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**PARKS & RECREATION COMMISSION  
MEETING AGENDA**

**THURSDAY, MARCH 20, 2025 AT 5:30 PM**

**CITY HALL COUNCIL CHAMBERS  
1600 WEST BEVERLY BOULEVARD  
MONTEBELLO, CALIFORNIA**

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**COMMISSION MEMBERS**

**OLAF LUEVANO, VICE CHAIRPERSON  
RICHARD CARLIN, COMMISSIONER  
OLIVER JIMENEZ, COMMISSIONER  
JOSHUA ULLOA, COMMISSIONER**

**CITY STAFF**

**DAVID SOSNOWSKI, DIRECTOR  
VERONICA RAMIREZ, RECREATION MANAGER  
LAURIE AGUILAR, SENIOR MANAGEMENT ANALYST  
LIZETTE GUERRERO, MANAGEMENT ANALYST**

### **NOTICES**

This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebellocal.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext.1374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

### **PUBLIC COMMENTS:**

**In-Person:** For those interested in participating during the Public Comment period(s), you may address the Committee/Commission ***in person only the day of the meeting***. Speakers will be required to fill out a speaker card provided at the door and submit it to staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

### **RULES OF DECORUM:**

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

**AGENDA MATERIALS:** The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS  
THANK YOU FOR YOUR COOPERATION

**OPENING CEREMONIES**

**CALL TO ORDER**

**ROLL CALL**

**CORRECTIONS TO THE AGENDA**

**PUBLIC COMMENTS (30 MINUTES)**

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

**MINUTES**

1. **APPROVAL OF MINUTES: NOVEMBER 21, 2024, REGULAR PARKS AND RECREATION COMMISSION MEETING AND DECEMBER 19, 2024, REGULAR PARKS AND RECREATION COMMISSION MEETING**

**RECOMMENDATION:**

**STAFF COMMUNICATIONS**

1. City Park Baseball Field Update
2. Rio Hondo River Access Project Update
3. Sports Ad-Hoc Committee Meeting
4. Connect with Rec Guide
5. Youth Employment Program
6. Egg-Stravaganza Event

**COMMISSION/COMMITTEE ORALS**

Member announcements; requests for future agenda items; conference/meetings reports.

- **Olaf Luevano, Vice Chairperson**
- **Richard Carlin, Commissioner**
- **Oliver Jimenez, Commissioner**
- **Joshua Ulloa, Commissioner**

**ADJOURNMENT**

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on April 17, 2025 at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Senior Management Analyst for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Monday, March 17, 2025 at 5:30 p.m.

*Laurie Aguilar*

Laurie Aguilar, Senior Management Analyst





**APPROVAL OF MINUTES: NOVEMBER 21, 2024, REGULAR PARKS AND  
RECREATION COMMISSION MEETING AND DECEMBER 19, 2024, REGULAR  
PARKS AND RECREATION COMMISSION MEETING**



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**CITY OF MONTEBELLO**  
**REGULAR PARKS AND RECREATION MEETING**

**MINUTES**

**THURSDAY, NOVEMBER 21, 2024 AT 5:30 P.M.**

**CITY HALL COUNCIL CHAMBERS  
1600 WEST BEVERLY BOULEVARD  
MONTEBELLO, CALIFORNIA 90640**

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**OPENING CEREMONIES**

**CALL TO ORDER** – Chairperson Santana called the meeting to order at 5:30 p.m.

**ROLL CALL** – Members present were Chairperson Santana, Vice Chairperson Olaf Luevano, Commissioner Takeyama, and Commissioner Carlin. Commissioner Jimenez was absent.

**STAFF PRESENT** – Director of Recreation and Community Services David Sosnowski and Management Analyst Lizette Guerrero

**PLEDGE OF ALLEGIANCE** – Vice Chairperson Luevano

**CORRECTIONS TO THE AGENDA – DIRECTOR** – none.

**PUBLIC COMMENTS** – none.

**MINUTES**

1. **APPROVAL OF MINUTES: JUNE 20, 2024, REGULAR PARKS AND RECREATION COMMISSION MEETING AND SEPTEMBER 19, 2024, REGULAR PARKS AND RECREATION COMMISSION MEETING**

**RECOMMENDATION:** It is recommended that the Parks and Recreation Commission approve said minutes as is.

Commissioner Carlin motioned to approve minutes, seconded by Commissioner Takeyama. The motion was approved unanimously.

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**COMMISSION ORALS**

1. **Chairperson Santana** – announced upcoming service group events.
2. **Vice Chairperson Luevano** – recognized growing adaptive programs in the City.
3. **Commissioner Carlin** – expressed excitement for upcoming events.
4. **Commissioner Takeyama** – recognized current projects and past events.
5. **Commissioner Jimenez** – absent.

**STAFF ORALS**

Director of Recreation David Sosnowski shared upcoming programs and events including Holifield Community Garden, City Park Baseball Field, Holiday Home Decorating Contest, Golf Course Updates, and Winter Wonderland Event.

**ADJOURNMENT**

Vice Chairperson Luevano motioned to adjourn the meeting, seconded by Commissioner Takeyama. The motion was carried unanimously and the meeting was adjourned at 5:52 p.m.

**THE MINUTES OF NOVEMBER 21, 2024 ARE HEREBY APPROVED AND ADOPTED ON THIS 20<sup>th</sup> DAY OF MARCH 2025.**

*Laurie Aguilar*

Laurie Aguilar, Senior Management Analyst



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**CITY OF MONTEBELLO**  
**REGULAR PARKS AND RECREATION MEETING**

**MINUTES**

**THURSDAY, DECEMBER 19, 2024 AT 5:30 P.M.**

**CITY HALL COUNCIL CHAMBERS  
1600 WEST BEVERLY BOULEVARD  
MONTEBELLO, CALIFORNIA 90640**

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**OPENING CEREMONIES**

**CALL TO ORDER** – Chairperson Santana called the meeting to order at 5:32 p.m.

**ROLL CALL** – Members present were Chairperson Santana, Vice Chairperson Olaf Luevano, Commissioner Jimenez, and Commissioner Carlin. Commissioner Takeyama was absent.

**STAFF PRESENT** – Director of Recreation and Community Services David Sosnowski. Recreation Manager Veronica Ramirez, Senior Management Analyst, Laurie Aguilar and Management Analyst Lizette Guerrero

**PLEDGE OF ALLEGIANCE** – Commissioner Carlin

**CORRECTIONS TO THE AGENDA – DIRECTOR** – none.

**PUBLIC COMMENTS** – Staff acknowledged one (1) member of the public wishing to address the Parks and Recreation Commission. Speaker was provided three minutes to address the Commission, and said speaker card is on file at the City Clerk's office.

**CONSENT ITEM(S)**

**1.     PARK AMENITIES SPONSORSHIP PROGRAM**

**RECOMMENDATION:** It is recommended that the Parks and Recreation Commission implement a Park Amenities Sponsorship Program.

Chairperson Santana motioned to approve the item, seconded by Commissioner Jimenez. The motion was approved unanimously.

**COMMISSION ORALS**

1. **Chairperson Santana** – recognized the events and programs over the past years and expressed gratitude for being able to serve as a Parks and Recreation Commissioner.
2. **Vice Chairperson Luevano** – expressed excitement for upcoming year.
3. **Commissioner Carlin** – recognized staff for winter events and wished community a happy holidays.
4. **Commissioner Takeyama** – absent.
5. **Commissioner Jimenez** – wished community a happy holidays and recognized the past year of events and programs.

**STAFF ORALS**

Director of Recreation David Sosnowski shared updates on current projects including the City Park Baseball Field Project, Rio Hondo River Access Project, and Holifield Community Garden Project. Recreation Manager Veronica Ramirez shared updates on programs and events including Holiday Park Hours, Holiday Home Decorating Contest, Winter Programs, and event recaps for Winter Wonderland and Toy and Food Distribution.

**ADJOURNMENT**

Commissioner Jimenez motioned to adjourn the meeting, seconded by Commissioner Carlin. The motion was carried unanimously and the meeting was adjourned at 6:02 p.m.

**THE MINUTES OF DECEMBER 19, 2024 ARE HEREBY APPROVED AND ADOPTED ON THIS 20<sup>th</sup> DAY OF MARCH 2025.**

Laurie Aguilar

Laurie Aguilar, Management Analyst



CITY OF MONTEBELLO

Request No. \_\_\_\_\_

**PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM**

# SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

**TYPE OF COMMENT:**

Closed Session ☐

Non-Agenda Item ☐

AGENDA ITEM NO. \_\_\_\_\_

Opposed ☐

In Support ☐

Neutral ☐

TOPIC: \_\_\_\_\_

**MEETING DATE:**

12/18/24

**TIME RECEIVED:**

5:30 p.m.

**SPEAKER'S FULL NAME:**

Fiona Penas

PHONE: \_\_\_\_\_

(Optional)

ADDRESS: \_\_\_\_\_

(Optional)

ORGANIZATION REPRESENTED: \_\_\_\_\_

NOTES: \_\_\_\_\_

ACCOMMODATIONS: \_\_\_\_\_

TRANSLATION NEEDED: No ☐ Yes ☐ Language: \_\_\_\_\_

RECEIVED BY STAFF: \_\_\_\_\_