



**PARKS & RECREATION COMMISSION
MEETING AGENDA**

THURSDAY, NOVEMBER 17, 2022 AT 5:30 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

**James Santana, Chairperson
Delia Lopez, Vice Chairperson
Erika Cabrera-Moriyama, Commissioner
Frank Jurado Sr., Commissioner
Richard Carlin, Commissioner**

CITY STAFF

**David Sosnowski, Director of Recreation and Community Services
Kaili Torres, Recreation Manager
Laurie Aguilar, Management Analyst**

NOTICES

COVID-19 NOTICE: The City Council rescinded the Declaration of the Local Emergency and the continuation of teleconferencing open meetings pursuant to AB 361 by adopting Resolution No. 22-21 on Wednesday, April 13, 2022. This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City's website at: <https://cityofmontebello.com/government/live-streaming.html>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact (enter name of Commission/Committee liaison) at (323) 887-13xx Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the Commission/Committee meetings, you may address the Commission/Committee in person the day of the meeting. Speakers will be required to complete a speaker card provided at the door and submit it to the Management Analyst prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

Via Email: The public may also submit emailed comments via the following email address: laguilar@cityofmontebello.com up until the day of the meeting, **Thursday, November 17, 2022 by 3:00 p.m.** These comments will be submitted to all members of the Commission/Committee and will not be read aloud, but will be entered into the record of the proceedings to the extent they relate to matters listed on the posted agenda or otherwise address matters/issues within the subject matter jurisdiction of the Commission/Committee. Any requests to provide public comment which is submitted after the deadlines indicated above will not be submitted to the Commission/Committee, with the exception of non-agenda written item comments which will be held over for the next regularly scheduled meeting.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: <https://www.cityofmontebello.com/government/commission.html>. The agenda cover sheets may also be emailed upon request.

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

MINUTES

1. **APPROVAL OF PARKS AND RECREATION COMMISSION MINUTES - JULY 21, 2022 REGULAR MEETING AND OCTOBER 20, 2022 REGULAR MEETING**

RECOMMENDATION: It is recommended that the Parks and Recreation Commission approve said minutes as written.

COMMISSION/COMMITTEE/BOARD ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

- **Chairperson James Santana**
Vice Chairperson Delia Lopez
Commissioner Erika Cabrera-Moriyama
Commissioner Frank Jurado Sr.
Commissioner Richard Carlin

STAFF COMMUNICATIONS City Park Baseball Field Project Update, Tree Lighting Ceremony, Holiday Home Decorating Contest Judging

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on December 15, 2022 at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Management Analyst for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Monday, November 14, 2022 5:30 p.m.

Laurie Aguilar

Management Analyst



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, JULY 21, 2022 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson James Santana called the meeting to order at 5:32 p.m.

ROLL CALL – Members present were Chairperson Santana, Vice Chairperson Lopez, and Commissioner Cabrera-Moriyama. Commissioner Jurado Sr. was absent.

STAFF PRESENT – Director David Sosnowski, Recreation Manager Kaili Torres and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Commissioner Cabrera-Moriyama

CORRECTIONS TO THE AGENDA – DIRECTOR – None

PUBLIC COMMENTS – None

MINUTES

1. **APPROVAL OF PARKS AND RECREATION COMMISSION MINUTES – SPECIAL MEETING JUNE 2, 2022 AND REGULAR MEETING JUNE 16, 2022**

RECOMMENDATION: Approve said minutes as written.

Commissioner Cabrera-Moriyama made a motion to approve the minutes, seconded by Vice Chairperson Lopez. The motion was approved unanimously.

COMMISSION ORALS

1. Chairperson James Santana
2. Vice Chairperson Delia Lopez – recognized staff for the 4th of July event.
3. Commissioner Cabrera-Moriyama – recognized staff for the 4th of July event.

STAFF ORALS

Director David Sosnowski provided updates about the Recreation and Community Service Department's upcoming events and programs including Downtown Street Fest, Skate Competition, Movie Night in the Park and Farmers' Market.

ADJOURNMENT

Commissioner Cabrera-Moriyaa motioned to adjourn the meeting, seconded by Vice Chairperson Lopez. The motion was carried unanimously and the meeting was adjourned at 5:47 p.m.

THE MINUTES OF JULY 21, 2022 ARE HEREBY APPROVED AND ADOPTED ON THIS 17th DAY OF NOVEMBER 2022.

Laurie Aguilar, Management Analyst



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, OCTOBER 20, 2022 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson James Santana called the meeting to order at 5:32 p.m.

ROLL CALL – Members present were Chairperson Santana, Commissioner Cabrera-Moriyama, Commissioner Jurado Sr., and Commissioner Carlin. Vice Chairperson Lopez was absent.

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski, Recreation Manager Kaili Torres and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Commissioner Carlin

CORRECTIONS TO THE AGENDA – DIRECTOR – None

PUBLIC COMMENTS

Staff acknowledged one (1) member of the public wishing to address the Parks and Recreation Commission. The speaker was provided three minutes to address the Commission and said speaker card is on file.

REGULAR BUSINESS

1. SELECTION OF COMMITTEE MEMBERS

RECOMMENDATION: It is recommended that the Commission nominate and vote for members of vacant Commission Ad Hoc Committees.

Director David Sosnowski provided an explanation of each Ad Hoc Committee. Commissioner Carlin made a motion to nominate himself for the two vacant positions in the

Arts and Culture Committee and the Sports Committee. The motion was seconded by Commissioner Cabrera-Moriyama. The motion was approved unanimously.

COMMISSION ORALS

1. **Chairperson James Santana** – Recognized October 20 as a day to wear purple to raise awareness of bullying and harassment of LGBTQ youth and thanked staff for the Heritage Festival event.
2. **Commissioner Cabrera-Moriyama** – Thanked staff for the Heritage Festival and for classes and programs available to the community.
3. **Commissioner Jurado Sr.** – Thanked staff for the Heritage Festival.
4. **Commissioner Carlin** – Expressed that he is looking forward to serving on the Parks and Recreation Commission.

STAFF ORALS

Director David Sosnowski provided a recap of the Heritage Festival. Additionally, updates were provided about Recreation and Community Service Department's upcoming events and programs including Dia de los Muertos, Halloween Fest, Veteran's Day Ceremony, and the Tree Lighting Ceremony.

ADJOURNMENT

Commissioner Cabrera-Moriyama motioned to adjourn the meeting, seconded by Commissioner Carlin. The motion was carried unanimously and the meeting was adjourned at 5:57 p.m.

THE MINUTES OF OCTOBER 20, 2022 ARE HEREBY APPROVED AND ADOPTED ON THIS 17th DAY OF NOVEMBER 2022.

Laurie Aguilar, Management Analyst



SPEAKER CARD

Please Note: Address and phone number are optional and not required to speak.

Public Comment/Speaker Card must be submitted to City Clerk's Office prior to 5:00 p.m. for live meetings or in accordance with Assembly Bill 361 for video/audio meetings.

Type of Comment: Closed Session ☐ Non-Agenda Item ☒ AGENDA ITEM NO. _____

Meeting Date: 10/29/22 Time Received: _____ Date Received: _____

SPEAKER'S FULL NAME: Sabino Ramirez PHONE: (323) 427-9493
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

Opposed ☐ In Support ☐ Neutral ☐ TOPIC: city parks unsafe

NOTES: _____

ACCOMMODATIONS: _____

Translation Needed: No ☒ Yes ☐ Language: _____

Received by Staff Laurie Aguilar Received Via: Email ☐ Phone ☐ In Person ☒