



**PARKS & RECREATION COMMISSION
MEETING AGENDA**

THURSDAY, JANUARY 15, 2026 AT 5:30 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

**OLAF LUEVANO, CHAIRPERSON
OLIVER JIMENEZ, VICE CHAIRPERSON
JOSHUA ULLOA, COMMISSIONER
DESTINY CASTANEDA, COMMISSIONER
ERIKA TURNER, COMMISSIONER**

CITY STAFF

**DAVID SOSNOWSKI, DIRECTOR
VERONICA RAMIREZ, ASSISTANT DIRECTOR
LAURIE AGUILAR, SENIOR MANAGEMENT ANALYST
LIZETTE GUERRERO, MANAGEMENT ANALYST**

NOTICES

This Commission/Committee Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live streamed and can be watched on the City’s website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext. 1374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s), you may address the Committee/Commission ***in person only the day of the meeting***. Speakers will be required to fill out a speaker card provided at the door and submit it to staff prior to each Public Comment announcement period. Staff will number and call each speaker card in the order received.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual’s behavior is disrupting the meeting and that the individual’s failure to promptly cease their disruptive behavior may result in their removal.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City’s website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

CONSENT ITEM(S)

1. AD-HOC COMMITTEE MEETING SCHEDULE AND RESTRUCTURING

RECOMMENDATION: It is recommended that the Parks and Recreation Commission restructure the Ad-Hoc Committees by combining the Special Events and Program Ad-Hoc Committees and establish an ongoing meeting schedule.

MINUTES

2. APPROVAL OF MINUTES: NOVEMBER 20, 2025 PARKS AND RECREATION COMMISSION MEETING

RECOMMENDATION: It is recommended that the Parks and Recreation Commission approve minutes as is.

STAFF COMMUNICATIONS

1. Golf Ad-Hoc Committee Meeting Recap
2. Driving Range Opening
3. New Landscaping Contractor
4. City Service Saturday
5. Pet Vaccine Clinic

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

- **Olaf Luevano, Chairperson**
- **Oliver Jimenez, Vice Chairperson**
- **Joshua Ulloa, Commissioner**
- **Destiny Castaneda, Commissioner**
- **Erika Turner, Commissioner**

ADJOURNMENT

The City of Montebello Parks and Recreation Commission will adjourn to the next Regular Meeting on February 19, 2026 at 5:30 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Laurie Aguilar, Senior Management Analyst for the City of Montebello hereby certify that a copy of this agenda has been

posted on or before Monday, January 12, 2026 at 5:30 p.m.

Laurie Aguilar

Laurie Aguilar, Senior Management Analyst



ITEM # 1

**CITY OF MONTEBELLO
PARKS & RECREATION COMMISSION AGENDA STAFF REPORT**

TO: Members of the Parks and Recreation Commission
FROM: David Sosnowski, Director of Recreation and Community Services
BY: Laurie Aguilar, Senior Management Analyst
SUBJECT: AD-HOC COMMITTEE MEETING SCHEDULE AND RESTRUCTURING
DATE: January 15, 2026

RECOMMENDATION(S):

It is recommended that the Parks and Recreation Commission restructure the Ad-Hoc Committees by combining the Special Events and Program Ad-Hoc Committees and establish an ongoing meeting schedule.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

BACKGROUND/DISCUSSION:

The Parks and Recreation Commission currently has a total of five Ad Hoc Committees as described below.

Arts and Culture Committee - the purpose of this Ad Hoc Committee is to discuss ways to incorporate art and culture at City parks and public spaces within the City. Duties include making recommendations for the Utility Box Beautification Program.

Golf Committee - the purpose of this Ad Hoc Committee is to discuss topics pertaining to the Bella Verde Golf Course.

Programs Committee - the purpose of this Ad Hoc Committee is to discuss current and future recreation programming within the City.

Special Events Committee - the purpose of this Ad Hoc Committee is to discuss upcoming special events within the City that are managed by the Recreation and Community Services Department.

PARKS & RECREATION COMMISSION AGENDA REPORT - MEETING OF JANUARY 15, 2026

Page 2 of 2

Sports Committee - the purpose of this Ad Hoc Committee is to discuss youth, adult, and adaptive sports programs within the City. Duties include reviewing co-sponsored youth sports organization status.

Staff is proposing to consolidate the Special Events Ad-Hoc Committee and Programs Ad-Hoc Committee into one Ad-Hoc Committee and create a standard ongoing meeting schedule for all Ad-Hoc Committees. Meetings will begin in February 2026 and the proposed schedule is as follows:

Arts & Culture Ad-Hoc Committee Meetings - 2nd Thursday of every other month

Golf Ad-Hoc Committee Meetings - 2nd Monday of every other month

Special Events/Programs Ad-Hoc Committee Meetings - 1st Tuesday of every other month

Sports Ad-Hoc Committee Meetings - 1st Thursday of every other month

ANALYSIS:

N/A

SUMMARY:

The Parks and Recreation Commission will consider restructuring the Ad-Hoc Committees by combining the Special Events and Program Ad-Hoc Committees and establishing an ongoing meeting schedule.

ATTACHMENT(S)

None



**APPROVAL OF MINUTES: NOVEMBER 20, 2025, REGULAR PARKS AND
RECREATION COMMISSION MEETING**



CITY OF MONTEBELLO
REGULAR PARKS AND RECREATION MEETING

MINUTES

THURSDAY, NOVEMBER 20, 2025 AT 5:30 P.M.

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA 90640**

OPENING CEREMONIES

CALL TO ORDER – Chairperson Luevano called the meeting to order at 5:33 p.m.

ROLL CALL – Members present were Chairperson Olaf Luevano, Vice Chairperson Jimenez, and Commissioner Ulloa and Commissioner Castaneda. Commissioner Erika Turner was absent.

STAFF PRESENT – Director of Recreation and Community Services David Sosnowski, Assistant Director Veronica Ramirez, Sr. Management Analyst Laurie Aguilar and Management Analyst Lizette Guerrero.

PLEDGE OF ALLEGIANCE – Chairperson Olaf Luevano.

CORRECTIONS TO THE AGENDA – DIRECTOR – none.

PUBLIC COMMENTS – none.

REGULAR BUSINESS

1. CITY PARK NORTH PLAYGROUND PROJECT

RECOMMENDATION: It is recommended that the Parks and Recreation Commission:

Receive and file the proposed City Park North Playground Project; and
Take such additional, related, action that may be desirable.

Vice Chairperson Jimenez motioned to receive and file the City Park North Playground Project, seconded by Chairperson Luevano. The motion was approved unanimously.

MINUTES

2. APPROVAL OF MINUTES: OCTOBER 16, 2025 PARKS AND RECREATION COMMISSION MEETING

RECOMMENDATION: It is recommended that the Parks and Recreation Commission approve minutes as is.

Chairperson Luevano motioned to approve minutes, seconded by Commissioner Ulloa. The motion was approved unanimously.

COMMISSION ORALS

1. **Chairperson Luevano** – Congratulated the Parks and Recreation Department on the grant for City Park North Playground Project and thanking the staff on all their hard work.
2. **Vice Chairperson Jimenez** – With the spirit of Thanksgiving, Chairperson Jimenez wished our Community, Montebello staff and his colleagues a Happy Thanksgiving.
3. **Commissioner Ulloa** – wished everybody a safe and Happy Holiday Season.
4. **Commissioner Turner** – none.
5. **Commissioner Castaneda** – none.

STAFF ORALS

Director David Sosnowski provided updates on Golf Course Winter hours and Holiday Home Decorating Contest. Additionally, Assistant Director Veronica Ramierz shared updates Winter Wonderland & Tree Lighting Ceremony, Holiday Donation Drive, Youth Basketball and Winter Camp.

ADJOURNMENT

Chairperson Luevano motioned to adjourn the meeting, at 5:47 p.m.

THE MINUTES OF NOVEMBER 20, 2025, ARE HEREBY APPROVED AND ADOPTED ON THIS 15TH DAY OF JANUARY 2026.

Lizette Guerrero

Lizette Guerrero, Management Analyst