



**CITY OF MONTEBELLO
CITY COUNCIL
REGULAR MEETING**

WEDNESDAY, MARCH 26, 2025 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CITY COUNCIL

Salvador Melendez, Mayor
Georgina Tamayo, Mayor Pro Tem
Scarlet Peralta, Councilmember
Ric Alonzo, Councilmember
Danielle Romero, Councilmember

CITY MANAGER

Raul Alvarez

CITY TREASURER

David Matanga

CITY ATTORNEY

Arnold M. Alvarez-Glasman

CITY CLERK

Christopher Jimenez

DEPARTMENT HEADS

Acting Assistant City Manager
Fire Chief
Police Chief
Director of Finance
Director of Human Resources
Director of Planning/Community Development
Director of Public Works
Director of Recreation and Community Services
Director of Transportation

Angelica Palmeros
Fernando Pelaez
Luis Lopez
Michael Solorza
Ramon Figueroa
Joseph Palombi
Cesar Roldan
David Sosnowski
John Soria

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California.** The meeting will be live streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact the Administration Office at (323) 887-1437 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact the City Clerk's office 72 hours before this meeting. **Si necesita servicios de traducción, comuníquese con la Oficina del Secretario Municipal 72 horas antes de esta reunión.** 如果您需要翻译服务，请在会议前 72 小时联系市书记员办公室。

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) or public testimony period for Public Hearings of the City Council meetings, you may address the City Council ***in person only the day of the meeting.*** Speakers will be required to fill out a speaker card provided at the door and submit it to City Clerk staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received. ***Closed Session begins at 6:00 p.m. and Regular Session begins immediately thereafter; if there is no Closed Session, Regular Session will begin at 6:00 p.m.***

AGENDA MATERIALS: The agenda and/or agenda packet are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#),

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

ROLL CALL

ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Garcias v. City of Montebello
Case No. 23STCV09823

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

INVOCATION

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA - CITY MANAGER

CEREMONIAL ITEMS/PRESENTATIONS

2. **CERTIFICATE OF RECOGNITION FOR LOS ANGELES MUAY THAI**
3. **PRESENTATION BY THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST**PUBLIC HEARING**

4. **APPEAL OF THE PLANNING COMMISSION DECISION OF DENIAL OF SITE PLAN REVIEW AND ZONE VARIANCE REQUESTS FOR REDUCED LOT SIZE, REDUCTION IN FRONT YARD SETBACK, AND LOT COVERAGE, AS WELL AS THE DENIAL OF A RECOMMENDATION OF APPROVAL TO THE CITY COUNCIL REGARDING VESTING TENTATIVE TRACT MAP ("VTTM") NO. 084478 TO ALLOW 15 SINGLE-FAMILY DWELLING UNITS INCLUDING A COMMON PARCEL FOR STREETS, UTILITIES, AND A PRIVATE PARK (CASE NO. PC-2024-0002-SPR/ZV/TTM) FOR THE PROPERTY LOCATED AT 301 JACMAR DRIVE.**

RECOMMENDATION: It is recommended that the City Council:

1. Conduct a public hearing to consider all matters presented at the public hearing, adopt Resolution No. 24-62 overturning the Planning Commission decision to deny PC-2024-0002-SPR/ZV/TTM and approving PC-2024-0002-SPR/ZV/TTM, which would become effective after City Council's findings are referred to the Planning Commission and the Planning Commission provides a further report on the matter per Montebello Municipal Code 17.78.130 "Council decisions contrary to planning commission action;" or
2. Conduct a Public Hearing to consider all matters presented at the public hearing, and based on the entire record, adopt Resolution No. 24-61 upholding the Planning Commission decision to deny PC-2024-0002/SPR/ZV/TTM; and
3. Take such additional, related action that may be desirable.

REGULAR BUSINESS - NONE**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

5. **APPROVE PROFESSIONAL SERVICES AGREEMENT NOS. 4286 AND 4287 WITH OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES LLC AND MOHAWK CARPET DISTRIBUTION, LLC RESPECTIVELY TO PURCHASE AND INSTALL UPGRADED WORKSTATIONS AND FLOORING**

RECOMMENDATION: It is recommended that the City Council:

1. Approve Professional Services Agreement No. 4286, with Office Solutions Business Products & Services, LLC (dba Bluespace Interiors), utilizing the Sourcewell Cooperative Purchasing Program (Sourcewell) Contract No. 091423- TKN, to purchase and install upgraded workstations for Public Works and Human Resources for a total not-to-exceed amount of \$121,527; and
2. Approve Professional Services Agreement, No. 4287 with Mohawk Carpet Distribution, LLC utilizing Sourcewell Contract No. 061323-MCD to purchase and install flooring for segments of City Hall West for a total not-to-exceed amount of \$40,173; and
3. Authorize the City Manager to execute the agreements and approve change orders for up to ten percent (10%) of the total compensation amount for each proposed agreement; and
4. Amend the Fiscal Year 2024-25 Budget by increasing appropriations by \$80,000 in Account No. 100-30-510-6083 (General Fund, Public Works, Government Building Maintenance, Furniture and Fixtures Purchases); and,
5. Take such additional, related action that may be desirable.

6. ADOPT PLANS AND SPECIFICATIONS FOR CONSTRUCTION OF MONTEBELLO BOULEVARD STREET RESURFACING PROJECT (CP NO. 888) AND PROCEED WITH BID ADVERTISEMENT

RECOMMENDATION: It is recommended that the City Council:

1. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and
2. Adopt construction plans and specifications for the Montebello Boulevard Street Resurfacing Project (CP No. 888); and
3. Authorize staff to proceed with bid advertisement for construction; and
4. Take such additional, related action that may be desirable.

7. ADOPT PLANS AND SPECIFICATIONS FOR CONSTRUCTION OF PLAZA DRIVE RESURFACING PROJECT (CP NO. 917) AND PROCEED WITH BID ADVERTISEMENT

RECOMMENDATION: It is recommended that the City Council:

1. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and
2. Adopt construction plans and specifications for Plaza Drive Resurfacing Project (CP No. 917); and
3. Authorize staff to proceed with bid advertisement for construction; and
4. Take such additional, related action that may be desirable.

8. APPROVE AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT NO. 3822 WITH VERDANT LANDSCAPING, INC. TO EXPAND THE SCOPE OF SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 2 to Professional Services Agreement No. 3822 with Verdant Landscaping, Inc. to expand landscape maintenance services to include Catherine Hensel Ballpark, Golf Course Clubhouse, Hilton Garden Inn, Home2Suites, and Quiet Cannon; and
2. Establish the total not-to-exceed amount of the agreement as \$475,170 per year; and
3. Authorize the City Manager to execute Amendment No. 2 to Professional Services Agreement No. 3822; and
4. Take such additional, related action that may be desirable.

9. APPROVE AMENDMENT NO.2 TO PROFESSIONAL SERVICES AGREEMENT NO. 3972 WITH SEBASTIAN WATERWORKS (DBA MR. ROOTER PLUMBING)

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 2 to Agreement No. 3972 between the City of Montebello and Sebastian Waterworks Inc., (dba Mr. Rooter Plumbing) for a One (1) Year Extension through June 30, 2026; and,
2. Authorize the City Manager to execute the Amendment on behalf of the City; and,
3. Take such additional, related action that may be desirable.

10. APPROVE AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT NO. 3878 WITH SHOCKWAVE ELECTRIC

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 2 to Agreement No. 3878 between the City of Montebello and Shockwave Electric for a One (1) Year Extension to June 30, 2026; and,
2. Authorize the City Manager to execute the Amendment on behalf of the City; and,
3. Take such additional, related action that may be desirable.

11. APPROVE AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT NO. 3860 WITH BEROKOFF ELECTRIC

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 2 to Agreement No. 3860 between the City of Montebello and Berokoff Electric for a One (1) Year Extension (through June 30, 2026); and
2. Authorize the City Manager to execute the Amendment on behalf of the City; and,
3. Take such additional, related action that may be desirable.

12. WAIVE THE SECOND READING AND ADOPT ORDINANCE NO. 2481 AMENDING MONTEBELLO MUNICIPAL CODE CHAPTER 3.20 "PURCHASING SYSTEM" AND CHAPTER 3.21 "CONTRACTS FOR PROFESSIONAL AND SPECIAL SERVICES"

RECOMMENDATION: It is recommended that the City Council:

1. Waive the Second Reading and Adopt Ordinance No. 2481 Amending Municipal Code Chapter 3.20 "Purchasing System," and Chapter 3.21 "Contracts for Professional and Special Services" of the Montebello Municipal Code Relating; and,
2. Take such additional, related action that may be desirable.

13. APPROVE AMENDMENT NO. 1 TO AGREEMENT NO. 3936 WITH A & A FLEET PAINTING, INC., TO EXTEND CITYWIDE VEHICLE PAINT AND BODY REPAIR SERVICES AND APPROVE PAYMENT TO A & A FLEET PAINTING, INC., FOR PAINT AND BODY REPAIR SERVICES COMPLETED

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Agreement No. 3936 with A & A Fleet Painting Inc. (A & A Fleet), for a one-year (1-year) term, to extend vehicle paint and body repair services for a total not-to-exceed amount of \$175,000; and
2. Authorize the City Manager and/or his designee to execute Amendment No. 1 on behalf of the City of Montebello; and
3. Amend the Fiscal Year 2024-25 budget to increase appropriations by \$68,741 in Account No. 100-80-815-6080.30 (General Fund, Police, Support Services, Vehicle Maintenance/ Expenses Vehicle Repair and Services); and,
4. Approve payment to A & A Fleet in the amount of \$28,741 for paint and body repairs completed; and
5. Take such additional, related action that may be desirable.

14. APPROVE AMENDMENT NO. 1 TO AGREEMENT NOS. 3988 AND 3989 WITH (I) FORD OF MONTEBELLO, INC. AND (II) MONTEBELLO AUTO GROUP LLC, AMENDMENT NO. 2 TO AGREEMENT NO. 3990 WITH SHAK ENTERPRISES, INC., FOR CITYWIDE FLEET VEHICLE MAINTENANCE AND REPAIR SERVICES, AND APPROVE PAYMENT TO FORD OF MONTEBELLO, INC., MONTEBELLO AUTO GROUP LLC, AND SHAK ENTERPRISES, INC., FOR REPAIR SERVICES COMPLETED

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Agreement Nos. 3988 and 3989 with (i) Ford of Montebello, Inc. (Montebello Ford), and (ii) Montebello Auto Group LLC (Montebello Chevy) to provide citywide fleet vehicle maintenance and repair services, for an additional two-year (2-year) term and increase the total not-to-exceed amount to \$200,000 for the remainder of Fiscal Year 2024-25 and annually for the additional two years; and
2. Approve Amendment No. 2 to Agreement No. 3990 with Shak Enterprises, Inc (dba Montebello Tire Pros), to provide citywide fleet vehicle maintenance and repair services, for an additional 2-year term and increase the total not-to-exceed amount to \$200,000 for the remainder of FY 2024-25 and annually for the additional two years; and
3. Authorize the City Manager to execute the amendments on behalf of the City of Montebello; and
4. Amend the Fiscal Year 2024-25 adopted budget to increase appropriations by \$85,683 in Account No. 100-80-815-6080.30 (General Fund, Police, Support Services, Vehicle Maintenance/Expenses Vehicle Repair and Services); and
5. Approve payment for repairs completed to Montebello Ford (\$33,977) and to Montebello Tire Pros (\$19,134); and

6. Take such additional, related action that may be desirable.

15. APPROVAL OF MINUTES: JANUARY 29, 2025, CITY COUNCIL ADJOURNED MEETING; FEBRUARY 12, 2025, CITY COUNCIL MEETING; FEBRUARY 26, 2025, CITY COUNCIL MEETING; MARCH 12, 2025, CITY COUNCIL MEETING

RECOMMENDATION: It is recommended that the City Council:

1. Approve said Minutes as is.

16. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 25-22 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED MARCH 26, 2025

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 25-22 approving the Warrant Register dated March 26, 2025.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- **Danielle Romero, Councilmember**
- **Georgina Tamayo, Mayor Pro Tem**
- **Scarlet Peralta, Councilmember**
- **Ric Alonzo, Councilmember**

1. I would like to make a statement regarding Women's History Month.

- **Salvador Melendez, Mayor**

1. Resolution regarding Armenian POWs held by Azerbaijan.

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on April 9, 2025, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, March 23, 2025, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**