



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, MAY 8, 2024 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

Scarlet Peralta, Mayor
Salvador Melendez, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Georgina Tamayo, Councilmember
David N. Torres, Councilmember

CITY MANAGER
Raul Alvarez

CITY TREASURER
David Matanga

CITY ATTORNEY
Arnold M. Alvarez-Glasman

CITY CLERK
Christopher Jimenez

DEPARTMENT HEADS

Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Acting Director of Transportation

Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Ramon Figueroa
Joseph Palombi
Cesar Roldan
David Sosnowski
John Soria

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务，请在会议前 72 小时联系市书记员办公室。

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **CONFERENCE WITH LABOR NEGOTIATORS**
Government Code Section 54957.6
Agency Negotiators: Raul Alvarez, City Manager, and Ramon Figueroa, Human Resources Director
Employee Groups: SMART-TD
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Government Code Section 54956.9(d)(2) subject to (e)(1)
One matter
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Government Code Section 54956.8
Property: Topgolf Site
City's Negotiators: Raul Alvarez, City Manager
Negotiating Party: Topgolf Montebello
Under negotiation: Terms of Lease

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

4. **CITIZEN OF THE MONTH - RICHARD SANCHEZ**
5. **ASIAN PACIFIC HERITAGE MONTH**
6. **NATIONAL PET MONTH**
7. **NATIONAL BIKE MONTH**

8. MENTAL HEALTH MONTH
9. MOTORCYCLE SAFETY AWARENESS MONTH
10. NATIONAL POPPY DAY
11. NATIONAL MILITARY APPRECIATION MONTH
12. NATIONAL PUBLIC WORKS WEEK
13. MUNICIPAL CLERKS WEEK PROCLAMATION
14. FISCAL YEAR 2024-25 PROPOSED BUDGET OVERVIEW

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST**REGULAR BUSINESS**

15. **RECEIVE AND FILE THE CITY OF MONTEBELLO FINAL DRAFT OF THE AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN AND SELF-EVALUATION REPORT**

RECOMMENDATION: It is recommended that the City Council:

1. Receive and File the City of Montebello Final Draft of the Americans with Disabilities Act (ADA) Transition Plan and Self-Evaluation Report prepared by Sally Swanson Architects, Inc.; and,
2. Take such additional, related action that may be desirable.

16. **AWARD PROFESSIONAL SERVICES AGREEMENT NO. 4195 WITH CITIBOT FOR ARTIFICIAL INTELLIGENCE (AI) CUSTOMER SUPPORT SERVICES**

RECOMMENDATION: It is recommended that the City Council:

1. Award Professional Services Agreement No. 4195 to Citibot in an amount not-to -exceed Thirty-Two Thousand Dollars (\$32,000) in year one, Twenty-Five Thousand Three Hundred Dollars (\$25,300) in year two, and Twenty-Eight Thousand Six Hundred Dollars (\$28,600) the year three;
2. Authorize the City Manager to execute the Agreement on behalf of the City; and
3. Take such additional, related, action that may be desirable.

17. **FIRST READING AND INTRODUCTION OF ORDINANCE NO. 2476 TO ADD CHAPTER 2.91 FOR ELECTRONIC AND PAPERLESS FILING OF FAIR POLITICAL PRACTICES COMMISSION (FPPC) CAMPAIGN DISCLOSURE STATEMENTS**

RECOMMENDATION: It is recommended that the City Council:

1. Conduct a First Reading and Introduction of Ordinance No. 2476 (Attachment A) to add Chapter 2.91 for electronic and paperless filing of Fair Political Practices Commission (FPPC) Campaign Disclosure

- Statements for all City of Montebello elected and appointed officials, City Council candidates, campaign committee, and designated City staff; and
2. Take such additional, related action that may be desirable.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

18. APPROVE AMENDMENT NO. 1 TO AGREEMENT NO. 3848 WITH ADS ON THE MOVE, LLC TO PROVIDE TURNKEY ADVERTISING SERVICES FOR THE MONTEBELLO BUS LINES ADVERTISING PROGRAM

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Agreement No. 3848 with Ads On The Move, LLC, a subsidiary corporation under Media Management Consultant Services, for an additional one-year (1) term, to provide the City of Montebello with turnkey advertising services for Montebello Bus Lines' (MBL) advertising program; and
2. Authorize the City Manager and/or his designee to execute Amendment No. 1 on behalf of the City; and
3. Take such additional, related action that may be desirable.

19. APPROVE INCREASING THE NOT-TO-EXCEED AMOUNT OF THE BLANKET PURCHASE ORDERS WITH WAYNE ELECTRIC COMPANY AND RUSH TRUCK CENTERS OF CALIFORNIA, INC. TO PURCHASE VARIOUS BUS PARTS/EQUIPMENT

RECOMMENDATION: It is recommended that the City Council:

1. Approve a change order to increase the total not-to-exceed amount, from \$49,000 to \$59,000, for a blanket purchase order established with Wayne Electric Company (Wayne Electric) to purchase maintenance-related bus parts, for Fiscal Year 2023-24; and
2. Approve a change order to increase the total not-to-exceed-amount, from \$49,500 to \$59,500, for a blanket established with Rush Truck Centers of California, Inc. (Rush Trucking), to purchase maintenance-related bus parts, for FY 2023-24; and
3. Take such additional, related action that may be desirable.

20. APPROVE PROFESSIONAL SERVICES AGREEMENT, NO. 4191, WITH "72 HOUR, LLC" (DBA NATIONAL AUTO FLEET GROUP) TO PURCHASE TWO TRANSPORTATION DEPARTMENT SUPPORT VEHICLES

RECOMMENDATION: It is recommended that the City Council:

1. Approve Professional Services Agreement, No. 4191 with "72 Hour LLC" (dba National Auto Fleet Group), for a total not-to-exceed amount of two hundred forty-eight thousand, four hundred and ninety-two dollar (\$248,492), to purchase two (2), Transportation Department – Corporate Shop support vehicles; and
2. Authorize the City Manager and/or their designee to approve change orders for up to ten percent (10%) of the total agreement amount; and
3. Take such additional, related action that may be desirable.

21. NOTICE OF INTENT TO ESTABLISH A QUIET ZONE AT RAILROAD CROSSINGS

RECOMMENDATION: It is recommended that the City Council:

1. Approve the Notice of Intent to establish a Quiet Zone at railroad crossings at South Vail Avenue, Maple Avenue, South Greenwood Avenue and South Montebello Boulevard; and,
2. Take such additional, related action that may be desirable.

22. APPROVE AMENDMENT NO. 2 TO AGREEMENT NO. 1268 BETWEEN THE CITY AND SPRINTCOM, LLC FOR TELECOMMUNICATIONS EQUIPMENT LOCATED AT 901 VIA SAN CLEMENTE

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager to execute Amendment No. 2 to Agreement No. 1268 to extend lease term between the City and SprintCom LLC; and,
2. Take such additional, related action that may be desirable.

23. ADOPT RESOLUTION 24-28 APPOINTING A MEMBER AND ALTERNATE(S) TO THE GOVERNING BOARD OF THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY

RECOMMENDATION: It is recommended that the City Council:

1. Approve Resolution No. 24-28 appointing one primary board member and an alternate board member representing the City of Montebello to the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority; and,
2. Take such additional, related action that may be desirable.

24. APPROVE PROFESSIONAL SERVICES AGREEMENT NO. 4193 TO AMTECH ELEVATOR SERVICES TO PROVIDE ELEVATOR MAINTENANCE AND REPAIR SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Award Professional Services Agreement No. 4193 to Amtech Elevator Services to provide elevator maintenance and repair services for a three (3) year term in a total not-to-exceed amount of \$200,694; and,
2. Authorize the City Manager to execute the Agreement on behalf of the City; and,
3. Take such additional, related action that may be desirable.

25. APPROVE AMENDMENT NO.1 TO AGREEMENT NO. 3869 WITH PMC PLUMBING, INC.

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Agreement No. 3869 between the City of Montebello and PMC Plumbing for a One (1) Year Extension; and,
2. Authorize the City Manager to execute the Amendment on behalf of the City; and,
3. Take such additional, related action that may be desirable.

26. APPROVE PUBLICATION OF REQUEST FOR PROPOSALS NO. 24-17 FOR STORM AND SEWER LIFT STATION MAINTENANCE SERVICES AND RELATED EQUIPMENT

RECOMMENDATION: It is recommended that the City Council:

1. Approve publication of Request for Proposals No. 24-17 for storm and sewer lift station maintenance services and related equipment; and,
2. Take such additional, related action that may be desirable.

27. APPROVE PUBLICATION OF REQUEST FOR PROPOSAL NO. 24-18 TO OBTAIN SERVICES FROM A QUALIFIED CONSULTANT FOR SOLID WASTE MANAGEMENT SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Authorize staff to publish Request for Proposal (RFP No. 24-18) to obtain Solid Waste Management Services; and,
2. Take such additional, related action that may be desirable.

28. ADOPT RESOLUTION NO. 24-30 APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MONTEBELLO AND THE INTERNATIONAL ASSOCIATION OF SHEET METAL, AIR, RAIL, AND TRANSPORTATION WORKERS – TRANSPORTATION DIVISION (SMART-TD)

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-30 approving a Memorandum of Understanding (MOU) between the City of Montebello and the International Association of Sheet Metal, Air, Rail, and Transportation Workers – Transportation Division (SMART-TD); and,
2. Take such additional, related action that may be desirable.

29. APPROVAL OF MINUTES: APRIL 10, 2024, CITY COUNCIL MEETING; APRIL 24, 2024, CITY COUNCIL MEETING; MAY 1, 2024, SPECIAL CITY COUNCIL MEETING

RECOMMENDATION: It is recommended that the City Council:

1. Approve said Minutes as is.

30. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 24-31 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED MAY 8, 2024

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-31 approving the Warrant Register dated May 8, 2024.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- **Georgina Tamayo, Councilmember**
- **David N. Torres, Councilmember**
- **Salvador Melendez, Mayor Pro Tem**
- **Angie M. Jimenez, Councilmember**
- **Scarlet Peralta, Mayor**

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on May 22, 2024, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, May 5, 2024, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**