



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, FEBRUARY 28, 2024 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

Scarlet Peralta, Mayor
Salvador Melendez, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Georgina Tamayo, Councilmember
David N. Torres, Councilmember

CITY MANAGER

Raul Alvarez

CITY TREASURER

David Matanga

CITY ATTORNEY

Arnold M. Alvarez-Glasman

CITY CLERK

Christopher Jimenez

DEPARTMENT HEADS

Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Director of Transportation

Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Joseph Palombi
Cesar Roldan
David Sosnowski
Adrianna Kendricks

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务, 请在会议前 72 小时联系市书记员办公室.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Irma Macias v. City of Montebello, et al.
Los Angeles Superior Court Case No. 22STCV13534
2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Carrera v. City of Montebello, et al.
Los Angeles Superior Court Case No. 21STCV24612
3. **CONFERENCE WITH LABOR NEGOTIATORS**
Government Code Section 54957.6
Agency Negotiators: Raul Alvarez
Employee Groups: Various City employee groups including but not limited to MPMA, MFMA, MMMA, MSA, MPOA, MCEA, MFA, MMPA, MEMA, SMART-TD, and unrepresented employees.

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

4. **CITIZEN OF THE MONTH - DIANA REYMUNDO**
5. **CRIME AND COMMUNITY RELATIONS UPDATE**

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under “Public Comments – Continued”, after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST**PUBLIC HEARING**

6. PUBLIC HEARING TO ADOPT RESOLUTION NO. 24-10 APPROVING THE DRAFT FISCAL YEAR 2024-25 COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND HOME INVESTMENT PARTNERSHIPS ANNUAL ACTION PLAN, THE HOME REHABILITATION GRANT PROGRAM AND AMENDMENT NUMBER TWO OF THE 2022 CDBG COMMERCIAL FAÇADE PROGRAM

RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Public Hearing to consider adopting Resolution No. 24-10 approving the draft Fiscal Year 2024-25 Community Development Block Grant and HOME Investment Partnerships Annual Action Plan; and
2. Adopt Resolution approving the HOME Investment Partnership Program funded HOME Rehabilitation Grant Program Guidelines; and
3. Adopt Resolution approving Amendment Number Two of the 2022 Community Development Block Grant (“CDBG”) Commercial Façade Program Guidelines regarding Program Location Boundary; and
4. Take such additional, related action that may be desirable.

REGULAR BUSINESS

7. FISCAL YEAR 2024-25 CITY COUNCIL BUDGET PRIORITY SETTING

RECOMMENDATION: It is recommended that the City Council:

1. Provide feedback to Staff regarding budget priorities for Fiscal Year 2024-25 guided by the strategic principles outlined in the agenda report below; and,
2. Take such additional, related action that may be desirable.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

8. AWARD PROFESSIONAL SERVICES AGREEMENT, NO. 4180 TO KIMLEY-HORN AND ASSOCIATES, INC. FOR THE BUS STOP IMPROVEMENT PROJECT (BSIP) CONSULTING SERVICES REQUEST FOR PROPOSAL NO. 24-7

RECOMMENDATION: It is recommended that the City Council:

1. Award Professional Services Agreement No. 4180 to Kimley-Horn and Associates, Inc. for the Bus Stop Improvement Project (BSIP) Consulting Services for RFP No. 24-7; and
2. Authorize the City Manager to execute and finalize the Professional Services Agreement on behalf of the City of Montebello with Kimley-Horn and Associates, Inc.; and
3. Take such additional, related action that may be desirable.

9. **APPROVE AGREEMENT NO. 4183 WITH NEW FLYER OF AMERICA, INC. TO PURCHASE THREE, FORTY-FOOT, HEAVY DUTY HYDROGEN FUEL CELL TRANSIT BUSES**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Agreement No. 4183 with New Flyer of America, Inc. (New Flyer), to purchase three (3), forty-foot (40'), Heavy Duty Hydrogen Fuel Cell Transit Buses; and
2. Authorize the City Manager and/or their designee to approve change orders for up to two percent (2%) of the total agreement amount; and
3. Take such additional, related action that may be desirable.

10. **APPROVE ISSUING A REQUEST FOR PROPOSAL, NO. 24-12 FOR BUS DETAILING SERVICES**

RECOMMENDATION: It is recommended that the City Council:

1. Approve issuing a Bus Detailing Services Request for Proposal (RFP) No. 24-12; and
2. Take such additional, related action that may be desirable.

11. **AUTHORIZATION TO ISSUE SUMMER FOOD SERVICE PROGRAM PROVIDER REQUEST FOR QUOTATIONS (RFQ No. 24-1)**

RECOMMENDATION: It is recommended that the City Council:

1. Authorize Staff to issue a Request for Quotations (RFQ No. 24-1) for Summer Food Service Program Provider; and
2. Take such additional, related action that may be desirable.

12. **APPROVE ISSUING REQUEST FOR PROPOSALS (RFP) NOS. 24-13 AND 24-14 FOR THIRD-PARTY ADMINISTRATOR SERVICES FOR THE CITY'S SELF-FUNDED WORKERS COMPENSATION AND GENERAL LIABILITY PROGRAMS**

RECOMMENDATION: It is recommended that the City Council:

1. Approve issuing a Third-Party Administrator Services Request for Proposal (RFP No. 24-13) for the City's self-funded workers' compensation program; and
2. Approve issuing a Third-Party Administrator Services Request for Proposal (RFP No. 24-14) for the City's self-funded general liability program; and
3. Take such additional, related action that may be desirable.

13. **APPROVE AMENDMENT NO. 4 TO AGREEMENT NO. 3937 WITH SPORTFIVE GOLF, LLC FOR ADDITIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE MONTEBELLO MUNICIPAL GOLF COURSE RENOVATION PROJECT**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 4 to Agreement No. 3937 with SPORTFIVE Golf, LLC for additional architectural and engineering services in the amount not-to-exceed \$40,410; and
2. Authorize the City Manager to execute the amendment on behalf of the City; and
3. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$40,410 in Account No. 310-30-302-6040.80 (Golf Course Renovation Project, Public Works, Engineering Services); and
4. Take such additional, related, action that may be desirable.

14. REPORT OF EMERGENCY REPAIRS TO THE POLICE DEPARTMENT BUILDING AND APPROVAL OF CONTRACTS FOR REQUIRED REPAIR AND REMEDIATION WORK**RECOMMENDATION: It is recommended that the City Council:**

1. Receive and file the City Managers report of emergency repairs to the Montebello Police Department headquarters building pursuant to Montebello Municipal Code Section 3.20.140 and Public Contracts Code Section 22035; and
2. Determine and find that the repairs, remediation, and purchases are of an emergency nature and are required for use of the first floor of the Police Departments Men's and Women's locker rooms; and
3. Authorize the City Manager by a four-fifths (4/5) vote of the City Council, to execute professional service agreements with Pro Ceramic Tile, Mr. Rooter Plumbing, and Premier Wall Systems; for the repair of the Montebello Police Department at an estimated total cost of \$450,000; and
4. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$450,000 in Account No. 100-80-840-7115 (General Fund, Police, Headquarters Rehab-Repair); and
5. Take such additional, related action that may be desirable.

15. APPROVAL OF MINUTES: JANUARY 10, 2024, CITY COUNCIL AND SUCCESSOR AGENCY MEETING; JANUARY 10, 2024, CITY COUNCIL MEETING; JANUARY 24, 2024, CITY COUNCIL MEETING**RECOMMENDATION: It is recommended that the City Council:**

1. Approve said Minutes as is.

16. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 24-11 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED FEBRUARY 28, 2024**RECOMMENDATION: It is recommended that the City Council:**

1. Adopt Resolution No. 24-11 approving the Warrant Register dated February 28, 2024.

PUBLIC COMMENTS - CONTINUED**AB 1234 TRAVEL REPORTS**

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- David N. Torres, Councilmember
- Salvador Melendez, Mayor Pro Tem
- Angie M. Jimenez, Councilmember
- Georgina Tamayo, Councilmember
- Scarlet Peralta, Mayor

1. Requesting council consensus to explore reinstating the park ranger program as a proactive step towards enhancing safety in our public parks.
2. Requesting council consensus to initiate the development of a Vision Zero Strategy to reduce accidents and traffic-related fatalities, and increase safe, healthy, and equitable streets/mobility within our community.

3. Requesting council consensus to initiate the development of a City Climate Resiliency Action Plan to address critical issues related to climate change and sustainability within our city and access grant funding aimed at supporting resiliency efforts.
4. Seeking council consensus to expand social programming on mental health and wellness to include young adults.

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on March 13, 2024, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, February 25, 2024, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **City of Montebello Forecasted Agenda**