CITY OF MONTEBELLO
REGULAR MEETING

MINUTES

WEDNESDAY, NOVEMBER 13, 2024 AT 6:00 PM

CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

Mayor Peralta called the meeting to order at 6:00 p.m.

ROLL CALL

Members present were Mayor Peralta, Mayor Pro Tem Melendez, Councilmember Jimenez, Councilmember Torres, and Councilmember Tamayo. City Clerk Jimenez and City Treasurer Matanga were also present.

City Attorney Arnold Alvarez-Glasman, City Manager Raul Alvarez, Senior Deputy City Clerk Kimberly Guillen, Management Analyst Samantha Nevarez, and Department Directors Michael Solorza, Joseph Palombi, Ramon Figueroa, Cesar Roldan, John Soria, David Sosnowski, Fire Chief Pelaez, and Police Assistant Chief Cabrera were present.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

City Attorney Alvarez-Glasman announced the Closed Session Items.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

The City Clerk's Office acknowledged one(1) member of the public wishing to address the City Council. The speaker was provided three minutes to address the City Council, and said speaker card is on file at the City Clerk's office.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:
Mayor Peralta recessed the meeting into Closed Session at 6:04 p.m. to consider the following Closed Session items:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
   Government Code Section 54956.9(d)(1)

Robert Fierro Jr. v. City of Montebello
Case No.: 231117337; 241130293

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Valente Ocampo v. City of Montebello
Case No.: ADJ13623076; ADJ13623077

3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Juan Carlos Garcia v. City of Montebello
Case No.: ADJ13908766

4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
J. Carrera v. City of Montebello
Los Angeles Superior Court Case No. 21STCV24612

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

Mayor Peralta reconvened the meeting at 7:02 p.m.

All five members were present to discuss all Closed Session items. City Attorney Arnold Alvarez-Glasman provided the following report to City Council: for all four (4) Closed Session items the City Council provided direction to legal counsel on all 4 cases, no final action was taken and nothing further to report.

INVOCATION

Led by City Clerk Jimenez.

PLEDGE OF ALLEGIANCE

Led by City Treasurer Matanga.

CORRECTIONS TO THE AGENDA - CITY MANAGER

(1) City Manager Alvarez stated that for Item No. 9 there will be an additional presentation by the San Gabriel Valley Council of Governments. (2) Staff is recommending that Item No. 10 be pulled from tonight's agenda. (3) Item No. 18 there was a typo under the recommendations No. 1 change the language to read, "Award Professional Services Agreement No. 4245 to Verde Facilities to provide Citywide Custodial Services" not generator maintenance repair services.

CEREMONIAL ITEMS/PRESENTATIONS

5. CITIZEN OF THE MONTH - ELIZABETH FLORES-BAEZ
Presented by Mayor Peralta.

6. PROCLAMATION FOR MONTH OF MOVEMBER

Presented by Mayor Peralta.

7. PROCLAMATION FOR ALZHEIMER DISEASE AWARENESS MONTH

Presented by Mayor Peralta.

8. PROCLAMATION FOR SMALL BUSINESS SATURDAY

Presented by Mayor Peralta.

9. SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS PRESENTATION

Management Analyst Esmeralda Yzguerra of the San Gabriel Valley Council of Governments (SGVCOG) presented the item. Ms. Yzguerra highlighted programs and projects the City is working towards finalizing, such as the Montebello Grade Separation Project, Operation Stay Safe Tiny Homes, and the Vista de J.J. Rodriguez affordable housing unit project.

A presentation was provided by Senior Project Manager Carrie Inciong, P.E., of the SGVCOG to provide an update on the Montebello Grade Separation Project. Ms. Yzguerra thanked Councilmember Torres for reaching out to SGVCOG to request assistance in providing lane striping and the installation of temporary crosswalks to ensure driver and pedestrian safety throughout the construction period.

Mayor Pro Tem Melendez thanked both staff from SGVCOG for all the funding and resources they provide for the City of Montebello. Mayor Pro Tem asked for an update on the project timeline or any project delays. Ms. Inciong stated that the project is currently delayed approximately half a year.

Councilmember Tamayo asked if a temporary waterline would cause any water service delays in the area.

Outreach Coordinator, Maria Cano stated that there is a link on their website that has contact information and the SGVCOG has been maintaining communication and noticing for affected residents.

Councilmember Torres thanked the staff at the SGVCOG, Chair Tim Hepburn and Supervisor Hilda Solis who have been receptive to our City's needs throughout this Project.

Mayor Peralta echoed all the council members' comments and thanked the SGVCOG.

10. MONTHLY TREASURER'S REPORT

This item was not presented.

<u>PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)</u>

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under “Public Comments – Continued”, after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

The City Clerk’s Office acknowledged seven (7) members of the public wishing to address the City Council. Speakers were provided three minutes to address the City Council and said speaker cards are on file at the City Clerk’s office.

<u>STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST</u>

City Manager Alvarez thanked the Police Department for ensuring the safety of our City during the Dodger World Series. He also thanked the Fire Department for assisting with recent fires and providing mutual aid and assistance to communities in need. Director Sosnowski shared that the City will host the Annual Tree Lighting Ceremony and the Annual Winter Wonderland on December 7, 2024, from 3:00 p.m. - 9 p.m.

REGULAR BUSINESS - NONE

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

Councilmember Jimenez requested to pull Item No's. 14, 18, 19 and 20. Councilmember Torres requested to pull Item No's 14-15, and 25. Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, that Item No's. 11, 12, 13, 15-17, 21-24 and 26-32, be approved; the motion passed unanimously.

11. ACCEPTANCE OF GOLF COURSE RENOVATION PROJECT PHASE 3 (CP NO. 894-3) – NOTICE OF COMPLETION

RECOMMENDATION: It is recommended that the City Council:

1. Accept the Golf Course Renovation Project Phase 3 (CP No. 894-3) as completed by Robert Clapper Construction Services, Inc. dba R.C. Construction Services;
2. Approve the final contract amount with R.C. Construction Services for the construction of the Project in the amount of $12,773,515.80 including change orders;
3. Approve the Final Total Project Budget (Attachment A);
4. Authorize the City Clerk to execute, verify and file the Notice of Completion (Attachment B) with the Los Angeles County Registrar-Recorder;
5. Authorize the City Manager to release the retention payment of $638,675.80 due to R.C. Construction Services following the mandatory waiting period from the date the Notice of Completion is recorded;
6. Amend the Fiscal Year 2024-25 budget by increasing appropriations by $376,316 in Fund 310 (Golf Course Renovation Project); and
7. Take such additional, related, action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

12. ADOPT ENVIRONMENTALLY PREFERABLE PURCHASING AND PRACTICES POLICY (EPPP) AS A CONDITION TO RECEIVE GRANTS FROM THE STATE DEPARTMENT OF RESOURCES, RECYCLING AND RECOVERY (CALRECYCLE)

RECOMMENDATION: It is recommended that the City Council:

1. Adopt an Environmentally Preferable Purchasing and Practices Policy (EPPP) as a condition to receive State Department of Resources, Recycling and Recovery (CalRecycle) grants; and,
2. Take such additional, related action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

13. APPROVAL TO EXECUTE HIGH-SPEED RAIL AGREEMENT NO. HSR23-67 WITH CALIFORNIA HIGH-SPEED RAIL AUTHORITY

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager to execute High-Speed Rail HSR23-67 Agreement and applicable exhibits and forms that accompany the agreement in good faith; and
2. Take such additional, related action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

14. AWARD ON-CALL BENCHLIST ARCHITECTURAL AND ENGINEERING PROFESSIONAL SERVICES AGREEMENTS

RECOMMENDATION: It is recommended that the City Council:

1. Approve and authorize the City Manager to execute a professional services agreement with CWE for engineering services and stormwater management program services in compliance with Federal, State and County regulations for the not-to-exceed annual amount of Two-Hundred Thousand Dollars ($200,000) payable from a combination of Safe Clean Water Measure W funds and the City's portion of Metro Measure M/R funds; and
2. Approve and authorize the City Manager to execute a professional services agreement with Infrastructure Architects, Inc., for architectural and engineering services for the not-to-exceed annual amount of Seven Hundred Fifty Thousand Dollars ($750,000) payable from a combination of City's portion of Metro Proposition A/C and Measure M/R funds, Parks & Recreation Measure A funds, Community Development Block Grant (CDBG) funds, and State Road Maintenance and Rehabilitation Account (RMRA), also known as Senate Bill 1 funds; and
3. Approve and authorize the City Manager to execute a professional services agreement with Bowman Consulting Group Ltd., for staff augmentation and engineering design services for the not-to-exceed annual amount of Two Million Dollars ($2,000,000) payable from a combination of City's portion of Metro Proposition A/C and Measure M/R funds, and State Road Maintenance and Rehabilitation Account (RMRA), also known as Senate Bill 1 funds; and
4. Approve and authorize the City Manager to execute a professional services agreement with Ladayu Consulting Group for construction management and inspection services for the not-to-exceed annual amount of Three Hundred Thousand Dollars ($300,000) payable from a combination of City's portion of Metro Proposition A/C and Measure M/R funds, and State Road Maintenance and Rehabilitation Account (RMRA), also known as Senate Bill 1 funds; and
5. Approve and authorize the City Manager to execute a professional services agreement with Transtech Engineers Inc., for City engineering and project management services for the not-to-exceed annual amount of One Million Dollars ($1,000,000) payable from a combination of City's portion of Metro Proposition A/C and Measure M/R funds, and State Road Maintenance and Rehabilitation Account (RMRA), also known as Senate Bill 1 funds.

Councilmember Jimenez opposed the item; she further stated that the city has a bad history with the the business (I.E. and Bowman Consulting).

Councilmember Torres provided the City's history with the business addressing the misconceptions.

Councilmember Torres motioned, seconded by Tamayo, to approve the item; the motion was approved by the following vote:

MOVED:* *Torres	***SECONDED: Tamayo***	***APPROVED: 4-1-0-0***
AYES: *Tamayo, Torres, Melendez, Peralta*		
NOES: *Jimenez*		
ABSTAIN: *None*		
ABSENT: *None*		

15. APPROVE RESOLUTION NO. 24-84 EASTSIDE TRANSIT CORRIDOR PHASE 2 PROJECT ("ESP2 PROJECT") COOPERATIVE AGREEMENT WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY ("LACMTA")

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-84, approving the cooperative agreement (MCA) by and between the City of Montebello (City) and LACMTA related to the ESP2 Project; and
2. Authorize the City Manager to execute the cooperative agreement; and
3. Take such additional, related action that may be desirable.

Councilmember Torres expressed concern about the item, citing recent developments and the potential traffic impacts, as well as the lack of a clear understanding or consideration of the supporting facilities.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion was approved by the following vote:

MOVED: Melendez	***SECONDED: Tamayo***	***APPROVED: 4-1-0-0***
AYES: *Jimenez, Tamayo, Melendez, Peralta*		
NOES: *Torres*		
ABSTAIN: *None*		
ABSENT: *None*		

16. APPROVE RESOLUTION NO. 24-82 ADOPTING CALTRANS' WRITTEN POLICY ON LOCAL ASSISTANCE PROCEDURES MANUAL CHAPTER 10: CONSULTANT SELECTION AS A CONDITION OF APPROVAL TO RECEIVE FEDERAL CALL FOR PROJECT GRANT FUNDING

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-82 adopting the California Department of Transportation's (Caltrans) written policy on Local Assistance Procedure Manual (LAPM) Chapter 10: Consultant Selection as a condition of approval to receive Federal Call for Project (CFP) grant funding; and,
2. Take such additional, related action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

17. ADOPT RESOLUTION NO. 24-83 DESIGNATING THE CITY MANAGER AND THE PUBLIC WORKS DIRECTOR AS LEGALLY RESPONSIBLE PERSONNEL TO EXECUTE FEDERAL AND STATE AGREEMENTS, DOCUMENTS, AND EXHIBITS AND ADMINISTERING CONSTRUCTION CONTRACTS IN COMPLIANCE WITH CALTRANS LOCAL ASSISTANCE PROCEDURES MANUAL CHAPTER 16.2

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-83, designating the City Manager and the Public Works Director as the authorized personnel to execute Federal and State agreements, documents, and exhibits in compliance with Chapter 16.2 of the State of California Department of Transportation (Caltrans) Local Assistance Procedures Manual and City Council adopted Capital Improvement Program Projects; and,
2. Take such additional, related action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

18. APPROVE AWARD OF PROFESSIONAL SERVICES AGREEMENT NO. 4245 TO VERDE FACILITIES SERVICES, LLC TO PROVIDE CITYWIDE CUSTODIAL SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Award Professional Services Agreement No. 4245 to Verde Facilities Services to provide generator maintenance and repair services for an initial three (3) year term in a not-to-exceed amount of $1,849,506.96; and
2. Amend the Fiscal Year 2024-25 Budget by increasing appropriations by $20,000 in Account No. 100-30-510-6040.35 (General-Public Works-Government Building Maintenance-Contract Services Custodial Services) for porter services and by $10,000 in Account 610-99-6040.35 (Golf-Non-Departmental-Contract Services Custodial Services); and
3. Reject all other proposals; and
4. Authorize the City Manager to execute the professional services agreement; and
5. Take such additional, related action that may be desirable.

Councilmember Jimenez stated that she did not support the item.

Councilmember Torres motioned, seconded by Mayor Pro Tem Melendez, to approve the item; the motion was approved *by the following vote:*

MOVED: Torres	***SECONDED: Melendez***	***APPROVED: 4-1-0-0***
AYES: *Tamayo, Torres, Melendez, Peralta*		
NOES: *Jimenez*		
ABSTAIN: *None*		
ABSENT: *None*		

19. REJECT BIDS RECEIVED FOR THE FIRE STATION #56 RENOVATION PROJECT (CP 923) IN ACCORDANCE WITH PUBLIC CONTRACT CODE SECTION 22038(A)(1)

RECOMMENDATION: It is recommended that the City Council:

1. Reject all bids received for the Fire Station #56 Renovation Project (CP 923) in accordance with Public Contract Code Section 22038(a)(1); and
2. Authorize the City Clerks office to release bidders' bonds; and
3. Take such additional, related action that may be desirable.

Councilmember Jimenez requested City Manager Alvarez to clarify why the department is recommending rejecting the bids received for this item. City Manager Alvarez stated that the bids were over budget.

The City Clerk's Office acknowledged one (1) member of the public wishing to address the City Council. The speaker was provided three (3) minutes to address the City Council and said the speaker card is on file at the City Clerk's office.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Torres, to approve the item that the item; the motion passed by the following vote:

MOVED: Melendez	***SECONDED: Torres***	***APPROVED: 4-1-0-0***
AYES: *Tamayo, Torres, Melendez, Peralta*		
NOES: *Jimenez*		
ABSTAIN: *None*		
ABSENT: *None*		

20. AWARD A CONSTRUCTION CONTRACT TO ESTATE DESIGN AND CONSTRUCTION, INC. FOR THE DOG PARK AT ACUÑA PARK (CP 922)

RECOMMENDATION: It is recommended that the City Council:

1. Award a construction contract to Estate Design and Construction, Inc. for the dog park at Acuña Park (CP 922) in the amount of $632,071 plus a 10% construction contingency of $63,207 for a total contract amount of $695,278; and
2. Authorize the City Clerk's Office to release all other bidders' bonds; and
3. Authorize the City Manager to execute the construction contract and all change orders in good faith; and
4. Take such additional, related action that may be desirable.

Councilmember Jimenez stated she wouldn't support the item.

Councilmember Torres motioned, seconded by Councilmember Tamayo, to approve the item; the motion was approved by the following vote:

MOVED: Torres	***SECONDED: Tamayo***	***APPROVED: 4-1-0-0***
AYES: *Tamayo, Torres, Melendez, Peralta*		
NOES: *Jimenez*		
ABSTAIN: *None*		

ABSENT: *None*

21. ADOPT RESOLUTION NO. 24-77 AUTHORIZING USE OF FUNDING FROM THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) REGIONAL EARLY ACTION PLANNING GRANT PROGRAM OF 2021 FOR THE MONTEBELLO TRANSFORMATIVE CORRIDORS ENHANCED INFRASTRUCTURE FINANCING DISTRICT (EIFD) FEASIBILITY STUDY

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-77 authorizing participation in the Southern California Association of Governments (SCAG) Regional Early Action Planning Grant Program of 2021 for the Montebello Transformative Corridors Enhanced Infrastructure Financing District (EIFD) Feasibility Study; and
2. Authorize the City Manager to execute an agreement and all necessary documents related to the Southern California Association of Governments (SCAG) Early Action Planning Grant Program of 2021 for the Montebello Transformative Corridors Enhanced Infrastructure Financing District (EIFD) Feasibility Study; and
3. Take such additional, related action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

22. APPROVE THE SECOND AMENDMENT TO COMMERCIAL CANNABIS BUSINESS DEVELOPMENT AGREEMENT NO. 23-19

RECOMMENDATION: It is recommended that the City Council:

1. Approve a Second Amendment to Cannabis Business Development Agreement No. 23-19 ("Second Amendment") to allow a change of business name and ownership for cannabis business located at 7733 Telegraph Road, in a form approved by the City Attorney's Office; and
2. Adopt findings contained herein exempting the Second Amendment from further California Environmental Quality Act (CEQA) review under CEQA Sections 15301 and 15061 and direct staff to prepare and file the applicable Notice of Exemption for the project recommended for approval; and
3. Take such additional, related action that may be desirable, and/or provided the City Attorney's office and/or staff with additional or alternative directive(s).

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

23. AUTHORIZE RECEIPT OF GRANT AWARD FROM DEPARTMENT OF JUSTICE PROPOSITION 56 TOBACCO GRANT AWARD FUNDING

RECOMMENDATION: It is recommended that the City Council:

1. Approve the acceptance of $317,181 in grant funds awarded to the City by the Department of Justice (DOJ) Proposition 56 Tobacco Grant program; and
2. Authorize the City Manager to negotiate and execute any documents or agreements, and any amendments thereto, necessary for the City's participation in the Proposition 56 Tobacco Grant program; and
3. Amend the Fiscal Year 2024-25 budget by increasing appropriations by $317,181 in Account No. 251-50-531-5000.10 (Tobacco Grant Program, Community Development, Tobacco Grant Program, Regular Salaries [expenditures]) and $317,181 in Account No. 251-99-4198.50 (Tobacco Grant Program, Miscellaneous Grants, Tobacco Grant Program [revenue]); and
4. Take such additional, related, action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

24. APPROVE THE SECOND AMENDMENT TO COMMERCIAL CANNABIS BUSINESS DEVELOPMENT AGREEMENT NO. 16-19

RECOMMENDATION: It is recommended that the City Council:

1. Approve the Second Amendment to Cannabis Business Development Agreement No. 16-19 ("Second Amendment") to increase the square footage of the current cannabis cultivation operations in the City of Montebello, and authorize the City Attorney's Office to make final and technical edits or revisions, if any, prior to execution; and
2. Approve Strategic Solutions, LLC's request to remove manufacturing from its current business license; and
3. Adopt findings contained herein exempting the Second Amendment from further CEQA review under CEQA Section 15301, and direct staff to prepare and file the applicable Notices of Exemption for the project recommended for approval; and
4. Take such additional, related action that may be desirable, and/or provide the City Attorney's office and/or staff with additional or alternative directive(s).

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

25. AWARD PROFESSIONAL SERVICES AGREEMENT NO. 4244 FOR ON-CALL BUILDING PLAN CHECK, BUILDING INSPECTION, AND PLANNING CONSULTING SERVICES TO TRANSTECH ENGINEERS, INC.

RECOMMENDATION: It is recommended that the City Council:

1. Award Professional Services Agreement No. 4244 to Transtech Engineers, Inc. for Building Plan Check, Building Inspection, and Planning Consulting Services based on proposals received and evaluation ratings conducted pursuant to Request for Proposal (RFP) No. 25-05; and
2. Authorize the City Manager to execute all required documents related to the Professional Services Agreement between the City of Montebello and Transtech Engineers, Inc. in a form approved by the City Attorney's office; and
3. Take such additional, related action that may be desirable.

Councilmember Torres pulled this item to allow staff to provide the benefits of the agreement.

Director of Planning and Community Development Joseph Palombi listed the benefits.

Councilmember Torres motioned, seconded by Councilmember Tamayo, to approve the item; the motion was approved unanimously.

26. APPROVAL OF RESOLUTION NO 24-87, AND 24-88 FOR HOLIDAY CLOSURE OF CITY HALL AND RELATED ADMINISTRATIVE FACILITIES AND CITY COUNCIL MEETINGS

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-87, approving going dark for regularly scheduled City Council meetings on November 27, 2024, and December 25, 2024; and
2. Adopt Resolution No. 24-88 approving the closure of City Hall and the Recreation and Community Services Administrative Office on Wednesday, November 27, 2024, at 1 p.m., Thursday, December 26, 2024, and Thursday, January 2, 2025; and
3. Take such additional, related action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

27. AWARD AGREEMENT NO. 4230 TO KYA SERVICES, LLC FOR THE TRANSPORTATION RESTROOM RENOVATION SERVICES REQUEST FOR PROPOSAL NO. 24-24

RECOMMENDATION: It is recommended that the City Council:

1. Award Agreement No.4230 to KYA Services, LLC (KYA Services) for the Restroom Renovation Services Request for Proposal No. 24-24 (RFP No. 24-24), for a total not-to-exceed amount of One Million, Four Hundred Ninety-Nine Thousand, One Hundred Eighty-Two Dollars ($1,499,182); and
2. Authorize the City Manager and/or his designee to approve change orders up to five percent (5%) or $74,960, of the total agreement amount; and

3. Authorize the City Manager to execute and finalize Agreement No. 4230 on behalf of the City of Montebello (City) with KYA Services; and
4. Amend the Fiscal Year (FY) 2024-25 adopted operating budget to increase appropriations by $1,574,142 in the Contract Services – Building Maintenance/Repair, Account No. 600-90-915-6040.60; and
5. Take such additional, related, action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

28. AWARD AGREEMENT NO. 4241 TO TT FASTER LLC DBA FASTER ASSET SOLUTIONS FOR THE ENTERPRISE ASSET MANAGEMENT SYSTEM REQUEST FOR PROPOSALS, NO. 24-23

RECOMMENDATION: It is recommended that the City Council:

1. Award Agreement No. 4241 to TT FASTER LLC dba FASTER Asset Solutions, for the Enterprise Asset Management (EAM) System Request for Proposals No. 24-23 (RFP No. 24-23), for a total not-to-exceed amount of One Hundred Eighty Four Thousand, Three-Hundred Thirty Eight Dollars ($184,338); and
2. Authorize the City Manager to execute and finalize Agreement No. 4241 with FASTER Asset Solutions on behalf of the City of Montebello (City); and
3. Take such additional, related action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

29. AWARD AGREEMENT NO. 4242 TO THE JANKOVICH COMPANY FOR THE BULK FUELS AND OILS, LUBRICANTS, AND GREASE GOODS REQUEST FOR PROPOSALS NO. 24-22

RECOMMENDATION: It is recommended that the City Council:

1. Award Agreement No. 4242 to The Jankovich Company, for a three-year (3-year) term with the option for renewal of up to two (2), additional one-year (1-year) terms, for the Bulk Fuels and Oils, Lubricants, and Grease Goods Request for Proposals, No. 24-22 (RFP No. 24-22); and
2. Authorize the City Manager to execute and finalize Agreement No. 4242 with The Jankovich Company on behalf of the City of Montebello (City); and
3. Take such additional, related, action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

30. APPROVE ISSUANCE OF BLANKET PURCHASE ORDER TO L.N. CURTIS & SONS FOR EQUIPMENT AND SUPPLIES FOR FIRE APPARATUS

RECOMMENDATION: It is recommended that the City Council:

1. Approve issuing an annual blanket purchase order to L.N. Curtis and Sons for equipment and fire-related supplies for apparatus for daily emergency operations in an initial amount to not exceed $100,000 annually beginning Fiscal Year 2024-25 through 2025-26; and
2. Authorize the City Manager to approve up to an additional $25,000 in expenditures for a maximum not-to-exceed $125,000; and
3. Take such additional, related action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

31. SIDE LETTER OF AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF MONTEBELLO AND THE MONTEBELLO SUPERVISORS' ASSOCIATION

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the City Manager to execute a Side Letter of Agreement to the Memorandum of Understanding (MOU) between the City of Montebello and the Montebello Supervisors' Association (MSA) for the period of January 1, 2022 through June 30, 2025, modifying Article III, Section E of the MOU; and

2. Take such additional, related action that may be desirable.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

32. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 24-86 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED NOVEMBER 13, 2024

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 24-86 approving the Warrant Register dated November 13, 2024.

Mayor Pro Tem Melendez motioned, seconded by Councilmember Tamayo, to approve the item; the motion passed unanimously.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS
Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

None.

COUNCIL/AGENCY ORALS
Announcements and requests for future agenda items.

- **Angie M. Jimenez, Councilmember**

- **Georgina Tamayo, Councilmember**

- **David N. Torres, Councilmember**

  1. **Election Day observations - electioneering by Joella Valdez and others**
  2. **Meeting with Congresswoman Linda Sanchez, San Gabriel Valley COG, Ray Broguire re Union Pacific Railroad; other efforts to address stopped trains**
  3. **Updates on Montebello Underpass project**
  4. **Health condition of former City Administrator Joe Goeden**

  1. *Councilmember Torres shared his observations at the Voting Centers, citing instances of electioneering he witnessed. He also suggested that election officials be available on Election Day to address any questions, concerns, or complaints.*
  2. *Councilmember Torres provided a report on the meeting with Congresswoman Sanchez.*
  3. *Councilmember Torres requested to adjourn the meeting in memory of former City Administrator Joe Goeden.*

- **Salvador Melendez, Mayor Pro Tem**

- **Scarlet Peralta, Mayor**

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on December 11, 2024, at 6:00 p.m.,** which can be live-streamed at https://www.montebelloca.gov (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, November 10, 2024, no later than 6:00 p.m.**

Kimberly Guillen, Senior Deputy City Clerk

Mayor Peralta adjourned in the memory of Former City Administrator Joe Goeden. Mayor Pro Tem Melendez motioned, seconded by Councilmember Peralta to adjourn the meeting at 8:34 p.m.

THE MINUTES OF NOVEMBER 13, 2024, ARE HEREBY APPROVED AND ADOPTED ON THE 8TH DAY OF JANUARY 2025.

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM ✓

CITY OF MONTEBELLO Request No. 1

SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☑ Non-Agenda Item ☐ **AGENDA ITEM NO.** Closed session

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** ______

MEETING DATE: ______ **TIME RECEIVED:** ______

SPEAKER'S FULL NAME: Will Cervera **PHONE:** ______ *(Optional)*

ADDRESS: ______ *(Optional)*

ORGANIZATION REPRESENTED: ______

NOTES: ______

ACCOMMODATIONS: ______

TRANSLATION NEEDED: No ☐ Yes ☐ Language: ______

RECEIVED BY STAFF: ______

✓

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO Request No. 1

SPEAKER CARD

Please Note:

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TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☑ **AGENDA ITEM NO.** Public comment

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** ____________

MEETING DATE: ____________ **TIME RECEIVED:** ____________

SPEAKER'S FULL NAME: Joella Valdez **PHONE:** ____________ *(Optional)*

ADDRESS: ____________ *(Optional)*

ORGANIZATION REPRESENTED: ____________

NOTES: ____________

ACCOMMODATIONS: ____________

TRANSLATION NEEDED: No ☐ Yes ☐ Language: ____________

RECEIVED BY STAFF: ____________

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

✓

CITY OF MONTEBELLO

Request No. 2

CITY OF MONTEBELLO · INCORPORATED OCT. 16, 1920 · CALIFORNIA

SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☑ AGENDA ITEM NO. Public Comment

Opposed ☐ In Support ☐ Neutral ☐ TOPIC: ______

MEETING DATE: ______ **TIME RECEIVED:** ______

SPEAKER'S FULL NAME: Will Cervera PHONE: ______ (Optional)

ADDRESS: ______ (Optional)

ORGANIZATION REPRESENTED: ______

NOTES: ______

ACCOMMODATIONS: ______

TRANSLATION NEEDED: No ☐ Yes ☐ Language: ______

RECEIVED BY STAFF: ______

✓

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO Request No. 3

SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☑ **AGENDA ITEM NO.** ____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** SB9 Applications

MEETING DATE: 11/13/24 **TIME RECEIVED:** ____

SPEAKER'S FULL NAME: Roberto Blanco **PHONE:** ____ *(Optional)*

ADDRESS: ____ *(Optional)*

ORGANIZATION REPRESENTED: ____

NOTES: Planning dept not accepting SB9 applications because they have not received info on how to

ACCOMMODATIONS: ____

TRANSLATION NEEDED: No ☒ Yes ☐ Language: English

RECEIVED BY STAFF: ____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

✓

CITY OF MONTEBELLO

Request No. 4

SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☑ **AGENDA ITEM NO.** ______

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** ______

MEETING DATE: 11-13-2024 **TIME RECEIVED:** ______

SPEAKER'S FULL NAME: Rosa Tamayo **PHONE:** [redacted]
(Optional)

ADDRESS: ______
(Optional)

ORGANIZATION REPRESENTED: ______

NOTES: ______

ACCOMMODATIONS: ______

TRANSLATION NEEDED: No ☐ Yes ☐ Language: ______

RECEIVED BY STAFF: ______

✓

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO Request No. 5

SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ **AGENDA ITEM NO.** ________

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** ________

MEETING DATE: 11/13/24 **TIME RECEIVED:** ________

SPEAKER'S FULL NAME: Marissa Castro-Salvati **PHONE:** ________ *(Optional)*

ADDRESS: ________

ORGANIZATION REPRESENTED: SCE *(Optional)*

NOTES: ________

ACCOMMODATIONS: ________

TRANSLATION NEEDED: No ☐ Yes ☐ Language:

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 6

SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ **AGENDA ITEM NO.** ________

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** ________

MEETING DATE: ________ **TIME RECEIVED:** ________

SPEAKER'S FULL NAME: Anna Jurado **PHONE:** [redacted]

(Optional)

ADDRESS: ________

(Optional)

ORGANIZATION REPRESENTED: ________

NOTES: ________

ACCOMMODATIONS: ________

TRANSLATION NEEDED: No ☐ Yes ☐ Language:

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO   Request No. 7

SPEAKER CARD

CITY OF MONTEBELLO INCORPORATED OCT. 16, 1920 CALIFORNIA

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☑ **AGENDA ITEM NO.** ______

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** General

MEETING DATE: 11/11/24 **TIME RECEIVED:** ______

SPEAKER'S FULL NAME: Tila Gregorian **PHONE:** ______ (Optional)

ADDRESS: on file (Optional)

ORGANIZATION REPRESENTED: ______

NOTES: ______

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO Request No. 1

CITY OF MONTEBELLO INCORPORATED OCT. 16, 1920 CALIFORNIA

SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☐ **AGENDA ITEM NO.** 19

Opposed ☒ In Support ☐ Neutral ☒ **TOPIC:** ~~Item~~ Request acceptance of Bid Proposal CP923

MEETING DATE: 11-13-24 **TIME RECEIVED:** ______

SPEAKER'S FULL NAME: Zain Bhamani for Ambit Construction + Design INC **PHONE:** [redacted]

ADDRESS: ______
(Optional)

ORGANIZATION REPRESENTED: ______

NOTES: ______