



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, OCTOBER 9, 2024 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

Scarlet Peralta, Mayor
Salvador Melendez, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Georgina Tamayo, Councilmember
David N. Torres, Councilmember

CITY MANAGER
Raul Alvarez

CITY TREASURER
David Matanga

CITY ATTORNEY
Arnold M. Alvarez-Glasman

CITY CLERK
Christopher Jimenez

DEPARTMENT HEADS

Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Director of Transportation

Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Ramon Figueroa
Joseph Palombi
Cesar Roldan
David Sosnowski
John Soria

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务，请在会议前 72 小时联系市书记员办公室。

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Tucker-Schuyler v. City of Montebello
Worker's Compensation Case No. MNTA1323

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

2. **CITIZEN OF THE MONTH - CATHERINE RIOS**
3. **PROCLAMATION FOR CODE ENFORCEMENT OFFICERS' APPRECIATION WEEK**
4. **PROCLAMATION FOR BREAST CANCER AWARENESS MONTH**
5. **PROCLAMATION FOR BULLYING PREVENTION MONTH**
6. **PROCLAMATION FOR DOMESTIC VIOLENCE AWARENESS MONTH**
7. **PROCLAMATION FOR DOWN SYNDROME AWARENESS MONTH**

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent**

Calendar items will be addressed at the time that matter of business is heard, in the order received.

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

REGULAR BUSINESS - NONE

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

8. APPROVE RECEIPT OF A GRANT AWARD FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY FISCAL YEAR 2023 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM AND APPROPRIATE FUNDS IN FISCAL YEAR 2024-25

RECOMMENDATION: It is recommended that the City Council:

1. Approve appropriation of \$281,818 awarded to the City by the Federal Emergency Management Agency (FEMA), Fiscal Year 2023 Assistance to Firefighters Grant (AFG) Program; and,
2. Amend the Fiscal Year 2024-25 budget by increasing appropriations by \$281,818 in Account No. 265-85-857-6010.10 (Grants, Fire, Assistance to Firefighters Grant, Machinery and Equipment [expenditures]) and \$281,818 in Account No. 265-99-4198.20 (Grants, Miscellaneous Grants, Assistance to Firefighter Grant Program [revenue]); and,
3. Amend the Fiscal Year 2024-25 budget by increasing appropriations by \$28,182 Account No. 100-85-860-6010.60 (Fire, Fire Suppression, Personal Protective Equipment) to meet the ten percent (10%) matching requirements of the grant; and,
4. Take such additional, related action that may be desirable.

9. ADOPT CONSTRUCTION SPECIFICATIONS FOR THE ANNUAL STREET RESURFACING - GRIND AND OVERLAY PROJECT (CP 913) AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT

RECOMMENDATION: It is recommended that the City Council:

1. Adopt construction specifications for the annual Street Resurfacing - Grind and Overlay Project (CP 913); and,
2. Authorize staff to proceed with bid advertisement for construction; and,
3. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and,
4. Take such additional, related action that may be desirable.

10. APPROVAL OF CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT FUNDS UTILIZATION

RECOMMENDATION: It is recommended that the City Council:

1. Approve the use of grant funding awarded by the California Office of Traffic and Safety (OTS) through the Selective Traffic Enforcement Program (STEP), Grant number PT25182, in the amount of \$150,000; and
2. Amend the Fiscal Year 2024-25 budget and increase appropriations by \$150,000 in Account No. 265-8013-800-5010.10, 6000.20 and 6020, Grants, OTS-STEP Grant, PT25182 FY 2024-25 (Overtime, Supplies and Travel and Meetings); and,

3. Take such additional, related, action that may be desirable.

11. SECOND READING AND ADOPTION OF ORDINANCE NO. 2479 AMENDING CHAPTER 8.40 OF THE CITY OF MONTEBELLO MUNICIPAL CODE REGARDING REGISTRATION AND MAINTENANCE OF VACANT AND ABANDONED COMMERCIAL, INDUSTRIAL, AND RESIDENTIAL PROPERTIES

RECOMMENDATION: It is recommended that the City Council:

1. Waive Second Reading and Adopt Ordinance No. 2479 amending Montebello Municipal Code ("MMC") Chapter 8.40, establishing new regulations regarding the registration and maintenance of vacant and abandoned commercial, industrial, and residential properties; and
2. Determine and find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), the "Common Sense" exemption, and is not considered a "project" under CEQA Guidelines Section 15378 as there is no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment; and
3. Take such additional, related, action that may be desirable.

12. APPROVE ISSUING REQUEST FOR PROPOSALS NO. 25-03 FOR VEHICLE BODY REPAIR AND PAINTING SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Approve issuing Request for Proposals (RFP) No. 25-03 for Citywide Vehicle Body Repair and Painting Services; and
2. Take such additional, related, action that may be desirable.

13. APPROVE PROFESSIONAL SERVICES AGREEMENT NO. 4229 WITH CLEAN ENERGY TO PROVIDE MAINTENANCE AND SUPPORT SERVICES FOR THE CITY'S COMPRESSED NATURAL GAS STATION

RECOMMENDATION: It is recommended that the City Council:

1. Approve Professional Services Agreement No. 4229 with Clean Energy for a three-year (3-year) term to provide maintenance and support services for Montebello Bus Lines' (MBL) compressed natural gas (CNG) station, for a total not-to-exceed amount of six hundred thousand dollars (\$600,000) or \$200,000 annually; and
2. Authorize the City Manager and/or his designee to execute the agreement on behalf of the City; and
3. Take such additional, related, action that may be desirable.

14. APPROVE PURCHASE OF TWO MONITOR/DEFIBRILLATORS FROM ZOLL MEDICAL CORPORATION TO EQUIP FIRE DEPARTMENT SQUAD 55

RECOMMENDATION: It is recommended that the City Council:

1. Approve the purchase of two (2) Monitor/Defibrillators, related medical equipment, and an extended warranty from Zoll Medical Corporation to Equip Fire Department Squad 55; and,
2. Amend the Fiscal Year 2024-25 budget by increasing appropriations by \$110,000 in Account No. 100-85-860-6000.50 (General Fund, Fire Department, Fire Suppression, Supplies-Medical); and,
3. Take such additional, related action that may be desirable.

15. APPROVE PROFESSIONAL SERVICES AGREEMENT NO. 4228 WITH ADMINSURE FOR WORKERS' COMPENSATION THIRD-PARTY ADMINISTRATION SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Approve Professional Services Agreement No. 4228 with AdminSure Inc. in the amount that shall not exceed \$880,798 over the initial three (3) year term of the agreement; and
2. Take such additional, related action(s) that may be desirable.

16. **SIDE LETTERS OF AGREEMENT TO THE MEMORANDA OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MONTEBELLO AND THE FOLLOWING EMPLOYEE BARGAINING UNITS: MONTEBELLO CITY EMPLOYEES' ASSOCIATION; INTERNATIONAL ASSOCIATION OF SHEET METAL, AIR, RAIL AND TRANSPORTATION WORKERS – TRANSPORTATION DIVISION; MONTEBELLO MID-MANAGEMENT ASSOCIATION; MONTEBELLO SUPERVISORS' ASSOCIATION; MONTEBELLO MANAGEMENT PROFESSIONALS' ASSOCIATION; MONTEBELLO POLICE MANAGEMENT ASSOCIATION; MONTEBELLO FIREFIGHTERS' ASSOCIATION; MONTEBELLO FIRE MANAGEMENT ASSOCIATION; AND MONTEBELLO EXECUTIVE MANAGEMENT ASSOCIATION**

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager to execute side letters of agreement to the Memoranda of Understanding ("MOU") between the City of Montebello and each of the following employee bargaining units: Montebello City Employees' Association ("MCEA"); International Association of Sheet Metal, Air, Rail and Transportation Workers – Transportation Division ("SMART-TD"); Montebello Mid-Managers' Association ("MMA"); Montebello Supervisors' Association ("MSA"); Montebello Management Professionals' Association ("MMPA"); Montebello Police Management Association ("MPMA"); Montebello Firefighters' Association ("MFA"); Montebello Fire Management Association ("MFMA"); and Montebello Executive Management Association ("MEMA") modifying City healthcare benefits contribution amounts; and
2. Take such additional, related action that may be desirable.

17. **SIDE LETTER OF AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MONTEBELLO AND THE MONTEBELLO FIREFIGHTERS' ASSOCIATION**

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager to execute a side letter of agreement to the Memorandum of Understanding (MOU) between the City of Montebello and the Montebello Firefighters' Association (MFA) for the period of January 1, 2022 through June 30, 2025, modifying Article II, Section B of the MOU; and
2. Take such additional, related action that may be desirable.

18. **APPROVAL OF MINUTES: SEPTEMBER 11, 2024, CITY COUNCIL MEETING**

RECOMMENDATION: It is recommended that the City Council:

1. Approve said Minutes as is.

19. **PAYMENT OF BILLS: ADOPT RESOLUTION NO. 24-76 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED OCTOBER 09, 2024**

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-76 approving the Warrant Register dated October 09, 2024.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- **David N. Torres, Councilmember**
- **Salvador Melendez, Mayor Pro Tem**
- **Angie M. Jimenez, Councilmember**

- Georgina Tamayo, Councilmember
- Scarlet Peralta, Mayor

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on October 23, 2024, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, October 6, 2024, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**