



CITY OF MONTEBELLO
CALL AND NOTICE OF A SPECIAL TRAFFIC AND SAFETY COMMISSION MEETING AGENDA

MONDAY, SEPTEMBER 23, 2024 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS
VINCENT LA ROCCA, CHAIR
RUBEN BEAS, VICE-CHAIR
MARIA KNOX, COMMISSIONER
ESTHER MARES, COMMISSIONER
DANIELLE ROMERO, COMMISSIONER

CITY STAFF
RAUL ALVAREZ, CITY MANAGER
AUSTIN A. CHING, DEPUTY CITY ATTORNEY
PAUL ESPINOSA, POLICE CHIEF
CESAR ROLDAN, DIRECTOR OF PUBLIC WORKS
JOSEPH PALOMBI, DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT
ADAM MITCHELL, TRAFFIC SERGEANT

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****STAFF COMMUNICATIONS****PUBLIC COMMENTS (30 MINUTES)**

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

MINUTES**1. APPROVAL OF TRAFFIC AND SAFETY COMMISSION MINUTES - AUGUST 26, 2024**

RECOMMENDATION: Approve said minutes as written.

REGULAR BUSINESS**2. 4th STREET PREFERENTIAL PARKING DISTRICT DESIGNATION**

RECOMMENDATION: It is recommended that the Traffic Safety Commission:

1. Make a recommendation to the City Council to designate 4th Street, from Victoria Avenue to its terminus, as a Preferential Parking District.

3. FLASHING STOP SIGNS ON GERMAIN DRIVE & LINCOLN AVENUE

RECOMMENDATION: It is recommended that the Traffic and Safety Commission:

1. Approve installation of Flashing Stop Signs as shown in Attachment C.

4. RED CURB INSTALLATION AT DONNA WAY AND WILCOX AVENUE

RECOMMENDATION: It is recommended that the Traffic and Safety Commission:

1. Approve installation of red curb as shown in Attachment C.

5. RED CURB INSTALLATION AT INTERSECTION OF 18TH STREET AND BEVERLY BOULEVARD

RECOMMENDATION: It is recommended that the Traffic and Safety Commission:

1. Approve installation of red curb as shown in Attachment C.

6. LINCOLN AVENUE AND VAIL AVENUE PEDESTRIAN CROSSING ENHANCEMENT

RECOMMENDATION: It is recommended that the Traffic Safety Commission:

1. Approve striping changes to enhance pedestrian crossing at the intersection of Lincoln Avenue and Vail Avenue as shown in Attachment C.

COMMISSION ORALS FOLLOW-UP**7. None.**

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

8. Vice-Chair Beas

1. Striping on Neil Armstrong

ADJOURNMENT

The City of Montebello Traffic and Safety Commission will adjourn to the next Regular Meeting on October 28, 2024, at 6:00 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Samantha Leyva, Management Analyst for the City of Montebello Department of Public Works, hereby certify that a copy of this agenda has been posted on or before Thursday, September 19, 2024 at 5:00 p.m.

Samantha Leyva

Samantha Leyva, Managment Analyst



**CITY OF MONTEBELLO
TRAFFIC AND SAFETY COMMISSION
REGULAR MEETING AGENDA**

MINUTES

MONDAY, AUGUST 26, 2024 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CALL TO ORDER

Chair La Rocca called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Chair La Rocca led the Commission in the Pledge of Allegiance.

ROLL CALL

Members present were Chair La Rocca, Vice-Chair Beas, Commissioner Knox, Commissioner Mares, and Commissioner Romero.

STAFF COMMUNICATIONS

None.

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

The City Attorney's Office acknowledged three (3) members of the public wishing to address the Commission. Speakers were provided three minutes to address the Traffic and Safety Commission and said speaker cards are on file at the City Clerk's office.

MINUTES

1. **APPROVAL OF TRAFFIC AND SAFETY COMMISSION MINUTES - JULY 29, 2024**

RECOMMENDATION: Approve minutes as written.

Commissioner Knox motioned, seconded by Commissioner Romero, to approve the minutes as written; the motion passed unanimously.

REGULAR BUSINESS

2. **CURBSIDE PARKING MANAGEMENT IMPROVEMENTS ON 4TH STREET BETWEEN BEVERLY BOULEVARD AND HARDING AVENUE**

RECOMMENDATION: It is recommended that the Traffic Safety Commission:

1. Approve curbside management improvements on 4th Street between Beverly Boulevard and Harding Avenue as follows, also shown on Attachment C; and
2. Installation of "2- HOUR Except Sunday" time-limit parking; and
3. Extension of existing commercial loading zone; and
4. Removal of existing excess red curb.

Traffic Engineer, Mike Bagheri, provided a brief presentation.

Mike Bagheri stated that the request came from Code Enforcement. Large commercial vehicles park on the street all day. The signs will have a time limit of 2 hours of parking, except Sundays.

Chair LaRocca asked a question regarding the signs.

Commissioner Knox motioned, seconded by Vice-Chair Beas, to approve the item as is; the motion passed unanimously.

3. **RED CURB INSTALLATION AT MADISON AVENUE AND VIA LUNETO**

RECOMMENDATION: It is recommended that the Traffic Safety Commission:

1. Approve installation of red curb as shown in Attachment C.

Traffic Engineer, Mike Bagheri, provided a brief presentation.

Vice-Chair Beas asked how many parking spaces are going to be taken away.

Mike Bagheri responded, that one parking space will be lost.

Chair La Rocca stated that he lives in the neighborhood, and stated that cars park within the right of way. Stated that this will be an improvement.

Commissioner Romero motioned, seconded by Commissioner Knox, to approve the item; the motion passed unanimously.

4. **RED CURB INSTALLATION AT COLEGROVE AVENUE AND MAPLE AVENUE**

RECOMMENDATION: It is recommended that the Traffic Safety Commission:

1. Approve installation of red curb as shown in Attachment C.

Traffic Engineer, Mike Bagheri, provided a brief presentation.

Mike Bagheri stated that the request came from the Acting Director of Transportation.

Chair La Rocca asked a brief question regarding the existing red curb.

Vice-Chair Beas motioned, seconded by Commissioner Knox, to approve the item as is; the motion passed unanimously.

COMMISSION ORALS FOLLOW-UP

• **Traffic Safety Commission Meeting - June 24, 2024**

1. Chair LaRocca

- **Grant Applications related to Traffic Safety and Pedestrian Infrastructure Improvement**
 - City Staff applied to the State of California Department of Transportation Active Transportation Program (ATP) Cycle 7. Staff submitted a competitive grant in June 2024. Staff focused on the following: Hi-visibility crosswalks, pedestrian signs, curb extensions, raised crosswalks, and adding Class II & III bike lanes per the adopted Bike Master Plan.
- **Vision Zero**
 - The Transit Department Completed a First - Last Mile Plan that integrates Vision Zero Fundamentals. The plan was presented at the February City Council meeting for adoption.

2. Vice-Chair Beas

- **Wilcox Elementary - Lincoln Avenue between Wilcox Ave. and Donna Way**
 - Traffic Engineer, Mike Bagheri, spoke with the school principal and discussed short-term and long-term solutions. Concluded that enforcement is a viable short-term solution.

3. Commissioner Danielle Romero

- **A Resident inquired about the traffic lights in front of City Hall and to the east on Beverly Blvd.**
 - Staff coordinated with the traffic signal maintenance contractor to modify the timing in order to increase the time for pedestrian crossings. Pedestrian clearance time interval was increased to comply with the Manual Uniform Traffic Control Devices (MUTCD) recommended walking speed at Beverly Blvd. and Elaine Kirchner Intersection. No adjustments were necessary for Beverly Blvd and Maple Ave. intersection.

4. Commissioner Maria Knox

- **Solar Flashing Lights on Lincoln Ave. and Germain Dr./ 19th Street & Vail Ave. / Cabot Pl.**
 - Staff reviewed traffic accident data to determine accident history, police involvement, and other relevant data as a supporting indicator to add flashing stop signs. It was concluded that there have been no accidents reported in the last three (3) years (January 1, 2021 - March 31, 2024). Staff does not recommend installation of flashing stop signs at this time.
- **Reflective Tape for stop signs so they can stand out**
 - Coordinating with Public Works staff to purchase reflective tape.

Traffic and Safety Commission Meeting - July 29, 2024

1. Chair LaRocca

- **Schurr Highschool restriping of Lane Markings**
 - Staff is investigating the lane markings to see if they need to be restriped.

2. Commissioner Danielle Romero

- **Request for larger commercial overweight signage to be posted on Vail, between Olympic and Whittier**
 - Coordinating with Staff to fabricate and purchase signs.

3. Commissioner Esther Mares

- **Long Stretch of red curb that is located at 4th Street and Mines Avenue next to Rodriguez Park**
 - Based on Staff's knowledge and recollection, the red curb was installed to prevent loitering at the park.

Director of Public Works, Cesar Roldan, and Traffic Engineer, Mike Bagheri, provided a brief follow-up report on previous Traffic and Safety Commissioner Orals.

Chair La Rocca stated that he is thankful that staff applied to grants related to Traffic and Safety.

Chair La Rocca had a brief question regarding the Traffic Signal Synchronization Program.

Mike Bagheri stated that staff investigated the flashing stop signs, but concluded that the data does not support the installation of the flashing stop signs due to no collision history.

Commissioner Knox requested to look into the flashing stop signs as a preventative measure to have people obey the four-way stop signs.

Cesar Roldan asked Commissioner Knox which locations warranted the need to have the flashing stop signs installed.

Commissioner Knox stated that Lincoln Ave. and Germain Drive are the priority.

COMMISSION/COMMITTEE ORALS

5. VICE-CHAIR BEAS

1. Parking at Wilcox Elementary

Vice-Chair Beas stated that his question was answered during the follow-up section of the agenda.

ADJOURNMENT

The City of Montebello Traffic and Safety Commission will adjourn to the next Special Meeting on September 23, 2024 at 6:00 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Samantha Leyva, Management Analyst for the City of Montebello Department of Public Works, hereby certify that a copy of this agenda has been posted on or before Thursday, August 22, 2024 at 6:00 p.m.

Samantha Leyva

Samantha Leyva, Management Analyst

Commissioner Knox motioned, seconded by Vice-Chair Beas to adjourn the meeting; the motion passed unanimously. The meeting adjourned at 6:49 p.m.



ITEM # 2

**CITY OF MONTEBELLO
TRAFFIC AND SAFETY COMMISSION AGENDA STAFF REPORT**

TO: Traffic and Safety Commission Members

FROM: Raul Alvarez, City Manager

BY: Mike Bagheri, Traffic Engineer

SUBJECT: 4th STREET PREFERENTIAL PARKING DISTRICT DESIGNATION

DATE: September 23, 2024

RECOMMENDATION(S):

It is recommended that the Traffic Safety Commission:

1. Make a recommendation to the City Council to designate 4th Street, from Victoria Avenue to its terminus, as a Preferential Parking District.

BACKGROUND/DISCUSSION:

A total of 14 out of 17 residents who live on 4th Street have submitted a petition to the Public Works Department. The petition is a request to designate 4th Street, from Victoria Avenue to its terminus, as a Preferential Parking District. 4th Street is a residential cul-de-sac street located north of Victoria Avenue and east of Montebello Boulevard. The petition was filed on September 25, 2023, along with the required fee of \$790 and signatures of residents who reside on 4th Street (one signature per household). The residents have indicated that their street is being used for parking by non-residents and vehicle sale activities during weekdays and weekends. The petition requests to establish preferential parking from 6PM to 6AM daily, except on holidays.

ANALYSIS:

Montebello Municipal Code ("MMC") Section 10.36 outlines the process for establishing preferential parking districts in response to issues related to insufficient or impaired on-street parking. Below is a summary of the process and criteria required to establish a preferential parking district:

1. Initiating a preferential parking district:

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- a. A request for the designation of a preferential parking district may be initiated by a petition that has been signed by affected residents in the area.
 - b. Once a petition is submitted, the Traffic and Safety Commission must hold a public meeting to assess whether the area meets the specific designation criteria.
2. Criteria for Designation: The Commission or City Council must evaluate the following factors when deciding on the establishment of a preferential parking district:
 - a. Resident Desire and Need: The level of support and need for permit parking from the residents in the affected area.
 - b. On-Street Parking Availability: The availability of legal on-street parking spaces for residents.
 - c. Off-Street Parking Deficiency: The extent to which residents' vehicles cannot be accommodated by available off-street parking.
 - d. Area Size and Traffic Impact: The configuration and size of the area and how the establishment of the district might impact parking and traffic congestion in the area and neighboring areas.
 - e. Alternative Measures: Whether alternative solutions, like stricter parking restrictions or enforcement, could address the parking issue more effectively.
 - f. Area Coverage: The designated area must encompass at least one full block, including both sides of the street (MMC 10.36.020(B))
3. Recommendation and Adoption:
 - a. After holding a public meeting, the Commission provides a recommendation to the City Council.
 - b. The City Council then has the authority to formally designate the area as a preferential parking district by adopting a resolution (MMC 10.36.030).

CONCLUSION:

Based on a review of available information, presented facts, and a field review, Staff recommends that the Traffic and Safety Commission approve this item to make a recommendation to City Council to adopt the Preferential Parking District on 4th Street.

ENVIRONMENTAL IMPACT:

N/A

FISCAL IMPACT:

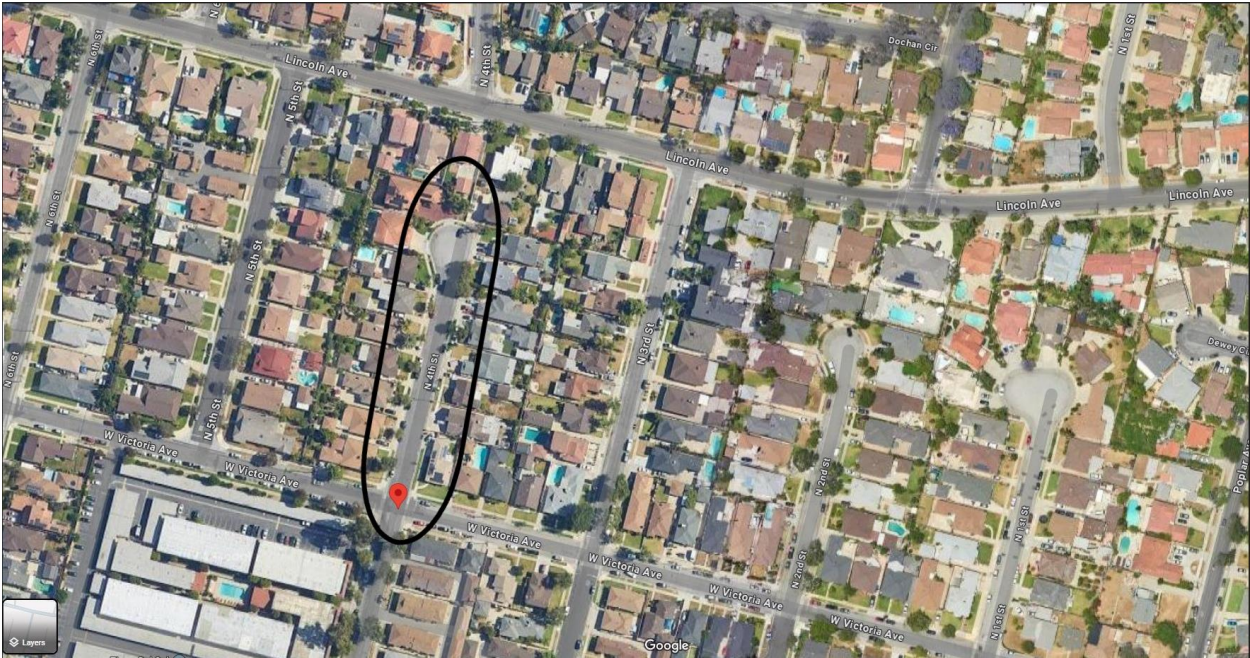
The installation of the requested permit parking signs are estimated to cost \$1,000. The Public Works Department Maintenance & Operations Budget includes funds for traffic signage and maintenance. The current preferential parking permit fee is \$30 per household.

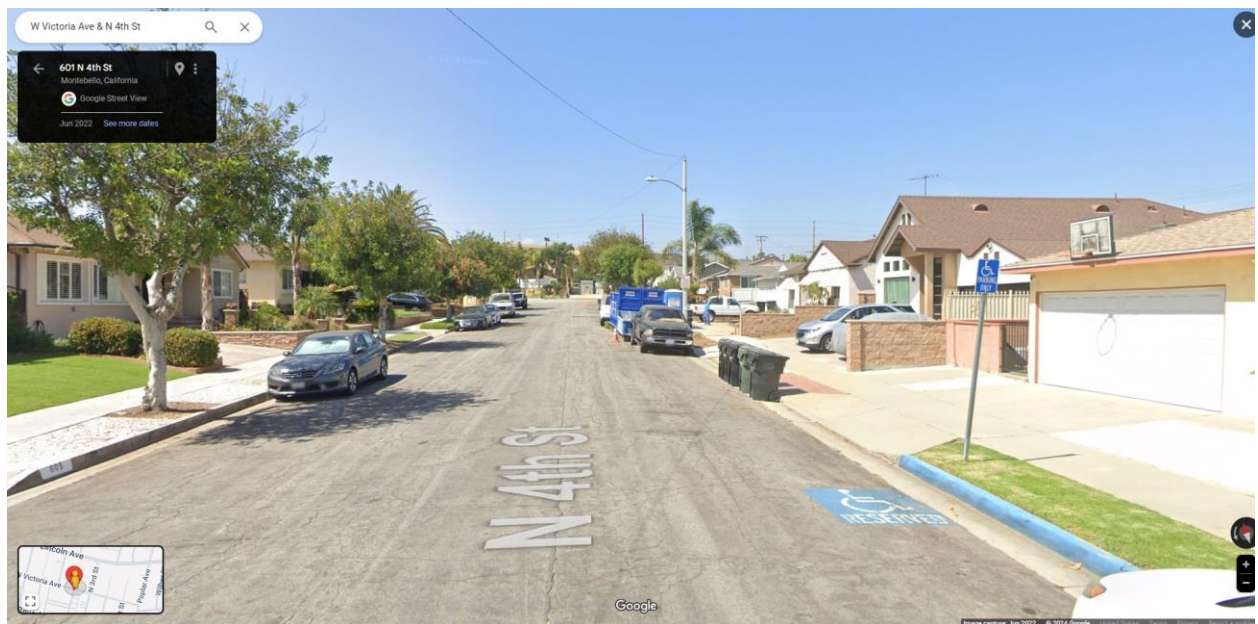
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ATTACHMENT(S)

1. Attachment A - 4th Street Ariel View
2. Attachment B - 4th Street View







ITEM # 3

**CITY OF MONTEBELLO
TRAFFIC AND SAFETY COMMISSION AGENDA STAFF REPORT**

TO: Traffic and Safety Commission Members
FROM: Raul Alvarez, City Manager
BY: Mike Bagheri, Traffic Engineer
SUBJECT: FLASHING STOP SIGNS ON GERMAIN DRIVE & LINCOLN AVENUE
DATE: September 23, 2024

RECOMMENDATION(S):

It is recommended that the Traffic and Safety Commission:

1. Approve installation of Flashing Stop Signs as shown in Attachment C.

BACKGROUND/DISCUSSION:

At the August 26, 2024 Traffic and Safety Commission Meeting, Commissioner Knox requested that staff evaluate the need for installation of flashing stop signs at the intersection of Germain Drive and Lincoln Avenue. Germain Drive and Lincoln Avenue are stop controlled at all directions.

ANALYSIS:

Flashing stop signs are intended to increase stopping compliance and prevent right-angle crashes. Crash history and type of accidents susceptible to corrections are generally used to warrant installation of flashing stop signs. A recent 5-year (1/1/2019 to 3/31/2024) history from UC Berkeley Transportation Injury Mapping System (TIMS) revealed no collision at the intersection. However, the Public Works Director has determined that under administrative authority, the flashing stop signs can be installed.

CONCLUSION:

Based on a review of available information, presented facts, and a field review, Staff recommends the Traffic and Safety Commission approve the installation of the Flashing Stop Signs on Germain Drive & Lincoln Avenue.

ENVIRONMENTAL IMPACT:

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N/A

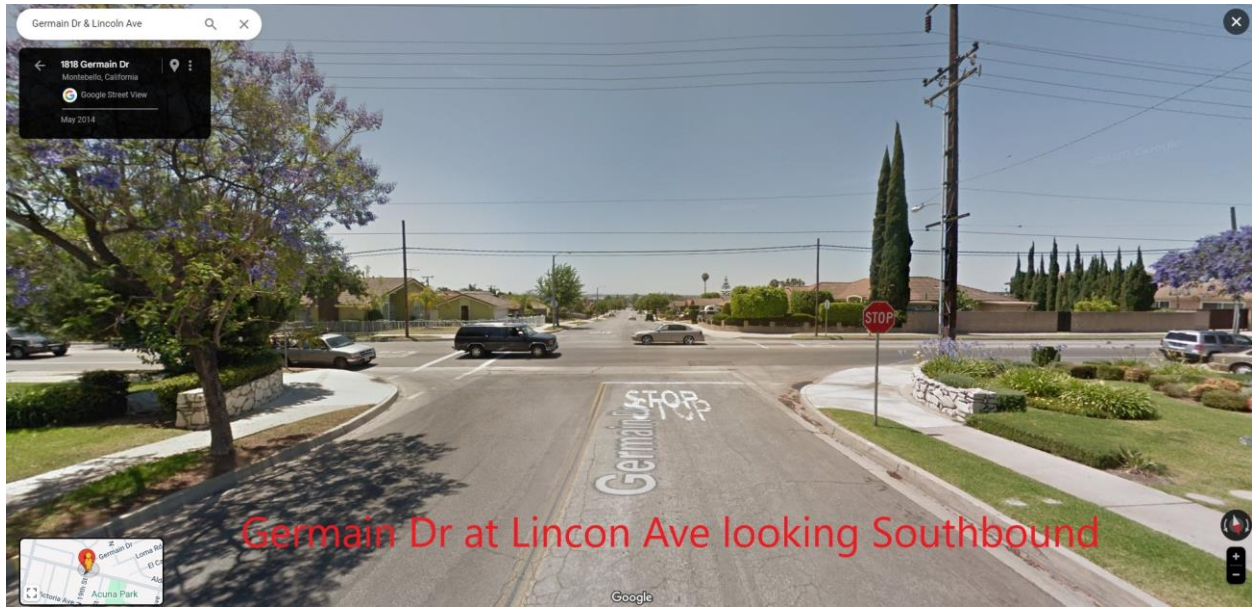
FISCAL IMPACT:

N/A

ATTACHMENT(S)

1. Attachment A - Germain Drive & Lincoln Avenue Ariel View
2. Attachment B - Germain Drive & Lincoln Avenue Street View
3. Attachment C - Germain Drive & Lincoln Avenue Installation of Flashing Stop Signs





Germain Dr at Lincon Ave looking Southbound





ITEM # 4

**CITY OF MONTEBELLO
TRAFFIC AND SAFETY COMMISSION AGENDA STAFF REPORT**

TO: Traffic and Safety Commission Members

FROM: Raul Alvarez, City Manager

BY: Mike Bagheri, Traffic Engineer

SUBJECT: RED CURB INSTALLATION AT DONNA WAY AND WILCOX AVENUE

DATE: September 23, 2024

RECOMMENDATION(S):

It is recommended that the Traffic and Safety Commission:

1. Approve installation of red curb as shown in Attachment C.

BACKGROUND/DISCUSSION:

The request stems from staff's investigation around Wilson Elementary School. The investigation revealed the need for additional red curb at the intersection of Donna Way and Wilcox Avenue. As a result, staff decided to bring a recommendation to the Traffic and Safety Commission.

ANALYSIS:

Wilcox Avenue and Donna Way is a T-intersection. Wilcox Avenue is a major roadway, while Donna Way is a stop-controlled local street. Located near the Wilcox Avenue and Donna Way T-intersection is Wilson Elementary School and residential properties. A field investigation revealed a lack of inadequate red curb installation at all corners that negatively impact both pedestrians and motorists.

By installing red curbs at this intersection, it will increase the line of sight, which will improve safety for all modes of travel. This includes pedestrians and bicyclists (the most vulnerable users of the roadway), and motorists. Parked vehicles near the intersection may create an accident by not allowing clear visibility for a pedestrian who is in the crosswalk. Also, motorists approaching a pedestrian at the crossing point must have adequate sight distance to observe pedestrians. Therefore, red curb must be installed on all approaches. The recommended red curb installation should improve safety for all modes of travel at the intersection. However, the red curb installation will result in the

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loss of one street parking space.

LEGAL REQUIREMENT:

Assembly Bill 413 legislation “prohibit the stopping, standing, or parking of a vehicle within 20 feet of the vehicle approach side of any unmarked or marked crosswalk or 15 feet of any crosswalk where a curb extension is present, as specified.”

CONCLUSION:

Based on the data, presented facts, and a field review, Staff recommends the Traffic and Safety Commission approve the installation of red curb on all approaches that is located at the T-intersection of Wilcox Avenue & Donna Way.

ENVIRONMENTAL IMPACT:

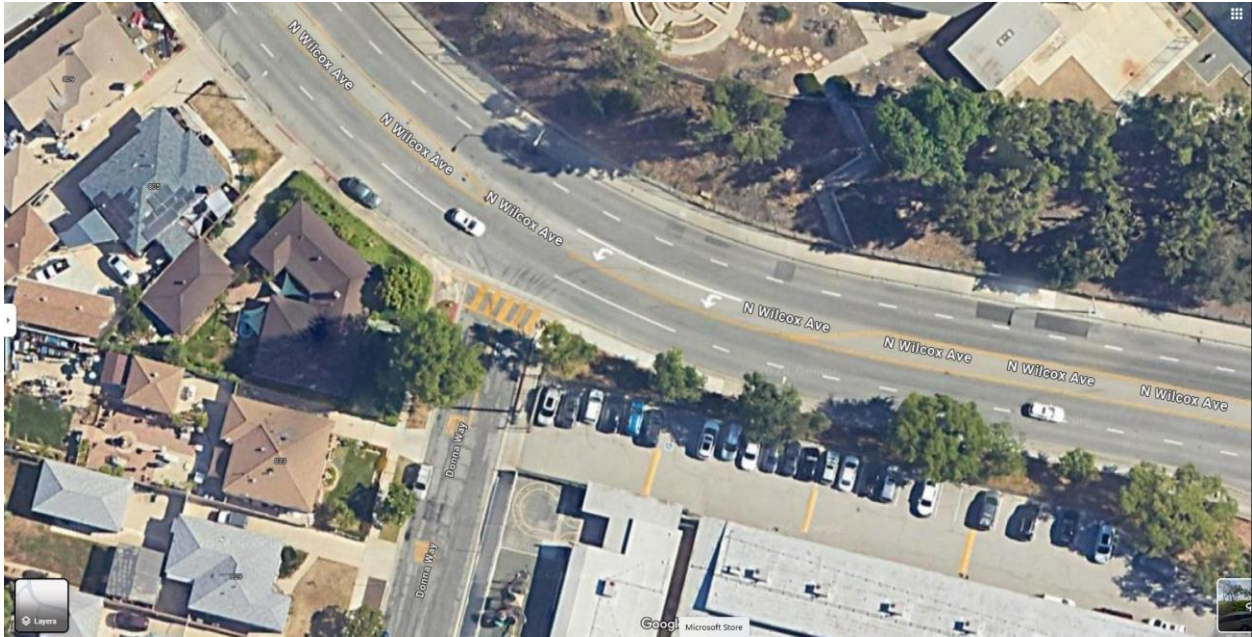
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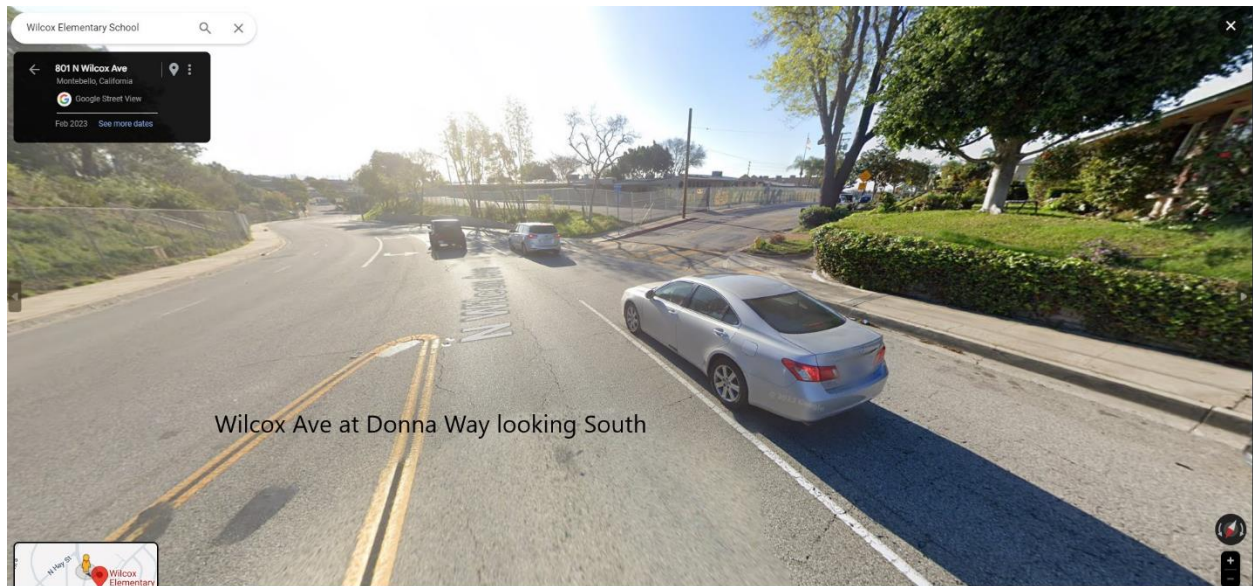
FISCAL IMPACT:

N/A

ATTACHMENT(S)

1. Attachment A - Wilcox Avenue & Donna Way Ariel View
2. Attachment B - Wilcox Avenue & Donna Way Street View
3. Attachment C - Wilcox Avenue & Donna Way Recommended Red Curb





Wilcox Ave at Donna Way looking South





ITEM # 5

**CITY OF MONTEBELLO
TRAFFIC AND SAFETY COMMISSION AGENDA STAFF REPORT**

TO: Traffic and Safety Commission Members
FROM: Raul Alvarez, City Manager
BY: Mike Bagheri, Traffic Engineer
**SUBJECT: RED CURB INSTALLATION AT INTERSECTION OF 18TH STREET
AND BEVERLY BOULEVARD**
DATE: September 23, 2024

RECOMMENDATION(S):

It is recommended that the Traffic and Safety Commission:

1. Approve installation of red curb as shown in Attachment C.

BACKGROUND/DISCUSSION:

On September 8, 2024, the Public Works Department received a request from a resident regarding red curb installation at the intersection of 18th Street and Beverly Boulevard. The request stems from 18th Street traffic signal loops triggered by parked vehicles at the approaches. This generally leads to stopping traffic on Beverly Boulevard when no cars are present on 18th Street. A site visit also revealed the need for additional red curb installation at the intersection. Staff investigated the issue to bring a recommendation to the Traffic and Safety Commission.

ANALYSIS:

The intersection of 18th Street and Beverly Boulevard is traffic signal controlled. Beverly Boulevard is a major roadway and 18th Street functions as a collector street with residential frontage. Field investigation revealed a lack of or inadequate red curb installation at all corners that negatively impact both pedestrians and motorists. The recommended red curb installation will result in the loss of one street parking space.

LEGAL REQUIREMENT:

Assembly Bill 413 legislation “prohibit the stopping, standing, or parking of a vehicle within 20 feet of the vehicle approach side of any unmarked or marked crosswalk or 15

**TRAFFIC AND SAFETY COMMISSION AGENDA REPORT - MEETING OF
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feet of any crosswalk where a curb extension is present, as specified.”

CONCLUSION:

Based on the data, presented facts, and a field review, Staff recommends the Traffic and Safety Commission approve the installation of red curbs on 18th Street and Beverly Boulevard.

ENVIRONMENTAL IMPACT:

N/A

FISCAL IMPACT:

N/A

ATTACHMENT(S)

1. Attachment A - Beverly Boulevard & 18th Street Ariel View
2. Attachment B - Beverly Boulevard & 18th Street View
3. Attachment C - Beverly Boulevard & 18th Street Red Curb Recommendation

ATTACHMENT A



ATTACHMENT B







ITEM # 6

**CITY OF MONTEBELLO
TRAFFIC AND SAFETY COMMISSION AGENDA STAFF REPORT**

TO: Traffic and Safety Commission Members
FROM: Raul Alvarez, City Manager
BY: Mike Bagheri, Traffic Engineer
**SUBJECT: LINCOLN AVENUE AND VAIL AVENUE PEDESTRIAN CROSSING
ENHANCEMENT**
DATE: September 23, 2024

RECOMMENDATION(S):

It is recommended that the Traffic Safety Commission:

1. Approve striping changes to enhance pedestrian crossing at the intersection of Lincoln Avenue and Vail Avenue as shown in Attachment C.

BACKGROUND/DISCUSSION:

At the July 29, 2024, Traffic Safety Commission Meeting, the commission requested that staff evaluate the need for enhancement of the pedestrian crossing that is located at the intersection of Lincoln Avenue and Vail Avenue.

ANALYSIS:

Shortening the pedestrian crossing distance improves safety of pedestrians at uncontrolled intersections. Lincoln Avenue, west of 18th Street, has one lane of traffic in both directions. The updated striping will continue the same lane configuration up to the intersection of Lincoln Avenue and Vail Avenue. This will reduce the pedestrian crossing distance from approximately 57 feet to 30 feet. The striping modifications shown in Attachment C are conceptual and will require striping plans for implementation.

CONCLUSION:

Based on a review of available information, presented facts, and a field review, Staff recommends the Traffic and Safety Commission approve the recommended pedestrian crossing enhancements at the intersection of Lincoln Avenue and Vail Avenue.

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ENVIRONMENTAL IMPACT:

N/A

FISCAL IMPACT:

N/A

ATTACHMENT(S)

1. Attachment A - Lincoln Avenue & Vail Avenue Aerial View
2. Attachment B - Lincoln Avenue & Vail Avenue Street View



