



**PARKS & RECREATION COMMISSION
MEETING AGENDA**

THURSDAY, MARCH 21, 2024 AT 5:30 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

**JAMES SANTANA, CHAIRPERSON
OLAF LUEVANO, VICE CHAIRPERSON
SYLVIA TAKEYAMA, COMMISSIONER
RICHARD CARLIN COMMISSIONER
OLIVER JIMENEZ, COMMISSIONER**

CITY STAFF

**DAVID SOSNOWSKI, DIRECTOR
VERONICA RAMIREZ, RECREATION MANAGER
LAURIE AGUILAR, MANAGEMENT ANALYST**

NOTICES

This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext. 1374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s), you may address the Committee/Commission ***in person only the day of the meeting***. Speakers will be required to fill out a speaker card provided at the door and submit it to staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

CALL TO ORDER

OPENING CEREMONIES

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

CONSENT ITEM(S)

1. **Montebello City Park Baseball Field Renovation Project**

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

- 1) Review the proposed Montebello City Park Baseball Field Renovation Project; and
- 2) Take such additional, related, action that may be desirable.

STAFF COMMUNICATIONS Easter Eggstravaganza, AIR Resource Fair, Night Market, Community Clean Up Day, Summer Aquatics Programs, Measure A Annual Allocation Project Updates

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

- **James Santana, Chairperson**
- **Olaf Luevano, Vice Chairperson**
- **Sylvia Takeyama, Commissioner**
- **Richard Carlin, Commissioner**
- **Oliver Jimenez, Commissioner**

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on April 18, 2024 at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Management Analyst for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Monday, March 18, 2024 at 5:30 p.m.

Laurie Aguilar

Laurie Aguilar, Management Analyst



ITEM # 1

**CITY OF MONTEBELLO
PARKS & RECREATION COMMISSION AGENDA STAFF REPORT**

TO: Members of the Parks and Recreation Commission

FROM: David Sosnowski, Director of Recreation and Community Services

BY: Laurie Aguilar, Management Analyst

SUBJECT: Montebello City Park Baseball Field Renovation Project

DATE: March 21, 2024

RECOMMENDATION(S):

It is recommended that the Parks and Recreation Commission:

- 1) Review the proposed Montebello City Park Baseball Field Renovation Project; and
- 2) Take such additional, related, action that may be desirable.

FISCAL IMPACT:

The total project budget is estimated to be \$497,200. The project will be fully funded through Measure A Annual Allocation funds and there is no requirement of local matching funds.

BACKGROUND/DISCUSSION:

In November 2016, Measure A (The Safe, Clean Neighborhood Parks, Open Space, Beaches, River Protection, and Water Conservation Measure) was approved by voters in Los Angeles County, and replaced the expiring Proposition A to ensure parks, open spaces, beaches, and waterways are built and protected for future generations. Measure A is distributed into seven funding categories, with one of them being the Annual Allocations Program. Annual allocations are calculated using set formulas and are distributed to local municipalities on an annual basis. Municipalities must submit an application for each proposed project in order to utilize available funding.

The City Park Baseball Field Renovation Project will use Measure A Annual Allocation funding. An application has been submitted and approved by Los Angeles County

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Regional Park and Open Space District, which is the agency who manages Measure A funding. Staff will have a kickoff meeting in the upcoming weeks with the City's on-call design and architectural firm.

ANALYSIS:

The proposed project makes improvements to the baseball field at Montebello City Park which is currently underutilized due to its condition. The project will revitalize the area by renovating the baseball field's infield and outfield surfaces and replacing the dugouts, bleachers, irrigation systems, and fencing. The project aims to increase utilization of the baseball field by local schools, sports organizations, and City youth sports programs. The City's Parks Master Plan includes a Specific Site Plan for Montebello City Park which recommends improvements for this project area.

SUMMARY:

The Parks and Recreation Commission will receive and file the proposed Montebello City Park Baseball Field Renovation Project and take such additional, related, action that may be desirable.

ATTACHMENT(S)

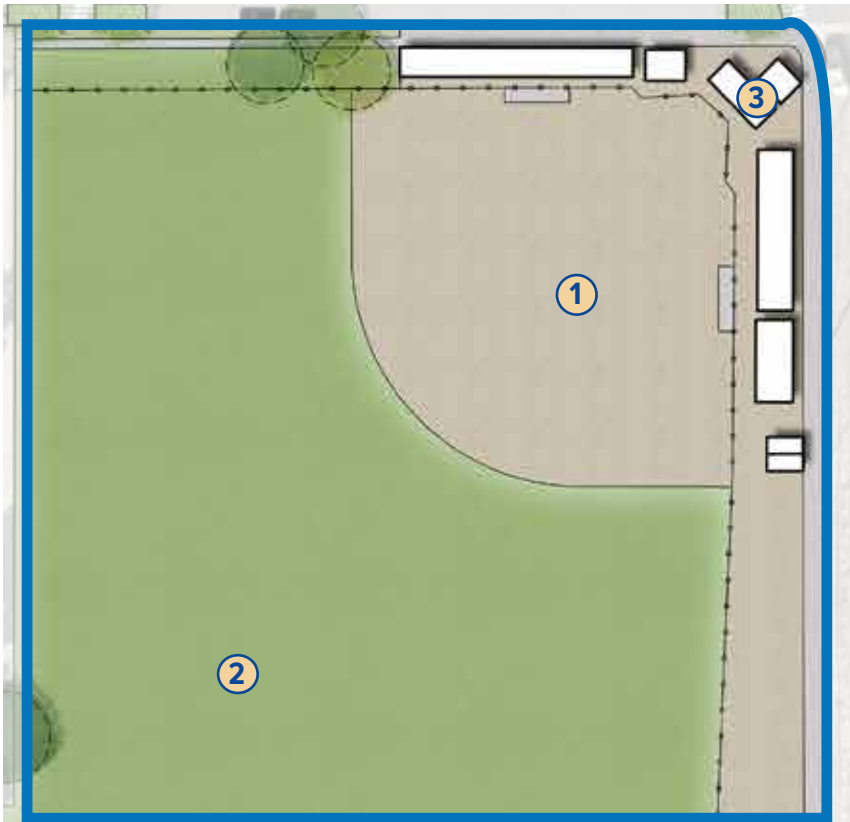
1. Attachment A - Montebello City Park Specific Plan (Area M)

Area M: Baseball Field

The baseball field on the eastern portion of the site will remain; however, improvements to the existing infield, dugouts, backstop, and field turf shall be made.



Baseball field



IMPROVEMENT	DESCRIPTION
1	Enhanced Infield Area
2	Enhanced Lawn Area
3	Enhanced Plaza Area