



**PARKS & RECREATION COMMISSION
MEETING AGENDA**

THURSDAY, NOVEMBER 21, 2024 AT 5:30 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

**JAMES SANTANA, CHAIRPERSON
OLAF LUEVANO, VICE CHAIRPERSON
RICHARD CARLIN, COMMISSIONER
SYLVIA TAKEYAMA, COMMISSIONER
OLIVER JIMENEZ, COMMISSIONER**

CITY STAFF

**DAVID SOSNOWSKI, DIRECTOR
VERONICA RAMIREZ, RECREATION MANAGER
LIZETTE GUERRERO, MANAGEMENT ANALYST**

NOTICES

This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Lizette Guerrero at (323) 887-4540 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s), you may address the Committee/Commission ***in person only the day of the meeting***. Speakers will be required to fill out a speaker card provided at the door and submit it to staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

MINUTES

1. APPROVAL OF MINUTES: JUNE 20, 2024 PARKS AND RECREATION REGULAR MEETING AND SEPTEMBER 19, 2024 PARKS AND RECREATION REGULAR MEETING

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

1. Approve said minutes as is.

STAFF COMMUNICATIONS

1. Holifield Park Community Garden
2. City Park Baseball Field Update
3. Holiday Home Decorating Contest
4. Golf Course Updates
5. Winter Wonderland Event

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

- **James Santana, Chairperson**
- **Olaf Luevano, Vice Chairperson**
- **Richard Carlin, Commissioner**
- **Sylvia Takeyama, Commissioner**
- **Oliver Jimenez, Commissioner**

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on December 19, 2024 at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Management Analyst for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Monday, November 18, 2024 at 5:30 p.m.

Laurie Aguilar

Laurie Aguilar, Management Analyst



**APPROVAL OF MINUTES: JUNE 20, 2024 PARKS AND RECREATION
REGULAR MEETING AND SEPTEMBER 19, 2024 PARKS AND RECREATION
REGULAR MEETING**



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, JUNE 20, 2024 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson Santana called the meeting to order at 5:32 p.m.

ROLL CALL – Members present were Chairperson Santana, Vice Chairperson Olaf Luevano, Commissioner Carlin, Commissioner Takeyama, and Commissioner Jimenez.

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski, Recreation Manager Veronica Ramirez, and Management Analyst Laurie Aguilar

PLEDGE OF ALLEGIANCE – Commissioner Carlin

CORRECTIONS TO THE AGENDA – DIRECTOR – none.

PUBLIC COMMENTS – Staff acknowledged eleven (11) members of the public wishing to address the Parks and Recreation Commission. Speaker as provided three minutes to address the Commission, and said speaker cards are on file at the City Clerk's office.

NEW BUSINESS

1. ACUNA DOG PARK PRESENTATION

RECOMMENDATION: N/A

A representative from Mark Thomas & Company, the contracted vendor for architectural design of the proposed Acuna Park Dog Park, provided a project overview presentation to the Parks and Recreation Commission.

Commissioner Jimenz thanked residents for their input and asked about the consideration of other parks for the project and updated costs for the project. Commissioner Carlin asked about where funds for the project have been identified to come from.

CONSENT ITEM

2. **UTILITY BOX BEAUTIFICATION PROGRAM ARTWORK RECOMMENDATIONS**

RECOMMENDATION: It is recommended that the Parks and Recreation Commission approve artwork recommendations made by the Arts & Culture Ad-Hoc Committee for the Utility Box Beautification Program.

Director David Sosnowski gave an overview of the program. Commissioner Jimenez expressed his excitement for the program and thanked those who made submissions. Commissioner Carlin thanked those who submitted artwork and made a motion to propose changing the program rule that requires artists to be Montebello residents and modify it to allow for all students who attend Montebello Unified School District.

Commissioner Carlin motioned to approve the item and modify the program rules, seconded by Commissioner Jimenez. The item was approved unanimously.

MINUTES

3. **APPROVAL OF MINUTES: APRIL 18, 2024, REGULAR PARKS AND RECREATION COMMISSION MEETING**

RECOMMENDATION: It is recommended that the Parks and Recreation Commission approve said minutes as is.

Commissioner Calin motioned to approve the minutes, seconded by Commissioner Jimenez. The minutes were approved unanimously.

COMMISSION ORALS

1. **Chairperson Santana** – recognized recent City events, encouraged continued participation at Commission and City Council meetings, and congratulated 2024 graduates.
2. **Vice Chairperson Luevano** – thanked meeting participants and encouraged continued participation.
3. **Commissioner Carlin** – recognized importance of civic engagement, encouraged continued participation,
4. **Commissioner Takeyama** – recognized importance of dialogue and participation, encouraged more inclusive programming.
5. **Commissioner Jimenez** – recognized importance of civic engagement, thanked participants, and requested to adjourn the meeting in honor and memory of Rolando Walter, owner of the Montebello Barnyard Zoo.

STAFF ORALS

Recreation Manager Veronica Ramirez shared upcoming programs and events including Independence Day Spectacular, Downtown Street Fest, Aquatics program, USDA Summer Lunch Program, and Summer Camp. Director David Sosnowski provided updates about Measure A Annual Allocation projects.

ADJOURNMENT

Commissioner Jimenez motioned to adjourn the meeting, seconded by Commissioner Takeyama. The motion was carried unanimously and the meeting was adjourned at 6:44 p.m.

THE MINUTES OF JUNE 20, 2024 ARE HEREBY APPROVED AND ADOPTED ON THIS 17th DAY OF OCTOBER 2024.

Laurie Aguilar, Management Analyst

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No.

021



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the Commission/ Committee Liaison prior to the statement of oral communications being read.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ AGENDA ITEM NO. _____

Opposed ☐ In Support ☐ Neutral ☐ TOPIC: _____

MEETING DATE: 6/20/24 TIME RECEIVED: _____

SPEAKER'S FULL NAME: Antonio Salang PHONE: _____
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: Institute for Public Strategies

NOTES: Smoke Free Outdoor Areas

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☒ Yes ☐ Language: _____

RECEIVED BY STAFF: Laurie Aguilar

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No.

42



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the Commission/ Committee Liaison prior to the statement of oral communications being read.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☐ AGENDA ITEM NO. 1

Opposed ☐ In Support ☒ Neutral ☐ TOPIC: _____

MEETING DATE: 06/20/24 TIME RECEIVED: _____

SPEAKER'S FULL NAME: Jose Luis Lara Jr. PHONE: 323 803 8622
(Optional)

ADDRESS: 1428 Beach St MTB CA 90640
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: Laurie Aguilar

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No.

3



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the Commission/ Committee Liaison prior to the statement of oral communications being read.

TYPE OF COMMENT: Closed Session ☐

Non-Agenda Item ☐

AGENDA ITEM NO.

1

Opposed ☒

In Support ☐

Neutral ☐

TOPIC:

MEETING DATE:

6/20/24

TIME RECEIVED:

SPEAKER'S FULL NAME:

Susan Karapetian

PHONE:

323 947 7905

ADDRESS:

632 N 18TH ST Montebello Ca 90640

(Optional)

ORGANIZATION REPRESENTED:

NOTES:

Dog Park

ACCOMMODATIONS:

TRANSLATION NEEDED: No ☐ Yes ☐ Language:

RECEIVED BY STAFF:

Laurie Aguirre

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 4



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the Commission/ Committee Liaison prior to the statement of oral communications being read.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☐ AGENDA ITEM NO. Dog Park

Opposed ☐ In Support ☐ Neutral ☐ TOPIC: _____

MEETING DATE: 6/20/24 TIME RECEIVED: _____

SPEAKER'S FULL NAME: Will Cervantes PHONE: _____
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: Laurie Aguilar

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 5



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the Commission/ Committee Liaison prior to the statement of oral communications being read.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☐ AGENDA ITEM NO. 1

Opposed ☐ In Support ☐ Neutral ☐ TOPIC: _____

MEETING DATE: 6/20/24 TIME RECEIVED: _____

SPEAKER'S FULL NAME: Tila Gregorian PHONE: _____
(Optional)

ADDRESS: on file _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: Laune Aguilar

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 6



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the Commission/ Committee Liaison prior to the statement of oral communications being read.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☐ AGENDA ITEM NO. Dog Park

Opposed ☐ In Support ☒ Neutral ☐ TOPIC: _____

MEETING DATE: 06/20/2024 TIME RECEIVED: 5:30 pm

SPEAKER'S FULL NAME: Sally Hawkrige

PHONE: 310 721 0132
(Optional)

ADDRESS: 585 Hay St Montebello CA 90640
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☒ Yes ☐ Language: _____

RECEIVED BY STAFF: Laine Aguilar

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 7



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☐ **AGENDA ITEM NO.** 1

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** Doc Park

MEETING DATE: 06/20/24 **TIME RECEIVED:** 5:25pm

SPEAKER'S FULL NAME: Joel Alvarez **PHONE:** (323) 359-3299
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: Laurie Aguilar

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 8



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the Commission/ Committee Liaison prior to the statement of oral communications being read.

TYPE OF COMMENT: Closed Session ☐

Non-Agenda Item ☐

AGENDA ITEM NO. Dog Park

Opposed ☐ In Support ☐ Neutral ☐ TOPIC: _____

MEETING DATE: 6/20/24 TIME RECEIVED: _____

SPEAKER'S FULL NAME: Anna B. Jurado

PHONE: _____

(Optional)

ADDRESS: _____

(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: Lanie Aguirre

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No.

9



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the Commission/ Committee Liaison prior to the statement of oral communications being read.

TYPE OF COMMENT: Closed Session ☐

Non-Agenda Item ☐

AGENDA ITEM NO.

DOG
Park

Opposed ☐ In Support ☐ Neutral ☐ TOPIC: _____

MEETING DATE: 6/20/24 TIME RECEIVED: _____

SPEAKER'S FULL NAME: Linda Nicklas PHONE: _____

(Optional)

ADDRESS: _____

(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: _____

Laurie Aguirre

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 10



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT:

Closed Session ☐

Non-Agenda Item ☐

AGENDA ITEM NO. 1

Opposed ☐

In Support ☐

Neutral ☐

TOPIC: _____

MEETING DATE:

6/20/24

TIME RECEIVED:

5:24

SPEAKER'S FULL NAME:

Julie Puente

PHONE:

626 318-7149
(Optional)

ADDRESS: _____

(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐

Language: _____

RECEIVED BY STAFF: Laurie Aguilar

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 11



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT:

Closed Session ☐

Non-Agenda Item ☐

AGENDA ITEM NO. 1

Opposed ☐

In Support ☐

Neutral ☐

TOPIC: _____

MEETING DATE: 6/20/24

TIME RECEIVED: 5:59

SPEAKER'S FULL NAME: Darlene Alcala

PHONE: _____

(Optional)

ADDRESS: _____

(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: Louise Aguilera



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, SEPTEMBER 19, 2024 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson Santana called the meeting to order at 5:30 p.m.

ROLL CALL – Members present were Chairperson Santana, Vice Chairperson Olaf Luevano, Commissioner Takeyama, and Commissioner Jimenez. Commissioner Carlin was absent.

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski and Recreation Manager Veronica Ramirez

PLEDGE OF ALLEGIANCE – Commissioner Jimenez

CORRECTIONS TO THE AGENDA – DIRECTOR – none.

PUBLIC COMMENTS – none.

COMMISSION ORALS

1. **Chairperson Santana** – thanked staff for updates.
2. **Vice Chairperson Luevano** – asked Commissioners and staff to assist in outreach for the AIR program to encourage more participation.
3. **Commissioner Carlin** – absent.
4. **Commissioner Takeyama** – thanked those who participated in public safety meeting and thanked Montebello Police Department, MUSD Police, and MCAP team for their contributions
5. **Commissioner Jimenez** – asked about procedures for placing a commemorative sign/plaque at Grant Rea Park in memory of Ronaldo Walter, former owner of the

Montebello Barnyard Zoo. Asked about the upkeep and maintenance of the utility boxes installed as a part of the Utility Box Beautification Program.

Commissioner Takeyama made a motion to direct staff to begin research on the process of a commemorative sign at Grant Rea Park, seconded by Commissioner Takeyama. The motion was approved unanimously.

STAFF ORALS

Recreation Manager Veronica Ramirez shared upcoming programs and events including the Recreation Guide, the Volunteer Program, Heritage Festival, Halloween Festival. Trip programs, and the City Park Baseball Field Renovation project. Director David Sosnowski gave an overview of new Parks & Rec registration system and provided golf course updates.

ADJOURNMENT

Vice Chairperson Luevano motioned to adjourn the meeting, seconded by Commissioner Jimenez. The motion was carried unanimously and the meeting was adjourned at 5:56 p.m.

THE MINUTES OF SEPTEMBER 19, 2024 ARE HEREBY APPROVED AND ADOPTED ON THIS 17th DAY OF OCTOBER 2024.

Laurie Aguilar, Management Analyst