



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, JUNE 28, 2023 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

David N. Torres, Mayor
Scarlet Peralta, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Salvador Melendez, Councilmember
Georgina Tamayo, Councilmember

ACTING CITY MANAGER
Arlene Salazar

CITY TREASURER
David Matanga

CITY ATTORNEY
Arnold M. Alvarez-Glasman

CITY CLERK
Christopher Jimenez

DEPARTMENT HEADS

Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Director of Transportation
Director of Public Affairs and Information Technology

Fernando Pelaez
Paul Espinosa
Michael Solorza
Nicholas Razo
Joseph Palombi
James Enriquez
David Sosnowski
Adrianna Kendricks
Michael Chee

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebellocal.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务, 请在会议前 72 小时联系市书记员办公室.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Government Code Section 54956.9(d)(2)
One matter involving Infrastructure Engineering
2. **PUBLIC EMPLOYEE APPOINTMENT**
Government Code Section 54957
Position: City Manager

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - ACTING CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

3. **POST-TRAUMATIC STRESS DISORDER (PTSD) MONTH**
4. **NATIONAL SCLERODERMA AWARENESS MONTH**
5. **NATIONAL GUN VIOLENCE AWARENESS DAY**
6. **ASHIYA PARK EXPANSION PRESENTATION**
7. **FIRE RECOGNITION OF SIR 04/13/2023 INCIDENT**
8. **MCAP QUARTERLY UPDATE**

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those

persons not accommodated during this 30-minute period will have an opportunity to speak under “Public Comments – Continued”, after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

PUBLIC HEARING

9. ADOPT RESOLUTION NO. 23-57, PUBLIC HEARING ESTABLISHING THE RESIDENTIAL SOLID WASTE COLLECTION AND RECYCLING CHARGES ANNUAL RATE ADJUSTMENT

RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Public Hearing and consider adopting the attached Resolution No. 23-57 establishing the updated residential solid waste collection and recycling rate for Fiscal Year 2023-24 (Attachment A) per the 2020 settlement agreement between Arakelian Enterprises (dba Athens Services) and the City of Montebello; and,
2. Direct staff to forward the Resolution to the Los Angeles County Auditor-Controller to place the revised charges on the property tax rolls.
3. Take such additional, related action that may be desirable.

REGULAR BUSINESS

10. MONTEBELLO FIRE DEPARTMENT EMERGENCY MEDICAL SERVICES DELIVERY MODEL UPDATE

RECOMMENDATION: It is recommended that the City Council:

1. Receive and file the proposal and overview to update the Fire Department's Emergency Medical Services delivery model; and
2. Take other actions as necessary.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

11. ADOPT RESOLUTION NO. 23-58 TO ALLOW REIMBURSEMENT OF SOLAR PROJECT COSTS

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 23-58 (Attachment A) allowing the reimbursement of project costs associated with the City Council approved solar project; and
2. Take such additional, related action that may be desirable.

12. APPROVE TASK NO. 5 UNDER MASTER RETAINER AGREEMENT NO. 3999 WITH MARK THOMAS & COMPANY, INC. FOR ENGINEERING DESIGN SERVICES FOR THE PAVING THE WAY PROGRAM PROJECT – MONTEBELLO BOULEVARD FROM WEST LOS ANGELES AVENUE TO LINCOLN AVENUE (C.P. NO.888)

RECOMMENDATION: It is recommended that the City Council:

1. Approve Task Order No. 5 via an Engagement Letter under Master Retainer Agreement No. 3999 with Mark Thomas for Engineering Design Services for a fee not to exceed \$282,008 (The design fee is reduced to \$175,816 with the elimination of the landscaped medians); and
2. Authorize the Acting City Manager to execute the Contract Agreement, on behalf of the City; and
3. Take such additional, related action that may be desirable.

13. ADOPT RESOLUTION 23-54 APPROVING PROJECTS FOR FISCAL YEAR 2023-24 FUNDED BY SENATE BILL 1 (SB-1) THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution 23-54 (Attachment A) Approving Projects for Fiscal Year 2023-24 funded by Senate Bill 1 (SB-1) The Road Repair and Accountability Act of 2017;
2. Take such additional, related action that may be desirable.

14. INFORMATION TECHNOLOGY INFRASTRUCTURE PROJECT STATUS UPDATE AND BUDGET AMENDMENT

RECOMMENDATION: It is recommended that the City Council:

1. File and receive the attached detailed budget update reporting spending details of year one of the Information Technology upgrade project and related spending; and
2. Amend the Fiscal Year 2022-23 budget by increasing appropriations by \$3,613,179 in Accounts No. 100-99-4023.10, 100-99-7000.85, and 325-99-4999.30; and
3. Take such additional, related action that may be desirable.

15. ADOPT RESOLUTION NO. 23-56 APPROVING THE AUTHORIZATION AND EXECUTION OF THE AGREEMENT TO RECEIVE GRANT FUNDS FROM THE CALIFORNIA HIGHWAY PATROL THROUGH THE CANNABIS TAX FUND GRANT PROGRAM

RECOMMENDATION: It is recommended that the City Council:

1. Approve the use of grant funding awarded to the Police Department by the California Highway Patrol (CHP) under the Cannabis Tax Fund Grant Program (CTFGP) in the amount of \$105,688; and
2. Authorize for the Acting City Manager to execute the contract of grant funds; and
3. Amend the Fiscal Year 2023-24 budget and increase appropriations by \$70,688 in Account No. 265-80-832-5010.10 (Grants, Police, CHP Cannabis Tax Fund Grant Program, Overtime [expenditures]), \$35,000 in Account No. 265-80-832-6010.10 (Grants, Police, CHP Cannabis Tax Fund Grant Program, Machinery and Equipment [expenditures]), and \$105,688 in Account No. 265-99-4198.86 (Grants, CHP Cannabis Tax Fund Grant Program [revenue]); and
4. Take such additional, related, action that may be desirable.

16. ANNUAL REPORTING OF MILITARY USE EQUIPMENT

RECOMMENDATION: It is recommended that the City Council:

1. Renew Ordinance No. 2453, which established a Military Equipment Use Policy in compliance with Assembly Bill 481 ("AB 481"); and
2. Take such additional, related action that may be desirable.

17. APPROVE AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT NO. 3970 WITH LEASE SERVICING, INC. DBA NCL GOVERNMENT CAPITAL ("NCL") FOR THE LEASE/PURCHASE AGREEMENT OF POLICE VEHICLES

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Professional Services Agreement No. 3970 between the City and Lease Servicing Center, Inc. DBA NCL Government Capital ("NCL") ; and
2. Authorize the expenditure of an additional \$105,871 over the remaining lease term; and
3. Take such additional, related action that may be desirable.

18. AWARD PROFESSIONAL SERVICES AGREEMENT, NO. 4113, TO AVAIL TECHNOLOGIES, INC., FOR THE COMPUTER-AIDED DISPATCH/AUTOMATIC VEHICLE LOCATION (CAD/AVL) SYSTEM

RECOMMENDATION: It is recommended that the City Council:

1. Award Professional Services Agreement No. 4113 to Avail Technologies, Inc., for the Computer-Aided Dispatch/Automatic Vehicle Location (CAD/AVL) System ; and
2. Authorize the Acting City Manager to take action necessary to execute and finalize a contract on behalf of the City of Montebello with Avail Technologies, Inc.; and
3. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$2,398,478 in the Contract Services - Outside Contracts, Account No. 600-90-910-6040.10; and
4. Take such additional, related action that may be desirable.

19. ADOPT RESOLUTION NO. 23-55 APPROVING MONTEBELLO BUS LINES' COMPREHENSIVE OPERATIONS ANALYSIS FINAL REPORT AND AUTHORIZE STAFF TO BEGIN IMPLEMENTATION OF THE PLAN

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 23-55 approving Montebello Bus Lines' (MBL) Comprehensive Operations Analysis (COA) Final Report; and Authorize Staff to begin Implementation of the Plan; and
2. Take such additional, related action that may be desirable.

20. APPROVE REVISIONS TO THE CITY OF MONTEBELLO DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM TO UPDATE ADMINISTRATIVE PERSONNEL AND TITLES

RECOMMENDATION: It is recommended that the City Council:

1. Approve revisions to the City of Montebello Disadvantaged Business Enterprise (DBE) Program to update applicable administrative personnel and titles; and
2. Take such additional, related action that may be desirable.

21. APPROVE PROFESSIONAL SERVICES AGREEMENT NO. 4114 FOR ECONOMIC DEVELOPMENT DATA AND ANALYSIS SERVICES WITH COSTAR GROUP

RECOMMENDATION: It is recommended that the City Council:

1. Approve Professional Services Agreement No. 4114 between CoStar Group and the City of Montebello to provide economic development-related data and analysis services for the City of Montebello;
2. Authorize the Acting City Manager, or designee, to execute the Professional Services Agreement between CoStar Group and the City of Montebello and any related documents in accordance with Montebello Municipal Code ("MMC") Chapter 3.20.050; and
3. Take such additional, related action that may be desirable.

22. APPROVE ISSUING REQUEST FOR PROPOSALS (RFP NO. 24-1) FOR GOLF COURSE MANAGEMENT, MAINTENANCE AND OPERATION SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Authorize staff to issue a Request for Proposals (RFP No. 24-1) for golf course management, maintenance and operation services for the Montebello Golf Course; and
2. Take such additional, related action that may be desirable.

23. AUTHORIZE SUBMISSION OF AN APPLICATION FOR LICENSE AGREEMENT WITH SOUTHERN CALIFORNIA EDISON FOR POTENTIAL ASHIYA PARK EXPANSION AND MONTEBELLO EDISON TRAILS PROJECT

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the submission of an application for a License Agreement with Southern California Edison;
2. Authorize the Acting City Manager to execute the application on behalf of the City; and
3. Take such additional, related action that may be desirable.

24. APPROVE AGREEMENT NO. 4115 WITH CARE SOLACE TO PROVIDE ASSISTANCE TO RESIDENTS CONNECTING WITH COMMUNITY BASED COUNSELING

RECOMMENDATION: It is recommended that the City Council:

1. Approve Agreement No. 4115 between Care Solace and the City of Montebello to provide web-based on-line resource, with a live 24/7 concierge line to assist residents with finding community-based counseling;
2. Authorize the Acting City Manager, or designee, to execute the Agreement between Care Solace and the City of Montebello and any related documents; and
3. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$62,250 in Account No. 100-20-200-6040.96 (General Fund, Administration, Other Professional Services).
4. Take such additional, related action that may be desirable.

25. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 23-59 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED JUNE 28, 2023

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 23-59 approving the Warrant Register dated June 28, 2023.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

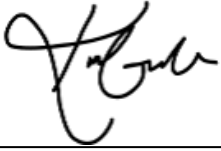
- **Angie M. Jimenez, Councilmember**
- **Salvador Melendez, Councilmember**
- **Georgina Tamayo, Councilmember**
- **Scarlet Peralta, Mayor Pro Tem**
- **David N. Torres, Mayor**

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on July 26, 2023, at 6:00 p.m.**, which can be live streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Acting Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, June 25, 2023, no later than 6:00 p.m.**



Kimberly Guillen, Acting Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **City of Montebello Forecasted Agenda**