



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, APRIL 26, 2023 AT 6:00 PM

**TELECONFERENCE
LOCATION FOR MELENDEZ:
WESTIN NEW YORK GRANT
CENTRAL
212 EAST 42ND STREET,
NEW YORK, NY 10017**

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY
BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

**David N. Torres, Mayor
Scarlet Peralta, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Salvador Melendez, Councilmember
Georgina Tamayo, Councilmember**

**CITY MANAGER
René Bobadilla**

**CITY TREASURER
David Matanga**

**CITY ATTORNEY
Arnold M. Alvarez-Glasman**

**CITY CLERK
Christopher Jimenez**

DEPARTMENT HEADS

**Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Director of Transportation
Director of Public Affairs and Information Technology**

**Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Nicholas Razo
Joseph Palombi
James Enriquez
David Sosnowski
Adrianna Kendricks
Michael Chee**

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务, 请在会议前 72 小时联系市书记员办公室.

RULES OF DECORUM:

As established by Resolution No. 23-17, adopted on February 22, 2023: Speakers shall not engage in willful conduct which interrupts the meeting or interferes with the orderly conduct of the meeting. Any speaker who becomes boisterous while addressing the Council or who otherwise disrupts the orderly conduct of the Council business shall be called to order by the Mayor. If the conduct continues, the Mayor may bar the speaker from speaking and/or attending the meeting. Any disruption of the meeting shall be addressed in a manner consistent with SB 1100. The sergeant-of-arms shall enforce the rules of decorum and remove and/or arrest any person upon the direction of the Presiding Officer, or upon his or her own discretion, as applicable.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Armando Flores vs. City of Montebello
Los Angeles Superior Court Case No. 20STCV11854
2. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
Government Code Section 54957(b)(1)
3. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Government Code Section 54957(b)(1)
Title: City Manager
4. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Government Code Section 54956.9(d)(4)
Initiation of litigation in one case

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

5. **RECOGNITION OF THE MONTEBELLO INDIANS CHEER TEAM**
6. **HOMELESS COUNT 2022 REPORT**

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST**PUBLIC HEARING**

7. **ADOPT RESOLUTION NO. 23-26 APPROVING THE DRAFT FISCAL YEAR 2023-24 COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS ANNUAL ACTION PLAN AND THE FY 2023-24 RECREATION YOUTH SCHOLARSHIP PROGRAM**

RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Public Hearing to consider adopting Resolution No. 23-26 approving the draft Fiscal Year 2023-24 Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) Annual Action Plan and the FY 2023-24 Recreation Youth Scholarship Program; and
2. Take such additional, related action that may be desirable.

REGULAR BUSINESS

8. **ADOPT RESOLUTION NO. 23-28 APPROVING A COMPREHENSIVE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF MONTEBELLO AND THE MONTEBELLO POLICE MANAGEMENT ASSOCIATION (MPMA)**

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 23-28 approving a tentatively agreed to comprehensive Memorandum of Understanding (MOU) between the City of Montebello and the Montebello Police Management Association (MPMA); and
2. Take such additional, related action that may be desirable.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

9. **APPROVAL OF AMENDMENT NO. 2 TO AGREEMENT NO. 3855 WITH ULTIMATE MAINTENANCE SERVICES FOR INCREASED CUSTODIAL SERVICES AT VARIOUS CITY FACILITIES**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 2 to Agreement No. 3855 with Ultimate Maintenance Services for Citywide Custodial Services increasing the scope of services and annual fee to an amount not-to-exceed \$560,000; and
2. Authorize the City Manager to execute the amendment on behalf of the city; and

3. Amend the Fiscal Year 2022-23 budget by increasing appropriations by \$146,000 in Account No. 100-30-510-6040.35 (General Fund, Public Works, Facilities Maintenance, Custodial Services), and \$54,000 in Account No. 600-90-900-6040.35 (Transit Fund, Administration, Custodial Services); and
4. Take such additional, related action that may be desirable.

10. APPROVAL OF COOPERATIVE AGREEMENT NO. 4099 WITH LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS FOR BEVERLY BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM (TSSP)

RECOMMENDATION: It is recommended that the City Council:

1. Approve funding Agreement No. 4099 (Attachment A) with the Los Angeles County Department of Public Works (Attachment A) for the Beverly Boulevard Traffic Signal Synchronization Program (TSSP) Project; and
2. Authorize the City Manager to execute the Agreement on behalf of the City; and
3. Amend the Fiscal Year 2022-23 budget by allocating unprogrammed funds in Fund 215 (Proposition C) by increasing appropriations by \$575,000 (Account No. 215-99-7116, Proposition C, Improvements Other than Building); and
4. Take such additional, related action that may be desirable.

11. APPROVAL OF ENGAGEMENT LETTER, TASK ORDER NO. 7, FOR LANDSCAPE ARCHITECTURAL DESIGN SERVICES BY MARK THOMAS & COMPANY, INC. - PROPOSED MONTEBELLO DOG PARK

RECOMMENDATION: It is recommended that the City Council:

1. Award Task Order No. 7 via an Engagement Letter under Master Retainer Agreement No. 3999 with Mark Thomas & Company, Inc. for Landscape Architectural Design Services for a not-to-exceed-fee of \$37,966 for the design development of a conceptual design of a proposed dog park; and
2. Authorize the City Manager to execute the Agreement, on behalf of the City; and
3. Amend the Fiscal Year 2022-23 budget by increasing appropriations by \$37,966 from General Fund Reserves in Account No. 100-30-330-6040.96 (General Fund, Public Works, Engineer, Other Contract Services - Engineering Design Service); and
4. Take such additional, related action that may be desirable.

12. APPROVAL OF AGREEMENT NO. 4100 WITH STAR DUST TOURS AND AGREEMENT NO. 4101 WITH H&L CHARTER COMPANY, INC. FOR CHARTER BUS SERVICES (RFP NO. 23-7)

RECOMMENDATION: It is recommended that the City Council:

1. Award Professional Services Agreement No. 4100 to Star-Dust Tours in a total not-to-exceed annual amount of Ninety Thousand Dollars (\$90,000) for Charter Bus Services; and
2. Award Professional Services Agreement No. 4101 to H&L Charter Company, Inc. in a total not-to-exceed annual amount of Thirty Thousand Dollars (\$30,000) for Charter Bus Services; and
3. Authorize the City Manager to take actions necessary to execute and finalize the agreements on behalf of the City of Montebello; and
4. Take such additional, related action that may be desirable.

13. AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS (RFP NO. 23-12) FOR AN ADAPTIVE PROGRAMMING EXPANSION AND ACCESSIBILITY ASSESSMENT

RECOMMENDATION: It is recommended that the City Council:

1. Authorize staff to schedule and host an Abilities Fair in March of 2024; and
2. Authorize staff to issue a Request for Proposals ("RFP") for an Accessibility Assessment for the Recreation and Community Services Department; and
3. Take such additional, related action that may be desirable.

14. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 23-27 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED APRIL 26, 2023

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 23-27 approving the Warrant Register dated April 26, 2023

15. **APPROVAL OF MINUTES: FEBRUARY 8, 2023 SPECIAL CITY COUNCIL MEETING; FEBRUARY 8, 2023 CITY COUNCIL AND PUBLIC FINANCING AUTHORITY JOINT MEETING; FEBRUARY 13, 2023 ADJOURNED SPECIAL COUNCIL MEETING; FEBRUARY 13 2023 ADJOURNED CITY COUNCIL AND PUBLIC FINANCING AUTHORITY JOINT MEETING; FEBRUARY 22, 2023 CITY COUNCIL AND SUCCESSOR AGENCY JOINT MEETING; MARCH 8, 2023 CITY COUNCIL MEETING; AND MARCH 22, 2023 CITY COUNCIL MEETING**

RECOMMENDATION: It is recommended that the City Council:

1. Approve said minutes as written.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- **Georgina Tamayo, Councilmember**
- **Angie M. Jimenez, Councilmember**
 1. Reinstatement of Cannabis Ad Hoc.
 2. Stride for Pride 5K.
- **David N. Torres, Mayor**
- **Scarlet Peralta, Mayor Pro Tem**
- **Salvador Melendez, Councilmember**

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on May 10, 2023 at 6:00 p.m.**, which can be live streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Alicia Fernandez, Senior Deputy City Clerk for the City of Montebello hereby certify that a copy of this agenda has been posted on or before **Sunday, April 23, 2023, no later than 6:00 p.m.**



Alicia Fernandez, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **City of Montebello Forecasted Agenda**