



---

**PARKS & RECREATION COMMISSION  
MEETING AGENDA**

**THURSDAY, NOVEMBER 20, 2025 AT 5:30 PM**

**CITY HALL COUNCIL CHAMBERS  
1600 WEST BEVERLY BOULEVARD  
MONTEBELLO, CALIFORNIA**

---

**COMMISSION MEMBERS**

**OLAF LUEVANO, CHAIRPERSON  
OLIVER JIMENEZ, VICE CHAIRPERSON  
JOSHUA ULLOA, COMMISSIONER  
DESTINY CASTANEDA, COMMISSIONER  
ERIKA TURNER, COMMISSIONER**

**CITY STAFF**

**DAVID SOSNOWSKI, DIRECTOR  
VERONICA RAMIREZ, ASSISTANT DIRECTOR  
LAURIE AGUILAR, SENIOR MANAGEMENT ANALYST  
LIZETTE GUERRERO, MANAGEMENT ANALYST**

**NOTICES**

This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City’s website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext.1374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

**PUBLIC COMMENTS:**

**In-Person:** For those interested in participating during the Public Comment period(s), you may address the Committee/Commission ***in person only the day of the meeting***. Speakers will be required to fill out a speaker card provided at the door and submit it to staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

**RULES OF DECORUM:**

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual’s behavior is disrupting the meeting and that the individual’s failure to promptly cease their disruptive behavior may result in their removal.

**AGENDA MATERIALS:** The agenda and agenda packet related to items on this agenda are available for public inspection at City’s website at: [Agendas, Minutes, and Videos](#).

---

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS  
THANK YOU FOR YOUR COOPERATION

**OPENING CEREMONIES**

**CALL TO ORDER**

**ROLL CALL**

**CORRECTIONS TO THE AGENDA**

**PUBLIC COMMENTS (30 MINUTES)**

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

**REGULAR BUSINESS**

**1. CITY PARK NORTH PLAYGROUND PROJECT**

**RECOMMENDATION:** It is recommended that the Parks and Recreation Commission:

1. Receive and file the proposed City Park North Playground Project; and
2. Take such additional, related, action that may be desirable.

**MINUTES**

**2. APPROVAL OF MINUTES: OCTOBER 16, 2025 PARKS AND RECREATION COMMISSION MEETING**

**RECOMMENDATION:** It is recommended that the Parks and Recreation Commission approve minutes as is.

**STAFF COMMUNICATIONS**

1. Golf Course Winter Hours
2. Holiday Home Decorating Contest
3. Winter Wonderland & Tree Lighting Ceremony
4. Holiday Donation Drive
5. Youth Basketball
6. Winter Camp

---

**COMMISSION/COMMITTEE ORALS**

Member announcements; requests for future agenda items; conference/meetings reports.

- **Olaf Luevano, Chairperson**
- **Oliver Jimenez, Vice Chairperson**
- **Joshua Ulloa, Commissioner**
- **Destiny Castaneda, Commissioner**
- **Erika Turner, Commissioner**

**ADJOURNMENT**

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on December 18, 2025 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Senior Management Analyst for the City of Montebello hereby certify that a copy of this agenda has been posted on or before November 17, 2025 at 5:30 p.m.

*Laurie Aguilar*

---

Laurie Aguilar, Senior Management Analyst



**ITEM # 1**

**CITY OF MONTEBELLO  
PARKS & RECREATION COMMISSION AGENDA STAFF REPORT**

**TO:** Members of the Parks and Recreation Commission  
**FROM:** David Sosnowski, Director of Recreation and Community Services  
**BY:** Laurie Aguilar, Senior Management Analyst  
**SUBJECT:** CITY PARK NORTH PLAYGROUND PROJECT  
**DATE:** November 20, 2025

---

**RECOMMENDATION(S):**

It is recommended that the Parks and Recreation Commission:

1. Receive and file the proposed City Park North Playground Project; and
2. Take such additional, related, action that may be desirable.

**FISCAL IMPACT:**

The City Park North Playground Project is grant funded and will be utilizing two grant funding sources: GameTime funds (\$67,739.18) and Los Angeles County Regional Park and Open Space District Measure A Annual Allocation funds (\$200,000). The total project cost is expected to be approximately \$267,739.18 and the project will have no impact to the General Fund.

**BACKGROUND/DISCUSSION:**

On October 17, 2025, the Recreation and Community Services Department applied for the GameTime Playground Grant Program on behalf of the City. The program provides 100% matching funds for eligible playground equipment. The application requested funding for the City Park North playground. This is the oldest playground in the City and is in need of replacement.

**PARKS & RECREATION COMMISSION AGENDA REPORT - MEETING OF  
NOVEMBER 20, 2025**

Page 2 of 2

The City has been awarded the matching funds and has received a quote with the grant funding applied. The City will be responsible for a total cost of \$186,801.68. This cost includes the playground equipment, demolition of the existing playground, playground installation, taxes, and freight. The playground equipment will be designed for children ages 5-12 and feature inclusive playground design and sensory rich activities that support the physical, social, and emotional development of children.

To cover the City's portion of the cost, staff will be utilizing Measure A Annual Allocation funding. The City receives an allocation of funds from Los Angeles County's Measure A Annual Allocation program each year. The City will utilize a total of \$200,000 of Measure A Annual Allocation funding to cover all costs associated with the new playground. Additionally, funding will be used to create ADA accessible pathways leading to the playground area.

Gametime utilizes a cooperative purchasing contract through the California Multiple Award Schedule (CMAS) for the demolition and installation of the new playground. CMAS offers competitively bid contracts which meet or exceed local purchasing requirements for use by the public sector.

On November 12, 2025, City Council approved the playground purchase and receipt of grant funds. Once staff receives application approval from Los Angeles County for Measure A Annual Allocation funding, the purchase order will be opened. The playground is expected to be installed in early 2026.

**ANALYSIS:**

N/A

**SUMMARY:**

The Parks and Recreation Commission will review the proposed City Park North Playground Project.

**ATTACHMENT(S)**

None



**APPROVAL OF MINUTES: OCTOBER 16, 2025, REGULAR PARKS AND RECREATION  
COMMISSION MEETING**



---

**CITY OF MONTEBELLO**  
**REGULAR PARKS AND RECREATION MEETING**

**MINUTES**

**THURSDAY, OCTOBER 16, 2025, AT 5:30 P.M.**

**CITY HALL COUNCIL CHAMBERS  
1600 WEST BEVERLY BOULEVARD  
MONTEBELLO, CALIFORNIA 90640**

---

**OPENING CEREMONIES**

**CALL TO ORDER** – Chairperson Luevano called the meeting to order at 5:34 p.m.

**ROLL CALL** – Members present were Chairperson Olaf Luevano, Commissioner Jimenez, and Commissioner Ulloa, Commissioner Castaneda and Commissioner Erika Turner.

**STAFF PRESENT** – Director of Recreation and Community Services David Sosnowski, Assistant Director Veronica Ramirez, Sr. Management Analyst Laurie Aguilar and Management Analyst Lizette Guerrero.

**PLEDGE OF ALLEGIANCE** – Commissioner Jimenez.

**CORRECTIONS TO THE AGENDA – DIRECTOR** – none.

**PUBLIC COMMENTS** – none.

**CONSENT ITEM(S)**

**1. SELECTION OF VICE CHAIRPERSON**

**RECOMMENDATION:** It is recommended that the Parks and Recreation Commission nominate and vote for Vice Chairperson.

Commissioner Ulloa motioned to nominate Jimenez as Vice Chairperson, seconded by Commissioner Luevano. The motion was approved unanimously.

**2. SELECTION OF AD HOC COMMITTEE MEMEBERS**

**RECOMMENDATION:** It is recommended that the Parks and Recreation Commission review and take action to fill Ad Hoc Committee assignments for Arts and Culture Committee, and Programs Committee.

Commissioner Turner motioned to nominate herself and was seconded by Jimenez for Arts and Culture Committee. The motion was approved unanimously.

Commissioner Castaneda motioned to nominate herself and was seconded by Luevano for Programs Committee. The motion was approved unanimously.

**COMMISSION ORALS**

1. **Chairperson Luevano** – Thanked Commissioner Carlin for his service with the Parks and Recreation Commission.
2. **Commissioner Jimenez** – Welcomed Commissioner Castaneda and Commissioner Turner to the Parks and Recreation Commission. Additionally, Jimenez wanted to take the time to thank former Commissioner Carlin for his service with the Parks and Recreation Commission. Lastly, he wished the City of Montebello a Happy Birthday.
3. **Commissioner Ulloa** – Commissioner Ulloa extended his gratitude to the Parks and Recreation Department and his colleagues for all their hard work at the Heritage Festival Event and welcomed the new Commissioners Castaneda and Turner to the Parks and Recreation Commission.
4. **Commissioner Turner** – none.
5. **Commissioner Castaneda** – none.

**STAFF ORALS**

Director David Sosnowski provided updates on the status of the Gametime Playground Grant Application and Los Angeles County RPOSD Regional Recreation, Multi-Use Trails and Accessibility Grant. Additionally, Assistant Director Veronica Ramierz shared updates on the Heritage Festival, Parade and 5k/10k run recap, State of the City, Halloween Festival, and Dia De Los Muertos Community Altar. Lastly, Assistant Director Veronica Ramierz shared upcoming special events to save the date.

**ADJOURNMENT**

Chairperson Luevano motioned to adjourn the meeting, at 5:55 p.m.

**THE MINUTES OF OCTOBER 16, 2025, ARE HEREBY APPROVED AND ADOPTED ON THIS 20<sup>TH</sup> DAY OF NOVEMBER 2025.**

*Lizette Guerrero*

Lizette Guerrero, Management Analyst