



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, SEPTEMBER 11, 2024 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

Scarlet Peralta, Mayor
Salvador Melendez, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Georgina Tamayo, Councilmember
David N. Torres, Councilmember

CITY MANAGER
Raul Alvarez

CITY TREASURER
David Matanga

CITY ATTORNEY
Arnold M. Alvarez-Glasman

CITY CLERK
Christopher Jimenez

DEPARTMENT HEADS

Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Acting Director of Transportation

Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Ramon Figueroa
Joseph Palombi
Cesar Roldan
David Sosnowski
John Soria

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务，请在会议前 72 小时联系市书记员办公室。

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION - NONE

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT - NONE

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

1. MONTEBELLO-ASHIYA SISTER CITY STUDENTS
2. MONTEBELLO WOMEN'S CLUBHOUSE 100-YEAR ANNIVERSARY
3. PROCLAMATION FOR PATRIOT DAY AND NATIONAL DAY OF SERVICE AND REMEMBRANCE
4. PROCLAMATION FOR NATIONAL HISPANIC HERITAGE MONTH
5. PROCLAMATION FOR NATIONAL PREPAREDNESS MONTH
6. PROCLAMATION FOR RAIL SAFETY MONTH

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST**PUBLIC HEARING****7. ADOPT RESOLUTION NO. 24-65 APPROVING THE FISCAL YEAR 2023-24 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)**

RECOMMENDATION: It is recommended that the City Council conduct a public hearing and consider the following:

1. Adopt Resolution No. 24-65 approving the Fiscal Year 2023-24 draft Consolidated Annual Performance and Evaluation Report (CAPER); and
2. Take such additional, related action that may be desirable.

REGULAR BUSINESS**8. FINAL ACTIONS TO BE TAKEN BY THE CITY COUNCIL UPON COUNCILMEMBER JIMENEZ TO ENSURE A SAFE WORKING ENVIRONMENT FOR EMPLOYEES IN THE CITY OF MONTEBELLO**

RECOMMENDATION: It is recommended that the City Council:

1. Evaluate the Investigation into the Workplace Incident on March 6, 2024, Involving Councilmember Jimenez; and
2. Consider taking Final Actions for Councilmember Jimenez to Ensure a Safe Working Environment for Employees in the City of Montebello; and
3. Take such additional, related action that may be desirable.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

9. APPROVE AMENDMENT NO. 2 TO AGREEMENT NO. 3857 WITH BLAIS & ASSOCIATES FOR GRANT WRITING SERVICES TO INCREASE THE ANNUAL NOT-TO-EXCEED AMOUNT AND EXTEND THE TERM OF THE AGREEMENT

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 2 to Agreement No. 3857 with Blais & Associates to increase the annual not-to-exceed amount to \$100,000 and extend the term of the agreement to June 30, 2026; and
2. Authorize the City Manager to execute Amendment No. 2 to Agreement No. 3857 with Blais & Associates; and
3. Amend the Fiscal Year 2024-25 budget by increasing appropriations by \$35,000 in Account No. 100-85-850-6040.10 (General Fund, Fire, Fire Administration, Contract Services-Outside Contracts); and
4. Take such additional, related action that may be desirable.

10. AWARD A CONSTRUCTION CONTRACT TO COPP CONSTRUCTION, INC. FOR THE BELLA VERDE DRIVE PAVEMENT REHABILITATION PROJECT CP – 918

RECOMMENDATION: It is recommended that the City Council:

1. Award a construction contract to Copp Contracting, Inc. for the Bella Verde Drive Pavement Rehabilitation Project – CP 918 as the most responsive and responsible bidder for the amount of \$919,852 plus a 10% construction contingency of \$91,985 for a total contract amount of \$1,011,837; and

2. Authorize the City Clerk's Office to release all other bidders' bonds; and
3. Authorize the City Manager to execute the construction contract agreement and all change orders in good faith; and
4. Take such additional, related action that may be desirable.

11. APPROVE AMENDMENT NO. 10 TO PROFESSIONAL SERVICES AGREEMENT NO. 3066 WITH INFRASTRUCTURE ENGINEERS, A BOWMAN COMPANY FOR PROJECT MANAGEMENT SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 10 to Agreement No. 3066 with Infrastructure Engineers, a Bowman Company, for Project Management Services for a not-to-exceed amount of \$149,760; and,
2. Authorize the City Manager to execute Amendment No. 10; and,
3. Take such additional, related action that may be desirable.

12. APPROVE LETTER OF ENGAGEMENT TO MASTER RETAINER AGREEMENT NO. 3919 WITH AIM CONSULTING SERVICES FOR CONSTRUCTION MANAGEMENT/ INSPECTION SERVICES FOR THE BELLA VERDE DRIVE PAVEMENT REHABILITATION PROJECT (CP NO. 918)

RECOMMENDATION: It is recommended that the City Council:

1. Approve Task No. 9 via an Engagement Letter under Master Retainer Agreement No. 3919 with AIM Consulting Services for Construction Management and Inspection Services for the Bella Verde Drive Pavement Rehabilitation Project; and,
2. Authorize the City Manager to execute the Letter of Engagement; and,
3. Take such additional, related action that may be desirable.

13. APPROVE AMENDMENT NO.1 TO AGREEMENT 3910 WITH WOLVERINE FENCE COMPANY INC. TO PROVIDE FENCE REPAIR AND REPLACEMENT SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Agreement 3910 between the City of Montebello and Wolverine Fence Company, Inc. to extend the term of the agreement by one (1) year; and,
2. Authorize the City Manager to execute the Amendment; and,
3. Take such additional, related action that may be desirable.

14. ADOPT PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE FOR FIRE STATION NO. 56 RENOVATION PROJECT (CP 923) AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT

RECOMMENDATION: It is recommended that the City Council:

1. Adopt the 100% completed plans, specifications and engineer's estimate for the Fire Station No. 56 Renovation Project (CP 923); and,
2. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and,
3. Approve Level of Environmental Review Determination via the National Environmental Policy Act (NEPA) as Categorically Excluded per 24 Code of Federal Regulations (CFR) 58.35(a), and subject to laws and authorities at §58.5: (3) and,
4. Authorize staff to proceed with bid advertisement for construction; and,
5. Take such additional, related action that may be desirable.

15. AWARD CONSTRUCTION CONTRACT TO CALIFORNIA LANDSCAPE & DESIGN, INC. FOR THE MONTEBELLO CITY PARK BASEBALL FIELD RENOVATION PROJECT (CP 928)

RECOMMENDATION: It is recommended that the City Council:

1. Award a construction contract to California Landscape & Design, Inc. for the Montebello City Park Baseball Field Renovation Project (CP 928) in the amount of \$799,882 plus a 5% construction contingency of \$39,994 for a total contract amount of \$839,876; and,
2. Amend the Fiscal Year 2024-25 Budget by increasing appropriations by \$288,725 in Account 100-70-710-6040.10 (General Fund, Parks & Recreation, Recreation, Contract Services Outside Contracts); and,
3. Authorize the City Clerk's Office to release all other bidders' bonds; and,
4. Authorize the City Manager to execute the construction contract agreement and all change orders in good faith; and,
5. Take such additional, related action that may be desirable.

16. APPROVE AMENDMENT NO. 2 TO AGREEMENT NO. 4113 WITH AVAIL TECHNOLOGIES, INC. FOR COMPUTER-AIDED DISPATCH/AUTOMATIC VEHICLE LOCATION SYSTEM EQUIPMENT REPLACEMENT

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 2 to Agreement No. 4113 with Avail Technologies, Inc. to replace equipment for Montebello Bus Lines' (MBL) Computer-Aided Dispatch/Automatic Vehicle Location (CAD/AVL) System, and increase the not-to-exceed amount of the agreement to \$2,485,118; and
2. Authorize the City Manager and/or his designee to execute Amendment No. 2 on behalf of the City of Montebello; and
3. Amend the Fiscal Year 2024-25 budget by increasing appropriations by \$115,984 in Account No. 202-922-2018-6040.10 (State of Good Repairs, SA, FY 2018-19, Other Contract Services); and,
4. Take such additional, related action that may be desirable.

17. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 24-74 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED SEPTEMBER 11, 2024

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-74 approving the Warrant Register dated September 11, 2024.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

• **Angie M. Jimenez, Councilmember**

1. Seek council consensus to have the City Manager return back to the City Council with the cost of establishing a substation at Holifield.
2. Regarding the efforts for the DePaul Center historical preservation, I'd like to ask to give staff direction to return back to City Council with impacts to the housing element and general plan.
3. Requesting a staff report on how much the annual maintenance will be for the new dog park.

• **Georgina Tamayo, Councilmember**

• **David N. Torres, Councilmember**

1. Requesting council consensus directing the City Manager and Chief of Police to redraw police beats so patrol units are dedicated to areas South of the Union Pacific Railway i.e. railroad tracks near Olympic Blvd.

- Salvador Melendez, Mayor Pro Tem
- Scarlet Peralta, Mayor

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on September 25, 2024, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, September 8, 2024, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**