

AMENDED AGENDA



**PARKS & RECREATION COMMISSION
MEETING AGENDA**

THURSDAY, APRIL 18, 2024 AT 5:30 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

**JAMES SANTANA, CHAIRPERSON
OLAF LUEVANO, VICE CHAIRPERSON
RICHARD CARLIN, COMMISSIONER
SYLVIA TAKEYAMA, COMMISSIONER
OLIVER JIMENEZ, COMMISSIONER**

CITY STAFF

**DAVID SOSNOWSKI, DIRECTOR
VERONICA RAMIREZ, RECREATION MANAGER
LAURIE AGUILAR, MANAGEMENT ANALYST**

NOTICES

This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext. 1374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s), you may address the Committee/Commission ***in person only the day of the meeting***. Speakers will be required to fill out a speaker card provided at the door and submit it to staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

CALL TO ORDER

OPENING CEREMONIES

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

MINUTES

1. **APPROVAL OF MINUTES: FEBRUARY 15, 2024, REGULAR PARKS AND RECREATION COMMISSION MEETING; MARCH 21, 2024, REGULAR PARKS AND RECREATION COMMISSION MEETING**

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

1. Approve said minutes as is.

STAFF COMMUNICATIONS

2. **RECREATION GUIDE SUMMER ISSUE, USDA LUNCH PROGRAM UPDATES, SUMMER AQUATICS PROGRAM, COMMUNITY CLEAN-UP EVENT DETAILS**
3. **UPDATES ON MEASURE A PROJECTS - RIO HONDO RIVER ACCESS PROJECT, CITY PARK BALLFIELD RENOVATION, COMMUNITY GARDEN**
4. **GOLF COURSE UPDATES**

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

- **James Santana, Chairperson**
- **Olaf Luevano, Vice Chairperson**
- **Richard Carlin, Commissioner**
- **Sylvia Takeyama, Commissioner**
- **Oliver Jimenez, Commissioner**

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on May 16, 2024, at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Management Analyst for the City of Montebello, hereby certify that a copy of this agenda was posted

on or before April 15, 2024, at 5:30 p.m.

Laurie Aguilar

Laurie Aguilar, Management Analyst



**APPROVAL OF MINUTES: FEBRUARY 15, 2024 PARKS AND RECREATION
COMMISSION REGULAR MEETING AND MARCH 21, 2024 PARKS AND
RECREATION COMMISSION REGULAR MEETING**



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, FEBRUARY 15, 2024 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson Santana called the meeting to order at 5:34 p.m.

ROLL CALL – Members present were Chairperson Santana, Vice Chairperson Olaf Luevano, Commissioner Carlin, Commissioner Takeyama, and Commissioner Jimenez

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski, Recreation Manager Veronica Ramirez, and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Commissioner Jimenez

CORRECTIONS TO THE AGENDA – DIRECTOR – none.

PUBLIC COMMENTS – Staff acknowledged two (2) members of the public wishing to address the Parks and Recreation Commission. Speakers were provided three minutes to address the Commission, and said speaker cards are on file at the City Clerk's office.

REGULAR BUSINESS

1. SELECTION OF AD-HOC COMMITTEE MEMBERS

RECOMMENDATION: It is recommended that the Parks and Recreation Commission nominate and vote for vacant Commission Ad-Hoc Committee.

Commissioner Carlin motioned to nominate Commissioner Takeyama, seconded by Commissioner Jimenez. The motion was approved unanimously.

Commissioner Takeyama motioned to nominate Commissioner Carlin, seconded by Commissioner Jimenez. The motion was approved unanimously.

2. **SPORTS AD-HOC COMMITTEE MEETING, PROGRAMS AD-HOC COMMITTEE MEETING, AND SPECIAL EVENTS AD-HOC COMMITTEE MEETING RECAP**

RECOMMENDATION: It is recommended that the Parks and Recreation Commission receive and file Ad-Hoc Committee updates.

Director David Sosnowski provided an overview of the Ad-Hoc Committee meetings, which included information regarding a proposed new Veterans Memorial. Commissioner Jimenez made a motion recommending to pursue the Veterans Memorial project, seconded by Vice Chairperson Luevano. The motion was approved unanimously.

3. **APPROVAL OF MINUTES: MAY 18, 2023, REGULAR PARKS AND RECREATION COMMISSION MEETING; JUNE 15, 2023, REGULAR PARK AND RECREATION COMMISSION MEETING; AUGUST 17, 2023, REGULAR PARKS AND RECREATION COMMISSION MEETING; SEPTEMBER 21, 2023, REGULAR PARKS AND RECREATION COMMISSION MEETING; NOVEMBER 16, 2023, REGULAR PARKS AND RECREATION COMMISSION MEETING.**

RECOMMENDATION: It is recommended that the Parks and Recreation Commission approve said minutes as is.

Chairperson Santana motioned to approve the item, seconded by Commissioner Takeyama. The motion was approved unanimously.

COMMISSION ORALS

1. **Chairperson Santana** – wished everyone a Happy New Year
2. **Vice Chairperson Luevano** – highlighted the AIR Valentine's Day event and the AIR Resource Fair
3. **Commissioner Carlin** – recognized members of LA Fire Department who were injured today and expressed support for first responders, addressed issue of meeting cancellations, thanked staff for Tree Lighting Ceremony, welcomed new City Manager, made a motion to create report for feasibility of bringing back parade to the community, seconded by Commissioner, seconded by Takeyama and motion was approved unanimously.
4. **Commissioner Takeyama** – announced beginning of Girl Scout Cookie season and encouraged the community to purchase.
5. **Commissioner Jimenez** – announced applications for the 2024 Ashiya Student Exchange Ambassador Program.

STAFF ORALS

Director David Sosnowski provided announcements for upcoming events and programs.

ADJOURNMENT

Commissioner Jimenez motioned to adjourn the meeting, seconded by Commissioner Carlin. The motion was carried unanimously and the meeting was adjourned at 6:02 p.m.

THE MINUTES OF FEBRUARY 15, 2024 ARE HEREBY APPROVED AND ADOPTED ON THIS 18th DAY OF APRIL 2024.

Laurie Aguilar, Management Analyst

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 1



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐

TOPIC:

Support in advertising a school fundraiser and school.

MEETING DATE:

2/15

TIME RECEIVED:

5:19

SPEAKER'S FULL NAME:

Dominique Preciado

PHONE: _____

(Optional)

ADDRESS: _____

ORGANIZATION REPRESENTED:

Our Lady of the Miraculous Medal School

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☒ Yes ☐ **Language:** _____

RECEIVED BY STAFF:

Laurie Aguilar

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 2



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** _____

MEETING DATE: Feb. 15, 2024 **TIME RECEIVED:** 5:35 pm

SPEAKER'S FULL NAME: MARGOT EISER **PHONE:** _____
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☒ Yes ☐ **Language:** _____

RECEIVED BY STAFF: Laurie Aguilar



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, MARCH 21, 2024 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson Santana called the meeting to order at 5:30 p.m.

ROLL CALL – Members present were Chairperson Santana, Vice Chairperson Olaf Luevano, Commissioner Takeyama, and Commissioner Jimenez. Commissioner Carlin was absent.

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski, Recreation Manager Veronica Ramirez, and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Commissioner Jimenez

CORRECTIONS TO THE AGENDA – DIRECTOR – none.

PUBLIC COMMENTS – Staff acknowledged one (1) members of the public wishing to address the Parks and Recreation Commission. Speaker was provided three minutes to address the Commission, and said speaker card is on file at the City Clerk's office.

REGULAR BUSINESS

1. MONTEBELLO CITY PARK BASEBALL FIELD RENOVATION PROJECT

RECOMMENDATION: It is recommended that the Parks and Recreation Commission review the proposed Montebello City Park Baseball Field Renovation Project.

Commissioner Jimenez motioned to nominate Commissioner Takeyama. The motion was approved unanimously.

COMMISSION ORALS

1. **Chairperson Santana** – thanked speaker for sharing information and wished everyone a Happy Easter.
2. **Vice Chairperson Luevano** – none.
3. **Commissioner Carlin** – absent.
4. **Commissioner Takeyama** – highlighted Girl Scout’s celebration of World Thinking Day, expressed excitement for upcoming Farmers’ Market.
5. **Commissioner Jimenez** – none.

STAFF ORALS

Recreation Manager Veronica Ramirez shared upcoming programs and events including Easter Eggstravaganza, AIR Resource Fair, Night Market, and Community Clean Up Day. Director David Sosnowski provided updates about Measure A Annual Allocation projects.

ADJOURNMENT

Commissioner Santana motioned to adjourn the meeting. The motion was carried unanimously and the meeting was adjourned at 5:54 p.m.

THE MINUTES OF MARCH 21, 2024 ARE HEREBY APPROVED AND ADOPTED ON THIS 18th DAY OF APRIL 2024.

Laurie Aguilar, Management Analyst

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 1



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** ALOUR

MEETING DATE: 3.21.24 **TIME RECEIVED:** 5:25

SPEAKER'S FULL NAME: VAN AJEMIAN **PHONE:** 323.803.8960
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☒ Yes ☐ **Language:** _____

RECEIVED BY STAFF: Laurie Aguilar