



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, FEBRUARY 26, 2025 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

Salvador Melendez, Mayor
Georgina Tamayo, Mayor Pro Tem
Scarlet Peralta, Councilmember
Ric Alonzo, Councilmember
Vacant, Councilmember

CITY MANAGER

Raul Alvarez

CITY TREASURER

David Matanga

CITY ATTORNEY

Arnold M. Alvarez-Glasman

CITY CLERK

Christopher Jimenez

DEPARTMENT HEADS

Acting Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Director of Transportation

Angelica Palmeros
Fernando Pelaez
Luis Lopez
Michael Solorza
Ramon Figueroa
Joseph Palombi
Cesar Roldan
David Sosnowski
John Soria

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务，请在会议前 72 小时联系市书记员办公室。

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE

PUBLIC COMMENTS ON CLOSED SESSION ITEMS - NONE

CLOSED SESSION - NONE

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT - NONE

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

1. RECOGNITION OF NEW POLICE CHIEF LUIS LOPEZ
2. CERTIFICATE OF RECOGNITION FOR THE MONTEBELLO INDIANS CHEER TEAM
3. PRESENTATION ON ENVIRONMENT AND SUSTAINABILITY

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

PUBLIC HEARING

4. **PUBLIC HEARING TO ADOPT RESOLUTION NO. 24-17 APPROVING THE PROPOSED SUBSTANTIAL AMENDMENT NUMBER THREE (3) TO THE FISCAL YEAR 2020-2021 CDBG/HOME ANNUAL ACTION**

PLAN TO CANCEL A CDBG FUNDED ACTIVITY AND REALLOCATE CDBG FUNDS TO AN EXISTING ACTIVITY**RECOMMENDATION: It is recommended that the City Council:**

1. Approve Substantial Amendment Number Three (3) to the Fiscal Year 2020-2021 CDBG/HOME Annual Action Plan; and
2. Adopt Resolution No. 24-17 approving the Substantial Amendment Number Three (3) to the Fiscal Year 2020-2021 CDBG/HOME Annual Action Plan; and
3. Take such additional, related action that may be desirable.

REGULAR BUSINESS**5. APPOINTMENT TO FILL DISTRICT 4 CITY COUNCIL VACANCY****RECOMMENDATION: It is recommended that the City Council:**

1. Conduct interviews of applicants and make an appointment to fill an existing vacant City Council Seat for the term ending in December 2026; and
2. Take such additional, related action that may be desirable.

6. FISCAL YEAR 2024-25 SECOND QUARTER BUDGET UPDATE, CITY COUNCIL BUDGET PRIORITIES AND COMMUNITY BUDGET FORUM**RECOMMENDATION: It is recommended that the City Council:**

1. Receive and file agenda report and the presentation on the Fiscal Year 2024-25 Second Quarter Budget Report, City Council Budget Priorities and Community Feedback; and,
2. Amend the Master Position Control to Adjust Staffing in the Transit, Parks and Recreation, Fire and Public Works Departments (Attachment C); and,
3. Approve the updated Salary Resolution No. 25-19 (Attachment D); and,
4. Amend the Fiscal Year 2024-25 budget in the amounts and in the accounts listed in Attachment E; and,
5. Provide City Council and allow time for Community Feedback on budget priorities for Fiscal Year 2025-26; and,
6. Take whatever additional actions necessary.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

7. ADOPT PLANS AND SPECIFICATIONS FOR FABRICATION AND INSTALLATION OF FULL CAPTURE STORM DRAIN TRASH DEVICES ON LOS ANGELES COUNTY-OWNED CATCH BASINS AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**RECOMMENDATION: It is recommended that the City Council:**

1. Approve Environmental Assessment pursuant to Title 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and
2. Adopt construction specifications for Citywide Catch Basin Connector Pipe Screen and Automatic Retractable Screen Inserts Installation Project – CP 931; and
3. Authorize staff to proceed with bid advertisement for construction; and
4. Take such additional, related action that may be desirable.

8. ACCEPTANCE OF THE MONTEBELLO CITY PARK BASEBALL FIELD RENOVATION PROJECT (CP NO. 928) – NOTICE OF COMPLETION

RECOMMENDATION: It is recommended that the City Council:

1. Accept the Montebello City Park Baseball Field Renovation Project (CP No. 928) as completed by California Landscape & Design; and
2. Approve the final contract amount with California Landscape & Design for the construction of the Project in the amount of \$969,068 including change orders; and
3. Approve the Final Total Project Budget (Attachment A); and
4. Authorize the City Clerk to execute, verify and file the Notice of Completion (Attachment B) with the Los Angeles County Registrar-Recorder; and
5. Authorize the release of the retention payment of \$48,453 due to California Landscape & Design following the mandatory waiting period from the date the Notice of Completion is recorded; and
6. Take such additional, related action that may be desirable.

9. **APPROVE AMENDMENT NO. 1 TO PROFESSIONAL SERVICE AGREEMENT NO. 4180 WITH KIMLEY-HORN AND ASSOCIATES, INC. TO EXTEND THE COMPLETION DATE FOR BUS STOP IMPROVEMENT PROJECT CONSULTING SERVICES**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Professional Services Agreement No. 4180 (Agreement No. 4180) with Kimley-Horn and Associates, Inc. (Kimley-Horn & Assoc.), to extend the completion date for Bus Stop Improvement Project (BSIP) Consulting Services; and
2. Authorize the City Manager and/or his designee to execute Amendment No. 1 on behalf of the City of Montebello (City); and
3. Take such additional, related action that may be desirable.

10. **AUTHORIZATION TO SUBMIT AN APPLICATION FOR THE OUTDOOR RECREATION LEGACY PARTNERSHIP GRANT PROGRAM**

RECOMMENDATION: It is recommended that the City Council:

1. Authorize submission of an application for the Outdoor Recreation Legacy Partnership Grant Program; and
2. Authorize the Director of Recreation and Community Services to conduct all negotiations and execute and submit documents reasonably-necessary for the completion of the awarded project; and
3. Take such additional, related action that may be desirable.

11. **AUTHORIZATION TO SUBMIT AN APPLICATION FOR THE LA84 FOUNDATION GRANT PROGRAM**

RECOMMENDATION: It is recommended that the City Council:

1. Authorize the submission of an application for the LA84 Foundation Grant Program on behalf of the City of Montebello; and
2. Authorize the Director of Recreation and Community Services to conduct all negotiations and execute and submit documents reasonably-necessary for the completion of the awarded program; and
3. Take such additional, related action that may be desirable.

12. **APPROVE INCREASING THE TOTAL NOT-TO-EXCEED AMOUNT FOR BLANKET PURCHASE ORDERS ESTABLISHED WITH WAYNE ELECTRIC COMPANY, AFTERMARKET PARTS COMPANY, LLC, AND DARTCO TRANSMISSION SALES & SERVICES INC**

RECOMMENDATION: It is recommended that the City Council:

1. Approve an increase to the total not-to-exceed amount, from \$60,000 to \$80,000, for a blanket purchase order (PO) with Wayne Electric Company (Wayne Electric), to purchase maintenance-related bus parts, for Fiscal Year 2024-25; and

2. Approve an increase to the total not-to-exceed-amount, from \$200,000 to \$385,000, for a blanket PO with Aftermarket Parts Company, LLC (Aftermarket Parts), to purchase maintenance-related bus parts, for FY 2024-25; and
3. Approve an increase to the total not-to-exceed-amount, from \$49,000 to \$70,000, for a blanket PO with Dartco Transmission Sales and Service inc. (Dartco), to purchase maintenance-related bus parts, for FY 2024-2025; and
4. Take such additional, related, action that may be desirable.

13. **PAYMENT OF BILLS: ADOPT RESOLUTION NO. 25-18 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED FEBRUARY 26, 2025**

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 25-18 approving the Warrant Register dated February 26, 2025.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- **Scarlet Peralta, Councilmember**

- **Ric Alonzo, Councilmember**

1. **South Montebello Scholarship: Future Leaders Awardess Announcement**
2. **Requesting a presentation on Exploring the City's Role in Preserving the Historic De Paul Center**

- **Georgina Tamayo, Mayor Pro Tem**

- **Salvador Melendez, Mayor**

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on March 12, 2025, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, February 23, 2025 no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**