



**CIVIL SERVICE COMMISSION
MEETING AGENDA**

TUESDAY, JULY 28, 2026 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

COMMISSION MEMBERS

Alexandra Briseno, Chairperson
Delia Delgado, Vice-Chairperson
Henry Fimbres, Commissioner
Richard Jimenez, Commissioner
George Pacheco, Commissioner

CITY STAFF

Ramon Figueroa, Director of Human Resources
Grant Leggette II, Assistant Director of Human Resources
Nicole Mooshagian, Human Resources Manager

NOTICES

This Civil Service Commission Meeting will be held in person and will meet at **City Hall – City Council Chambers, 1600 West Beverly Boulevard, Montebello, California**. The meeting will be live-streamed and can be watched on the City's website and YouTube Channel via the following link: <https://www.montebelloca.gov>, and may also be viewed on the Spectrum Public Access Channel 3 for all Spectrum cable subscribers.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act (ADA), any person with a disability who requires special accommodations in order to participate in a meeting should contact Nicole Mooshagian at (323) 887-1200 ext. 1108, Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 48 hours before this meeting.

PUBLIC COMMENTS:

In-Person: For those interested in participating during the Public Comment period(s) of the Commission meeting, you may address the Commission in person on the day of the meeting. Speakers will be required to complete a speaker card provided at the door and submit it to Nicole Mooshagian prior to each Public Comment announcement period. Staff will number and call each speaker's card in the order received.

RULES OF DECORUM:

Pursuant to Section 54957.95 of the Government Code, the presiding member of the legislative body conducting a meeting, or their designee, is authorized to remove, or cause the removal of, an individual for disrupting the meeting. Any such removal will be preceded by a warning to the disruptive individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to promptly cease their disruptive behavior may result in their removal.

AGENDA MATERIALS: The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: [Agendas, Minutes, and Videos](#).

IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS
THANK YOU FOR YOUR COOPERATION

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL

CORRECTIONS TO THE AGENDA

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

MINUTES

1. **MINUTES FOR THE CIVIL SERVICE COMMISSION MEETING OF MAY 26, 2026.**

RECOMMENDATION: Approve said minutes as written.

2. **MINUTES FOR THE CIVIL SERVICE COMMISSION MEETING OF MAY 28, 2026.**

RECOMMENDATION: Approve said minutes as written.

3. **MINUTES FOR THE CIVIL SERVICE COMMISSION MEETING OF JUNE 03, 2026.**

RECOMMENDATION: Approve said minutes as written.

OLD BUSINESS

REGULAR BUSINESS

4. **APPEAL HEARING PURSUANT TO CHAPTER 2.60 OF THE MONTEBELLO MUNICIPAL CODE AND SECTION 261 OF THE MONTEBELLO CIVIL SERVICE RULES AND REGULATIONS**

RECOMMENDATION: CONTINUATION OF APPEAL HEARING PURSUANT TO CHAPTER 2.60 OF THE MONTEBELLO MUNICIPAL CODE AND SECTION 261 OF THE MONTEBELLO CIVIL SERVICE RULES AND REGULATIONS COMMISSION/COMMITTEE.

STAFF COMMUNICATIONS

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

ADJOURNMENT

The City of Montebello Civil Service Commission will adjourn to the next **Regular Meeting on August 25, 2026, at 6:00 p.m.** at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Nicole Mooshagian, Human Resources Manager, for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Wednesday, July 22, 2026, by 5:00 p.m.

A handwritten signature in blue ink, appearing to read 'Nicole Mooshagian', is written above a horizontal line.

Nicole Mooshagian, Human Resources Manager



**CITY OF MONTEBELLO
CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA**

MINUTES

TUESDAY, MAY 26, 2026 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

OPENING CEREMONIES

CALL TO ORDER

Chairperson Briseno called the meeting to order at 6:03 p.m.

ROLL CALL

Members present were Commissioner Briseno, Commissioner Delgado, Commissioner Jimenez, Commissioner Pacheco and Commissioner Fimbres.

CORRECTIONS TO THE AGENDA

None.

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

None.

MINUTES

1. APPROVAL OF CIVIL SERVICE MINUTES – JANUARY 27, 2026

RECOMMENDATION:

Approve said minutes as written.

Commissioner Pacheco motioned to approve the minutes for the Civil Service Commission meeting of January 27, 2026. Commissioner Delgado seconded the motion. The motion passed with five yeases.

REGULAR BUSINESS

2. APPEAL HEARING PURSUANT TO CHAPTER 2.60 OF THE MONTEBELLO MUNICIPAL CODE AND SECTION 261 OF THE MONTEBELLO CIVIL SERVICE RULES AND REGULATIONS

RECOMMENDATION:

The Civil Service Commission will hear an appeal pertaining to an employee termination.

The appeal hearing began in closed session as requested by the appellant.

Court Reported transcripts to be made available upon reviewed request, in the Human Resources Department.

Appeal to continue on Thursday, May 28, 2026, at 6:00 p.m. at a Special Meeting of the Civil Service Commission.

STAFF COMMUNICATIONS

None.

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

None.

ADJOURNMENT

The City of Montebello Civil Service Commission will adjourn to the next **Regular Meeting on June 23, 2026, at 6:00 p.m.** at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Nicole Mooshagian, Human Resources Manager, for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Thursday, May 21, 2026.



Nicole Mooshagian, Human Resources Manager

The meeting was adjourned at 9:57 p.m. to a Special Meeting of the Civil Service Commission which will be held on May 28, 2026, at 6:00 p.m.



**CITY OF MONTEBELLO
CIVIL SERVICE COMMISSION
SPECIAL CIVIL SERVICE COMMISSION MEETING AGENDA**

MINUTES

THURSDAY, MAY 28, 2026 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CALL TO ORDER

Chairperson Briseno called the meeting to order at 6:00 p.m.

ROLL CALL

Members present were Commissioner Briseno, Commissioner Delgado, Commissioner Jimenez, Commissioner Pacheco, and Commissioner Fimbres.

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA

None.

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

None.

REGULAR BUSINESS

1. CONTINUATION OF APPEAL HEARING PURSUANT TO CHAPTER 2.60 OF THE MONTEBELLO MUNICIPAL CODE AND SECTION 261 OF THE MONTEBELLO CIVIL SERVICE RULES AND REGULATIONS

RECOMMENDATION: The Civil Service Commission will continue to hear an appeal pertaining to an employee termination.

The appeal hearing continued in closed session.

Court reporter transcripts to be made available upon request and review in the Human Resources Department.

Appeal to continue on Monday, June 1, 2026, at 6:00 p.m. at a Special Meeting of the Civil Service Commission

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

None.

ADJOURNMENT

The City of Montebello Civil Service Commission will adjourn to the next Regular Meeting on June 23, 2026, at 6:00 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Nicole Mooshagian, Human Resources Manager for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Wednesday, May 27, 2026, 12:00 p.m.



Nicole Mooshagian, Human Resources Manager

The meeting was adjourned at 10:05 p.m. to a Special Meeting of the Civil Service Commission which will be held on Monday, June 1, 2026, at 6:00 p.m.



**CITY OF MONTEBELLO
CIVIL SERVICE COMMISSION
SPECIAL CIVIL SERVICE COMMISSION MEETING AGENDA**

MINUTES

WEDNESDAY, JUNE 3, 2026 AT 6:00 PM

**CITY HALL COUNCIL CHAMBERS
1600 WEST BEVERLY BOULEVARD
MONTEBELLO, CALIFORNIA**

CALL TO ORDER

Chairperson Briseno called the meeting to order at 6:01 p.m.

ROLL CALL

Members present were Commissioner Briseno, Commissioner Delgado, Commissioner Jimenez, Commissioner Pacheco, and Commissioner Fimbres.

PLEDGE OF ALLEGIANCE

CORRECTIONS TO THE AGENDA

None.

PUBLIC COMMENTS (30 MINUTES)

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the Commission/ Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Chairperson.

MINUTES

None.

REGULAR BUSINESS

1. **CONTINUATION OF APPEAL HEARING PURSUANT TO CHAPTER 2.60 OF THE MONTEBELLO MUNICIPAL CODE AND SECTION 261 OF THE MONTEBELLO CIVIL SERVICE RULES AND REGULATIONS**

RECOMMENDATION: The Civil Service Commission will continue to hear an appeal pertaining to an employee termination.

The appeal hearing continued in closed session.

Court reporter transcripts to be made are available in the Human Resources Department upon request and review.

Ms. Ramirez reported that the hearing is completed. Both parties have until July 23, 2026, to submit their closing briefs. The Commissioners will make a decision by August 17, 2026.

COMMISSION/COMMITTEE ORALS

Member announcements; requests for future agenda items; conference/meetings reports.

None.

ADJOURNMENT

The City of Montebello Civil Service Commission will adjourn to the next Regular Meeting on June 23, 2026, at 6:00 p.m. at City Hall Council Chambers located at 1600 W. Beverly Boulevard, Montebello, CA 90640.

I, Nicole Mooshagian, Human Resources Manager for the City of Montebello hereby certify that a copy of this agenda has been posted on or before Tuesday, June 02, 2026, 5:00 p.m.



Nicole Mooshagian, Human Resources Manager

The meeting was adjourned at 07.37 p.m. to the next regular scheduled meeting on Tuesday, June 23, 2026.