

**AMENDED AGENDA - ITEM NO. 5, ATTACHMENT ADDED (CITY COUNCIL APPLICATION SUBMISSIONS)**



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**CITY OF MONTEBELLO  
CITY COUNCIL AND PUBLIC FINANCING AUTHORITY  
JOINT REGULAR MEETING**

**WEDNESDAY, JANUARY 25, 2023 AT 5:00 PM**

**CITY HALL COUNCIL CHAMBERS  
1600 WEST BEVERLY BOULEVARD  
MONTEBELLO, CALIFORNIA**

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**CITY COUNCIL/PUBLIC FINANCING AUTHORITY**

**David N. Torres, Mayor/Chairperson  
Scarlet Peralta, Mayor Pro Tem/Vice Chairperson  
Angie M. Jimenez, Councilmember/Member  
Salvador Melendez, Councilmember/Member  
Georgina Tamayo, Councilmember/Member**

**CITY MANAGER/EXECUTIVE**

**DIRECTOR  
René Bobadilla**

**CITY TREASURER**

**David Matanga**

**CITY ATTORNEY/AUTHORITY**

**COUNSEL  
Arnold M. Alvarez-Glasman**

**CITY CLERK/SECRETARY OF AUTHORITY**

**Christopher Jimenez**

**DEPARTMENT HEADS**

**Assistant City Manager  
Fire Chief  
Police Chief  
Director of Finance  
Director of Human Resources  
Director of Planning/Community Development  
Director of Public Works  
Director of Recreation and Community Services  
Director of Transportation  
Director of Public Affairs and Technology**

**Arlene Salazar  
Fernando Pelaez  
Paul Espinosa  
Michael Solorza  
Nicholas Razo  
Joseph Palombi  
James Enriquez  
David Sosnowski  
Adrianna Kendricks  
Michael Chee**

**NOTICES**

**COVID-19 NOTICE: The City Council rescinded the Declaration of the Local Emergency and the continuation of teleconferencing open meetings pursuant to AB 361 by adopting Resolution No. 22-21 on Wednesday, April 13, 2022.** This City Council/Public Financing Authority Joint Regular Meeting ("Council"/"PFA") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务, 请在会议前 72 小时联系市书记员办公室

**RULES OF DECORUM:**

As Established by Ordinance 2443, adopted on October 27, 2021: Signs, placards, banners, horns, noise-making devices, or other similar items shall not be permitted in the audience during a Public Meeting if the presence of such item disturbs, disrupts or otherwise impedes the orderly conduct of the meeting. All persons attending a public meeting shall remain seated in the seats provided, unless addressing the body at the podium or entering or leaving the meeting. No member of the audience shall willfully interrupt the orderly conduct at the meeting, this includes clapping or otherwise speaking from their seats. The presiding officer shall direct the removal of any individual whose willful interruption renders infeasible the orderly conduct of the meeting. In the event the removal of the individual or individuals willfully interrupting the meeting does not restore order, the presiding officer may order the meeting room cleared and continue in session. Speakers shall not engage in willful conduct which interrupts the meeting or interferes with the orderly conduct of the meeting. Any person who becomes boisterous while addressing the Council/PFA or who otherwise disrupts the orderly conduct of the Council/PFA's business shall be subject to removal from the Chambers after being admonished by the presiding officer.

**PUBLIC COMMENTS:**

**In-Person:** For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council/PFA meetings, you may address the City Council/PFA in person the day of the meeting. Speakers will be required to fill out a speaker card provided at the door and turn it into the Deputy City Clerk prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. Closed Session begins at 5:00 p.m. and Regular Session begins no later than 6:00 p.m.

**Via Email:** The public may also submit emailed comments via the City's email address: [ccpubliccomment@cityofmontebello.com](mailto:ccpubliccomment@cityofmontebello.com), up until the day of the meeting, **Wednesday, January 25, 2023 by 3:00 p.m.** These comments will be submitted to all members of the City Council/PFA and may not be read aloud but will be entered into the record of the proceedings to the extent they relate to matters listed on the posted agenda or otherwise address matters/issues within the subject matter jurisdiction of the City Council/PFA. Any requests to provide public comment which is submitted after the deadlines indicated above will not be submitted to the City Council/PFA, with the exception of non-agenda written item comments which will be held over for the next regularly scheduled meeting.

**AGENDA MATERIALS:** The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

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IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS  
THANK YOU FOR YOUR COOPERATION

**OPENING CEREMONIES**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS FOR CLOSED SESSION ITEMS**

At this time, the general public may address the City Council/PFA on Closed Session Items. Please be aware that the maximum time allotted for members of the public to speak on Closed Session Items shall not exceed three (3) minutes per person. State Law prohibits the City Council/PFA from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

**CLOSED SESSION 5:00 P.M. - NONE**

**REGULAR SESSION NO LATER THAN 6:00 P.M.**

**CLOSED SESSION REPORT**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CORRECTIONS TO THE AGENDA CITY MANAGER**

**CEREMONIAL/PRESENTATIONS**

**PUBLIC COMMENTS ON NON-AGENDA AND AGENDA ITEMS (30 MINUTES)**

At this time, the general public may address the City Council/PFA on both non-agenda *and* agenda items. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council/PFA from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor.

**STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST**

**PUBLIC HEARING**

- FIRST READING AND INTRODUCTION OF ORDINANCE NO. 2461 AMENDING THE GENERAL PLAN AND ZONING DESIGNATION (CASE NO. "PC-2022-0004-GPA-ZC-SPR") FOR THE PROPERTY LOCATED AT 844 SOUTH GREENWOOD AVENUE TO ALLOW THE CONSTRUCTION OF TWELVE (12) RESIDENTIAL UNITS**

**RECOMMENDATION:** It is recommended that the City Council:

1. Conduct Public Hearing and uphold the Planning Commission's recommendation to approve General Plan Amendment (GPA) and Zone Change (ZC) Case No. PC-2022-0004-GPA-ZC-SPR to amend the General Plan Designation from Low Density Residential to High Density Residential and change the zoning designation from R-1 to R-3 to allow the development of twelve (12) residential units, and make related findings that the proposed project is consistent with the Montebello General Plan; and

2. Waive First Reading and Introduction of Ordinance No. 2461 approving a GPA and ZC (Case No. PC-2022-0004-GPA-ZC-SPR) for the property located at 844 S. Greenwood Avenue ("Project Site"); and
3. Find and Determine the GPA and ZC to be statutorily exempt from the California Environmental Quality Act ("CEQA") under section 15061(b)(3) (Common Sense Exemption) considering that CEQA only applies to projects which have the potential for causing a significant effect on the environment. No physical changes will occur as a result of the proposed General Plan Amendment and Zone Change; and
4. Take such additional, related action that may be desirable.

**2. PUBLIC HEARING TO APPROVE AN ENERGY SERVICES CONTRACT WITH ALLIANCE BUILDING SOLUTIONS, INC. AND ADOPT RESOLUTION NO'S. 22-93 AND 22-96**

**RECOMMENDATION: It is recommended that the City Council:**

1. Conduct a Public Hearing and consider approving an Energy Services Contract with Alliance Building Solutions, Inc. (ABS), a Finance Agreement and related documents with Alliance Funding Solutions, Inc. (AFS) for the construction of energy conservation measures at various City facilities; and
2. Adopt Resolution No. 22-93 approving certain findings for energy related improvements to various city facilities in accordance with California Government Code Section 4217; and
3. Adopt Resolution No. 22-96 authorizing the execution of a Lease Purchase Agreement, Escrow Agreement and Equipment Schedule with Alliance Funding Solutions, Inc.; and
4. Authorize the City Manager to execute the agreements and any other related documents in a final form approved by the City Attorney; and
5. Take such additional, related, action that may be desirable.

**OLD BUSINESS**

**3. SECOND READING AND ADOPTION OF ORDINANCE NO. 2459, REPEALING ORDINANCE NO. 2443 REMOVING CITY COUNCIL/AGENCY RULES OF ORDER FROM MONTEBELLO MUNICIPAL CODE CHAPTER 2.14**

**RECOMMENDATION: It is recommended that the City Council:**

1. Conduct a second reading and adopt Ordinance No. 2459 repealing previously adopted Ordinance 2443 and provide further direction for a date for a study session to review the rules of procedure; and
2. Take such additional, related action that may be desirable.

**4. SECOND READING AND ADOPTION OF ORDINANCE NO. 2460, AMENDING SECTION 3.20.050 AND 3.21.025 OF THE MONTEBELLO MUNICIPAL CODE TO REPEAL CERTAIN EXCEPTIONS TO BIDDING PROCEDURES FOR PROFESSIONAL/SPECIAL SERVICES AND PURCHASES OF SUPPLIES/EQUIPMENT**

**RECOMMENDATION: It is recommended that the City Council:**

1. Conduct a Second Reading and adopt Ordinance No. 2460 repealing certain exceptions to the bidding procedures for professional/special services and purchasing of supplies/equipment; and
2. Take such additional, related action that may be desirable.

**REGULAR BUSINESS**

**5. REVIEW OF CITY COUNCIL APPLICATIONS RECEIVED AND CONSIDERATION OF APPOINTMENT FOR TWO AT-LARGE CITY COUNCIL SEATS WITH AN ENDING TERM OF NOVEMBER 12, 2024**

**RECOMMENDATION: It is recommended that the City Council:**

1. Review and evaluate applications received by residents interested in being appointed to the vacant at-large City Council seats; and
2. Receive comments from applicants; and

3. Designate those to be appointed to the vacant City Council seats for a two-year period; and
4. Take such additional, related action that may be desirable.

**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine. Any items a Councilmember wishes to discuss should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any ordinance.

**6. ADOPTION OF RESOLUTION NO. 23-07 OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO CONDEMNING AZERBAIJAN'S ILLEGAL BLOCKADE OF NAGORNO-KARABAKH (ARTSAKH)**

**RECOMMENDATION: It is recommended that the City Council:**

1. Adopt Resolution No. 23-07 condemning Azerbaijan's blockade of Nagorno-Kharabakh (Artsakh); and
2. Take such additional, related action that may be desirable.

**7. APPROVAL OF BUREAU OF JUSTICE ASSISTANCE (BJA), PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP (BVP) SOLICITATION FUNDS UTILIZATION**

**RECOMMENDATION: It is recommended that the City Council:**

1. Approve the use of grant funding awarded to the Police Department by the Bureau of Justice Assistance (BJA), Patrick Leahy Bulletproof Vest Partnership (BVP) solicitation funds utilization, in the amount of \$21,628.49; and
2. Amend the Fiscal Year 2022-23 budget and increase appropriations by \$21,628, in grant Account No. 265-8003-6010.60 (Grants, Bulletproof Vest Grant, Personal Protective Equipment [expenditures]) and Account No. 265-99-4198.84 (Grants, Bulletproof Vest Grant [revenue]); and
3. Take such additional, related action that may be desirable.

**8. AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS (RFP NO. 23-7) FOR CHARTER BUS SERVICES**

**RECOMMENDATION: It is recommended that the City Council:**

1. Authorize staff to issue a Request for Proposals (RFP No. 23-7) for charter bus services for the Recreation and Community Services Department; and
2. Take such additional, related action that may be desirable.

**9. AUTHORIZATION TO SUBMIT AN APPLICATION FOR THE CLEAN CALIFORNIA LOCAL GRANT PROGRAM**

**RECOMMENDATION: It is recommended that the City Council:**

1. Authorize the submission of an application to the Clean California Local Grant Program; and
2. Take such additional, related action that may be desirable.

**10. ADOPT RESOLUTION NO. 23-06 FOR THE PERMANENT LOCAL HOUSING ALLOCATION (PLHA) PROGRAM FORMULA FUNDING PLAN**

**RECOMMENDATION: It is recommended that the City Council:**

1. Adopt Resolution No. 23-06 for the Permanent Local Housing Allocation (PLHA) Program Formula Funding Plan to collect the City's \$1,900,548 five-year allocation; and
2. Take such additional, related action that may be desirable.

**11. STATUS REPORT ON EXPENDITURE AND COMMITMENT OF CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF)**

**RECOMMENDATION: It is recommended that the City Council**

1. Receive and file this report providing a status update on the expenditure and commitment of the City's Coronavirus State and Local Fiscal Recovery Funds (CSLFRF).

**12. AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS (RFP NO. 23-6) TO HIRE A CONSULTANT TO PROVIDE STRATEGIC PLAN DEVELOPMENT SERVICES**

**RECOMMENDATION: It is recommended that the City Council:**

1. Authorize the issuing of a Request for Proposals (RFP 23-6) to hire a consultant to conduct and provide strategic plan development services; and
2. Take such additional, related action that may be desirable.

**13. TREASURER'S REPORT FOR THE QUARTER ENDING DECEMBER 31, 2022**

**RECOMMENDATION: It is recommended that the City Council:**

1. Receive and file the Quarterly Treasurer's Report for the quarter ending December 31, 2022 (Second Quarter).

**14. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 23-05 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED JANUARY 25, 2023.**

**RECOMMENDATION: It is recommended that the City Council:**

1. Adopt Resolution No. 23-05 approving the Warrant Register dated January 25, 2023.

**AB 1234 TRAVEL REPORTS**

Members of the City Council will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

**COUNCIL ORALS**

Council member announcements; requests for future agenda items; conference/meetings reports.

• **Georgina Tamayo, Councilmember**

1. **For District 1 residents - open seats for the Parks & Recreation Commission, Planning Commission, and Youth and Education Commission. Please download an application on the City of Montebello's website at: [https://www.montebelloca.gov/departments/administration/city\\_clerks\\_office/commissions\\_and\\_committees](https://www.montebelloca.gov/departments/administration/city_clerks_office/commissions_and_committees) and submit completed applications to the City Clerk's office no later by Wednesday, February 8, 2023 by 5:30 p.m.**

- **Angie M. Jimenez, Councilmember**
- **Scarlet Peralta, Mayor Pro Tem**
- **Salvador Melendez, Councilmember**
- **David N. Torres, Mayor**

1. **Request for Council consensus 1) directing staff to prepare a community survey exploring the effects of COVID in Montebello; and 2) allocating American Rescue Plan Act (ARPA) funds to address the most pressing needs as identified by survey respondents.**
2. **Request for Council consensus reaffirming our commitment to report, on a quarterly basis, the metrics of our Montebello Community Assistance Program (MCAP).**

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3. Request for Council consensus to explore conducting a study through local colleges on the mental and behavioral health issues within Montebello.
  4. Community announcement on commission vacancies available to District 4 residents.
  5. Community announcement for, and well-wishes to, the Montebello-Commerce Youth in Government delegation participating in the 75th Model Legislature and Court in Sacramento February 10-13.

**ADJOURNMENT**

The City of Montebello will adjourn to the next **Regular Meeting on February 8, 2023 at 5:00 p.m.** which can be live streamed at <https://www.montebelloca.gov> (Click on Live Stream).

I, Alicia Fernandez, Senior Deputy City Clerk for the City of Montebello hereby certify that a copy of this agenda has been posted on or before **Sunday, January 22, 2023 at 5:00 p.m.**



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Alicia Fernandez, Senior Deputy City Clerk