



**PARKS & RECREATION COMMISSION
MEETING AGENDA**

THURSDAY, MARCH 16, 2023 AT 5:30 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

**James Santana, Chairperson
Richard Carlin, Commissioner
Frank Jurado, Commissioner**

CITY STAFF

**David Sosnowski, Director
Kaili Torres, Recreation Manager
Laurie Aguilar, Management Analyst**

NOTICES

COVID-19 NOTICE: The City Council rescinded the Declaration of the Local Emergency and the continuation of teleconferencing open meetings pursuant to AB 361 by adopting Resolution No. 22-21 on Wednesday, April 13, 2022. This Commission Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebellocal.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext.374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the Commission meetings, you may address the Commission in person the day of the meeting. Speakers will be required to complete a speaker card provided at the door and submit it to the Parks and Recreation Commission liaison prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

Via Email: The public may also submit emailed comments via the following email address: laguilar@cityofmontebello.com up until the day of the meeting, **Thursday, March 16, 2023 by 3:00 p.m.** These comments will be submitted to all members of the Commission and will not be read aloud, but will be entered into the record of the proceedings to the extent they relate to matters listed on the posted agenda or otherwise address matters/issues within the subject matter jurisdiction of the Commission. Any requests to provide public comment which is submitted after the deadlines indicated above will not be submitted to the Commission, with the exception of non-agenda written item comments which will be held over for the next regularly scheduled meeting.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

CONSENT ITEM(S)

1. MONTEBELLO CITY PARK BASEBALL FIELD RENOVATION PROJECT

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

1. Review the proposed Montebello City Park Baseball Field Renovation Project; and
2. Take such additional, related, action that may be desirable.

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

- James Santana, Chairperson
- Frank Jurado Sr., Commissioner
- Richard Carlin, Commissioner

STAFF COMMUNICATIONS Recreation Job Fair, Easter Eggstravaganza, Farmers Market , City Service Saturdays, Pet Vaccination Clinics, Rec N' Go Grant Award

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on April 20, 2023 at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Management Analyst, for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Monday, March 13, 2023 at 5:30 p.m.

Laurie Aguilar

Laurie Aguilar, Management Analyst



ITEM # 1

**CITY OF MONTEBELLO
PARKS & RECREATION COMMISSION AGENDA STAFF REPORT**

TO: Members of the Parks and Recreation Commission
FROM:
BY: Laurie Aguilar, Management Analyst
SUBJECT: **MONTEBELLO CITY PARK BASEBALL FIELD RENOVATION PROJECT**
DATE: March 16, 2023

RECOMMENDATION(S):

It is recommended that the Parks and Recreation Commission:

1. Review the proposed Montebello City Park Baseball Field Renovation Project; and
2. Take such additional, related, action that may be desirable.

FISCAL IMPACT:

The project will be fully funded through Los Angeles County's Regional Park and Open Space District's Measure A grant program and there is no requirement for local matching funds.

BACKGROUND/DISCUSSION:

In November 2016, Measure A (The Safe, Clean Neighborhood Parks, Open Space, Beaches, River Protection, and Water Conservation Measure) was approved by voters in Los Angeles County, and replaces the expiring Proposition A to ensure parks, open spaces, beaches, and waterways are built and protected for future generations. Measure A is distributed into seven funding categories, one of them being the Annual Allocations program. Annual allocations are distributed using set formulas and are distributed to local municipalities on an annual basis. Municipalities must submit an application for proposed funding and have the option to allow funds to accrue.

The City plans to submit an application for Measure A Annual Allocation funding for a City Park Baseball Field Renovation Project.

ENVIRONMENTAL:

N/A

PARKS & RECREATION COMMISSION AGENDA REPORT - MEETING OF MARCH 16, 2023

Page 2 of 2

ANALYSIS:

The proposed project makes improvements to the baseball field at Montebello City Park which is currently underutilized due to its condition. The project will revitalize the area by renovating the baseball field's infield and outfield surfaces, and replacing the dugouts, bleachers, irrigation systems, and fencing. The project aims to increase utilization of the baseball field by local schools, sports organizations, and City youth sports programs. The City's Parks Master Plan includes a Site Specific Plan for Montebello City Park which was developed utilizing community feedback. The Site Specific Plan recommends improvements to this area.

SUMMARY:

The Parks and Recreation Commission will review the proposed Montebello City Park Baseball Field Renovation Project.

ATTACHMENT(S)

1. Montebello City Park Site Specific Plan (Area M)

NEXT STEPS:

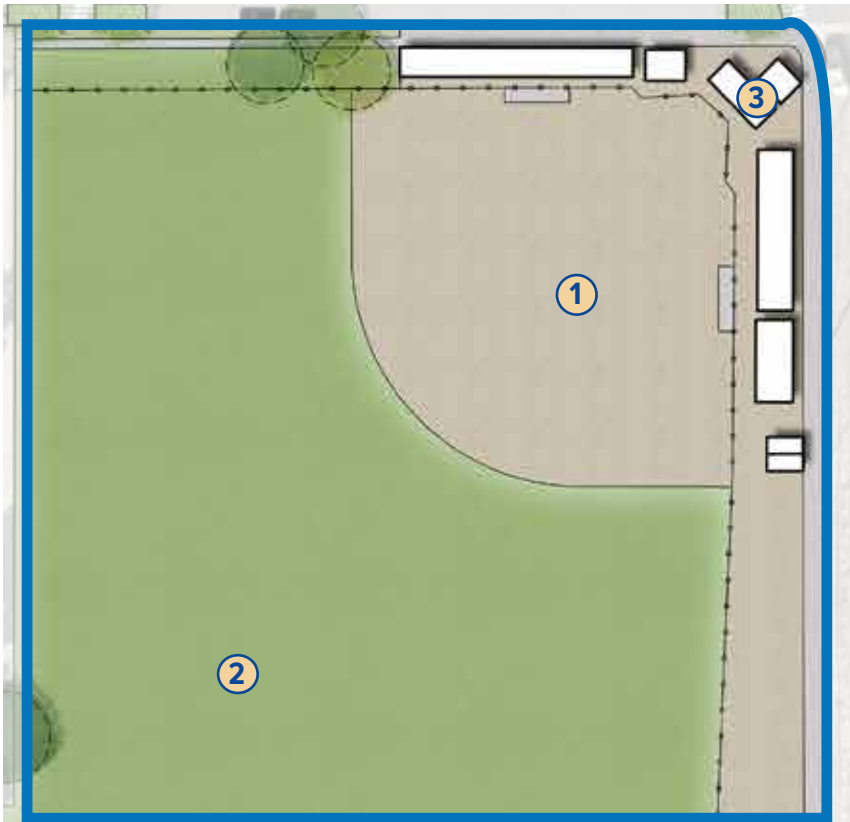
N/A

Area M: Baseball Field

The baseball field on the eastern portion of the site will remain; however, improvements to the existing infield, dugouts, backstop, and field turf shall be made.



Baseball field



IMPROVEMENT	DESCRIPTION
1	Enhanced Infield Area
2	Enhanced Lawn Area
3	Enhanced Plaza Area

Total Cost of Area M: \$95,200 - \$111,000