



CITY OF MONTEBELLO REGULAR MEETING

MINUTES

WEDNESDAY, MAY 14, 2025 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

OPENING CEREMONIES

CALL TO ORDER - 6:00 P.M.

Mayor Melendez called the meeting to order at 6:02 p.m.

ROLL CALL

Members present were Mayor Melendez, Mayor Pro Tem Tamayo, Councilmember Peralta, Councilmember Alonzo, and Councilmember Romero. City Clerk Jimenez and City Treasurer Matanga were also present.

City Attorney Noel Tapia, City Manager Raul Alvarez, Acting Assistant City Manager Angelica Palmeros, Senior Deputy City Clerk Kimberly Guillen, Deputy City Clerk Nelly Ochoa, and Department Directors Michael Solorza, Joseph Palombi, Ramon Figueroa, John Soria, David Sosnowski, Cesar Roldan, Fire Chief Pelaez, and Police Chief Lopez were present.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

City Attorney Tapia announced the Closed Session Items.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, the public may submit a speaker card to the City Clerk staff for Closed Session items, prior to the beginning of this statement. Speakers will be called in the order received. Please be aware that the maximum time allotted for members of the public to speak on Closed Session items shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

None.

CLOSED SESSION

The City Attorney shall provide a briefing on the item listed for Closed Session as follows:

Mayor Melendez recessed the meeting into Closed Session at 6:04 p.m. to consider the following Closed Session items:

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Lilian Tostado v. City of Montebello et. al.
Los Angeles County Superior Court Case No. 22STCV12953

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code Section 54956.9(d)(1)
C. Sanchez v. City of Montebello
Case No. ADJ14896913

3. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6
Agency Negotiator: Raul Alvarez
Labor Groups: MFA, MFMA, MCEA, MMMA, MSA, MMPA, MEMA, SMART-TD

4. PUBLIC EMPLOYEE DISCIPLINE, DISMISSAL, RELEASE

Government Code Section 54957
One matter to review on appeal from a decision of the Civil Service Commission

REGULAR SESSION - IMMEDIATELY FOLLOWING CLOSED SESSION

CLOSED SESSION REPORT

Mayor Melendez reconvened the meeting at 7:19 p.m.

All five members were present to discuss all Closed Session items. City Attorney Tapia provided the following report to City Council: Item No. 1, a briefing was provided to City Council, City Council provided direction, no action was taken, and nothing further to report; Item No. 2, a briefing was provided to City Council, City Council provided direction, no action was taken and nothing further to report; Item No. 3, a briefing was provided to City Council, City Council provided direction, no action was taken and nothing further to report; Item No. 4, a briefing was provided to City Council, City Council provided direction, no action was taken and nothing further to report.

INVOCATION

Led by City Clerk Jimenez.

PLEDGE OF ALLEGIANCE

Led by City Treasurer Matanga.

CORRECTIONS TO THE AGENDA - CITY MANAGER

None.

CEREMONIAL ITEMS/PRESENTATIONS

5. PROCLAMATION FOR NATIONAL MILITARY APPRECIATION MONTH

Mayor Melendez presented the item.

6. PROCLAMATION FOR PUBLIC WORKS WEEK

Mayor Melendez presented the item.

7. CERTIFICATE OF RECOGNITION FOR RETIRED FIRE CAPTAIN FRANK OSORIO

Mayor Melendez presented the item.

8. PROCLAMATION FOR NATIONAL POPPY DAY

Mayor Melendez presented the item.

9. MONTEBELLO DOG PARK UPDATE

Director of Recreation and Community Services David Sosnowski provided a presentation on the item. The presentation included the features of the dog park, community outreach, construction updates, and dog park sign designs.

City Manager Alvarez spoke about the various challenges causing the delay of the project.

Councilmember Alonzo inquired about the funding.

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 MINUTES)

At this time, the public may submit speaker card(s) to the City Clerk staff, for both agenda and non-agenda items, prior to the beginning of this statement; Public Hearing items do not require a speaker card.

The City Council will address non-agenda items during this section and speakers will be called in the order received. Those persons not accommodated during this 30-minute period will have an opportunity to speak under "Public Comments – Continued", after all scheduled matters have been considered. **Public Hearing, Regular Business and/or Consent Calendar items will be addressed at the time that matter of business is heard, in the order received.**

Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Mayor and City Council.

The City Clerk's Office acknowledged six(6) members of the public wishing to address the City Council. Speakers were provided three minutes to address the City Council and said speaker cards are on file at the City Clerk's office.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

City Manager Alvarez read a letter from the California POST Commission regarding the accusations against Police Chief Luis Lopez. The California POST Commission informed the City of its decision to close the case and confirmed that no further action will be taken.

PUBLIC HEARING

10. PUBLIC HEARING TO ADOPT RESOLUTION NO. 25-28 APPROVING AND ADOPTING THE CITY OF MONTEBELLO'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND THE HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM FIVE-YEAR 2025-2029 CONSOLIDATED PLAN, THE 2025-2026 ANNUAL ACTION PLAN, THE CITIZEN PARTICIPATION PLAN AND HOME POLICIES AND PROCEDURES MANUAL

RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Public Hearing; and
2. Adopt Resolution No. 25-28 approving and adopting the City of Montebello's Community Development Block Grant Program (CDBG) and the HOME Investment Partnership Program (HOME) Five-Year Consolidated Plan, Annual Action Plan, Citizen Participation Plan, and the HOME Policies and Procedures Manual; and
3. Take such additional, related action that may be desirable.

Housing Manager Rosemary Perich provided a presentation of the item. The presentation included the results of the community and stakeholder survey, identified priority needs, and proposed activities or projects.

Mayor Melendez opened the Public Hearing at 8:22 p.m.

The City Clerk's Office acknowledged three(3) members of the public wishing to address the City Council. One speaker expressed support, while the other two raised concerns regarding eligibility for the home rehabilitation program and the

proposed activities. Speakers were provided three minutes to address the City Council, and said speaker cards are on file at the City Clerk's office.

Mayor Melendez closed the Public Hearing at 8:26 p.m.

Councilmember Peralta commended staff for their efforts in compiling the consolidated plan. She spoke in support of the proposed activities/projects. She also inquired about the CHDO Program and the certainty of the funds.

Housing Manager Perich provided clarification and stated that HUD has confirmed the funds.

Mayor Pro Tem Tamayo inquired about the CHDO Program.

Mayor Melendez asked staff to increase community outreach.

Councilmember Peralta motioned, seconded by Mayor Pro Tem Tamayo, to approve the item; the motion was approved unanimously.

REGULAR BUSINESS

11. ADOPT RESOLUTION NO. 25-29 FOR THE INSTALLATION OF AN ALL-WAY STOP AT THE INTERSECTION OF 3RD STREET AND LOS ANGELES AVENUE

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 25-29 (Attachment A) approving the installation of an all-way stop at the intersection of 3rd Street and Los Angeles Avenue; and,
2. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act; and
3. Authorize the Public Works Department to place the appropriate pavement markings, advance warning signs and appropriate signage in accordance with the California Manual on Traffic Control Devices. and,
4. Take such additional, related action that may be desirable.

Director of Public Works Cesar Roldan provided a presentation of the item. The presentation included a background on the California Manual on Traffic Control Devices, legal requirements, advantages and disadvantages of stop signs, and pictures of the intersection for the proposed stop sign.

Mayor Pro Tem Tamayo stated that there was a recent recommendation to add a stop sign at the intersection of Los Angeles and 5th Street, which was denied.

Director Roldan informed her that there were various other requests that were denied as well.

Councilmember Romero stated that she also drove through the intersection and experienced issues that were not included in the analysis.

Mayor Melendez inquired about the timeline of the analysis and how far back the accident reports are considered.

Mayor Melendez motioned, seconded by Councilmember Alonzo, to approve the item; the motion passed unanimously.

12. AWARD PROFESSIONAL SERVICES AGREEMENT NO. 4313 FOR FINAL DESIGN OF STORM DRAIN IMPROVEMENTS ON 4TH STREET, FROM BEACH STREET TO MINES AVENUE

RECOMMENDATION: It is recommended that the City Council:

1. Find that it would be impractical, useless, or uneconomical in this project to follow the bidding procedures, and that the welfare of the public would be promoted by dispensing said procedures.
2. By a four-fifth vote of the City Council, staff recommend authorizing the dispensing of a formal request for proposal (RFP) procedure and award a professional services agreement for the design of a storm

drain system on 4th Street between Beach Street and Mines Avenue, in accordance with Montebello Municipal Code Chapter 3.21.025(C); and,

3. Due to the consultant's familiarity, experience, intimate knowledge, and dealings with the Los Angeles County Department of Public Works and Flood Control District, award Professional Services Agreement No. 4313 to West & Associates Engineering, Inc. for the amount of \$114,800 payable from Gas Tax funds in Account No. 200-30-330-6040.96 (Gas Tax, Public Works, Engineering, Contract Services Engineering Design Services); and,
4. Authorize the City Manager to execute the professional services agreement in good faith;
5. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion passed unanimously.

13. AWARD CONSTRUCTION AGREEMENT NO. 4311 FOR THE PAVING THE WAY PROGRAM MONTEBELLO BOULEVARD FROM LOS ANGELES AVENUE TO LINCOLN BOULEVARD (CP 888)

RECOMMENDATION: It is recommended that the City Council:

1. Award a Construction Agreement to Toro Enterprises, Inc. for the Paving the Way Program Montebello Boulevard from Los Angeles Avenue to Lincoln Boulevard (CP 888) as the most responsive, responsible bidder in the amount of Three Million, Two-Hundred Ninety-Eight Thousand, Seven Hundred Five Dollars (\$3,298,705) payable from Paving the Way — Proposition C funds; and
2. Approve a 15% construction contingency of \$494,806 payable from Paving the Way – Proposition C funds; and
3. Authorize the City Clerk's Office to release all-other bidders' bonds; and
4. Authorize the City Manager to execute the Construction Agreement (attached hereto in substantial form) and all applicable change orders in good faith; and
5. Take such additional, related action that may be desirable.

Director Roldan provided a presentation of the item. The presentation included the project timeline and a map of the area.

Mayor Melendez inquired about the traffic flow during the street closure and asked what plans are in place to mitigate congestion in that area.

Director Roldan stated that one lane at a time would be closed to ensure traffic can continue to flow through the area.

Councilmember Alonzo motioned, seconded by Councilmember Romero, to approve the item; the motion passed unanimously.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a member wishes to discuss, including any items the public submitted speaker cards for, should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

Mayor Pro Tem Tamayo pulled Item Nos. 18, 19, and 20.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve Item Nos. 14-17 and 21-35. The motion was approved unanimously.

14. APPROVE AGREEMENT NO. 4301 WITH BRIAN D. HEINZ (DBA HEINZ LABORATORIES) FOR HAZARDOUS MATERIALS (HAZMAT) TRAINING OF FIRE SUPPRESSION PERSONNEL

RECOMMENDATION: It is recommended that the City Council:

1. Approve Professional Services Agreement No. 4301 between the City of Montebello and Brian D. Heinz (DBA Heinz Laboratories) for provision of Hazardous Materials Specialist Training of Fire Suppression Personnel; and
2. Amend the Fiscal Year 2024-25 adopted budget to increase appropriations by \$140,000 in Account No. 600-90-915-6040.10 (Transit, Transportation, Corporate Shop, Contract Services-Outside Contracts); and
3. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

15. AUTHORIZE SUBMITTING AN APPLICATION FOR THE 2025 AIR QUALITY MANGEMENT DISTRICT (AQMD) CARL MOYER MEMORIAL AIR QUALITY STANDARDS ATTAINMENT GRANT PROGRAM

RECOMMENDATION: It is recommended that the City Council:

1. Authorize submission of a grant application to the South Coast Air Quality Management District (AQMD) Carl Moyer Program for the replacement of fire department apparatus as determined appropriate by the Fire Department during the application process; and
2. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

16. AUTHORIZE SUBMITTING AN APPLICATION FOR COUNTY OF LOS ANGELES MEASURE B FUNDING TO PURCHASE FIRE DEPARTMENT EMERGENCY MEDICAL EQUIPMENT

RECOMMENDATION: It is recommended that the City Council:

1. Authorize submission of a funding proposal to the County of Los Angeles for Measure B funding to purchase Automated External Defibrillators (AEDs) and training equipment, or other emergency medical equipment as determined appropriate by the Fire Department during the application process; and
2. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

17. ACCEPTANCE OF THE MONTEBELLO DRIVING RANGE PROJECT - TOP GOLF – NOTICE OF COMPLETION

RECOMMENDATION: It is recommended that the City Council:

1. Accept the Top Golf Project as completed by McCarthy Building Companies, Inc.; and,
2. Approve the final contract amount with McCarthy Building Companies, Inc. for the construction of the Top Golf Project in the amount of \$45,268,224; and,
3. Approve the Final Total Project Budget (Attachment A); and,
4. Authorize the City Clerk to execute, verify and file the Notice of Completion (Attachment B) with the Los Angeles County Registrar-Recorder; and,
5. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

18. AWARD CONSTRUCTION AGREEMENT NO. 4312 FOR PLAZA DRIVE PAVEMENT REHABILITATION PROJECT (CP 917)

RECOMMENDATION: It is recommended that the City Council:

1. Award a Construction Agreement to All American Asphalt for Plaza Drive Pavement Rehabilitation Project (CP 917) as the most responsive, responsible bidder in the amount of Four Hundred Fourteen Thousand, Nine Hundred Fifty-One Dollars (\$414,951) payable from Proposition C funds; and
2. Approve a 10% construction contingency of \$41,495 payable from Proposition C funds; and
3. Authorize the City Clerk's Office to release all-other bidders' bonds; and
4. Authorize the City Manager to execute the Construction Agreement (attached hereto in substantial form) and all applicable change orders in good faith; and
5. Take such additional, related action that may be desirable.

Mayor Pro Tem Tamayo stated that developers should also contribute to improvements to the crossing and surrounding streets.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

19. ADOPT RESOLUTION NO. 25-30 APPROVING THE ENGINEER'S REPORT FOR THE FISCAL YEAR 2025-26 ANNUAL NATASHA LANE LANDSCAPE ASSESSMENT DISTRICT NO. 2005-1 AND SETTING A DATE FOR THE PUBLIC HEARING

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 25-30 (Attachment A) approving the Fiscal Year 2025-26 Engineer's Report (Attachment B) for the Annual Natasha Lane Landscape Assessment District No. 2005-1, setting a date for the Public Hearing for the regular meeting scheduled for June 25, 2025 at 6:00 pm; and,
2. Take such additional, related action that may be desirable.

Mayor Pro Tem Tamayo inquired about the payment arrangement for the assessment district. She asked if the City recovers the full cost.

Councilmember Alonzo motioned, seconded by Councilmember Romero, to approve the item; the motion was approved unanimously.

20. ADOPT RESOLUTION 25-31 APPROVING THE ENGINEER'S REPORT FOR THE FISCAL YEAR 2025-26 ANNUAL NATASHA LANE SEWER AND STORM WATER PUMP STATION ASSESSMENT DISTRICT NO. 2005-2 AND SETTING A DATE FOR THE PUBLIC HEARING

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 25-31 (Attachment A) approving the Fiscal Year 2025-26 Engineer's Report (Attachment B) for the Annual Natasha Lane Sewer and Storm Water Pump Station Assessment District No. 2005-2, setting a date for the Public Hearing for the regular meeting scheduled on June 25, 2025, at 6:00 pm; and,
2. Review the draft engineer's report and comment prior to acceptance; and,
3. Take such additional, related action that may be desirable.

Councilmember Romero motioned, seconded by Councilmember Alonzo, to approve the item; the motion passed unanimously.

21. APPROVE ISSUING A REQUEST FOR QUOTATIONS FOR EQUIPMENT, HARDWARE, TOOLS, AND RELATED MATERIALS; AUTOMOTIVE SUPPLIES; RENTAL EQUIPMENT; SIGNAGE AND TRAFFIC SUPPLIES; ASPHALT SUPPLIES AND DELIVERY

RECOMMENDATION: It is recommended that the City Council:

1. Approve issuing a Request for Quotations ("RFQ") for Equipment, Hardware, Tools, and Related Materials; and,
2. Approve issuing a Request for Quotations ("RFQ") for Automotive Supplies; and,
3. Approve issuing a Request for Quotations ("RFQ") for Rental Equipment; and,
4. Approve issuing a Request for Quotations ("RFQ") for Signage and Traffic Supplies; and,
5. Approve issuing a Request for Quotations ("RFQ") for Asphalt Supplies and Delivery; and,
6. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

22. APPROVE ISSUING REQUEST FOR PROPOSALS (RFP) NO. 25-10 FOR CITYWIDE HVAC MAINTENANCE AND REPAIR SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Authorize issuing a Request for Proposals (RFP) No. 25-10 for citywide HVAC maintenance and repair services; and
2. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

23. APPROVE AMENDMENT NO. 1 TO AGREEMENT NO. 4175 WITH YUNEX LLC TO INCREASE THE NOT-TO-EXCEED AMOUNT IN YEAR 2 OF THE AGREEMENT BY \$90,000

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Agreement No. 4175 between the City of Montebello and Yunex LLC to increase the not-to-exceed amount of Year 2 of the Agreement by \$90,000; and,
2. Amend the Fiscal Year 2024-25 budget by increasing appropriations by \$90,000 in Account No. 200-99-6040.50 (Gas Tax, Non-Departmental, Contract Services Street Maintenance); and,
3. Authorize the City Manager to execute the Amendment on behalf of the City; and,
4. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

24. TREASURER'S REPORT FOR THE QUARTER ENDING MARCH 31, 2025

RECOMMENDATION: It is recommended that the City Council:

1. Receive and file the Quarterly Treasurer's Report for the quarter ending March 31, 2025 (Third Quarter of Fiscal Year 2024-25); and,
2. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

25. APPROVE AMENDMENT NO. 1 TO AGREEMENT NO. 4040 WITH UNIVERSAL PROTECTION SERVICES, LP TO PROVIDE UNARMED TRANSIT SECURITY GUARD SERVICES

RECOMMENDATION: It is recommended that the City Council:

1. Approve Amendment No. 1 to Agreement No. 4040 with Universal Protection Service, LP dba Allied Universal Security Services, for an additional two-year (2-year) term through June 30, 2027, increasing the not-to-exceed amount by nine hundred twenty-four thousand, three hundred sixty-four dollars (\$924,364) to provide Unarmed Transit Security Guard Services; and
2. Authorize the City Manager and/or his designee to execute Amendment No. 1 on behalf of the City of Montebello; and
3. Take such additional, related, action that may be desirable

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

26. REJECT ALL PROPOSALS RECEIVED IN RESPONSE TO REQUEST FOR PROPOSALS (RFP) NO. 25-03 FOR CITYWIDE VEHICLE BODY REPAIR AND PAINTING SERVICES

RECOMMENDATION: It is recommended that the City Council

1. Reject all proposals received in response to Request for Proposals (RFP) No. 25-03 for citywide vehicle body repair and painting services in accordance with the City of Montebello Municipal Code Section 3.20.080; and
2. Authorize staff to re-issue a Request for Proposals for similar services at a future date if so desired; and,
3. Take such additional, related, action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

27. APPROVE AMENDMENT NO. 6 TO AGREEMENT NO. 3733 WITH LPM CONSULTING INC., TO PROVIDE MONITORING AND OVERSIGHT CONSULTING SERVICES FOR MONTEBELLO BUS LINES' SUBSTANCE ABUSE PROGRAM

RECOMMENDATION: It is recommended that the City Council

1. Approve Amendment No. 6 to Agreement No. 3733 with LPM Consulting Inc. to provide monitoring and oversight consulting services for Montebello Bus Lines' (MBL) Substance Abuse Program; and
2. Authorize the City Manager to execute Amendment No. 6 on behalf of the City of Montebello; and
3. Take such additional, related, action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

28. APPROVE THE CITY OF MONTEBELLO DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

RECOMMENDATION: It is recommended that the City Council

1. Approve the City of Montebello Disadvantaged Business Enterprise (DBE) Program; and
2. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

29. AWARD AGREEMENT NO. 4280 TO PALADIN TECHNOLOGIES FOR THE PURCHASE AND INSTALLATION OF A SECURITY AND SURVEILLANCE CAMERA SYSTEM FOR THE TRANSPORTATION DEPARTMENT

RECOMMENDATION: It is recommended that the City Council:

1. Award Agreement No. 4280 with Paladin Technologies (Paladin), for a one-year (1-year) term, to purchase and install a security and surveillance camera system for the Transportation Department, for a total not-to-exceed amount of \$545,850; and
2. Amend the Fiscal Year 2024-25 adopted operating budget to increase appropriations by \$136,472 in Account No. 600-90-915-6040.95 (Transit, Administration, Corporate Shop, Contract Services - Other Professional Services); and
3. Authorize the City Manager to approve change orders up to an additional ten percent (10%) or \$54,585 of the total agreement amount; and
4. Take such additional, related, action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

30. APPROVE PURCHASE TWO (2) LOW-EMISSIONS VEHICLES FOR THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT UTILIZING SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (AQMD) FUNDING

RECOMMENDATION: It is recommended that the City Council:

1. Approve the purchase of two (2) vehicles for the Planning and Community Development Department, including one (1) vehicle for the Code Enforcement Division and one (1) vehicle for the Building and Safety Division, using South Coast Air Quality Management District (AQMD) funds; and
2. Declare that the purchase of these vehicles is exempt from Montebello Municipal Code Section 3.20.080 since the acquisition of these vehicles would be impractical and uneconomic to procure through the standard bidding process to maintain the public safety for the proper operation of the City's Code Enforcement and Building and Safety divisions; and
3. Authorize the City Manager to execute all necessary documents related to the purchase of two vehicles using AQMD funding (Account No. 245-99-6082) to fully cover the purchase of vehicles in an amount not-to-exceed \$120,000; and

4. Declare the vehicles to be replaced as surplus and authorize the City Manager to dispose of them as per the City's Municipal Code and related administrative policies; and
5. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

- 31. AUTHORIZE INCREASING THE BLANKET PURCHASE ORDER WITH DELL MARKETING LP IN THE AMOUNT OF \$100,000 TO PURCHASE COMPUTER TECHNOLOGY EQUIPMENT FOR FISCAL YEAR 2024-25.**

RECOMMENDATION: It is recommended that the City Council:

1. It is recommended that the City Council increase the blanket purchase order amount to \$100,000 for Dell Marketing LP for information technology-related purchases for Fiscal Year 2024-25; and,
2. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

- 32. APPROVE PURCHASE OF NON-REVENUE SUPPORT VEHICLES FOR THE TRANSIT DEPARTMENT FROM MONTEBELLO AUTO GROUP LLC AND FORD OF MONTEBELLO, INC.**

RECOMMENDATION: It is recommended that the City Council:

1. Approve establishing a Purchase Order (PO) with the Montebello Auto Group LLC (Montebello Chevrolet), for a total not-to-exceed amount of \$273,540, to purchase eight (8) non-revenue support vehicles; and
2. Approve establishing a Purchase Order (PO) with Ford of Montebello, Inc. (Montebello Ford), for a total not-to-exceed amount of \$155,192, to purchase three (3) non-revenue support vehicles; and
3. Authorize the City Manager and/or his designee to approve change orders up to ten percent (10%) for each PO; and
4. Amend the Fiscal Year 2024-25 adopted operating budget to increase appropriations by \$471,605 in Account No. 600-90-900-6082 (Transit – Administration – Vehicle Purchase); and
5. Authorize the disposal of vehicles per the City's surplus property policy; and
6. Take such additional, related, action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

- 33. APPROVE PURCHASE OF NON-REVENUE SUPPORT VEHICLES FOR THE TRANSIT DEPARTMENT FROM FLEET VEHICLE SOURCE, INC**

RECOMMENDATION: It is recommended that the City Council:

1. Approve establishing a Purchase Order (PO) with Fleet Vehicle Source, Inc. (Fleet Source), for a total not-to-exceed amount of \$250,960, to purchase nine (9) non-revenue relief vehicles; and
2. Authorize the City Manager and/or his designee to approve change orders up to ten percent (10%) of the PO; and
3. Authorize the disposal of vehicles per the City's surplus property policy; and
4. Take such additional, related, action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

- 34. WAIVE THE SECOND READING AND ADOPTION OF ORDINANCE NO. 2482 ADDING CHAPTER 12.27 - "PUBLIC DOG PARK FACILITIES" - AND AMENDING CHAPTER 12.24 - "CONDUCT IN PUBLIC PARKS" - OF TITLE 12 OF THE MONTEBELLO MUNICIPAL CODE**

RECOMMENDATION: It is recommended that the City Council:

1. Waive the Second Reading and adopt Ordinance No. 2482 (Attachment A) to add Chapter 12.27 ("Public Dog Park Facilities") to Title 12 ("Streets, Sidewalks and Public Places") and amend Chapter 12.24 ("Conduct in Public Parks") of the Montebello Municipal Code; and,
2. Take such additional, related action that may be desirable.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

35. PAYMENT OF BILLS: ADOPT RESOLUTION NO. 25-27 APPROVING THE CITY WARRANT REGISTER OF DEMANDS DATED MAY 14, 2025

RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 25-27 approving the Warrant Register dated May 14, 2025.

Councilmember Peralta motioned, seconded by Councilmember Alonzo, to approve the item; the motion was approved unanimously.

PUBLIC COMMENTS - CONTINUED

AB 1234 TRAVEL REPORTS

Members will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

Mayor Melendez and Councilmember Peralta both attend the Regional SCAG Conference.

COUNCIL/AGENCY ORALS

Announcements and requests for future agenda items.

- **Ric Alonzo, Councilmember**

- **Danielle Romero, Councilmember**

- **Georgina Tamayo, Mayor Pro Tem**

- **Scarlet Peralta, Councilmember**

- **Salvador Melendez, Mayor**

CLOSED SESSION - CONTINUED

ADJOURNMENT

The City of Montebello will adjourn to the next **Regular Meeting on May 28, 2025, at 6:00 p.m.**, which can be live-streamed at <https://www.montebellocal.gov> (Click on Live Stream).

I, Kimberly Guillen, Senior Deputy City Clerk for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before **Sunday, May 11, 2025, no later than 6:00 p.m.**



Kimberly Guillen, Senior Deputy City Clerk

Mayor Melendez acknowledged the Fire Department's efforts to put out various fires in the City.

Councilmember Peralta requested a moment of silence for Chef Alan Hernandez, owner of Sol y Luna Donuts, who passed away tragically.

Mayor Melendez adjourned the City Council Meeting at 9:18 p.m.

THE MINUTES OF MAY 14, 2025, ARE HEREBY APPROVED AND ADOPTED ON THIS 25TH DAY OF JUNE 2025.

EXHIBIT - CITY OF MONTEBELLO FORECASTED AGENDA

Please note, the attached exhibit is a draft version that is to be used for reference purposes only; agenda items, information, and dates are subject to change. The exhibit will be placed at the end of the Agenda Packet.

- **CITY OF MONTEBELLO FORECASTED AGENDA**

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 7



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT:

Closed Session ☐

Non-Agenda Item ☒

AGENDA ITEM NO. _____

Opposed ☐

In Support ☐

Neutral ☐

TOPIC: _____

MEETING DATE: 05-14-2025 TIME RECEIVED: _____

SPEAKER'S FULL NAME: Rosa Tarrayo

PHONE: [REDACTED]
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ Language: _____

RECEIVED BY STAFF: _____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 3



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT: Closed Session ☐ ~~Non-Agenda Item~~ ☒ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** General Comment

MEETING DATE: 5/14/25 **TIME RECEIVED:** _____

SPEAKER'S FULL NAME: Delia Delgado **PHONE:** _____ (Optional)

ADDRESS: _____ (Optional)

ORGANIZATION REPRESENTED: N/A

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☒ Yes ☐ **Language:** english

RECEIVED BY STAFF: _____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 4



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☐ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** Public comment

MEETING DATE: _____ **TIME RECEIVED:** _____

SPEAKER'S FULL NAME: James Santana **PHONE:** _____
(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ **Language:** _____

RECEIVED BY STAFF: _____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 5



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☐ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** Public comment

MEETING DATE: _____ **TIME RECEIVED:** _____

SPEAKER'S FULL NAME: Will Cervera **PHONE:** _____

(Optional)

ADDRESS: _____

(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ **Language:** _____

RECEIVED BY STAFF: _____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 6



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to the statement of oral communications being read and/or 6:00 p.m., whichever is later.

TYPE OF COMMENT: Closed Session ☒ Non-Agenda Item ☒ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** _____

MEETING DATE: 5/14/25 **TIME RECEIVED:** _____

SPEAKER'S FULL NAME: Tila Gregorian **PHONE:** on file

(Optional)

ADDRESS: _____
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ **Language:** _____

RECEIVED BY STAFF: _____

PLEASE NOTE: A SEPARATE CARD MUST BE SUBMITTED FOR EACH ITEM

CITY OF MONTEBELLO

Request No. 7



SPEAKER CARD

Please Note:

Public Comment/Speaker Card must be submitted to the City Clerk's Office prior to **the statement of oral communications being read and/or 6:00 p.m., whichever is later.**

TYPE OF COMMENT: Closed Session ☐ Non-Agenda Item ☒ **AGENDA ITEM NO.** _____

Opposed ☐ In Support ☐ Neutral ☐ **TOPIC:** _____

MEETING DATE: 5-14-25 **TIME RECEIVED:** _____

SPEAKER'S FULL NAME: Linda Nicklas **PHONE:** On-file
(Optional)

ADDRESS: On-file
(Optional)

ORGANIZATION REPRESENTED: _____

NOTES: _____

ACCOMMODATIONS: _____

TRANSLATION NEEDED: No ☐ Yes ☐ **Language:** _____

RECEIVED BY STAFF: _____