

AMENDED AGENDA



CITY OF MONTEBELLO CITY COUNCIL REGULAR MEETING AGENDA

WEDNESDAY, MARCH 8, 2023 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

**David N. Torres, Mayor
Scarlet Peralta, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Salvador Melendez, Councilmember
Georgina Tamayo, Councilmember**

**CITY MANAGER
René Bobadilla**

**CITY TREASURER
David Matanga**

**CITY ATTORNEY
Arnold M. Alvarez-Glasman**

**CITY CLERK/SECRETARY OF AUTHORITY
Christopher Jimenez**

DEPARTMENT HEADS

**Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Director of Transportation
Director of Public Affairs and Information Technology**

**Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Nicholas Razo
Joseph Palombi
James Enriquez
David Sosnowski
Adrianna Kendricks
Michael Chee**

NOTICES

This City Council Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务, 请在会议前 72 小时联系市书记员办公室.

RULES OF DECORUM:

As established by Resolution No. 23-17, adopted on February 22, 2023: Speakers shall not engage in willful conduct which interrupts the meeting or interferes with the orderly conduct of the meeting. Any speaker who becomes boisterous while addressing the Council/Agency or who otherwise disrupts the orderly conduct of the Council/Agency business shall be called to order by the Mayor/Chairperson. If the conduct continues, the Mayor/Chairperson may bar the speaker from speaking and/or attending the meeting. Any disruption of the meeting shall be addressed in a manner consistent with AB 1100. The sergeant-of-arms shall enforce the rules of decorum and remove and/or arrest any person upon the direction of the Presiding Officer, or upon his or her own discretion, as applicable.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

[OPENING CEREMONIES](#)

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

[CLOSED SESSION](#)

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Government Code Section 54957
Title: City Manager

[REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION](#)

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

PUBLIC COMMENTS ON NON-AGENDA (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

[REGULAR BUSINESS](#)

2. MONTEBELLO MUNICIPAL GOLF COURSE RENOVATION PROJECT PHASE 3 (CP NO. 894-3) – AUTHORIZE NOTICE INVITING BIDS AND SPENDING PLAN

RECOMMENDATION: It is recommended that the City Council:

1. Select Option 1 (Permanent Clubhouse) or Option 2 (Temporary Clubhouse) for the Montebello Municipal Golf Course Renovation Project – Phase 3 (CP No. 897-3) and authorize the City Clerk to publish the applicable Notice Inviting Bids (Attachment A); and
2. Approve the updated Total Project Budget/Spending Plan (Attachment B) for the selected option; and
3. Take such additional, related, action that may be desirable.

3. INTRODUCTION AND FIRST READING OF ORDINANCE NO. 2463 AMENDING SECTIONS 2.30.010 AND 2.30.130 OF THE MONTEBELLO MUNICIPAL CODE TO REINSTATE THE CIVIL SERVICE COMMISSION AND CHAPTER 2.44 OF THE MONTEBELLO MUNICIPAL CODE TO REINSTATE THE TRAFFIC AND SAFETY COMMISSION

RECOMMENDATION: It is recommended that the City Council:

1. Introduce and conduct a first reading of Ordinance No. 2463, with waiver of a full reading, of an Ordinance amending Sections 2.30.010 and 2.30.130 of the Montebello Municipal Code to reinstate the Civil Service Commission and Chapter 2.44 of the Montebello Municipal Code to reinstate the Traffic and Safety Commission; and
2. Provide direction to bring this item back for a second reading and adoption at the next regular City Council meeting; and
3. Take such additional, related, action that may be desirable

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a Councilmember wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

4. HYRAP STREETS PROJECT FISCAL YEAR 2022-23 (CP NO. 897) – NOTICE OF COMPLETION

RECOMMENDATION: It is recommended that the City Council:

1. Accept the HYRAP Street Project, Fiscal Year 2022-23 (CP No. 897) as completed by Manhole Adjusting Inc., and
2. Approve the recommended “Changes in Work” for the project in the amount of \$311,343 (Attachment A); and
3. Approve the Final Total Project Budget (Attachment B); and
4. Amend the Fiscal Year 2022-23 budget by increasing appropriations by \$61,602 in the Measure M Fund, Account No. 220-99-7116-100.897.30 (Measure M, Improvements Other Than Building, HYRAP Streets Project); and
5. Authorize the City Clerk to file the Notice of Completion with Los Angeles County Recorder (Attachment C) and authorize the City Manager to release the retention payment due to Manhole Adjusting, Inc. following the mandatory waiting period from the date of Notice of completion is recorded; and
6. Take such additional related action that may be desirable.

5. MONTEBELLO MUNICIPAL GOLF COURSE RENOVATION PROJECT (CP NO. 894) – ELECTRICAL SWITCHGEAR PURCHASE ORDER

RECOMMENDATION: It is recommended that the City Council:

1. By a four-fifths vote of the City Council authorize the dispensing of a formal bidding procedure for the purchase of the electrical switchgear for the Montebello Municipal Golf Course Renovation Project (CP No. 894), in accordance with Montebello Municipal Code Chapter 3.20.050; and
2. Approve a contract with AAA Electrical Supply in the amount not-to-exceed \$128,000 for the electrical switchgear and authorize the City Manager to execute the Purchase Order; and

3. Take such additional, related, action that may be desirable.

6. **APPROVAL TO SUBMIT GRANT APPLICATION TO THE DEPARTMENT OF HEALTH AND HUMAN SERVICES SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA)**

RECOMMENDATION: It is recommended that the City Council:

1. Approve submission of an application for the Department of Health and Human Services' Substance Abuse and Mental Health Services Administration (SAMHSA) FY 2023 grant program; and
2. Take such additional, related action that may be desirable.

7. **APPROVAL TO SUBMIT APPLICATION FOR THE DEPARTMENT OF HOMELAND SECURITY (DHS) / FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)/ GRANT PROGRAMS DIRECTORATE (GPD) FISCAL YEAR 2022 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT**

RECOMMENDATION: It is recommended that the City Council:

1. Approve submission of an application to the Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA)/ Grant Programs Directorate (GPD) Fiscal Year 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program; and
2. Take such additional, related action that may be desirable.

8. **ADOPT RESOLUTION NO. 23-21 APPROVING THE FEMA-4683-DR-CA: CALIFORNIA EMERGENCY DECLARATION SEVERE WINTER STORMS, FLOODING, LANDSLIDES, AND MUDSLIDES PROGRAM (STAFF REPORT AND SUPPORTING DOCUMENTS WILL BE INCLUDED AS PART OF THIS AGENDA BEFORE THE MEETING)**

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 23-21, approving the FEMA-4683-DR-CA: California Emergency Declaration Severe Winter Storms, Flooding, Landslides, and Mudslides Program; and
2. Authorize Staff to Conduct Cost Recovery Processes on behalf of the City and to submit any subsequent documents and forms to facilitate any cost recovery; and
3. Take additional, related action that may be desirable.

9. **PAYMENT OF BILLS: ADOPT RESOLUTION NO. 23-20 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED MARCH 8, 2023**

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 23-20 approving the Warrant Register dated March 8, 2023.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members of the City Council will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Council member announcements and requests for future agenda items.

- **Georgina Tamayo, Councilmember**
- **Scarlet Peralta, Mayor Pro Tem**

1. (A) Receive Council consensus to host A Celebration of Children with Special Needs Annual Event; (B) Direct staff to present to council on how to explore expanded funding for adaptive youth sports and or the development of a STAR (Special Time for Adaptive Recreation) Program.
2. Receive Council consensus to implement an engaging community budgeting process model that includes community surveys, community budgeting conversation sessions, etc.
3. Women's History Month and Celebrating Montebello's Favorite Women-Owned Businesses. Nominate an inspiring female business owner at scarletmtb.com/nominate.
4. Mayor Pro Tem Scarlet Peralta's Adopt a Furry Friend Sponsorship Fund. Submit an interest form at scarletmtb.com/adopt.

- Angie M. Jimenez, Councilmember
- Salvador Melendez, Councilmember
- David N. Torres, Mayor

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Special Meeting on March 13, 2023 at 6:00 p.m.** which can be live streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Alicia Fernandez, Senior Deputy City Clerk for the City of Montebello hereby certify that a copy of this agenda has been posted on or before **Sunday, March 5, 2023, no later than 6:00 p.m.**



Alicia Fernandez, Senior Deputy City Clerk