



**PARKS & RECREATION COMMISSION
MEETING AGENDA**

THURSDAY, NOVEMBER 16, 2023 AT 5:30 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

**JAMES SANTANA, CHAIRPERSON
RICHARD CARLIN, COMMISSIONER
SYLVIA TAKEYAMA, COMMISSIONER
OLIVER JIMENEZ, COMMISSIONER
OLAF LUEVANO, COMMISSIONER**

CITY STAFF

**DAVID SOSNOWSKI, DIRECTOR
LAURIE AGUILAR, MANAGEMENT ANALYST**

NOTICES

This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebellocal.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext. 1374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s), you may address the Committee/Commission ***in person only the day of the meeting***. Speakers will be required to fill out a speaker card provided at the door and submit it to staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

CONSENT ITEM(S)

1. SELECTION OF VICE CHAIRPERSON

RECOMMENDATION: It is recommended that the Commission nominate and vote for Vice Chairperson.

STAFF COMMUNICATIONS

Winter Wonderland Event, Montebello Outdoor Adventure Program, Rec N' Go Program, Utility Box Beautification Program

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

- **James Santana, Chairperson**
- **Richard Carlin, Commissioner**
- **Sylvia Takeyama, Commissioner**
- **Oliver Jimenez, Commissioner**
- **Olaf Luevano, Commissioner**

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on December 21, 2023 at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Management Analyst for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Monday, November 13, 2023 at 5:30 p.m.

Laurie Aguilar

Laurie Aguilar, Management Analyst



ITEM # 1

**CITY OF MONTEBELLO
PARKS & RECREATION COMMISSION AGENDA STAFF REPORT**

TO: Members of the Parks and Recreation Commission

FROM: David Sosnowski, Director of Recreation and Community Services

BY: Laurie Aguilar, Management Analyst

SUBJECT: SELECTION OF VICE CHAIRPERSON

DATE: November 16, 2023

RECOMMENDATION(S):

It is recommended that the Commission nominate and vote for Vice Chairperson.

FISCAL IMPACT:

There is no fiscal impact to the selection of Vice Chairperson.

BACKGROUND/DISCUSSION:

The Vice Chairperson will assist the Commission Chairperson and staff with facilitation, coordination, and communication off the Parks and Recreation Commission. The Vice Chairperson should seek to develop an understanding of the overall goals of the Commission and prepare to serve in the Commission Chairperson role as needed.

ANALYSIS:

N/A

SUMMARY:

The Parks and Recreation Commission will nominate and vote for Vice Chairperson.

ATTACHMENT(S)

None