



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, APRIL 24, 2024 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

Scarlet Peralta, Mayor
Salvador Melendez, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Georgina Tamayo, Councilmember
David N. Torres, Councilmember

CITY MANAGER
Raul Alvarez

CITY TREASURER
David Matanga

CITY ATTORNEY
Arnold M. Alvarez-Glasman

CITY CLERK
Christopher Jimenez

DEPARTMENT HEADS

Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Acting Director of Transportation

Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Ramon Figueroa
Joseph Palombi
Cesar Roldan
David Sosnowski
John Soria

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务, 请在会议前 72 小时联系市书记员办公室.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code Section 54956.8

Property: Topgolf Site

City's Negotiators: Raul Alvarez, City Manager

Negotiating Party: Topgolf Montebello

Under negotiation: Terms of Lease

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

2. CERTIFICATE OF RECOGNITION FOR ELIAS AGUILAR AND TYLER SANTOS

3. OATH OF OFFICE FOR YOUTH COMMISSIONER PHOENIX PEREZ

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor

and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

REGULAR BUSINESS - NONE

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

4. AUTHORIZE THE CITY MANAGER TO EXECUTE MEMORANDUM OF UNDERSTANDING NO. 24-03 WITH THE MONTEBELLO UNIFIED SCHOOL DISTRICT (MUSD) TO PARTNER WITH THEIR ADULT TRANSITION PROGRAM

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager to execute Memorandum of Understanding (MOU) No. 24-03 with the Montebello Unified School District (MUSD) to partner with their Adult Transition Program; and
2. Take such additional, related action that may be desirable.

5. APPROVE LETTER OF ENGAGEMENT TO MASTER RETAINER AGREEMENT NO. 3999 WITH MARK THOMAS AND COMPANY FOR SURVEY OF THE FENCE ON BLUFF ROAD BETWEEN WASHINGTON BOULEVARD AND MINES AVENUE AND WASHINGTON BOULEVARD AND AT&SF RAILROAD RIGHT-OF-WAY

RECOMMENDATION: It is recommended that the City Council:

1. Approve a Letter of Engagement to Master Retainer Agreement No. 3999 between the City of Montebello and Mark Thomas and Company for survey on Bluff Road between Washington Boulevard and Mines Avenue and Washington Boulevard and AT&SF railroad right-of-way for a not-to-exceed amount of \$169,000; and
2. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$169,000 in Account No. 200-30-310-6040.96 (Gas Tax, Public Works, Streets, Engineering Design Services); and
3. Authorize the City Manager to execute the Letter of Engagement on behalf of the City; and
4. Take such additional, related action that may be desirable.

6. AUTHORIZE EXECUTION OF THE SLAUSON AVENUE COMPLETE STREETS STUDY IMPLEMENTATION AGREEMENT NO. 4197 BETWEEN THE CITY OF MONTEBELLO AND THE GATEWAY CITIES COUNCIL OF GOVERNMENTS

RECOMMENDATION: It is recommended that the City Council:

1. Authorize execution of the Slauson Avenue Complete Streets Study Implementation Agreement between the City of Montebello and the Gateway Cities Council of Governments; and
2. Authorize payment of the City's contribution for the not-to-exceed amount of \$1,218 payable from Account No. 220-30-330-6040.95 (Measure R, Public Works, Engineering, Contract Services Other Professional Services); and
3. Take such additional, related action that may be desirable.

7. ADOPT RESOLUTION NO. 24-25 GRANTING AN EASEMENT ON CITY-OWNED LAND, 1060 S. GREENWOOD AVE, TO SOUTHERN CALIFORNIA EDISON COMPANY (SCE) FOR ELECTRICAL UTILITY PURPOSES

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No.24-25 (Attachment B) granting an easement on City-owned land, 1060 S Greenwood Ave., to Southern California Edison Company (SCE) for electrical utility purposes; and,
2. Authorize the City Manager or his designee, to sign the Grant of the easement to Southern California Edison (SCE) on behalf of the City; and
3. Take such additional, related action that may be desirable.

8. **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) NO. 24-04 BETWEEN THE CENTRAL BASIN MUNICIPAL WATER DISTRICT AND THE CITY OF MONTEBELLO FOR SUPPLYING RECYCLED WATER TO THE MONTEBELLO GOLF COURSE, AND FOR NOTIFICATION FROM THE CITY TO THE DISTRICT OF ANY FUTURE MODIFICATIONS TO THE EXISTING RECYCLED WATER SYSTEM**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Memorandum of Understanding (MOU) No. 24-04 between the Central Basin Municipal Water District and the City of Montebello for supplying recycled water to the Montebello Golf Course, and for notification from the City of Montebello to the District of any future modifications to the existing recycled water system; and
2. Take such additional, related action that may be desirable.

9. **APPROVE AMENDMENT NO.1 TO AGREEMENT NO. 3860 WITH BEROKOFF ELECTRIC FOR A ONE YEAR EXTENSION**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Agreement No. 3860 between the City of Montebello and Berokoff Electric for a One (1) Year Extension and increase the annual not-to-exceed amount from \$45,000 to \$50,000; and
2. Authorize the City Manager to execute the Amendment on behalf of the City; and
3. Take such additional, related action that may be desirable.

10. **APPROVE AMENDMENT NO.1 TO AGREEMENT NO. 3861 WITH GRAPHIC ELECTRIC INC.**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Agreement No. 3861 between the City of Montebello and Graphic Electric to increase the annual not-to-exceed amount from \$45,000 to \$70,000 and add "Section 2 Term" to the agreement indicating an initial expiration date of June 30, 2025; and
2. Authorize the City Manager to execute the Amendment on behalf of the City; and
3. Take such additional, related action that may be desirable.

11. **ADOPT ORDINANCE NO. 2474 APPROVING THE DOWNTOWN MONTEBELLO SPECIFIC PLAN AND ZONE CHANGE**

RECOMMENDATION: It is recommended that the City Council:

1. Waive Second Reading and Adopt Ordinance No. 2474 approving the Downtown Montebello Specific Plan, related Zone Change, and an amendment to the Zoning Map; and
2. Take such additional, related action that may be desirable.

12. **AWARD PROFESSIONAL SERVICES AGREEMENT NO. 4196 FOR SUMMER FOOD SERVICE PROGRAM PROVIDER (RFQ 24-1)**

RECOMMENDATION: It is recommended that the City Council:

1. Award Professional Services Agreement No. 4196 to School Nutrition Plus in an amount not-to-exceed One Hundred Thousand Dollars (\$100,000) annually for Summer Food Service Program Provider; and
2. Authorize the City Manager to execute the agreement on behalf of the City; and

3. Take such additional, related action that may be desirable.

13. APPROVE ACQUISITION OF TWO FIRE PUMPER ENGINES AND RELATED RESCUE EQUIPMENT

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the purchase of two (2) Fire Pumper Engines using the pre-bid Sourcwell contract based off Request for Proposal #113021; and,
2. Authorize the City Manager to execute an agreement with Kovatch Mobile Equipment Corporation (KME Fire Apparatus), in a not-to-exceed amount of \$2,387,573 for the purchase and equipping/outfitting of two (2) KME Severe Service Pumpers (Fire Engines); and
3. Find that the use of the pre-bid Sourcwell contract #113021 conforms with Montebello Municipal Code Chapter 3.20.050 (F), Cooperative Purchase; and
4. Approve the surplus of unneeded fire engines and any associated equipment currently used as reserve apparatus; and
5. Take such additional, related actions necessary to effectively and efficiently procure the two (2) Severe Service pumpers (Fire Engines) and required Rescue Equipment from KME Fire Apparatus

14. APPROVAL OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM- LOCAL SOLICITATION FUNDS UTILIZATION

RECOMMENDATION: It is recommended that the City Council:

1. Approve the use of grant funding awarded to the Police Department by the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation, in the amount of \$16,491; and
2. Amend the Fiscal Year 2023-24 budget and increase appropriations by \$16,491, in (Expenditure) Account No. 240-8055-800-5010.10, \$6,000, -6010.10, \$5,000, 6000.20, \$5,491 (JAG, JAG Program Funds, Overtime, Equipment, Supplies), and \$16,491 in (Revenue) Account 240-99-4198 (JAG, JAG Program Funds, Miscellaneous Grants); and,
3. Take such additional, related action that may be desirable.

15. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 24-27 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED APRIL 24, 2024

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-27 approving the Warrant Register dated April 24, 2024.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- **Salvador Melendez, Mayor Pro Tem**
- **Angie M. Jimenez, Councilmember**
- **Georgina Tamayo, Councilmember**
- **David N. Torres, Councilmember**

- **Scarlet Peralta, Mayor**

1. **Mayor Scarlet Peralta and The Montebello Mom Walk Collective Present: Mother's Day Brunch and Mariachi Serenata May 11th starting at 11 AM - RSVP at scarletmtb.com/mom**
2. **Code for Official Tree Species List designating specific native trees which may be planted within the city.**

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on May 8, 2024, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocity.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, April 21, 2024, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**