



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, OCTOBER 23, 2024 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

Scarlet Peralta, Mayor
Salvador Melendez, Mayor Pro Tem
Angie M. Jimenez, Councilmember
Georgina Tamayo, Councilmember
David N. Torres, Councilmember

CITY MANAGER
Raul Alvarez

CITY TREASURER
David Matanga

CITY ATTORNEY
Arnold M. Alvarez-Glasman

CITY CLERK
Christopher Jimenez

DEPARTMENT HEADS

Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Director of Transportation

Arlene Salazar
Fernando Pelaez
Paul Espinosa
Michael Solorza
Ramon Figueroa
Joseph Palombi
Cesar Roldan
David Sosnowski
John Soria

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务，请在会议前 72 小时联系市书记员办公室。

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
NASA v. City of Montebello, et al.
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Government Code Section 54956.9(d)(2)
Significant exposure to litigation in three cases which facts and circumstances need not be disclosed.

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

3. **PROCLAMATION FOR BREAST CANCER AWARENESS MONTH**
4. **MONTHLY TREASURER'S REPORT**
5. **STATE OF THE TRANSIT DEPARTMENT PRESENTATION**
6. **INTRODUCTION OF NEW FIREFIGHTERS**

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent**

Calendar items will be addressed at the time that matter of business is heard, in the order received.

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

REGULAR BUSINESS

7. FISCAL YEAR 2024-25 FIRST QUARTER BUDGET REPORT

RECOMMENDATION: It is recommended that the City Council:

1. Receive and file this agenda report and the presentation on the Fiscal Year 2024-25 First Quarter Budget Report; and,
2. Amend the Compensation Plan and Table of Organization (Position Listing), Resolution No. 24-80 for certain Police, Fire and Transit Department classifications; and,
3. Amend the Master Position Control to reflect changes to the Table of Organization in the Transit Department; and,
4. Approve new and updated Job Classifications for positions in Transit, Finance and Administration; and,
5. Take whatever additional actions necessary.

8. CONSIDERATION AND APPROVAL TO AWARD AN EXCLUSIVE RESIDENTIAL FRANCHISE FOR RESIDENTIAL SOLID WASTE AND RECYCLING SERVICES PURSUANT TO RFP NO. 24-00

RECOMMENDATION: It is recommended that the City Council:

1. Award an exclusive residential franchise for solid waste, recycling, and organics collection and processing services to the lowest responsive proposer based on proposals received and evaluation ratings conducted pursuant to Request for Proposal (RFP) No. 24-00; and,
2. Authorize the City Manager to begin negotiations for exclusive residential solid waste, recycling, and organics services with Arakelian Enterprises, Inc., doing business as Athens Services, as the most responsive proposer for all single-family residential units and multiple-family residential premises having less than four units and, if unsuccessful, continue negotiations with the two other proposers according to the overall rating criteria set forth below; and,
3. Authorize the City Manager to negotiate the final terms of the agreement relating to the award of the residential franchise; and,
4. Authorize the City Manager to execute the final agreement relating to the award of the residential franchise.

9. APPROVE LETTER OF ENGAGEMENT TO MASTER RETAINER AGREEMENT NO. 4000 WITH KOA CORPORATION FOR THE ENHANCED DESIGN OF THREE EXISTING SIGNALIZED INTERSECTIONS THAT ARE PART OF THE ADOPTED "FIRST MILE LAST MILE PLAN"

RECOMMENDATION: It is recommended that the City Council:

1. Approve a Letter of Engagement to Master Retainer Agreement No. 4000 between the City of Montebello and KOA Corporation for enhanced engineering design of three existing signalized intersections that are an integral part of the adopted "First Mile Last Mile Plan: in the amount not-to-exceed \$492,199; and
2. Amend the Fiscal Year 2024-25 budget by increasing appropriations by \$492,199 in Account No. 600-90-900-6040.96 (Transit Fund, Transit Administration, Engineering Design Services); and
3. Authorize the City Manager to execute the Letter of Engagement on behalf of the City; and
4. Take such additional, related action that may be desirable.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

10. ADOPT RESOLUTION NO. 24-78 DESIGNATING 4TH STREET FROM VICTORIA AVENUE TO ITS TERMINUS AS A PREFERENTIAL PARKING DISTRICT**RECOMMENDATION: It is recommended that the City Council:**

1. Adopt Resolution No. 24-78 designating 4th Street from Victoria Avenue to its terminus as a preferential parking district; and,
2. Take such additional, related action that may be desirable.

11. AMEND THE FISCAL YEAR 2024-25 CAPITAL IMPROVEMENT PROGRAM BUDGET TO APPROPRIATE CARRYOVER FUNDS FOR VARIOUS PROJECTS**RECOMMENDATION: It is recommended that the City Council:**

1. Amend the adopted Fiscal Year 2024-25 budget by increasing appropriations in the various accounts as detailed on Attachment A, Capital Improvement Program; and
2. Take such additional, related action that may be desirable.

12. TREASURERS REPORT FOR THE QUARTER ENDING SEPTEMBER 30, 2024**RECOMMENDATION: It is recommended that the City Council:**

1. It is recommended the City Council receive and file the Treasurer's Report for the Quarter ending September 30, 2024 (1st Quarter of Fiscal Year 2024-25); and,
2. Take such additional, related action that may be desirable.

13. AUTHORIZE THE CITY MANAGER TO EXECUTE MEMORANDUM OF UNDERSTANDING (MOU) NO. 24-08 BETWEEN THE CITY OF MONTEBELLO AND ADVENTIST HEALTH WHITE MEMORIAL MONTEBELLO TO MANAGE THE MONTEBELLO HOMELESS HEALTH NAVIGATION PROGRAM AS PART OF THE CALIFORNIA INTERAGENCY COUNCIL ON HOMELESS ENCAMPMENT GRANT**RECOMMENDATION: It is recommended that the City Council:**

1. Authorize the City Manager to execute Memorandum of Understanding (MOU) No. 24-08 between the City of Montebello and Adventist Health White Memorial Montebello; and
2. Take such additional, related action that may be desirable.

14. AWARD PROFESSIONAL SERVICES AGREEMENT NO. 4231 TO THE CENTER FOR TRANSPORTATION AND THE ENVIRONMENT, INC. FOR THE ZERO-EMISSION BUS FACILITIES AND FLEET TRANSITION PLAN**RECOMMENDATION: It is recommended that the City Council:**

1. Award Professional Services Agreement No. 4231 to the Center for Transportation and the Environment, Inc. (CTE), for the Zero-Emission Bus Facilities and Fleet Transition Plan in a total not-to-exceed amount of Eight Hundred Ninety-Four Thousand, Twenty-One Dollars (\$894,021); and
2. Authorize the City Manager to execute and finalize Agreement No. 4231 on behalf of the City of Montebello with CTE; and
3. Amend the Fiscal Year 2024-25 budget by increasing appropriations by \$894,021 in Account No. 600-90-900-6040.95 (Transit Fund, Transit Administration, Other Professional Services); and
4. Take such additional, related, action that may be desirable

15. AMEND THE FISCAL YEAR 2024-25 TRANSIT CAPITAL IMPROVEMENT PROGRAM FOR VARIOUS PROJECTS

RECOMMENDATION: It is recommended that the City Council:

1. Amend the Transportation Department (Transit) Capital Improvement Program (CIP) budget for Fiscal Year 2024-25, for a total amount of \$12,192,622 in the accounts and amounts as listed on Attachments A and B; and
2. Take such additional, related, action that may be desirable.

16. AMEND THE FISCAL YEAR 2024-25 BUDGET TO APPROPRIATE FEDERAL TRANSIT ADMINISTRATION GRANT FUNDING FOR THE PURCHASE OF A MOBILE HYDROGEN FUELING STATION, AN ENTERPRISE ASSET MANAGEMENT SYSTEM, AND NON-REVENUE RELIEF VEHICLES

RECOMMENDATION: It is recommended that the City Council:

1. Approve receipt of Six million, Four Hundred and Thirty-Six Thousand Dollars (\$6,436,000) in federal grant funding awarded by the Federal Transit Administration (FTA) to purchase a mobile hydrogen fueling station, an enterprise asset management system (EAM System), and non-revenue relief vehicles; and,
2. Amend the Fiscal Year 2024-25 adopted operating budget to appropriate the FTA grant funds by increasing appropriations by a total amount of \$6,838,500 as detailed in the Fiscal Impact section below (Table 1); and,
3. Take such additional, related, action that may be desirable.

17. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 24-74 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED OCTOBER 23, 2024

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-79 approving the Warrant Register dated October 23, 2024

PUBLIC COMMENTS - CONTINUED**AB 1234 TRAVEL REPORTS**

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- **Salvador Melendez, Mayor Pro Tem**
- **Angie M. Jimenez, Councilmember**
- **Georgina Tamayo, Councilmember**
- **David N. Torres, Councilmember**
- **Scarlet Peralta, Mayor**

CLOSED SESSION - CONTINUED**ADJOURNMENT**

The City of Montebello will adjourn to the next **Regular Meeting on November 13, 2024, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been

posted on or before **Sunday, October 20, 2024, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**