



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, MARCH 27, 2024 AT 6:00 PM

TELECONFERENCE LOCATION FOR
COUNCILMEMBER TORRES:
WORLDMARK - LOBBY
1080 HORNBY STREET
VANCOUVER, BC V6Z 2Y7, CANADA

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

Scarlet Peralta, Mayor
Salvador Melendez, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Georgina Tamayo, Councilmember
David N. Torres, Councilmember

CITY MANAGER
Raul Alvarez

CITY TREASURER
David Matanga

CITY ATTORNEY
Arnold M. Alvarez-Glasman

CITY CLERK
Christopher Jimenez

DEPARTMENT HEADS

Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Acting Director of Transportation

Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Joseph Palombi
Cesar Roldan
David Sosnowski
John Soria

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务, 请在会议前 72 小时联系市书记员办公室.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Alicia Mendoza v. City of Montebello
Los Angeles County Superior Court Case No. 21STCV42900

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

2. **CERTIFICATE OF RECOGNITION - ROSEMARY GURROLA**

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under “Public Comments – Continued”, after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST**REGULAR BUSINESS - NONE****CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

3. SECOND READING OF ORDINANCE NO. 2475 APPROVING AN AMENDMENT TO CHAPTER 17.37 "HEAVY TRUCKING USES" AND CHAPTER 17.49 "BROWNFIELD OVERLAY DISTRICT" OF THE MONTEBELLO MUNICIPAL CODE TO CLARIFY, SIMPLIFY AND SPECIFY THE CONDITIONS AND REQUIREMENT FOR ZONING COMPLIANCE OF HEAVY TRUCKING OPERATORS IN THE CITY OF MONTEBELLO AND IN THE BROWNFIELD OVERLAY DISTRICT

RECOMMENDATION: It is recommended that the City Council:

1. Waive Second Reading and Adopt Ordinance No. 2475 (Attachment A) amending Chapter 17.37 "Heavy Trucking Uses" and Chapter 17.49 "Brownfield Overlay District" of the Montebello Municipal Code to clarify, simplify and specify the conditions and requirements for zoning compliance of heavy trucking operators in the City of Montebello and in the Brownfield Overlay District specifically; and
2. Find and Determine the code amendment is statutorily exempt from the California Environmental Quality Act ("CEQA") under CEQA Guidelines Section 15301 (Existing Facilities) and 15061(B)(3) (Common Sense Exemption); and
3. Take such additional, related, action that may be desirable.

4. APPROVE PROFESSIONAL SERVICE AGREEMENT NO. 4185 WITH PALADIN TECHNOLOGIES FOR PURCHASE AND INSTALLATION OF A SECURITY CAMERA SYSTEM FOR THE POLICE DEPARTMENT AND CITY HALL

RECOMMENDATION: It is recommended that the City Council:

1. Award Professional Service Agreement No. 4185 to Paladin Technologies for purchase and installation of a security camera system at the Montebello Police Department, lobby areas of City Hall, and adjacent parking lots in an amount of \$353,275; and
2. Authorize the City Manager to execute Agreement No. 4185 and approve change orders up to an additional fifteen percent (15%) of the initial contract amount if necessary; and
3. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$406,300 in Account No. 100-80-815-6040.10 (General Fund, Police, Support Services, Other Contract Services); and
4. Take such additional, related action that may be desirable.

5. APPROVE PURCHASE OF RESOURCEROUTER – SOUNDTHINKING RESOURCE MANAGEMENT SOFTWARE FOR POLICE DEPARTMENT CRIME ANALYTICS AND MAPPING

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager to execute a professional service agreement with SoundThinking for Subscription Based "ResourceRouter" Resource Management System (Crime Analytics/Mapping Software) for three (3) years for an amount of \$88,500; and
2. Take such additional, related action that may be desirable.

6. AUTHORIZE THE PURCHASE OF POLICE AND PARKS AND RECREATION VEHICLES

RECOMMENDATION: It is recommended that the City Council:

1. Approve the purchase of five (5) vehicles for the Police Department to include one (1) Administration Division vehicle and four (4) Investigations Division vehicles; and

2. Approve the purchase of one (1) Parks and Recreation Department vehicle to replace a vehicle totaled; and
3. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$45,000 in Account No. 100-70-700-6082 (General Fund, Parks and Recreation, Administration, Vehicle Purchase); and,
4. Declare the vehicles to be replaced as surplus and authorize the City Manager to dispose of them as per the City's Municipal Code and related administrative policies; and,
5. Take such additional, related action that may be desirable.

7. **APPROVE AGREEMENT NO. 4187 WITH HDL COREN & CONE FOR PROPERTY TAX CONSULTING AND AUDITING SERVICES**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Professional Services Agreement No. 4187 with HdL Coren & Cone for Property Tax Consulting and Auditing Services; and
2. Take such additional, related action that may be desirable.

8. **APPROVE AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT NO. 3821 WITH HINDERLITER DE LLAMAS AND ASSOCIATES (HDL) FOR BUSINESS LICENSE ADMINISTRATION SERVICES**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Professional Services Agreement No. 3821 with Hinderliter de Llamas and Associates (HdL) for Business License Administration Services; and
2. Take such additional, related action that may be desirable.

9. **APPROVAL TO SUBMIT THE CITY'S FISCAL YEAR 2024-25 ANNUAL EXPENDITURE PLAN AS PART OF THE LOS ANGELES COUNTY SAFE, CLEAN WATER PROGRAM (MEASURE W)**

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager or his designee to submit the Los Angeles County Safe, Clean Water Program Annual Expenditure Plan for Fiscal Year 2024-25; and,
2. Take additional action as deemed necessary

10. **APPROVE LETTER OF ENGAGEMENT TO MASTER RETAINER AGREEMENT NO. 4000 WITH KOA CORPORATION FOR THE DESIGN OF THE TRAFFIC SIGNAL AT WHITTIER BOULEVARD AND 6TH STREET**

RECOMMENDATION: It is recommended that the City Council:

1. Approve a Letter of Engagement to Master Retainer Agreement No. 4000 between the City of Montebello and KOA Corporation for the design of a traffic signal at Whittier Boulevard and 6th Street for a not-to-exceed amount of \$128,852; and
2. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$128,852 in Account No. 210-30-300-6040.96 (Proposition A, Public Works, Administration, Contract Services Engineering Design Services); and
3. Authorize the City Manager to execute the Letter of Engagement on behalf of the City; and
4. Take such additional, related action that may be desirable.

11. **APPROVAL TO SUBMIT FUNDING APPLICATION TO THE LOS ANGELES METROPOLITAN TRANSPORTATION AUTHORITY AND THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE STATE ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE 7**

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager or his designee to submit the State Active Transportation Program (ATP) Cycle 7 application; and

2. Authorize the City Manager to sign and execute all applicable documents associated with the grant submittal process; and
3. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$500,000 in Account No. 200-30-310-6040.96 (Gas Tax, Public Works, Streets, Contract Services Engineering Design Services); and,
4. Take such additional, related action that may be desirable.

12. APPROVE SUBMISSION OF AN ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT FUNDING APPLICATION VOUCHER TO THE DEPARTMENT OF ENERGY TO OBTAIN TECHNICAL SUPPORT TO PERFORM AN ENERGY EFFICIENCY AUDIT

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager or his designee to submit an Energy Efficiency and Conservation Block Grant funding application to the Department of Energy; and
2. Authorize the City Manager to sign all applicable documents; and
3. Take such additional, related action that may be desirable

13. APPROVE ISSUING REQUEST FOR PROPOSAL (RFP) NO. 24-16 TO OBTAIN CONSULTANT SERVICES FOR ADMINISTRATION OF THE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM

RECOMMENDATION: It is recommended that the City Council:

1. Approve issuing Request for Proposal (RFP) No. 24-16 to obtain services to oversee and implement the one-time State Department of Resources Recycling and Recovery SB 1383 Local Assistance Grant Program; and,
2. Take such additional, related action that may be desirable.

14. APPROVAL OF MINUTES: MARCH 7, 2024, SPECIAL CITY COUNCIL MEETING; MARCH 13, 2024, CITY COUNCIL MEETING

RECOMMENDATION: It is recommended that the City Council:

1. Approve said Minutes as is.

15. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 24-15 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED MARCH 27, 2024

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-15 approving the Warrant Register dated March 27, 2024.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- **Georgina Tamayo, Councilmember**
- **David N. Torres, Councilmember**
- **Salvador Melendez, Mayor Pro Tem**
- **Angie M. Jimenez, Councilmember**

- **Scarlet Peralta, Mayor**
 1. Registration for Montebello Community Emergency Response Team (CERT) Program
 2. Mayor Peralta's Art Exhibition: Honoring Youth Participation in this years Anti-Hate Art Initiative.
 - April 17th, 5:30 p.m. at City Hall.
 3. Designate May as National Bike Month: Promoting Cycling Awareness

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on April 10, 2024, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, March 24, 2024, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**