



CITY OF MONTEBELLO
CALL AND NOTICE OF A SPECIAL CIVIL SERVICE COMMISSION MEETING AGENDA

TUESDAY, DECEMBER 17, 2024 AT 6:00 PM

CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA

NOTICE IS HEREBY GIVEN that a Special Meeting for the City of Montebello Civil Service Commission is hereby called to be held on Tuesday, December 17, 2024 at City Hall, Council Chambers, located at 1600 West Beverly Boulevard, Montebello, CA 90640. The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebellocal.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1493 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 48 hours before this meeting. Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión. 如果您需要翻译服务, 请在会议前 72 小时联系市书记员办公室

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the Civil Service Commission meetings, you may only address the Civil Service Commission in person on the day of the meeting. The public may only address the Civil Service Commission during this Special Meeting on items which have been described in the notice of this meeting, in accordance with Government Code Section 54954.3(a). Speakers will be required to fill out a speaker card provided at the door and submit it to Nicole Mooshagian prior to the Public Comment announcement period; Public Hearing items do not require a speaker card. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person; staff will number and call each speaker card in the order received.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

AGENDA MATERIALS: The agenda/agenda packet are available for public inspection at City's website at: Agendas, Minutes, and Videos.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

MINUTES

1. **MINUTES FOR THE CIVIL SERVICE COMMISSION MEETING OF OCTOBER 22, 2024**

RECOMMENDATION: THE CIVIL SERVICE COMMISSION WILL REVIEW THE MINUTES FOR APPROVAL.

PUBLIC HEARING

REGULAR BUSINESS

2. **APPEAL HEARING PURSUANT TO CHAPTER 2.60 OF THE MONTEBELLO MUNICIPAL CODE AND SECTION 261 OF THE MONTEBELLO CIVIL SERVICE RULES AND REGULATIONS**

RECOMMENDATION: CONTINUATION OF APPEAL HEARING PURSUANT TO CHAPTER 2.60 OF THE MONTEBELLO MUNICIPAL CODE AND SECTION 261 OF THE MONTEBELLO CIVIL SERVICE RULES AND REGULATIONS

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

ADJOURNMENT

The City of Montebello Civil Service Commission will adjourn to the next Regular Meeting on December 24, 2024, at 6:00 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Nicole Mooshagian, Acting Human Resources Manager for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Thursday, December 12, 2024, 5:30 p.m.



Nicole Mooshagian, Acting Human Resources Manager



**CITY OF MONTEBELLO
CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA**

MINUTES

TUESDAY, OCTOBER 22, 2024 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

OPENING CEREMONIES

CALL TO ORDER

Chairperson Fimbres called the meeting to order at 6:09 p.m.

ROLL CALL

Commissioners Fimbres, Briseno, Mooradian and Delgado were present. Commissioner Pacheco was excused.

CORRECTIONS TO THE AGENDA

There were no corrections to the agenda.

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

There were no public speaker cards submitted.

MINUTES

1. MINUTES FOR THE CIVIL SERVICE COMMISSION MEETING OF APRIL 23, 2024

RECOMMENDATION: The Civil Service Commission will review the minutes for approval.

Commissioner Delgado motioned to approve the minutes for the April 23, 2024, Civil Service Commission meeting. Commissioner Briseno seconded the motion. The motion was passed with 3 yeases, and 1 abstention.

2. **MINUTES FOR THE CIVIL SERVICE COMMISSION SPECIAL MEETING OF APRIL 25, 2024.**

RECOMMENDATION: The Civil Service Commission will review the minutes for approval.

Commissioner Delgado motioned to approve the minutes for the April 25, 2024, Civil Service Commission Special meeting. Commissioner Briseno seconded the motion. The motion was passed with 3 yeases, and 1 abstention.

3. **MINUTES FOR THE CIVIL SERVICE COMMISSION MEETING OF JUNE 25, 2024.**

RECOMMENDATION: The Civil Service Commission will review the minutes for approval.

Commissioner Delgado motioned to approve the minutes for the June 25, 2024, Civil Service Commission meeting. Commissioner Briseno seconded the motion. The motion was passed with 3 yeases, and 1 abstention.

4. **MINUTES FOR THE CIVIL SERVICE COMMISSION MEETING OF JULY 23, 2024**

RECOMMENDATION: The Civil Service Commission will review the minutes for approval.

Commissioner Delgado motioned to approve the minutes for the July 23, 2024, Civil Service Commission meeting. Commissioner Briseno seconded the motion. The motion was passed with 3 yeases, and 1 abstention.

5. **MINUTES FOR THE CIVIL SERVICE COMMISSION SPECIAL MEETING OF JULY 25, 2024**

RECOMMENDATION: The Civil Service Commission will review the minutes for approval.

Commissioner Delgado motioned to approve the minutes for the July 25, 2024, Civil Service Commission Special meeting. Commissioner Briseno seconded the motion. The motion was passed with 3 yeases, and 1 abstention.

6. **MINUTES FOR THE CIVIL SERVICE COMMISSION MEETING OF AUGUST 27, 2024**

RECOMMENDATION: The Civil Service Commission will review the minutes for approval.

Commissioner Delgado motioned to approve the minutes for the August 27, 2024, Civil Service Commission meeting. Commissioner Briseno seconded the motion. The motion was passed with 3 yeases, and 1 abstention.

REGULAR BUSINESS

7. **APPEAL HEARING PURSUANT TO CHAPTER 2.60 OF THE MONTEBELLO MUNICIPAL CODE AND SECTION 261 OF THE MONTEBELLO CIVIL SERVICE RULES AND REGULATIONS**

RECOMMENDATION: The Civil Service Commission will continue to hear an appeal which began in July 2024, pertaining to an employee termination.

The appeal hearing continued in closed session. Commissioner Fimbres recused himself from proceedings at this time.

Court reporter transcripts to be made are available in the Human Resources Department upon request and review.

The closed session commenced at 6:18 p.m.

The Commission returned to open session at 8:26 p.m.

Attorney to the Civil Service Commission, Marina Ramirez, reported out that the hearing is completed. Both parties have until December 13, 2024, to submit their closing briefs. The Commissioners will make a decision by December 31, 2024.

OLD BUSINESS

There was no Old Business at this time.

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

There were no Commissioner orals at this time.

ADJOURNMENT

The City of Montebello Civil Service Commission will adjourn to the next **Regular Meeting on November 26, 2024, at 6:00p.m.** at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Nicole Mooshagian, Senior Human Resources Analyst, for the City of Montebello hereby certify that a copy of this agenda

has been posted on or before Thursday, October 17, 2024 by 5:30 p.m.



Nicole Mooshagian, Senior Human Resources Analyst

The meeting was adjourned at 8:27 p.m. to the next regular scheduled meeting on Tuesday, November 26, 2024.