benefits and working conditions contained herein apply to Fire Chief and Police Chief, except where such fringe benefits and working conditions are inconsistent with the terms of their current employment agreements. The current incumbent Fire Chief and Police Chief – Fernando Pelaez and Brad Keller – will retain any benefits enumerated in their current employment contracts that are not so enumerated in this Resolution. Successor Fire Chief and Police Chief employees will be entitled to additional benefits not included in this or successor resolutions as may be negotiated and provided for in an amendment or side letter to his and/or successor resolutions.

SECTION 1.2 PURPOSE - AT WILL

Persons employed in a classification listed in Exhibit A are "at-will" employees and serve at the pleasure of the City Manager. See Section 19, "Severance" for additional information.

SECTION 2. DEFINITIONS

As used herein, the following terms shall have the following meanings:

"Classic" employees refer to all existing CalPERS members as of December 31, 2012 that will retain the existing benefit levels for future service with the same employer.

"Classification" shall mean a group of positions having sufficiently similar duties, responsibilities, and qualifications to be designated by the same descriptive title, and as to which the same salary range may be made to apply with equity.

"Employee" shall mean a full-time budgeted at-will Executive Management employee of the City of Montebello.

“Employment Date” shall mean the period of continuous full-time employment from and after such employment date shall be used in computing sick leave and vacation and shall be the starting point for determining salary step increases.

“Executive Management Employee” shall mean an unrepresented, at-will, management employee who is the Assistant City Manager or head (Director) of a City Department and others as specified in this resolution. Employees who are in the classifications as listed in Exhibit A to this resolution shall be considered Executive Management. Additional Classifications which are added or amended over time shall be considered Executive Management Employees.

SECTION 3. COMPENSATION

- a) The salary schedules for Classifications covered by this resolution are set forth in Exhibit A and incorporated herein. Effective the first full pay period of January, 2021, the salary schedule for all Executive Management Employees shall be increased by three percent (3.0%).
- b) Effective the first full pay period in July, 2021, the salary schedule for all Executive Management Employees shall be increased by two and one-half percent (2.5%).
- c) Effective the first full pay period in July, 2022, the salary schedule for all Executive Management Employees shall be increased by two and one-half percent (2.5%).
- d) Should other employee groups receive salary adjustments during the effective term of this resolution, then the Executive Management employees shall also receive the average of the adjustments across all groups at the time they become effective, in addition to the adjustments listed in a), b) and c).
- e) Executive Management Employees shall be eligible for an annual, non base-pay building, non-PERSable merit based incentive pay stipend. Depending on performance, and under the sole discretion of the City Manager, eligible Executive Management employees could receive up to two thousand five hundred (\$2,500.00) dollars. This annual incentive pay stipend, if provided, would be paid the first full pay period in January of each year for which the employee qualifies.
- f) Executive Management members will be eligible for a Step increase annually on their work anniversary; where work anniversary for this purpose is defined as the date the incumbent assumed their position in a classification listed on Exhibit A.
- g) City Manager may appoint at any step in the range based on Executive Management employee skills, experience, knowledge and/or combination of abilities.
- h) It is understood a “Classification and Compensation” study will be conducted in Fiscal Year 2020-21. The Executive Management classifications will be included in this study.
- i) This resolution and all sections within it shall be effective from the date of City Council approval through June 30, 2023.

SECTION 4. RETIREMENT

a) EMPLOYEES HIRED BEFORE JANUARY 1, 2013 OR EMPLOYEES HIRED AFTER JANUARY 1, 2013 AND CONSIDERED TO BE A "CLASSIC" EMPLOYEE

The City contracts with the State of California Public Employees Retirement System (CalPERS) for the classifications contained in this Agreement. The plan shall include the following options:

1. Miscellaneous Employees – 2.7% @ 55 retirement formula (Government Code §21354);
2. Single highest year final compensation (Government Code §20042);
3. Post Retirement Survivor Allowance (Government Code §21624/21626);
4. Credit for Unused Sick Leave (Government Code §20965);
5. Pre-Retirement Option 2W Death Benefit (Government Code §21548);
6. Post-Retirement Survivor Allowance to Continue After Remarriage (Government Code §21635);
7. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (Government Code §21354);
8. 2% Annual Cost-of-Living Allowance increase (Government Code §21329);
9. \$500 Retired Death benefit (Government Code §21620);
10. Prior Service (Government Code §20055);
11. Supplemental Social Security Administration (SSA) Coordination;
12. Executive Management Employees shall contribute the full share of the employee's normal member contribution as defined by applicable Government Code for Safety and Miscellaneous employees.

b) NEW CALPERS MEMBERS HIRED ON OR AFTER JANUARY 1, 2013 ALSO CALLED PEPRA NEW MEMBERS

The City contracts with the State of California Public Employees Retirement System (CalPERS) for the classifications contained in this Agreement. The plan shall include the following options:

1. Miscellaneous Employees - 2.0% @ 62 retirement formula (Government Code §7522.20);
2. Three (3) year average final compensation period (Government Code §20037);
3. New Members shall contribute at least 50% of the total normal cost rate as defined by CalPERS or the current rate of similarly situated employees, whichever is greater.
4. All of the benefits listed above in Section a) from number 3 to number 12.

SECTION 5. HEALTH AND RELATED BENEFITS

a) HEALTH INSURANCE

City shall pay a portion of the cost of any health insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium.

b) HEALTH INSURANCE CASH OUT

Upon proof of coverage of insurance, the employee may opt out of City-provided insurance coverage. In such a case, the Executive Management employee shall receive the monthly cash equivalent of eighty percent (80%) of the CalPERS Kaiser LA 3-party monthly premium.

c) DENTAL PLAN

The City shall provide dental insurance coverage to active employees and retirees and/or eligible dependents. The dental plan offered to retirees will be the same plan offered to active employees. The City shall pay the entire premium on behalf of the employee/retiree and eligible dependents if applicable.

d) VISION PLAN

The City shall provide vision coverage to active employees and retirees and/or eligible dependents. The vision plan offered to retirees will be the same plan offered to active employees. The City shall pay the entire premium on behalf of the employee/retiree and eligible dependents if applicable.

e) SOCIAL SECURITY

The City deducts from each employee's paycheck an amount as determined by law for the Federal Insurance Contributions Act (Social Security). In addition, the City contributes an additional amount at least equal to the employee's contribution.

f) RETIREE MEDICAL

The City shall, within a reasonable period of time after adoption of this resolution, but no later than July 1, 2021, establish a Retiree Health Savings Account or other similar, allowable retiree medical health savings account for Executive Management employees. The Employee may contribute up to two percent (2.0%) of their salary to the Retiree Health Savings Account and the City shall match the percentage contributed. Nothing in this section shall prevent the employee, if allowed, from contributing additional funds to the retiree medical health savings account. However, the City shall only be entitled to match contributions up to two percent (2.0%).

g) EMPLOYEE ASSISTANCE PROGRAM (EAP)

The City pays 100% of the monthly premium for Executive Management Employees and eligible household member for EAP. Service is available 24 hrs. a day, year round. Free confidential brief counseling sessions and referral service is designed to assist employees and household members resolve personal matters that may impact your work or home life.

SECTION 6. LONGEVITY STIPEND:

An annual, flat dollar stipend will be provided to Executive Management employees based on the number of years of employment with the City of

Montebello, as outlined below. The stipend will be provided during the pay period immediately following the employee's anniversary date. The anniversary date as used here will coincide with the Executive Management employee's hire date as a full-time employee with the City of Montebello:

3 – 5 Years:	\$500
6 – 10 Years:	\$1,000
11 – 15 Years:	\$2,000
16 or more Years:	\$5,000

SECTION 7. DEFERRED COMPENSATION PROGRAM:

1. The City shall, within a reasonable period of time after adoption of this resolution, establish a 401(a) or similar deferred compensation plan for Executive Management employees.
2. The program established under Number 1 above is in addition to the already established 457 deferred compensation plan and would be in addition to, and not replace, the existing 457 deferred compensation plan.
3. Compliance with State and Federal Regulations – If any of these provisions conflict with any State or Federal statutes or regulations, the State and Federal statutes and regulations shall take precedence and shall be complied with.

SECTION 8. LIFE INSURANCE

- a) Executive Management employees shall be provided a Group Basic Life and Accidental Death & Dismemberment Insurance policy in an amount equal to their annual salary up to \$150,000.
- b) A voluntary employee-paid Life insurance policy shall be offered to Executive Management Employees. Employees may purchase an amount of insurance up to \$300,000 in multiples of \$10,000. Employees may cover their spouse up to \$300,000 in multiples of \$10,000. Amounts of insurance for dependent children are \$2,000, \$5,000 or \$10,000.

SECTION 9. SHORT AND LONG TERM DISABILITY INSURANCE

The City shall provide Executive Management employees with Group Short Term and Long Term Disability Insurance. If an Employee becomes disabled, the City paid coverage will pay the Employee a percentage of their basic monthly earnings, subject to a maximum amount and waiting period required: 29 days for short term disability and 180 days for long term disability.

SECTION 10. PHYSICAL EXAMINATIONS

Executive Management Employees shall annually receive a City-paid comprehensive physical medical examination from Scripps Center for Executive Health, or comparable service provider as authorized by the City Manager. The City shall pay the cost of the "Whole Person Examination" and shall cover the cost of lodging for one night on a reimbursement basis upon presentation of appropriate document and receipts.

SECTION 11. VACATION, SICK AND MANAGEMENT LEAVES

- a) Vacation Leave.
 1. Vacation Accrual - Executive Management Employees shall accrue vacation according to the following schedule:

Continuous Years of Services

Vacation Hours Earned*

0 – 4 years	7.4615
5 – 14 years	9.0000
15+ years	10.5385

*Bi-weekly accrual amount

2. The City Manager may authorize leave accrual upon hire/appointment based on the incumbent’s total, prior years of service with other public agencies.

b) Sick Leave

Executive Management Employees shall earn eight (8) hours sick leave per month for each full month of continuous service with the City.

c) Administrative Leave

Executive Management Employees shall be provided eighty (80) hours of Administrative Leave per fiscal year. Such leave time does not accumulate. Any unused hours left remaining by the second pay period in July of each year will be paid out to the employee.

SECTION 12. BEREAVEMENT LEAVE

Refer to City of Montebello Personnel Policies and Procedures, Bereavement Leave Policy for specific terms and policy.

SECTION 13. EDUCATIONAL INCENTIVE

Executive Management employees will receive an annual education incentive based on the highest completed degree:

- Bachelor’s Degree: \$200.00 per month
- Master’s or Doctoral Degree: \$400.00 per month

The incentive is based on the highest degree completed and is not combined.

SECTION 14. WORKERS’ COMPENSATION

Refer to City of Montebello Personnel Policies and Procedures, Workers’ Compensation Policy for specific terms and policy.

SECTION 15. JURY LEAVE/WITNESS LEAVE

Refer to City of Montebello Personnel Policies and Procedures, Jury/Witness Policy for specific terms and policy.

SECTION 16. MILITARY LEAVE

Refer to City of Montebello Personnel Policies and Procedures, Leave of Absence Policy for specific terms and policy.

SECTION 17. LEAVE DEDUCTIONS

Executive Management Employees shall not be deducted leave time (either sick, vacation, flexible, or administrative leave as appropriate) for absences from work for periods of less than two hours. Under extenuating circumstances, the City Manager shall have the authority to approve absences up to four hours without requiring a charge against an employee’s leave bank.

SECTION 18. HOLIDAYS

Executive Management Employees shall be provided with the following City paid holidays with pay subject to the provisions of the City's established and adopted holiday observance resolution.

New Year's Day	Labor Day
Martin Luther King Day	Veteran's Day
Presidents Day (2 nd Monday in Feb)	Thanksgiving Day
	Day after Thanksgiving
Memorial Day	Christmas Day
Independence Day	Employee's Birthday

This list may be modified by the City Council and will apply to Executive Management employees. The actual calendar date on which the above listed holidays will be observed are memorialized in Exhibit B to this resolution.

SECTION 19. SEVERANCE PAY

a) An Executive Management Employee whose position is abolished or vacated by a reduction in work load or lack of funds, or by mutual consent for convenience by the City Manager, or who is involuntarily removed from their position out of convenience will receive, upon termination, severance pay. Severance pay as authorized by the City Manager, shall be provided as follows:

- Upon hire – 6 months service: determined by City Manager, but not to exceed 6 months
- 7 months – 36 months service: 6 months severance
- 37 months and greater service: 12 months severance

b) For Executive Management employees removed from their position per a) above, those eligible to receive six (6) months or greater severance shall have three (3) months of severance paid in regular, bi-weekly installments coinciding with the City's usual payroll. At the end of three (3) months, any remaining severance due shall be paid in a single, lump-sum payment.

c) The Executive Management employee can only be terminated by a permanent City Manager. That is, an individual serving in the role as "Acting" or "Interim" or is serving in any capacity other than a permanently appointed City Manager shall not have the authority to terminate the Executive Management Employee.

d) If the Executive Management Employee is terminated within sixty (60) days prior to or following any City Council election, the employee shall be entitled to additional severance pay of three (3) months in addition to the severance pay described in Section 19.a) above. Such severance pay described in this section shall be paid in a single, lump-sum payment

e) The displaced Employee shall also receive paid health/dental and vision insurance (at the Employee's current coverage) or shall continue to receive the amount of the Health Insurance Cash-Out described in Section 5.b the displaced Employee was receiving at the time of separation. The amount of paid health/dental/vision insurance coverage or Health Insurance Cash Out

shall be equal to the length of the severance pay that was granted under paragraph a) of this section.

- f) In consideration of receipt of the severance pay and benefits described in this section, the terminated Executive Management Employee will be required to sign a separation agreement provided by the City Attorney.

SECTION 20 TECHNOLOGY STIPEND

Executive Management employees shall receive a monthly technology stipend of one hundred and fifty (\$150.00) dollars only if the employee does not accept a City provided cellular phone.

In addition, employees will be eligible for reimbursement of home office supplies up to two hundred and fifty dollars (\$250.00) per fiscal year.

SECTION 21 AUTO ALLOWANCE

Executive Management employees shall receive a monthly auto allowance of four hundred and fifty (\$450.00) dollars in-lieu of a City-provided vehicle.

SECTION 22 EDUCATIONAL REIMBURSEMENT

Executive Management employees shall be eligible for reimbursement of educational expenditures up to three thousand (\$3,000.00) dollars per fiscal year. The courses must be in an area of study that would directly benefit the Executive Management employee and/or the City in carrying out and otherwise performing their duties as Director of a department. All courses for which the employee will seek reimbursement must be pre-approved by the City Manager.

SECTION 23 PRIOR RESOLUTIONS

This Resolution shall consolidate past fringe benefit resolutions and individual contracts adopted concerning Executive Management Employees into a single source reference enabling better management and administration of employment benefits for affected Employees. The adoption of this Resolution supersedes all prior resolutions and individual employee contracts, with the exception of any specific fringe benefits that accrue to the current, incumbent Fire Chief and Police Chief granted by their current employment contracts in effect at the time of the approval of this Resolution.

SECTION 24 AMENDMENTS

Any modifications or amendments to the terms of this Resolution shall be implemented by a City Council approved Resolution directing inclusion of the modification or amendment as part of this Resolution.

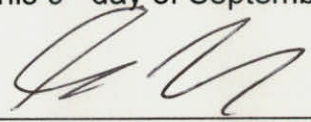
SECTION 25 The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 9th day of September, 2020.

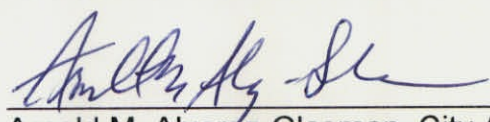


ATTEST:


 Irma Barajas, City Clerk


 Salvador Melendez, Mayor

APPROVED AS TO FORM:


 Arnold M. Alvarez-Glasman, City Attorney

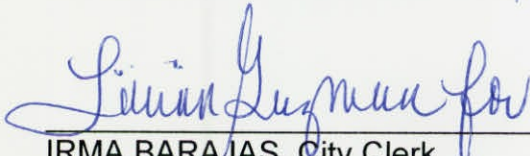
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF MONTEBELLO)

I, Irma Barajas, City Clerk of the City of Montebello, do hereby certify that the foregoing City Council Resolution No. 20-74 was duly and regularly approved and adopted by the City Council of the City of Montebello at their meeting held on the 9th day of September, 2020, as approved by law by the following vote:

AYES: Jimenez, Torres, Hadjinian, Cobos-Cawthorne, Melendez

NOES: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said City on the 9th day of September, 2016.



IRMA BARAJAS, City Clerk

**Executive Management Salary Ranges (Monthly)
September 9, 2020 - June 30, 2023**

EXHIBIT A

SEPTEMBER, 2020

MONTHLY

	A	B	C	D	E	F
Assistant City Manager	14,689	15,423	16,194	17,004	17,854	18,750
Police Chief	14,036	14,738	15,475	16,248	17,061	17,917
Fire Chief	13,710	14,395	15,115	15,870	16,664	17,500
Director of Public Works/City Engineer	12,730	13,367	14,035	14,737	15,474	16,250
Director of Finance	12,534	13,161	13,819	14,510	15,236	16,000
Director of Human Resources - Information Technology	12,534	13,161	13,819	14,510	15,236	16,000
Director of Transit	12,273	12,887	13,531	14,208	14,918	15,667
Director of Community Development	12,143	12,750	13,387	14,057	14,760	15,500
Director of Parks and Recreation	11,751	12,339	12,955	13,603	14,283	15,000

JANUARY, 2021, +3.0%

MONTHLY

	A	B	C	D	E	F
Assistant City Manager	15,129	15,886	16,680	17,514	18,390	19,313
Police Chief	14,457	15,180	15,939	16,736	17,573	18,454
Fire Chief	14,121	14,827	15,568	16,347	17,164	18,025
Director of Public Works/City Engineer	13,112	13,768	14,456	15,179	15,938	16,738
Director of Finance	12,910	13,556	14,234	14,945	15,693	16,480
Director of Human Resources - Information Technology	12,910	13,556	14,234	14,945	15,693	16,480
Director of Transit	12,641	13,274	13,937	14,634	15,366	16,137
Director of Community Development	12,507	13,132	13,789	14,478	15,202	15,965
Director of Parks and Recreation	12,104	12,709	13,344	14,011	14,712	15,450

JULY, 2021, +2.5%

MONTHLY

	A	B	C	D	E	F
Assistant City Manager	15,508	16,283	17,097	17,952	18,850	19,795
Police Chief	14,818	15,559	16,337	17,154	18,012	18,916
Fire Chief	14,474	15,197	15,957	16,755	17,593	18,476
Director of Public Works/City Engineer	13,440	14,112	14,818	15,558	16,336	17,156
Director of Finance	13,233	13,895	14,590	15,319	16,085	16,892
Director of Human Resources - Information Technology	13,233	13,895	14,590	15,319	16,085	16,892
Director of Transit	12,958	13,605	14,286	15,000	15,750	16,540
Director of Community Development	12,820	13,461	14,134	14,840	15,582	16,364
Director of Parks and Recreation	12,406	13,026	13,678	14,362	15,080	15,836

JULY, 2022, +2.5%

MONTHLY

	A	B	C	D	E	F
Assistant City Manager	15,895	16,690	17,525	18,401	19,321	20,290
Police Chief	15,189	15,948	16,746	17,583	18,462	19,388
Fire Chief	14,836	15,577	16,356	17,174	18,033	18,938
Director of Public Works/City Engineer	13,776	14,465	15,188	15,947	16,745	17,585
Director of Finance	13,564	14,242	14,954	15,702	16,487	17,314
Director of Human Resources - Information Technology	13,564	14,242	14,954	15,702	16,487	17,314
Director of Transit	13,281	13,946	14,643	15,375	16,144	16,954
Director of Community Development	13,140	13,797	14,487	15,211	15,972	16,773
Director of Parks and Recreation	12,716	13,352	14,020	14,721	15,457	16,232

**LETTER NO. 1 BETWEEN CERTAIN
MONTEBELLO EXECUTIVE MANAGEMENT PERSONNEL AND
THE CITY OF MONTEBELLO (CITY)**

WHEREAS, on September 9, 2020, Resolution No. 20-74 was approved by the City Council of the City of Montebello on a unanimous vote at its regular City Council meeting; and

WHEREAS, Resolution No. 20-74 provides for and defines comprehensive pay and fringe benefits for certain Montebello Executive Management Personnel, all of those affected personnel are listed below and will execute this Letter No. 1; and

WHEREAS, through an informal Meet and Confer Process, as conducted following a closed session at a special meeting held on December 29, 2020, certain provisions of Resolution No. 20-74 will be amended and clarified as mutually agreed upon by the City and the undersigned Executive Management Personnel; and

NOW, THEREFORE, the following sections of Resolution No. 20-74 are amended, clarified or modified as follows, with ~~deleted~~ and/or added language noted as such:

SECTION 3. COMPENSATION

d) Should other employee groups receive salary adjustments after the expiration of their current Memoranda of Understanding (MOU), but no earlier than December 31, 2021, ~~during the effective term of this resolution,~~ then the Executive Management employees shall also receive the average of the adjustments across all groups at the time they become effective, in addition to the adjustments listed in Resolution No. 20-74 sections a), b) and c). This section is not operable nor applicable unless and until new MOUs are approved for any other employee group, with all current MOUs in effect expiring no earlier than December 31, 2021.

e) Executive Management Employees shall be eligible for an annual, non base-pay building, non-PERSable merit based incentive pay stipend. Depending on performance, and under the sole discretion of the City Manager, eligible Executive Management employees could receive up to two thousand five hundred (\$2,500.00) dollars. This annual incentive pay stipend, if provided, would be paid the first full pay period in January of each year for which the employee qualifies. This section will become effective in January, 2022, and no Executive Management Employee listed below will be eligible for this stipend in calendar year 2021.

SECTION 5. HEALTH AND RELATED BENEFITS

c) Dental

The City shall pay the entire premium on behalf of the employee during the period of that employee's employment ~~retiree and eligible dependents if applicable.~~ The insurance premium payable for the covered retired employee will be consistent with the general employee's amount towards insurance premium based on the plan, and paid until the employee qualifies for Medicare under the Federal Social Security Act.

d) Vision

The City shall pay the entire premium on behalf of the employee during the period of that employee's employment ~~retiree and eligible dependents if applicable.~~ The insurance premium payable for the covered retired employee will be consistent with the general employee's amount towards insurance premium based on the plan, and paid until the employee qualifies for Medicare under the Federal Social Security Act.

SECTION 19 A. SEVERANCE PAY [No change to text. Added change in Section number to Section 19 A.]

SECTION 19 B. TERMINATION FOR CAUSE

Notwithstanding the above Section 19 A, nothing in this Resolution shall prevent, limit or otherwise interfere with the right of the City Manager to terminate the services of any of the undersigned Executive Management Personnel for good cause. For purposes of this Resolution the term "good cause" is defined as follows:

1. Any felony conviction under California law.
2. Any misdemeanor or felony conviction of a crime involving theft, embezzlement, moral turpitude, conflict of interest or violations of the Political Reform Act.
3. Willful or persistent material breach of duties.
4. Engaging in conduct tending to bring embarrassment or disrepute to the City.
5. Engaging in unlawful discrimination or harassment of employee(s) or any third party while on City premises or on City time.
6. Unauthorized absences.

In the event any Executive Management Personnel is terminated for good cause as provided herein, City shall have no obligation to pay the severance benefits designated in Section 19 A, above.

SECTION 20. TECHNOLOGY STIPEND

Executive Management employees shall receive a monthly technology stipend of one hundred and fifty (\$150.00) dollars only if the employee does not accept a City provided cellular phone.

~~In addition, employees will be eligible for reimbursement of home office supplies up to two hundred and fifty dollars (\$250.00) per fiscal year.~~

The undersigned parties mutually understand and agree that the above amendments are the only changes, clarifications or amendments to Resolution No. 20-74, and that all other sections, provisions and rights provided by that resolution remain in full force and effect, and that these changes shall be incorporated into Resolution No. 20-74 as if such language was set forth in said Resolution.

[END OF TEXT. SIGNATURE PAGE TO FOLLOW.]

The signatures below indicate agreement with the provisions of Letter No. 1, dated as of January 13, 2021:

MONTEBELLO EXECUTIVE PERSONNEL:



Director of Human Resources
Nicholas Razo



Director of Finance
Michael Solorza



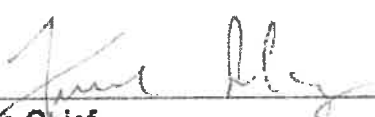
Director of Public Works
James Enriquez



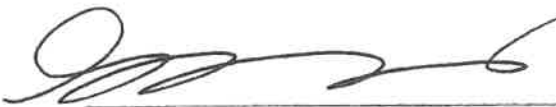
Assistant City Manager
Arlene Salazar



Police Chief
Brad Keller




Fire Chief
Fernando Pelaez

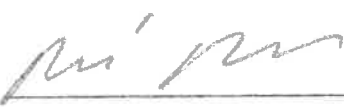


Director of Transportation
Young-Gi Kim Harabedian

CITY OF MONTEBELLO:

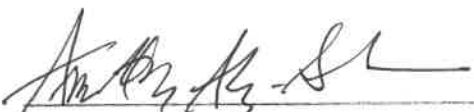


Mayor
Kimberly Ann Cobos-Cawthorne




City Manager
René Bobadilla

Approved as to form:




City Attorney
Arnold M. Alvarez-Glasman

MONTEBELLO EXECUTIVE PERSONNEL:



Director of Planning/Community
Development
Joseph Palombi



Director of Recreation and Community
Services
David Sosnowski

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF MONTEBELLO
AND
MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION



THROUGH JUNE 30, 2024

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THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

PREAMBLE

Pursuant to Government Code Section 3500 *et seq.*, representatives of the City of Montebello (“City”) have met and conferred in good faith with representatives of the **Montebello Executive Management Association (MEMA)**, and have reached an agreement to recommend that the City Council take the actions identified in this comprehensive Memorandum of Understanding (hereafter either "Memorandum," "MOU" or "Agreement"). Upon ratification of this Comprehensive MOU by majority vote of the bargaining unit membership as well as adoption by the City Council, all terms and conditions set forth herein shall become binding. This Comprehensive MOU supersedes Resolution 20-74 adopted by the City Council on September 9, 2020. Except as otherwise modified herein, existing wages, hours and other terms and conditions for employment shall remain in full force and effect.

ARTICLE I – IMPLEMENTATION

SECTION A TERM

Period Covered. Upon ratification to 6/30/2024.

SECTION B RECOGNITION

The **Montebello Executive Management Association (MEMA)**, is the exclusive representative of the “at-will” employees in the general bargaining unit currently of the classifications listed in EXHIBIT A; a bargaining unit for the purpose of meeting and conferring over wages, hours, and terms and conditions of employment.

SECTION C PROVISIONS OF LAW AND SEVERABILITY CLAUSE

Except as modified herein, all relevant federal, state, and local laws apply. Should any provisions of this MOU be found to be in violation of any law, rule or regulation, the remaining provisions will remain in full force and effect for the duration of this MOU.

SECTION D PROFESSIONAL COMMITMENT

ICMA-Code of Ethics:

The Parties acknowledge that the Executive Management employees are committed to the ideals of the International City/County Management Association (“ICMA”). The Parties mutually desire that the Executive Management employees are subject to and comply with the ICMA Code of Ethics. The City and the City Council agree that neither the City Council nor any of its members will give the Executive Management employees any order, direction, or request that would require the Executive Management employees to violate the ICMA Code of Ethics.

City Council Commitments:

1. The City Council sets policy for the governance and administration of the City, and it implements its policies through the City Manager.
2. Except for the purpose of inquiry, the City Council and its members shall deal with all subordinate City employees and officers solely through the City Manager

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

or the City Manager's designee, and neither the City Council nor any member thereof shall give orders to any subordinate of the City Manager, either publicly or privately.

3. Except for the purpose of inquiry, the City Council and its members shall deal with all contractors and consultants solely through the City Manager or the City Manager's designee, and neither the City Council nor any member thereof shall give orders to any contracted third party of the City, either publicly or privately.

4. The City Council agrees none of its individual members will order the appointment or removal of any person to any office or employment under the supervision and control of the City Manager.

5. The City Council agrees to proactively create and maintain a respectful, safe and comfortable workplace, free of harassment, retaliation or discrimination, where individual differences are welcomed and valued.

6. The City Council agrees that any criticism of a City staff member, including the City Manager, shall not be done publicly through any communication medium, both virtually and physically, but shall be done privately through the City Manager.

7. The City Council agrees that all communication, both written and oral, with the City Manager and all subordinate employees, shall be done with respect and dignity to promote an environment of civility and professionalism.

8. Neither the City Council nor any of its members shall interfere with the execution of the powers and duties of the City Manager. The City Manager shall take orders and instructions from the City Council in accordance with the Montebello Municipal Code 2.04.

SECTION E INCORPORATION OF CITY CODE, RULES, AND POLICIES

This MOU memorializes changes in terms and conditions for members of the bargaining unit as well as modifications of certain existing City codes, rules, and policies.

Incorporation of City code, rules, and policies have been adopted during "*Meet and Confer*" sessions and shall be considered adopted by reference in this MOU specifically the following City policies which are attached as appendices to the MOU:

- a. 2.060.590 Bilingual Pay
- b. 2.060.565 Bereavement Leave
- c. 2.060.227 Longevity Pay
- d. 2.060.517 Educational Reimbursement Programs
- e. 2.060.504 Employee Compensation and Benefits
- f. 2.060.516 Jury Duty Compensation
- g. 2.060.528 Education Incentive Pay

Unless the parties mutually and voluntarily agree to do so, neither party shall be obligated to negotiate over matters covered by, or within the scope of, this Agreement, during the term of this Agreement.

SECTION F FIRE CHIEF "CARVE OUT"

Fringe benefits and working conditions contained herein apply to Fire Chief Fernando Pelaez, except where such fringe benefits and working conditions are inconsistent with the terms and conditions of prior employment contracts between the City and Fire Chief Pelaez. To that end,

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

Fire Chief Pelaez will retain any benefits previously provided that are not so enumerated in this MOU. Any Fire Chief hired to succeed Fire Chief Pelaez will follow MEMA MOU provisions as they exist at the time.

SECTION G FULL UNDERSTANDING, MODIFICATION AND WAIVER

It is the purpose of this Memorandum of Understanding to promote and provide for harmonious relations, cooperation and understanding between Management and the employees covered by this Memorandum; to provide an orderly and equitable means of resolving any misunderstandings or differences which may arise under this Memorandum; and to set forth the understanding of the parties reached as a result of good faith negotiations regarding wages, hours and other terms and conditions of employment covered by this Memorandum. This Memorandum of Understanding memorializes the terms and conditions for members of the bargaining unit as well as modifications of other existing City rules and policies. All other City rules, policies, and regulations shall be considered incorporated, by reference, in this MOU. Unless the parties mutually and voluntarily agree to do so, neither may be obligated to negotiate over matters covered by this Agreement or over other matters within the scope during the term of this Agreement.

ARTICLE II – COMPENSATION

SECTION A SALARY RANGE INCREASES

1. PLACEMENT ON NEW SALARY MATRIX

Positions covered under this MOU shall be placed on the new salary range (number) as follows:

Members covered under this MOU will be placed at the appropriate Step, within the new salary range, as noted in the salary tables below, that is closest to their current rate of pay at the time of City Council approval of this MOU without being less than their current rate of pay.

Effective first full pay period upon ratification:

Position Title	New Range Number	New Annual Salary Range
Assistant City Manager	74	\$201,848-\$252,081
Police Chief	72	\$192,122-\$239,934
Fire Chief	71	\$187,436-\$234,082
Director of Public Works/City Engineer	69	\$178,405-\$222,803
Director of Finance	68	\$174,053-\$217,369
Director of Human Resources	68	\$174,053-\$217,369
Director of Transportation	66	\$165,666-\$206,895
Director of Planning and Community Development	65	\$161,626-\$201,848
Director of Public Affairs/Information Technology	65	\$161,626-\$201,848
Director of Recreation and Community Services	64	\$157,684-\$196,925

* See salary matrix attached

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

Effective the first full pay period of July 2023 (no change):

Position Title	New Range Number	New Annual Salary Range
Assistant City Manager	74	\$201,848-\$252,081
Police Chief	72	\$192,122-\$239,934
Fire Chief	71	\$187,436-\$234,082
Director of Public Works/City Engineer	69	\$178,405-\$222,803
Director of Finance	68	\$174,053-\$217,369
Director of Human Resources	68	\$174,053-\$217,369
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Director of Planning and Community Development	65	\$161,626-\$201,848
Director of Public Affairs/Information Technology	65	\$161,626-\$201,848
Director of Recreation and Community Services	64	\$157,684-\$196,925

* See salary matrix attached

- No employee will have their rate of pay decreased upon implementation of the new salary ranges.
- Members will be eligible for a step increase annually on their work anniversary.
 - City Manager may appoint at any step in the range based on Executive Management employee's skills, experience, knowledge and/or combination of abilities.
 - City Manager reserves the right to increase an employee's salary by one (1) step, two (2) steps or beyond within the adopted salary range based on their performance evaluation.
 - Should other employee groups receive salary adjustments during the effective term of the MOU, then the Executive Management employees shall also receive the average of the adjustments across all groups at the time they become effective
 - Members shall be eligible for an annual, non-base pay building, non-PERSable merit based incentive pay stipend if the member is at the maximum step of the salary range. The incentive is performance based, and under the sole discretion of the City Manager. Directors, to include the Police Chief and Fire Chief can receive up to four thousand (\$4,000) dollars, and will be paid on the employee's anniversary date of each year for which the member qualifies. The Assistant City Manager can receive up to six thousand (\$6,000) dollars, and will be paid on the employee's anniversary date of each year which they qualify.

SECTION B TECHNOLOGY STIPEND

Executive Management employees shall receive a monthly technology stipend of one hundred and fifty (\$150.00) dollars only if the employee does not accept a City provided cellular phone.

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

SECTION C AUTO ALLOWANCE

Executive Management employees shall receive a monthly auto allowance of five hundred and fifty (\$550.00) dollars in-lieu of a City-provided vehicle.

SECTION D DEFINED CONTRIBUTION PLAN

1. The City shall establish a defined contribution plan for Executive Management employees.
2. The Employer shall contribute two percent (2.0%) of the employee's base salary to the defined contribution plan. The Employee shall contribute two percent (2%) of the employee's base salary to the defined contribution plan.

SECTION E SEVERANCE PAY

An Executive Management Employee whose position is abolished or vacated by a reduction in work load or lack of funds, or by mutual consent for convenience by the City Manager, or who is involuntarily removed from their position out of convenience will receive, upon termination, severance pay. Severance pay as authorized by the City Manager, shall be provided as follows:

- Upon hire – 6 months service: determined by City Manager, but not to exceed 6 months
- 7 months – 36 months service: 6 months' severance
- 37 months and greater service: 12 months' severance

For Executive Management employees removed from their position per above, those eligible to receive six (6) months or greater severance shall have three (3) months of severance paid in regular, bi-weekly installments coinciding with the City's usual payroll. At the end of three (3) months, any remaining severance due shall be paid in a single, lump-sum payment.

The Executive Management employee can only be terminated by a permanent City Manager. That is, an individual serving in the role as "Acting" or "Interim" or is serving in any capacity other than a permanently appointed City Manager shall not have the authority to terminate the Executive Management Employee.

If the Executive Management Employee is terminated within sixty (60) days prior to or following any City Council election, the employee shall be entitled to additional severance pay of three (3) months in addition to the severance pay described above. Such severance pay described in this section shall be paid in a single, lump-sum payment.

The displaced Employee shall also receive paid health, dental and vision insurance (at the Employee's current coverage) or shall continue to receive the amount of the Health Insurance Cash-Out the displaced Employee was receiving at the time of separation. The amount of paid health/dental/vision insurance coverage or Health Insurance Cash Out shall be equal to the length of the severance pay that was granted under this section.

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

In consideration of receipt of the severance pay and benefits described in this section, the terminated Executive Management Employee will be required to sign a separation agreement provided by the City Attorney.

ARTICLE III- ADDITIONAL INSURANCES

SECTION A LIFE INSURANCE

a) Executive Management employees shall be provided a Group Basic Life and Accidental Death & Dismemberment Insurance policy in an amount equal to their annual salary up to \$150,000.

b) A voluntary employee-paid Life insurance policy shall be offered to Executive Management Employees. Employees may purchase an amount of insurance up to \$300,000 in multiples of \$10,000. Employees may cover their spouse up to \$300,000 in multiples of \$10,000. Amounts of insurance for dependent children are \$2,000, \$5,000 or \$10,000.

SECTION B SHORT AND LONG TERM DISABILITY INSURANCE

The City shall provide Executive Management employees with Group Short Term and Long Term Disability Insurance. If an Employee becomes disabled, the City paid coverage will pay the Employee a percentage of their basic monthly earnings, subject to a maximum amount and waiting period required: 29 days for short term disability and 180 days for long term disability.

ARTICLE IV – LEAVE BANKS

SECTION A VACATION LEAVE ACCRUAL

1. Accrual: Employees covered under this MOU shall accrue vacation leave in the amounts listed below. Vacation hours shall be accrued based on continuous years of service.
2. The City Manager may authorize leave accrual upon hire/appointment based on the incumbent’s total, prior years of service with other public agencies.

CONTINUOUS YEARS OF SERVICE (MONTHS)	ACCRUAL PER PAY PERIOD
0 – 4 yrs (0 – 48 months)	7.4615 hours
5 – 14 yrs (60 – 168 months)	9.00 hours
15 + yrs (180+ months)	10.5385 hours

2. Cash Out of Vacation Leave: Employees shall have the option of converting accrued Vacation Leave to cash on an hour for hour basis subject to the following: To cash out Vacation Leave hours, an employee must make an irrevocable election on or before December 31st of each calendar year, in order

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

to receive cash for Vacation Leave hours in the following calendar year. The accrued Vacation Leave hours cash out will only be given to those employees who have made the affirmative election on or before the deadline by completing a form provided by the Finance Department. Employees will receive the cash out once per year, on the regular pay date, during the first full pay period in January. Vacation Leave shall be paid out at the member's current base rate of pay.

All members with a minimum of one hundred twenty (120) hours of Vacation leave may elect to cash out up to eighty (80) hours annually. The annual optional election to either cash out or to convert up to eighty (80) hours of Vacation Leave to the City's Deferred Compensation 457 plan shall be paid out at the member's current base rate

Other Rules:

- Accrued vacation leave will be paid out at separation at the employee's current base rate of pay.

SECTION B SICK LEAVE ACCRUAL

1. Accrual and Cap: Employees covered under this MOU shall accrue sick leave and shall have a maximum sick leave accrual cap in the amounts listed below.

ACCRUAL PER PAY PERIOD	ANNUAL ACCRUAL	ACCRUAL CAP
3.692	96	2080

2. Sick leave may be utilized for:

- Personal illness or injury of the employee;
- Authorized emergency leave; Serious illness or injury of the employee's spouse, state registered domestic partner, or child, parents, siblings, grandparents, any of which that reside in the unit employee's residence (in accordance with Labor Code §§ 233);
- Where an employee which is a victim of domestic violence, sexual assault, or stalking, for the purposes described in Labor Code sections 230 © and 230.1(a);
- Cases of quarantine;
- Where exposure to contagious diseases would endanger the health of other employees.

Other Rules:

Sick leave may be taken in increments of one-half (1/2) hour or more.

Sick leave may not be used for disapproved vacation leave.

For absences of over two (2) days, a medical certificate from a qualified physician may be required.

In order to receive compensation while absent on sick leave, except in an emergency or due to extenuating circumstances, the employee shall provide notice, at least one (1) hour prior to employee's scheduled shift/start time. In an emergency, the employee shall report as soon as the situation reasonably allows.

** After sick leave has been exhausted, employee may use earned vacation.

SICK LEAVE CASH OUT OPTIONS AT SEPARATION

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

OPTON 1:

Upon separation of employment, the City will contribute one hundred percent (100%) of the employee’s unused Sick Leave balance to a defined contribution plan at the maximum contribution limit amount set by the IRS. Upon reaching the maximum amount set by the IRS in a calendar year the City will pay out the remaining balance to the employee at their current base rate of pay.

OPTION 2 (AT RETIREMENT ONLY):

Sick Leave Conversion to Service Credit:

In accordance with Government Code Section 20965, the City will continue the process to evaluate the cost to amending its retirement contract with CalPERS to include the Sick Leave Conversion Benefit. Upon amendment, employees would have the option to convert any unused Sick Leave hours to CalPERS service credit upon separation from the City of Montebello.

SECTION C HOLIDAY BANK

Effective the first full pay period after the City Council’s adoption of this MOU, unit employees will receive a prorated bank of holiday hours, based on their work schedules (as stated below), for the remaining holidays occurring this calendar year.

Holiday Hour Bank	Accrual/Cash Out
12 Holidays x number(10) of regular shift hours	Automatic cash out the second (2 nd) pay period in January of each calendar year

Holidays

1. NEW YEAR’S DAY - January 1st
2. MARTIN LUTHER KING, Jr. DAY- Third Monday in January
3. PRESIDENT’S DAY- Third Monday in February
4. MEMORIAL DAY- Last Monday in May
5. JUNETEENTH - June 19th
6. INDEPENDENCE DAY- July 4th
7. LABOR DAY- First Monday in September
8. COLUMBUS DAY/INDEGINOUS PEOPLE’S DAY- Second Monday in October
9. VETERAN’S DAY- November 11th
10. THANKSGIVING DAY- Fourth Thursday in November
11. DAY AFTER THANKSGIVING - Fourth Friday in November
12. CHRISTMAS DAY - December 25th

Annual Holiday Bank

In the pay period containing January 1st of each year, a holiday bank shall be established for each unit employee at the rate of twelve (12) full-day holidays which occurs during the calendar year. The bank of hours will correlate to the employees current shift schedule.

Shift schedule	Holiday Hours Annually
4/10 schedule	120 hours

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

Employees entering the unit during the calendar year shall have a pro-rated holiday bank established that contains all designated holidays remaining in the calendar year following their effective date of hire or entry into the unit.

Employee's whose regular schedule work-day occurs on an observed holiday may use their holiday hours at the discretion of the managing department, subject to department rules and guidelines.

Cash Out of Remaining Holiday Hours

- During the second (2nd) pay period in January of each calendar year, each unit employee shall receive a cash payment, for all remaining time in their holiday bank from the previous calendar year, at the current base pay.
- There shall be no carryover of any unused holiday hours from one calendar year to another.

Observation of Holidays

- Designated holidays falling on a Monday through Thursday shall be observed by the City on the actual date of the designated holiday.
- Designated holidays falling on a Friday, Saturday or Sunday those hours will be banked to each employee's holiday bank for use upon request and approval or cashed out during the second (2nd) pay period in January, if unused.

Employees Separating from the City

- Employees who leave City employment shall be paid a pro-rata amount of unused holiday time. The separating employee shall be paid all unused holiday hours equivalent to the number of recognized City holidays that occur between January 1st and the date of the employee's separation, at the current base rate of pay.

** In order to receive holiday pay an employee shall work or have approved leave time off on their last scheduled shift immediately preceding the holiday, and their first scheduled shift immediately after the holiday.

SECTION D ADMINISTRATIVE LEAVE

Members will receive eighty (80) hours of Administrative Leave during the first full pay period each fiscal year. Upon posting administrative leave hours, any unused administrative leave hours remaining by the second pay period in July from the previous fiscal year will be automatically paid off at the current base rate of pay.

SECTION E LEAVE DEDUCTIONS

Executive Management Employees shall not be deducted leave time (either sick, vacation, flexible, or administrative leave as appropriate) for absences from work for periods of less than two hours. Under extenuating circumstances, the City Manager shall have the authority to approve absences up to four hours without requiring a charge against an employee's leave bank.

ARTICLE V - RETIREMENT

SECTION A CALPERS RETIREMENT TIERS

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

The City offers a defined retirement benefit plan through the California Public Employees' Retirement System ("CalPERS"). There are two (2) tiers of the retirement benefit plan depending on date of hire and/or status as "new member", as defined by the Government Code, which define the employee contribution/cost sharing as follows:

- 1. Retirement Tier 1:** Employees hired prior to January 1, 2013 or who are not "new members" under the California Public Employees' Pension Reform Act of 2013 ("PEPRA"), Gov. Code § 7533, et seq. These employees are also referred to as "Classic CalPERS Members".
 - a. CalPERS retirement formula is 2.7% @ 55
 - b. Single highest year final compensation (Government Code §20042)
 - c. Pre-Retirement Option 2W Death Benefit (Government Code §21548)
 - d. Post-Retirement Survivor Allowance to Continue After Remarriage (Government Code §21635)
 - e. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (Government Code §21354)
 - f. 2% Annual Cost-of-Living Allowance increase (Government Code §21329)
 - g. \$500 Retired Death benefit (Government Code §21620)
 - h. Prior Service (Government Code §20055)
 - i. Supplemental Social Security Administration (SSA) Coordination
- 2. Retirement Tier 2:** Employees Hired on or after January 1, 2013 and who are defined by the Public Employees' Pension Reform Act (PEPRA) as "new members"
 - a. CalPERS retirement formula is 2.0% @ 62
 - b. Three (3) year average final compensation period (Government Code §20037)
 - c. New Members shall contribute at least 50% of the total normal cost rate as defined by CalPERS or the current rate of similarly situated employees, whichever is greater.
 - d. All of the benefits listed above in Section a) from number 3 to number 12

SECTION B EMPLOYEE CALPERS CONTRIBUTION

1. Classic CalPERS Members (as defined by CalPERS):

Classic CalPERS Members pay the eight percent (8%) employee contributions toward their CalPERS pension.

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2. CalPERS (PEPRA) Members (as defined by CalPERS):

New CalPERS (PEPRA) unit members, including each newly hired unit member, shall continue to pay their obligatory "half the actuarial normal cost" of their pension benefit (as determined and regularly adjusted by CalPERS). The current normal cost obligation for each PEPRA unit member is seven percent (7%), with potential mandated upward adjustments thereafter as determined annually by CalPERS actuarial valuation reports. The City is prohibited by PEPRA from paying any portion of the member contribution for PEPRA members.

ARTICLE VI- POST RETIREMENT BENEFIT PROVISIONS

SECTION A RETIREE HEALTH BENEFITS

- 1) The Retiree Health Benefit will be paid to eligible members throughout the employee's lifetime.
- 2) The Retiree Health Benefit will not apply to the employee's survivors.
- 3) To be eligible, the unit member:
 - a) Must currently be employed as an active full-time member of the MEMA;
 - b) Must retire directly from the City of Montebello;
 - c) Must have at least fifteen (15) full-time years of active City service at the time of service retirement the fifteen (15) years does not have to be the result of contiguous employment however, the employee's last five (5) years of employment immediately prior to retirement must be as an active, full-time employee of the City, or at least ten (10) full years of active City service at the time of disability retirement. To be eligible for lifetime retiree medical benefits, all fifteen (15) years of service (ten (10) years for disability retirement) must be within the City of Montebello. Prior lateral service does not count toward retiree health benefits.
- 4) The monthly benefit will be determined by the number of full years of City service multiplied by twenty five dollars (\$25.00). The maximum benefit allowable will be calculated at twenty-five (25) years of City service. Examples of the calculations are as follows:
 - 15 years of City service multiplied by \$25.00 (15x \$25.00) = \$375 per month
 - 25 years of City service multiplied by \$25.00 (25x\$25.00) = \$625 per month, maximum benefit.
- 5) The monthly amount payable will be reduced by any amount paid by the City on the retiree's behalf toward medical insurance or any amount required to be paid by the City for any local, state, or deferral government retirement or medical plan or law.

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6) The City will issue a warrant to the retired employee on a monthly basis for the amount of retiree benefit paid to the employee. These amounts will be considered taxable to the retiree. Retired employees may enroll in any health plan of their choice or may choose not to enroll in a health plan at their discretion.

All full- time unit members commencing the month following one full month of retirement and continuing through the period prescribed by law, receive the minimum employer health premium contribution as prescribed by Government Code section 22892 of the Public Employees' Medical and Hospital Care Act (PEMHCA). The retiree must be and remain enrolled in an eligible health benefit plan in order for the City to be obligated to pay the prescribed premium.

ARTICLE VII - MISCELLANEOUS PROVISIONS

SECTION A PHYSICAL EXAMINATIONS

Executive Management Employees shall annually receive a City-paid comprehensive physical medical examination from Scripps Center for Executive Health, or comparable service provider as authorized by the City Manager. The City shall pay the cost of the “Whole Person Examination” and shall cover the cost of lodging for one night on a reimbursement basis upon presentation of appropriate document and receipts.

SECTION B MANAGEMENT RIGHTS

Nothing in this agreement shall be construed to prohibit the City from exercising all management rights and prerogatives except those expressly waived in this agreement. The City has all rights to manage the City including the establishing of rules, directives and orders except those expressly waived by this agreement. It is recognized that, except as expressly provided in this agreement, the City shall retain whatever rights and authority are necessary for it to operate and direct affairs of the City in all of its various aspects, including but not limited to the right to direct the working forces; to plan, direct and control operations and services of the City; to determine the methods, means, organization and number of personnel by which such operations and services are to be conducted; to assign and transfer employees; to schedule working hours and to assign overtime; to determine whether goods or services should be made or purchased; to hire, promote, suspend, discipline, or discharge in compliance with employment law; to make and enforce.

SECTION C AVOIDANCE OF INEQUITIES

The City Manager shall possess the authority to promote equity and equality, directly and indirectly, to reduce instances of poverty. The authority of the City Manager shall encompass but not limited: to adjustment of the distribution of unequal and/or unjust resources and opportunities among employees of City of Montebello, to treat people uniquely by public policy to compensate for different circumstances, to adjust pay increases wherein inequity is present, to boost social cohesion and reduce political conflict.

SECTION D SHARED AGREEMENT CLAUSE

THE CITY OF MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

Nothing in this Agreement shall limit the Parties' ability to mutually agree, in writing, to implement different terms than those provided in this Agreement.

ARTICLE VIII - EFFECTIVE DATE AND TERM OF AGREEMENT

This MOU shall be of no force and effect unless or until adopted by City Council. If adopted, the term of this MOU shall be upon ratification to 6/30/2024.

Nicholas Razo **Date**

Montebello Executive Management Association

René Bobadilla **Date**

City Manager

DRAFT



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2.060.590 Bilingual Pay

Purpose

The purpose of this policy is to provide compensation guidelines for City employees that provide bilingual services to the residents and customers of the City of Montebello. This policy applies to only full-time employees.

Policy

It is the policy of the City to identify employees in positions designated as bilingual by the Director of Human Resources, that require, as a condition of employment, the performance of verbal and written bilingual skills, shall be entitled to Bilingual pay.

- A. The City has identified and approved through demographical data the need for providing bilingual services in the following languages: Spanish, Russian, Chinese, Armenian, Korean, or Sign Language.
- B. The Human Resources Department has identified and approved positions and level of required fluency in the second language that meet the operational needs of the City and its citizens.
- C. The Human Resources Department shall contract with a third-party vendor to provide a testing system for compensating employees based on City needs.

Procedure

- A. Employees must submit in writing a request to test for Bilingual Pay.
- B. Employee must pass a bilingual proficiency test, in addition to any other job-related test requirement for a position.
- C. **Testing:**
 1. Bilingual proficiency will be determined by standardized competency tests contracted through a third-party vendor by Human Resources.
 2. The Human Resources Department will communicate with the Department when an employee has passed the competency test, the employee's

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Department will submit a personnel action form for the incentive pay to begin on the 1st of the next month.

D. Compensation: Compensation shall be based on Bargaining Unit agreements:

Prior to May 2022:

Bargaining Unit	Monthly Incentive
Montebello Firefighters' Association	\$100
Montebello Fire Management Association	\$100
Montebello Police Officers' Association	\$100
Montebello Police Management Association	\$100
Montebello Supervisors' Association	\$80
Montebello Mid-Management Association	\$70
Montebello City Employees' Association	\$80
Montebello Management Professionals' Association	\$80
Un-represented full-time	\$80

Effective July 1, 2022:

The Bilingual incentive will be based on the following criteria, and compensation for successfully passing an assessment for each (one language only):

- Speaking - \$50.00 per month
- Writing - \$50.00 per month
- Reading - \$50.00 per month

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- A. Staff currently receiving the bilingual incentive do not have to test again, unless they want to upgrade to the new three-pronged criteria and earn the increased compensation as outlined above.
- B. Bilingual incentive will be calculated into overtime compensation when applicable.
- C. Bilingual incentive pay will be reported as Special Compensation to CalPERS as applicable.
- D. **Administration:** The Human Resources Department is responsible for administering the Bilingual Pay Policy. The Human Resources Department responsibilities shall also include a periodic review and report on the number and location of positions designated as bilingual.

(Revised: 04/27/2022)



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2.060.565 Bereavement Leave

Purpose

The purpose of this policy is to provide guidelines for the use of leave associated with bereavement of an immediate family member.

Policy

It is the policy of the City to provide “Bereavement Leave” to full-time city employees to attend to the details of, and to grieve the death of an *immediate family member*.

- A. “*Immediate family member*” shall mean the employee’s parent, sibling, mother-in-law, father-in-law, spouse or registered domestic partner, child, grandparent, grandchild (including “Step” family members).
- B. Full-time City employees shall be eligible to utilize up to 3 workdays/1-full fire safety personnel shift of bereavement leave annually, that will not be charged against their accrued annual or sick leave.
- C. In the event more than one request for use of bereavement leave per annum is requested by a full-time employee, their request to utilize up to 3 workdays/1-full fire safety personnel shift may be approved.
 - 1. In this event, the affected employee shall utilize either annual or sick leave they have accrued.
 - 2. If the affected employee does not have sufficient accrued hours banked, they may be granted the leave without pay.
- D. Part-time employees may be granted bereavement leave without pay following the same criteria as that of full-time employees.

Procedure

- A. It shall be the responsibility of the affected employee to immediately notify their immediate supervisor of the need to utilize bereavement leave.
 - 1. The immediate supervisor shall complete the necessary documentation to facilitate the use of bereavement leave.

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2. The immediate supervisor shall ensure the appropriate authorities are notified of the leave notification.

B. Upon return of the affected employee, any additional documentation and signatures shall be obtained.

C. In the event additional hours are requested, the affected employee shall make the request in writing providing the reasons for such need.

1. Upon receiving the request for additional hours, the immediate supervisor shall forward the request to the appointing authority with their recommendation.
2. Use of accrued annual or sick hours shall be utilized for any additional hours requested above the allotted bereavement leave.

Montebello Fire Management Association	48 hours/1 shift (Fire Battalion Chief & Deputy Fire Chief) 30 hours (Fire Marshal)
Montebello Firefighters' Association	48 hours/1 shift
Montebello Police Management Association	30 hours
Montebello Mid-Management Association	30 hours
Montebello Supervisors Association	30 hours
Montebello Police Officers' Association	30 hours
Montebello City Employees' Association	30 hours
Montebello Management Professionals' Association	30 hours
Non Represented Full Time	30 hours

(Revised: 04/27/22)

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2.060.227 Longevity Pay

Purpose

The purpose for longevity pay is to recognize long-term service employees that work for the City of Montebello.

Policy

The City will pay the agreed upon amount for longevity pay as adopted by City Council.

Procedure

Each department will keep track of their employees' dates of service and eligibility for longevity pay. The department will issue a personnel action form to the Human Resources Department to reflect the start of eligibility and each increase to the longevity pay tier based on the employees' collective bargaining agreement.

MONTEBELLO POLICE MANAGEMENT ASSOCIATION

A. For longevity purposes only, the following shall count as LAW ENFORCEMENT SERVICE:

a. For full-time City of Montebello employees who are in either the MPMA unit or the MPOA unit as of July 1, 2019, all continuous service as an active, full-time City of Montebello law enforcement department member, whether sworn or unsworn, plus any verifiable prior laterals continuous service as an active, full-time sworn police, police supervisory, or police management unit member, shall count toward years of longevity.

b. For MPMA unit members who join the MPMA unit on or after July 1, 2019 without prior continuous service as an active, full-time City of Montebello law enforcement department member, only verifiable prior lateral continuous service as a full-time sworn

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police, police supervisory, or police management unit member shall count toward years of longevity.

B. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4. A., beginning with the first pay period of the seventh (7th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 11th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPMA unit member shall receive 4% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).

C. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the twelfth (12th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 19th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPMA unit member shall receive 7% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member' s Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).

D. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A., beginning with the first pay period of the twentieth (20th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 25th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPMA unit member shall receive 10% of his/ her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time i.e. service time cannot count twice for overlapping time periods).

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E. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A, beginning with the first pay period of the twenty sixth (26th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the MPMA unit member's remaining years of full- time City MPMA unit service, an MPMA unit member shall receive 13% of his/ her Base Salary as Longevity Pay (which shall be reported to Ca1PERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).

MONTEBELLO FIRE MANAGEMENT ASSOCIATION

Effective the first (1st) full pay period after MOU adoption, for full-time City of Montebello employees who are in the MFMA unit, all continuous service as an active, full-time City of Montebello fire service sworn, plus any verifiable prior Lateral continuous service with another fire service agency as an active, full-time sworn firefighter, firefighter paramedic, fire engineer, fire captain, or fire battalion chief shall count toward years of longevity.

Effective the first (1st) full pay period after MOU adoption, Longevity pay shall consist of:

A. A (4%) base salary increase at the completion of five (5) years aggregate active service as a full-time City of Montebello sworn fire personnel unit member which the unit member shall continue to receive through the completion of the unit member's 10th year.

B. The (4%) base salary increase shall be increased to a (7%) base salary increase at the completion of ten (10) years aggregate active service as a full-time City of Montebello sworn fire personnel unit member which the unit member shall continue to receive through the completion of the unit member's 15th year.

C. The (7%) base salary increase shall be increased to a (10%) base salary increase at the completion of fifteen (15) years aggregate active service as a full- time City of

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Montebello Sworn personnel unit member which the unit member shall continue to receive through the completion of the unit member's 20th year.

D. The (10%) base salary increase shall be increased to a (13%) base salary increase at the completion of twenty (20) years aggregate active service as a full-time City of Montebello sworn personnel unit member which the unit member shall continue to receive for the unit member's remaining years of full- time City sworn personnel unit member service.

MONTEBELLO MID-MANAGEMENT ASSOCIATION

A. Beginning the first pay period after **June 26, 2019**, each MMMA unit member with ten (10) years of aggregate full- time City service shall be eligible for longevity pay. Longevity pay shall consist of a base salary pay increase at the following eligibility benchmarks and shall not be cumulative:

After 10 years of full- time service	1. 5 % base salary increase
After 15 years of full- time service	2. 5 % base salary increase
After 20 years of full- time service	3. 5 % base salary increase
After 25 years of full-time service	5. 0 % base salary increase

B. A one and half (1.5%) percent base salary increase at the completion of ten (10) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 14th year.

C. A two and a half (2.5%) percent base salary increase at fifteen (15) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 19th year.

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D. A three and a half (3.5%) percent base salary increase at twenty (20) years of aggregate fulltime City service which the unit member shall continue to receive through the completion of the unit member's 24th year.

E. A five (5.0%) percent base salary increase at twenty five (25) years of aggregate full-time City service and the unit member shall continue to receive thereafter.

MONTEBELLO SUPERVISORS' ASSOCIATION

A. Beginning the first pay period after **May 15, 2019**, each MSA unit member with ten (10) years of aggregate full- time City service shall be eligible for longevity pay. Longevity pay shall consist of a base salary pay increase at the following eligibility benchmarks and shall not be cumulative:

After 10 years of full- time service	1. 5 % base salary increase
After 15 years of full- time service	2. 5 % base salary increase
After 20 years of full- time service	3. 5 % base salary increase
After 25 years of full-time service	5. 0 % base salary increase

B. A one and half (1.5%) percent base salary increase at the completion of ten (10) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 14th year.

C. A two and a half (2.5%) percent base salary increase at fifteen (15) years of aggregate full- time City service which the unit member shall continue to receive through the completion of the unit member's 19th year.

D. A three and a half (3.5%) percent base salary increase at twenty (20) years of aggregate full- time City service which the unit member shall continue to receive through the completion of the unit member's 24th year.

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E. A five (5.0%) percent base salary increase at twenty five (25) years of aggregate full-time City service and the unit member shall continue to receive thereafter.

MONTEBELLO CITY EMPLOYEES' ASSOCIATION

A. Beginning the first pay period after **April 22, 2019**, each MCEA unit member with ten (10) years of aggregate full-time City service shall be eligible for longevity pay. Longevity pay shall consist of a base salary pay increase at the following eligibility benchmarks and shall not be cumulative:

After 10 years of full-time service	1.5 % base salary increase
After 15 years of full-time service	2.5 % base salary increase
After 20 years of full-time service	3.5 % base salary increase
After 25 years of full-time service	5.0 % base salary increase

B. A one and half (1.5%) percent base salary increase at the completion of ten (10) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 14th year.

C. A two and a half (2.5%) percent base salary increase at fifteen (15) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 19th year.

D. A three and a half (3.5%) percent base salary increase at twenty (20) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 24th year.

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E. A five (5.0%) percent base salary increase at twenty five (25) years of aggregate full-time City service and the unit member shall continue to receive thereafter.

MONTEBELLO FIREFIGHTERS' ASSOCIATION

A. For longevity purposes only, the following shall count as LATERAL SWORN FIRE SERVICE:

For full-time City of Montebello employees who are in the MFA unit as of October 1, 2019, all continuous service as an active, full-time City of Montebello fire service sworn, plus any verifiable prior Lateral continuous service with another fire service agency as an active, full-time sworn firefighter, firefighter paramedic, fire engineer, or fire captain shall count toward years of longevity.

Each unit member with ten (10) years aggregate service as a full-time sworn Fire Service unit member shall be eligible for longevity pay. Thereafter, each unit member who attains ten (10) years aggregate service as a full-time firefighter shall be eligible for longevity pay. Longevity pay shall consist of:

B. Beginning with the first pay period after completion of ten (10) years aggregate active service as a full-time City firefighter unit member and continuing through the completion of the unit member's 15th year of full-time City firefighter unit member service, the unit member shall receive 3% of his/her Base Salary (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary.

C. Beginning with the first pay period after completion of fifteen (15) years aggregate active service as a full-time City firefighter unit member and continuing through the completion of the unit member's 20th year of full-time City firefighter unit member service, the unit member shall receive 4½% of his/her Base Salary (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary.

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D. Beginning with the first pay period after completion of twenty (20) years aggregate active service as a full-time City firefighter unit member and continuing through the completion of the unit member's 25th year of full-time City firefighter unit member service, the unit member shall receive 6% of his/her Base Salary (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary.

E. Beginning with the first pay period after completion of twenty-five (25) years aggregate active service as a full-time City firefighter unit member and continuing for the unit member's remaining years of full-time City firefighter unit member service, the unit member shall receive 7.5% of his/her Base Salary (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary.

MONTEBELLO POLICE OFFICERS' ASSOCIATION

Current longevity rates, and definitions of qualifying law enforcement service for purpose of longevity, shall be modified as follows, effective July 1, 2019:

A. For longevity purposes only, the following shall count as LAW ENFORCEMENT SERVICE:

a. For full-time City of Montebello employees who are in the MPOA unit as of July 1, 2019, all continuous service as an active, full-time City of Montebello law enforcement department member, whether sworn or unsworn, plus any verifiable prior lateral continuous service as an active, full-time sworn police, police supervisory, or police management unit member, shall count toward years of longevity.

b. For MPOA unit members who join the MPOA unit on or after July 1, 2019 without prior continuous service as an active, full-time City of Montebello law enforcement department

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member, only verifiable prior lateral continuous service as a full-time sworn police, police supervisory, or police management unit member shall count toward years of longevity.

B. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4. A. beginning with the first pay period of the seventh (7th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 11th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPOA unit member shall receive 4% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).

C. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4. A., beginning with the first pay period of the twelfth (12th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 19th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPOA unit member shall receive 7% of his/ her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).

D. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A, beginning with the first pay period of the twentieth (20th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the completion of the unit member's 25th year of continuous, aggregate active LAW ENFORCEMENT SERVICE, an MPOA unit member shall receive 10% of his/ her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time i.e. service time cannot count twice for overlapping time periods).

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E. Considering the definition of LAW ENFORCEMENT SERVICE in paragraph 4.A, beginning with the first pay period of the twenty sixth (26th) year of continuous, aggregate active LAW ENFORCEMENT SERVICE, and continuing through the unit member's remaining years of full-time City MPOA unit service, an MPOA unit member shall receive 13% of his/her Base Salary as Longevity Pay (which shall be reported to CalPERS as special pay) in addition to the unit member's Base Salary. Aggregate active service time shall not include any overlapping service time (i.e. service time cannot count twice for overlapping time periods).

FULL-TIME NON-REPRESENTED EMPLOYEES

MONTEBELLO MANAGEMENT PROFESSIONALS' ASSOCIATION

A. Effective April 28, 2019, each non-represented full-time employee with ten (10) years of aggregate full-time City service shall be eligible for longevity pay. Longevity pay shall consist of a base salary pay increase at the following eligibility benchmarks and shall not be cumulative:

After 10 years of full- time service	1.5 % base salary increase
After 15 years of full- time service	2.5 % base salary increase
After 20 years of full- time service	3.5 % base salary increase
After 25 years of full-time service	5.0 % base salary increase

B. A one and half (1.5%) percent base salary increase at the completion of ten (10) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 14th year.

C. A two and a half (2.5%) percent base salary increase at fifteen (15) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 19th year.

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D. A three and a half (3.5%) percent base salary increase at twenty (20) years of aggregate fulltime City service which the unit member shall continue to receive through the completion of the unit member's 24th year.

E. A five (5.0%) percent base salary increase at twenty five (25) years of aggregate full-time City service and the unit member shall continue to receive thereafter.

MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

A. Effective the first (1st) full pay period after MOU adoption, for full-time City of Montebello employees who are in the MEMA unit, all continuous service as an active, full-time City of Montebello employee, plus any verifiable prior collective public service with another public agency as an active, full-time employee shall count toward years of longevity.

5-9	years of full- time service	\$730.38	monthly amount
10-14	years of full- time service	\$1,278.17	monthly amount
15-19	years of full-time service	\$1,825.96	monthly amount
20+	years of full-time service	\$2,373.75	monthly amount

B. At the completion of five (5) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 9th year.

C. At ten (10) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 14th year.

D. At fifteen (15) years of aggregate full-time City service which the unit member shall continue to receive through the completion of the unit member's 19th year.

E. At twenty (20) years of aggregate full-time City service and the unit member shall continue to receive thereafter.



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2.060.517 Education Reimbursement Program

Purpose:

To define who and under what circumstances City employees may receive education reimbursement and to outline the procedure by which reimbursement may be obtained.

Policy:

A. Applications for education reimbursement must be from full-time, non-temporary, employees of the City. (Probationary employees will be considered eligible.)

B. Course(s) selected must be of such a nature that it benefits the City and better enables the employee to carry out present duties and will prepare the employee for increased responsibilities and/or promotion. **(An employee seeking a college degree will be eligible for reimbursement for those courses that qualify them for such degree. However, the declared major must have reasonable relevance to the job.)**

C. Courses other than those qualifying for reimbursement under paragraph B may be approved for reimbursement under this policy with the prior approval of the Director of Human Resources and the City Administrator upon submission of justification by the Appointing Authority. However, costs associated with non-classroom thesis production courses are not subject to reimbursement.

D. Employees desiring reimbursement must attend such courses on their own time after work hours and must complete the course with a passing grade of at least "C" or equivalent.

E. Reimbursement will be made for tuition at rates specified in H below, books, fire certification, lab fees, and all other fees required to take a class or classes. **Student body fees will be included; however, parking fees are excluded from reimbursement.**

F. **Should an employee separate from the City's service within one year after beginning any course reimbursed by the City, the cost of such course will be deducted from the employee's last paycheck.** The Director of Human Resources shall be responsible for informing the Finance Department of any such amounts to be deducted.

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G. Approval will be limited to courses taken at accredited universities, state colleges and community colleges, approved correspondence courses, high school and adult education, technical and vocational schools.

H. Employees may attend any accredited or other institution approved by the City Manager or designee. **However, education reimbursement rates are based on current California State University rates. A cap of \$1,500 per fiscal year will be granted to each eligible employee, with the exception of members of the Montebello Police Officers' Association who's members have an annual maximum of \$2,000, and members of the Montebello Executive Management Association who's members have an annual maximum of \$3,000.**

I. Employees scheduled by the City to take specialized courses or special seminars on work time will not be subject to the requirements of this policy.

Procedure:

A. In order for an employee to be eligible to receive reimbursement for tuition, fees and books, or fire certification by the State Fire Marshal, he/she must acquire prior approval of the course(s) from the Department Head, the Director of Human Resources and City Manager by submitting the Course Approval Form. This form shall be returned to the Department Head upon approval by the Director of Human Resources and the City Manager.

B. Upon receiving verification of enrollment and grade or certification, with receipts for tuition and books or for fire certification, the Department Head will submit the Educational Reimbursement Application to the Director of Human Resources with the approved Course Approval Form and a Request to Issue a Warrant made out to the employee receiving the reimbursement. **Documentation must be submitted within two months of class completion.**

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C. Upon timely receipt of these materials, the Director of Human Resources shall have the responsibility for processing the claim for reimbursement.

(Prior Policy #V-B-25, 07/01/73; AUTHORITY: C/ADMIN)

(Revised: 07/28/21)



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2.060.504 Employee Compensation and Benefits

Purpose

Is to provide a description of the City's employee compensation and benefits packages.

Policy

It is the policy of the City to recognize the significant role that its workforce plays in fulfilling its public service mission. The City recognizes that maintaining a competitive compensation system is critical to its goal of delivering public services to its citizens. Therefore, the City strives to provide compensation for its employees to attract qualified applicants, retain employees who are equally committed to public service, and motivate employees to maintain the highest standards of performance.

- A. With this goal in mind, the City shall compensate employees in accordance with decisions made by Council as budgets are set. Pay for positions are subject to the annual budgetary process and current employee organization MOU's; and as such, may be subject to increase, reduction, or status quo maintenance for fixed time periods.
- B. **TOTAL COMPENSATION PHILOSOPHY:** The City is committed to providing a range of public services to its citizens by fostering an environment that embraces respect for the worth of each employee and to pursue the same towards its total compensation package that includes salary and benefits. The City's philosophy is consistent across units with practices that may differ to meet the unique needs of division, department, employee classifications and performance. The City's total compensation package is guided by the following principles:
 1. The City's total compensation package shall be reviewed against appropriately defined labor markets.
 2. The City's total compensation package shall comply with all applicable state and federal laws.

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City of Montebello, California
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3. Salaries are managed through a simple, clear program that is consistent with the City’s strategic and organizational objectives.

C. The Council reserves the right to make budget adjustments, and consequently direct pay adjustments during the budget year in order to manage their fiscal responsibilities or deal with unforeseen circumstances that justify or require changes to City expenditures.

Procedure

A. **Compensation (Salary) Schedules:** All employee classifications shall receive a salary that is approved by City Council resolution each fiscal year.

B. **Benefits:** In coordination with employee organizations MOU’s, funding abilities, state and federal laws, and the City’s total compensation philosophy, the following benefits are afforded to the full-time employees of the City of Montebello:

C. HEALTH INSURANCE THROUGH PEMHCA

a. The City and the Association agree to contract for health benefits coverage through the Public Employees’ Retirement System under the Public Employees’ Medical Health Care Act (PEMHCA) Section 22751 et seq. of the Government Code. [MPOA 1985 MOU]

D. HEALTH INSURANCE CITY CONTRIBUTION

a. Effective March 27, 2008, the City will contribute the following amounts toward full-time employees’ medical, dental & vision insurance:

COVERAGE	TOTAL CITY CONTRIBUTION)
1 Party	Full coverage
2 Party	\$840.00
3 Party	\$1,090.00

[2008 reopener]

APPENDIX E



City of Montebello, California Policy & Procedures Manual

- b. Part-time employees who have become eligible for CalPERS membership and have worked 1000 hours in a fiscal year:
 - i. The contribution toward hourly EE's insurance who were eligible before 7/1/92 will be at the rate needed to fully pay 1 party coverage in the plan selected by the EE. For hourly EE who became eligible for insurance on or after 7/1/92 the City contribution toward the insurance package will be at the rate needed to pay 50% of one party coverage in the plan selected by the employee. [Res. 97-109]

E. Medical Insurance Opt-out Incentive

- a. An opt-out incentive is afforded to full-time and those hourly employees, who have benefits and were hired prior to 8/11/92, who decline the City's medical, dental and vision insurance package.
- b. Proof of medical coverage elsewhere will be required annually to continue participation in the cash incentive program.
- c. The monthly Medical Insurance Opt-Out incentive is \$350.00
- d. The monthly Medical Insurance Opt-Out incentive shall be computed when calculating overtime as applicable.
- e. The monthly Medical Insurance Opt-Out incentive shall be reported as Special Compensation to CalPERS as applicable.
- f. Employees who have an alternative source of health insurance must provide minimum essential health coverage pursuant to the U. S. Patient Protection and Affordable Care Act (ACA), and cover both the employee and all individuals in the employee' s expected tax family, if any. During open enrollment or as otherwise required by the City, the employee must each year provide the City with an attestation or other reasonable documentation, subject to the City' s approval confirming such alternate coverage. According to the ACA, the City must not make payment if the City knows that the employee or family member does not have the alternative coverage.



**City of Montebello, California
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MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

A. HEALTH INSURANCE

City shall pay a portion of the cost of any health insurance plan selected by Employee, for the Employee and his/her family, from those plans made available to all City employees. The City contribution to the monthly premium for any medical insurance plan selected shall be capped at the same rate as the CalPERS Kaiser LA 3-party monthly premium.

B. HEALTH INSURANCE CASH OUT

Upon proof of coverage of insurance, the employee may opt out of City-provided insurance coverage. In such a case, the Executive Management employee shall receive the monthly cash equivalent of eighty percent (80%) of the CalPERS Kaiser LA 3-party monthly premium.

C. DENTAL AND VISION INSURANCE

The City shall pay the entire premium on behalf of the employee during the period of that employee's employment. The insurance premium payable for the covered retired employee will be consistent with the general employee's amount towards dental and vision insurance based on the plan, and paid out throughout the employee's lifetime or until the employee qualifies for Medicare under the Federal Social Security Act.

(Prior Policy #'s V-B-3 & V-B-4 (Combined parts), 03/21/95; AUTHORITY: M.O.)

(Revised: 03/21/95; 05/12/21;8/15/22)



**City of Montebello, California
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2.060.516 Jury Duty Compensation

Purpose

To establish a policy and define the procedure to be utilized concerning jury duty.

Policy

A. An employee of the City, who is in receipt of a juror summons and is required to serve, shall be paid up to 10 days of regular salary and benefits during each fiscal year while engaged in such activity on his or her regularly scheduled work days.

B. Compensation shall extend beyond the 10 days of salary and benefits only if the employee presents to the City a certified court document showing that a trial counsel and/or an official of the court estimated that the trial for which the employee was selected as a juror had been estimated to be concluded within the number of days remaining on the employee-juror's service period, not exceeding a maximum of 10 days. Under such circumstances, the employee shall receive his/her regular salary, minus any payments or fees received as a juror. The employee must remit any court or jury duty payments, excluding mileage reimbursement, to the City of Montebello.

Procedure

A. Upon receipt of a jury summons, the employee is to notify his/her immediate supervisor, providing a copy of the summons, and follow all court-required procedures.

B. At the first available opportunity after reporting to the court for service, the employee should notify the jury supervisor or appropriate court official that he or she is limited to 10 days of paid service.

C. Many courts utilize a system requiring jurors to call in daily to receive assignment. The employee must notify his or her supervisor of the "call in"

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status. Unless ordered to report to court for service, the employee must report to work, if it is a regular workday. If ordered to report to court for active service, the employee must immediately notify his or her supervisor of the court assignment.

- D.** Upon being released from jury service, the employee must present proof of service from the court to his or her immediate supervisor on the next working day following the conclusion of service.

- E.** Any jury duty payment received from the court, minus mileage payment, which may be retained by the employee, shall be forwarded to the Payroll Division of the Finance Department upon return to work.

(Prior Policy #V-B-16, 07/09/82; AUTHORITY: C/ADMIN)

(Revised: 07/09/82, 09/90, 09/96, 12/13/96; 12/05; 07/28/21)

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2.060.528 Education Incentive Pay

Purpose

The Education Incentive Pay program rewards employees who take the initiative to increase their job worth by gaining job-related knowledge, behaviors, and personal and professional skills to significantly enhance their value to their department and the City.

Policy

The City will pay the agreed upon amount for education as agreed upon by City Council resolution.

Procedure

The department will issue a personnel action form to the Human Resources Department to reflect the start of eligibility and the monthly amount based on the employees' collective bargaining agreement.

MONTEBELLO POLICE MANAGEMENT ASSOCIATION

The City agrees to provide education incentive pay as follows:

<u>Degree or Certificate</u>	<u>Compensation</u>
A.A. or Intermediate POST	\$250/month
B.A./B.S. or Advanced POST	\$400/month

The above education incentive pay shall not be compounded if an employee holds more than one of the above qualifying degrees or POST (Peace Officer Standards and Training) certificates. Instead, the total amount of educational incentive pay for possessing any of the above qualifying degrees or certificates shall be capped at the amount associated with the highest qualifying degree or certificate possessed.

The City also agrees to establish a supplemental educational incentive pay for those employees that possess a supervisory or management POST certificate as follows:

Supervisory Certificate	\$150/month
Management Certificate	\$150/month

This supplemental educational incentive pay for possessing a supervisory and/or management POST certificate shall be in addition to any educational incentive pay earned for possessing one of the qualifying degrees or POST certificates as set forth above.

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MONTEBELLO FIRE MANAGEMENT ASSOCIATION

Effective the first pay period after MFMA ratification and City Council adoption of this MOU, the City agrees to provide an education incentive to unit members as follows and such incentives shall supersede and replace previous education incentives provided to unit members:

- A. \$ 250/ month for Firefighter 1 Certificate or AA/AS or 60 units
- B. \$ 400/ month for Firefighter II Certificate or BA/ BS or 120 units
- C. \$ 600/ month for Company Officer Certificate

The aforementioned education incentives shall not be stackable or cumulative. The unit MFMA member is entitled to a maximum of one education incentive at a time.

MONTEBELLO POLICE OFFICERS' ASSOCIATION

The City agrees to increase education incentive pay as follows:

<u>DEGREE OR CERTIFICATE</u>	<u>INCREASE FROM</u>	<u>INCREASE TO</u>
A.A. or Intermediate POST	\$150/month	\$250/month
B.A./B.S. or Advanced POST	\$300/month	\$400/month

Supervisory \$150/month

The above educational incentive pay shall not be compounded if an employee holds more than one of the above qualifying degrees or POST (Peace Officer Standards and Training) certificate. Instead, the total the total amount of educational incentive pay for possessing any of the above qualifying degrees or certificates shall be capped at the amount associated with the highest qualifying degree or certificate possessed.

The City also agrees to establish a supplemental educational incentive pay for those employees that possess a supervisory POST certificate in the amount of \$150/month. This supplemental educational incentive pay for possessing a supervisory POST certificate shall be in addition to any educational incentive pay earned for possessing one of the qualifying degrees or certificates as set forth above.

MONTEBELLO CITY EMPLOYEES' ASSOCIATION
MONTEBELLO MID-MANAGEMENT ASSOCIATION
MONTEBELLO MANAGEMENT PROFESSIONALS' ASSOCIATION
UNREPRESENTED FULL-TIME EMPLOYEES

Full-time employees in the MCEA, MMMA, MSA, MMPA AND Unrepresented Full-time employees will receive an education incentive based on the highest completed degree. Degree incentive is not stackable.

Bachelor's Degree	\$200.00 per month
Master's or Doctoral Degree	\$400.00 per month

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Education Incentive pay will commence on the 1st day of the next month after submitting proof of Education to their department. The unit member’s department will submit a personnel action form to Human Resources for the education incentive pay to be added to the member’s salary.

MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION

Employees in the MEMA group, employees will receive an education incentive based on the highest completed degree. Degree incentive is not stackable.

Bachelor’s Degree	\$200.00 per month
Master’s or Doctoral Degree	\$400.00 per month

Education Incentive pay will commence on the 1st day of the next month after submitting proof of Education to their department. The unit member’s department will submit a personnel action form to Human Resources for the education incentive pay to be added to the member’s salary.

(Revised: 08/08/2022)

RESOLUTION NO. 22-71

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO APPROVING A COMPREHENSIVE MEMORANDUM OF UNDERSTANDING AND THE TERMS AND CONDITIONS OF EMPLOYMENT AFFECTING THE DESIGNATED MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION EMPLOYEES UPON RATIFICATION THROUGH JUNE 30, 2024

RECITALS

WHEREAS, the City of Montebello values the work of all its employees and seeks to maintain fair and mutually beneficial terms and conditions of employment for the good of the City and the employees, and

WHEREAS, representatives of the City and representatives of the bargaining unit named above have met, conferred, and negotiated in good faith regarding wages, hours and working conditions. As a result of such good faith negotiations, the City and the MEMA have developed the Comprehensive Memorandum of Understanding (MOU) attached here (ATTACHMENT C).

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO HEREBY RESOLVES, FINDS, AND DECLARES AS FOLLOWS:

SECTION 1: The MOU between the City of Montebello and the MEMA upon ratification through June 30, 2024 and attached is hereby approved.

SECTION 2: That the City Clerk shall certify to the passage and adoption of this Resolution and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 24th day of August 2022.

Kimberly A. Cobos-Cawthorne, Mayor

ATTEST:

APPROVED AS TO FORM:

Christopher Jimenez, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

RESOLUTION NO. 22-71

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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF MONTEBELLO) SS:

I, Christopher Jimenez, City Clerk of the City of Montebello, County of Los Angeles, State of California, hereby certify that the foregoing Resolution No. 22-71 was passed and adopted by the City Council of the City of Montebello, signed by the Mayor and attested by the City Clerk at a regular meeting of said Council held on the 24th day of August 2022 and that said Resolution was adopted by the following vote, to-wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

The undersigned, City Clerk of the City of Montebello, does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

DATE: _____

Christopher Jimenez, City Clerk

ATTACHMENT E

RESOLUTION NO. 22-72

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO ADOPTING THE COMPENSATION PLAN AND TABLE OF ORGANIZATION (POSITION LISTING)

THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS FOLLOWS:

SECTION 1. That the City Council of the City of Montebello has determined that the following listing of positions shall be the official and prescribed position titles and if applicable in accordance with the respective range numbers pertaining thereto and herein indicated in accordance with provisions of the Montebello Municipal Code and/or the Civil Service Rules and Regulations as previously enacted by this City Council:

ELECTED OFFICIALS	MONTHLY SALARY RANGES		
City Councilmembers	1,032	-	1,032
City Clerk	695	-	695
City Treasurer	695	-	695

CLASSIFIED MANAGEMENT	RANGE	ANNUAL MINIMUM	ANNUAL MAXIMUM
Fire Battalion Chief	57	\$132,654	\$165,666
Fire Captain	46	\$101,101	\$126,262
Police Captain	63	\$153,838	\$192,122
Police Lieutenant	57	\$132,654	\$165,666
Police Sergeant	48	\$106,220	\$132,654
Senior Fire Inspector	38	\$82,979	\$103,629

CLASSIFIED NON-MANAGEMENT	RANGE	ANNUAL MINIMUM	ANNUAL MAXIMUM
Account Clerk	7	\$38,595	\$48,199
Administrative Assistant	5	\$36,735	\$45,877
Assistant Engineer	33	\$73,341	\$91,593
Assistant Planner	27	\$63,242	\$78,980
Building Inspector	26	\$61,699	\$77,054
Building Maintenance Tradeworker I	11	\$42,601	\$53,203
Building Maintenance Tradeworker II	14	\$45,877	\$57,294
Business License Technician	11	\$42,601	\$53,203
Combination Building Inspector	35	\$77,054	\$96,230
Community Outreach Specialist	21	\$54,533	\$68,104
Community Risk Reduction Coordinator	32	\$71,552	\$89,359
Community Services Coordinator	13	\$44,758	\$55,896

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Court Liaison	12	\$43,666	\$54,533
Custodian	7	\$38,595	\$48,199
Engineering Technician	22	\$55,896	\$69,807
Finance Technician	14	\$45,877	\$57,294
Fire Engineer	40	\$87,179	\$108,875
Fire Inspector	21	\$54,533	\$68,104
Firefighter	35	\$77,054	\$96,230
Human Resources Technician	27	\$63,242	\$78,980
Lead Finance Technician	23	\$57,294	\$71,552
Maintenance Worker	10	\$41,562	\$51,905
Parking Control Officer	12	\$43,666	\$54,533
Payroll Coordinator	24	\$58,726	\$73,341
Payroll Specialist	21	\$54,533	\$68,104
Permit Technician	17	\$49,404	\$61,699
Police Community Service Officer	16	\$48,199	\$60,194
Police Corporal	41	\$89,359	\$111,597
Police Dispatcher I	22	\$55,896	\$69,807
Police Dispatcher II	27	\$63,242	\$78,980
Police Officer	38	\$82,979	\$103,629
Police Records Technician	9	\$40,548	\$50,639
Property & Evidence Technician I	18	\$50,639	\$63,242
Public Information Coordinator	24	\$58,726	\$73,341
Public Safety Radio Technician	30	\$68,104	\$85,053
Public Works Inspector	27	\$63,242	\$78,980
Records Coordinator	22	\$55,896	\$69,807
Risk Management Assistant	12	\$43,666	\$54,533
Senior Building Inspector	31	\$69,807	\$87,179
Senior Finance Technician	21	\$54,533	\$68,104
Senior Permit Technician	21	\$54,533	\$68,104

SMART-TD CLASSIFIED NON-MANAGEMENT		ANNUAL MINIMUM	ANNUAL MAXIMUM
<i>Body Shop Mchanic (effective 1/3/21)</i>		\$52,584	\$67,116
<i>Bus Operator (effective 1/3/21)</i>		\$43,068	\$54,972
<i>Equipment Mechanic A (effective 1/3/21)</i>		\$52,584	\$67,116
<i>Equipment Service Worker (effective 1/3/21)</i>		\$37,092	\$47,340
<i>Storekeeper (eff 1/3/21)</i>		\$45,288	\$57,792

UNCLASSIFIED MANAGEMENT	RANGE	ANNUAL MINIMUM	ANNUAL MAXIMUM
Accounting Manager	43	\$93,883	\$117,247
Accounting Supervisor	30	\$68,104	\$85,053
Assistant City Manager	74	\$201,848	\$252,081
Assistant Director of Finance	55	\$126,262	\$157,684

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Assistant Director of Fire	54	\$123,182	\$153,838
Assistant Director of Planning and Community Development	55	\$126,262	\$157,684
Assistant Director of Public Affairs	55	\$126,262	\$157,684
Assistant Director of Public Works	54	\$123,182	\$153,838
Assistant Director of Recreation & Community Services	51	\$114,387	\$142,854
Assistant Director of Transportation	54	\$123,182	\$153,838
Assistant Fire Chief	62	\$150,086	\$187,436
Assistant Police Chief	65	\$161,626	\$201,848
Associate Engineer	40	\$87,179	\$108,875
Building Maintenance Supervisor	30	\$68,104	\$85,053
Building Official	49	\$108,875	\$135,970
City Manager		\$334,624	\$334,624
Code Enforcement Manager	38	\$82,979	\$103,629
Construction Manager	48	\$106,220	\$132,654
Crime Prevention Supervisor	34	\$75,175	\$93,883
Deputy Director of Public Works	52	\$117,247	\$146,425
Deputy Director of Transportation	52	\$117,247	\$146,425
Deputy Fire Chief	58	\$135,970	\$169,808
Director of Finance	68	\$174,053	\$217,369
Director of Human Resources	68	\$174,053	\$217,369
Director of Planning & Community Development	65	\$161,626	\$201,848
Director of Public Affairs/Information Technology	65	\$161,626	\$201,848
Director of Public Works/City Engineer	69	\$178,405	\$222,803
Director of Recreation & Community Services	64	\$157,684	\$196,925
Director of Transportation	66	\$165,666	\$206,895
Dispatch Supervisor	32	\$71,552	\$89,359
Economic Development Manager	50	\$111,597	\$139,369
Finance Supervisor	32	\$71,552	\$89,359
Fire Chief	71	\$187,436	\$234,082
Fire Marshal	50	\$111,597	\$139,369
Fleet Maintenance Manager	44	\$96,230	\$120,178
Fleet Maintenance Supervisor	33	\$73,341	\$91,593
Fleet Services Manager	42	\$91,593	\$114,387
Fleet Services Supervisor	22	\$55,896	\$69,807
Grants & Project Administrator	36	\$78,980	\$98,636
Housing Manager	48	\$106,220	\$132,654
Human Resources Analyst	34	\$75,175	\$93,883
Human Resources Manager	48	\$106,220	\$132,654
Information Systems Manager	49	\$108,875	\$135,970
Information Systems Supervisor	39	\$85,053	\$106,220
Management Analyst	28	\$64,823	\$80,955
Maintenance Manager	44	\$96,230	\$120,178
Office Manager	27	\$63,242	\$78,980

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Park Maintenance Supervisor	30	\$68,104	\$85,053
Planner	35	\$77,054	\$96,230
Planning Manager	49	\$108,875	\$135,970
Police Chief	72	\$192,122	\$239,934
Police Records Supervisor	31	\$69,807	\$87,179
Principle Engineer	52	\$117,247	\$146,425
Public Information Officer	32	\$71,552	\$89,359
Public Safety Radio Supervisor	39	\$85,053	\$106,220
Public Works Inspector	27	\$63,242	\$78,980
Public Works Manager	37	\$80,955	\$101,101
Public Works Superintendent	41	\$89,359	\$111,597
Recreation Manager	35	\$77,054	\$96,230
Recreation Supervisor	29	\$66,443	\$82,979
Revenue Supervisor	30	\$68,104	\$85,053
Risk Management Analyst	30	\$68,104	\$85,053
Risk Manager	50	\$111,597	\$139,369
Senior Deputy City Clerk	39	\$85,053	\$106,220
Senior Economic Development Coordinator	34	\$75,175	\$93,883
Senior Human Resources Analyst	41	\$89,359	\$111,597
Senior Management Analyst	36	\$78,980	\$98,636
Senior Planner	41	\$89,359	\$111,597
Senior Procurement Analyst	33	\$73,341	\$91,593
Social Work Supervisor	38	\$82,979	\$103,629
Street Maintenance Supervisor	32	\$71,552	\$89,359
Superintendent/Facility Manager	38	\$82,979	\$103,629
Transit Administration Manager	45	\$98,636	\$123,182
Transit Assistant Manager	34	\$75,175	\$93,883
Transit Operations Manager	46	\$101,101	\$126,262
Transit Planner	28	\$64,823	\$80,955
Transit Supervisor	26	\$61,699	\$77,054
Warehouse Supervisor	26	\$61,699	\$77,054

UNCLASSIFIED NON-MANAGEMENT	RANGES	ANNUAL MINIMUM	ANNUAL MAXIMUM
Accountant	26	\$61,699	\$77,054
Code Enforcement Coordinator	10	\$41,562	\$51,905
Code Enforcement Officer	25	\$60,194	\$75,175
Crime Analyst	32	\$71,552	\$89,359
Deputy City Clerk	24	\$58,726	\$73,341
Economic Development Coordinator	26	\$61,699	\$77,054
Field Response Case Coordinator	11	\$42,601	\$53,203
Firefighter/Paramedic Trainee	21	\$54,533	\$68,104
Information Systems Analyst	34	\$75,175	\$93,883

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Information Systems Technician	18	\$50,639	\$63,242
Police Trainee	21	\$54,533	\$68,104
Senior Accountant	35	\$77,054	\$96,230
Senior Administrative Assistant	13	\$44,758	\$55,896

HOURLY CLASSIFICATION		HOURLY MINIMUM	HOURLY MAXIMUM
Administrative Analyst		15.00	24.45
Administrative Secretary		18.55	23.41
Building Maintenance Tradeworker		15.92	20.31
Bus Operator		18.93	20.68
Clerical Assistant		15.00	18.33
Code Enforcement Technician		15.00	16.84
Community Services Aide - SYEP		15.00	14.00
Equipment Service Worker		15.00	19.11
Field Maintenance Worker		15.00	16.73
Fire Engineer		27.43	35.02
Fire Inspector		22.56	28.80
Heavy Duty Fire Equipment Mechanic		45.41	49.10
Human Resources Manager		42.22	51.32
Information Systems Specialist		15.00	18.33
Intern		15.00	18.33
Lifeguard		15.00	16.64
Maintenance Worker		15.92	20.31
Mechanic's Assistant		15.00	17.49
Park Ranger		15.00	19.30
Parking Control Officer		18.72	21.28
Police Cadet		15.14	19.33
Police Community Services Officer		15.00	16.66
Police Dispatcher		26.35	31.25
Police Officer		32.49	41.43
Police Trainee		18.99	24.06
Police Youth Program Coordinator		17.55	22.45
Pool Manager		16.66	20.00
Property & Evidence Technician		16.66	24.45
Public Works Manager		34.72	42.23
Recreation Leader I		15.00	16.22
Recreation Leader II		15.00	17.79
Recreation Leader III		15.00	18.75
Recreation Leader IV		16.71	20.55
Risk Management Assistant		15.00	21.45
Secretary		15.00	17.90
Senior Lifeguard		16.15	18.27
Senior Project Manager		63.87	77.66

RESOLUTION NO. 22-72

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Transportation Revenue Coordinator		15.93	20.22
Transportation Specialist		15.00	24.45

SECTION 2. That the City Clerk shall certify to the adoption of this resolution, shall distribute copies to the Director of Human Resources-Information Technology and the Director of Finance, and the resolution shall be in full force and effect as of August 24, 2022.

APPROVED AND ADOPTED this 24th day of August, 2022.

Kimberly A. Cobos-Cawthorne, Mayor

ATTEST:

APPROVED AS TO FORM:

Christopher Jimenez, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF MONTEBELLO)

I, Christopher Jimenez, City Clerk of the City of Montebello, County of Los Angeles, State of California, hereby certify that the foregoing Resolution No. 22-72 was passed and adopted by the City Council of the City of Montebello, signed by the Mayor and attested by the City Clerk at a regular meeting of said Council held on the 24th day of August, 2022 and that said Resolution was adopted by the following vote, to-wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

The undersigned, City Clerk of the City of Montebello, does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and

RESOLUTION NO. 22-72

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that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

DATE: _____

Christopher Jimenez, City Clerk



City of Montebello
Fiscal Year 2022-23 Budget
Master Position Control, by Department*

*Includes updated classifications per approved "Classification and Compensation Study"

Updated as of August 24, 2022

	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	FY 2022-23 AMENDED	Variance
Elected						
City Councilmember	5.0	5.0	5.0	5.0	5.0	0.0
City Clerk	1.0	1.0	1.0	1.0	1.0	0.0
City Treasurer	1.0	1.0	1.0	1.0	1.0	0.0
	7.0	7.0	7.0	7.0	7.0	0.0
Administration						
City Manager	1.0	1.0	1.0	1.0	1.0	0.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0	0.0
Director of Public Affairs/Information Technology	0.0	0.0	0.0	0.0	1.0	0.0
Assistant Director of Public Affairs	1.0	1.0	1.0	1.0	1.0	0.0
Public Information Officer	1.0	1.0	1.0	1.0	1.0	0.0
Senior Deputy City Clerk	1.0	1.0	1.0	1.0	1.0	0.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0	0.0
Records Coordinator	0.0	1.0	1.0	1.0	1.0	0.0
Office Manager	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	0.0	0.0	0.0	0.0	0.0
	8.0	8.0	8.0	8.0	9.0	0.0
Finance						
Director of Finance	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Finance	1.0	1.0	1.0	1.0	1.0	0.0
Accounting Manager	1.0	1.0	1.0	1.0	1.0	0.0
Accounting Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Management Analyst	0.0	1.0	1.0	1.0	1.0	0.0
Accountant	4.0	4.0	4.0	5.0	5.0	1.0
Senior Finance Technician	5.0	5.0	5.0	5.0	5.0	0.0
Finance Technician	5.0	5.0	5.0	5.0	5.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	20.0	21.0	21.0	22.0	22.0	1.0
Fire						
Fire Chief	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Fire Chief	0.0	0.0	1.0	1.0	1.0	0.0
Deputy Fire Chief	1.0	1.0	1.0	1.0	1.0	0.0
Fire Battalion Chief	3.0	3.0	3.0	4.0	4.0	1.0
Fire Captain	13.0	13.0	14.0	14.0	14.0	0.0
Fire Engineer	12.0	12.0	12.0	12.0	12.0	0.0
Firefighter	24.0	24.0	24.0	24.0	24.0	0.0
Firefighter/Paramedic Trainee	4.0	4.0	4.0	4.0	4.0	0.0
Fire Marshal	1.0	1.0	1.0	1.0	1.0	0.0
Deputy Fire Marshal	1.0	1.0	1.0	0.0	0.0	-1.0
Community Risk Reduction and Education Coordinator	0.0	1.0	1.0	0.0	0.0	-1.0
Senior Fire Inspector	0.0	1.0	1.0	1.0	1.0	0.0
Fire Inspector	2.0	2.0	2.0	2.0	2.0	0.0
Assistant Director of Fire	1.0	1.0	1.0	1.0	1.0	0.0
Grants and Project Administrator	0.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	2.0	2.0	2.0	2.0	2.0	0.0
Telecommunications Manager	1.0	0.0	0.0	0.0	0.0	0.0
Public Safety Radio Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Public Safety Radio Technician	0.0	1.0	1.0	2.0	2.0	1.0
Social Work Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Field Response Case Coordinator	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	2.0	2.0	2.0	0.0
	70.0	73.0	76.0	76.0	76.0	0.0



City of Montebello

Fiscal Year 2022-23 Budget

Master Position Control, by Department*

*Includes updated classifications per approved "Classification and Compensation Study"

Updated as of August 24, 2022

	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	FY 2022-23 AMENDED	Variance
Human Resources and Information Technology						
Director of Human Resources / Risk Management	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Human Resources / Risk Management	0.0	0.0	0.0	1.0	1.0	1.0
Human Resources Manager	0.0	1.0	1.0	1.0	1.0	0.0
Risk Manager	1.0	1.0	1.0	1.0	1.0	0.0
Senior Human Resources Analyst	2.0	2.0	2.0	2.0	2.0	0.0
Human Resources Analyst	1.0	1.0	1.0	2.0	2.0	1.0
Human Resources Technician	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
Information Systems Manager	1.0	2.0	2.0	2.0	2.0	0.0
Information Systems Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Information Systems Analyst	3.0	3.0	3.0	3.0	3.0	0.0
	12.0	14.0	14.0	16.0	16.0	2.0
Planning and Community Development						
Director of Planning and Community Development	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Planning and Community Development	1.0	1.0	1.0	1.0	1.0	0.0
Building Official	1.0	1.0	1.0	0.0	0.0	-1.0
Housing Manager	0.0	1.0	1.0	1.0	1.0	0.0
Planning Manager	1.0	1.0	1.0	1.0	1.0	0.0
Economic Development Manager	0.0	0.0	0.0	1.0	1.0	1.0
Planner	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Planner	2.0	2.0	2.0	2.0	2.0	0.0
Code Enforcement Manager	1.0	1.0	1.0	1.0	1.0	0.0
Code Enforcement Coordinator	1.0	1.0	1.0	1.0	1.0	0.0
Code Enforcement Officer	4.0	4.0	4.0	4.0	4.0	0.0
Parking Control Officer	0.0	0.0	0.0	2.0	2.0	2.0
Combination Building Inspector	1.0	1.0	1.0	0.0	0.0	-1.0
Building Permit Technician	1.0	2.0	2.0	0.0	0.0	-2.0
Senior Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Management Analyst	2.0	2.0	2.0	2.0	2.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	19.0	21.0	21.0	20.0	20.0	-1.0
Police						
Police Chief	1.0	1.0	1.0	1.0	1.0	0.0
Police Captain	2.0	2.0	2.0	2.0	2.0	0.0
Police Lieutenant	5.0	6.0	6.0	6.0	6.0	0.0
Police Sergeant	10.0	10.0	10.0	10.0	10.0	0.0
Police Corporal	23.0	23.0	23.0	23.0	23.0	0.0
Police Officer	33.0	32.0	32.0	32.0	32.0	0.0
Police Records Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Dispatch Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Police Dispatcher II	5.0	5.0	5.0	5.0	5.0	0.0
Police Dispatcher I	5.0	5.0	5.0	5.0	5.0	0.0
Police Records Technician	9.0	9.0	9.0	9.0	9.0	0.0
Property and Evidence Technician	2.0	2.0	2.0	2.0	2.0	0.0
Crime Analyst	0.0	0.0	0.0	1.0	1.0	1.0
Court Liaison	1.0	1.0	1.0	1.0	1.0	0.0
Parking Control Officer	1.0	1.0	1.0	0.0	0.0	-1.0
Grants and Project Administrator	1.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	102.0	102.0	102.0	102.0	102.0	0.0



City of Montebello

Fiscal Year 2022-23 Budget

Master Position Control, by Department*

*Includes updated classifications per approved "Classification and Compensation Study"

Updated as of August 24, 2022

	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	FY 2022-23 AMENDED	Variance
Public Works						
Director of Public Works	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Public Works	1.0	1.0	1.0	2.0	2.0	1.0
Deputy Director	0.0	0.0	0.0	1.0	1.0	1.0
Principal Engineer	0.0	0.0	0.0	1.0	1.0	1.0
Assistant Engineer	0.0	1.0	2.0	2.0	2.0	0.0
Building Official	0.0	0.0	0.0	1.0	1.0	1.0
Combination Building Inspector	0.0	0.0	0.0	1.0	1.0	1.0
Building Permit Technician	0.0	0.0	0.0	2.0	2.0	2.0
Public Works Inspector	0.0	1.0	1.0	1.0	1.0	0.0
Public Works Superintendent	1.0	1.0	1.0	1.0	1.0	0.0
Public Works Manager	0.0	0.0	0.0	1.0	1.0	1.0
Park Maintenance Supervisor	0.0	0.0	0.0	1.0	1.0	1.0
Street Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Tree Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Building Maintenance Tradeworker II	0.0	0.0	0.0	2.0	2.0	2.0
Electrician	0.0	0.0	0.0	1.0	1.0	1.0
Plumber	0.0	0.0	0.0	1.0	1.0	1.0
Maintenance Worker	14.0	14.0	14.0	22.0	22.0	8.0
Senior Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Management Analyst	0.0	0.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	21.0	23.0	25.0	46.0	46.0	21.0

*Transfer 7.0 FTE from Parks and Recreation - Golf Course Operations, October, 2020

Recreation and Community Services

Director of Recreation and Community Services	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Recreation and Community Services	1.0	1.0	1.0	1.0	1.0	0.0
Recreation & Community Services Superintendent**	1.0	1.0	1.0	1.0	1.0	0.0
Park Maintenance Supervisor	1.0	1.0	1.0	0.0	0.0	-1.0
Building Maintenance Tradeworker II	2.0	2.0	2.0	0.0	0.0	-2.0
Maintenance Worker	8.0	8.0	8.0	0.0	0.0	-8.0
Recreation Manager	0.0	1.0	1.0	1.0	1.0	0.0
Recreation Supervisor	0.0	0.0	0.0	1.0	1.0	1.0
Community Services Coordinator	4.0	4.0	4.0	4.0	4.0	0.0
Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
Golf Course Superintendent / Facility Manager**	0.0	0.0	0.0	0.0	0.0	0.0
Golf Cart Mechanic*	0.0	0.0	0.0	0.0	0.0	0.0
Golf Course Equipment Mechanic*	0.0	0.0	0.0	0.0	0.0	0.0
	20.0	21.0	21.0	11.0	11.0	-10.0

*Golf Course personnel transferred to Public Works as "Maintenance Worker" classification

**Recreation & Comm Services Superintendent transferred to Public Works as "Public Works Superintendent"



City of Montebello

Fiscal Year 2022-23 Budget

Master Position Control, by Department*

*Includes updated classifications per approved "Classification and Compensation Study"

Updated as of August 24, 2022

	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	FY 2022-23 AMENDED	Variance
Transportation						
Director of Transportation	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Transportation	1.0	1.0	1.0	1.0	1.0	0.0
Deputy Director	0.0	0.0	2.0	1.0	1.0	-1.0
Public Information Officer	1.0	1.0	1.0	1.0	1.0	0.0
Transit Administration Manager	2.0	2.0	2.0	1.0	1.0	-1.0
Transit Operations Manager	1.0	1.0	1.0	1.0	1.0	0.0
Fleet Maintenance Manager	1.0	1.0	1.0	1.0	1.0	0.0
Maintenance Manager	0.0	1.0	1.0	1.0	1.0	0.0
Shop Maintenance Supervisor	4.0	4.0	4.0	4.0	4.0	0.0
Transit Dispatch Supervisor	12.0	12.0	15.0	15.0	15.0	0.0
Transit Assistant Manager	3.0	3.0	3.0	3.0	3.0	0.0
Warehouse Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Fleet Services Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Grants and Project Administrator	1.0	1.0	1.0	1.0	1.0	0.0
Senior Procurement Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	0.0	0.0	0.0	1.0	1.0	1.0
Management Analyst	3.0	3.0	3.0	4.0	4.0	1.0
Transit Planner	0.0	0.0	1.0	1.0	1.0	0.0
Associate Planner	0.0	1.0	0.0	0.0	0.0	0.0
Account Clerk	1.0	1.0	1.0	1.0	1.0	0.0
Finance Technician	3.0	3.0	3.0	3.0	3.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
Bus Operator	105.0	120.0	120.0	150.0	150.0	30.0
Heavy Equipment Mechanic	15.0	15.0	15.0	15.0	15.0	0.0
Fleet Service Worker	13.0	13.0	13.0	13.0	13.0	0.0
Body Shop Mechanic	1.0	1.0	1.0	1.0	1.0	0.0
Building Maintenance Tradeworker II	1.0	1.0	1.0	2.0	2.0	1.0
Maintenance Worker	1.0	1.0	1.0	0.0	0.0	-1.0
Storekeeper	3.0	3.0	3.0	3.0	3.0	0.0
Administrative Assistant	5.0	5.0	5.0	5.0	5.0	0.0
	182.0	199.0	204.0	234.0	234.0	30.0
Total Full-Time Employees	461.0	489.0	499.0	542.0	543.0	43.0
Total Full-Time Employees Net Elected	454.0	482.0	492.0	535.0	536.0	43.0

	FY 2020-21	FY 2021-22 ADOPTED	FY 2022-22 AMENDED	FY 2022-23 PROPOSED	FY 2022-23 AMENDED	Variance
Administration	8.0	8.0	8.0	8.0	9.0	0.0
Community Development	19.0	21.0	21.0	20.0	20.0	-1.0
Finance	20.0	21.0	21.0	22.0	22.0	1.0
Fire	70.0	73.0	76.0	76.0	76.0	0.0
Human Resources - Information Technology	12.0	14.0	14.0	16.0	16.0	2.0
Parks and Recreation	20.0	21.0	21.0	11.0	11.0	-10.0
Police	102.0	102.0	102.0	102.0	102.0	0.0
Public Works	21.0	23.0	25.0	46.0	46.0	21.0
Transit	182.0	199.0	204.0	234.0	234.0	30.0
	454.0	482.0	492.0	535.0	536.0	43.0



CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and Members of the City Council

FROM: René Bobadilla, City Manager

BY: Michael A. Solorza, Director of Finance

SUBJECT: **Second Reading and Adoption of Ordinance No. 2452 Updating Montebello Municipal Code Chapter 2.16 – Director of Finance**

DATE: August 24, 2022

RECOMMENDATIONS:

It is recommended that City Council take the following actions:

- 1) Waive Second Reading and adopt Ordinance No. 2452 Amending Montebello Municipal Code Chapter 2.16.020 – Director of Finance, Powers and Duties; and
- 2) Take such additional, related action(s) that may be desirable.

FISCAL IMPACT

There is no fiscal impact to this action updating the City’s Municipal Code. The Department of Finance, through the City Manager provides regular budget, financial and treasury reports to the City Council and the public. The quantity and quality of these and other reports are sufficient to provide a clear and transparent picture of the City’s financial standing.

DISCUSSION

The City’s Municipal Code contains a chapter which creates the office and describes the duties of the “Director of Finance.” As the head of the Finance Department, the Municipal Code (Chapter 2.16 et al) spells out various duties, responsibilities and reports which fall under the purview of the Director of Finance. (Chapter 2 of the Montebello Municipal Code [MMC], among other things, lays out the duties and responsibilities of the City Manager, City Council, code enforcement and various departments).

Recently, there have been changes and improvements to the language used to describe the duties of the Director of Finance, as evidenced by other municipalities’ similar code sections. Staff conducted research of more than a dozen other cities’ Director of Finance code sections. Large and small cities’ municipal codes were studied (e.g., Alhambra,

Second Reading and Adoption of Ordinance No. 2452 Updating Montebello Municipal Code Chapter 2.16 – Director of Finance

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Newport Beach, Irvine, Paramount, La Palma, etc.) to determine how this position was described and what specific tasks, duties and reports were assigned to it for each city.

Currently, Montebello’s Chapter 2.16 includes only a brief description of the types of reports to be prepared and submitted for City Manager and City Council review (Chapter 2.16.020(E)):

Submit to the city council through the city manager a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial condition of the city; and, as of the end of each fiscal year, submit a complete financial statement and report;

The proposed ordinance amendment updates the types and scope of reports to better represent the actual reports currently being prepared for management and City Council review. Specifically, Chapter 2.16.020(E) would require monthly disbursement and payment reports (i.e., warrant register), monthly treasury reports, quarterly budget projections/reports, an annual financial statement (i.e., ACFR) that shows the exact financial condition at the close of the fiscal year, and other reports as requested by the City Manager (Attachment A).

Currently, the City Council receives a warrant register at each regular meeting (twice per month) which details disbursements/payments, and monthly and quarterly treasury reports as required by Government Code. In addition, quarterly budget reports are produced and presented at regular City Council meetings. Most importantly, the Finance Department produces an Annual Comprehensive Financial Report (ACFR) that fairly and accurately presents the City’s exact financial condition as of year-end (i.e., June 30). It should be noted that – due to the nature of municipal finances – the exact financial condition of a public agency can only be determined at the close of the fiscal year, when the financial statements are audited and an ACFR is produced within six months of fiscal year end.

This municipal code amendment will help clarify the types of reports produced by the Director of Finance to better reflect current practice – both locally in Montebello and reflecting what other cities in Los Angeles and Orange County prepare and produce.

SUMMARY

That the City Council adopt an ordinance amending Municipal Code Chapter 2.16 – Director of Finance to update the duties, responsibilities and reports produced to reflect current practice and best practice as determined by research into other cities’ municipal codes.

ATTACHMENT

A. Attachment A – Ordinance No. 2452

ORDINANCE NO. 2452

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO, CALIFORNIA, AMENDING SECTION 2.16.020 OF CHAPTER 2.16 TO TITLE 2 OF THE MONTEBELLO MUNICIPAL CODE UPDATING THE DUTY OF DIRECTOR OF FINANCE TO PREPARE CERTAIN FINANCIAL REPORTS

RECITALS

WHEREAS, the City of Montebello is a general law city under California Government Code Section 34102; and

WHEREAS, Article XI, Section 7 of the California Constitution provides that the City of Montebello (“City”) may make and enforce within its limits all local, police, sanitary, and other ordinances and regulations not in conflict with general laws; and

WHEREAS, the Finance Department is responsible for a broad range of activities, including management of revenue operations of the City, as well as accounting for the City’s major revenue streams, such as sales tax and property tax; and

WHEREAS, the Finance Department is responsible for the overall administration of the City’s Accounts Payable, Payroll, Accounts Receivable, Information Technology and Purchasing Divisions; and

WHEREAS, the duties of the Director of Finance include, but are not limited to, compiling the budget expense and income estimates for the City Manager, maintaining a general accounting system for the City government and each of its officers, departments and agencies, supervise the keeping of current inventories of all City property and to supervise and be responsible for the disbursement of all moneys and audit of all expenditures; and

WHEREAS, the Director of Finance also has a duty to prepare and present to the City Council through the City Manager certain financial reports; and

WHEREAS, the City Council desires to amend the Montebello Municipal Code to establish a general schedule for, and to specify the types of, financial reports to be prepared by the Director of Finance and presented to the City Council through the City Manager.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO, CALIFORNIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City Council for the City of Montebello finds and declares the foregoing are true and correct, and incorporates said recitals fully into this Ordinance as substantive findings.

ORDINANCE NO. 2452

Page 2 of 4

SECTION 2. Section 2.16.020 "Powers and Duties" of Chapter 2.16 "Director of Finance" is hereby amended to read as follows (deletions in strikethrough and additions in double underline)::

Chapter 2.16 – DIRECTOR OF FINANCE

2.16.010 Office Established
2.16.020 Powers and Duties

2.16.010 Office Established

There is created and established the office of director of finance, sometimes referred to in this code as "finance officer." The office of director of finance may be combined with any other office or position not inconsistent therewith.

2.16.020 Powers and Duties

The director of finance shall be the head of the finance department of the city, and shall have the power and shall be required to:

- A. Have charge of the administration of the financial affairs of the city under the direction of the city manager;
- B. Compile the budget expense and income estimates for the city manager;
- C. Maintain a general accounting system for the city government and each of its officers, departments and agencies;
- D. Supervise and be responsible for the disbursement of all moneys and audit of all expenditures to insure that budget appropriations are not exceeded; audit all purchase orders before issuance; to insure that sufficient funds are appropriated and available; audit and approve before payment all bills, invoices, payrolls, demands or charges against the city government and with the advice of the city attorney, when necessary determine the regularity, legality and correctness of such claims, demands or charges; prepare and submit to the city council periodically a register of audited demands with his/her affidavit attached thereto as provided in Section 37202 of the Government Code;
- E. Submit to the city council through the city manager the following reports: a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial condition of the city; and, as of the end of each fiscal year, submit a complete financial statement and report;
 - i. Monthly reports of disbursements and payments (i.e., warrant register) and required Treasury reports of the city; and
 - ii. Quarterly budget projections; and
 - iii. One annual comprehensive financial statement and report of the exact financial condition of the city at the close of the fiscal year; and

ORDINANCE NO. 2452

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iv. Such other financial reports as may be requested by the city manager or required by law.

- F. Supervise the keeping of current inventories of all property of the city by all city departments, offices and agencies;
- G. Perform all the financial and accounting duties heretofore imposed upon the city clerk, and the city clerk shall be relieved of such duties including all such duties imposed upon the city clerk by Section 40802 through 40805 of the Government Code of the state.
- H. Perform such other duties as may be imposed upon him/her by law or by this code.

SECTION 4. If any part of this Ordinance, or its application to any individual, entity, or circumstance, is held to be invalid, the remainder of the Ordinance, including the application of provisions to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Ordinance are severable.

SECTION 5. This Ordinance shall become effective thirty (30) days after adoption.

SECTION 6. The City Clerk shall certify to the adoption of this Ordinance causing it to be posted as required by law.

APPROVED AND ADOPTED 24th day of August 2022.

Kimberly A. Cobos-Cawthorne, Mayor

ATTEST:

Christopher Jimenez, City Clerk

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman, City Attorney

ORDINANCE NO. 2452

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I HEREBY CERTIFY that the foregoing Ordinance was introduced at the regular meeting of the City Council on the 10th day of August 2022, and was adopted by the City Council of the City of Montebello at its meeting held on the 24th day of August 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Christopher Jimenez, City Clerk



CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: René Bobadilla, P.E., City Manager

BY: Rafael Gutierrez, City Treasurer
Michael Solorza, Director of Finance

SUBJECT: Treasurer’s Report for the Quarter Ending June 30, 2022

DATE: August 24, 2022

RECOMMENDATION:

- 1) It is recommended that the City Council receive and file the Quarterly Treasurer’s Report for the quarter ending June 30, 2022.

FISCAL IMPACT

Attached is a cash report and portfolio summary as of June 30, 2022 (Attachments A and B). This report provides a snapshot at quarter and fiscal year end of the City’s cash position, detailing balances in various accounts and types of investments.

The table below summarizes available cash by major type of account, comparing the last three quarter ending balances, plus the prior year-end balances, with variance calculations showing the change in cash balance. The “General” account combines Bank of the West, Local Agency Investment Fund (LAIF), and various Certificates of Deposit, and represents the most liquid and accessible source of cash for the City to pay ongoing expenses:

	June 30, 2021	Sept. 30, 2021	Dec 31, 2021	March 31, 2022	June 30, 2022	Variance to Prior Qtr	Variance to Prior YE
General	53,894,820	54,589,647	62,080,332	70,879,763	78,705,924	7,826,161	24,811,104
Successor Agency	13,524,868	9,069,825	15,406,546	15,852,122	19,405,616	3,553,494	5,880,748
Housing Successor Agency	455,562	621,444	622,422	632,232	633,672	1,440	178,111
Trust & Agency	1,300,657	1,331,749	1,350,283	1,233,945	1,091,804	(142,141)	(208,852)
401 a(h) Trust Accounts	13,565	13,564	13,564	13,564	13,564	-	(0)
	69,189,471	65,626,229	79,473,148	88,611,627	99,850,581	11,238,954	30,661,110

As of June 30, 2022, total available cash was \$11.2 million greater than the quarter ending March 31, 2021. Comparing June 2021 vs. June 2022, total cash is up \$30.6 million. The City’s overall cash position has improved over the years.

Treasurer’s Report for the Quarter Ending June 30, 2022

For example, the June balance for the past seven years is shown below:

	Ending Balance June 30	Change
2016	48,156,295	
2017	51,477,779	3,321,484
2018	57,115,173	5,637,394
2019	84,146,400	27,031,227
2020	73,346,322	(10,800,078)
2021	69,189,471	(4,156,851)
2022	99,850,581	30,661,110

The continuing strength of the City’s cash position is due to a number of reasons. A primary factor contributing to additional cash is proceeds from Measure H, the City’s ¾ cent transaction and use tax. Property tax receipts are also up, as overall assessed values in the City continue to grow. It should also be noted that monthly cash balances do fluctuate, as monthly expenses can vary considerably from month to month, especially when comparing prior years. The City receives numerous grants from Federal, State and local governmental agencies, with expenses and concomitant revenue reimbursement varying depending on the grant award and the particular progress made in the project.

Despite these natural fluctuations in cash flow, once can see by the table above that the City’s overall cash position has grown steadily over the past seven years. This improvement in cash flow ensures daily expenses are easily met, with no danger of having to postpone payments due to lack of liquidity. Sufficient liquidity is just one of many positive signs of the City’s progress towards financial stability and security.

The City receives income from the investment of idle cash. This revenue varies based on balances and current interest rate environments. The historically low interest rates of the past decade have limited the amount of revenue received from idle cash investments. However, interest rates are rising, as the Federal Reserve raises the federal funds rate in an effort to combat high inflation.

The effective rate of return on the City’s investment portfolio as of June 30, 2022 was 1.18%. It is useful to compare these rates of return to various U.S. Treasuries, as a general benchmark. Recent data (July 18) have the 10-year yield at 2.963%, 5-year at 3.10% and the 2-year yield at 3.164%. The inverted yield-curve – where shorter-term treasuries have higher yields than longer-term ones despite carrying lower risk – is not often seen, and is often viewed as a harbinger to recession. The majority of the City’s idle cash is held in LAIF, with the June yield at 0.75%, up from 0.32% in March, and more than double the June 2021 yield of 0.32%.

The table below shows the last several years of investment income (General Fund), which is a function of both invested balance and rate of return, at discrete points in time:

	FY 18-19 ACTUAL	FY 19-20 ADOPTED	FY 19-20 ACTUAL	FY 20-21 ADOPTED	FY 20-21 ACTUAL	FY 21-22 ADOPTED	FY 21-22 FORECAST
INVESTMENT INCOME	679,437	402,706	367,133	350,000	420,710	575,000	475,000

The City’s current investment policy allows funds to be invested in a broad range of Government Code approved fixed income vehicles. Staff will work to analyze opportunities that will help the City’s idle cash work harder (i.e., earn additional income) while not sacrificing safety or liquidity.

BACKGROUND

State Government Code Section 53600 et al governs the investment of idle cash by local agencies. In addition, local agencies are required to have City Council approved investment policies which further dictate how funds are invested. Government Code Section 53646(b), as well as the City’s investment policy, provide for quarterly reporting of investment activity. The quarterly report, along with details found in Attachments A and B, are designed to provide additional information, comparing current year balances and performance to prior years, etc.

The City of Montebello holds idle cash in various depositories:

- Bank of the West checking accounts (i.e., General used to pay bills, Payroll for bi-weekly payroll, etc.)
- Local Agency Investment Fund (LAIF)
- Multi-Bank Securities (MBS) (i.e., Certificates of Deposit)

The investment of idle cash is predicated on the principals of: liquidity, safety and yield, in that order. The City earns interest from the various deposits, hence the diversification of where cash is held. However, the first and foremost priority is having adequate liquidity to pay daily operating costs: payroll, invoices for goods and services, etc.

Cash flow varies throughout the fiscal year, based on timing of the receipt of revenue. The receipt of property tax revenue in April and December causes the largest inflow in daily cash, followed by quarterly sales tax “true up” payments (i.e., March, June, etc.), receipt of Successor Agency revenue (Redevelopment Property Tax Trust Fund) in January and June, etc.

Therefore, the City maintains a reasonable balance in its checking account – the most liquid account utilized for daily expenses. The LAIF account with the State Treasurer provides additional liquidity. Depending on cash flow needs, withdrawals or deposits are made from/to the LAIF account into/out of the General checking account. Finally, investment in Certificates of Deposit through a clearinghouse service (i.e., Multi-Bank Securities) provides additional yield with funds not needed for immediate liquidity deposited accordingly (approximately \$2.973 million).

Treasurer’s Report for the Quarter Ending June 30, 2022

The table below provides an overview of the City’s major liquid cash accounts: Bank of the West checking and the two separate LAIF accounts. The changing amounts in available cash illustrate the trends of incoming revenue vs. outgoing expenses throughout the year. The average monthly balance for the City’s checking account since June 2020 is \$5.994 million, more than sufficient to meet weekly expenses.

Year	Month	Bank of the West (Checking)	LAIF (General)	LAIF (Successor Agency)
2020	JUNE	\$ 5,706,451	\$ 39,978,695	\$ 9,502,193
2020	JULY	\$ 2,043,567	\$ 40,098,514	\$ 9,536,864
2020	AUGUST	\$ 5,106,038	\$ 33,523,514	\$ 9,536,864
2020	SEPTEMBER	\$ 3,632,854	\$ 28,523,514	\$ 9,536,864
2020	OCTOBER	\$ 3,042,517	\$ 24,098,975	\$ 9,557,116
2020	NOVEMBER	\$ 2,764,317	\$ 15,498,975	\$ 9,557,116
2020	DECEMBER	\$ 3,413,754	\$ 20,998,975	\$ 9,557,116
2021	JANUARY	\$ 5,757,699	\$ 21,031,241	\$ 9,572,227
2021	FEBRUARY	\$ 4,460,524	\$ 25,031,241	\$ 9,572,227
2021	MARCH	\$ 5,259,121	\$ 23,031,241	\$ 9,572,227
2021	APRIL	\$ 2,384,873	\$ 35,556,500	\$ 9,582,684
2021	MAY	\$ 4,527,709	\$ 37,556,500	\$ 9,582,684
2021	JUNE	\$ 11,921,868	\$ 37,556,500	\$ 9,582,684
2021	JULY	\$ 4,552,118	\$ 55,583,249	\$ 9,590,508
2021	AUGUST	\$ 5,796,926	\$ 53,583,249	\$ 9,090,508
2021	SEPTEMBER	\$ 2,298,948	\$ 47,583,249	\$ 9,020,508
2021	OCTOBER	\$ 3,316,738	\$ 42,614,204	\$ 8,996,214
2021	NOVEMBER	\$ 9,604,069	\$ 42,614,204	\$ 8,996,214
2021	DECEMBER	\$ 10,757,576	\$ 46,614,203	\$ 8,996,214
2022	JANUARY	\$ 10,535,093	\$ 57,639,757	\$ 14,001,395
2022	FEBRUARY	\$ 11,110,736	\$ 57,639,756	\$ 14,001,395
2022	MARCH	\$ 8,220,964	\$ 57,639,656	\$ 14,001,395
2022	APRIL	\$ 8,108,986	\$ 60,184,697	\$ 14,012,253
2022	MAY	\$ 6,888,193	\$ 54,334,697	\$ 14,012,253
2022	JUNE	\$ 8,644,963	\$ 65,334,697	\$ 14,012,253
	AVERAGE	\$ 5,994,264	\$ 40,954,000	\$ 10,519,199

The City’s Investment Policy was most recently reviewed and approved by the City Council on June 8, 2022. Prior to that, the policy was reviewed, approved and updated on: June 23, 2021, October 28, 2020, and August 19, 2019. The Government Code requires an annual review and approval of the investment policy statement – even if no changes are made.

The 2019 approval was the first time the City’s investment policy was updated since 2011, with a previous update done in 2007. These infrequent reviews and updates were clearly in violation of Government Code, which has been rectified over the last three years. Moreover, Staff has endeavored to present a more thoroughly researched quarterly Treasurer’s report, with detailed background and explanations of the various investment accounts – a marked improvement over prior years reports presented with no discussion or analysis (when they were even presented).

Treasurer’s Report for the Quarter Ending June 30, 2022

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In an effort to ensure the City complies with State law, the investment policy will continue to be presented annually along with budget adoption (June of each year). This process will ensure an annual review and update (as necessary) of the investment policy by the City Council, ensuring the City complies with State statutes.

The updated version of the City’s investment policy was submitted to the California Municipal Treasurers Association (CMTA) for consideration of their investment policy review and award program. The CMTA investment policy program utilizes public treasury officials to review public agency policies to ensure they comply with best practices and Government Code. For the first time in the City’s 101 year history, the City’s policy was submitted and passed the review with flying colors. Having passed this review process is one more indication of the progress made in achieving fiscal sustainability in Montebello, as its policies adhere to best practices.

SUMMARY

It is recommended that the City Council receive and file the Quarterly Treasurer’s Report for the quarter ending June 30, 2022.

ATTACHMENTS:

- A. Attachment A – Cash Report as of June 30, 2022
- B. Attachment B – Portfolio Summary as of June 30, 2022

**CITY OF MONTEBELLO
MONTHLY CASH REPORT (ALL ACCOUNTS)
BALANCE AS OF JUNE 30, 2022**

ATTACHMENT A

BANK OF THE WEST

	Account Number	Account Name	6/30/22
1	XXXX-XX770	Housing Successor Agency of the City of Montebello	\$633,672.27
2	XXXX-XX093	Successor Agency of the City of Montebello	\$5,393,362.22
3	XXXX-71041	City of Montebello	\$1,753,264.12
4	XXXX-00184	City of Montebello - FSA	\$10,462.94
5	XXXX-XX331	General	\$8,644,963.48
6	XXXX-XX287	Trust & Agency	\$6,063.99
7	XXXX-XX803	Police Retiree Health Account	\$760,747.07
8	XXXX-XX267	Payroll	\$0.00
9	XXXX-XX362	Fire Retiree Health Account	\$314,530.33
			<u>\$17,517,066.42</u>

STATE OF CALIFORNIA

	Account Number	Account Name	6/30/22
1	XX-XX-551	General	\$65,334,696.70
2	XX-XX-068	Successor Agency City of Mtb for Mtb RDA	\$14,012,253.29
			<u>\$79,346,949.99</u>

FIRST MERCANTILE TRUST

	Account Number	Account Name	6/30/22
	XXX-XX-X746	CORPORATE ACCOUNT	\$12.98
	XXX-XX-X999	TRUST ACCOUNT	\$13,551.48
			<u>\$13,564.46</u>

Pershing LLC - CDs

	Account Number	Account Name	6/30/22
	CD	Enerbank USA (10/9/19-9/13/23)	\$249,000.00
	CD	Ally Bank (10/9/19-10/3/22)	\$247,000.00
	CD	Sallie Mae Bank (10/9/19-9/18/24)	\$247,000.00
	CD	Capital One Bank USA (10/10/19-9/6/22)	\$247,000.00
	CD	Capital One NA (10/10/19-9/6/22)	\$247,000.00
	CD	Goldman Sachs Bank USA (10/10/19-9/26/22)	\$247,000.00
	CD	RIA Federal Credit Union (10/11/19-10/11/23)	\$249,000.00
	CD	BMW Bank North America (10/11/19-10/11/23)	\$247,000.00
	CD	Wells Fargo Bank (10/17/19-10/17/22)	\$249,000.00
	CD	Merrick Bank (10/18/19-10/18/24)	\$249,000.00
	CD	Morgan Stanley Bank (10/30/19-10/30/24)	\$247,000.00
	CD	HSBC Bank USA (5/7/20-5/7/25)	\$248,000.00
			<u>\$2,973,000.00</u>

Total General Cash/Investments	\$78,705,924.30
Total SA Cash/Investments	\$19,405,615.51
Total HSA Cash/Investments	\$633,672.27
Total T&A Cash/Investments	\$1,091,804.33
Total Trustee Cash	\$13,564.46
Total Cash/Investments	<u>\$99,850,580.87</u>

CITY OF MONTEBELLO
Portfolio Management
Portfolio Summary
June 30, 2022

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Local Agency Investment Funds	65,334,696.70	65,334,696.70	65,334,696.70	95.65	1	1	1.292	1.310
Savings Accounts	6.38	6.38	6.38	0.00	1	1	0.493	0.500
Negotiable CDs	2,973,000.00	2,973,000.00	2,973,000.00	4.35	1,417	441	1.737	1.761
Investments	68,307,703.08	68,307,703.08	68,307,703.08	100.00%	63	20	1.311	1.330

Cash, Pending Redemptions and Accrued Interest

Passbook/Checking (not included in yield calculations)	10,398,227.60	10,398,227.60	10,398,227.60		1	1	0.000	0.000
Accrued Interest at Purchase		1,834.92	1,834.92					
Pending Redemptions	778,566.49	778,566.49	778,566.49					
Subtotal		11,178,629.01	11,178,629.01					
Total Cash, Pending Redemptions and Investments	79,484,497.17	79,486,332.09	79,486,332.09		63	20	1.311	1.330

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	71,256.61	358,008.09	358,008.09
Average Daily Balance	73,628,984.41	65,526,279.81	
Effective Rate of Return	1.18%	0.55%	

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CITY OF MONTEBELLO
Portfolio Management
Portfolio Details - Investments
June 30, 2022

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Local Agency Investment Funds												
SYS200	200	STATE OF CALIFORNIA		07/01/2019	65,334,696.70	65,334,696.70	65,334,696.70	1.310		1.310	1	
Subtotal and Average			62,034,696.70		65,334,696.70	65,334,696.70	65,334,696.70			1.310	1	
Savings Accounts												
697530	500	F&A FEDERAL CREDIT UNION		07/01/2019	6.38	6.38	6.38	0.500		0.500	1	
950516181	600	PACIFIC PREMIER/PLAZA BANK		07/01/2019	0.00	0.00	0.00	1.918		1.918	1	
Subtotal and Average			6.38		6.38	6.38	6.38			0.500	1	
Negotiable CDs												
02007GMC4.	32	ALLY BANK		10/09/2019	247,000.00	247,000.00	247,000.00	1.900		1.902	94	10/03/2022
05580ASV7	40	BMW BANK NORTH AMERICA		10/11/2019	247,000.00	247,000.00	247,000.00	1.850		1.851	467	10/11/2023
14042RNV9	37	CAPITAL ONE NA		10/10/2019	247,000.00	247,000.00	247,000.00	1.800		1.544	67	09/06/2022
14042TCM7	35	CAPITAL ONE BANK USA NA		10/10/2019	247,000.00	247,000.00	247,000.00	1.800		1.544	67	09/06/2022
29278TLF5	34	ENERBANK USA		10/09/2019	249,000.00	249,000.00	249,000.00	1.800		1.801	439	09/13/2023
38149MGL1	39	GOLDMAN SACHS BANK USA		10/10/2019	247,000.00	247,000.00	247,000.00	1.950		1.678	87	09/26/2022
44329ME33	53	HSBC BANK USA		05/07/2020	248,000.00	248,000.00	248,000.00	1.300		1.300	1,041	05/07/2025
59013KDM5	47	MERRICK BANK		10/18/2019	249,000.00	249,000.00	249,000.00	1.900		1.902	840	10/18/2024
61760AX53	31	MORGAN STANLEY PRIVATE BANK		10/09/2019	247,000.00	247,000.00	247,000.00	1.900		1.902	797	09/05/2024
749622AP1	43	RIA FEDERAL CREDIT UNION		10/11/2019	249,000.00	249,000.00	249,000.00	1.800		1.801	467	10/11/2023
7954504D4	33	SALLIE MAE BANK		10/09/2019	247,000.00	247,000.00	247,000.00	1.900		1.902	810	09/18/2024
949763L46	46	WELLS FARGO BANK		10/17/2019	249,000.00	249,000.00	249,000.00	2.000		2.002	108	10/17/2022
Subtotal and Average			2,973,000.00		2,973,000.00	2,973,000.00	2,973,000.00			1.761	441	
Total and Average			73,628,984.41		68,307,703.08	68,307,703.08	68,307,703.08			1.330	20	

**CITY OF MONTEBELLO
Portfolio Management
Portfolio Details - Cash
June 30, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity
Checking Accounts											
100	100	BANK OF THE WEST		08/31/2019	10,398,227.60	10,398,227.60	10,398,227.60			0.000	1
		Average Balance	0.00	Accrued Interest at Purchase		1,834.92	1,834.92				1
				Subtotal		10,400,062.52	10,400,062.52				
Total Cash and Investments			73,628,984.41		78,705,930.68	78,707,765.60	78,707,765.60			1.330	20

CITY OF MONTEBELLO
Portfolio Management
Portfolio Details with Earnings - Investments
June 30, 2022

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Current Rate	Days To Maturity	YTM	Accrued Interest	Unrealized Gain/Loss	Maturity Date
Local Agency Investment Funds													
SYS200	200	LAIF		07/01/2019	65,334,696.70	65,334,696.70	65,334,696.70	1.310	1	1.310	4,882.92	0.00	
Subtotal and Average			62,034,696.70		65,334,696.70	65,334,696.70	65,334,696.70	1.310	1	1.310	4,882.92	0.00	
Savings Accounts													
697530	500	F&A		07/01/2019	6.38	6.38	6.38	0.500	1	0.500	0.09	0.00	
950516181	600	PLAZA		07/01/2019	0.00	0.00	0.00	1.918	1	1.918	-7,546.80	0.00	
Subtotal and Average			6.38		6.38	6.38	6.38	0.500	1	0.500	-7,546.71	0.00	
Negotiable CDs													
02007GMC4	32	ALLY		10/09/2019	247,000.00	247,000.00	247,000.00	1.900	94	1.901	1,067.18	0.00	10/03/2022
05580ASV7	40	BMW		10/11/2019	247,000.00	247,000.00	247,000.00	1.850	467	1.851	1,014.05	0.00	10/11/2023
14042RNV9	37	CAPITA		10/10/2019	247,000.00	247,000.00	247,000.00	1.800	67	1.544	1,011.01	0.00	09/06/2022
14042TCM7	35	CAPONE		10/10/2019	247,000.00	247,000.00	247,000.00	1.800	67	1.544	1,011.01	0.00	09/06/2022
29278TLF5	34	ENERBA		10/09/2019	249,000.00	249,000.00	249,000.00	1.800	439	1.800	601.69	0.00	09/13/2023
38149MGL1	39	GOLDMA		10/10/2019	247,000.00	247,000.00	247,000.00	1.950	87	1.678	1,095.26	0.00	09/26/2022
44329ME33	53	HSBC		05/07/2020	248,000.00	248,000.00	248,000.00	1.300	1041	1.300	483.60	0.00	05/07/2025
59013KDM5	47	MERR		10/18/2019	249,000.00	249,000.00	249,000.00	1.900	840	1.902	570.31	0.00	10/18/2024
61760AX53	31	MORGAN		10/09/2019	247,000.00	247,000.00	247,000.00	1.900	797	1.902	1,080.03	0.00	09/05/2024
749622AP1	43	RIA		10/11/2019	249,000.00	249,000.00	249,000.00	1.800	467	1.801	626.25	0.00	10/11/2023
7954504D4	33	SALLIE		10/09/2019	247,000.00	247,000.00	247,000.00	1.900	810	1.902	1,080.03	0.00	09/18/2024
949763L46	46	WELLS		10/17/2019	249,000.00	249,000.00	249,000.00	2.000	108	2.001	614.06	0.00	10/17/2022
Subtotal and Average			2,973,000.00		2,973,000.00	2,973,000.00	2,973,000.00	1.825	441	1.761	10,254.48	0.00	
Total and Average			73,628,984.41		68,307,703.08	68,307,703.08	68,307,703.08	1.332	20	1.330	7,590.69	0.00	

CITY OF MONTEBELLO
Portfolio Management
Portfolio Details with Earnings - Cash
June 30, 2022

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Current Rate	Days To Maturity	YTM	Accrued Interest	Unrealized Gain/Loss
Checking Accounts												
100	100	BOFW		08/31/2019	10,398,227.60	10,398,227.60	10,398,227.60	0.000	1	0.000	0.00	0.00
Average Balance			0.00	Accrued Interest at Purchase		1,834.92	1,834.92					
				Subtotal		10,400,062.52	10,400,062.52					
Total Cash and Investments			73,628,984.41		78,705,930.68	78,707,765.60	78,707,765.60	1.156	18	1.154	7,590.69	0.00

CITY OF MONTEBELLO
Portfolio Management
Investment Status Report - Investments
June 30, 2022

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM 360	YTM 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Local Agency Investment Funds												
SYS200	200	LAIF	65,334,696.70	1.310		07/01/2019	1.292	1.310	07/30 - Quarterly		65,334,696.70	65,334,696.70
Local Agency Investment Funds Totals			65,334,696.70				1.292	1.310		0.00	65,334,696.70	65,334,696.70
Savings Accounts												
697530	500	F&A	6.38	0.500		07/01/2019	0.493	0.500	04/30 - Monthly		6.38	6.38
950516181	600	PLAZA	0.00	1.918		07/01/2019	1.892	1.918	05/31 - Monthly		0.00	0.00
Savings Accounts Totals			6.38				0.493	0.500		0.00	6.38	6.38
Negotiable CDs												
02007GMC4.	32	ALLY	247,000.00	1.900	10/03/2022	10/09/2019	1.876	1.902	04/03 - 10/03	77.15	247,000.00	247,000.00
05580ASV7	40	BMW	247,000.00	1.850	10/11/2023	10/11/2019	1.826	1.851	04/11 - 10/11		247,000.00	247,000.00
14042RNV9	37	CAPITA	247,000.00	1.800	09/06/2022	10/10/2019	1.523	1.544	03/05 - 09/05	426.33	247,000.00	247,000.00
14042TCM7	35	CAPONE	247,000.00	1.800	09/06/2022	10/10/2019	1.523	1.544	03/05 - 09/05	426.33	247,000.00	247,000.00
29278TLF5	34	ENERBA	249,000.00	1.800	09/13/2023	10/09/2019	1.776	1.801	10/13 - Monthly	Received	249,000.00	249,000.00
38149MGL1	39	GOLDMA	247,000.00	1.950	09/26/2022	10/10/2019	1.655	1.678	03/25 - 09/25	197.94	247,000.00	247,000.00
44329ME33	53	HSBC	248,000.00	1.300	05/07/2025	05/07/2020	1.282	1.300	11/07 - 05/07		248,000.00	248,000.00
59013KDM5	47	MERR	249,000.00	1.900	10/18/2024	10/18/2019	1.876	1.902	11/18 - Monthly		249,000.00	249,000.00
61760AX53	31	MORGAN	247,000.00	1.900	09/05/2024	10/09/2019	1.876	1.902	03/05 - 09/05	437.16	247,000.00	247,000.00
749622AP1	43	RIA	249,000.00	1.800	10/11/2023	10/11/2019	1.777	1.801	11/11 - Monthly		249,000.00	249,000.00
7954504D4	33	SALLIE	247,000.00	1.900	09/18/2024	10/09/2019	1.876	1.902	03/18 - 09/18	270.01	247,000.00	247,000.00
949763L46	46	WELLS	249,000.00	2.000	10/17/2022	10/17/2019	1.975	2.002	11/17 - Monthly		249,000.00	249,000.00
Negotiable CDs Totals			2,973,000.00				1.737	1.761		1,834.92	2,973,000.00	2,973,000.00
Investment Totals			68,307,703.08				1.311	1.330		1,834.92	68,307,703.08	68,307,703.08

CITY OF MONTEBELLO
Portfolio Management
Investment Status Report - Cash
June 30, 2022

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM 360	YTM 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Checking Accounts												
100	100	BOFW	10,398,227.60			08/31/2019	0.000	0.000	07/31 - Monthly		10,398,227.60	10,398,227.60
Cash Totals			10,398,227.60							0.00	10,398,227.60	10,398,227.60
Total Cash and Investments			78,705,930.68				1.311	1.330		1,834.92	78,705,930.68	78,705,930.68

CITY OF MONTEBELLO
Portfolio Management
Portfolio Details - Pending Redemptions
June 30, 2022

Security #	Investment #	Issuer	Purchase Settlement Date	Mat/Sale Settlement Date	Par Value
Certificates of Deposit - CU					
52A	52A	F&A FEDERAL CREDIT UNION	04/27/2021	04/27/2022	280,566.49
51	51	ST. VINCENT'S MEDICAL FCU	04/02/2020	04/02/2021	249,000.00
				Subtotal	529,566.49
Negotiable CDs					
58404DFM8	36	MEDALLION BANK	10/10/2019	10/12/2021	249,000.00
				Subtotal	249,000.00
				Total Pending Redemptions	778,566.49

CITY OF MONTEBELLO
Portfolio Management
Activity By Type
June 1, 2022 through June 30, 2022

CUSIP	Investment #	Issuer	Beginning Balance	Stated Rate	Transaction Date	Purchases or Deposits	Redemptions or Withdrawals	Ending Balance
Local Agency Investment Funds (Monthly Summary)								
SYS200	200	STATE OF CALIFORNIA		1.310		14,000,000.00	3,000,000.00	
		Subtotal	54,334,696.70			14,000,000.00	3,000,000.00	65,334,696.70
Savings Accounts (Monthly Summary)								
		Subtotal	6.38					6.38
Checking Accounts (Monthly Summary)								
100	100	BANK OF THE WEST				1,838,220.28	0.00	
		Subtotal	8,560,007.32			1,838,220.28	0.00	10,398,227.60
Negotiable CDs								
		Subtotal	2,973,000.00					2,973,000.00
		Total	65,867,710.40			15,838,220.28	3,000,000.00	78,705,930.68

CITY OF MONTEBELLO
Portfolio Management
Activity Summary
June 2021 through June 2022

Month End	Year	Number of Securities	Total Invested	Yield to Maturity		Managed Pool Rate	Number of Investments Purchased	Number of Investments Redeemed	Average Term	Average Days to Maturity
				360 Equivalent	365 Equivalent					
June	2021	19	41,308,072.46	1.332	1.351	1.310	0	0	115	63
July	2021	19	59,334,821.21	1.320	1.338	1.310	0	0	81	42
August	2021	19	57,334,821.21	1.321	1.339	1.310	0	0	83	42
September	2021	19	51,334,821.21	1.324	1.343	1.310	0	0	93	44
October	2021	19	46,116,776.29	1.326	1.344	1.310	0	0	99	47
November	2021	19	46,116,776.29	1.326	1.344	1.310	0	0	99	45
December	2021	18	50,116,776.29	1.323	1.341	1.310	0	0	92	39
January	2022	18	61,142,328.69	1.317	1.336	1.310	0	0	75	30
February	2022	18	61,142,328.69	1.317	1.336	1.310	0	0	75	29
March	2022	18	61,142,328.69	1.317	1.336	1.310	0	0	75	27
April	2022	18	63,157,703.08	1.313	1.331	1.310	0	1	68	25
May	2022	17	57,307,703.08	1.315	1.333	1.310	0	0	74	25
June	2022	16	68,307,703.08	1.311	1.330	1.310	0	0	63	20
Average		18	55,681,766.17	1.320%	1.339%	1.310	0	0	84	37

CITY OF MONTEBELLO
Portfolio Management
Distribution of Investments By Type
June 2021 through June 2022

Security Type	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	Average by Period
Certificates of Deposit - Bank														
Certificates of Deposit - CU	0.7	0.5	0.5	0.6	0.6	0.6	0.6	0.5	0.5	0.5				0.4%
Local Agency Investment Funds	90.9	93.7	93.5	92.7	92.4	92.4	93.0	94.3	94.3	94.3	95.3	94.8	95.7	93.6%
Money Market Funds														
Commercial Paper Disc. -At Cost														
Federal Agency Issues Disc.-At Cost														
Treasury Discounts -At Cost														
Miscellaneous Discounts -At Cost														
Savings Accounts														
Checking Accounts														
Negotiable CDs	8.4	5.9	6.1	6.8	7.0	7.0	6.4	5.3	5.3	5.3	4.7	5.2	4.4	6.0%

CITY OF MONTEBELLO
Portfolio Management
Interest Earnings Summary
June 30, 2022

	June 30Month Ending	Fiscal Year To Date
CD/Coupon/Discount Investments:		
Interest Collected	3,133.68	61,866.03
Plus Accrued Interest at End of Period	10,254.48	12,978.46
Less Accrued Interest at Beginning of Period	(8,925.07)	(11,787.16)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
	4,463.09	63,057.33
Interest Earned during Period	4,463.09	63,057.33
Adjusted by Capital Gains or Losses	0.00	0.00
	4,463.09	63,057.33
Earnings during Periods	4,463.09	63,057.33
Pass Through Securities:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
	0.00	0.00
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
	0.00	0.00
Earnings during Periods	0.00	0.00
Cash/Checking Accounts:		
Interest Collected	0.00	128,197.11
Plus Accrued Interest at End of Period	-2,663.79	-2,663.79
Less Accrued Interest at Beginning of Period	(-69,457.31)	(-169,417.44)
	66,793.52	294,950.76
Interest Earned during Period	66,793.52	294,950.76
Total Interest Earned during Period	71,256.61	358,008.09
Total Capital Gains or Losses	0.00	0.00
Total Earnings during Period	71,256.61	358,008.09

SUCCESSOR AGENCIES MTB
Portfolio Management
Portfolio Summary
June 30, 2022

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Local Agency Investment Funds	14,012,253.29	14,012,253.29	14,012,253.29	100.00	1	1	0.334	0.339
Investments	14,012,253.29	14,012,253.29	14,012,253.29	100.00%	1	1	0.334	0.339
Cash								
Passbook/Checking (not included in yield calculations)	5,393,362.22	5,393,362.22	5,393,362.22		1	1	0.000	0.000
Total Cash and Investments	19,405,615.51	19,405,615.51	19,405,615.51		1	1	0.334	0.339

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	3,904.24	33,586.74	33,586.74
Average Daily Balance	15,977,781.68	14,550,832.98	
Effective Rate of Return	0.30%	0.23%	

Reporting period 06/01/2022-06/30/2022

Run Date: 07/18/2022 - 08:37

Portfolio SA
 CP
 PM (PRF_PM1) 7.3.11
 Report Ver. 7.3.11

**SUCCESSOR AGENCIES MTB
Portfolio Management
Portfolio Details - Investments
June 30, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Local Agency Investment Funds												
SYS100	100	STATE OF CALIFORNIA		07/01/2019	14,012,253.29	14,012,253.29	14,012,253.29	0.339		0.339	1	
		Subtotal and Average	14,012,253.29		14,012,253.29	14,012,253.29	14,012,253.29			0.339	1	
		Total and Average	15,977,781.68		14,012,253.29	14,012,253.29	14,012,253.29			0.339	1	

**SUCCESSOR AGENCIES MTB
 Portfolio Management
 Portfolio Details - Cash
 June 30, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity
Checking Accounts											
200	200	BANK OF THE WEST		08/31/2019	5,393,362.22	5,393,362.22	5,393,362.22			0.000	1
		Average Balance	0.00								1
Total Cash and Investments			15,977,781.68		19,405,615.51	19,405,615.51	19,405,615.51			0.339	1

SUCCESSOR AGENCIES MTB
Portfolio Management
Portfolio Details with Earnings - Investments
June 30, 2022

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Current Rate	Days To Maturity	YTM	Accrued Interest	Unrealized Gain/Loss	Maturity Date
Local Agency Investment Funds													
SYS100	100	LAIF		07/01/2019	14,012,253.29	14,012,253.29	14,012,253.29	0.339	1	0.339	-15,698.73	0.00	
Subtotal and Average			14,012,253.29		14,012,253.29	14,012,253.29	14,012,253.29	0.339	1	0.339	-15,698.73	0.00	
Total and Average			15,977,781.68		14,012,253.29	14,012,253.29	14,012,253.29	0.339	1	0.339	-15,698.73	0.00	

**SUCCESSOR AGENCIES MTB
Portfolio Management
Portfolio Details with Earnings - Cash
June 30, 2022**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Current Rate	Days To Maturity	YTM	Accrued Interest	Unrealized Gain/Loss
Checking Accounts												
200	200	BOFW		08/31/2019	5,393,362.22	5,393,362.22	5,393,362.22	0.000	1	0.000	0.00	0.00
		Average Balance	0.00									
Total Cash and Investments			15,977,781.68		19,405,615.51	19,405,615.51	19,405,615.51	0.245	1	0.245	-15,698.73	0.00

**SUCCESSOR AGENCIES MTB
Portfolio Management
Investment Status Report - Investments
June 30, 2022**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM 360	YTM 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Local Agency Investment Funds												
SYS100	100	LAIF	14,012,253.29	0.339		07/01/2019	0.334	0.339	07/15 - Quarterly		14,012,253.29	14,012,253.29
Local Agency Investment Funds Totals			14,012,253.29				0.334	0.339		0.00	14,012,253.29	14,012,253.29
Investment Totals			14,012,253.29				0.334	0.339		0.00	14,012,253.29	14,012,253.29

**SUCCESSOR AGENCIES MTB
Portfolio Management
Investment Status Report - Cash
June 30, 2022**

CUSIP	Investment #	Issuer	Par Value	Stated Rate	Maturity Date	Purchase Date	YTM 360	YTM 365	Payment Dates	Accrued Interest At Purchase	Current Principal	Book Value
Checking Accounts												
200	200	BOFW	5,393,362.22			08/31/2019	0.000	0.000	09/30 - Monthly		5,393,362.22	5,393,362.22
Cash Totals			5,393,362.22							0.00	5,393,362.22	5,393,362.22
Total Cash and Investments			19,405,615.51				0.334	0.339		0.00	19,405,615.51	19,405,615.51

SUCCESSOR AGENCIES MTB
Portfolio Management
Activity By Type
June 1, 2022 through June 30, 2022

CUSIP	Investment #	Issuer	Beginning Balance	Stated Rate	Transaction Date	Purchases or Deposits	Redemptions or Withdrawals	Ending Balance
Local Agency Investment Funds (Monthly Summary)								
			14,012,253.29					14,012,253.29
Checking Accounts (Monthly Summary)								
200	200	BANK OF THE WEST				3,546,035.00	0.00	5,393,362.22
			1,847,327.22			3,546,035.00	0.00	5,393,362.22
		Total	15,859,580.51			3,546,035.00	0.00	19,405,615.51

**SUCCESSOR AGENCIES MTB
Portfolio Management
Activity Summary
June 2021 through June 2022**

Month End	Year	Number of Securities	Total Invested	Yield to Maturity		Managed Pool Rate	Number of Investments Purchased	Number of Investments Redeemed	Average Term	Average Days to Maturity
				360 Equivalent	365 Equivalent					
June	2021	2	9,582,684.00	0.334	0.339	0.339	0	0	1	1
July	2021	2	9,590,507.99	0.334	0.339	0.339	0	0	1	1
August	2021	2	9,090,507.99	0.334	0.339	0.339	0	0	1	1
September	2021	2	9,020,507.99	0.334	0.339	0.339	0	0	1	1
October	2021	2	8,996,214.26	0.334	0.339	0.339	0	0	1	1
November	2021	2	8,996,214.26	0.334	0.339	0.339	0	0	1	1
December	2021	2	8,996,214.26	0.334	0.339	0.339	0	0	1	1
January	2022	2	14,001,394.63	0.334	0.339	0.339	0	0	1	1
February	2022	2	14,001,394.63	0.334	0.339	0.339	0	0	1	1
March	2022	2	14,001,394.63	0.334	0.339	0.339	0	0	1	1
April	2022	2	14,012,253.29	0.334	0.339	0.339	0	0	1	1
May	2022	2	14,012,253.29	0.334	0.339	0.339	0	0	1	1
June	2022	2	14,012,253.29	0.334	0.339	0.339	0	0	1	1
Average		2	11,408,753.42	0.334%	0.339%	0.339	0	0	1	1

**SUCCESSOR AGENCIES MTB
Portfolio Management
Distribution of Investments By Type
June 2021 through June 2022**

Security Type	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	Average by Period
Certificates of Deposit - Bank														
Certificates of Deposit - CU														
Local Agency Investment Funds	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0%
Money Market Funds														
Federal Agency Issues Disc.-At Cost														
Treasury Discounts -At Cost														
Savings Accounts														
Checking Accounts														

**SUCCESSOR AGENCIES MTB
Portfolio Management
Interest Earnings Summary
June 30, 2022**

	June 30Month Ending	Fiscal Year To Date
CD/Coupon/Discount Investments:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
	0.00	0.00
Interest Earned during Period	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
	0.00	0.00
Earnings during Periods	0.00	0.00
Pass Through Securities:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
	0.00	0.00
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
	0.00	0.00
Earnings during Periods	0.00	0.00
Cash/Checking Accounts:		
Interest Collected	0.00	29,569.29
Plus Accrued Interest at End of Period	-15,698.73	-15,698.73
Less Accrued Interest at Beginning of Period	(-19,602.97)	(-19,716.18)
	3,904.24	33,586.74
Interest Earned during Period	3,904.24	33,586.74
Total Interest Earned during Period	3,904.24	33,586.74
Total Capital Gains or Losses	0.00	0.00
Total Earnings during Period	3,904.24	33,586.74

**CITY OF MONTEBELLO****CITY COUNCIL AGENDA STAFF REPORT**

TO: Honorable Mayor and City Council Members

FROM: René Bobadilla, P.E., City Manager

BY: Lupita Ibarra, Director of Transportation

SUBJECT: ADOPT RESOLUTION NO. 22-68 AUTHORIZING THE DIRECTOR OF FINANCE TO SUBMIT A CLAIM FOR FUNDING PROVIDED BY THE TRANSPORTATION DEVELOPMENT ACT THROUGH THE LOCAL TRANSPORTATION FUND AND THE STATE TRANSIT ASSISTANCE FUND FOR FISCAL YEAR 2022-23

DATE: August 24, 2022

RECOMMENDATIONS:

It is recommended that the City Council:

- 1) Adopt Resolution No. 22-68 authorizing the Director of Finance to submit a claim for funding provided by the Transportation Development Act through the Local Transportation Fund and the State Transit Assistance Fund for Fiscal Year 2022-23; and
- 2) Take such additional, related, action that may be desirable.

FISCAL IMPACT

Senate Bill 325 – The Transportation Development Act (TDA) of 1971, provides annual funding to public transportation operators through the Local Transportation Fund (LTF) and the State Transit Assistance (STA) Fund. These funds are made available for eligible transit and non-transit-related projects provided certain conditions are met. Counties with a population under 500,000 (according to the 1970 federal census) may use the LTF for local streets and roads, construction, and maintenance if there are no unmet transit needs. Conversely, STA funding can only be used for transportation planning and mass transportation purposes.

The City of Montebello will receive a TDA allocation of \$12,517,511 (LTF - \$11,229,362,

Adopt Resolution No. 22-68 Authorizing the Director of Finance to Submit a Claim for Funding Provided by the Transportation Development Act through the Local Transportation Fund and the State Transit Assistance Fund For Fiscal Year 2022-23

Page 2 of 3

STA – 1,288,149) for FY 2022-23 (see Attachment “A”), which will be used for transit operating expenditures. The TDA allocation is included in Montebello Bus Lines (MBL’s) FY 2022-2023 operating budget. A TDA claim form indicating where funds will be used must be submitted to the Los Angeles County Metropolitan Transportation Authority (Metro) for review. Once approved, MBL will receive a direct deposit allocation monthly to be used for operating expenses.

Projects eligible for LTF and STA funding are identified as follows:

Fiscal Year 2022-2023	
Funding	Projects
LTF: \$11,229,362	<ul style="list-style-type: none"> Operating Expenditures (i.e. vehicle maintenance, supplies, salaries, bus parts, outside contracts, etc.)
STA: \$1,288,149	<ul style="list-style-type: none"> Operating Expenditures (i.e. salaries, supplies, outside contracts, etc.)
Grand Total TDA Allocation: \$12,517,511	

BACKGROUND

The TDA of 1971 was enacted to improve existing public transportation services and encourage regional transportation coordination. The TDA established two (2) funding sources:

1. LTF is derived from a ¼ cent of the general sales tax collected statewide. The California Department of Tax and Fee Administration (CDFTA), based on sales tax collected in each county, returns the general sales tax revenues to each county’s LTF. Each county then apportions the LTF funds within the county based on population.
2. STA is appropriated by the legislature to the State Controller’s Office (SCO). The SCO then allocates the tax revenue, by formula, to planning agencies and other selected agencies. Statute requires that 50% of STA funds be allocated according to population and 50% be allocated according to transit operator revenues from the prior fiscal year.

Metro is the local planning agency designated to administer the distribution of these funds to transit agencies in the Los Angeles County region. As the state-designated administrator, Metro requires that public transportation operators submit annual TDA claim forms signed by the transit agency’s Chief Financial Officer (or similar designation) to claim LTF and STA funds (see Attachment “B”). In addition, Metro requires the transit

Adopt Resolution No. 22-68 Authorizing the Director of Finance to Submit a Claim for Funding Provided by the Transportation Development Act through the Local Transportation Fund and the State Transit Assistance Fund For Fiscal Year 2022-23

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agency's Governing Board (i.e., City Council) approve a Resolution attesting to the use of these funds and the submission of the claim form(s) as an annual standard procedure.

ANALYSIS

The City operates MBL to provide fixed-route service to the Cities of Alhambra, Bell Gardens, Commerce, Los Angeles, La Mirada, Montebello, Monterey Park, Pico Rivera, Rosemead, San Marino, South Gate and Whittier on a yearly basis. Therefore, a consistent need exists to maintain access to available funding opportunities for the continued delivery of transportation services to the City and surrounding communities.

To ensure the City is able to continually access LTF and STA funding, the City must submit a TDA claim form annually. These forms must be approved through a Board Resolution. The City Council serves as MBL's governing board and must approve the submission of the TDA claim form via a Resolution (see Attachment "C").

SUMMARY

Staff recommends that the City Council consider adopting a Resolution authorizing the Director of Finance (acting in his/her capacity as the City's Chief Financial Officer), submit a claim form to claim funding provided by the Transportation Development Act through the Local Transportation Fund and the State Transit Assistance Fund for Fiscal Year 2022-23; and take such additional, related, action that may be desirable.

ATTACHMENTS:

- A. Attachment A – Adopted Transit Fund Allocations FY 2022-2023
- B. Attachment B – TDA Claim Form
- C. Attachment C – Resolution No. 22-68 for Local Transportation Fund and State Transit Assistance Fund



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Los Angeles County Metropolitan Transportation Authority

Fiscal Year 2023
TRANSIT FUND ALLOCATIONS
ADOPTED

July 1, 2022 – June 30, 2023

June 23, 2022

FY 2023
ADOPTED
Transit Fund Allocations

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Bus Transit Subsidies

STATE AND LOCAL FUNDS

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

PRELIMINARY REVENUE ESTIMATES

STATE AND LOCAL		FY23 Estimated Revenue	Carryover FY21 Budget vs Actual	Interest FY21 Actual	FY23 Total Funds Available	NOTE	FY22 Total Funds
Transportation Development Act:							
Planning & Administration:							
1	Planning - Metro	\$ 5,159,000			\$ 5,159,000		\$ 4,325,000
2	Planning - SCAG	3,869,250			3,869,250		3,243,750
3	Administration - Metro	3,909,692			3,909,692		3,285,455
4	Sub-total	12,937,942			12,937,942		10,854,205
5	Article 3 Pedestrian & Bikeways	2.0000% 10,059,241	1,067,999	17,074	11,144,314		8,788,481
6	Article 4 Bus Transit	91.2399% 458,902,200	48,722,058	778,935	508,403,193		401,289,100
7	Article 8 Streets & Highways	6.7601% 34,000,618	3,609,876	57,712	37,668,206		29,346,452
8	Total	515,900,000	53,399,932	853,722	570,153,654		450,278,238
Proposition A:							
9	Administration	5.0000% 51,590,000	6,660,104		58,250,104		45,393,434
10	Local Return	25.0000% 245,052,500	n/a		245,052,500	a	205,437,500
11	Rail Development	35.0000% 343,073,500	44,289,692		387,363,192		301,866,337
Bus Transit:							
12	95% of 40% Capped at CPI 3.3000%	40.0000% 269,348,521	n/a		269,348,521	b	260,743,970
13	95% of 40% Over CPI	103,131,279	n/a		103,131,279	c	84,480,330
14	Sub-total	372,479,800	-		372,479,800		345,224,300
15	5% of 40% Incentive	19,604,200	2,530,840		22,135,040		17,249,505
16	Total	1,031,800,000	53,480,636		1,085,280,636		915,171,076
Proposition C:							
17	Administration	1.5000% 15,477,000	1,998,155		17,475,155		13,618,005
18	Rail/Bus Security	5.0000% 50,816,150	6,560,610		57,376,760		44,712,448
19	Commuter Rail	10.0000% 101,632,300	13,121,220		114,753,520		89,424,897
20	Local Return	20.0000% 203,264,600	n/a		203,264,600	a	170,405,000
21	Freeways and Highways	25.0000% 254,080,750	32,803,050		286,883,800		223,562,242
22	Discretionary	40.0000% 406,529,200	52,484,880		459,014,080		357,699,587
23	Total	1,031,800,000	106,967,916		1,138,767,916		899,422,179
State Transit Assistance:							
24	Bus (PUC 99314 Rev Base Share)	59,853,013	180,083	103,150	60,136,246	d	35,067,836
25	Rail (PUC 99313 Population Share)	45,986,108	400,076	114,167	46,500,350		27,074,333
26	Total	105,839,121	580,159	217,317	106,636,596		62,142,169
SB 1 State Transit Assistance:							
27	Bus (PUC 99314 Rev Base Share)	49,664,799	489,828	84,568	50,239,195	d,e	28,102,490
28	Rail (PUC 99313 Population Share)	38,158,328	591,696	93,584	38,843,608	f	21,699,472
29	Total	87,823,127	1,081,524	178,152	89,082,803		49,801,962
SB 1 State Of Good Repair							
30	Bus (PUC 99314 Rev Base Share)	18,038,397	4,516,257	81,623	22,636,276	e	15,542,410
31	Rail (PUC 99313 Population Share)	13,859,212	3,576,090	26,357	17,461,658	f	11,927,983
32	Total	31,897,608	8,092,347	107,979	40,097,934		27,470,393

PRELIMINARY REVENUE ESTIMATES (continued)

STATE AND LOCAL		FY23 Estimated Revenue	Carryover FY21 Budget vs Actual	Interest FY21 Actual	FY23 Total Funds Available	NOTE	FY22 Total Funds
Measure R:							
33 Administration	1.5000%	15,477,000	2,015,165	(258,844)	17,233,321		14,819,400
34 Transit Capital - "New Rail"	35.0000%	355,713,050	46,315,199	(906,990)	401,121,258		319,702,958
35 Transit Capital - Metrolink	3.0000%	30,489,690	3,969,874	60,014	34,519,578		26,767,032
36 Transit Capital - Metro Rail	2.0000%	20,326,460	2,646,583	153,650	23,126,692		17,271,842
37 Highway Capital	20.0000%	203,264,600	26,465,828	(772,268)	228,958,160		183,984,597
38 Operations "New Rail"	5.0000%	50,816,150	6,616,457	63,120	57,495,727		44,338,398
39 Operations Bus	20.0000%	203,264,600	26,465,828	542,063	230,272,491		177,536,341
40 Local Return	15.0000%	152,448,450	n/a	n/a	152,448,450	a	127,803,750
41 Total		1,031,800,000	114,494,932	(1,119,255)	1,145,175,678		912,224,319
Measure M:							
Local Return Supplemental & Administration:							
42 Administration	0.5000%	5,313,770	685,645	539	5,999,954		4,732,455
43 Supplemental transfer to Local Return	1.0000%	10,163,230	n/a	n/a	10,163,230	a,g	8,520,250
44	Sub-total	15,477,000	685,645	539	16,163,184		13,252,705
45 Local Return Base	16.0000%	162,611,680	n/a	n/a	162,611,680	a,g	136,324,000
46 Metro Rail Operations	5.0000%	50,816,150	6,556,895	64,849	57,437,894		44,203,302
47 Transit Operations (Metro & Municipal Providers)	20.0000%	203,264,600	26,227,580	419,296	229,911,476		176,931,503
48 ADA Paratransit/Metro Discounts for Seniors & Students	2.0000%	20,326,460	2,622,758	(78,078)	22,871,140		18,455,538
49 Transit Construction	35.0000%	355,713,050	45,898,264	171,867	401,783,182		321,200,916
50 Metro State of Good Repairs	2.0000%	20,326,460	2,622,758	32,331	22,981,549		17,940,323
51 Highway Construction	17.0000%	172,774,910	22,293,443	(19,169)	195,049,184		162,719,276
52 Metro Active Transportation Program	2.0000%	20,326,460	2,622,758	24,935	22,974,153		18,746,073
53 Regional Rail	1.0000%	10,163,230	1,311,379	(32,467)	11,442,142		9,134,940
54 Total		1,031,800,000	110,841,480	584,104	1,143,225,584		918,908,577
55 Total Funds Available		\$ 4,868,659,856	\$ 448,938,925	\$ 822,019	\$ 5,318,420,800		\$ 4,235,418,913
Total Planning & Admin Allocations:							
56 (Lines 4, 9, 17, 33 and 42)		\$ 100,795,712	\$ 11,359,069	\$ (258,304)	\$ 111,896,476		\$ 89,417,499

Notes:

- a) Local Return Subfunds do not show carryover balances. These funds are distributed in the same period received.
- b) Consumer price index (CPI) of 3.3% represents the average estimated growth rate based on various forecasting sources and historical trends applied to Prop A discretionary allocated to Included operators.
- c) Proposition A 95% of 40% Bus Transit growth over CPI estimate will be used to fund Eligible and Tier 2 operators. The carryover is not shown since it has been converted into Proposition C 40% discretionary to fund various Board-approved discretionary programs.
- d) STA Revenue estimates (including SB1/STA) from the State Controller's office is reduced by 10% for the revenue base share and population-base share due to anticipated shortfall of FY23 revenue.
- e) In order to be eligible for SB1-SGR funding, eligible agencies must comply with various reporting requirements. SGR revenue estimates from the State Controller's Office is reduced by 10% due to anticipated shortfall of FY23 revenue.
- f) STA and SGR portion of SB1 will be allocated based on Measure R allocation methodology.
- g) Measure M provides for a total of 17% net revenues for Local Return. Supplement of 1% to be funded by 1.5% Administration.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

STATE AND LOCAL FUNDS

Operators	Formula Allocation Procedure				Proposition C 5% Security	Proposition C 40% Discretionary	Measure R		Measure M	Senate Bill 1		Total	
	TDA Article 4 + Interest	STA + Interest	Proposition A 95% of 40 % Discretionary	Sub-Total FAP			20% Bus Operations	Clean Fuel & Facilities		STA	State of Good Repair		
Included Operators:													
1	Metro Bus Ops	\$ 370,984,253	\$ 44,361,104	\$ 197,849,638	\$ 613,194,996	\$ 42,121,831	\$ 24,923,334	\$ 158,160,906	\$ -	\$ 157,912,946	\$ 34,506,408	\$ 15,501,469	\$ 1,046,321,890
Municipal Operators:													
2	Arcadia	649,251	50,043	224,140	923,435	3,858	103,344	178,418	-	178,138	38,926	17,487	1,443,606
3	Claremont	146,856	16,460	73,725	237,040	1,541	26,227	58,686	-	58,594	12,804	5,752	400,643
4	Commerce	462,628	46,268	391,840	900,736	24,796	1,244,651	164,959	-	164,700	35,990	16,168	2,551,999
5	Culver City	7,661,136	875,700	3,922,235	12,459,071	366,724	1,837,732	3,122,138	-	3,117,243	681,166	306,003	21,890,078
6	Foothill Transit	35,517,430	4,201,163	18,816,891	58,535,484	1,321,336	8,956,784	14,978,433	-	14,954,950	3,267,887	1,468,047	103,482,922
7	Gardena	7,023,418	803,274	3,597,842	11,424,535	259,483	2,218,482	2,863,918	-	2,859,428	624,829	280,695	20,531,371
8	La Mirada	288,301	12,224	54,753	355,278	2,503	19,478	43,584	-	43,515	9,509	4,272	478,138
9	Long Beach	32,053,804	3,628,053	16,493,649	52,175,505	3,057,135	9,144,335	12,935,117	-	12,914,838	2,822,091	1,267,781	94,316,801
10	Montebello	11,229,362	1,288,149	5,769,584	18,287,095	425,185	3,521,890	4,592,647	-	4,585,446	1,001,991	450,129	32,864,382
11	Norwalk	4,391,066	501,057	2,244,218	7,136,341	151,822	859,288	1,786,420	-	1,783,619	389,748	175,088	12,282,326
12	Redondo Beach	1,028,033	115,801	518,670	1,662,505	35,996	188,837	412,867	-	412,219	90,076	40,465	2,842,965
13	Santa Monica	27,832,582	3,197,272	14,320,490	45,350,345	1,088,936	5,957,484	11,399,253	-	11,381,382	2,487,007	1,117,249	78,781,655
14	Torrance	9,135,072	1,039,677	5,070,845	15,245,594	405,759	3,578,843	3,706,766	-	3,700,954	808,715	363,303	27,809,935
15	Sub-Total	137,418,939	15,775,142	71,498,883	224,692,963	7,145,074	37,657,374	56,243,205	-	56,155,028	12,270,738	5,512,439	399,676,821
Eligible Operators:													
16	Antelope Valley	-	-	5,840,121	5,840,121	198,045	1,785,658	3,577,126	-	3,571,518	780,432	350,597	16,103,496
17	LADOT	-	-	29,876,731	29,876,731	1,854,633	6,467,230	7,645,048	-	7,633,063	1,667,942	749,297	55,893,945
18	Santa Clarita	-	-	5,035,631	5,035,631	319,501	1,377,446	2,991,220	-	2,986,530	652,603	293,172	13,656,102
19	Foothill BSCP	-	-	6,467,657	6,467,657	-	599,534	1,654,985	-	1,652,391	361,073	162,206	10,897,845
20	Sub-Total	-	-	47,220,140	47,220,140	2,372,179	10,229,868	15,868,379	-	15,843,501	3,462,049	1,555,272	96,551,388
Tier 2 Operators:													
21	LADOT Community Dash	-	-	4,841,452	4,841,452	-	-	-	-	-	-	-	4,841,452
22	Glendale	-	-	1,450,906	1,450,906	-	-	-	-	-	-	-	1,450,906
23	Pasadena	-	-	962,342	962,342	-	-	-	-	-	-	-	962,342
24	Burbank	-	-	292,142	292,142	-	-	-	-	-	-	-	292,142
25	Sub-Total	-	-	7,546,842	7,546,842	-	-	-	-	-	-	-	7,546,842
26	Lynwood Trolley	-	-	-	-	-	233,639	-	-	-	-	-	233,639
27	Total Excluding Metro	137,418,939	15,775,142	126,265,865	279,459,946	9,517,253	48,120,882	72,111,584	-	71,998,530	15,732,787	7,067,710	504,008,691
28	County of Los Angeles											67,097	67,097
29	Grand Total	\$ 508,403,193	\$ 60,136,246	\$ 324,115,503	\$ 892,654,941	\$ 51,639,084	\$ 73,044,216	\$ 230,272,491	\$ -	\$ 229,911,476	\$ 50,239,195	\$ 22,636,276	\$ 1,550,397,678

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

BUS TRANSIT FUNDING PERCENTAGE SHARES

Operators	Vehicle Service Miles (VSM) FY21 Data (1)	Passenger Revenue (2)	Base Fare (2)	Fare Units (2)	Fare Units Prior to Fare Increase/decrease	Fare Units Used in FAP (3)	Sum 50% VSM + 50% Fare Units	Proposition A Base Share	DAR Cap Adjustment (4)	TDA/STA Share
Included Operators										
1 Metro Bus Ops.(5)	56,982,000	\$ 185,702,000	\$ 1.75	106,115,429	197,161,600	197,161,600	127,071,800	73.7677%	0.0000%	73.7677%
2 Arcadia DR	31,836	5,087	0.50	10,174	72,829	72,829	52,333	0.0304%	0.0000%	0.0304%
3 Arcadia MB	167,449	7,290	0.50	14,580	-	14,580	91,015	0.0528%	0.0000%	0.0528%
4 Claremont	12,460	37,700	2.50	15,080	81,840	81,840	47,150	0.0274%	0.0000%	0.0274%
5 Commerce	265,067	-	-	-	-	-	132,534	0.0769%	0.0000%	0.0769%
6 Culver City	1,343,654	2,722,099	1.00	2,722,099	3,673,208	3,673,208	2,508,431	1.4562%	0.0000%	1.4562%
7 Foothill	9,847,355	13,270,666	1.75	7,583,238	14,221,000	14,221,000	12,034,178	6.9861%	0.0000%	6.9861%
8 Gardena	898,337	2,083,161	1.00	2,083,161	3,703,600	3,703,600	2,300,969	1.3358%	0.0000%	1.3358%
9 La Mirada	34,431	35,602	1.00	35,602	-	35,602	35,017	0.0203%	0.0000%	0.0203%
10 Long Beach	4,812,562	13,370,830	1.25	10,696,664	15,972,456	15,972,456	10,392,509	6.0331%	0.0000%	6.0331%
11 Montebello	1,524,218	3,675,867	1.10	3,341,697	5,855,556	5,855,556	3,689,887	2.1421%	0.0000%	2.1421%
12 Norwalk	776,472	1,179,834	1.25	943,867	2,094,068	2,094,068	1,435,270	0.8332%	0.0000%	0.8332%
13 Redondo Beach DR	26,902	12,084	1.00	12,084	-	12,084	19,493	0.0113%	0.0000%	0.0113%
14 Redondo Beach MB	323,349	301,087	1.00	301,087	-	301,087	312,218	0.1812%	0.0000%	0.1812%
15 Santa Monica	3,655,755	11,315,000	1.25	9,052,000	14,661,333	14,661,333	9,158,544	5.3167%	0.0000%	5.3167%
16 Torrance	1,446,281	2,054,200	1.00	2,054,200	4,510,000	4,510,000	2,978,141	1.7289%	0.0000%	1.7289%
17 Sub-Total	82,148,128	235,772,507		144,980,962		262,370,843	172,259,486	100.0000%	0.0000%	100.0000%
Eligible Operators										
18 Antelope Valley	2,612,827	4,689,668	1.50	3,126,445	3,543,241	3,543,241	3,078,034	1.6684%	0.0000%	1.6684%
19 Santa Clarita	2,050,130	3,097,621	1.00	3,097,621	-	3,097,621	2,573,876	1.3951%	0.0000%	1.3951%
20 LADOT Local	2,152,230	2,802,798	0.50	5,605,596	6,727,520	6,727,520	4,439,875	2.4066%	0.0000%	2.4066%
21 LADOT Express	1,124,193	3,294,488	1.50	2,196,325	3,152,832	3,152,832	2,138,513	1.1591%	0.0000%	1.1591%
22 Foothill - BSCP	1,220,309	1,486,549	1.50	991,033	1,650,000	1,650,000	1,435,155	0.7719%	0.0000%	0.7719%
23 Sub-Total	9,159,689	15,371,124		15,017,020		18,171,214	13,665,452	7.4012%	0.0000%	7.4012%
24 Total	91,307,817	251,143,631		159,997,982		280,542,057	185,924,937			

Notes:

(1) Operators' statistics exclude BSIP, TSE, Base Restructuring and MOSIP services that are funded from PC 40% Discretionary. Also excluded are services funded from other sources (CRD, federal, etc.)

(2) In FY23, Fare units are held constant at FY19 level.

(3) Fare units used are frozen to the level prior to fare change in accordance with the Funding Stability Policy, adopted by the Board in November 2007.

(4) TDA cap of 0.25% is applied for DAR operators - Arcadia, Claremont, La Mirada and Redondo Beach DR.

(5) MTA Statistics include contracted services with LADOT for Lines 422, 601 and 602 (Consent Decree Lines), Glendale and Palos Verdes Peninsula Transit Authority (PVPTA).

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

INCLUDED & ELIGIBLE OPERATORS ESTIMATED FUNDING LEVELS

Operators	TDA & STA % Shares	TDA Article 4 plus interest			STA Rev Base Share Plus Interest	Prop A Discretionary % Shares	Prop A Discretionary Allocations ⁽²⁾	Total Formula Funds	Two Year Lag Funding ⁽³⁾	
		Allocated	Fund Exchange ⁽¹⁾	Net						
Included Operators										
1	Metro Bus Ops	73.7677%	\$ 375,037,163	\$ (4,052,910)	\$ 370,984,253	\$ 44,361,104	73.7677%	\$ 197,849,638	\$ 613,194,996	\$ (842,476)
2	Arcadia DR	0.0304%	154,453		154,453	18,269	0.0304%	81,828	254,551	
3	Arcadia MB	0.0528%	268,618	226,180	494,798	31,773	0.0528%	142,312	668,884	
4	Claremont	0.0274%	139,158	7,698	146,856	16,460	0.0274%	73,725	237,040	
5	Commerce	0.0769%	391,157	71,471	462,628	46,268	0.0769%	391,840	900,736	184,608
6	Culver City	1.4562%	7,403,333	257,803	7,661,136	875,700	1.4562%	3,922,235	12,459,071	
7	Foothill Transit	6.9861%	35,517,430	-	35,517,430	4,201,163	6.9861%	18,816,891	58,535,484	
8	Gardena	1.3358%	6,791,032	232,386	7,023,418	803,274	1.3358%	3,597,842	11,424,535	
9	La Mirada ⁽⁴⁾	0.0203%	103,347	184,954	288,301	12,224	0.0203%	54,753	355,278	
10	Long Beach ⁽⁵⁾	6.0331%	30,672,243	1,381,561	32,053,804	3,628,053	6.0331%	16,493,649	52,175,505	243,705
11	Montebello	2.1421%	10,890,259	339,103	11,229,362	1,288,149	2.1421%	5,769,584	18,287,095	
12	Norwalk	0.8332%	4,236,027	155,039	4,391,066	501,057	0.8332%	2,244,218	7,136,341	
13	Redondo Beach DR	0.0113%	57,531		57,531	6,805	0.0113%	30,480	94,816	
14	Redondo Beach MB	0.1812%	921,474	49,028	970,502	108,996	0.1812%	488,191	1,567,689	
15	Santa Monica	5.3167%	27,030,343	802,239	27,832,582	3,197,272	5.3167%	14,320,490	45,350,345	
16	Torrance	1.7289%	8,789,624	345,448	9,135,072	1,039,677	1.7289%	5,070,845	15,245,594	414,163
17	Sub-Total	100.0000%	508,403,193	-	508,403,193	60,136,246	100.0000%	269,348,521	837,887,959	
Eligible Operators										
Formula Equivalent Funded from Proposition A 95% of 40% Growth over CPI ⁽⁶⁾										
18	Antelope Valley ⁽⁷⁾	1.6684%	-	342,986	342,986	1,003,315	1.6684%	4,493,820	\$ 5,840,121	
19	Santa Clarita ⁽⁷⁾	1.3951%	-	438,884	438,884	838,980	1.3951%	3,757,767	5,035,631	
20	LADOT Local	2.4066%	12,235,077		12,235,077	1,447,221	2.4066%	6,482,060	20,164,357	
21	LADOT Express	1.1591%	5,893,153		5,893,153	697,069	1.1591%	3,122,152	9,712,375	
22	Foothill - BSCP	0.7719%	3,924,364		3,924,364	464,192	0.7719%	2,079,101	6,467,657	
23	Sub-Total	7.4012%	22,052,594	781,870	22,834,464	4,450,776	7.4012%	19,934,900	47,220,140	
24	Total FAP		\$ 508,403,193		\$ 508,403,193	\$ 60,136,246	107.4012%	\$ 269,348,521	\$ 885,108,099	\$ -
Proposition A Discretionary (95% of 40%) Growth Over CPI:										
25	Revenue								\$ 103,131,279	
Uses of Fund:										
26	Eligible Operators - Formula Equivalent Funds								47,220,140	
27	Tier 2 Operators ⁽⁸⁾								7,546,842	
28	Total Uses of Funds								54,766,982	
29	Proposition A Discretionary (95% of 40%) GOI Surplus (Shortfall)								48,364,297	
30	Backfill from (Transfer to) PC40% Discretionary								(48,364,297)	
31	Total								\$ -	

Notes:

- (1) Included Operators' share of LCTOP fund will be exchanged with Metro's TDA Article 4 allocation.
- (2) Prop A Discretionary funds (95% of 40%) allocated to Included Operators have been capped at 3.3% CPI for FAP allocation.
- (3) The Two-Year Lag Column is for information only. THESE AMOUNTS ARE ALREADY INCLUDED IN PROP A DISCRETIONARY Allocations.
- (4) Included \$170,195 of the city of La Mirada and \$199,062 of the City of Arcadia's share of 5307 grants in FY17. Fund will be exchanged with Metro's TDA 4.
- (5) Funds allocated to the SCRITC through Long Beach Transit will be exchanged with Metro's TDA share.
- (6) Formula Equivalent funds are allocated by formula to Eligible Operators in lieu of Section 9, TDA, STA and Prop A 40% Discretionary funds. Fund source is Prop A 95% of 40% growth over CPI.
- (7) Antelope Valley and Santa Clarita's LCTOP fund will be exchanged with Metro's Prop C 40% Discretionary transfer to Proposition A Discretionary GOI.
- (8) Included \$1,353,230 in ARPA funding. ARPA funds will be exchanged with local funds.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

PROPOSITION C 5% TRANSIT SECURITY FUNDING ALLOCATION

Operators	FY21 Unlinked Passengers	Percent of Total Unlinked Passengers	Total ⁽¹⁾
1 Antelope Valley	914,281	0.3835%	\$ 198,045
2 Arcadia	17,809	0.0075%	3,858
3 Claremont	7,114	0.0030%	1,541
4 Commerce	114,472	0.0480%	24,796
5 Culver City	1,692,993	0.7102%	366,724
6 Foothill	6,099,989	2.5588%	1,321,336
7 Gardena	1,197,912	0.5025%	259,483
8 LADOT Local/Express	8,561,969	3.5915%	1,854,633
9 La Mirada	11,555	0.0048%	2,503
10 Long Beach	14,113,352	5.9202%	3,057,135
11 Montebello	1,962,879	0.8234%	425,185
12 Norwalk	700,892	0.2940%	151,822
13 Redondo Beach DR/MB	166,176	0.0697%	35,996
14 Santa Clarita	1,474,984	0.6187%	319,501
15 Santa Monica	5,027,105	2.1087%	1,088,936
16 Torrance	1,873,197	0.7858%	405,759
17 Sub-Total	43,936,679	18.4303%	9,517,253
18 Metro Bus/Rail Ops ⁽²⁾	194,456,679	81.5697%	42,121,831
19 Total	238,393,358	100.0000%	\$ 51,639,084

Notes:

(1) Total funding is 90% of Prop C 5% Transit Security:

Estimated Revenue: \$ 57,376,760
90% Thereof: \$ 51,639,084

(2) Metro operations data includes unlinked passengers for bus and rail.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

PROPOSITION C 40% DISCRETIONARY PROGRAMS

	Operators	MOSIP			Zero-fare Compensation n ⁽¹⁾	Foothill Transit Mitigation ⁽²⁾	Transit Service Expansion	Discretionary Base Restructuring	BSIP Overcrowdin g Relief	Total
		Prop A % Share	% Share	\$ Allocation						
INCLUDED OPERATORS										
1	Metro Bus Ops			\$ -	\$ -	\$ 12,412,094	\$ -	\$ -	\$ 12,511,239	\$ 24,923,334
2	Arcadia	0.0832%	0.2474%	64,634	-	15,102	-	-	23,608	103,344
3	Claremont	0.0274%	0.0814%	21,259	-	4,967	-	-	-	26,227
4	Commerce	0.0769%	0.2288%	59,758	900,736	13,963	-	270,194	-	1,244,651
5	Culver City	1.4562%	4.3296%	1,131,024	-	264,274	260,439	-	181,996	1,837,732
6	Foothill	6.9861%	20.7712%	5,426,076	-	-	360,470	2,163,140	1,007,098	8,956,784
7	Gardena	1.3358%	3.9715%	1,037,481	-	242,417	748,595	-	189,989	2,218,482
8	La Mirada	0.0203%	0.0604%	15,789	-	3,689	-	-	-	19,478
9	Long Beach	6.0331%	17.9376%	4,685,866	-	1,094,897	2,471,477	-	892,094	9,144,335
10	Montebello	2.1421%	6.3688%	1,663,729	-	388,746	-	1,233,930	235,485	3,521,890
11	Norwalk	0.8332%	2.4773%	647,147	-	151,212	-	-	60,928	859,288
12	Redondo Beach DR/MB	0.1926%	0.5725%	149,565	-	34,947	-	-	4,325	188,837
13	Santa Monica	5.3167%	15.8078%	4,129,485	-	964,893	-	-	863,105	5,957,484
14	Torrance	1.7289%	5.1403%	1,342,810	-	313,760	876,524	785,150	260,598	3,578,843
15	Sub-Total	26.2323%	77.9947%	20,374,623	900,736	3,492,869	4,717,505	4,452,414	3,719,227	37,657,374
ELIGIBLE OPERATORS										
16	Antelope Valley	1.6684%	4.9605%	1,295,847	-	29,840	408,166	-	51,804	1,785,658
17	Santa Clarita	1.3951%	4.1480%	1,083,597	-	24,953	213,483	-	55,413	1,377,446
18	LADOT Local/Express	3.5657%	10.6017%	2,769,490	-	602,942	2,932,371	-	162,427	6,467,230
19	Foothill BSCP	0.7719%	2.2950%	599,534	-	-	-	-	-	599,534
20	Sub-Total	7.4012%	22.0053%	5,748,468	-	657,736	3,554,020	-	269,645	10,229,868
21	City of Lynwood Trolley						233,639	-	-	233,639
22	Total Municipal Operators	33.6335%	100.0000%	26,123,091	900,736	4,150,604	8,505,164	4,452,414	3,988,873	48,120,882
23	Total	33.6335%	100.0000%	\$ 26,123,091	\$ 900,736	\$ 16,562,699	\$ 8,505,164	\$ 4,452,414	\$ 16,500,112	\$ 73,044,216

Last Year	\$ 25,288,568		\$ 8,233,460	\$ 4,310,178	\$ 15,973,003
% Increase	3.30%		3.30%	3.30%	3.30%
Current Year	\$ 26,123,091		\$ 8,505,164	\$ 4,452,414	\$ 16,500,112

Note:

(1) Allocated as part of FAP to Commerce as compensation for having zero passenger revenues.

(2) Antelope Valley, Santa Clarita, Burbank and Pasadena's LCTOP fund will be exchanged with Metro's "Foothill Mitigation" Fund. Metro will allocate Prop A Discretionary (95% of 40%) GOI fund to Antelope Valley and Santa Clarita.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

MEASURE R 20% BUS OPERATIONS AND CAPITAL ALLOCATIONS

Operators	20% Bus Operations			Clean Fuel Bus Capital Facilities and Rolling Stock Fund (1)	
	Proposition A Base Share	MR Percentage Share	Bus Operations Allocation	Federal Section 5307 Capital Allocation	\$ Allocation
<u>Included Operators:</u>					
1 Metro Bus Ops	73.7677%	68.6842%	\$ 158,160,906	65.6344%	\$ -
2 Arcadia	0.0832%	0.0775%	178,418	0.1604%	-
3 Claremont	0.0274%	0.0255%	58,686	0.0578%	-
4 Commerce	0.0769%	0.0716%	164,959	0.3351%	-
5 Culver City	1.4562%	1.3558%	3,122,138	1.4181%	-
6 Foothill	6.9861%	6.5047%	14,978,433	8.3256%	-
7 Gardena	1.3358%	1.2437%	2,863,918	1.2453%	-
8 La Mirada	0.0203%	0.0189%	43,584	0.0648%	-
9 Long Beach	6.0331%	5.6173%	12,935,117	6.2603%	-
10 Montebello	2.1421%	1.9944%	4,592,647	1.8661%	-
11 Norwalk	0.8332%	0.7758%	1,786,420	0.6849%	-
12 Redondo Beach DR	0.0113%	0.0105%	24,262	0.3308%	-
13 Redondo Beach MB	0.1812%	0.1688%	388,605		-
14 Santa Monica	5.3167%	4.9503%	11,399,253	4.5853%	-
15 Torrance	1.7289%	1.6097%	3,706,766	1.4164%	-
<u>Eligible Operators:</u>					
16 Antelope Valley	1.6684%	1.5534%	3,577,126	1.9408%	-
17 Santa Clarita	1.3951%	1.2990%	2,991,220	1.8877%	-
18 LADOT Local	2.4066%	2.2407%	5,159,784	3.7863%	-
19 LADOT Express	1.1591%	1.0793%	2,485,264		-
20 Foothill BSCP	0.7719%	0.7187%	1,654,985		-
21 Total Municipal Operators	33.6335%	31.3158%	72,111,584	34.3656%	-
22 Total Funds Allocated	107.4012%	100.0000%	\$ 230,272,491	100.0000%	\$ -

Notes:

(1) Clean Fuel Capital Facilities and Rolling Stock Funds of \$10M will be allocated every even fiscal year.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

MEASURE M 20% TRANSIT OPERATIONS
(Metro and Municipal Providers)

Operators	Measure M Percentage Share ⁽¹⁾	\$ Allocation
<u>Included Operators:</u>		
1 Metro Bus Ops	68.6842%	\$ 157,912,946
2 Arcadia	0.0775%	178,138
3 Claremont	0.0255%	58,594
4 Commerce	0.0716%	164,700
5 Culver City	1.3558%	3,117,243
6 Foothill	6.5047%	14,954,950
7 Gardena	1.2437%	2,859,428
8 La Mirada	0.0189%	43,515
9 Long Beach	5.6173%	12,914,838
10 Montebello	1.9944%	4,585,446
11 Norwalk	0.7758%	1,783,619
12 Redondo Beach DR	0.0105%	24,224
13 Redondo Beach MB	0.1688%	387,995
14 Santa Monica	4.9503%	11,381,382
15 Torrance	1.6097%	3,700,954
<u>Eligible Operators:</u>		
16 Antelope Valley	1.5534%	3,571,518
17 Santa Clarita	1.2990%	2,986,530
18 LADOT Local	2.2407%	5,151,695
19 LADOT Express	1.0793%	2,481,368
20 Foothill BSCP	0.7187%	1,652,391
21 Total Municipal Operators	31.3158%	71,998,530
22 Total Funds Allocated	100.0000%	\$ 229,911,476

Notes:

(1) Metro follows Measure R allocation methodology for Measure M 20% Transit Operations.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

Senate Bill 1 - Road Repair and Accountability Act of 2017

	Operators	Measure R % Share ⁽¹⁾	SB1 - STA Allocation	SB1 - SGR Allocation ⁽²⁾	Total
	<u>Included Operators:</u>				
1	Metro Bus Ops	68.6842%	\$ 34,506,408	\$ 15,501,469	\$ 50,007,877
2	Arcadia	0.0775%	38,926	17,487	56,413
3	Claremont	0.0255%	12,804	5,752	18,555
4	Commerce	0.0716%	35,990	16,168	52,157
5	Culver City	1.3558%	681,166	306,003	987,169
6	Foothill	6.5047%	3,267,887	1,468,047	4,735,934
7	Gardena	1.2437%	624,829	280,695	905,524
8	La Mirada	0.0189%	9,509	4,272	13,780
9	Long Beach	5.6173%	2,822,091	1,267,781	4,089,871
10	Montebello	1.9944%	1,001,991	450,129	1,452,119
11	Norwalk	0.7758%	389,748	175,088	564,837
12	Redondo Beach DR	0.0105%	5,293	2,378	7,671
13	Redondo Beach MB	0.1688%	84,783	38,087	122,870
14	Santa Monica	4.9503%	2,487,007	1,117,249	3,604,256
15	Torrance	1.6097%	808,715	363,303	1,172,018
	<u>Eligible Operators:</u>				
16	Antelope Valley	1.5534%	780,432	350,597	1,131,028
17	Santa Clarita	1.2990%	652,603	293,172	945,774
18	LADOT Local	2.2407%	1,125,725	505,714	1,631,439
19	LADOT Express	1.0793%	542,217	243,583	785,800
20	Foothill BSCP	0.7187%	361,073	162,206	523,279
21	Total Municipal Operators	31.3158%	15,732,787	7,067,710	22,800,497
22	County of Los Angeles		-	67,097	67,097
23	Total Funds Allocated	100.0000%	\$ 50,239,195	\$ 22,636,276	\$ 72,875,471

Notes:

(1) STA and SGR portion of SB1 will be allocated based on Measure R allocation methodology.

(2) Preliminary estimates. Subject to the submittal of eligible projects.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

LOW CARBONTRANSIT OPERATIONS PROGRAM

Eligible Allocation Fiscal Year 2021 - 2022

Operators	LCTOP Share ⁽¹⁾	TDA Fund Exchange ⁽²⁾	Prop A GOI / Prop C 40% Fund Exchange ⁽³⁾	Net Funds Available ⁽¹⁾
1 Metro Bus Ops.		\$ 3,323,653	\$ 975,482	\$ 4,299,135
2 Antelope Valley ⁽³⁾	\$ 342,986		(342,986)	-
3 Arcadia	27,118	(27,118)		-
4 Claremont	7,698	(7,698)		-
5 Commerce	71,471	(71,471)		-
6 Culver City	257,803	(257,803)		-
7 Foothill Transit	-	-		-
8 Gardena	232,386	(232,386)		-
9 La Mirada	14,759	(14,759)		-
10 Long Beach	1,021,561	(1,021,561)		-
11 Montebello	339,103	(339,103)		-
12 Norwalk	155,039	(155,039)		-
13 Redondo Beach	49,028	(49,028)		-
14 Santa Clarita ⁽³⁾	438,884		(438,884)	-
15 Santa Monica	802,239	(802,239)		-
16 Torrance	345,448	(345,448)		-
17 Tier Two Operators				
18 Burbank ⁽³⁾	63,611		(63,611)	-
19 Pasadena ⁽³⁾	130,001		(130,001)	-
20 TOTAL	\$ 4,105,523	\$ -	\$ -	\$ 4,299,135

Note:

(1) Estimated - To be adjusted based on actual allocations.

(2) Included Operators' share of LCTOP fund will be exchanged with Metro's TDA Article 4 allocation.

(3) LCTOP fund will be exchanged with Metro's "Foothill Mitigation Fund" share. Metro will allocate Proposition A Discretionary (95% of 40%) GOI fund to these operators.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

TIER 2 OPERATORS ESTIMATED FUNDING LEVELS

Operators	Vehicle Service Miles FY21 data	Passenger Revenue (1)	Base Fare (2)	Fare Units (2)	50% VSM + 50% Fare Units	% Share			
1 LADOT Community Dash	3,860,618	\$ 3,413,087	\$ 0.50	16,808,232	10,334,425	5.2002%			
2 Glendale	720,218	875,056	1.00	2,187,836	1,454,027	0.7317%			
3 Pasadena	721,701	687,525	0.75	916,700	819,201	0.4122%			
4 Burbank	209,767	189,786	1.00	189,786	199,777	0.1005%			
5 Sub-Total	5,512,304	5,165,454		20,102,554	12,807,429	6.4446%			
6 Included and Eligible Oper	91,307,817	251,143,631		159,997,982	185,924,937	93.5554%			
7 Total	96,820,121	\$256,309,085		180,100,536	198,732,366	100.0000%			
STA Revenue									
	% Share	TDA Article 4 + Interest	Base Share + Interest	Proposition A Discretionary	Total				
8 Funds Allocated to Included Operators		\$ 508,403,193	\$ 60,136,246	\$ 269,348,521	\$ 837,887,959				
<u>Formula Equivalent Calculation</u>									
9 LADOT Community Dash		5.2002%	\$ 26,437,841	\$ 3,127,188	\$ 14,006,587	\$ 43,571,616			
10 Glendale		0.7317%	3,719,736	439,987	1,970,691	6,130,414			
11 Pasadena		0.4122%	2,095,704	247,889	1,110,289	3,453,882			
12 Burbank		0.1005%	511,074	60,452	270,764	842,290			
13 Total		6.4446%	\$ 32,764,355	\$ 3,875,517	\$ 17,358,330	\$ 53,998,203			
Funds Allocated to Tier 2 Operators 11.11% (3)									
						MTA Allocations	ARPA Fund Allocations (4)	LCTOP fund Exchange (5)	FY23 Total Funds Available
<u>Actual Allocation</u>									
14 LADOT Community Dash		\$ 2,937,636	\$ 347,477	\$ 1,556,339	\$ 4,841,452	n/a	\$ -	\$ 4,841,452	
15 Glendale		413,318	48,889	218,973	681,180	769,726	-	1,450,906	
16 Pasadena		232,864	27,544	123,370	383,777	448,564	130,001	962,342	
17 Burbank		56,788	6,717	30,086	93,591	134,940	63,611	292,142	
18 Total		\$ 3,640,605	\$ 430,627	\$ 1,928,768	\$ 6,000,000	\$ 1,353,230	\$ 193,612	\$ 7,546,842	

	Prop A Incentive Allocation ⁽⁶⁾	Before Tier 2		Net Prop A Incentive Allocation
		GOI Allocation	GOI Allocation Deduction	
19 LADOT Community Dash	\$ 1,318,365	\$ (146,490)	\$ 1,171,875	
20 Glendale	335,965	(37,331)	298,634	
21 Pasadena	337,284	(37,477)	299,807	
22 Burbank	133,444	(14,828)	118,616	
23 Total	\$ 2,125,058	\$ (236,125)	\$ 1,888,932	

- Notes:**
- (1) Fare Unit are held constant at FY19 FAP level.
 - (2) Funding Stability Policy is applied on LADOT and Glendale Fare Units.
 - (3) This percentage is applied as a deduction from Tier 2 Operators' Incentive Program allocations.
 - (4) ARPA funding to Burbank, Glendale and Pasadena is included for FY23. City of Los Angeles Community Dash program is anticipated to be drawn directly by City of Los Angeles DOT.
 - (5) Burbank and Pasadena's LCTOP fund will be exchanged with Metro's "Foothill Mitigation" Fund. Metro will allocate Prop A Discretionary (95% of 40%) GOI fund to these operators.
 - (6) Estimated - to be Adjusted to Actual apportionment.

LOCAL SUBSIDIES

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

PROPOSITION A 5% OF 40% DISCRETIONARY PROGRAMS
(In Order of Priority)

PRIORITY I: EXISTING SUB-REGIONAL PARATRANSIT PROJECTS		MTA Allocation	ARPA Allocations ⁽¹⁾	FY 23 Total Funds Available
1	Agoura Hills	\$ 66,450	\$ 70,592	\$ 137,042
2	Antelope Valley, Elderly & Disabled	337,251	356,709	693,960
3	Beverly Hills Taxi & Lift Van	-	3,994	3,994
4	Culver City Community Transit and LA County	58,867	64,250	123,117
5	Gardena, Hawthorne and LA County	194,807	204,924	399,731
6	Glendale Paratransit and La Canada Flintridge	269,419	282,601	552,019
7	Inglewood Transit and LA County	216,411	222,889	439,300
8	LA County (Whittier et al)	209,817	222,647	432,464
9	LA County (Willowbrook)	43,386	45,573	88,959
10	Los Angeles Taxi & Lift Van, City Ride ⁽¹⁾	415,976	-	415,976
11	Los Angeles Dial-a-Ride, City Ride ⁽¹⁾	1,109,084	-	1,109,084
12	Monrovia D.A.R. and LA County	103,558	113,731	217,289
13	Palos Verdes PTA D.A.R.	42,394	44,557	86,950
14	Palos Verdes PTA - PV Transit	397,850	420,134	817,984
15	Pasadena Community Transit, San Marino and LA County	478,805	502,286	981,090
16	Pomona Valley TA - E&D (Get About)	803,438	843,260	1,646,698
17	Pomona Valley TA General Public (VC)	74,883	80,123	155,006
18	Santa Clarita D.A.R.	959,631	974,059	1,933,689
19	West Hollywood (DAR)	259,246	273,325	532,571
20	West Hollywood (Taxi)	-	14,733	14,733
21	Whittier (DAR)	291,382	305,666	597,048
22	Redondo Beach Community Transit and Hermosa Beach ⁽²⁾	-	4,346	4,346
23	TOTAL EXISTING SUB-REGIONAL PARATRANSIT PROJECTS	\$ 6,332,655	\$ 5,050,398	\$ 11,383,052
PRIORITY II: SERVICES THAT RECEIVE GROWTH OVER INFLATION (
24	City of L.A. - Bus Service Continuation Project/DASH/Central City Shuttle	\$ -	\$ -	\$ -
25	Santa Clarita - Local Fixed Route	-	-	-
26	Antelope Valley - Local Fixed Route	-	-	-
27	Foothill - Bus Service Continuation Project	-	-	-
28	TOTAL SERVICES THAT RECEIVE GROWTH OVER INFLATION	\$ -	\$ -	\$ -
29	PRIORITY III: APPROVED EXISTING EXPANDED PARATRANSIT	\$ -	\$ -	\$ -
30	PRIORITY IV: APPROVED NEW EXPANDED PARATRANSIT SERVICES	\$ -	\$ -	\$ -

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

PROPOSITION A 5% OF 40% DISCRETIONARY PROGRAMS (Continued)
(In Order of Priority)

Priority V: VOLUNTARY NTD DATA REPORTING (Estimated - to be Adjusted to Actual apportionment) FY19 NTD Report Year		Estimate	Tier 2 Deduction ⁽³⁾	MTA Allocation	ARPA Allocations ⁽¹⁾	FY 23 Total Funds Available
31	City of Alhambra (MB and DR)	\$ 117,855		\$ 117,855	\$ 123,984	\$ 241,839
32	City of Artesia (DR)	5,416		5,416	5,744	11,161
33	City of Azusa (DR)	40,761		40,761	43,058	83,820
34	City of Baldwin Park (MB and DR)	102,409		102,409	106,057	208,466
35	City of Bell (MB/DR)	24,232		24,232	25,536	49,769
36	City of Bell Gardens (MB and DR)	64,250		64,250	67,785	132,035
37	City of Bellflower (MB and DR)	41,472		41,472	44,082	85,554
38	City of Burbank (MB)*	133,444	(14,828)	114,740	121,213	235,953
39	City of Calabasas (MB and DR)	53,535		53,535	58,950	112,485
40	City of Carson (MB and DT)	190,852		190,852	201,215	392,067
41	City of Cerritos (MB)	104,000		104,000	109,430	213,430
42	City of Compton (MB)	56,550		56,550	59,542	116,091
43	City of Covina (DR)	26,765		26,765	28,025	54,791
44	City of Cudahy (MB and DR)	24,345		24,345	25,383	49,727
45	City of Downey (MB and DR)	87,898		87,898	91,941	179,839
46	City of Duarte (MB)	26,024		26,024	28,832	54,856
47	City of El Monte (MB and DR)	130,497		130,497	139,311	269,808
48	City of Glendora (MB and DR)	79,024		79,024	84,874	163,898
49	City of Glendale (MB)*	335,965	(37,331)	288,875	303,901	592,776
50	City of Huntington Park (MB)	109,324		109,324	98,850	208,174
51	City of Los Angeles -- Community DASH* (MB) (1)	1,318,365	(146,490)	1,133,577	-	1,133,577
52	City of Los Angeles -- Department of Aging (DR) (1)	171,081		171,081	-	171,081
53	LA County Dept. of Public Works -- Avocado Heights (MB)	17,009		17,009	17,928	34,936
54	LA County Dept. of Public Works -- East Valinda (MB)	19,155		19,155	20,174	39,329
55	LA County Dept. of Public Works -- East LA (MB and DR)	138,679		138,679	146,701	285,380
56	LA County Dept. of Public Works -- Willowbrook (MB)	36,015		36,015	37,660	73,676
57	LA County Dept. of Public Works -- King Medical (MB)	15,381		15,381	16,171	31,552
58	LA County Dept. of Public Works -- Athens (MB)	15,989		15,989	16,882	32,872
59	LA County Dept. of Public Works -- Lennnox (MB)	12,428		12,428	13,227	25,655
60	LA County Dept. of Public Works -- South Whittier (MB)	88,434		88,434	93,642	182,076
61	LA County Dept. of Public Works -- Florance/Firestone (MB)	24,480		24,480	22,134	46,614
62	City of Lakewood (DR)	31,729		31,729	28,689	60,419
63	City of Lawndale (MB)	34,170		34,170	35,932	70,102
64	City of Lynwood (MB)	59,293		59,293	62,365	121,658
65	City of Malibu (DT)	3,654		3,654	6,786	10,439
66	City of Manhattan Beach (DR)	21,753		21,753	22,437	44,190
67	City of Maywood (DR)	24,995		24,995	26,242	51,236
68	City of Monterey Park (MB and DR)	105,444		105,444	111,576	217,020
69	City of Pasadena (MB)*	337,284	(37,477)	290,009	302,275	592,284
70	City of Pico Rivera (DR)	8,939		8,939	9,497	18,436
71	City of Rosemead (MB and DR)	76,565		76,565	80,604	157,170
72	City of Santa fe Springs (DR)	9,217		9,217	9,191	18,408
73	City of South Gate (DT and MB)	153,141		153,141	162,051	315,192
74	City of South Pasadena (DR)	15,457		15,457	16,319	31,776
75	City of West Covina (MB and DR)	98,678		98,678	104,328	203,006
76	City of West Hollywood (MB)	50,448		50,448	52,393	102,841
77	TOTAL VOLUNTARY NTD DATA REPORTING	\$ 4,642,399	\$ (236,125)	\$ 4,344,542	\$ 3,182,919	\$ 7,527,461

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

PROPOSITION A 5% OF 40% DISCRETIONARY PROGRAMS (Continued)
(In Order of Priority)

PRIORITY VI: SPECIAL DEMONSTRATION PROJECTS		MTA Allocation	ARPA Allocations ⁽¹⁾	FY 23 Total Funds Available
78	Avalon Ferry Subsidy	\$ 700,000	\$ 476,538	\$ 1,176,538
79	Avalon Transit Services (Jitney and Dial-a-Ride)	300,000	109,874	409,874
80	Hollywood Bowl Shuttle Service	1,057,000	387,124	1,444,124
81	TOTAL SPECIAL DEMONSTRATION PROJECTS	\$ 2,057,000	\$ 973,536	\$ 3,030,536
82	Total funds	\$ 12,734,197	\$ 9,206,853	\$ 21,941,049
83	Reserves for contingencies (4)	9,400,843	-	9,400,843
84	TOTAL ESTIMATED REVENUE	\$ 22,135,040	\$ 9,206,853	\$ 31,341,892
85	Surplus (Deficit)	\$ -		

NOTES:

- (1) Operators' ARPA Allocated funding will be exchanged with local funds. City of Los Angeles ARPA funding, \$2,952,268 will be received directly from FTA.
- (2) Redondo Beach Community Transit and Hermosa Beach Dial-A-Ride are now included in FAP allocation.
- (3) Tier 2 Operators' share have been reduced by % of GOI Funding per Tier 2 Operators Funding Program.
- (4) These funds are held in reserve for future contingency purposes such as deficit years, growth over inflation, approved new or existing expanded paratransit services, and new NTD reporters.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

PROPOSITION A, PROPOSITION C , MEASURE R and MEASURE M LOCAL RETURN, TDA ARTICLE 3 & 8

LOCAL JURISDICTION	Population DOF Report 2021 data ⁽¹⁾	Population as % of County	Proposition A Local Return Estimate ⁽²⁾	Proposition C Local Return Estimate ⁽²⁾	Measure R Local Return Estimate ⁽²⁾	Measure M Local Return Estimate	TDA Article 3 Ped & Bike (A)	TDA Article 8 (S & H)		Total
								Population	Article 8 Allocation	
1 AGOURA HILLS	20,457	0.2037%	\$ 499,085	\$ 413,978	\$ 310,483	\$ 351,881	\$ 19,266		\$ -	\$ 1,594,694
2 ALHAMBRA	86,258	0.8588%	2,104,418	1,745,559	1,309,170	1,483,725	81,208			6,724,080
3 ARCADIA	57,660	0.5740%	1,406,719	1,166,836	875,127	991,811	54,287			4,494,780
4 ARTESIA	16,484	0.1641%	402,157	333,578	250,184	283,542	15,526			1,284,987
5 AVALON	3,973	0.0396%	96,928	80,400	60,300	68,340	5,000	3,973	220,402	531,369
6 AZUSA	49,587	0.4937%	1,209,763	1,003,467	752,600	852,947	46,688			3,865,465
7 BALDWIN PARK	75,935	0.7560%	1,852,570	1,536,658	1,152,494	1,306,159	71,490			5,919,371
8 BELL	36,319	0.3616%	886,067	734,969	551,227	624,724	34,198			2,831,185
9 BELLFLOWER	77,458	0.7712%	1,889,726	1,567,478	1,175,609	1,332,357	72,924			6,038,094
10 BELL GARDENS	42,233	0.4205%	1,030,349	854,648	640,986	726,451	39,765			3,292,199
11 BEVERLY HILLS	33,399	0.3325%	814,828	675,879	506,909	574,497	31,449			2,603,562
12 BRADBURY	1,045	0.0104%	25,495	21,147	15,860	17,975	5,000			85,477
13 BURBANK	103,969	1.0351%	2,536,510	2,103,968	1,577,976	1,788,373	97,880			8,104,706
14 CALABASAS	24,341	0.2423%	593,842	492,576	369,432	418,690	22,922			1,897,463
15 CARSON	91,668	0.9126%	2,236,405	1,855,039	1,391,279	1,576,783	86,300			7,145,806
16 CERRITOS	50,048	0.4983%	1,221,010	1,012,796	759,597	860,877	47,122			3,901,402
17 CLAREMONT	35,707	0.3555%	871,136	722,584	541,938	614,197	33,622			2,783,477
18 COMMERCE	12,792	0.1274%	312,084	258,865	194,149	220,035	12,051			997,184
19 COMPTON	97,775	0.9734%	2,385,396	1,978,623	1,483,967	1,681,830	92,049			7,621,865
20 COVINA	48,833	0.4862%	1,191,368	988,209	741,156	839,977	45,978			3,806,689
21 CUDAHY	23,750	0.2364%	579,424	480,617	360,463	408,524	22,366			1,851,393
22 CULVER CITY	39,805	0.3963%	971,114	805,514	604,135	684,687	37,479			3,102,929
23 DIAMOND BAR	56,717	0.5647%	1,383,713	1,147,753	860,815	975,590	53,399			4,421,270
24 DOWNEY	111,425	1.1093%	2,718,412	2,254,851	1,691,138	1,916,624	104,899			8,685,924
25 DUARTE	21,457	0.2136%	523,482	434,214	325,661	369,082	20,208			1,672,647
26 EL MONTE	116,465	1.1595%	2,841,372	2,356,843	1,767,632	2,003,317	109,643			9,078,807
27 EL SEGUNDO	16,660	0.1659%	406,450	337,140	252,855	286,569	15,692			1,298,706
28 GARDENA	60,344	0.6008%	1,472,200	1,221,151	915,863	1,037,978	56,814			4,704,006
29 GLENDALE	203,834	2.0293%	4,972,895	4,124,885	3,093,664	3,506,152	191,887			15,889,483
30 GLENORA	51,540	0.5131%	1,257,410	1,042,989	782,242	886,541	48,526			4,017,707
31 HAWAIIAN GARDENS	14,467	0.1440%	352,948	292,761	219,571	248,847	13,628			1,127,755
32 HAWTHORNE	86,999	0.8661%	2,122,496	1,760,555	1,320,416	1,496,471	81,905			6,781,843
33 HERMOSA BEACH	19,451	0.1936%	474,542	393,620	295,215	334,577	18,319			1,516,273
34 HIDDEN HILLS	1,913	0.0190%	46,671	38,712	29,034	32,906	5,000			152,323
35 HUNTINGTON PARK	58,937	0.5868%	1,437,873	1,192,678	894,509	1,013,776	55,489			4,594,326

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

PROPOSITION A, PROPOSITION C , MEASURE R and MEASURE M LOCAL RETURN, TDA ARTICLE 3 & 8 (continued)

LOCAL JURISDICTION	Population DOF Report 2020 data ⁽¹⁾	Population as % of County	Proposition A Local Return Estimate ⁽²⁾	Proposition C Local Return Estimate ⁽²⁾	Measure R Local Return Estimate ⁽²⁾	Measure M Local Return Estimate	TDA Article 3 Ped & Bike (A)	TDA Article 8 (S & H)		Total
								Population	Article 8 Allocation	
36 INDUSTRY (B)	427	0.0043%	10,417	8,641	6,481	7,345	-			32,884
37 INGLEWOOD	110,159	1.0967%	2,687,526	2,229,232	1,671,924	1,894,847	103,707			8,587,235
38 IRWINDALE	1,441	0.0143%	35,156	29,161	21,871	24,787	5,000			115,974
39 LA CANADA-FLINTRIDGE	20,194	0.2010%	492,669	408,656	306,492	347,357	19,019			1,574,192
40 LA HABRA HEIGHTS	5,451	0.0543%	132,987	110,309	82,732	93,763	5,140			424,931
41 LAKEWOOD	80,218	0.7986%	1,957,061	1,623,331	1,217,498	1,379,831	75,522			6,253,244
42 LA MIRADA	48,631	0.4842%	1,186,440	984,121	738,091	836,503	45,788			3,790,942
43 LANCASTER	161,372	1.6066%	3,936,958	3,265,603	2,449,202	2,775,763	151,916	161,372	8,952,102	21,531,545
44 LA PUENTE	40,087	0.3991%	977,994	811,220	608,415	689,537	37,745			3,124,912
45 LA VERNE	33,084	0.3294%	807,143	669,504	502,128	569,079	31,153			2,579,007
46 LAWDALE	32,710	0.3257%	798,019	661,936	496,452	562,645	30,801			2,549,852
47 LOMITA	20,431	0.2034%	498,451	413,452	310,089	351,434	19,242			1,592,667
48 LONG BEACH	467,730	4.6566%	11,411,109	9,465,215	7,098,911	8,045,432	440,304			36,460,972
49 LOS ANGELES CITY	3,923,341	39.0598%	95,716,914	79,394,661	59,545,996	67,485,462	4,193,800			306,336,833
50 LYNWOOD	69,880	0.6957%	1,704,847	1,414,126	1,060,595	1,202,007	65,790			5,447,366
51 MALIBU	11,537	0.1149%	281,466	233,468	175,101	198,448	10,869			899,353
52 MANHATTAN BEACH	35,058	0.3490%	855,303	709,451	532,088	603,033	33,011			2,732,886
53 MAYWOOD	27,670	0.2755%	675,059	559,944	419,958	475,952	26,056			2,156,969
54 MONROVIA	38,479	0.3831%	938,764	778,680	584,010	661,878	36,231			2,999,563
55 MONTEBELLO	62,914	0.6264%	1,534,899	1,273,159	954,869	1,082,185	59,233			4,904,345
56 MONTEREY PARK	60,380	0.6011%	1,473,078	1,221,879	916,410	1,038,598	56,848			4,706,812
57 NORWALK	105,393	1.0493%	2,571,251	2,132,785	1,599,588	1,812,867	99,220			8,215,711
58 PALMDALE	156,074	1.5538%	3,807,704	3,158,390	2,368,793	2,684,632	146,929	156,074	8,658,196	20,824,644
59 PALOS VERDES ESTATES	13,286	0.1323%	324,136	268,862	201,647	228,533	12,516			1,035,693
60 PARAMOUNT	55,200	0.5496%	1,346,703	1,117,054	837,791	949,496	51,971			4,303,015
61 PASADENA	145,306	1.4466%	3,544,999	2,940,484	2,205,363	2,499,411	136,792			11,327,050
62 PICO RIVERA	63,157	0.6288%	1,540,828	1,278,076	958,557	1,086,365	59,462			4,923,288
63 POMONA	151,319	1.5065%	3,691,697	3,062,166	2,296,624	2,602,841	142,453			11,795,781
64 RANCHO PALOS VERDES	41,541	0.4136%	1,013,467	840,644	630,483	714,548	39,114			3,238,255
65 REDONDO BEACH	66,484	0.6619%	1,621,996	1,345,403	1,009,052	1,143,593	62,594			5,182,637
66 ROLLING HILLS	1,866	0.0186%	45,524	37,761	28,321	32,097	5,000			148,704
67 ROLLING HILLS ESTATES	8,098	0.0806%	197,565	163,875	122,906	139,294	7,632			631,273
68 ROSEMEAD	54,229	0.5399%	1,323,013	1,097,405	823,054	932,794	51,057			4,227,323
69 SAN DIMAS	34,003	0.3385%	829,564	688,101	516,076	584,886	32,018			2,650,645
70 SAN FERNANDO	24,754	0.2464%	603,918	500,934	375,701	425,794	23,311			1,929,658

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

PROPOSITION A, PROPOSITION C , MEASURE R and MEASURE M LOCAL RETURN, TDA ARTICLE 3 & 8 (continued)

LOCAL JURISDICTION	Population DOF Report 2020 data ⁽¹⁾	Population as % of County	Proposition A Local Return Estimate ⁽²⁾	Proposition C Local Return Estimate ⁽²⁾	Measure R Local Return Estimate ⁽²⁾	Measure M Local Return Estimate	TDA Article 3 Ped & Bike (A)	TDA Article 8 (S & H)		Total
								Population	Article 8 Allocation	
71 SAN GABRIEL	39,945	0.3977%	974,530	808,347	606,260	687,095	37,611			3,113,842
72 SAN MARINO	12,961	0.1290%	316,207	262,285	196,714	222,942	12,210			1,010,358
73 SANTA CLARITA	221,572	2.2059%	5,405,645	4,483,840	3,362,880	3,811,264	208,585	221,572	12,291,694	29,563,908
74 SANTA FE SPRINGS	18,129	0.1805%	442,289	366,867	275,151	311,837	17,075			1,413,219
75 SANTA MONICA	92,968	0.9256%	2,268,120	1,881,346	1,411,010	1,599,144	87,524			7,247,145
76 SIERRA MADRE	10,655	0.1061%	259,948	215,620	161,715	183,277	10,039			830,599
77 SIGNAL HILL	11,617	0.1157%	283,417	235,087	176,316	199,824	10,945			905,589
78 SOUTH EL MONTE	21,296	0.2120%	519,554	430,956	323,217	366,313	20,056			1,660,097
79 SOUTH GATE	96,553	0.9613%	2,355,583	1,953,894	1,465,421	1,660,810	90,899			7,526,606
80 SOUTH PASADENA	25,668	0.2555%	626,217	519,430	389,573	441,516	24,172			2,000,907
81 TEMPLE CITY	36,225	0.3606%	883,774	733,067	549,800	623,107	34,109			2,823,857
82 TORRANCE	144,832	1.4419%	3,533,435	2,930,892	2,198,169	2,491,258	136,346			11,290,100
83 VERNON	295	0.0029%	7,197	5,970	4,477	5,074	5,000			27,718
84 WALNUT	29,835	0.2970%	727,878	603,756	452,817	513,192	28,094			2,325,737
85 WEST COVINA	105,593	1.0513%	2,576,130	2,136,832	1,602,624	1,816,307	99,409			8,231,302
86 WEST HOLLYWOOD	36,125	0.3597%	881,334	731,043	548,282	621,387	34,015			2,816,062
87 WESTLAKE VILLAGE	8,180	0.0814%	199,566	165,535	124,151	140,704	7,709			637,665
88 WHITTIER	86,196	0.8581%	2,102,905	1,744,305	1,308,229	1,482,659	81,149			6,719,247
89 UNINCORP LA COUNTY	1,024,204	10.1967%	24,987,287	20,726,297	15,544,723	17,617,352	2,132,146	136,022	7,545,812	88,553,616
90 TOTAL	10,044,458	100.0000%	\$ 245,052,500	\$ 203,264,600	\$ 152,448,450	\$ 172,774,910	\$ 11,144,314	679,013	\$ 37,668,206	\$ 822,352,980

Note:

(1) Population estimates are based on State of California Department of Finance's (DOF) 2021 population estimates. The Unincorporated Population figure for TDA Article 8 is based on 2007 estimates by Urban Research.

(2) Proposition A, Proposition C, Measure R and Measure M Local Return funds are allocated their share of estimated revenues (minus administration) without carryover since payments are made based on actual revenues received.

TDA Article 3 Allocation:

(A) 15% of the estimated revenue is first awarded to the City of Los Angeles and Los Angeles County (30%-70% split) as Supplemental Allocation.

(B) City of Industry has opted out of the TDA Article 3 program indefinitely.

Bus Transit Subsidies FEDERAL FORMULA GRANTS

FEDERAL FORMULA GRANTS REVENUE ESTIMATES ^{(1),(2)}

Los Angeles County Share of Los Angeles-Long Beach-Anaheim UZA

1	Section 5307 Urbanized Area Formula Grants:		
	Estimated Revenue		\$ 328,000,000
2	Estimated Revenue	\$ 328,000,000	
3	Off the Top:		
	1% Enhancement Allocation	(3,280,000)	
4		<u>\$ 324,720,000</u>	
5	85% Formula Allocation	\$ 276,012,000	
6	15% Discretionary Allocation	48,708,000	
7		<u>\$ 324,720,000</u>	
8	Section 5339 Bus and Bus Facilities Formula Grants:		
	Estimated Revenue		\$ 33,318,249
	Section 5337 State of Good Repair (LA County Share of LA UZA 2):		
	High Intensity Fixed Guideway:		
9	Directional Route Miles (DRM) Generated	\$ 42,476,661	
10	Vehicle Revenue Miles (VRM) Generated	73,606,447	
11		<u>\$ 116,083,108</u>	
	High Intensity Motorbus:		
12	Directional Route Miles (DRM) Generated	\$ 3,232,135	
13	Vehicle Revenue Miles (VRM) Generated	4,031,361	
14		<u>\$ 7,263,496</u>	
15	Section 5337 State of Good Repair Total Estimated Revenue		\$ 123,346,604
16	Total Federal Formula Funds Available		\$ 484,664,853

Note:

(1) Funding based on assumption of full Congressional authorization of the Infrastructure Investment and Jobs Act (IIJA).

(2) Fund allocations are based on FY19 TPM data.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

FEDERAL FORMULA GRANTS (Estimated - to be Adjusted to Actual apportionment) (1)

Operators	Urbanized Formula Program (Section 5307)			Bus & Bus Facilities (Section 5339)			State of Good Repair (Section 5337)			Total
	Allocation	Fund Exchanges	Adjusted Allocation	Allocation	Fund Exchange	Adjusted Allocation	Allocation	Fund Exchange	Adjusted Allocation	
Included Operators:										
1 Metro Bus Ops	\$ 211,493,706	\$ (16,778,676)	\$ 194,715,030	\$ 22,532,573	\$ 10,785,676	\$ 33,318,249	\$ 116,993,604	\$ 6,353,000	\$ 123,346,604	\$ 351,379,883
Municipal Operators:										
2 Arcadia	456,196	55,069	511,265	55,069	(55,069)	-	-	-	-	511,265
3 Claremont	164,402	19,846	184,248	19,846	(19,846)	-	-	-	-	184,248
4 Commerce	978,650	115,058	1,093,708	115,058	(115,058)	-	-	-	-	1,093,708
5 Culver City	7,324,953	486,828	7,811,781	486,828	(486,828)	-	-	-	-	7,811,781
6 Foothill Transit	27,204,297	7,286,368	34,490,665	2,858,228	(2,858,228)	-	4,428,140	(4,428,140)	-	34,490,665
7 Gardena	4,352,007	427,510	4,779,517	427,510	(427,510)	-	-	-	-	4,779,517
8 La Mirada	184,389	22,258	206,647	22,258	(22,258)	-	-	-	-	206,647
9 Long Beach	22,011,643	1,996,140	24,007,783	2,149,202	(2,149,202)	-	206,938	(206,938)	-	24,007,783
10 Montebello	7,711,188	640,625	8,351,813	640,625	(640,625)	-	-	-	-	8,351,813
11 Norwalk	2,756,712	235,117	2,991,829	235,117	(235,117)	-	-	-	-	2,991,829
12 Redondo Beach	940,777	113,564	1,054,342	113,564	(113,564)	-	-	-	-	1,054,342
13 Santa Monica	22,529,374	1,675,036	24,204,410	1,574,147	(1,574,147)	-	100,889	(100,889)	-	24,204,410
14 Torrance	4,028,127	486,247	4,514,374	486,247	(486,247)	-	-	-	-	4,514,374
15 Sub-Total	100,642,715	13,559,666	114,202,381	9,183,699	(9,183,699)	-	4,735,967	(4,735,967)	-	114,202,381
Eligible Operators:										
16 Antelope Valley	318,639	724,580	1,043,220	38,464	(38,464)	-	686,116	(686,116)	-	1,043,220
17 LADOT	13,360,651	2,230,757	15,591,409	1,299,841	(1,299,841)	-	930,917	(930,917)	-	15,591,409
18 Santa Clarita	2,184,288	263,672	2,447,960	263,672	(263,672)	-	-	-	-	2,447,960
19 Foothill BSCP	-	-	-	-	-	-	-	-	-	-
20 Sub-Total	15,863,579	3,219,010	19,082,588	1,601,977	(1,601,977)	-	1,617,033	(1,617,033)	-	19,082,588
21 Total Excluding Metro	116,506,294	16,778,676	133,284,970	10,785,676	(10,785,676)	-	6,353,000	(6,353,000)	-	133,284,970
22 Grand Total	\$ 328,000,000	\$ -	\$ 328,000,000	\$ 33,318,249	\$ -	\$ 33,318,249	\$ 123,346,604	\$ -	\$ 123,346,604	\$ 484,664,853

Note: Totals may not add due to rounding.

(1) FY23 Allocations are based on FY19 statistics.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

FEDERAL SECTION 5307 CAPITAL ALLOCATION

(Estimated - to be Adjusted to Actual apportionment)

	OPERATOR	LA UZA 2 NET FORMULA SHARE	85% FORMULA ALLOCATION	15% DISCRETIONARY ALLOCATION		1% ENHANCEMENT ALLOCATION		TOTAL	TDA Fund Exchange	S5339/S5337 Fund Exchange (1)	Total Funds Available
				Project Title	\$ Amount	Project Title	\$ Amount				
1	Antelope Valley	0.1154%	\$ 318,639					\$ 318,639		\$ 724,580	\$ 1,043,220
2	Arcadia	0.1653%	456,196					456,196		55,069	511,265
3	Claremont	0.0596%	164,402					164,402		19,846	184,248
4	Commerce	0.3453%	953,153			Bus Stop Improvements	25,497	978,650		115,058	1,093,708
5	Culver City	1.4611%	4,032,937	Purchase of Ten Battery Electric Buses	2,837,416	Transit Center Shelter and Ticketing Improvement	454,600	7,324,953		486,828	7,811,781
6	Foothill Transit	8.5786%	23,677,870	Zero Emission Bus Infrastructure	3,398,428	Bus Stop Enhancement Program	128,000	27,204,297		7,286,368	34,490,665
7	Gardena	1.2831%	3,541,541	Purchase (7) 40-foot Zero Emission Buses	698,466	Bus Stop Seating Project	112,000	4,352,007		427,510	4,779,517
8	LADOT	3.9013%	10,768,020	Replace (3) CNG Buses	2,592,631			13,360,651		2,230,757	15,591,409
9	La Mirada	0.0668%	184,389					184,389		22,258	206,647
10	Long Beach Transit	6.4505%	17,804,227	LBT1 Facility Modernization Project	3,237,416	Bus Improvements for Phase 3	610,000	22,011,643 (2)	(360,000)	2,356,140	24,007,783
			SCR TTC/Southern California Regional Transit Training Consortium	360,000							
11	Montebello	1.9227%	5,307,010	Replace (5) gasoline hybrid buses with hydrogen fuel cell	2,404,178			7,711,188		640,625	8,351,813
12	Metro Bus Ops.	67.6283%	186,662,290	Charging Infrastructure Project	24,211,416	E-Paper/Bus Stop Electronic Display Project	620,000	211,493,706 (2)	360,000	(17,138,676)	194,715,030
13	Norwalk	0.7057%	1,947,732	Transportation Facility Improvements (Phase III)	808,980			2,756,712		235,117	2,991,829
14	Redondo Beach	0.3408%	940,777					940,777		113,564	1,054,342
15	Santa Clarita	0.7914%	2,184,288					2,184,288		263,672	2,447,960
	Santa Monica	4.7246%	13,040,402	Purchase Ten Zero-Emission Battery Electric Buses	8,642,104	Bus Stop Improvements	846,868	22,529,374		1,675,036	24,204,410
16	Torrance	1.4594%	4,028,127					4,028,127		486,247	4,514,374
17	TOTAL	100.0000%	\$ 276,012,000		\$ 49,191,035		\$ 2,796,965	\$ 328,000,000	\$ -	\$ -	\$ 328,000,000

Notes: Total may not add due to rounding.

(1) Operators' share of Section 5337 and 5339 will be exchanged with Metro's share of Section 5307 allocation.

(2) First year of three years' fund allocations to the Southern California Regional Transit Training Consortium (SCR TTC) through Long Beach Transit. Funds to the SCR TTC will be exchanged with Metro's TDA share.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

FEDERAL SECTION 5337 - STATE OF GOOD REPAIR
(Estimated - to be Adjusted to Actual apportionment)

	LOS ANGELES COUNTY SHARE (UZA 2)	Directional Route Miles (DRM) Allocation			Vehicle Revenue Miles (VRM) Allocation			Total \$ Allocation	Fund Exchange	Net Funds Available ⁽¹⁾
		DRM	DRM%	DRM \$Allocation	VRM	VRM%	VRM \$Allocation			
High Intensity Fixed Guideway:										
1	Metro (Including Metrolink)	462.9	99.763%	\$ 42,375,962	27,318,023	98.591%	\$ 72,569,654	\$ 114,945,616	\$ 1,137,492	\$ 116,083,108
2	Long Beach Transit	0.5	0.108%	45,772	60,669	0.219%	161,166	206,938	(206,938)	-
3	Santa Monica	0.6	0.129%	54,927	17,302	0.062%	45,962	100,889	(100,889)	-
4	Foothill Transit	-	0.000%	-	312,318	1.127%	829,665	829,665	(829,665)	-
5	Sub-total	464.0	100.000%	42,476,661	27,708,312	100.000%	73,606,447	116,083,108	-	116,083,108
High Intensity Motorbus:										
6	Antelope Valley	23.6	15.003%	484,923	110,163	4.991%	201,193	686,116	(686,116)	-
7	Foothill Transit	39.4	25.048%	809,575	1,527,057	69.180%	2,788,900	3,598,475	(3,598,475)	-
8	LADOT	35.1	22.314%	721,220	114,819	5.202%	209,697	930,917	(930,917)	-
9	Metro Bus Ops.	59.2	37.635%	1,216,417	455,325	20.628%	831,571	2,047,988	5,215,508	7,263,496
10	Sub-total	157.3	100.00%	3,232,135	2,207,364	100.000%	4,031,361	7,263,496	-	7,263,496
11	Total LA County Share - UZA 2	621.30		\$ 45,708,796	29,915,676	200.000%	\$ 77,637,808	\$ 123,346,604	\$ -	\$ 123,346,604

Note:

(1) Operators' share of Section 5337 will be exchanged with Metro's share of Section 5307 allocation.

FEDERAL SECTION 5339 - BUS AND BUS CAPITAL ALLOCATION
(Estimated - to be Adjusted to Actual apportionment)

	OPERATOR	LA UZA 2 NET FORMULA SHARE	Net Formula Share	Fund Exchange	Net Funds Available ⁽¹⁾
1	Antelope Valley	0.1154%	\$ 38,464	\$ (38,464)	\$ -
2	Arcadia	0.1653%	55,069	(55,069)	-
3	Claremont	0.0596%	19,846	(19,846)	-
4	Commerce	0.3453%	115,058	(115,058)	-
5	Culver City	1.4611%	486,828	(486,828)	-
6	Foothill	8.5786%	2,858,228	(2,858,228)	-
7	Gardena	1.2831%	427,510	(427,510)	-
8	LADOT	3.9013%	1,299,841	(1,299,841)	-
9	La Mirada	0.0668%	22,258	(22,258)	-
10	Long Beach	6.4505%	2,149,202	(2,149,202)	-
11	Montebello	1.9227%	640,625	(640,625)	-
12	Metro Bus Ops.	67.6283%	22,532,573	10,785,676	33,318,249
13	Norwalk	0.7057%	235,117	(235,117)	-
14	Redondo Beach	0.3408%	113,564	(113,564)	-
15	Santa Clarita	0.7914%	263,672	(263,672)	-
16	Santa Monica	4.7246%	1,574,147	(1,574,147)	-
17	Torrance	1.4594%	486,247	(486,247)	-
18	TOTAL	100.0000%	\$ 33,318,249	\$ -	\$ 33,318,249

Note:

(1) Operators' share of Section 5339 will be exchanged with Metro's share of Section 5307 allocation.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

**Federal Section 5307 Capital Allocation
FISCAL YEAR 2023**

CAPITAL ALLOCATION % SHARE CALCULATION

	OPERATOR	MILEAGE CALCULATION (FY19 data)				ACTIVE FLEET CALCULATION (FY19 data)						
		Local Vehicle Miles [Input]	Express Vehicle Miles [Input]	Total Miles Weighted 60% Local/ 40% Express	1/3 Weight	Active Fleet (1) [Input]	Peak Bus Fixed Route (2) [Input]	Allowable Peak Bus (Peak+20%)	DAR Seats (3) [Input]	Bus Eqvt. (44 Seats per Bus)	Total Active Vehicle	1/3 Weight
1	Antelope Valley	2,446,104	1,358,830	2,011,194	0.8153%	80	71	80.0	0	0.0	80.0	0.6989%
2	Arcadia DR	103,481	-	62,089	0.0252%	0	0	0.0	102	2.3	2.3	0.0203%
3	Arcadia MB	188,621	-	113,173	0.0459%	8	6	7.2	0	0.0	7.2	0.0629%
4	Claremont	48,300	-	28,980	0.0117%	0	0	0.0	218	5.0	5.0	0.0433%
5	Commerce	475,304	-	285,182	0.1156%	19	15	18.0	48	1.1	19.1	0.1668%
6	Culver City	1,832,828	-	1,099,697	0.4458%	54	44	52.8	0	0.0	52.8	0.4613%
7	Foothill Transit	10,319,428	6,972,134	8,980,510	3.6405%	347	303	347.0	0	0.0	347.0	3.0316%
8	Gardena	1,770,445	-	1,062,267	0.4306%	54	43	51.6	0	0.0	51.6	0.4508%
9	LADOT	2,982,484	2,943,835	2,967,024	1.2028%	199	170	199.0	0	0.0	199.0	1.7386%
10	La Mirada	73,476	-	44,086	0.0179%	0	0	0.0	208	4.7	4.7	0.0413%
11	Long Beach	8,195,601	-	4,917,361	1.9934%	234	196	234.0	40	0.9	234.9	2.0523%
12	Montebello	2,466,913	77,933	1,511,321	0.6127%	72	67	72.0	40	0.9	72.9	0.6370%
13	Metro Bus Ops.	82,830,000	5,360,000	51,842,000	21.0156%	2,419	1,963	2,355.6	0	0.0	2,355.6	20.5803%
14	Norwalk	1,089,677	-	653,806	0.2650%	34	24	28.8	0	0.0	28.8	0.2516%
15	Redondo Beach	487,557	-	292,534	0.1186%	20	14	16.8	75	1.7	18.5	0.1617%
16	Santa Clarita	2,249,325	1,086,067	1,784,022	0.7232%	83	69	82.8	0	0.0	82.8	0.7234%
17	Santa Monica	5,417,000	242,000	3,347,000	1.3568%	196	166	196.0	0	0.0	196.0	1.7124%
18	Torrance	1,634,000	613,000	1,225,600	0.4968%	56	48	56.0	48	1.1	57.1	0.4988%
19	TOTAL	124,610,544	18,653,799	82,227,846	33.3333%	3,875	3,199	3,797.6	779	17.7	3,815.3	33.3333%

Notes:

Include only MTA Funded Programs:

- (1) Source: NTD Report Form A-30 "Vehicle Inventory Report (Mode MB), Number of Active Vehicles in Fleet". LADOT's total active vehicles is reported separately.
- (2) Source: NTD Report Form S-10 "Service Non-Rail (Mode MB), Vehicles Operated in Annual Maximum Service". LADOT's figure is from TPM excluding Community Dash.
- (3) Source: NTD Report Form A-30 "Vehicle Inventory Report (Mode DR), Seating Capacity". Redondo Beach's Seating Capacity is apportioned between FAP and non-FAP vehicles.

Los Angeles County Metropolitan Transportation Authority
FY 2023 Transit Fund Allocations

**Federal Section 5307 Capital Allocation
FISCAL YEAR 2023**

CAPITAL ALLOCATION % SHARE CALCULATION (Continued)

	OPERATOR	FARE UNITS (FY19 data)				UNLINKED PASSENGERS (FY19 data)		Gross Formula Share	Re-Allocate AVTA And Santa Clarita's Non-LA2 UZA Share	LA UZA 2 Net Formula Share
		Passenger Revenue [Input]	Base Fare \$ [Input]	Fare Units	1/2 of 1/3 Weight	Unlinked Passengers [Input]	1/2 of 1/3 Weight			
1	Antelope Valley	\$4,706,264	\$ 1.50	3,137,509	0.3188%	2,301,868	0.1078%	1.9408%	-1.8253%	0.1154%
2	Arcadia DR	5,087	0.50	10,174	0.0010%	22,841	0.0011%	0.0475%	0.0014%	0.0490%
3	Arcadia MB	7,526	0.50	15,052	0.0015%	54,902	0.0026%	0.1129%	0.0034%	0.1163%
4	Claremont	37,700	2.50	15,080	0.0015%	26,500	0.0012%	0.0578%	0.0018%	0.0596%
5	Commerce (1)	-	-	309,059	0.0314%	455,961	0.0213%	0.3351%	0.0102%	0.3453%
6	Culver City	2,908,933	1.00	2,908,933	0.2955%	4,600,876	0.2154%	1.4181%	0.0431%	1.4611%
7	Foothill	16,079,595	1.50	10,719,730	1.0891%	12,053,307	0.5644%	8.3256%	0.2529%	8.5786%
8	Gardena	2,235,072	1.00	2,235,072	0.2271%	2,920,856	0.1368%	1.2453%	0.0378%	1.2831%
9	LADOT	6,411,286	1.50	4,274,191	0.4343%	8,769,797	0.4106%	3.7863%	0.1150%	3.9013%
10	La Mirada	35,602	1.00	35,602	0.0036%	43,686	0.0020%	0.0648%	0.0020%	0.0668%
11	Long Beach	13,854,161	1.25	11,083,329	1.1260%	23,248,158	1.0886%	6.2603%	0.1902%	6.4505%
12	Montebello	3,972,587	1.10	3,611,443	0.3669%	5,328,407	0.2495%	1.8661%	0.0567%	1.9227%
13	Metro Bus Ops.	191,776,000	1.75	109,586,286	11.1338%	275,603,000	12.9047%	65.6344%	1.9939%	67.6283%
14	Norwalk	1,246,966	1.25	997,573	0.1014%	1,427,804	0.0669%	0.6849%	0.0208%	0.7057%
15	Redondo Beach	328,405	1.00	328,405	0.0334%	366,810	0.0172%	0.3308%	0.0100%	0.3408%
16	Santa Clarita	3,159,143	1.00	3,159,143	0.3210%	2,565,484	0.1201%	1.8877%	-1.0963%	0.7914%
17	Santa Monica	11,431,000	1.25	9,144,800	0.9291%	12,536,000	0.5870%	4.5853%	0.1393%	4.7246%
18	Torrance	2,473,000	1.00	2,473,000	0.2513%	3,620,000	0.1695%	1.4164%	0.0430%	1.4594%
19	TOTAL	\$260,668,327		164,044,380	16.6667%	355,946,257	16.6667%	100.0000%	0.0000%	100.0000%

Note:

(1) Commerce Fare Units are calculated as follows: ((Total Fare Units w/out MTA and Commerce) / (Total Unlinked Passengers w/out MTA and Commerce)) * Commerce Unlinked Passengers.

FORM FFA10, SECTION 9 STATISTICS PASSENGER MILES IS USED TO CALCULATE AVTA AND SANTA CLARITA'S RE-ALLOCATION OF CAPITAL MONIES.

	ANTELOPE VALLEY			SANTA CLARITA			
	Passenger Miles	%	Re-Allocated Share	Passenger Miles	%	Re-Allocated Share	
20	Non-LA 2 UZA (AV 123 for AVTA, AV 176 for Santa Clarita)	28,383,366	94.0517%	1.8253%	11,404,989	58.0772%	1.0963%
21	UZA number LA 2	1,795,116	5.9483%	0.1154%	8,232,648	41.9228%	0.7914%
22	Total	30,178,482	100.0000%	1.9408%	19,637,637	100.0000%	1.8877%

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

PUBLIC TRANSPORTATION CLAIM

**STANDARD ASSURANCES FOR APPLICANTS
FOR LOCAL TRANSPORTATION FUNDS (LTF) AND
STATE TRANSIT ASSISTANCE FUNDS (STAF)**

Claimant: _____ **Fiscal Year:**

PLEASE INITIAL ALL APPLICABLE PARAGRAPHS PURSUANT TO WHICH THE CLAIM IS BEING SUBMITTED.

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1. **CERTIFIED FISCAL AND COMPLIANCE AUDIT**
 Claimant certifies that it has submitted a
 1.8.1 satisfactory, independent fiscal and compliance
 1.8.3 audit, with required certification statement, to SCAG, MTA, and the
 Department of Transportation, pursuant to PUC Section 99245 and
 CAC Section 6664 for the prior fiscal year (project year minus two).
 Claimant assures that this audit requirement will be completed for the
 current fiscal year (project year minus one), and submitted to MTA no
 later than 120 days after the close of the fiscal year.

2. **90-DAY ANNUAL REPORT (STATE CONTROLLER'S REPORT)**
 Claimant certifies that it has submitted a State Controller's Report
 1.8.2 in conformance with the Uniform System of Accounts and Records,
 1.8.3 to SCAG, MTA, and the State Controller, pursuant to PUC Section
 99243, for the prior year (project year minus two). Claimant assures
 that this report will be completed for the current fiscal year (project
 year minus one), and submitted no later than 90 days after the close
 of the fiscal year.

3. **PART-TIME EMPLOYEES***
 Claimant certifies that it is not precluded, by any contract entered
 5.6.2b into on or after June 28, 1979, from employing part-time drivers or
 contracting with common carriers of persons operating under a
 franchise or license. Claimant further certifies that no person who
 was a full-time employee on June 28, 1979, shall have his or her
 employment, excluding overtime, reduced as a result of it employing
 part-time drivers or contracting with those common carriers. (PUC
 Section 99314.5c)

STANDARD ASSURANCES FOR APPLICANTS

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4. **FIFTY PERCENT EXPENDITURE LIMITATION**
2.2.1 Claimant filing a claim pursuant to PUC Section 99268.1 certifies that it was in compliance with PUC Section 99268 during the 1978-79 fiscal year, and further certifies that it will remain in compliance with that section during the project year.
5. **REVENUE RATIOS FOR OLDER OPERATORS**
2.2.2 Claimant filing a claim pursuant to PUC Section 99268.2 certifies that it will maintain for the project year that ratio of fare revenues and local support to operating cost which was maintained during the 1978-79 fiscal year, and further assures for the project year that it reasonably anticipates achieving the ratio of fare revenues to operating cost at least equal to the ratio maintained in FY 1978-79, or (a) 20 percent if serving an urbanized area, and (b) 10 percent if serving a nonurbanized area, whichever is greater.
6. **REVENUE RATIOS FOR NEWER URBANIZED AREA OPERATORS**
2.2.2 Claimant filing a claim pursuant to PUC Section 99268.3 certifies that it will maintain for the project year at least that ratio of fare revenues and local support to operating cost which was maintained during FY 1978-79 if that ratio was greater than 20 percent; claimant further assures, for the project year, that it reasonably anticipates achieving a ratio of fare revenues to operating cost equal to or greater than 20 percent for the project year.
7. **REVENUE RATIOS FOR NEWER NON-URBANIZED AREA OPERATORS**
2.2.2 Claimant filing a claim pursuant to PUC Section 99268.4 certifies that it will maintain for the project year at least that ratio of fare revenues and local support to operating cost which was maintained during FY 1978-79 if that ratio was greater than 10 percent; claimant further assures, for the project year, that it reasonably anticipates achieving a ratio of fare revenues to operating cost equal to or greater than 10 percent.
- 8a. **REVENUE RATIOS FOR EXCLUSIVE SERVICES TO ELDERLY AND HANDICAPPED**
2.2.3 Claimant filing a claim pursuant to PUC Section 99268.5 certifies that, for the purpose of the claim, it provides services using vehicles for the exclusive use of elderly and handicapped persons.

STANDARD ASSURANCES FOR APPLICANTS

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- 8b. **REVENUE RATIOS FOR PARATRANSIT SERVICES**
Claimant filing a claim pursuant to PUC Section 99275.5c (Article 4.5) further certifies that, for the project year, it reasonably anticipates achieving the performance criteria, local match requirements, or fare recovery ratios adopted by MTA.
- 2.2.3
9. **EXTENSION OF SERVICE**
Claimant that received an allocation of Local Transportation Funds for an extension of service pursuant to PUC Section 99268.8 certifies that it will file a report of these services pursuant to CAC Section 6633.8b within 90 days after the close of the fiscal year in which that allocation was granted.
- 1.8.4
2.2.5
10. **RETIREMENT SERVICE**
Claimant filing a claim pursuant to PUC Section 99260 certifies that: (a) the current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system; or (b) the operator is implementing a plan approved by the transportation planning agency which will fully fund the retirement system for such officers and employees within 40 years; or (c) the operator has a private pension plan which sets aside and invests, or on a current basis, funds sufficient to provide for the payment of future benefits, and which is fully compliant with the requirements stated in PUC Sections 99272 and 99273.
- 2.1.7
- 11a. **USE OF FEDERAL FUNDS**
Claimant filing a claim for TDA funds for capital intensive projects pursuant to PUC Sec. 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to PUC Sec. 99268.7.
- 2.2.1
2.2.8
- 11b. Claimant qualifying for funds pursuant to PUC Sec. 99268.1 and filing a claim for TDA funds in excess of the amount allowed under PUC Sec. 99268 certifies that such funds are required in order to obtain maximum federal operating funds in the year such funds are claimed, pursuant to PUC Sec. 99267.5 and CAC Sec. 6633.1.
- 2.2.1d

STANDARD ASSURANCES FOR APPLICANTS

Page 4.

**MTA
TDA
GUIDE
SECTION**

Initial

- 12. **CHP CERTIFICATION**
2.2.9 Claimant filing a claim for Local Transportation Funds has included in the claim a certification completed within the last 13 months by the California Highway Patrol indicating compliance with Vehicle Code Section 1808.1, indicating that the operator has participated in a "pull notice system" to examine driver's records, as specified in PUC Sec. 99251.

- 13. **STA EFFICIENCY STANDARDS***
Beginning in FY 1992, claimant filing a claim for State Transit Assistance Funds for operating purposes certifies that it has met the efficiency standards which limit cost per hour increases, pursuant to PUC Sec. 99314.6.

- 14. **REDUCED TRANSIT FARES**
Claimants of TDA funds who offer reduced fares to senior citizens certify that: (a) The Federal Medicare Identification Card is sufficient identification to receive senior citizen reduced fares if such fares are available; and (b) A disabled person or disabled veteran identification card issued pursuant to subdivision (d) of Vehicle Code Sections 22511.5 or 22511.9 (whichever is applicable) is sufficient identification to receive disabled person reduced fares if such reduced fares are available.

***STAP Claimants Only.**

(Legal Name of Applicant/Claimant)

(Authorizing Signature)

(Print Name & Title)

CLAIM FORM

TDA CLAIM FORM
LTF PUBLIC TRANSPORTATION - ARTICLE 4

CLAIMANT:

CONTACT PERSON: _____ TELEPHONE:

DATE: _____ FISCAL YEAR: _____ COUNTY STAFF: Los Angeles

PAYMENT RECIPIENT:

ADDRESS:

ATTENTION:

(Name and Title)

PURPOSE	REQUESTED PAYMENT AND RESERVES	AMOUNT
Article 4 PUC 99260(a)	1. Payment from FY Allocation - Operations	\$ _____
	2. Amount placed in Capital Reserve from current year allocation (Complete Table 2)	\$ _____
	3. Total FY 2023 funding mark (1+2)	\$ _____

Authorized Signature:

(Claimant's Chief Administrator or Finance Officer)

(Print name and title)

CONDITION OF APPROVAL:

Approval of this claim and payment by the County Auditor to this claimant are subject to funds being available and to the provisions that such monies will be used only in accordance with the terms and conditions set forth by this claim.

CLAIM FORM

STATE TRANSIT ASSISTANCE FUND

Pursuant to Sections 6730-6735 of the California Administrative Code

CLAIMANT:

CONTACT PERSON: _____

TELEPHONE:

DATE: _____ FISCAL YEAR: _____

COUNTY LTF: Los Angeles

ADDRESS:

ATTENTION:

(Name and Title)

PURPOSE	REQUESTED PAYMENT AND RESERVES	AMOUNT
<input type="checkbox"/> CAC, Section 6730 (a)	1. Payment from Unallocated-Operations	\$ _____
<input type="checkbox"/> CAC, Section 6730 (b)	2. Amount placed in Capital Reserve from current year allocation (Complete Table 2)	\$ _____
<input type="checkbox"/> CAC, Section 6730 (c)		
<input type="checkbox"/> CAC, Section 6731 (a)		
<input type="checkbox"/> CAC, Section 6731 (b)		
<input type="checkbox"/> CAC, Section 6731 (c)	3. SB1 SGR Funds (Complete Table 2)	\$ _____
	4. Total FY 2023 Fund Mark (1+2+3)	\$ _____

Authorized Signature:

(Claimant's Chief Administrator or Finance Officer)

(Print name and title)

CONDITION OF APPROVAL:

Approval of this claim and payment by the County Auditor to this claimant are subject to monies being available and to the provisions that such monies will be used only in accordance with the terms and conditions set forth by this claim and SCAG Allocation Instructions.

Table L-1 (A)
HISTORICAL AND PROJECTED FINANCIAL STATUS
SOURCE AND APPLICATION OF CAPITAL FUNDS
 BY YEAR OF EXPENDITURE (\$ 000)

MODE:

SOURCE OF CAPITAL FUNDS:	2021 Audited	2022 Actual	2023 Planned
FEDERAL CAPITAL GRANTS			
FTA Sec. 5309 (Sec. 3)			
FAU Grants			
FTA Sec. 5307(Sec. 9)			
Other Federal (Assume 80/20 match) (Specify source)			
STATE CAPITAL GRANTS AND SUBVENTIONS			
TDA (ART 4) current from unallocated			
TDA from prior years reserves			
TDA (ART 8)			
STA current from unallocated			
STA from prior years reserve			
SB1 SGR			
Other State (Specify)			
LOCAL CAPITAL GRANTS			
System Generated			
General Fund			
Prop. A Local Return			
Prop. A Discretionary Carry Over			
Prop. C Discretionary			
Prop. C Local Return			
Prop. C 5% Security			
Measure R Clean Fuel Bus Capital			
Measure R 15% Local Return			
Prop 1B PTMISEA Bridge Funds			
Prop 1B Transit Security Bridge Funds			
Other Local (Specify)			
TOTAL CAPITAL REVENUE			
TOTAL CAPITAL EXPENSES			

Table L-1 (B)
HISTORICAL AND PROJECTED FINANCIAL STATUS
SOURCE AND APPLICATION OF OPERATING FUNDS
 BY YEAR OF EXPENDITURE (\$ 000)

SOURCE OF OPERATING FUNDS:

2021 Audited	2022 Actual	2023 Planned
-------------------------	------------------------	-------------------------

FEDERAL CASH GRANTS AND REIMBURSEMENTS

FTA Sec. 5307 (Sec. 9) Operating			
CMAQ (Operating)			

STATE CASH GRANTS AND REIMBURSEMENTS

TDA Current from unallocated			
STA Current from unallocated			
Other State (Specify)			

LOCAL CASH GRANTS AND REIMBURSEMENTS

Passenger Fares			
Special Transit Service			
Charter Service Revenues			
Auxiliary Transportation Revenues			
Non-transportation Revenues			
Prop. A %40 Discretionary			
Prop. A %25 Local Return			
Prop. A Incentive fund			
Prop. A Interest			
BSIP			
TSE			
Base			
MOSIP			
Prop. C %40 Discretionary			
Prop. C %20 Local Return			
Prop. C %5 Security			
Prop. C Other (Interest)			
Other Local (Specify)			

TOTAL OPERATING REVENUES			
TOTAL OPERATING EXPENSES			

TABLE 2
TDA

Total Capital Funds Reserved
for Future Payment (Total A & B) : \$ _____

<u>PROJECT</u> <u>DESCRIPTION</u>	(A) ANTICIPATED EXPENDITURE <u>FY 2024</u>	(B) ANTICIPATED EXPENDITURE <u>FUTURE YEARS</u>
--------------------------------------	---	--

TABLE 2 (B)
STA

Total Capital Funds Reserved
for Future Payment: \$ _____

<u>PROJECT</u> <u>DESCRIPTION</u>	(A) ANTICIPATED EXPENDITURE <u>FY 2024</u>	(B) EXPENDITURE <u>FUTURE YEARS</u>
--------------------------------------	---	---

RESOLUTION NO. 22-68

**RESOLUTION OF THE CITY OF MONTEBELLO, CALIFORNIA,
AUTHORIZING THE DIRECTOR OF FINANCE TO SUBMIT A CLAIM
FORM FOR FUNDING PROVIDED BY THE STATE TRANSPORTATION
DEVELOPMENT ACT FUNDS FOR LOCAL TRANSPORTATION FUNDS
AND STATE TRANSIT ASSISTANCE FUNDS FOR FISCAL YEAR 2022-
2023**

RECITALS

WHEREAS, the City of Montebello (“City”), by and through the Montebello Bus Lines (“MBL” or the “Transportation Department”), is committed to providing productive and quality service on all of its transit routes; and

WHEREAS, the Transportation Development Act of 1971 provides for a significant source of funding for public transportation in the Local Transportation Fund (LTF); and

WHEREAS, MBL is eligible to claim these funds pursuant to Article 4, Section 99260(a) of the Public Utilities Code; and

WHEREAS, the State Transit Assistance Fund (STA) provides a source of funding for public transportation from the Transportation Development Act of 1971 (TDA); and

WHEREAS, MBL is eligible to claim these STA funds pursuant to Article 4, Section 6730(a) and (b) of the California Code of Regulations; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (Metro) requires an annual claim to be submitted by local agencies in order to allocate these funds; and

WHEREAS, the City’s portion of the LTF funds allocated for MBL use is \$11,229,362 for Fiscal Year 2022-2023; and

WHEREAS, the City’s portion of the STA funds allocated for MBL to use is \$1,288,149.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO, CALIFORNIA HEREBY RESOLVES, FINDS, AND DECLARES AS FOLLOWS:

THE DIRECTOR OF FINANCE, AS THE CITY’S CHIEF FINANCIAL OFFICER, IS GRANTED THE AUTHORITY TO SUBMIT A CLAIM FORM UNDER THE LOCAL TRANSPORTATION FUNDS AND STATE TRANSIT ASSISTANCE FUND.

SECTION 1: Approvals and Certifications.

1. That these LTF and STA funds shall be used to assist the City of Montebello’s Transportation Department in its ongoing operations and continuance to provide the most efficient service.

RESOLUTION NO. 22-68

Page 2 of 3

SECTION 2: That the Director of Transportation, or his/her designee, is authorized to furnish Metro with the required claim forms and take any additional action(s) necessary to effectuate the purpose of this Resolution.

SECTION 3: That the City Clerk shall certify to the passage and adoption of this Resolution and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 24th day of August, 2022.

Kimberly A. Cobos-Cawthorne, Mayor

ATTEST:

APPROVED AS TO FORM:

Christopher Jimenez, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF MONTEBELLO)

I, Christopher Jimenez, City Clerk of the City of Montebello, County of Los Angeles, State of California, hereby certify that the foregoing Resolution No. 22-68 was passed and adopted by the City Council of the City of Montebello, signed by the Mayor and attested by the City Clerk at a regular meeting of said Council held on the 24th day of August 2022 and that said Resolution was adopted by the following vote, to-wit:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

RESOLUTION NO. 22-68

Page 3 of 3

The undersigned, City Clerk of the City of Montebello, does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

DATE: _____

Christopher Jimenez, City Clerk



CITY OF MONTEBELLO

CITY COUNCIL AGENDA STAFF REPORT

TO: Honorable Mayor and City Council Members

FROM: René Bobadilla, P.E., City Manager

BY: Fernando Pelaez, Fire Chief

SUBJECT: **APPROVE A MEMORANDUM OF AGREEMENT NO. 22-16 BETWEEN THE CITY OF MONTEBELLO AND THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) TO FUND THE MONTEBELLO COMMUNITY ASSISTANCE PROGRAM**

DATE: August 24, 2022

RECOMMENDATIONS:

It is recommended that the City Council:

- 1) Authorize the City Manager to execute a Memorandum of Agreement between the City of Montebello and the San Gabriel Valley Council of Governments (SGVCOG) to receive funding up to \$50,000 for the Montebello Community Assistance Program (MCAP); and
- 2) Amend the Fiscal Year 2022-23 budget by increasing appropriations by \$50,000 in expenditure Account No. 265-85-852-6040.10 (Grants, Fire, SGVCOG Homeless Grant, Outside Contracts) and \$50,000 in revenue Account No. 265-99-4109.94 (Grants, Miscellaneous Grants, SGVCOG Homeless Grant); and
- 3) Take such additional, related, action that may be desirable.

FISCAL IMPACT

The City is entering into an agreement with the San Gabriel Valley Council of Governments (SGVCOG) to continue implementation of the Montebello Community Assistance Program (MCAP) to provide intervention and outreach services to the City's unhoused population. The reimbursement agreement would provide up to \$50,000 for eligible expenses as described in Exhibits A and B of the attached agreement (Attachments A and B).

Approve a Memorandum of Agreement No. 22-16 between the City of Montebello and the San Gabriel Valley Council of Governments (SGVCOG) to fund the Montebello Community Assistance Program

Page 2 of 3

The Fiscal Year 2022-23 budget will be amended by increase appropriations by \$50,000 in expenditure Account No. 265-85-852-6040.10 (Grants, Fire, SGVCOG Homeless Grant, Outside Contracts) and \$50,000 in revenue Account No. 265-99-4109.94 (Grants, Miscellaneous Grants, SGVCOG Homeless Grant). The City will receive reimbursements based on quarterly reports indicating eligible expenses.

BACKGROUND

On July 13, 2021, the Los Angeles County Board of Supervisors (BOS) approved the Fiscal Year 2021-22 Measure H Funding Recommendations. (This Measure H is the Los Angeles County Plan to Prevent and Combat Homelessness program, and is not the same as Montebello’s transaction and use tax Measure H.) These recommendations included \$15 million for the Los Angeles County Councils of Governments (COGs) for the period from January 2022 through June 2023, to be allocated to each sub-region based on the 2020 point-in-time (PIT) homeless count. The FY 2021-22 recommendations include \$5 million for LA County COGs to distribute within their region.

The proposed Los Angeles County Measure H funding is allocated to four funding categories: services to supplement existing programs; outreach and services for hard-to-reach populations; a mobile crisis response program; and city-specific programs. The first three programs are regional programs to which cities could opt-in. For the final program cities were able to submit applications for city-specific programs that would not otherwise be available as part of the other programs. The City opted to submit an application under the fourth category of city-specific programs to continue to pilot the community, field-based approach to serve and house chronically homeless, high utilizers of emergency rooms and emergency services, high acuity adults and families that experience severe mental illness, substance use disorders, physical disabilities and chronic health conditions through the Montebello Community Assistance Program (MCAP).

The “scope of work” (Exhibit A, Attachment B) outlines the specific tasks and staff the funding will support. In addition, there are specific metrics MCAP must meet as part of the funding agreement: unique clients served, clients receiving supporting housing services, clients referred to permanent housing and those exiting to permanent housing. There are specific tasks MCAP will complete as part of this agreement. The City will submit required reports and invoices for reimbursement on a quarterly basis, beginning October, 2022 and concluding in June, 2023.

DISCUSSION

The City of Montebello is continuing its successful partnership with the SGVCOG to combat homelessness in the community. The Fire Department is leveraging the funds awarded by the SGVCOG to continue supporting the delivery of intervention and outreach

Approve a Memorandum of Agreement No. 22-16 between the City of Montebello and the San Gabriel Valley Council of Governments (SGVCOG) to fund the Montebello Community Assistance Program

Page 3 of 3

services to the City's at-risk and unhoused populations by the Montebello Community Assistance Program (MCAP).

The MCAP team is one of several interventions that the City uses to prevent and tackle homelessness, especially for at-risk groups such as seniors, veterans, and lower income members of the community who are more vulnerable to becoming unhoused. The supportive services provided by MCAP include crisis intervention, diversion, problem solving, and housing placement. The program provides emergency motel vouchers, food vouchers, hygiene kits, showers, and case management.

MCAP will also play an important role in the implementation of Operation Stay Safe (i.e., Tiny Homes), acting as the gatekeeper for program participants. The MCAP program also has a pre-intervention component. Both the Fire and Police Departments can refer individuals that are homeless so they receive the full complement of program services and support. The MCAP team operates a 10-hour daytime shift, Monday through Thursday, and is on-call during other hours and during the weekend.

SUMMARY

That the City Council authorize the City Manager to execute into a Memorandum of Agreement between the City of Montebello and the San Gabriel Valley Council of Governments (SGVCOG) to receive funds for the Montebello Community Assistance Program (MCAP); and Amend the Fiscal Year 2022-23 budget by increasing appropriations by \$50,000 in expenditure Account No. 265-85-852-6040.10 (Grants, Fire, SGVCOG Homeless Grant, Outside Contracts) and \$50,000 in revenue Account No. 265-99-4109.94 (Grants, Miscellaneous Grants, SGVCOG Homeless Grant).

ATTACHMENTS:

- A. Attachment A – Memorandum of Agreement No. 22-16 between the City of Montebello and the San Gabriel Valley Council of Governments (SGVCOG)
- B. Attachment B – Exhibits A and B

MEMORANDUM OF AGREEMENT NO. 22-16

CITY HOMELESS PROGRAM MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF MONTEBELLO AND THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG)

This Memorandum of Agreement (“MOA”) is by and between the City of Montebello (City) and the San Gabriel Valley Council of Governments (SGVCOG) to be effective as of the date signed by both Parties.

RECITALS:

A. The SGVCOG was established to have a unified voice to maximize resources and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley within the jurisdictions of its member cities and its unincorporated areas;

B. The SGVCOG entered into a contract with the County of Los Angeles for Measure H funding for the purposes of providing homeless services in support of the County's Homeless Initiative (HI) strategies to combat homelessness in the San Gabriel Valley;

C. The SGVCOG allocated Measure H funding to support four programs, as approved by the SGVCOG Governing Board, to address homelessness in the San Gabriel Valley which include services to supplement existing homelessness programs, outreach and services for hard-to-reach populations, mobile crisis response program, and pilot programs;

D. The City desires to implement a program that will provide intervention and outreach services to the City’s unhoused population;

E. The City submitted an application to SGVCOG for funding implement the Montebello Community Assistance Program (the “Program”);

F. The SGVCOG Governing Board considered and approved the City’s proposed program as a pilot program to combat homelessness in the San Gabriel Valley; and

G. The City and the SGVCOG desire to set forth the terms of their ongoing collaboration with respect to this effort in this MOA.

NOW, THEREFORE, the Parties agree to the following:

I. TERM:

The term of this MOA shall commence upon execution of the MOA by all Parties and shall continue through May 31, 2023, or through the date upon which all eligible expenditures have been reimbursed, whichever occurs first. The term of this MOA may be extended by mutual agreement of both Parties by way of an amendment to this MOA.

II. RESPONSIBILITIES OF EACH OF THE PARTIES:

A. SGVCOG

1. Review submitted deliverables, reports, and invoices from the City and notify City as to any additional such documents that are required.
2. Coordinate conference calls and/or meetings with City as necessary.
3. Provide any updated point-of-contact described in Section III.B to serve as the SGVCOG's Project Manager with name, title, and contact information.
4. Review and approve procurement procedures for City's use of funds.
5. Hold monthly working group meetings with City to support information sharing.
6. Review City invoicing and reporting schedules and deadlines.
7. Provide payment to the City within 30 days of approval of City's invoice.
8. Reimburse the City up to \$50,000 for eligible expenses as described in Exhibit B.

B. City

1. Manage the program, as described in Exhibit A.
2. Submit timely deliverables, reports, and invoices, including spend down reports and appropriate backup documentation in a form reasonably approved by the SGVCOG.
3. Respond to SGVCOG requests related to the Program in a timely manner.
4. Maintain membership in the SGVCOG during the entire term of this MOA.
5. Participate in monthly homeless working group meetings.
6. Provide any updated point-of-contact described in Section III.B to serve as the City's Project Manager with name, title, and contact information.
7. Submit procurement procedures for City's use of funds under this MOA for approval by the SGVCOG. Procure and administer contracts funded by the SGVCOG in accordance with the SGVCOG-approved procurement procedures.
8. Prior to performance of any work by third-party vendors for which the City will seek reimbursement, submit the final form of contracts or purchase orders executed with third-party vendors to the SGVCOG for authorization. SGVCOG shall have no obligation to reimburse City for contracts and purchase orders that do not receive its approval prior to performance of work and SGVCOG reserves the right to not reimburse work under contracts for which the approved procurement process is not followed or have not received the SGVCOG's prior approval.
9. Submit rates for City-employed staff for SGVCOG approval prior to City staff performing work for which the City will seek reimbursement. SGVCOG reserves the right to not reimburse staff time if rates are not submitted to the SGVCOG prior to performance of the work.
10. Notify SGVCOG prior to releasing press materials related to the Program.
11. Ensure that the Program works in coordination with other existing City programs.
12. Ensure that all funding is expended by the end of the MOA term and, if not, inform the SGVCOG as soon as practicable of delays in expending funds. The SGVCOG reserves the right to retain any funds that it deems will not be spent in accordance with this MOA by the MOA deadline.
13. Provide quarterly reports in a format provided by the SGVCOG.

14. Reimburse the SGVCOG for expenditures that are determined to be ineligible expenses, as outlined in Section III, and/or that are not in compliance with Measure H funding requirements.
15. Return all equipment purchased using funds secured through the MOA to SGVCOG upon the expiration or earlier termination of the MOA. City shall, at its sole expense, return the equipment in the same condition and appearance as when purchased by City (reasonable wear and tear excepted) and in good working order for the original intended purpose of the equipment.

III. INELIGIBLE EXPENSES

- A. Work otherwise budgeted and funded by another source.
- B. Work not completed during the term of the MOA, including work performed prior to the effective date of this MOA.
- C. Advocacy and lobbying.
- D. Grant preparation.
- E. Participation in SGVCOG and/or other regional meetings.
- F. Activities not defined in Exhibit A.

IV. INVOICING

- A. City must submit invoices on a quarterly basis, no later than the 10th day of the month following the end of each quarter, in accordance with the schedule in Exhibit B. City must provide all necessary documentation, including but not limited to timesheets, invoices, and deliverables, as support for the invoice. Invoice must include all work completed during the previous quarter. City's final invoice for any eligible expenses not previously invoiced in the last quarterly invoice, shall be submitted within 30 days of the end of the MOA term.
- B. City must submit a quarterly report with the invoice indicating outcomes during the invoicing period, consistent with the format identified in Exhibit C.
- C. Any late-submitted invoices are subject to a 5% penalty for each month for which the invoice is late. If an invoice is more than 3 months late, the penalty will increase to 10% per month. Penalties will be deducted from payments made by the SGVCOG on the invoices.
- D. Any funds that are not expended by the end of the MOA term and invoiced within 30 days thereof, may be retained by the SGVCOG for re-allocation to another program.

V. AMENDMENTS:

- A. For any change which affects the scope of work, term, MOA, overall compensation, payments, or any term or condition included under this MOA, an amendment to the MOA shall be prepared and executed by the City and by the SGVCOG.
- B. For any change which does not materially affect the statement of work as described in Exhibit "A", the City must receive prior approval by the SGVCOG's Project Manager.

VI. PROJECT MANAGEMENT:

- A. For purposes of this MOA, the SGVCOG designates the following individual as its Project Manager to which any notices required under this MOA shall be sent:

Victoria Urenia
SGVCOG Management Analyst
San Gabriel Valley Council of Governments
1000 S. Fremont Ave, Unit 42
Bldg. A10-N, Suite 10210
Alhambra, CA 91803
626.457.1800
vurenia@sgvcog.org

- B. For purposes of this MOA, the City of Montebello designates the following individual as its Project Manager to which any notices required under this MOA shall be sent:

Angelica Palmeros
Deputy Director, Housing & Sustainability
City of Montebello, Fire Department
1700 W Victoria Ave.
Montebello, CA 90640
323.887.4540 ext. 547
apalmeros@cityofmontebello.com

- C. Additional Parties' contacts and copies of notices to whom shall be sent include the following individuals:

Marisa Creter
Executive Director
San Gabriel Valley Council of Governments
1000 S. Fremont Avenue, Unit 42
Bldg. A10-N, Suite 10210
Alhambra, CA 91803
mcreter@sgvcog.org

- D. Either Party may change its Project Manager or contacts upon written notice to the other Party.

VII. TERMINATION:

- A. This MOA may be terminated by either Party at any time without cause. Termination will occur 30 days after written notice is issued by a Party to the other Party's Project Manager. The City shall stop work and not incur any additional expenses upon receipt of or issuance of such notice, except that which is reasonable and necessary to effectuate the termination. The City shall be entitled to reimbursement for eligible

expenses that are reasonably and necessarily incurred up to the date that such termination is effective.

- B. This MOA may be terminated for cause at any time for a material default by one of the Parties upon written notice to the applicable Project Manager. In the event of termination for cause, termination will be in effect three days after deposit of the written notice in the U.S. Mail, postage pre-paid, unless otherwise stated at a later time in the written notice.

VIII. INDEMNITY:

- A. Neither the SGVCOG, its member agencies, or their respective officers, employees, consultants or volunteers (the “SGVCOG Indemnites”), shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by the City or its respective officers, agents, employees, or volunteers under or in connection with the performance of this MOA.
- B. Neither the City or its respective officers, employees, consultants, or volunteers (the “City Indemnites”), shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by the SGVCOG Indemnites under or in connection with the performance of this MOA
- C. The City shall indemnify, defend and hold the SGVCOG Indemnites harmless from and against any liability, claims, losses, actions, and expenses, including without limitation, defense costs, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of use of property, any legal fees and any claims for damages of any nature whatsoever arising out of or resulting from the City’s obligations under this MOA, unless caused by the negligence or willful misconduct of the SGVCOG Indemnites.
- D. The SGVCOG shall indemnify, defend and hold the City Indemnites harmless from and against any liability, claims, losses, actions, and expenses, including without limitation, defense costs, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of use of property, any legal fees and any claims for damages of any nature whatsoever arising out of or resulting from the SGVCOG’s obligations under of this MOA, unless caused by the negligence or willful misconduct of the City Indemnites.

IX. OTHER TERMS AND CONDITIONS:

- A. In performing this MOA, neither the City nor SGVCOG is a contractor, agent or employee of the other. Neither the City or SGVCOG shall represent themselves as contractors, agents or employees of the other Party and shall have no powers to bind the other Party in contract or otherwise.

- B. This MOA, along with the applicable funding requirements of the SGVCOG's agreement with the County of Los Angeles, constitute the entire understanding between the Parties, with respect to the subject matter herein. The MOA shall not be amended except in writing signed by the Parties.
- C. Neither Party hereto shall be considered in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, floods, earthquakes, fires, acts of a public enemy, pandemic, and government acts beyond the control and without fault or negligence of the affected Party. Each Party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this MOA.
- D. Neither Party shall assign this MOA, or any part thereof, without the prior written consent and prior approval of the other Party, nor any assignment without consent shall be void and unenforceable.
- E. This Agreement shall be governed by California law and any applicable federal law.
- F. If any provision of this MOA is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.
- G. The terms of this MOA shall inure to the benefit of, and shall be binding upon, each of the Parties and their respective approved successors and assigns.

In witness whereof, the Parties enter into this MOA on the date of last execution by the Parties.

FOR THE CITY OF MONTEBELLO

By: _____

Rene Bobadilla
City Manager

Date: _____

APPROVED AS TO FORM:

Arnold Alvarez-Glasman
City Attorney

FOR THE SAN GABRIEL VALLEY
COUNCIL OF GOVERNMENTS

By: _____
Marisa Creter
Executive Director

Date: _____

APPROVED AS TO FORM:

David DeBerry
General Counsel

EXHIBIT B

Table 1. Budget

The City shall receive a maximum of \$50,000 for implementation of the City’s Program. Funding shall be disbursed on a reimbursement basis and in accordance with Table 1.

Task		Not to Exceed Amount
Task 1	MCAP	\$ 50,000
	Program Total	\$ 50,000

Reports and invoices must be submitted quarterly by the following dates:

2022	2023
October 10, 2022	January 10, 2023
	April 10, 2023

The final report is due by June 13, 2023.

EXHIBIT A

Scope of Work

City Program SOW: Montebello

Program Description

This program will support the Montebello Community Assistance Program (MCAP), which is the Fire Department’s para-medicine/field based program first response team. The MCAP was launched in November 2020 and has since provided intervention and outreach services to the City's homeless population. The MCAP team responds to 911 dispatch calls that involve those impacted by or at-risk of homelessness. The full-time team includes a 1) Firefighter/Paramedic who provides emergency medical assistance; 2) Case Manager, who conducts an assessment of the individual's needs, coordinates wraparound services for the person after the incident, and helps with service navigation; and 3) Social Worker/EMT candidate, who coordinates substance use/mental health treatment services and manages crisis intervention procedures. The MCAP team wears Montebello Fire Department (FD) uniforms and drives an FD vehicle. Their affiliation with the FD is key: the FD has a high level of trust and respect in the homeless community who are generally more willing to be helped by the FD than the police department. The MCAP team is assisted by a part-time Housing Navigator from People Assisting The Homeless (PATH, the local Coordinated Entry System provider) who conducts housing assessments and helps the person develop a plan to address their barriers, and find and sustain housing. The MCAP program also has a pre-intervention component. Both FD and police can refer individuals that are homeless so they receive the full complement of program services and support. The MCAP team operates a 10-hour day-time shift, Monday through Thursday, and is on-call during other hours and during the weekend.

Through the implementation of the below-listed tasks, the City will meet the following metrics:

Metrics	Quarterly	Total
Unique clients served/outreached-to	25	100
Receiving supportive/housing services	13	52
Referred to permanent housing	4	16
Exiting to permanent housing	1	4

Task 1

MCAP will focus on community-based and field-based approaches that will engage, assess, serve, and house chronically homeless, high utilizers of emergency rooms, high acuity adults and families that experience severe mental illness, substance use disorders, physical disabilities and chronic health conditions. The program will provide outreach, intensive case management, basic health screenings and linkages to permanent supportive housing and other supportive services, including but not limited to access to substance use detox and treatment services.

The MCAP’s team will provide bridge primary and behavioral health care to homeless people where they live, whether that is in a shelter, in permanent supportive housing, or on the street. The team’s objective is to get the participant into housing as soon as possible, and provide or refer to primary and behavioral health services to stabilize the individual within 12 months and address

the participant's complex needs within a cultural, linguistic, and trauma-informed framework. The MCAP team will partner with the Los Angeles County Department of Mental Health, People Assisting The Homeless (PATH), Montebello Police Department, Behavioral Health Urgent Care Center (BHUCC), Beverly Hospital and other local providers.

Deliverables:

- Quarterly report that includes a narrative on the successes and challenges of implementing the Program, demographics of the clients served – including unique clients served versus continuing clients served, an overview of the specific services provided, outcomes towards meeting the key performance metrics as listed above, or, if the metrics are not being met, the challenges in meeting the metrics, and outcomes after intervention, in the format provided by the SGVCOG.
- Clients report forms, or equivalent data, in a format approved by the SGVCOG
- Final report that includes a narrative on the successes and challenges of the Program, demographics on the clients served, outcomes after intervention, and overall performance metrics, in the format provided by the SGVCOG.

Basis of Billing: Time and Materials

The City must provide invoices, including timesheets, and receipts for payment.

Task 2

Administer the program funding.

Basis of Billing: Fixed Fee

The City will receive a fixed fee of 5% of each submitted invoice.

EXHIBIT B

Table 1. Budget

The City shall receive a maximum of \$50,000 for implementation of the City’s Program. Funding shall be disbursed on a reimbursement basis and in accordance with Table 1.

Task		Not to Exceed Amount
Task 1	MCAP	\$ 50,000
	Program Total	\$ 50,000

Reports and invoices must be submitted quarterly by the following dates:

2022	2023
October 10, 2022	January 10, 2023
	April 10, 2023

The final report is due by June 13, 2023.

RESOLUTION NO. 22-70

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO
APPROVING AND ALLOWING CERTAIN CLAIMS AND DEMANDS**

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO
HEREBY RESOLVES, FINDS, AND DECLARES AS FOLLOWS:**

SECTION 1. That the reference is hereby made to that certain Register of Audited Demand No.1536, consisting of 9 pages, and including:

Warrant No.

General: Checks No.597167 through; 597322
ACH No. 2576 through; 2659

Successor Agency: ACH No. 8 through; 8

On file in the office of the City Clerk, the same having been audited and approved by the Assistant Director of Finance as required by law.

SECTION 2. That the said City Council having examined each such demand does hereby approve and direct the payment of same, as set forth in said Register, except the following Warrant No.

SECTION 3. That the City Clerk shall certify to the passage and adoption of this Resolution and that the same shall be in full force and effect.

APPROVED AND ADOPTED this 24th day of August 2022.

Kimberly A. Cobos-Cawthorne, Mayor

ATTEST:

APPROVED AS TO FORM:

RESOLUTION NO. 22-70

Page 2 of 2

Christopher Jimenez, City Clerk

Arnold M. Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF MONTEBELLO)

I, Christopher Jimenez, City Clerk of the City of Montebello, County of Los Angeles, State of California, hereby certify that the foregoing Resolution No.22-70 was passed and adopted by the City Council of the City of Montebello, signed by the Mayor and attested by the City Clerk at a regular meeting of said Council held on the 24th day of August 2022 and that said Resolution was adopted by the following vote, to-wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

The undersigned, City Clerk of the City of Montebello, does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

DATE: _____

Christopher Jimenez, City Clerk

- Exhibit A – Warrant Register



City of Montebello
Register of Demands No. 1536
From Payment Date 7/29/22 - To Payment Date 08/11/22

WARRANT	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
4331	- General Account				
2576	07/28/2022	0.00	VOIDED ACH NUMBER	000	VOIDED ACH NUMBER
2577	08/04/2022	\$3,233.06	SUPPLIES	3163	BANK OF AMERICA
2578	08/04/2022	\$14.99	MACHINERY & EQUIPMENTS	3163	BANK OF AMERICA
2579	08/04/2022	\$262.45	SUPPLIES	3163	BANK OF AMERICA
2580	08/04/2022	\$205.38	SUPPLIES	3163	BANK OF AMERICA
2581	08/04/2022	\$1,465.00	RETIREMENT	3730	AT RETIREMENT SERVICES LLC
2582	08/04/2022	\$1,370.00	RETIREMENT	3730	AT RETIREMENT SERVICES LLC
2583	08/04/2022	\$1,370.00	RETIREMENT	3730	AT RETIREMENT SERVICES LLC
2584	08/04/2022	\$1,395.00	RETIREMENT	3730	AT RETIREMENT SERVICES LLC
2585	08/04/2022	\$1,395.00	RETIREMENT	3730	AT RETIREMENT SERVICES LLC
2586	08/04/2022	\$1,395.00	RETIREMENT	3730	AT RETIREMENT SERVICES LLC
2587	08/04/2022	\$1,395.00	RETIREMENT	3730	AT RETIREMENT SERVICES LLC
2588	08/04/2022	\$3,454.50	CONTRACT SERVICES	40670	ALL CITY MANAGEMENT SERVICES
2589	08/04/2022	\$74,247.12	CONTRACT SERVICES	16120	ALVAREZ-GLASMAN & COLVIN
2590	08/04/2022	\$1,189.00	SUPPLIES	2586	AMAZON CAPITAL SERVICES INC
2591	08/04/2022	\$2,192.87	SUPPLIES	62880	AMERICAN MARKER
2592	08/04/2022	\$450.00	CONTRACT SERVICES	2365	LETICIA TORRES
2593	08/04/2022	\$61,684.64	CONTRACT SERVICES	3016	ANTARES GOLF LLC
2594	08/04/2022	\$1,481.76	SUPPLIES	35980	SAEED RADMEHR
2595	08/04/2022	\$144.04	VEHICLE MAINTENANCE/EXPENSES	1101	BLACK AND WHITE EMERGENCY VEHICLES LLC
2596	08/04/2022	\$3,799.54	SUPPLIES	10000	CLEAN SWEEP SUPPLY CO INC
2597	08/04/2022	\$500.00	MACHINERY & EQUIPMENTS	72	COGRAN SYSTEMS LLC
2598	08/04/2022	\$60,991.38	CONTRACT SERVICES	3025	COMPLETE LANDSCAPE CARE INC
2599	08/04/2022	\$4,668.00	MACHINERY & EQUIPMENTS	56540	COMPLETE PAPERLESS SOLUTIONS LLC
2600	08/04/2022	\$1,693.50	SUPPLIES	2624	CRAFCO INC
2601	08/04/2022	\$102.00	CONTRACT SERVICES	23660	DAIOHS USA



City of Montebello
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WARRANT	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
2602	08/04/2022	\$1,436.66	CONTRACT SERVICES	1259	GRAFFITI SHIELD INC
2603	08/04/2022	\$352.80	VEHICLE MAINTENANCE/EXPENSES	270	HARBOR DIESEL AND EQUIPMENT INC
2604	08/04/2022	\$319,965.58	COPIER REPAIR/SERVICES	2793	IBE DIGITAL
2605	08/04/2022	\$900.00	CONTRACT SERVICES	1612	JCL TRAFFIC SERVICES
2606	08/04/2022	\$1,307.85	SUPPLIES	2811	LIGHT BULB DEPOT 38 LLC
2607	08/04/2022	\$640.00	CONTRACT SERVICES	19250	N/S CORPORATION
2608	08/04/2022	\$16,112.16	CONTRACT SERVICES	35250	NATIONWIDE ENVIRONMENTAL SERVICES
2609	08/04/2022	\$2,088.00	CONTRACT SERVICES	952	RELIANT IMMEDIATE CARE MEDICAL GROUP INC
2610	08/04/2022	\$53,901.00	CONTRACT SERVICES	2382	SAFE USA INC
2611	08/04/2022	\$2,468.96	SUPPLIES	2637	ARLENE SALAZAR
2612	08/04/2022	\$6,526.63	SUPPLIES	2594	THE SAUCE CREATIVE SERVICES CORP
2613	08/04/2022	\$1,889.12	MACHINERY & EQUIPMENTS	1933	STRICTLY TECHNOLOGY LLC
2614	08/04/2022	\$14,000.00	CONTRACT SERVICES	3433	VECTIS DC LLC
2615	08/04/2022	\$1,402.59	CONTRACT SERVICES	47600	NEXUS HOLDING LLC
2616	08/04/2022	\$2,276.60	CONTRACT SERVICES	183	WECK LABORATORIES ENVIRONMENTAL SERVICES INC
2617	08/11/2022	\$378.96	TRAVEL & MEETINGS	3163	BANK OF AMERICA
2618	08/11/2022	\$6,526.14	TRAVEL & MEETINGS	3163	BANK OF AMERICA
2619	08/11/2022	\$2,273.93	TRAINING	3163	BANK OF AMERICA
2620	08/11/2022	\$2,479.28	SUPPLIES	3163	BANK OF AMERICA
2621	08/11/2022	\$141.45	SUPPLIES	3163	BANK OF AMERICA
2622	08/11/2022	\$106.28	SUPPLIES	3163	BANK OF AMERICA
2623	08/11/2022	\$3,733.11	SUPPLIES	3163	BANK OF AMERICA
2624	08/11/2022	\$436,556.11	PERS GROUP INSURANCE PAYABLE	17	CAL PERS
2625	08/11/2022	\$1,395.00	RETIREMENT	3730	AT RETIREMENT SERVICES LLC
2626	08/11/2022	\$262,789.36	PENSION/RETIREMENT PAYABLE	17	CAL PERS
2627	08/11/2022	\$36.11	RETIREMENT	17	CAL PERS
2628	08/11/2022	\$1,336.79	CONTRACT SERVICES	423	AIR EXCHANGE INC
2629	08/11/2022	\$455.33	UNIFORM EXPENSE	20350	ALLSTAR FIRE EQUIPMENT INC



City of Montebello
Register of Demands No. 1536

From Payment Date 7/29/22 - To Payment Date 08/11/22

WARRANT	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
2630	08/11/2022	\$1,346.04	SUPPLIES	2586	AMAZON CAPITAL SERVICES INC
2631	08/11/2022	\$1,993.04	SUPPLIES	62880	AMERICAN MARKER
2632	08/11/2022	\$45,998.59	CONTRACT SERVICES	3016	ANTARES GOLF LLC
2633	08/11/2022	\$360,937.60	CONTRACT SERVICES	40970	ARAKELIAN ENTERPRISES
2634	08/11/2022	\$1,476.48	CONTRACT SERVICES	1237	AZTECA LANDSCAPE
2635	08/11/2022	\$80,574.19	UTILITY SERVICES	19120	CENTRAL BASIN MUNICIPAL WATER DISTRICT
2636	08/11/2022	\$691.66	SUPPLIES	10000	CLEAN SWEEP SUPPLY CO INC
2637	08/11/2022	\$933.45	CONTRACT SERVICES	2889	COMLOCK SECURITY GROUP INC
2638	08/11/2022	\$2,850.00	CONTRACT SERVICES	3025	COMPLETE LANDSCAPE CARE INC
2639	08/11/2022	\$1,203.19	VEHICLE MAINTENANCE/EXPENSES	70920	DECALS BY DESIGN INC
2640	08/11/2022	\$12,666.20	LEASE PAYMENT	74920	EXECUTIVE CAR LEASING COMPANY
2641	08/11/2022	\$68.00	CONTRACT SERVICES	23660	DAIOHS USA
2642	08/11/2022	\$52.84	TRAVEL & MEETINGS	57340	DARIN GOLTARA
2643	08/11/2022	\$3,612.20	VEHICLE MAINTENANCE/EXPENSES	270	HARBOR DIESEL AND EQUIPMENT INC
2644	08/11/2022	\$300.00	EDUCATION REIMBURSEMENT	2351	RYAN LANDRUM
2645	08/11/2022	\$608.30	CONTRACT SERVICES	3276	MARK ROBERT LOPEZ
2646	08/11/2022	\$84.00	CONTRACT SERVICES	3574	MARIA GORYAN MAGDESYAN
2647	08/11/2022	\$1,388.75	CONTRACT SERVICES	26880	SEBASTIAN WATERWORKS INC
2648	08/11/2022	\$925.00	CONTRACT SERVICES	3285	DIANA E RAMIREZ
2649	08/11/2022	\$154.06	SUPPLIES	1120	BLUETRITON BRANDS INC
2650	08/11/2022	\$40,000.00	CONTRACT SERVICES	61050	REFLEX TRAFFIC SYSTEMS
2651	08/11/2022	\$21,589.98	CONTRACT SERVICES	2787	S & S LABARGE GOLF INCORPORATED
2652	08/11/2022	\$1,258.56	SUPPLIES	2594	THE SAUCE CREATIVE SERVICES CORP
2653	08/11/2022	\$148,675.52	FUEL INVENTORY	1059	AMBER RESOURCES LLC
2654	08/11/2022	\$99,949.09	CONTRACT SERVICES	3439	SPORTFIVE GOLF LLC
2655	08/11/2022	\$15,293.09	SUPPLIES	31270	STARBOARD TACK SUPPLY INC
2656	08/11/2022	\$844.56	UNIFORM EXPENSE	14350	SUN BADGE COMPANY
2657	08/11/2022	\$93,194.72	CONTRACT SERVICES	3133	ULTIMATE MAINTENANCE SERVICE



City of Montebello
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WARRANT	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
2658	08/11/2022	\$3,331.52	SUPPLIES	3088	WAXIES ENTERPRISES LLC
2659	08/11/2022	\$600.00	TRAINING	53070	BORIS ZEISSIG
ACH TOTAL		\$2,316,175.66			
597167	08/04/2022	\$60.00	PARKS AND RECREATION	3664	NANCY ROMERO
597168	08/04/2022	\$250.00	GENERAL GOVERNMENT	3670	JORGE ARIAS
597169	08/04/2022	\$540.00	VEHICLE MAINTENANCE/EXPENSES	3333	A & A FLEET PAINTING INC
597170	08/04/2022	\$1,320.00	CONTRACT SERVICES	3083	AAA FLAG & BANNER MFG CO INC
597171	08/04/2022	\$787.49	UTILITY SERVICES	2257	AIRESPRING INC
597172	08/04/2022	\$5,225.00	CONTRACT SERVICES	3488	ASPIRE RX INC
597173	08/04/2022	\$548.85	UTILITY SERVICES	38380	AT&T
597174	08/04/2022	\$590.27	UTILITY SERVICES	39550	AT&T
597175	08/04/2022	\$200.00	CONTRACT SERVICES	2769	KATALINA BELTRAN
597176	08/04/2022	\$330.00	PUBLIC SAFETY	58240	STATE OF CALIFORNIA-DEPARTMENT OF JUSTICE
597177	08/04/2022	\$2,500.00	CONTRACT SERVICES	1624	CALIFORNIA PAVING AND GRADING INC
597178	08/04/2022	\$779.46	UTILITY SERVICES	47580	CALIFORNIA WATER SERVICE COMPANY
597179	08/04/2022	\$4,119.39	SUPPLIES	409	CARAVAN CANOPY INTL INC
597180	08/04/2022	\$4,376.60	VEHICLE MAINTENANCE/EXPENSES	45170	MONTEBELLO AUTO GROUP LLC
597181	08/04/2022	\$1,552.02	RETIREMENT	3128	CITY OF BELL GARDENS
597182	08/04/2022	\$9,217.94	CONTRACT SERVICES	52710	CLEAN ENERGY FUELS
597183	08/04/2022	\$2,893.71	SUPPLIES	2455	HASA, INC.
597184	08/04/2022	\$45,000.00	MACHINERY & EQUIPMENTS	3455	CROSSROADS SOFTWARE INC
597185	08/04/2022	\$59.52	SUPPLIES	26080	L N CURTIS & SONS
597186	08/04/2022	\$875.00	CONTRACT SERVICES	2759	D F POLYGRAPH
597187	08/04/2022	\$460.00	CONTRACT SERVICES	3736	JACQUELYN ROSE DIAZ
597188	08/04/2022	\$560.00	CONTRACT SERVICES	3735	MARIAH JADE AMANDA DIAZ
597189	08/04/2022	\$154.08	SUPPLIES	7610	EWING IRRIGATION PRODUCTS
597190	08/04/2022	\$150.00	CONTRACT SERVICES	2616	EXTREME SAFETY INC



City of Montebello
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WARRANT	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
597191	08/04/2022	\$55.57	MAIL/ POSTAL EXPENSE	22400	FEDERAL EXPRESS CORPORATION
597192	08/04/2022	\$1,128.31	VEHICLE MAINTENANCE/EXPENSES	29160	FORD OF MONTEBELLO
597193	08/04/2022	\$127.31	CONTRACT SERVICES	1650	GOLDEN STATE ELEVATOR SERVICE INC
597194	08/04/2022	\$971.75	FURNITURE & FIXTURES PURCHASES	2728	H & V CUSTOM OFFICE CUBICLES CORP
597195	08/04/2022	\$11,065.85	CONTRACT SERVICES	1122	SOUTHERN CALIFORNIA HOUSING RIGHTS CENTER
597196	08/04/2022	\$543.67	VEHICLE MAINTENANCE/EXPENSES	582	HYDRAULIC ELECTRIC INC
597197	08/04/2022	\$8,564.00	CONTRACT SERVICES	2763	INSIGHT PUBLIC SECTOR INC
597198	08/04/2022	\$37,361.80	MACHINERY & EQUIPMENTS	488	INTERNATIONAL BUSINESS MACHINES CORPORATION
597199	08/04/2022	\$41,872.87	CONTRACT SERVICES	2539	JL GROUP LLC
597200	08/04/2022	\$975.00	CONTRACT SERVICES	3295	JORGE CORREA
597201	08/04/2022	\$2,250.00	CONTRACT SERVICES	209	KINUM, INC
597202	08/04/2022	\$1,854.60	TRANSIT MISCELLANEOUS REVENUE	3038	LOS ANGELES COUNTY METROPOLITAN TRANSIT AUTHORITY
597203	08/04/2022	\$54.57	SUPPLIES	3732	GARY MENDIBLES
597204	08/04/2022	\$752.50	CONTRACT SERVICES	1073	MONJARAS & WISMEYER GROUP INC
597205	08/04/2022	\$24,528.97	UTILITY SERVICES	4760	MONTEBELLO LAND & WATER CO
597206	08/04/2022	\$10,101.72	VEHICLE MAINTENANCE/EXPENSES	54300	SHAK ENTERPRISES INC
597207	08/04/2022	\$13,320.00	CONTRACT SERVICES	3569	MYNP COM NURSING CORPORATION
597208	08/04/2022	\$302.22	VEHICLE MAINTENANCE/EXPENSES	2480	SOCAL AUTO & TRUCK PARTS INC
597209	08/04/2022	\$75.00	CONTRACT SERVICES	26370	NAVARROS TOWING SERVICE
597210	08/04/2022	\$10,655.18	CONTRACT SERVICES	3225	NELSON NYGAARD CONSULTING ASSOC INC
597211	08/04/2022	\$250.00	CONTRACT SERVICES	3413	ANDREW J NINMER
597212	08/04/2022	\$553.30	SUPPLIES	15620	OFFICE DEPOT INC
597213	08/04/2022	\$2,704.84	FURNITURE & FIXTURES PURCHASES	3530	OFFICE RELIEF INC
597214	08/04/2022	\$233.70	CONTRACT SERVICES	26460	ORBIT RENTALS INC
597215	08/04/2022	\$9,979.93	CDBG-CV	3526	PATH
597216	08/04/2022	\$456.06	RETIREMENT	42490	LINDA PAYAN
597217	08/04/2022	\$300.00	CONTRACT SERVICES	2709	ERNEST PERALTA
597218	08/04/2022	\$35.00	SUPPLIES	56260	PRUDENTIAL OVERALL SUPPLY



City of Montebello
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From Payment Date 7/29/22 - To Payment Date 08/11/22

WARRANT	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
597219	08/04/2022	\$1,606,650.00	LIABILITY INSURANCE	10730	PUBLIC RISK INNOVATION SOLUTIONS AND MANAGEMENT
597220	08/04/2022	\$356.00	TRAINING	51460	RIO HONDO COMMUNITY COLLEGE
597221	08/04/2022	\$400.00	CONTRACT SERVICES	3632	JAMIE J SAENZ
597222	08/04/2022	\$94,528.27	UTILITY SERVICES	14730	SAN GABRIEL VALLEY WATER CO
597223	08/04/2022	\$22,554.25	CONTRACT SERVICES	3234	SCHOOL NUTRITION PLUS
597224	08/04/2022	\$1,200.00	CONTRACT SERVICES	3737	ALEXIS SOTELO
597225	08/04/2022	\$151.85	PERMITS AND FEES	28240	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT
597226	08/04/2022	\$103,900.76	UTILITY SERVICES	45630	SOUTHERN CALIFORNIA EDISON
597227	08/04/2022	\$11,337.24	UTILITY SERVICES	526	T-MOBILE USA INC
597228	08/04/2022	\$750.34	SUPPLIES	3591	TESSCO INC
597229	08/04/2022	\$625.00	CONTRACT SERVICES	3462	THE WALKING MAN INC
597230	08/04/2022	\$187.00	DUES & SUBSCRIPTIONS	41430	THOMSON REUTERS - WEST
597231	08/04/2022	\$33,655.34	CONTRACT SERVICES	3615	TRANSPORTATION MANAGEMENT & DESIGN INC
597232	08/04/2022	\$535.60	RETIREMENT	27300	ROBERT C TUFANO
597233	08/04/2022	\$85,945.52	CONTRACT SERVICES	1188	TYLER TECHNOLOGIES INC
597234	08/04/2022	\$852.69	SUPPLIES	45120	ULINE INC
597235	08/04/2022	\$5,664.68	VEHICLE MAINTENANCE/EXPENSES	2701	VARGAS DIESEL INC
597236	08/04/2022	\$627.14	UTILITY SERVICES	23610	VERIZON WIRELESS
597237	08/04/2022	\$1,065.79	VEHICLE MAINTENANCE/EXPENSES	25860	WAYNE HARMEIER INC
597238	08/04/2022	\$144,023.00	CONTRACT SERVICES	40860	WEST COAST ARBORISTS INC
597239	08/04/2022	\$680.00	CONTRACT SERVICES	3734	AMELIA ELIZABETH WIGNER
597240	08/04/2022	\$11,138.65	VEHICLE MAINTENANCE/EXPENSES	67320	WINZER CORPORATION
597241	08/04/2022	\$307.10	ADVERTISING/PRINTING SERVICES	61850	X-IGENT PRINTING INC
597242	08/04/2022	\$1,141.00	CONTRACT SERVICES	71170	YOUNG ELECTRIC SIGN COMPANY
597243	08/04/2022	\$7,256.11	SUPPLIES	1670	ADAMSON POLICE PRODUCTS
597244	08/11/2022	\$60.00	PARKS AND RECREATION	3672	MARIA GUZMAN
597245	08/11/2022	\$288.36	CONTRACT SERVICES	1963	SUEZ WTS SERVICES USA INC
597246	08/11/2022	\$59.03	UTILITY SERVICES	1732	AT&T CORP



City of Montebello
Register of Demands No. 1536

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WARRANT	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
597247	08/11/2022	\$1,099,147.99	INSURANCE	42330	ALLIANT INSURANCE SERVICES INC
597248	08/11/2022	\$4,940.00	INSURANCE	42330	ALLIANT INSURANCE SERVICES INC
597249	08/11/2022	\$7,571.00	INSURANCE	42330	ALLIANT INSURANCE SERVICES INC
597250	08/11/2022	\$640.00	CONTRACT SERVICES	2486	MADISON ARAIZA
597251	08/11/2022	\$2,414.16	UTILITY SERVICES	39550	AT&T
597252	08/11/2022	\$4.76	UTILITY SERVICES	39550	AT&T
597253	08/11/2022	\$39.84	UTILITY SERVICES	73760	AT&T TELECONFERENCE SERVICES
597254	08/11/2022	\$550.70	SUPPLIES	1529	ATHANS ICE HOUSE
597255	08/11/2022	\$315.00	EDUCATION REIMBURSEMENT	3747	JESUS AVALOS
597256	08/11/2022	\$1,621.00	DUES & SUBSCRIPTIONS	3900	CALIFORNIA POLICE CHIEFS ASSOCIATION
597257	08/11/2022	\$11,280.09	UTILITY SERVICES	47580	CALIFORNIA WATER SERVICE COMPANY
597258	08/11/2022	\$3,048.99	UNIFORM EXPENSE	3173	HERMES CARBAJAL
597259	08/11/2022	\$971.85	CONTRACT SERVICES	40850	MARIA E CASAS
597260	08/11/2022	\$1,127.21	UTILITY SERVICES	55830	CHARTER COMMUNICATIONS
597261	08/11/2022	\$5,237.19	VEHICLE MAINTENANCE/EXPENSES	45170	MONTEBELLO AUTO GROUP LLC
597262	08/11/2022	\$987.50	SUPPLIES	2455	HASA, INC.
597263	08/11/2022	\$540.00	ADVERTISING/PRINTING SERVICES	1354	DAILY JOURNAL CORPORATION
597264	08/11/2022	\$460.00	CONTRACT SERVICES	3736	JACQUELYN ROSE DIAZ
597265	08/11/2022	\$35,550.47	MACHINERY & EQUIPMENTS	9030	DIGITAL MAP PRODUCTS
597266	08/11/2022	\$20,612.24	CONTRACT SERVICES	2101	ESO SOLUTIONS INC
597267	08/11/2022	\$200.00	TRAINING	3746	PAUL ESPINOSA
597268	08/11/2022	\$250.00	TRAINING	3744	ERICA EVIS
597269	08/11/2022	\$94.50	CONTRACT SERVICES	1117	FILE KEEPERS LLC
597270	08/11/2022	\$60.00	CONTRACT SERVICES	3719	JERRY FLORES
597271	08/11/2022	\$285.64	VEHICLE MAINTENANCE/EXPENSES	29160	FORD OF MONTEBELLO
597272	08/11/2022	\$100.00	CONTRACT SERVICES	3619	LINO FUENTES
597273	08/11/2022	\$2,226.28	UNIFORM EXPENSE	55650	GALLS LLC
597274	08/11/2022	\$146.00	CONTRACT SERVICES	3637	GENEX SERVICES LLC



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WARRANT	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
597275	08/11/2022	\$713,649.28	IMPROVEMENTS OTHER THAN BUILDING	57890	GENTRY BROTHERS INC
597276	08/11/2022	\$15.40	MAIL/ POSTAL EXPENSE	3167	GLS US
597277	08/11/2022	\$25.00	RECREATION CLASSES	3740	JOSE GOMEZ
597278	08/11/2022	\$250.00	TRAINING	3745	RUBEN GONZALEZ
597279	08/11/2022	\$280.00	SUPPLIES	3454	KIMBERLY GUILLEN
597280	08/11/2022	\$9,818.04	VEHICLE MAINTENANCE/EXPENSES	30190	IB AUTO PARTS INC
597281	08/11/2022	\$284.00	EDUCATION REIMBURSEMENT	568	JUAN M HERNANDEZ
597282	08/11/2022	\$250.00	GENERAL GOVERNMENT	3743	YOLANDA ROBLES HERNANDEZ
597283	08/11/2022	\$250.00	GENERAL GOVERNMENT	3742	BRENDA INDA
597284	08/11/2022	\$3,378.00	CONTRACT SERVICES	3235	ION SECURITY SYSTEMS
597285	08/11/2022	\$754.52	CONTRACT SERVICES	3027	JD CUBAN PHOTOGRAPHY LLC
597286	08/11/2022	\$20,994.00	CONTRACT SERVICES	73810	LA FITNESS INTERNATIONAL LLC
597287	08/11/2022	\$20.00	CONTRACT SERVICES	58760	COUNTY OF LOS ANGELES
597288	08/11/2022	\$75.00	PERMITS AND FEES	58760	LOS ANGELES COUNTY REGISTRAR
597289	08/11/2022	\$20,062.14	IMPROVEMENTS OTHER THAN BUILDING	3489	MARK THOMAS & COMPANY INC
597290	08/11/2022	\$53,041.67	CONTRACT SERVICES	110	MICHELIN NORTH AMERICA INC
597291	08/11/2022	\$1,324.16	SUPPLIES	1665	MONTEBELLO SPEAKER REPAIR CENTER INC
597292	08/11/2022	\$5,098.45	VEHICLE MAINTENANCE/EXPENSES	54300	SHAK ENTERPRISES INC
597293	08/11/2022	\$1,500.00	EDUCATION REIMBURSEMENT	3657	STACEY MORALES
597294	08/11/2022	\$512.00	GENERAL GOVERNMENT	3741	TEDDY MURPHY
597295	08/11/2022	\$2,811.93	VEHICLE MAINTENANCE/EXPENSES	2480	SOCAL AUTO & TRUCK PARTS INC
597296	08/11/2022	\$640.00	CONTRACT SERVICES	3720	ANGEL NOLASCO OIDOR
597297	08/11/2022	\$1,354.70	CONTRACT SERVICES	41180	MANUEL NUNEZ
597298	08/11/2022	\$4,241.78	CONTRACT SERVICES	62430	ORBIT PARTY RENTALS INC
597299	08/11/2022	\$660.00	CONTRACT SERVICES	3750	JENNY PARRA
597300	08/11/2022	\$48.56	UTILITY SERVICES	100	PICO WATER DISTRICT
597301	08/11/2022	\$1,672.55	SUPPLIES	22	POSITIVE PROMOTIONS
597302	08/11/2022	\$246.96	ADVERTISING/PRINTING SERVICES	161	PREMIERE CUSTOM SILKSCREENING



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WARRANT	DATE	AMOUNT	ACCOUNT DESCRIPTION	VENDOR #	VENDOR NAME
597303	08/11/2022	\$6,085.84	CONTRACT SERVICES	3279	PROCURE AMERICA INC
597304	08/11/2022	\$400.00	CONTRACT SERVICES	3687	JESSE PUEBLA
597305	08/11/2022	\$1,050.00	CONTRACT SERVICES	3749	JONATHAN RAYGOZA
597306	08/11/2022	\$1,995.00	CONTRACT SERVICES	2944	RESERV CONSTRUCTION
597307	08/11/2022	\$3,848.00	TRAINING	48930	SANTA ANA COLLEGE
597308	08/11/2022	\$600.00	SUPPLIES	61140	MICHAEL SAVEDRA
597309	08/11/2022	\$70.00	PARKS AND RECREATION	3540	MARY ALICE SERDA
597310	08/11/2022	\$468.76	PERMITS AND FEES	28240	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT
597311	08/11/2022	\$138.56	PERMITS AND FEES	28240	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT
597312	08/11/2022	\$151.85	PERMITS AND FEES	28240	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT
597313	08/11/2022	\$151.85	PERMITS AND FEES	28240	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT
597314	08/11/2022	\$31,822.75	UTILITY SERVICES	45630	SOUTHERN CALIFORNIA EDISON
597315	08/11/2022	\$52,659.00	FUEL INVENTORY	40520	SOUTHERN CALIFORNIA GAS CO
597316	08/11/2022	\$525.24	FRINGE BENEFITS	1990	STANDARD INSURANCE COMPANY
597317	08/11/2022	\$4,582.00	CONTRACT SERVICES	71210	STAR-DUST TOURS INC
597318	08/11/2022	\$2,525.38	SUPPLIES	45120	ULINE INC
597319	08/11/2022	\$250.00	TRAINING	3739	JORGE VALENZUELA
597320	08/11/2022	\$7,628.89	UTILITY SERVICES	23610	VERIZON WIRELESS
597321	08/11/2022	\$3,502.78	FRINGE BENEFITS	58990	VISION SERVICE PLAN
597322	08/11/2022	\$1,155.83	CONTRACT SERVICES	2905	ZUTRA WATER
Total		\$4,562,856.05			
6093	- Successor Agency				
8	08/04/2022	\$446.40	CONTRACT SERVICES	16120	ALVAREZ-GLASMAN & COLVIN
Total		\$446.40			
GRAND TOTAL		\$6,879,478.11			