



**PARKS & RECREATION COMMISSION
MEETING AGENDA**

THURSDAY, AUGUST 17, 2023 AT 5:30 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

**JAMES SANTANA, CHAIRPERSON
RICHARD CARLIN, COMMISSIONER
SYLVIA TAKEYAMA, COMMISSIONER
OLIVER JIMENEZ, COMMISSIONER
OLAF LUEVANO, COMMISSIONER**

CITY STAFF

**DAVID SOSNOWSKI, DIRECTOR
KAILI TORRES, RECREATION MANAGER
LAURIE AGUILAR, MANAGEMENT ANALYST**

NOTICES

This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext. 374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s), you may address the Committee/Commission ***in person only the day of the meeting***. Speakers will be required to fill out a speaker card provided at the door and submit it to staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

CONSENT ITEM(S)

1. Senior Center Renovation Project

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

1. Receive and file the proposed Senior Center Renovation Project
2. Take such additional, related, action that may be desirable.

STAFF COMMUNICATIONS Utility Box Beautification Program, Marge Villa Field Dedication Ceremony, Young Men & Women's Conference, Montebello Outdoor Adventures Program, Heritage Festival

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

- **James Santana, Chairperson**
- **Richard Carlin, Commissioner**
- **Sylvia Takeyama, Commissioner**
- **Oliver Jimenez, Commissioner**
- **Olaf Luevano, Commissioner**

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on September 21, 2023 at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Management Analyst for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Monday, August 14, 2023 at 5:30 p.m.

Laurie Aguilar

Laurie Aguilar, Management Analyst



ITEM # 1

**CITY OF MONTEBELLO
PARKS & RECREATION COMMISSION AGENDA STAFF REPORT**

TO: Members of the Parks and Recreation Commission

FROM: David Sosnowski, Director of Recreation and Community Services

BY: Laurie Aguilar, Management Analyst

SUBJECT: Senior Center Renovation Project

DATE: August 17, 2023

RECOMMENDATION(S):

It is recommended that the Parks and Recreation Commission:

1. Receive and file the proposed Senior Center Renovation Project
2. Take such additional, related, action that may be desirable.

FISCAL IMPACT:

The project is grant funded and will be utilizing two grant funding sources: Community Development Block Grant (CDBG) funds and Los Angeles County Regional Park and Open Space District Measure A Annual Allocation funds. The total project cost is expected to be approximately \$673,000 and the project will have no impact to the General Fund.

BACKGROUND/DISCUSSION:

The Senior Center Renovation Project aims to rehabilitate the functional space of the downstairs area of the Montebello Senior Center located at City Park in order to provide greater opportunities to the community. Renovation will allow for the City to better serve those who utilize the Senior Center by creating a multi-functional space. The City currently hosts a variety of recreational programs including art classes, fitness programs,

PARKS & RECREATION COMMISSION AGENDA REPORT - MEETING OF AUGUST 17, 2023

Page 2 of 2

and a senior lunch program. The project allows for the City to continue providing high quality programming and facilities to the community.

The proposed project makes improvements to lighting, flooring, storage, and restrooms. The project scope also includes the addition of a fitness area and a computer room that will be available for use by seniors. Additionally, the proposed design includes multi-functional space that can be utilized for recreational classes, community group meetings, and facility rentals.

ANALYSIS:

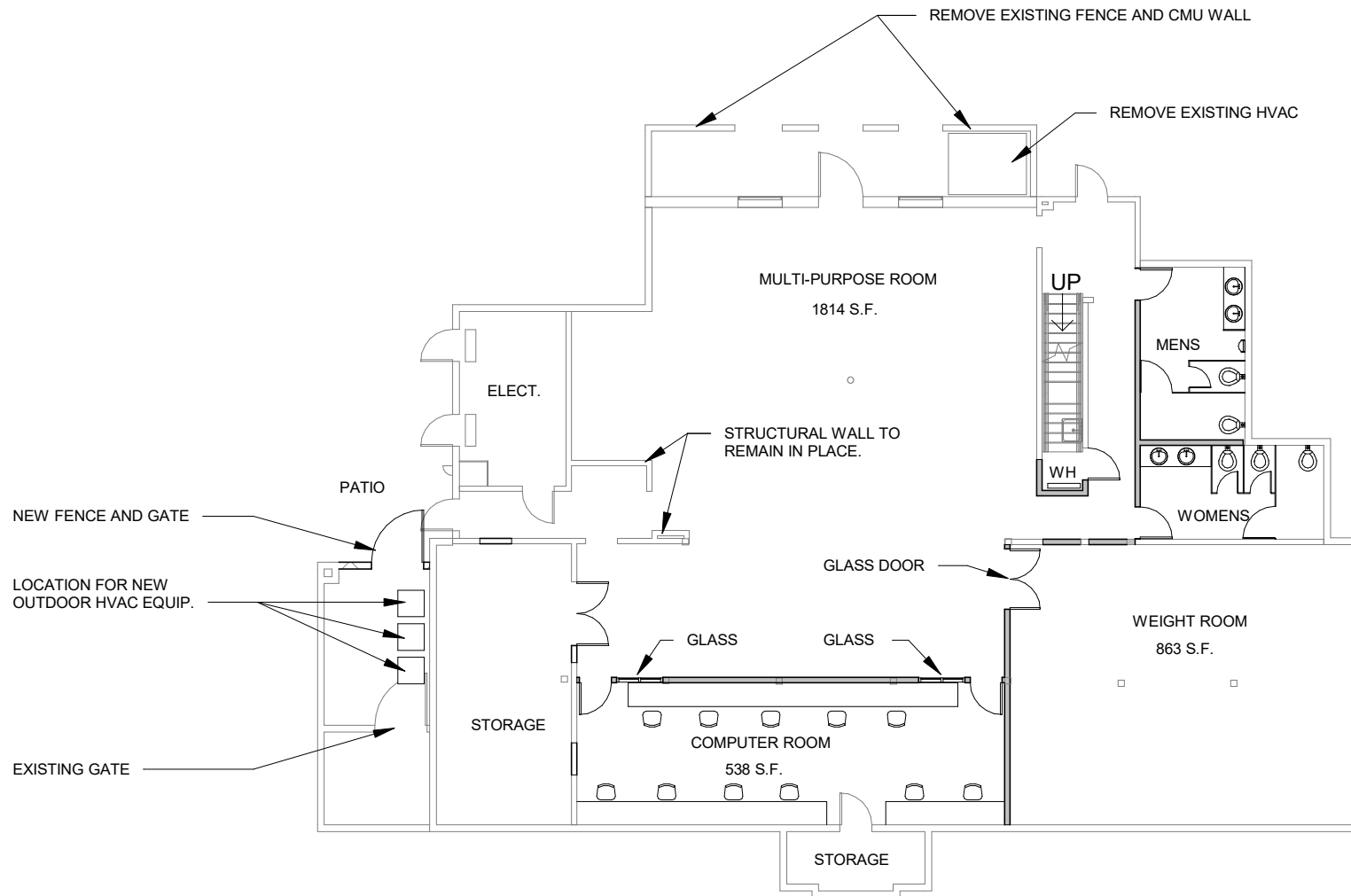
N/A

SUMMARY:

The Parks and Recreation Commission will review the proposed Senior Center Renovation Project.

ATTACHMENT(S)

1. Attachment A - Senior Center Renovation Project Design



MONTEBELLO SENIOR CENTER RENOVATION

OPTION A UPDATED 12.9.22