



**PARKS & RECREATION COMMISSION
MEETING AGENDA**

THURSDAY, FEBRUARY 15, 2024 AT 5:30 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

**JAMES SANTANA, CHAIRPERSON
OLAF LUEVANO, VICE CHAIRPERSON
RICHARD CARLIN, COMMISSIONER
SYLVIA TAKEYAMA, COMMISSIONER
OLIVER JIMENEZ, COMMISSIONER**

CITY STAFF

**DAVID SOSNOWSKI, DIRECTOR
VERONICA RAMIREZ, RECREATION MANAGER
LAURIE AGUILAR, MANAGEMENT ANALYST**

NOTICES

This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext. 1374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s), you may address the Committee/Commission ***in person only the day of the meeting***. Speakers will be required to fill out a speaker card provided at the door and submit it to staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

CALL TO ORDER

OPENING CEREMONIES

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

REGULAR BUSINESS

1. SELECTION OF AD-HOC COMMITTEE MEMBERS

It is recommended that the Parks and Recreation Commission:

1. Nominate and vote for the following vacant Commission Ad-Hoc Committee:

Parks and Recreation Commission Ad-Hoc Committees	
Committee	Current Members
Arts and Culture Committee	Richard Carlin, Oliver Jimenez
Golf Committee	Vacant, Vacant
Programs Committee	James Santana, Sylvia Takeyama
Special Events Committee	James Santana, Sylvia Takeyama
Sports Committee	Richard Carlin, Oliver Jimenez

2. SPORTS AD-HOC COMMITTEE MEETING, PROGRAMS AD-HOC COMMITTEE MEETING, AND SPECIAL EVENTS AD-HOC COMMITTEE MEETING RECAP

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

1. Receive and file Ad-Hoc Committee updates; and
2. Take such additional, related, action that may be desirable.

MINUTES

3. **APPROVAL OF MINUTES: MAY 18, 2023, REGULAR PARKS AND RECREATION COMMISSION MEETING; JUNE 15, 2023, REGULAR PARKS AND RECREATION COMMISSION MEETING; AUGUST 17, 2023, REGULAR PARKS AND RECREATION COMMISSION MEETING; SEPTEMBER 21, 2023, REGULAR PARKS AND RECREATION COMMISSION MEETING; NOVEMBER 16, 2023 REGULAR PARKS AND RECREATION COMMISSION MEETING**

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

1. Approve said minutes as is.

STAFF COMMUNICATIONS

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

- **James Santana, Chairperson**
- **Olaf Luevano, Vice Chairperson**
- **Richard Carlin, Commissioner**
- **Sylvia Takeyama, Commissioner**
- **Oliver Jimenez, Commissioner**

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on Thursday, March 21, 2024, at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Management Analyst for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before Monday, February 12, 2024, at 5:30 p.m.

Laurie Aguilar

Laurie Aguilar, Management Analyst



ITEM # 1

**CITY OF MONTEBELLO
PARKS & RECREATION COMMISSION AGENDA STAFF REPORT**

TO: Members of the Parks and Recreation Commission

FROM: David Sosnowski, Director of Recreation and Community Services

BY: Laurie Aguilar, Management Analyst

SUBJECT: SELECTION OF AD-HOC COMMITTEE MEMBERS

DATE: February 15, 2024

RECOMMENDATION(S):

It is recommended that the Parks and Recreation Commission:

1. Nominate and vote for the following vacant Commission Ad-Hoc Committee:

Parks and Recreation Commission Ad-Hoc Committees	
Committee	Current Members
Arts and Culture Committee	Richard Carlin, Oliver Jimenez
Golf Committee	Vacant, Vacant
Programs Committee	James Santana, Sylvia Takeyama
Special Events Committee	James Santana, Sylvia Takeyama
Sports Committee	Richard Carlin, Oliver Jimenez

PARKS & RECREATION COMMISSION AGENDA REPORT - MEETING OF FEBRUARY 15, 2024

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FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND/DISCUSSION:

The Parks and Recreation Commission assigns members of the Commission to Ad-Hoc Committees on an ongoing basis as vacancies become available. There is currently two vacancies available in the Golf Committee. In total there are five Ad-Hoc Committees as described below.

Arts and Culture Committee - the purpose of this Committee is to discuss ways to incorporate art and culture and City parks and public spaces within the City, including recommendations for the Utility Box Beautification Program.

Golf Committee - the purpose of this Committee is to discuss issues pertaining to the Montebello Golf Course.

Programs Committee - the purpose of this Committee is to discuss current and future recreational programming within the City.

Special Events Committee - the purpose of this Committee is to discuss upcoming special events within the City that are managed by the Recreation and Community Services Department.

Sports Committee - the purpose of this Committee is to discuss youth and adult sports programs within the City and review co-sponsored youth sports organization's status.

ANALYSIS:

N/A

SUMMARY:

It is recommended that the Parks and Recreation Commission nominate and vote for members for the vacant Ad-Hoc Committee.

ATTACHMENT(S)

None



ITEM # 2

**CITY OF MONTEBELLO
PARKS & RECREATION COMMISSION AGENDA STAFF REPORT**

TO: Members of the Parks and Recreation Commission

FROM: David Sosnowski, Director of Recreation and Community Services

BY: Laurie Aguilar, Management Analyst

SUBJECT: **SPORTS AD-HOC COMMITTEE MEETING, PROGRAMS AD-HOC COMMITTEE MEETING, AND SPECIAL EVENTS AD-HOC COMMITTEE MEETING RECAP**

DATE: February 15, 2024

RECOMMENDATION(S):

It is recommended that the Parks and Recreation Commission:

1. Receive and file Ad-Hoc Committee updates; and
2. Take such additional, related, action that may be desirable.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND/DISCUSSION:

The Parks and Recreation Commission has a total of 5 Ad-Hoc Committees. The purpose of the Ad-Hoc Committees is to have direct involvement by representatives of the Commission regarding specific subject matters within the Recreation and Community Services Department. The Committees meet on an as-needed basis to receive information and provide feedback on upcoming and ongoing projects, programs, and/or events.

On January 29, 2024, the Sports Ad-Hoc Committee held their first meeting of 2024. The Commissioners appointed to this Committee are Commissioner Carlin and Commissioner Jimenez. The purpose of the Sports Ad-Hoc Committee is to discuss youth and adult sports programs within the City.

PARKS & RECREATION COMMISSION AGENDA REPORT - MEETING OF FEBRUARY 15, 2024

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On January 30, 2024, the Programs Ad-Hoc Committee and Special Events Ad-Hoc Committee held meetings. The Commissioners appointed to both Committees are Chairperson Santana and Commissioner Takeyama. The purpose of the Programs Committee is to discuss current and future recreational programming within the City and the purpose of the Special Events Ad-Hoc Committee is to discuss upcoming special events within the City that are managed by the Recreation and Community Services Department.

ANALYSIS:

The Sports Ad-Hoc Committee discussed the process for co-sponsored sports user groups in the City. There are currently five co-sponsored groups (Montebello Indians, Montebello Baseball Association, Montebello Golden State Basketball Association, Montebello Brewers Baseball, and Montebello AYSO Region 1065) that are approved by the City and therefore use park fields and facilities at no charge during their regular season. These groups operate sports leagues that are separate from the City's operated sports leagues. The City's operated sports leagues take priority for field/facility use, however the City does its best to accommodate the co-sponsored groups. Each year, co-sponsored groups must submit an application along with required documentation must be provided to the City. Required documentation includes verification of non-profit status, insurance, a signed Memorandum of Understanding, rosters, and board member information. Once applications and all required documents are received, the City will recommend applicants to the Sports Ad-Hoc Committee and the Committee will approve applicants on an ongoing basis.

The Special Event Ad-Hoc Committee discussed upcoming events for the Recreation and Community Services Department. These events include Eggstravaganza, Adaptive Inclusive Recreation Resource Fair, and Night Market.

The Programs Ad-Hoc Committee discussed current ongoing programs including childcare and senior programming. The Committee also discussed a proposed new program that aims to honor Montebello veterans and active service members. The City Park Veterans Memorial Monument has served as a space to honor Montebello residents who were killed in active combat and/or active duty. In recent years, the City has received requests from residents for a space to honor Montebello service members who were not lost in active combat. The City is considering construction of a second memorial at a city park to serve this purpose. The construction of a new memorial would include the development of an application/verification process for those interested in being a part of the new memorial.

SUMMARY:

It is recommended that the Parks and Recreation Commission receive and file Ad-Hoc Committee updates and take such additional, related, action that may be desirable.

ATTACHMENT(S)

**PARKS & RECREATION COMMISSION AGENDA REPORT - MEETING OF
FEBRUARY 15, 2024**

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None



**APPROVAL OF MINUTES: MAY 18, 2023, REGULAR PARKS AND RECREATION
MEETING; JUNE 15, 2023, REGULAR PARKS AND RECREATION COMMISSION
MEETING; AUGUST 17, 2023, REGULAR PARKS AND RECREATION COMMISSION
MEETING; SEPTEMBER 21, 2023, REGULAR PARKS AND RECREATION
COMMISSION MEETING; NOVEMBER 16, 2023, REGULAR PARKS AND
RECREATION COMMISSION MEETING**



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, MAY 18, 2023 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson James Santana called the meeting to order at 5:30 p.m.

ROLL CALL – Members present were Chairperson Santana, Commissioner Carlin, Commissioner Takeyama, and Commissioner Jimenez

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski, Recreation Manager Kaili Torres and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Commissioner Jimenez

CORRECTIONS TO THE AGENDA – DIRECTOR – None

PUBLIC COMMENTS – None

REGULAR BUSINESS

1. SELECTION OF AD-HOC COMMITTEE MEMBERS

RECOMMENDATION: It is recommended that the Parks and Recreation Commission nominate and vote for the following vacant Commission Ad-Hoc Committees: Arts and Culture Committee, Golf Committee, Programs Committee, Special Events Committee, and Sports Committee.

Director Sosnowski gave an explanation of the Ad-Hoc Committees and listed vacancies. Chairperson Santana made a motion to nominate Commissioner to the Arts and Culture Committee, seconded by Commissioner Takeyama. The motion was approved unanimously.

Chairperson Santana made a motion to nominate Commissioner Takeyama to the Programs Committee, seconded by Commissioner Jimenez. The motion was approved unanimously.

Chairperson Santana made a motion to nominate Commissioner Takeyama to the Special Events Committee, seconded by Commissioner Carlin. The motion was approved unanimously.

Commissioner Jimenez made a motion to nominate himself to the Sports Committee, seconded by Commissioner Carlin. The motion was approved unanimously.

CONSENT ITEM(S)

2. APPROVAL OF MINUTES FOR PARKS AND RECREATION COMMISSION: NOVEMBER 17, 2023 REGULAR MEETING AND MARCH 16, 2023 REGULAR MEETING.

RECOMMENDATION: It is recommended that the Parks and Recreation Commission approve said minutes as written.

Commissioner Carlin made a motion to approve the item, seconded by Commissioner Jimenez. The motion was approved unanimously.

COMMISSION ORALS

1. **Chairperson James Santana** – Thanked staff for Stride for Pride Event and encouraged the Commission to share info about programs and events.
2. **Commissioner Carlin** – Thanked staff for past and upcoming events.
3. **Commissioner Takeyama** – Expressed that she is looking forward to future programs and events.
4. **Commissioner Jimenez** – Thanked staff for the Movie Night in the Park event.

STAFF ORALS

Recreation Manager Kaili Torres provided announcements for upcoming events and programs including Night Market, Memorial Day, Stride for Pride, Fourth of July Firework Event, Downtown Street Fest, Summer Camp, and Aquatics.

ADJOURNMENT

Commissioner Jimenez motioned to adjourn the meeting, seconded by Commissioner Takeyama. The motion was carried unanimously and the meeting was adjourned at 5:55 p.m.

THE MINUTES OF MAY 18, 2023 ARE HEREBY APPROVED AND ADOPTED ON THIS 15th DAY OF FEBRUARY 2024.

Laurie Aguilar, Management Analyst



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, JUNE 15, 2023 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson James Santana called the meeting to order at 5:30 p.m.

ROLL CALL – Members present were Chairperson Santana, Commissioner Carlin, Commissioner Takeyama, and Commissioner Jimenez

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski, Recreation Manager Kaili Torres and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Chairperson Santana

CORRECTIONS TO THE AGENDA – DIRECTOR – None

PUBLIC COMMENTS – None

CONSENT ITEM(S)

1. UTILITY BOX BEAUTIFICATION PROGRAM CALL FOR ARTISTS

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

1. Approve the Round 3 Call for Artists for the Utility Box Beautification Program; and
2. Take such additional, related action that may be desirable.

Director Sosnowski gave an overview of the program. Commissioner Jimenez motioned to approve the item, seconded by Commissioner Carlin. The motion was approved unanimously.

COMMISSION ORALS

1. **Chairperson James Santana** – Highlighted special events and expressed appreciation for the Stride for Pride event.
2. **Commissioner Carlin** – Highlighted the Memorial Day Ceremony.
3. **Commissioner Takeyama** – Highlighted Girl Scouts donations collected for Penny Lane.
4. **Commissioner Jimenez** – Highlighted the Summer Food Service Program.

STAFF ORALS

Director David Sosnowski introduced the Department's new Recreation Guide. Recreation Manager Kaili Torres provided announcements for upcoming events and programs including the Recreation Scholarship Program, Summer Food Service Program, and Movie Night at the Pool.

ADJOURNMENT

Commissioner Carlin motioned to adjourn the meeting, seconded by Commissioner Jimenez. The motion was carried unanimously and the meeting was adjourned at 5:51 p.m.

THE MINUTES OF JUNE 15, 2023 ARE HEREBY APPROVED AND ADOPTED ON THIS 15th DAY OF FEBRUARY 2024.

Laurie Aguilar, Management Analyst



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, AUGUST 17, 2023 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson James Santana called the meeting to order at 5:37 p.m.

ROLL CALL – Members present were Chairperson Santana, Commissioner Carlin, Commissioner Takeyama, Commissioner Jimenez, and Commissioner Luevano

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski, Recreation Manager Kaili Torres and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Commissioner Carlin

CORRECTIONS TO THE AGENDA – DIRECTOR – None

PUBLIC COMMENTS – None

CONSENT ITEM(S)

1. SENIOR CENTER RENOVATION PROJECT

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

1. Receive and file the proposed Senior Center Renovation Project; and
2. Take such additional, related action that may be desirable.

Director Sosnowski gave an overview of the project. Commissioner Carlin requested more analysis be provided for the project. Commissioner Carlin motioned to continue the item, seconded by Commissioner Jimenez. The motion was approved unanimously.

COMMISSION ORALS

1. **Chairperson James Santana** – Welcomed Commissioner Luevano.
2. **Commissioner Carlin** – None.
3. **Commissioner Takeyama** – Girl Scouts Troop 71221 have opened a mini library at Taylor Ranch that is now available to visit by the public.
4. **Commissioner Jimenez** – Thanked staff for July events and highlighted Parks and Recreation Month.
5. **Commissioner Luevano** – Expressed support for more adaptive sports/programs in the City.

STAFF ORALS

Director David Sosnowski provided announcements for upcoming events and programs including the Marge Villa Dedication Ceremony, Young Men & Women's Conference, Montebello Outdoor Adventure Program, and Heritage Festival.

ADJOURNMENT

Commissioner Jimenez motioned to adjourn the meeting, seconded by Commissioner Luevano. The motion was carried unanimously and the meeting was adjourned at 6:04 p.m.

THE MINUTES OF AUGUST 17, 2023 ARE HEREBY APPROVED AND ADOPTED ON THIS 15th DAY OF FEBRUARY 2024.

Laurie Aguilar, Management Analyst



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, SEPTEMBER 21, 2023 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Director David Sosnowski called the meeting to order at 5:30 p.m.

ROLL CALL – Members present were Commissioner Carlin, Commissioner Takeyama, and Commissioner Luevano

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski, Recreation Manager Kaili Torres and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Director David Sosnowski

CORRECTIONS TO THE AGENDA – DIRECTOR – None

PUBLIC COMMENTS – None

REGULAR BUSINESS

1. SELECTION OF VICE CHAIRPERSON

RECOMMENDATION: It is recommended that the Parks and Recreation Commission nominate and vote for Vice Chairperson.

Commissioner Carlin motioned to continue the item for when there is a full quorum, seconded by Commissioner Luevano. The motion was approved unanimously.

CONSENT ITEM(S)

2. SENIOR CENTER RENOVATION PROJECT

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

1. Receive and file the proposed Senior Center Renovation Project; and
2. Take such additional, related action that may be desirable.

Director David Sosnowski provided a summary of the item. Commissioner Carlin motioned to receive and file the item, seconded by Commissioner Takeyama. The motion was approved unanimously.

COMMISSION ORALS

1. **Chairperson James Santana** – absent
2. **Commissioner Carlin** – Thanked staff, highlighted Connect with Rec Guide.
3. **Commissioner Takeyama** – Expressed excitement for upcoming events and opportunities.
4. **Commissioner Jimenez** – absent
5. **Commissioner Luevano** – Thanked staff for special events.

STAFF ORALS

Director David Sosnowski provided announcements for upcoming events and programs including the Heritage Festival, 5k/10K Run, Halloween Festival, Dia de los Muertos, Veterans Day Ceremony, and Winter Wonderland event.

ADJOURNMENT

Commissioner Takeyama motioned to adjourn the meeting, seconded by Commissioner Carlin. The motion was carried unanimously and the meeting was adjourned at 5:42 p.m.

THE MINUTES OF SEPTEMBER 21, 2023 ARE HEREBY APPROVED AND ADOPTED ON THIS 15th DAY OF FEBRUARY 2024.

Laurie Aguilar, Management Analyst



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, NOVEMBER 16, 2023 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson Santana called the meeting to order at 5:30 p.m.

ROLL CALL – Members present were Chairperson Santana, Commissioner Carlin, Commissioner Takeyama, Commissioner Jimenez, and Commissioner Luevano

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Commissioner Carlin

CORRECTIONS TO THE AGENDA – DIRECTOR – Chairperson Santana requested for the Opening Ceremonies to take place after the Call to Order. Commissioner Carlin motioned to approve the proposal, seconded by Commissioner Takeyama. The motion was approved unanimously.

PUBLIC COMMENTS – Staff acknowledged two (2) members of the public wishing to address the Parks and Recreation Commission. Speakers were provided three minutes to address the Commission, and said speaker cards are on file at the City Clerk's office.

REGULAR BUSINESS

1. SELECTION OF VICE CHAIRPERSON

RECOMMENDATION: It is recommended that the Parks and Recreation Commission nominate and vote for Vice Chairperson.

Commissioner Takeyama motioned to nominate Commissioner Luevano, seconded by Commissioner Jimenez. The motion was approved unanimously.

COMMISSION ORALS

1. **Chairperson James Santana** – Wished everyone a Happy Holidays and acknowledged speakers.
2. **Commissioner Carlin** – None.
3. **Commissioner Takeyama** – Highlighted donations being collected at Taylor Ranch by Girl Scouts for foster teens.
4. **Commissioner Jimenez** – Thanked staff for recent special events and wished everyone a Happy Thanksgiving.
5. **Commissioner Luevano** – None.

STAFF ORALS

Director David Sosnowski provided announcements for upcoming events and programs including the Winter Wonderland event, Montebello Outdoor Adventure Program, and Rec N' Go Program.

ADJOURNMENT

Commissioner Takeyama motioned to adjourn the meeting, seconded by Commissioner Carlin. The motion was carried unanimously and the meeting was adjourned at 5:55 p.m.

THE MINUTES OF NOVEMBER 16, 2023 ARE HEREBY APPROVED AND ADOPTED ON THIS 15th DAY OF FEBRUARY 2024.

Laurie Aguilar, Management Analyst