



CITY OF MONTEBELLO REGULAR MEETING

MINUTES

WEDNESDAY, DECEMBER 13, 2023 AT 6:00 PM

**QUIET CANNON, CRYSTAL ROOM 1 & 2
901 VIA SAN CLEMENTE
MONTEBELLO, CALIFORNIA**

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

Mayor Torres called the meeting to order at 6:15 p.m.

ROLL CALL

Members present were Mayor Torres, Mayor Pro Tem Peralta, Councilmember Melendez, and Councilmember Tamayo. City Clerk Jimenez and Treasurer Matanga were also present.

Councilmember Jimenez arrived at 7:47 p.m.

City Attorney Arnold Alvarez-Glasman, City Manager Raul Alvarez, Assistant City Manager Arlene Salazar, Senior Deputy City Clerk Kimberly Guillen, Management Analyst Samantha Nevarez, and all Department Directors were present.

CLOSED SESSION - NONE

City Attorney Alvarez-Glasman informed the City Council that there was an immediate need to add a Closed Session Item for Council action.

Motioned by Mayor Pro Tem, seconded by Councilmember Melendez, to add the following Closed Session Item for discussion. The motion passed unanimously.

6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

John Doe vs. City of Montebello

Los Angeles Superior Court Case No. 22STCP03976

Mayor Torres recessed into Closed Session at 6:16 p.m.

CLOSED SESSION REPORT

Mayor Torres reconvened the meeting at 6:26 p.m.

City Attorney Alvarez-Glasman provided the following report for Closed Session:

All four members were present to discuss all Closed Session items. City Attorney Arnold Alvarez-Glasman provided the following report to City Council: Item No. 6, a briefing was provided to City Council, City Council provided direction to the City Attorney's Office, no further action was taken, and nothing to report.

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

INVOCATION

Led by Pastor Petz.

PLEDGE OF ALLEGIANCE

Led by Boys and Girls Scout Troops #33.

CORRECTIONS TO THE AGENDA - CITY MANAGER

None.

Mayor Torres requested to move item No. 1 to the end of the agenda and begin with Item No. 2.

Mayor Pro Tem Peralta motioned, seconded by Councilmember Tamayo, to change the order of the agenda; by the following vote:

MOVED: AYES: Tamayo, Peralta, Torres NOES: Jimenez, Melendez ABSTAIN: None ABSENT: None	SECONDED:	APPROVED: 4-0-0-1
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CEREMONIAL ITEMS/PRESENTATIONS - NONE

None.

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

The City Clerk's Office acknowledged three (3) members of the public wishing to address the City Council. Speakers were provided three minutes to address the City Council and said speaker cards are on file at the City Clerk's office.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

None.

REGULAR BUSINESS**1. CITY COUNCIL SELECTION OF MAYOR AND MAYOR PRO TEMPORE POSITIONS UNDER MONTEBELLO MUNICIPAL CODE SECTION 2.08.010, "REORGANIZATION"****RECOMMENDATION: It is recommended that the City Council:**

1. Move to designate one of its members as Mayor and Mayor Pro Tempore as called for in Section 2.08.010 of the Montebello Municipal Code.

The City Clerk's Office acknowledged one (1) member of the public wishing to address the City Council. The speaker was provided three minutes to address the City Council, and said the speaker card is on file at the City Clerk's office.

Mayor Pro Tem Peralta presented gifts to the outgoing Mayor Torres. She invited the following dignitaries and Councilmembers from the surrounding cities to present Certificates of Recognition to outgoing Mayor Torres: Senator Bob Archuleta; Field Deputy Maria Ponce with the Office of Los Angeles County Supervisor Hilda L. Solis; Field Representative Crystal Meza with the Office of Assemblymember Miguel Santiago; Emma Delgado, President of the Ashiya Sister Association; Adriana Dugan, Executive Director of the Montebello Chamber of Commerce; Carlos Larios, Commander of American Legion Post #772; Eileen Wang, Councilmember from City of Arcadia; Jorgel Chavez, Mayor from the City of Bell Gardens; Oscar Flores, Councilmember from the City of Lynwood; and Erik Lutz, Councilmember from the City of Pico Rivera; Jose Sanchez, Mayor from City of Monterey Park.

Mayor Torres thanked those who presented certificates and those who attended the meeting. He made a few statements to summarize his accomplishments and thank those who supported him.

Mayor Torres requested nominations for the mayor's position.

Councilmember Jimenez nominated Scarlet Peralta for Mayor, seconded by Councilmember Tamayo; the motion passed unanimously.

Mayor Peralta accepted the role of Mayor and expressed her gratitude for the nomination.

Councilmember Jimenez nominated Salvador Melendez for Mayor Pro Tem, seconded by Councilmember Torres; the motion passed unanimously.

Mayor Pro Tem Melendez accepted the role of Mayor Pro Tem and expressed his gratitude for the nomination.

2. APPROVE THE PURCHASE OF SUBSCRIBER RADIOS AND RELATED HARDWARE AND SOFTWARE UTILIZING COUNTY OF LOS ANGELES MASTER AGREEMENT WITH MOTOROLA SOLUTIONS INC.**RECOMMENDATION: It is recommended that the City Council:**

1. Approve the Purchase of subscriber radios and related software and hardware for the City's Public Safety Communications Upgrade Project utilizing the County of Los Angeles Master Agreement with Motorola Solutions Inc. for an amount not-to-exceed \$1,797,714; and
2. The purchase of the radios and related software and hardware will be funded by the California Office of Emergency Services (CAL-OES) Fiscal Year (FY) 2023 Emergency Operations Center (EOC) Grant Program for the funding period from June 1, 2023, to February 28, 2026, grant award of \$2,211,745.
3. Take such additional, related action that may be desirable.

Mayor Pro Tem Peralta motioned, seconded by Councilmember Melendez, to approve the item; the motion passed by the following vote:

MOVED: Peralta**SECONDED: Melendez****APPROVED: 4-0-0-1**

AYES: Peralta, Tamayo, Melendez, Torres
NOES: None
ABSTAIN: None
ABSENT: Jimenez

3. ADOPT THE IMPLEMENTATION OF THE HOUSING LINKAGE PILOT PROGRAM AND APPROPRIATE GRANT FUNDING FROM THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG)

RECOMMENDATION: It is recommended that the City Council:

1. Approve the Agreement between the City of Montebello and the San Gabriel Valley Council of Governments (SGVCOG) to Develop and Operate the Housing Linkage Pilot Program (HLPP) (Attachment B); and
2. Approve the appropriation of \$23,466 awarded to the City of Montebello by SGVCOG; and
3. Amend the Fiscal Year 2023-24 budget by increasing appropriations by \$23,466 in Account No. 265-85-864-6040.10 (Grants, Fire, SGVCOG Housing Linkage Pilot Program, Other Contract Services [Expenditures]) and Account No. 265-99-4198.24 (Grants, Miscellaneous Grants, SGVCOG Housing Linkage Pilot Program [Revenue]); and
4. Take such additional, related action that may be desirable.

Councilmember Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed by the following vote:

MOVED: Melendez	SECONDED: Tamayo	APPROVED: 4-0-0-1
AYES: Peralta, Tamayo, Melendez, Torres		
NOES: None		
ABSTAIN: None		
ABSENT: Jimenez		

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

Mayor Pro Tem Peralta motioned, seconded by Councilmember Melendez, to approve all items of the Consent Calendar. Motion approved by the following vote: 4-0-0-1

MOVED: Peralta	SECONDED: Melendez	APPROVED: 4-0-0-1
AYES: Peralta, Melendez, Tamayo, Torres		
NOES: None		
ABSTAIN: None		
ABSENT: Jimenez		

4. APPROVAL OF AGREEMENT NO. 4171 WITH COMPLETE PAPERLESS SOLUTIONS FOR THE PURCHASE OF LASERFICHE SOFTWARE SOLUTION

RECOMMENDATION: It is recommended that the City Council:

1. Award Agreement No. 4171 to Complete Paperless Solutions, LLC for the purchase of Laserfiche Solutions for an amount not-to-exceed \$44,366; and
2. Authorize the City Manager to execute the Agreement on behalf of the City; and
3. Take such additional, related action that may be desirable.

Mayor Pro Tem Peralta motioned, seconded by Councilmember Melendez, to approve the item.

5. **PAYMENT OF BILLS: ADOPT RESOLUTION NO. 23-81 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED DECEMBER 13, 2023**

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 23-81 approving the Warrant Register dated December 13, 2023.

Mayor Pro Tem Peralta motioned, seconded by Councilmember Melendez, to approve the item.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

None.

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on January 10, 2024, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, December 10, 2023, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

Councilmember Jimenez motioned, seconded by Mayor Pro Tem Melendez to adjourn the meeting at 7:37 p.m.

THE MINUTES OF DECEMBER 13, 2023 ARE HEREBY APPROVED AND ADOPTED ON THIS 10TH DAY OF JANUARY 2024.

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

• **CITY OF MONTEBELLO FORECASTED AGENDA**

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

✓

CITY OF MONTEBELLO

Request No. 1



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** _____

MEETING DATE: 12/13 **TIME RECEIVED:** 6:00

SPEAKER'S FULL NAME: Rosa Tomago **PHONE:** _____
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: _____

Not Speaking

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

2

CITY OF MONTEBELLO

Request No. _____



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT:

Closed Session ☐

Non-Agenda Item ☒

AGENDA ITEM NO. _____

Opposed ☐

In Support ☐

Neutral ☐

TOPIC: _____

MEETING DATE: _____

12/13

TIME RECEIVED: _____

6:01

SPEAKER'S FULL NAME: _____

Anna Torrado

PHONE: _____

(Optional)

ADDRESS: _____

(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: _____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

3 ✓

CITY OF MONTEBELLO

Request No. _____



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☒ Neutral ☐ **TOPIC:** _____

MEETING DATE: 12/13/23 **TIME RECEIVED:** 6:01 pm

SPEAKER'S FULL NAME: Enrique Guzman **PHONE:** _____
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: _____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 4 ✓



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** _____

MEETING DATE: 12/13/23 **TIME RECEIVED:** 6:03

SPEAKER'S FULL NAME: Yvette Fimbres **PHONE:** _____
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ **Language:** _____

RECEIVED BY STAFF: _____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 1 ✓



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT:

Closed Session ☐

Non-Agenda Item ☐

AGENDA ITEM NO. 1

Opposed ☐

In Support ☐

Neutral ☐

TOPIC: _____

MEETING DATE: 12/13

TIME RECEIVED: 8:56

SPEAKER'S FULL NAME: Will Cervera

PHONE: _____

(Optional)

ADDRESS: _____

(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: _____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

2 ✓

CITY OF MONTEBELLO

Request No. _____



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT:

Closed Session ☐

Non-Agenda Item ☐

AGENDA ITEM NO. (1)

Opposed ☐

In Support ☐

Neutral ☐

TOPIC: _____

MEETING DATE: 12/13

TIME RECEIVED: 6:13

SPEAKER'S FULL NAME: Richard Torres

PHONE: _____

ADDRESS: _____

(Optional)

ORGANIZATION REPRESENTED: Self

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: _____